

COUNTY OF ST. PAUL NO. 19
JOINT HEALTH AND SAFETY COMMITTEE MEETING
March 1, 2012

Present: Ken Warholik, Steven Jeffery, Sheila Kitz, Lawrence Theroux, Claude Dubrule, Steve Upham, Linda Meger, Stewart Bintz, D.D. Skawronski-Munro, Danny Weinmeier, Leo Demoissac, Tim Mahdiuk proxy for Dennis Bergheim

Absent: Ron Dechaine, Denis Bergheim, Bryan Bespalko

1. CALL MEETING TO ORDER

The 20th Joint Health and Safety Committee meeting of the County of St. Paul No. 19 was called to order by Steven Jeffery, Co-Chairperson for the Employee Group at 3:10 p.m., March 1, 2012 at the Administration Office.

2. ADDITIONS AND ACCEPTANCE OF THE AGENDA

Moved by Stewart Bintz and seconded by Claude Dubrule to adopt the agenda with no additions. All in favor.

3. MINUTES

Moved by Tim Mahdiuk and seconded by Steve Upham that the minutes of the January 19, 2012 meeting be approved as presented. All in favour.

BUSINESS ARISING

S.I.P. Course

Tabled to the next meeting

Grader Operator's fuel stand site

Steven advised the group that the fuel stands that were the most crucial had been temporarily fixed with a 20' extension ladder which was secured with a ratchet for now. The other stands will be attended to at a later date.

D3 Canopy

The group was advised that the quote they received from Finning was approximately \$5,600.00 for a new canopy. It was decided that if the equipment is managed properly, it should not be used for brushing and therefore would not require a canopy.

Lights on Snow Plows

Tabled to the next meeting. This item will be discussed with truck drivers to find a solution.

Team Building Events

The group was advised that bowling will be scheduled for the team building event. Sheila will discuss with Bryan to work out some of the details to bring to the next meeting.

4. ROUND TABLE DISCUSSIONS

INCIDENT REPORTS

There was only one incident to report which occurred in February.

The employee was brushing on the road allowance of range road 93 when he inadvertently hit a phone pedestal. He was piling the brush with the blade and did not have enough room to manoeuvre the brush pile when a stump that was in the pile hit the pedestal. Telus was immediately contacted to reconnect the service which affected about 3 households. When the road will be constructed Telus will be replacing the pedestal.

STEVEN JEFFERY

Steven advised the group that he had completed the office inspection on February 17th and everything went well. He inspected all the doors, wheel chair access, vaults and all exits. The storage room was well organized and clean, the fire extinguisher was up to date, and he advised that the panic buttons should be tested. He said the only complaints staff had were the lights at the front were hard on the eyes, he recommended that softer bulbs and the diffuser should be checked into. The MSDS binder needs to be updated. He also inspected the furnaces and hot water tanks however; there was some clutter in the furnace room that has to be cleaned up. He also noted that the first aid kit was small and limited to what was included. He will be replacing the first aid kit upstairs and getting one for the basement. He also would like a fireproof and sealed mail box built that would be placed against the mail slot in the front door. Tim and Steven will go through all the requirements that need to be addressed.

LINDA MEGER

No issues to report

SHEILA KITZ

No issues to report

CLAUDE DUBRULE

No issues to report.

LAWRENCE THEROUX

No issues to report

DANNY WEINMEIER

No issues to report

D.D. SKAWRONSKI-MUNRO

No issues to report

LEO DEMOISSAC

Leo advised the group that some of the staff were disturbed when they found out that an individual that had brought in coyotes to the Shop had a restraining order filed against him by the County. Sheila was going to get clarification on the restraining order. Leo felt since the shop does not have a working alarm system, that perhaps they should have a panic button at the shop since some of the staff are by themselves when ratepayers come in. Information will be brought back to the next meeting on addressing some of these issues.

STEWART BINTZ

No issues to report

KEN WARHOLIK

The lights @ the shop have been installed and work well. The T5-s have been tested. There was another issue with the gate; however it was just a wiring issue which has been repaired. Ken is to bring costs to Sheila for building a cold storage space for the steel.

TIM MAHDIUK

Tim also felt that there should be a backup plan like a panic button at the shop in case of emergencies.

STEVE UPHAM

No issues to report

GENERAL INFORMATION

Nothing to report

6. DATE OF NEXT MEETING

The next meeting is scheduled for April 5, 2012 at 3:00 p.m.

7. ADJOURNMENT

Steven adjourned the meeting at 3:43 p.m.