



Value of Your Investment, 2018

County of St Paul

Ashmont Public Library, Mallaig Public Library

(St Paul Municipal Library, Elk Point Municipal Library)

This report shows the value of services provided annually by the Northern Lights Library System. County of St Paul benefits directly through the pooling of revenues so that all the Northern Lights residents have access to all library system resources.

Levy Payments

(based on 2016 Municipal Affairs population of 6,468)

	Per capita levy	Population	Contribution
County:	\$5.07	6,468	\$32,792.76
County Library Board:	\$5.07	6,468	\$32,792.76
Total levy payments			\$65,585.52

Total value of services provided by Northern Lights as itemized below:

Site Visits

Cost Association: \$50 Hr X 68 Hours (7 site visits) **TOTAL: \$3,400.00**

Shared TRAC Services

Being a partner with three other system opens access to over 3.6 million items on TRACpac. Cost is shared for the Polaris Integrated Library System, TRAC Online public access catalogue and shared Databases such as Overdrive, Cloud Library and Novelist.

Polaris licence for 2 sites (Ashmont & Mallaig) **TOTAL: \$1,800.00**

Overdrive and Cloud Library 6,468 @ \$4.40 per capita **TOTAL: \$28,459.20**



Resource Sharing Services

Van Delivery has recently changed from once a week to twice a week delivery for our busiest libraries. Van delivery supports resource sharing and connects your library with Northern Lights headquarters and to libraries throughout the system, the province, inside and outside of Canada. Interlibrary loans, supplies, new materials, outside purchased materials, correspondence, kits and games, floating collections, promotional material and book recycling are all transported through the Northern Lights van delivery.

Associated cost of van delivery Ashmont & Mallaig:

155km x .505km x 50

TOTAL: \$3,913.75

Bibliographic Services

A portion of the municipal levy goes back to the libraries for the purchase of new materials through a book allotment purchase account held in acquisitions at headquarters. Bulk purchases provides discounts up to 40%

Cost association: \$2.15 per capita (Ashmont & Mallaig only)

TOTAL: \$13,906.20

Centralized work flow at headquarters ensures that quick distribution of materials to our member libraries. Professional cataloging makes it possible for patrons to find and access print and digital titles in the online catalogue. Physical materials are processed with barcoding, labels, mactak and laminated book covers, and Av materials are repackaged into durable cases.

Cost association: \$3.70 per capita

TOTAL: \$23,931.60

Public Services

Northern Lights provides in-person, video-conferencing, email, and telephone consultation and training to member libraries by professional librarians. Visits include: preparation; travel, go-to-assist, assist in weeding and inventory. Orientation set up and follow ups, access to headquarters collection of materials and programming kits designed through consultation of the libraries. Training sessions and workshops designed for library needs with consultation of the marketing department. Organizing the summer and winter program, author talks and entertainers. Organize and implement the Northern Lights Conference.

Cost association: \$2.40 per capita

TOTAL: \$15,523.20

IT and Network Support

Helpdesk Support, troubleshooting, installations, upgrades and maintenance of servers, Dlinks, fortigates and Zinder. IT support includes Supernet/Internet connectivity, email, file sharing and centralized backup. Wireless hardware, software licenses, and toll free telephone system are provided. Unlimited site visits for trouble shooting and maintenance. Polaris library software enables customer service, reporting, ordering, circulation of library materials and the online catalogue. Computer purchasing program allows for libraries to bulk purchase computer equipment at a discounted price.



IT HelpDesk, Troubleshooting,	TOTAL: \$17,953.26
IT Equipment, software &licensing purchases, wireless and maintenance	TOTAL: \$6,085.94
Internet	TOTAL: \$1,000.00

Administration

Facility maintenance, budgeting, auditors, insurance, office supplies purchasing program, postage, telephones, vehicle expenses, service charges GST expense, memberships and utilities are all part of administration costs, food for board and LMC meeting, council and library board presentations. Marketing and communications provides professional quality publications, displays and marketing software to promote resources, events and services available at the library and to communicate news to library staff and boards.

Cost association: \$2.70 per capita	TOTAL: \$17,463.60
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Board

Board member reimbursement to fulfill their duties	TOTAL: \$1,768.94
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LMC

Library manager's reimbursement for attendance to LMC meetings	TOTAL: \$308.76
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TOTAL value of services provided by Northern Lights Library System:	\$135,513.67
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TOTAL levy payments from the County of St Paul and the County Library Board	\$65,585.52
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Fun Facts

- IT equipment, software, licensing, wireless, Zinder, Fortigates: **\$150,000 +**
The Northern Lights Library system owns IT Equipment provided to the library such as the packet shaper Zinder box and the fortigates, they also pay for and provide licensing such as office 365, firewall software, virus protection and the internet.
- Northern Lights Library System pays for Polaris, the integrated library system, at a cost of **\$101,000.00** year.
- To date Northern Lights Library System has invested over **\$840,000.00** into Overdrive and Cloud Library.
- Northern Lights provided all the libraries with an Ipad with Polaris LEAP installed for use within the library and outside.
- Northern Lights Library System offers over 35 database subscriptions for a price of approximately **\$110,000 +** a year, excluding Hoopla.
- A 3D printer is loanable to all the libraries for programming.
- 2 Computer labs are available for training large and small groups
- 2 Virtual Reality machines can be sent out for a week of fun in a different world
- First in Alberta, an Ai Robot for programming is new to NLLS in 2018
- Over 50 programming kits are available from systems HQ.
- Through Administration, County of St Paul Libraries (excluding St Paul and Elk Point) have ordered office supplies such as paper, bar-codes and labels worth **\$77.47**
- In 2018, Libraries in the County of St Paul checked out **7,534** Overdrive items. Average cost for an item is \$45.00 for a total savings of: **\$339,030.00**
- In 2018, patrons in the County of St Paul borrowed approximately **21,454** items from other Libraries in TRAC, average cost of an item \$25,00 for a savings of **\$536,350.00**
- County of St Paul patrons are registered at the following libraries:
 1. Ashmont Public Library
 2. Elk Point Municipal Library
 3. Mallaig Public Library
 4. Marwayne Public Library
 5. Northern Lights Library System
 6. St Paul Municipal Library