



## Request for Decision

Council Meeting: January 14, 2020

### 8.13 Supply and Delivery of Fuels Tender

#### Request

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As per the County's Procurement Policy, Administration staff conducted a tender for the supply and delivery of fuels, which was opened on November 8<sup>th</sup>, 2019 and closed on December 6<sup>th</sup>, 2019.

The tenderers were evaluated as per the criteria provided in the tender package and the evaluation results are attached here for Council's consideration.

Following the evaluation, the Cornerstone Co-Op and RMA Fuels were tied for the highest score.

**Budget/Financial** - Based on 2018 fuel usage, Administration estimates that the approximate cost of the tender will be \$1.5 – 1.75 million for 2020.

**Legislation/Bylaw/Policy Consideration** – The Canada Free Trade Agreement, Northwest Trade Partnership Agreement, and the County Procurement Policy dictate that the County shall conduct tenders for the delivery of goods in excess of \$75,000.

#### Alternatives

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- Award the fuel tender to the Cornerstone Co-Op
- Award the fuel tender to RMA Fuels

#### Recommendation

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Administration is recommending awarding the fuel tender to the Cornerstone Co-op.

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**Submitted by:** Kyle Attanasio, Director of Corporate Services