



County of St. Paul No 19

Council Meeting

Minutes

Tuesday, December 10, 2019

10:00 AM

Council Room

Present

Reeve Steve Upham
Councillor Darrell Younghans, Division 1
Councillor Kevin Wirsta, Division 2
Councillor Cliff Martin, Division 3
Councillor Maxine Fodness, Division 4
Councillor Dale Hedrick, Division 5
Councillor Laurent Amyotte, Division 6

Staff Present

Sheila Kitz, CAO
Tim Mahdiuk, Director of Community Services
Kyle Attanasio, Director of Corporate Services
Daniel Reid, Director of Public Works
Phyllis Corbiere, Executive Assistant
Arlene Shwetz, Communications Coordinator

Others Present

Claire Gauvreau, St. Paul Journal

1. Call to Order

The regular meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:09 a.m.

2. Minutes

Resolution CM20191210.1001

Moved By: Councillor Laurent Amyotte

to approve the Minutes of the November 12, 2019 Council Meeting as presented.

Carried

3. Bank Reconciliation

Resolution CM20191210.1002

Moved By: Councillor Maxine Fodness

to adopt the Bank Reconciliation for the month ending November 30, 2019.

Carried

4. Additions to Agenda and Acceptance of Agenda

Resolution CM20191210.1003

Moved By: Councillor Cliff Martin

to adopt the agenda for the Regular Meeting of Council for December 10, 2019 with the following amendments -

Remove Item 7.4 - St. Paul BMX Skate Park

Add - 8.35 - Ashmont Well Loan Repayment

Carried

5. Closed Session

5.1 Closed Session

Resolution CM20191210.1004

Moved By: Councillor Cliff Martin

that pursuant to Section 197(2) of the MGA, County Council move into closed session and close the meeting to the public as per Sections 17, 21 and 27, Division 2, Part 1 of the FOIP Act.

Carried

Claire Gauvreau, St. Paul Journal and Arlene Shwetz, Communications Coordinator left the Council Room at 10:12 a.m.

Staff Tim Mahdiuk, Daniel Reid, Kyle Attanasio and Phyllis Corbiere left the Council Room at 10:25 a.m.

CAO Sheila Kitz remained during the closed session to provide info to Council as required.

Resolution CM20191210.1005

Moved By: Councillor Darrell Younghans

to revert to an open meeting at 10:44 am

Carried

Staff Tim Mahdiuk, Daniel Reid, Kyle Attanasio, Phyllis Corbiere, Arlene Shwetz and Claire Gauvreau, St. Paul Journal entered the Council Room at 10:45 a.m.

Resolution CM20191210.1006

Moved By: Councillor Laurent Amyotte

to cancel the outstanding back taxes and penalties in the amount of \$488.54 from 2015 and 2016 on Roll 9702516, as per section 347 of the MGA.

Carried

6. Business Arising from Minutes

6.1 CNRL Request for Decrease in Property Taxes

Resolution CM20191210.1007

Moved By: Councillor Darrell Younghans

to deny the request from the CNRL delegation at the September 10, 2019 Council Meeting for a 30% reduction in their 2020 property taxes.

Carried

6.2 Lot A, Block 2, Plan 527MC, Vincent Lake

Resolution CM20191210.1008

Moved By: Councillor Dale Hedrick

to table a decision on the request from the owner of Lot A, Block 2, Plan 527MC to purchase additional land north of their property, pending more information.

Carried

6.3 Town of St. Paul Recreation Board Member at Large

Resolution CM20191210.1009

Moved By: Councillor Dale Hedrick

to rescind motion CM20191112.1046 appointing Danny Weinmeier as a member at large on the Town of St. Paul Recreation Board, for the remainder of the four-year term.

Carried

Resolution CM20191210.1010

Moved By: Councillor Maxine Fodness

to appoint Andre Chamberland as the member at large on the Town of St. Paul Recreation Board for the remainder of the four-year term, until 2021.

Carried

8. New Business

8.1 2020 Municipal Interim Budget

Resolution CM20191210.1011

Moved By: Councillor Maxine Fodness

to approve the interim budget for 2020, as per section 242(2) of the MGA:

| | |
|---|---------------|
| • Operating and Capital Revenues | \$ 34,570,653 |
| • Debenture & Funding from Restricted Surplus | \$ 6,667,466 |
| • Operations Expenditures | \$ 28,043,438 |
| • Replacement Reserves | \$ 256,000 |
| • Debenture Repayment | \$ 801,324 |
| • Capital Expenditures | \$ 12,105,878 |
| • Surplus | \$ 31,479 |

Carried

7. Delegation

7.1 11:00 am - Public Hearing - Bylaw 2019-26, Amend Municipal Development Plan

Reeve Upham declared the Public Hearing open at 11:01 a.m.

Krystle Fedoretz, Director of Planning and Development, informed Council that the Public Hearing was advertised in accordance with section 606 of the MGA.

She then informed Council that the purpose of the Public Hearing scheduled for 11:00 am is to discuss Bylaw 2019-26, as it relates to amending Section 2.2 of Municipal Development Plan 2013-51 to include a notwithstanding clause to permit one parcel not exceeding 50.08 acres

in Lot 1, Block 1, Plan 1922940 (contained within NE 34-58-10-W4) for residential purposes.

There were no written submissions in favor of or in opposition to the proposed bylaw.

There was no one present to speak in favor of or in opposition to the proposed bylaw.

Reeve Upham declared the Public Hearing closed at 11:02 a.m.

Resolution CM20191210.1012

Moved By: Councillor Cliff Martin

to give second reading to Bylaw 2019-26.

Carried

Resolution CM20191210.1013

Moved By: Councillor Kevin Wirsta

to give third reading to Bylaw 2019-26.

Carried

8. New Business

8.2 2020 County Library Board Budget

Resolution CM20191210.1014

Moved By: Councillor Kevin Wirsta

to approve the County of St. Paul Library Board's request for funding in the amount of \$133,954.82 for 2020.

Carried

8.3 Northern Lights Library Board Request for Funding Increase

Resolution CM20191210.1015

Moved By: Councillor Laurent Amyotte

to approve the request from the Northern Lights Library System for a 1.5% levy increase to \$5.23 per capita.

Defeated

8.4 Elk Point Economic Development Committee Request

Resolution CM20191210.1016

Moved By: Councillor Cliff Martin

to table the request from the Elk Point Economic Development Committee for a funding contribution until Council meets with the Town of Elk Point.

Carried

Resolution CM20191210.1017

Moved By: Councillor Maxine Fodness

to appoint Councillor Wirsta to the Elk Point Economic Development Committee for the 2020 year.

Carried

7. Delegation

7.2 11:15 am - Public Hearing - Bylaw 2019-27, Amend Land Use Bylaw

Reeve Upham declared the Public Hearing open at 11:20 a.m.

Krystle Fedoretz, Director of Planning and Development, informed Council that the Public Hearing has been advertised in accordance with section 606 of the MGA.

She then informed Council that the purpose of the Public Hearing is to discuss Bylaw 2019-27, as it relates to amending Section 7.32(1), 7.32(5) and 8.2(c) of Land Use Bylaw 2013-50 to include a notwithstanding clause to permit one country residential parcel with an area not exceeding 50.08 acres in size to be created on Lot 1, Block 1, Plan 1922940 (contained within NE 34-58-10-W4).

There were no written submissions in favor of or in opposition to the proposed bylaw.

There was no one present to speak in favor of or in opposition to the proposed bylaw.

Reeve Upham declared the Public Hearing closed at 11:21 a.m.

Resolution CM20191210.1018

Moved By: Councillor Maxine Fodness

to give second reading to Bylaw 2019-27.

Carried

Resolution CM20191210.1019

Moved By: Councillor Kevin Wirsta

to give third reading to Bylaw 2019-27.

Carried

8. New Business

8.5 Reserves for Riverview Sewer

Resolution CM20191210.1020

Moved By: Councillor Darrell Younghans

to transfer \$125,000 to replace the sewer lines in Riverview with private sewage holding tanks from the 2019 budget into Future Operating Reserves.

Carried

8.6 Elk Point Recreation Grant Funding

Resolution CM20191210.1021

Moved By: Councillor Cliff Martin

to allocate the balance of the Elk Point Recreation Grants funding as follows:

- \$15,000 - Elk Point Curling Club
- \$30,000 - AG Ross Arena
- \$ 7,800 - CG Baker Arena

Carried

Resolution CM20191210.1022

Moved By: Councillor Darrell Younghans

to allocate \$5,000 from the Elk Point Recreation Grant Funding Account into reserve for future expenditures.

Carried

8.7 2019 MSI Allocation for Recreational Facilities Grants

Resolution CM20191210.10

Moved By: Councillor Maxine Fodness

to approve the allocation of the 2019 Recreational Facilities Grant as follows:

| | |
|---------|-----------------------------------|
| \$2,400 | Ashmont Legion |
| \$2,400 | Ashmont Seniors Club |
| \$4,600 | Boscombe Community Hall |
| \$2,400 | Camp Whitney Society |
| \$2,400 | Cork Hall Association |
| \$2,400 | Ferguson Flats Association |
| \$2,400 | Frog Lake Community Club |
| \$2,400 | Haying in the 30's |
| \$4,600 | Heinsburg Community Club |
| \$1,500 | Lac Sante Family Rec. Society |
| \$2,400 | Mallaig & District Museum |
| \$4,600 | Mallaig & District Seniors |
| \$2,400 | Mallaig Chamber of Commerce |
| \$4,600 | Mallaig Legion |
| \$2,400 | McRae Recreation Centre |
| \$ 730 | Riverview Seniors |
| \$2,400 | St. Lina Senior Dew Drop Inn Club |
| \$2,400 | St. Vincent Recreation Centre |
| \$2,400 | Sugden Community Centre |

Ag Societies

| | |
|----------|--|
| \$ 4,000 | Ashmont Ag Society |
| \$12,500 | Elk Point Ag Society - A.G. Ross Arena |
| \$ 3,000 | Elk Point Ag Society - Livestock Div. |
| \$ 4,500 | Lac Bellevue Rec. & Ag. Society |
| \$14,500 | Mallaig & District Ag Society |
| \$ 3,000 | St. Lina Ag Society |
| \$10,000 | St. Paul and District Ag Society |
| \$ 7,300 | Stoney Lake Community Association |

Carried

7. Delegation

7.3 11:30 am - Brenda Rosychuk, MS Society

Brenda Rosychuk, on behalf of the MS Society, entered the Council Room at 11:30 a.m. to discuss the Annual Lakeland Jayman Built MS Walk, which is the primary fundraising event of the year for the Lakeland MS Region. Ms. Rosychuk informed Council that their group is continually working to get more people involved and increase the amount of money raised. She requested that Council consider being a sponsor for their fundraising event.

Following her presentation, Brenda Rosychuk left the Council Room at 11:39 am⁴

Resolution CM20191210.1024

Moved By: Councillor Darrell Younghans

to approve a \$1,000 donation for the Annual Lakeland Jayman Built MS Walk to be held in May 2020.

Carried

8. New Business

8.8 FCM Rural Alberta Reception Proposal

Resolution CM20191210.1025

Moved By: Councillor Darrell Younghans

to deny the request for funding for a reception focused on highlighting the Alberta economy during the 2020 FCM Convention in Toronto.

Carried

8.9 Bylaw 2019-25 - County of Vermilion River - County of St. Paul ICF

Resolution CM20191210.1026

Moved By: Councillor Cliff Martin

to give first reading to Bylaw 2019-25, County of Vermilion River - County of St. Paul Intermunicipal Collaboration Framework.

Carried

Resolution CM20191210.1027

Moved By: Councillor Maxine Fodness

to give second reading to Bylaw 2019-25.

Carried

Resolution CM20191210.1028

Moved By: Councillor Darrell Younghans

to present Bylaw 2019-25 for third reading.

Carried Unanimously

Resolution CM20191210.1029

Moved By: Councillor Kevin Wirsta

to give third reading to Bylaw 2019-25.

Carried

8.10 Board Member for ICF Committee with County of Vermilion River

Resolution CM20191210.1030

Moved By: Councillor Laurent Amyotte

to appoint Councillor Darrell Younghans and CAO Sheila Kitz to the ICF Committee with the County of Vermilion River.

Carried

8.11 Bylaw 2019-29 - Town of St. Paul - County of St. Paul ICF

Resolution CM20191210.1031

Moved By: Councillor Maxine Fodness

to give first reading to Bylaw 2019-29, the Town of St. Paul - County of St. Paul No. 19 Intermunicipal Collaboration Framework.

Carried

Resolution CM20191210.1032

Moved By: Councillor Cliff Martin

to give second reading to Bylaw 2019-29.

Carried

Resolution CM20191210.1033

Moved By: Councillor Dale Hedrick

to present Bylaw 2019-29 for third reading.

Carried Unanimously

Resolution CM20191210.1034

Moved By: Councillor Laurent Amyotte

to give third reading to Bylaw 2019-29.

Carried

8.12 Bylaw 2019-30 - Town of Elk Point - County of St. Paul ICF

Resolution CM20191210.1035

Moved By: Councillor Darrell Younghans

to give first reading to Bylaw 2019-30, the Town of Elk Point - County of St. Paul No. 19 Intermunicipal Collaboration Framework.

Carried

Resolution CM20191210.1036

Moved By: Councillor Kevin Wirsta

to give second reading to Bylaw 2019-30.

Carried

Resolution CM20191210.1037

Moved By: Councillor Cliff Martin

to present Bylaw 2019-30 for third reading.

Carried Unanimously

Resolution CM20191210.1038

Moved By: Councillor Maxine Fodness

to give third reading to Bylaw 2019-30.

Carried

8.13 Bylaw 2019-31 - Summer Village of Horseshoe Bay - County of St. Paul ICF

Resolution CM20191210.1039

Moved By: Councillor Dale Hedrick

to give first reading to Bylaw 2019-31, the Summer Village of Horseshoe Bay - County of St. Paul No. 19 Intermunicipal Collaboration Framework.

Carried

Resolution CM20191210.1040

Moved By: Councillor Laurent Amyotte

to give second reading to Bylaw 2019-31.

Carried

Resolution CM20191210.1041

Moved By: Councillor Darrell Younghans

to present Bylaw 2019-31 for third reading.

Carried Unanimously

Resolution CM20191210.1042

Moved By: Councillor Kevin Wirsta

to give third reading to Bylaw 2019-31.

Carried

8.14 Board Members for Urban ICF Committees

Resolution CM20191210.1043

Moved By: Councillor Maxine Fodness

to appoint Councillor Laurent Amyotte, Councillor Dale Hedrick and CAO Sheila Kitz to the ICF Committee with the Summer Village of Horseshoe Bay.

Carried

Resolution CM20191210.1044

Moved By: Councillor Cliff Martin

to appoint Councillor Kevin Wirsta, Councillor Darrell Younghans and CAO Sheila Kitz to the ICF Committee with the Town of Elk Point.

Carried

Resolution CM20191210.1045

Moved By: Councillor Darrell Younghans

to appoint Councillor Maxine Fodness, Councillor Cliff Martin and CAO Sheila Kitz to the ICF Committee with the Town of St. Paul.

Carried

8.15 Bylaw 2019-32 - Borrowing Bylaw - Master Card Account

Resolution CM20191210.1046

Moved By: Councillor Dale Hedrick

to give first reading to Bylaw 2019-32, Master Card Borrowing Bylaw.

Carried

Resolution CM20191210.1047

Moved By: Councillor Laurent Amyotte

to give second reading to Bylaw 2019-32.

Carried

Resolution CM20191210.1048

Moved By: Councillor Darrell Younghans

to present Bylaw 2019-32 for third reading.

Carried Unanimously

Resolution CM20191210.1049

Moved By: Councillor Kevin Wirsta

to give third reading to Bylaw 2019-32.

Carried

8.16 County Credit Cards

Resolution CM20191210.1050

Moved By: Councillor Cliff Martin

to approve Phyllis Corbiere, Janice Fodchuk, Paul Perrier and DD Skawronski for a County Credit Card for the 2020 calendar year, as per Policy ADM-77.

Carried

8.17 Bylaw 2019-34 - Loan Guarantee for Elk Point Regional Allied Arts

Resolution CM20191210.1051

Moved By: Councillor Maxine Fodness

to give first reading to Bylaw 2019-34, Elk Point Regional Allied Arts Loan Guarantee for the financial year commencing January 1, 2020.

Carried

Resolution CM20191210.1052

Moved By: Councillor Dale Hedrick

to give second reading to Bylaw 2019-34.

Carried

Resolution CM20191210.1053

Moved By: Councillor Laurent Amyotte

to present Bylaw 2019-34 for third reading.

Carried Unanimously

Resolution CM20191210.1054

Moved By: Councillor Darrell Younghans

to give third reading to Bylaw 2019-34.

Carried

8.18 Bylaw 2019-33 - Borrowing Bylaw - Current Expenditures

Resolution CM20191210.1055

Moved By: Councillor Laurent Amyotte

to give first reading to Bylaw 2019-33, Borrowing Bylaw for Current Expenditures.

Carried

Resolution CM20191210.1056

Moved By: Councillor Darrell Younghans

to give second reading to Bylaw 2019-33.

Carried

Resolution CM20191210.1057

Moved By: Councillor Kevin Wirsta

to present Bylaw 2019-33 for third reading.

Carried Unanimously

Resolution CM20191210.1058

Moved By: Councillor Cliff Martin

to give third reading to Bylaw 2019-33.

Carried Unanimously

8.19 Bylaw 2019-35 - Fee Schedule Bylaw

Resolution CM20191210.1059

Moved By: Councillor Cliff Martin

to give first reading to Bylaw 2019-35, Fee Schedule Bylaw.

Carried

Resolution CM20191210.1060

Moved By: Councillor Maxine Fodness

to give second reading to Bylaw 2019-35.

Carried

Resolution CM20191210.1061

Moved By: Councillor Dale Hedrick

to present Bylaw 2019-35 for third reading.

Carried Unanimously

Resolution CM20191210.1062

Moved By: Councillor Laurent Amyotte

to give third reading to Bylaw 2019-35.

Carried

The meeting adjourned for lunch at 12:00 pm and reconvened at 1:15 pm with all members of Council present.

8.20 Bylaw 2019-36 - Penalties Bylaw

Resolution CM20191210.1063

Moved By: Councillor Darrell Younghans

to give first reading to Penalties Bylaw 2019-36.

Carried

Resolution CM20191210.1064

Moved By: Councillor Kevin Wirsta

to give second reading to Bylaw 2019-36.

Carried

Resolution CM20191210.1065

Moved By: Councillor Cliff Martin

to present Bylaw 2019-36 for third reading.

Carried Unanimously

Resolution CM20191210.1066

Moved By: Councillor Maxine Fodness

to give third reading to Bylaw 2019-36.

Carried

8.21 Bylaw 2019-37 - Utilities Bylaw

Resolution CM20191210.1067

Moved By: Councillor Dale Hedrick

to give first reading to Utilities Bylaw 2019-37.

Carried

Resolution CM20191210.1068

Moved By: Councillor Laurent Amyotte

to give second reading to Bylaw 2019-37.

Carried

Resolution CM20191210.1069

Moved By: Councillor Darrell Younghans

to present Bylaw 2019-37 for third reading.

Carried Unanimously

Resolution CM20191210.1070

Moved By: Councillor Kevin Wirsta

to give third reading to Bylaw 2019-37.

Carried

8.22 Bylaw 2019-28 - Non-Profit Community Organizations Tax Exemption Bylaw

Resolution CM20191210.1071

Moved By: Councillor Cliff Martin

to give first reading to Bylaw 2019-28, Non-Profit Community Organizations Tax Exemption Bylaw

Carried

Resolution CM20191210.1072

Moved By: Councillor Maxine Fodness

to give second reading to Bylaw 2019-28.

Carried

Resolution CM20191210.1073

Moved By: Councillor Dale Hedrick

to present Bylaw 2019-28 for third reading.

Carried Unanimously

Resolution CM20191210.1074

Moved By: Councillor Laurent Amyotte

to give third reading to Bylaw 2019-28.

Carried

8.23 ADM-13 Driving and Vehicle Use Policy

Resolution CM20191210.1075

Moved By: Councillor Cliff Martin

to approve Driving and Vehicle Use Policy ADM-13, as per the recommendations of the Policy Committee, effective January 1, 2020.

Carried

8.24 HR-27 Hiring Policy

Resolution CM20191210.1076

Moved By: Councillor Darrell Younghans

to approve Hiring Policy HR-27, as per the recommendations of the Policy Committee.

Carried

8.25 SAF-38 Safety Training Policy

Resolution CM20191210.1077

Moved By: Councillor Maxine Fodness

to approve Safety Training Policy SAF-38, as recommended by the Policy Committee.

Carried

8.26 PW-55 Driveway Snow Removal Policy

Resolution CM20191210.1078

Moved By: Councillor Dale Hedrick

to approve Policy PW-55, Driveway Snow Removal Policy as per the recommendations of the Policy Committee.

Carried

8.27 ADM-80 Street Lighting Request Policy

Resolution CM20191210.1079

Moved By: Councillor Laurent Amyotte

to approve Street Lighting Request Policy ADM-80 as recommended by the Policy Committee.

Carried

8.28 Appendixes for 2020 Public Works Strategic Plan

Resolution CM20191210.1080

Moved By: Councillor Kevin Wirsta

to approve the Equipment List and Scopes Appendixes for the 2020 Public Works Strategic Plan.

Carried

8.29 Signing Authority

Resolution CM20191210.1081

Moved By: Councillor Cliff Martin

file for information.

Carried

8.30 Economic Developers Conference - April 1-3, 2020

Resolution CM20191210.1082

Moved By: Councillor Dale Hedrick

to approve Reeve Upham and Councillor Laurent Amyotte to attend the Economic Developers Alberta Conference to be held April 1 to 3, 2020 in Kananaskis.

Carried

8.31 Saddle Lake Cree Nation Request for Letter of Support

Resolution CM20191210.1083

Moved By: Councillor Darrell Younghans

to deny the request for a letter to Saddle Lake Cree Nation in support of their application for emergency funding from the Government of Canada.

Carried

8.32 Whitney Lake Lagoon

Resolution CM20191210.1084

Moved By: Councillor Dale Hedrick

to reopen the Whitney Lake Lagoon to haulers effective January 1, 2020, providing they monitor their loads for chlorides.

Carried

8.33 Canada Post Licence of Occupation for Heinsburg Community Mailboxes

Resolution CM20191210.1085

Moved By: Councillor Darrell Younghans

to enter into a Licence of Occupation with Canada Post as amended, to ensure the provision of mail delivery services for Heinsburg and the surrounding area.

Carried

8.34 Tradeshows in Sherwood Park and Fort McMurray

Resolution CM20191210.1086

Moved By: Councillor Maxine Fodness

to partner with the Town of St. Paul for the Great Canadian Trade Fair and Sale in Sherwood Park on April 17-19, 2020 and the Fort McMurray Spring Tradeshow on April 24-26, 2020 and that Councillor Dale Hedrick man the booths on behalf of the County.

Carried

8.35 Ashmont Well Loan Repayment

Resolution CM20191210.1087

Moved By: Councillor Dale Hedrick

to pay out Loan 310055 through Alberta Capital Finance Authority in the amount of \$97,835.17 plus penalty for the Ashmont Wells from the Reserve for Debt Reduction, and further that any proceeds from the sale of the land will be transferred to Reserve for Debt Reduction.

Carried

9. Correspondence

9.1 Frog Lake Cemetery

Resolution CM20191210.1088

Moved By: Councillor Cliff Martin

to file the letter from the Frog Lake Cemetery Company thanking Council for assistance in completing the east side development at their cemetery.

Carried

10. Reports

10.1 CAO Report

Councillor Darrell Younghans left the Council Room at 2:01 pm. and entered at 2:03 pm.

Resolution CM20191210.1089

Moved By: Councillor Maxine Fodness

to accept the CAO Report as presented.

Carried

12. Financial

12.1 Budget to Actual

Resolution CM20191210.1090

Moved By: Councillor Cliff Martin

to approve the budget to actual as of November 30, 2019.

Carried

12.2 Listing of Accounts Payable

Resolution CM20191210.1091

Moved By: Councillor Dale Hedrick

to file the listing of Accounts Payable as circulated.

Carried

12.3 Council Fees

Resolution CM20191210.1092

Moved By: Councillor Cliff Martin

to approve the Council Fees for the Months of November and December 2019 with an addition to Reeve Upham's paysheet.

Carried

13. Adjournment

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting at 2:15 pm.

Reeve

Chief Administrative Officer