

DAY 1
Tuesday, May 17

- Contemporary Trends in Local Government: Roles and Responsibilities of Professional Managers

DAY 2

Wednesday, May 18

- High Performance Government: Relationships between Governing Body and Staff (1/2 day session, am)
- HR Stream - Two Sides of the Recruitment Equation (1/2 day session, repeated)
- 2010 R & R: Revisiting & Reinventing the Basics of Municipal Management - Basics of Financial Administration (1/2 day session, am)
- Understanding Personal Strengths and Leadership Styles-Strength Deployment Inventory (1/2 day session, pm)
- 2010 R & R: Revisiting & Reinventing the Basics of Municipal Management - MGA 101 (1/2 day session, pm)

MOUNTAIN Refresher

DAY 3

Thursday, May 19

- Legal Stream I - Bankruptcy, Insolvency and Receivership-How they affect your municipality (1/2 day session, am)
- Making Leadership Last: Ethical Decisions into the 21st Century (1/2 day session, am)
- Escape Velocity: The story of how social media is impacting local government (1/2 day session repeated)
- Legal Stream II - Municipal Liability-The top 10 easiest ways to get sued (1/2 day session, pm)
- "Greed Is Good"; and the Nine Other Reasons that Leadership Fails (1/2 day session, pm)
- Problem Solving: Using Our "Differents" (1/2 day session, pm)

Contemporary Trends in Local Government: Roles and Responsibilities of Professional Managers

Begins: Tuesday, May 17 - 1:30 pm

Ends: Tuesday, May 17 - 4:30 pm

Presenter: John Nalbandian, PhD

Two potentially conflicting trends dominate the work of local government professionals—administrative modernization and the search to create, maintain and preserve community identity. On the one hand, the modernization trend creates homogeneity; on the other hand, identity is unique. These trends must be bridged in order to nurture vibrant communities. Increasingly local government professionals find themselves in a "bridge building" role. This presentation describes the trends and the bridge building role and the importance of citizen engagement as a tool of contemporary community building.

HR Session - Two Sides of the Recruitment Equation

Begins: Wednesday, May 18 - 9:00 am or 1:30 pm

Ends: Wednesday, May 18 - 12:00 noon or 4:30 pm

Presenters: Rick Vogel & Mike Kerr

Mike will lead participants through an examination of *"How to prepare and present yourself to be a good candidate to be recruited."* Included in this short course will be a three pronged approach to help candidates understand the things they can do to help their success in securing the job of their dreams. The first prong will look at what an individual can do to ensure they have conducted relevant research to enhance how they are positioning themselves most effectively. The second prong looks at the basics of making a solid application - resume and your cover letter. The third prong looks at the things a person can do to get fully prepared for the interview and reference checking process. Rick will lead participants in a discussion of

"Developing a Recruitment Strategy to bring good people to your organization/team". This course will be composed of four sections. First, we will discuss how your organization should prepare for the recruitment process. Second, we will examine the key elements to a successful recruitment process. Next, we will look at the various methods to evaluate, assess and compare candidates. Finally, we will look at how to complete the process and how to handle the first phase of the successful candidate's employment.

R&R: Revisiting & Reinventing the Basics of Municipal Administration/Management - Basics of Financial Administration

Begins: Wednesday, May 18 - 9:00 am

Ends: Wednesday, May 18 - 12:00 noon

Presenter: Aleks Nelson and Christina Parkins
Solve the mystery of accumulated surplus! We will take you on a learning journey to help you understand the basics of municipal finance.

High Performance Government: Relationships between Governing Body and Staff

Begins: Wednesday, May 18 - 9:00 am

Ends: Wednesday, May 18 - 12:00 noon

Presenter: John Nalbandian, PhD

This segment will provide professional local government administrators with new insights about the values, dynamics, and relationships that affect political and administrative decision-making. Some helpful approaches for looking at decision-making will be discussed, and participants will have an opportunity to look at scenarios, which illustrate values and decision-making in action. Topics will include the three characteristics of high performing governing bodies; the value conflicts inherent in the work of elected officials and the most effective partnership between the governing body and professional staff.

Welcome Reception

Tuesday, May 17,

7:00 pm to

10:00 pm

Convention

Center,

Delta Lodge at Kananaskis

R&R: Revisiting & Reinventing the Basics of Municipal Administration/Management - MGA 101

Begins: Wednesday, May 18 - 1:30 pm

Ends: Wednesday, May 18 - 4:30 pm

Presenter: Sandra Dohel

Support your council at the outset by setting off in the right direction. This session will provide an overview of the essential sections of the Municipal Government Act that impact administration and council such as bylaws, policies, and other related matters.

Understanding Personal Strengths and Leadership Styles--Strength Deployment Inventory

Begins: Wednesday, May 18 - 1:30 pm

Ends: Wednesday, May 18 - 4:30 pm

Presenter: Carol Nalbandian, PhD

Using the self-assessment instrument, "The Strength Deployment Inventory" (SDI; www.personalstrengths.com), participants will learn more about the strengths of each person's leadership style and how collective strengths can best be used to build a more effective team. Based on Relationship Awareness Theory, the SDI provides insights into the motivation behind behavior and increases both self-understanding and understanding of others. The instrument is particularly helpful because it is non-judgmental, it makes good sense to people, and its concepts are easy to apply. It also looks at an individual's style not only when things are going well but also under situations of conflict.

Legal Stream I - Bankruptcy, Insolvency and Receivership - How they affect your municipality.

Begins: Thursday, May 19 - 9:00 am

Ends: Thursday, May 19 - Noon

Presenters: Bill Barclay &

Kelsey Becker Brookes, RMRF LLP

-Bankruptcy, Insolvency and Receivership, and how they affect your municipality! Why is this important? The simple answer is that your municipality may be at risk of losing significant sums of money through the insolvency of a contractor or service provider. It therefore becomes imperative to know how and when this can happen, and what you can do about it.

This session will describe and explain the various

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forms of insolvency protection that can be claimed by insolvent debtors, the basic processes involved, and the actions that can be taken by municipalities to protect themselves. This includes conducting appropriate searches, and the taking of various forms of security, including construction bonds, and letters of credit. The relative advantages and disadvantages of different forms of security will be discussed, as will real life examples of how municipalities can get into trouble, and how you can avoid the same type of situation. Other issues of importance will include how to deal with trustees, filing proofs of claim, adding debts to the tax roll, and various priority issues. As always questions and audience participation will be encouraged.

Making Leadership Last: Ethical Decisions into the 21st Century

Begins: Thursday, May 19 – 9:00 am

Ends: Thursday, May 19 – noon pm

Presenter: Klay Dyer, PhD

Although the term sustainable leadership is everywhere these days, there are very few guidebooks through the maze of words and ideas that help build a leadership structure that will last. This engaging, multi-media workshop will give managers and administrators some effective and practical tools for thinking through (and putting into action) policies and practices that will support decision making and guarantee long-term stability and goals. Participants in this workshop will take away a practical understanding of the management fundamentals of triple bottom ethics, transparency and reporting strategies, and the ethics of sustainable management.

Escape Velocity: The story of how social media is impacting local government.

Begins: Thursday, May 19 – 9:00 am or 1:30 pm

Ends: Thursday, May 19 – noon or 4:30 pm

Presenter: Walter Schwabe, Fusedlogic Inc.

The Internet, Web 2.0 technologies and real-time access have changed the expectations that citizens have of their government. Municipal governments are on the front-lines of citizen engagement. However, many government administrations are struggling with exactly how to address this challenge and integrate new technologies and processes.

Walter Schwabe's interactive session will help to remove the fear and uncertainty, and you'll learn what other municipal governments are doing around the world. In addition, learn how your administration can benefit and operate on a global stage.

In this session Walter Schwabe will reveal opportunities in economic development, tourism, service delivery enhancement and citizen engagement. Walter will also share stories from his upcoming book on Open Government; he has interviewed Canadian and US government officials, military leaders, public servants, mayors, councillors and CAO's, all regarding how social media, built on Web 2.0 technologies are gaining "Escape Velocity" within government. You don't want to miss this information-packed event. Bring your laptop or mobile device and more than one pen.

Legal Stream II – Municipal Liability – The top 10 easiest ways to get sued

Begins: Thursday May 19 – 1:30 pm

Ends: Thursday, May 19 – 4:30 pm

Presenters: Bill Barclay & Kelsey
Becker Brookes, RMRF LLP

The top ten easiest ways to get sued, including wrongful dismissal, tendering, defamation, contracts, torts, nuisance, trespass and bad faith (abuse of public authority). This session will address municipal liability issues of all types, but will focus on those issues of greatest concern to municipalities, and the individuals responsible for carrying out municipal duties.

While the Municipal Government Act contains some very strong protections for municipalities, and those delivering municipal services, law suits remain a fact of life. How can claims and litigation be avoided? The key is knowledge, and following up with best practices. This session will identify the types of situations which lead to most municipal litigation, discuss the key legal principles involved, and ways and means of avoiding liability. Presenters will draw on their personal knowledge, describe real life situations, and present a number of scenarios for consideration. Audience participation

'Greed is Good'; and the Nine Other Reasons that Leadership Fails

Begins: Thursday, May 19 – 1:30 pm

Ends: Thursday, May 19 – 4:30 pm

Presenter: Klay Dyer, PhD

Exploring the links connecting leadership, ethics, and power, this fast-paced, multi-media workshop invites a rethinking of the understanding of power in the workplace. Moving away from a kind of Darth Vaderian connotation of power as bad, this workshop gives some effective and practical tools to get things done in a particular way within particular guidelines. More importantly, this workshop will provide ten fundamentals of wielding power effectively, ethically, and in support of a healthy work culture.

Problem Solving: "Using Our Differents"

Begins: Thursday, May 19 – 1:30 pm

Ends: Thursday May 19 – 4:30 pm

Presenter: Tim Tamashiro, CBC Radio

There's a lot of value in your "differents." They allow you to stand out, they make you irreplaceable, and they make you unforgettable. Your "differents" are your single greatest asset, but only if you totally understand what your "differents" are and how they can help others.

Tim Tamashiro puts his "differents" to work everyday when he speaks, hosts, and sings. He's the expert on being different because, well, he is different. What are your "differents"? What separates you from the pack? The answer might be more obvious than you think.

You ARE different... so BE different. You can't afford not to.

Who will benefit from this session? Here's a shortlist:

Sales people	Brave HR
Teachers	Creatives
Fraidy Cats	Engineers

Special Events

Contemporary Trends in Local Government: Roles and Responsibilities of Professional Managers

John and Carol Nalbandian are accomplished workshop leaders with expertise in local government. They provide a three part conference program on high performing local government. The first two sessions lay out the attributes of contemporary trends in local government and the high performance of local governments. The third session focuses more specifically on personal leadership styles. These sessions will help you build capacity if high performing local government is the goal.

In 2007, Carol and John were named by the National Forum of Black Public Administrators in the United States as "Educators of the Year." In 2008, the Lawrence, Kansas, Chamber of Commerce recognized both of them with the Buford Watson "Public Service" award.

Awards Banquet

Thursday, May 19th
6:30 pm to 10:00 pm

The Jazz Gap

Jazz music is scary to a lot of people but do you know why? Jazz used to be the most popular music in the world so how did it go from "feel good" music to "feel what?" music? You're right, jazz is often quite confusing and it all has to do with a journey from a dancers feet to a musicians head.

Let Tim Jamashiro, national host of *Jazz on CBC Radio 2* teach you the secret to falling in love with jazz. In thirty short minutes your fear of jazz can become appreciation. You might even enjoy it.

Tonight we're bridging the Jazz Gap. Prepare to tap your toes.

Eighth Annual Alberta Local Government Leadership Forum

Hosted by the Society of Local Government Managers and Local Government Leadership (LGL) Institute for civic leaders throughout Canada.

Community Engagement Strategies in Local Government

Dates: Monday, May 15 to Wednesday, May 17, 2011

3 Day Course

Instructor: Gordon McIntosh CLGM, PhD -
President of the Local Government Leadership
Institute

Now more than ever, civic officials need to seek citizen input, feedback and involvement in pursuing community futures and challenges. This highly interactive learning opportunity with Jan Enns and Dr. Gordon McIntosh weaves contemporary problem solving, strategic thinking, communication, and facilitation skills with 'real life' strategic issues to immediately advance participants' community engagement approaches. Leave with skills and strategies to design, implement and improve public communication and consultation processes in local, regional, Metis and First Nation settings. Take home tools will include a Consultation

Checklist, Community Profile, Solutions Seeking Model and Communication Templates.

Competency Building

Participants will focus on developing and enhancing the following concepts:

Facilitation – helping groups and processes to be effective

Communication – developing effective public messages

Strategic Thinking – using proactive and reactive stakeholder strategies

Problem Solving – developing realistic solutions for public support.

To register for the Alberta LGL Forum use the registration form on the back of this brochure or go to Website: www.clgm.net

Society of Local Government Managers and Local Government Administration Association

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