

COUNTY OF ST. PAUL #19

Policy Number

PER-6

Title
Cell Phones

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Date Approved

April 11, 2006

Policy

Council:

The Reeve will be supplied with a County cell phone. **The Reeve may use the County cell phone to make and receive personal calls and emails and shall exercise good judgement and discretion regarding the amount of personal use, recognizing that the phone is supplied by and paid for by the County.** An allowance shall be paid for those Councillors who have their own cell phones at the rate to be reviewed annually at the organizational meeting.

Staff:

County shall supply cell phones to appropriate staff as need is determined by Administration. **These employees may use the County cell phone to make and receive personal calls and emails and shall exercise good judgement and discretion regarding the amount of personal use, recognizing that the phone is supplied by and paid for by the County.** If excessive personal use is determined by Administration, the employee will be required to reimburse the County for such use.

Staff who have been deemed appropriate to carry a County cell phone but who wish to utilize their personal cell phone rather than be supplied with a County cell phone will be provided a phone allowance at the following rates:

- Management/Supervisory Staff - \$75.00
- Non-Supervisory Staff - \$40.00

County staff that have been deemed appropriate to carry a County cell phone must have or will be provided with blue tooth capability for the use of a cell phone while operating a vehicle or piece of equipment.

	Date
Approved by Council	September 14, 2010
Amended	
Amended	