

**COUNTY OF ST. PAUL NO. 19**  
**JOINT HEALTH AND SAFETY COMMITTEE MEETING**  
**April 5, 2012**

**Present:** Ken Warholik, Steven Jeffery, Sheila Kitz, Lawrence Theroux, Claude Dubrule, Steve Upham, Linda Meger, Danny Weinmeier, Leo Demoissac, **Ron Dechaine, Bryan Bespalko**, Tim Mahdiuk proxy for Dennis Bergheim

**Absent:** D.D. Skawronski -Munro and Stewart Bintz

**1. CALL MEETING TO ORDER**

The 21st Joint Health and Safety Committee meeting of the County of St. Paul No. 19 was called to order by Sheila Kitz, Co-Chairperson for the Employer Group, at 3:10 p.m., April 5, 2012 at the Administration Office.

**2. ADDITIONS AND ACCEPTANCE OF THE AGENDA**

Moved by Steven Jeffery to adopt the agenda with no additions. All in favor.

**3. MINUTES**

Moved by Dennis Bergheim that the minutes of the March 1, 2012 meeting be approved as presented. All in favour.

**BUSINESS ARISING**

**S.I.P. Course**

Bryan reported that the SIP course can be taken on line. It is a 1 hour course and the cost is \$25.00. Bryan also reported that he has completed the course.

**Lights on Snow Plows**

This item will be discussed in the fall.

**Team Building Events**

This item will be discussed with Council on how to proceed with team building events. Some suggestions for events were perhaps a softball or golf game. The events will have to be scheduled at the appropriate times of the year.

A family quad ride will be scheduled for the employees and their families. This will be a fun event not a team building event.

## **BUSINESS ARISING (cont)**

### **Panic Buttons - County Shop**

The shop has installed an in house panic system which can be accessed from the phones using the feature 29.

The shop will use this system and see how this works for now.

### **Cold Storage Building**

A metal frame building was built to house the steel so it could be removed from the welding shop.

## **4. ROUND TABLE DISCUSSIONS**

### **INCIDENT REPORTS**

There were no incidents to report.

### **BRYAN BESPALKO**

Bryan advised the group that some staff participated in the Scribe course put on by Disaster Services. The course showed staff how to take notes during an emergency.

Bryan advised that himself, Dennis Bergheim and Debbie Tupechka would be attending a 2 day disaster social services course.

Bryan let the group know that staff are using a ventilated welding helmet. One of the welders uses it every day and really likes it. It blows fresh air and keeps cool. He is not exposed to any welding fumes.

Some of the upcoming session Bryan will be taking part in or organizing are the following:

- ICS 100 entry level (Introduction to Incident Command System)
  - 1/2 day course
- WMHIS & SAFETY ORIENTATION
  - will be giving these courses in the next 2 to 3 weeks for new staff
- Bryan and Steven will be attending the Northern Alberta Safety Council meeting on April 19th
  - This meeting is held twice a year for all safety officers on upcoming issues

### **STEVEN JEFFERY**

Steven advised the group that signs should be erected in case of blind spots when the wood chipper is being used. He felt that men working and falling trees signs should be erected. Signs should also be placed 2 to 300 feet from the locations that the steam trucks are being used.

When brushing was done up north signs should always be erected saying "falling trees". The Chipper and steam trucks should always be outfitted with the proper signs.

When blasting beaver dams, the road should be blocked off till the blasting is complete. Signs should be placed 400 m from the blasting area. A policy will be done outlining the procedures for blasting beaver dams.

### **LINDA MEGER**

No issues to report

### **SHEILA KITZ**

No issues to report

### **CLAUDE DUBRULE**

Claude discussed the disposing of air break pots. All the mechanics should place them in a cage prior to cutting them with a torch.

### **LAWRENCE THEROUX**

Lawrence wondered if a schedule will be set so employees will know when they are on call during fire season. It was discussed to have a cat loaded on a trailer Friday night . This would allow employees to be ready if they must go out on a weekend to a fire call.

### **DANNY WEINMEIER**

No issues to report

### **RON DECHaine**

Ron advised the group that all the steaming culverts has been done with no issues.

### **LEO DEMOISSAC**

No issues to report

**KEN WARHOLIK**

Ken advised the group that he is getting 2 prices from contractors for the air exchange units. He is also getting Lauden Plumbing to have an engineer look at what will be required for changes.

**DENNIS BERGHEIM**

No issues to report

**STEVE UPHAM**

No issues to report

**GENERAL INFORMATION**

Nothing to report

**6. DATE OF NEXT MEETING**

The next meeting is scheduled for May 3, 2012.

**7. ADJOURNMENT**

Sheila adjourned the meeting at 3:35 p.m.