

COUNTY OF ST. PAUL #19

Policy Number

DEV-56

Title

**Development of County
Owned Structures Not
Requiring a Permit**

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Date Approved

Policy

Where a permit is not required for the development of a County of St. Paul No. 19 owned structure, administration shall follow this policy.

The Development Authority shall notify all adjacent landowners by letter mail within 800m of the property line of the proposed development.

If the development will be occurring in a subdivision, all landowners within the subdivision shall be notified by letter mail in addition to the 800m notification boundary.

All above notifications shall include a site map as well as a description of the proposed development.

Landowners will be given 14 days to comment/appeal the proposed development. Appeals must be accompanied by a \$200.00 deposit (refundable if successful). Appeals will be heard by County Council during a regularly scheduled Council meeting. Council will follow procedures as outlined below when hearing an appeal.

Appeals Hearing Procedure

1. Reeve calls Appeals Hearing to Order
2. Reeve asks Assistant CAO to announce the purpose of the Appeal Hearing.
3. Assistant CAO announces the purpose of the Appeal Hearing.
4. Reeve introduces self and members of the Council
5. Assistant CAO asks for names of those who wish to speak in support of the Development and for names of those who wish to speak against the Development.
6. Reeve will describe the ground rules of the Hearing:
 - a) The Planning and Development Officer will provide the background on the proposed County development
 - b) The person appealing will state their case
 - c) The Planning and Development Officer will state their case
 - d) Persons in support of the development will then speak
 - e) Appellant will summarize their case

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- f) The Planning & Development Officer will summarize their case
- g) The Council will make its decision – considering only matters raised at the Hearing
- h) Speakers are asked not to repeat matters or information raised by others and to keep presentations short.
- 7. Reeve will ask the Planning and Development Officer to provide the background on the proposed County development.
- 8. Council will be allowed to ask questions for clarification
- 9. Reeve will ask appellants to present their case.
- 10. Council will be allowed to ask questions for clarification
- 11. Reeve will ask the Planning and Development Officer to present their case.
- 12. Council will be allowed to ask questions for clarification
- 13. Anyone speaking in favour of the development will be allowed to speak.

	Date
Approved by Council	
Amended	
Amended	