

March 16, 2012

The Honourable Doug Griffiths
Minister of Municipal Affairs
Member of Executive Council
Executive Branch
104 Legislature Building
10800-97 Avenue
Edmonton, Alberta T5K 2B6

Dear Minister Griffiths:

RE: Ministerial Approval for Mail out and Online Census

The County of St. Paul will conduct a 2012 Municipal Census during the period starting April 1 and ending on June 30 as set out in the *Determination of Population Regulation*. The County would like to collect the information via a mail out, electronically as well as door to door.

The County of St. Paul proposes that the census forms be mailed out with a unique form number so residents will have the choice to fill out their census form on-line using that unique number, alternatively residents could complete the census form and return to the County in the self addressed stamped envelope provided. This will ensure that the information being completed is being done by the dwelling occupant, no different than a person answering the door. The unique form number will be tied to the property to ensure that there will be no duplicated responses received for each address. Should residents choose to not respond by mail or online, enumerators will collect the census information door to door following the set deadline for response.

The County of St. Paul hereby requests Ministerial approval per Section 3(2) of the *Determination of Population Regulation* for the mail out and online portion of our census.

Should you have any questions or concerns regarding the above, please do not hesitate to contact either myself at (780) 645-3301 extension 208 or our Census Coordinator Linda Meger at (780) 645-3301 extension 212.

Thank you for your consideration.

Sincerely,

Sheila Kitz, CLGM
Chief Administrative Officer

Cc: Honourable Ray Danyluk, Minister of Transportation