



County of St. Paul No 19

Council Meeting

Minutes

Tuesday, August 13, 2019

10:00 AM

Council Chambers

Present

Reeve Steve Upham
Councillor Darrell Younghans, Division 1
Councillor Kevin Wirsta, Division 2
Councillor Cliff Martin, Division 3
Councillor Maxine Fodness, Division 4
Councillor Dale Hedrick, Division 5
Councillor Laurent Amyotte, Division 6

Staff Present

Tim Mahdiuk, Interim CAO
Kyle Attanasio, Director of Corporate Services
Dennis Bergheim, Director of Community Services
Daniel Reid, Director of Public Works
Bryan Bepalko, Public Works Supervisor
Phyllis Corbiere, Executive Assistant
Arlene Shwetz, Communications Coordinator

1. Call to Order

The regular meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:00 a.m.

2. Minutes

Resolution CM20190813.1001

Moved By: Councillor Maxine Fodness

to approve the minutes of the July 9, 2019 Council Meeting with corrections to the resolution numbers.

Carried

3. Bank Reconciliation

Resolution CM20190813.1002

Moved By: Councillor Cliff Martin

to accept the amended Bank Reconciliation for June 30, 2019 with corrections to the Bank Balances and Outstanding Loans reported as of June 30, 2017 and June 30, 2018.

Carried

Resolution CM20190813.1003

Moved By: Councillor Dale Hedrick

to approve the Bank Reconciliation for the month ended July 31, 2019 as presented.

Carried

4. Additions to Agenda and Acceptance of Agenda

Resolution CM20190813.1004

Moved By: Councillor Laurent Amyotte

to adopt the agenda for the Regular Meeting of Council for August 13, 2019 with the following additions:

8.19 Recycling Council of Alberta Conference - Oct. 2-4

8.20 AUMA Conference - Sept. 25-27

8.21 Economic Developers Association of Canada Conference - Sept. 23-25

Carried

Meredith Kerr, St. Paul Journal, informed Council that she will be recording the meeting.

5. Closed Session

5.1 Closed Session

Resolution CM20190813.1005

Moved By: Councillor Cliff Martin

to move into closed session as per Section 17 and 27 of the FOIP Act at 10:08 am.

Carried

Meredith Kerr, St. Paul Journal and Arlene Shwetz left the Council Room at 10:08 a.m.

Wendell Berg and James Preston, Ashmont Fire Department, entered the meeting at 10:08 a.m. and left the meeting at 10:23 am.

Crystal St. Arnault entered the meeting at 10:24 am and left at 10:48 am.

Resolution CM20190813.1006

Moved By: Councillor Laurent Amyotte

to revert to an open meeting at 11:44 am

Carried

Mredith Kerr, St. Paul Journal and Arlene Shwetz, Communications Coordinator, entered the Council Room at 11:46 am.

Resolution CM20190813.1007

Moved By: Councillor Darrell Younghans

that administration send letters to the owners of Tax Rolls 4623512, 4627158, 9634701 and 10714549 who have structures encroaching on the Environmental Reserve advising that they must move the structures off of the Environmental Reserves and onto their properties.

Carried

Resolution CM20190813.1008

Moved By: Councillor Dale Hedrick

to deny request from the owner of Tax Rolls 10903302, 10903303, 11927315 and 11927409 to cancel penalties on the property taxes.

Carried

Resolution CM20190813.1009

Moved By: Councillor Cliff Martin

to send an amended fire call report to the owner of tax roll 10831700, advising that he is responsible to pay the charges for the fire call.

Carried

Resolution CM20190813.1010

Moved By: Councillor Maxine Fodness

that administration send a warning letter to landowners of tax roll 9805300, providing 24 hours notice to discontinue using the scare cannons outside of the permitted hours as described in the County of St. Paul Noise Control Bylaw 2017-17.

Carried

Resolution CM20190813.1011

Moved By: Councillor Darrell Younghans

to send a letter to the owner of tax roll 8801102 addressing the requirement to apply for a development permit.

Carried

7. Delegation

7.1 11:30 am - Langley Robitaille

Langley Robitaille entered the Council Room at 11:47 am to request funding to help set up a building to operate the post office in Heinsburg.

Carolynne on behalf of the Heinsburg Community Club entered the Council Room at 11:47 am. She advised that the Heinsburg Seniors are not interested in allowing the post office to be housed in the Community Club.

The delegation discussed postal boxes on the County property adjacent to the Heinsburg Community Hall.

Resolution CM20190813.1012

Moved By: Councillor Darrell Younghans

to send a letter to Canada Post that they have 30 days to come to the table with an agreement permitting the postal boxes to remain on County Property adjacent to the Heinsburg Community Club and to send a copy to MP Shannon Stubbs.

Carried

the meeting recessed for lunch at 12:14 pm and reconvened at 12:56 pm with all members of Council present.

7.2 1:00 pm - Public Hearings - Intermunicipal Development Plans

7.2.1 Bylaw 2019-15 - IDP with the Town of St. Paul

Reeve Upham declared the Public Hearing open at 1:00 p.m.

Krystle Fedoretz, Director of Planning and Development, informed Council that the Public Hearing has been advertised in accordance with section 606 of the MGA.

She then informed Council that the purpose of the Public Hearing scheduled for 1:00 pm is to discuss Bylaw 2019-15, Intermunicipal Development Plan with the Town of St. Paul.

There were no written submission in favor or in opposition to the proposed bylaw.

There was no one present to speak in favor of or in opposition to the proposed bylaw.

Reeve Upham declared the Public Hearing closed at 1:02 pm

Resolution CM20190813.1013

Moved By: Councillor Cliff Martin

to give second reading to Bylaw 2019-15, Intermunicipal Development Plan with the Town of St. Paul.

Carried

Resolution CM20190813.1014

Moved By: Councillor Maxine Fodness

to give third reading to Bylaw 2019-15.

Carried

7.2.2 Bylaw 2019-16 - IDP with the Town of Elk Point

Reeve Upham declared the Public Hearing open at 1:04 p.m.

Krystle Fedoretz, Director of Planning and Development, informed Council that the Public Hearing has been advertised in accordance with section 606 of the MGA.

She then informed Council that the purpose of the Public Hearing is to discuss Bylaw 2019-16, Intermunicipal Development Plan with the Town of Elk Point.

There were no written submission in favor or in opposition to the proposed bylaw.

There was no one present to speak in favor of or in opposition to the proposed bylaw.

Reeve Upham declared the Public Hearing closed at 1:05 pm

Resolution CM20190813.1015

Moved By: Councillor Kevin Wirsta

to give second reading to Bylaw 2019-16, Intermunicipal Development Plan with the Town of Elk Point.

Carried

Resolution CM20190813.1016

Moved By: Councillor Darrell Younghans

to give third reading to Bylaw 2019-16.

Carried

7.2.3 Bylaw 2019-17 - IDP with the Summer Village of Horseshoe Bay

Reeve Upham declared the Public Hearing open at 1:06 p.m.

Krystle Fedoretz, Director of Planning and Development, informed Council that the Public Hearing has been advertised in accordance with section 606 of the MGA.

She then informed Council that the purpose of the Public Hearing is to discuss Bylaw 2019-17, Intermunicipal Development Plan with the Summer Village of Horseshoe Bay.

There were no written submission in favor or in opposition to the proposed bylaw.

There was no one present to speak in favor of or in opposition to the proposed bylaw.

Reeve Upham declared the Public Hearing closed at 1:07 pm

Resolution CM20190813.1017

Moved By: Councillor Laurent Amyotte

to give second reading to Bylaw 2019-17, Intermunicipal Development Plan with the Summer Village of Horseshoe Bay.

Carried

Resolution CM20190813.1018

Moved By: Councillor Dale Hedrick

to give third reading to Bylaw 2019-17.

Carried

8. New Business

8.1 19th Annual Alberta Care Conference

Resolution CM20190813.1019

Moved By: Councillor Darrell Younghans

to approve Warren Lesiter to attend the 19th Annual Alberta CARE Conference from September 4-6, 2019 in Peace River.

Carried

8.2 Rodeo Kick Off Supper

Resolution CM20190813.1020

Moved By: Councillor Maxine Fodness

to purchase a table of 8 for \$367.50 for the Rodeo Kick Off Supper or purchase the required number of tickets for Council and Administration, and make a cash contribution for the balance up to \$367.50.

Carried

Resolution CM20190813.1021

Moved By: Councillor Cliff Martin

to donate two three-night passes at any Municipal Campground plus one free load of wood per site, for a total value of \$200.

Carried

8.3 Funding Request - Friends of Fort George and Buckingham House

Resolution CM20190813.1022

Moved By: Councillor Kevin Wirsta

to approve \$100 for Friends of Fort George and Buckingham House Celebration on August 17, 2019.

Carried

8.4 Sponsorship Request - Northeast Alberta Track and Field Club

Resolution CM20190813.1023

Moved By: Councillor Laurent Amyotte

to become a Bronze Sponsor for \$100 for the NEAT Rodeo Road Race.

Carried

8.5 Funding Request - Riverland Recreational Trail Society

Resolution CM20190813.1024

Moved By: Councillor Dale Hedrick

to approve annual funding of \$6,720 for the Riverland Recreational Trail Society for a three-year term commencing 2019.

Carried

8.6 Riverland Recreational Trail Society Request for Letter of Support

Resolution CM20190813.1025

Moved By: Councillor Laurent Amyotte

to provide Riverland Recreational Trail Society with a letter of support to accompany their CFEP Grant Application to develop the Abeline Junction rest stop along the Iron Horse Trail.

Carried

8.7 Resignation of County of St. Paul Library Board Chairman

Resolution CM20190813.1026

Moved By: Councillor Maxine Fodness

to advertise for a Library Board Member at Large to serve for one year, as per Section 5(2) of the Libraries Act.

Carried

8.8 Work Safety Policy SAF-34

Resolution CM20190813.1027

Moved By: Councillor Cliff Martin

to approve Work Safety Policy SAF-34, as per the recommendation of the Policy Committee.

Carried

8.9 Personal Protective Equipment Policy SAF-36

Resolution CM20190813.1028

Moved By: Councillor Kevin Wirsta

to approve Personal Protective Equipment Policy SAF-36 as per the recommendations of the Policy Committee.

Carried

8.10 Safety Inspection Policy SAF-39

Resolution CM20190813.1029

Moved By: Councillor Maxine Fodness

to approve Policy SAF-39, the Safety Inspection Policy as per the recommendations of the Policy Committee.

Carried

8.11 Tangible Capital Assets Policy ADM-57

Resolution CM20190813.1030

Moved By: Councillor Darrell Younghans

to approve Policy ADM-57, Tangible Capital Assets Policy as per the recommendations of the Policy Committee.

Carried

8.12 Extreme Weather Staff and Equipment Mobilization Policy PW-67

Resolution CM20190813.1031

Moved By: Councillor Dale Hedrick

to approve Policy PW-67, the Extreme Weather Equipment and Staff Mobilization Policy as per the recommendations of the Policy Committee.

Carried

8.13 Workplace Violence and Anti-Harassment Policy SAF-130

Resolution CM20190813.1032

Moved By: Councillor Laurent Amyotte

to approve Workplace Violence and Anti-Harassment Policy SAF-130 as per the recommendations of the Policy Committee.

Carried

8.14 Regional Recreation Master Plan

Resolution CM20190813.1033

Moved By: Councillor Cliff Martin

to accept the Regional Recreation Master Plan as information, to be used for future recreational planning purposes.

Carried

8.15 Start Times for Public Works Meetings

Resolution CM20190813.1034

Moved By: Councillor Cliff Martin

to change the start time for Public Works Meeting to 9:00 am beginning August 27, 2019 as per section 193(1) of the MGA and that Council revisit the start time at the October 2019 Organizational Meeting.

Carried

8.16 Water Diversion Access Agreement with CNRL

Resolution CM20190813.1035

Moved By: Councillor Kevin Wirsta

to approve a ten-year Water Diversion Access Agreement with Canadian Natural Resources Limited.

Carried

8.17 Gravel Agreement

Resolution CM20190813.1036

Moved By: Councillor Darrell Younghans

to approve the Gravel Agreement as amended with the new pay rate of \$200 per acre for disturbed lands until reclamation is complete.

Carried

7. Delegation

7.3 1:30 pm - Public Hearing - Bylaw 2019-18 - Amend Land Use Bylaw

Reeve Upham declared the Public Hearing open at 1:30 p.m.

Two Members of the public entered the Council Room at 1:30 p.m.

Krystle Fedoretz, Director of Planning and Development, informed Council that the Public Hearing has been advertised in accordance with section 606 of the MGA.

She then informed Council that the purpose of the Public Hearing scheduled for 1:30 pm is to discuss Bylaw 2019-18, as it relates to amending Section 7.30 of Land Use Bylaw 2013-50 to include a notwithstanding clause to permit the installation and operation of a disposal field or treatment mound as soils dictate on Lot 1, Block 2, Plan 1120579.

There were no written submission in favor or in opposition to the proposed bylaw.

There was no one present to speak in favor of or in opposition to the proposed bylaw.

Reeve Upham declared the Public Hearing closed at 1:32 pm

Resolution CM20190813.1037

Moved By: Councillor Cliff Martin

to give second reading to Bylaw 2019-18 to amend Section 7.30 of Land Use Bylaw 2013-50 to include a notwithstanding clause to permit the installation and operation of a disposal field or treatment mound as soils dictate, on Lot 1, Block 2, Plan 1120579.

Carried

Resolution CM20190813.1038

Moved By: Councillor Kevin Wirsta

to give third reading to Bylaw 2019-18.

Carried

8. New Business

8.18 Paving Parking Lot at County Public Works Shop

Resolution CM20190813.1039

Moved By: Councillor Dale Hedrick

to table a decision on paving an area of the parking lot at the Public Works Shop, to the August 27 Public Works meeting.

Carried

8.19 Recycling Council of Alberta Conference

Resolution CM20190813.1040

Moved By: Councillor Laurent Amyotte

to approve Reeve Upham, Chairman of the Evergreen Regional Waste Management Committee, to attend the Recycling Council of Alberta Conference from October 2-4, 2019 in Jasper.

Carried

8.20 AUMA Conference

Resolution CM20190813.1041

Moved By: Councillor Kevin Wirsta

to approve any Councillors who are interested to attend the AUMA Convention from September 25-27, 2019 in Edmonton.

Carried

8.21 Economic Developers Association of Canada Conference

Resolution CM20190813.1042

Moved By: Councillor Maxine Fodness

to approve Reeve Upham, Chairman of Alberta HUB, to attend the Economic Developers Association of Canada Conference from September 21-24, 2019 in Edmonton.

Carried

7. Delegation

7.4 1:45 pm - Public Hearing - Bylaw 2019-19 - Amend Municipal Development Plan

Reeve Upham declared the Public Hearing open at 1:48 p.m.

Two members of the Public were in attendance for the Public Hearing.

Krystle Fedoretz, Director of Planning and Development, informed Council that the Public Hearing has been advertised in accordance with section 606 of the MGA.

She then informed Council that the purpose of the Public Hearing scheduled for 1:45 pm is to discuss Bylaw 2019-19, as it relates to amending Section 2.5 of Municipal Development Plan 2013-51 to include a notwithstanding clause where legal access to the development on Lot 1, Block 2, Plan 1120579 may be created by way of access easement.

There were no written submission in favor or in opposition to the proposed bylaw.

There was no one present to speak in favor of or in opposition to the proposed bylaw.

Reeve Upham declared the Public Hearing closed at 1:50 pm.

Resolution CM20190813.1043

Moved By: Councillor Maxine Fodness

to give second reading to Bylaw 2019-19, to amend Section 2.5 of Municipal Development Plan 2013-51 to include a notwithstanding clause where legal access to the development on Lot 1, Block 2, Plan 1120579 may be created by way of access easement.

Carried

Resolution CM20190813.1044

Moved By: Councillor Laurent Amyotte

to give third reading to Bylaw 2019-19.

Carried

10. Reports

10.1 CAO Report

Tim Mahdiuk started presenting his report at 1:50 pm

Reeve Upham left the meeting at 2:29 pm and reentered at 2:33 pm.

Resolution CM20190813.1045

Moved By: Councillor Cliff Martin

to approve the purchase of a 3/4 ton truck for \$43,279 from Zarowny Motors to replace one of the stolen units.

Carried

Resolution CM20190813.1046

Moved By: Councillor Darrell Younghans

to lease a 1/2 ton truck through Enterprise to replace one of the stolen units.

Carried

Resolution CM20190813.1047

Moved By: Councillor Cliff Martin

that administration send a letter to the Minister of Agriculture requesting payment of the 2019 ASB Grant funding.

Carried

Resolution CM20190813.1048

Moved By: Councillor Cliff Martin

to approve the CAO report as presented.

Carried

7. Delegation

7.5 2:00 pm - Henri Amyotte, Amyotte & Sons

Henri Amyotte, with Amyotte and Sons Welding, entered the Council Room to discuss connecting to the Mallaig water line. He is requesting that the County bring the water from the Mallaig Fire Hall across the railway track to their property line. They would be responsible for connecting from the property line to the welding shop. The delegation left the Council Room at 2:18 pm.

Resolution CM20190813.1049

Moved By: Councillor Maxine Fodness

table a decision on providing water to Amyotte and Sons Welding to Strategic Planning discussions.

Carried

12. Financial

12.1 Budget to Actual

Resolution CM20190813.1050

Moved By: Councillor Kevin Wirsta

to approve the budget to actual as of July 31, 2019.

Carried

12.2 Listing of Accounts Payable

Resolution CM20190813.1051

Moved By: Councillor Dale Hedrick

to file the listing of Accounts Payable as circulated.

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
22721	July 7, 2019	Direct Deposits	\$ 117,294.27
22718	July 9, 2019	34106 - 34225	\$ 492,415.39
22735	July 15, 2019	Direct Deposits	\$ 86,940.71
22739	July 17, 2019	Direct Deposits	\$ 46,663.63
22744	July 18, 2019	34226 - 34265	\$ 404,055.84
22743	July 19, 2019	Direct Deposits	\$ 239,442.09
22761	July 26, 2019	34266 - 34292	\$2,549,129.24

22762	July 27, 2019	Direct Deposits	\$	134,800.91
22772	July 29, 2019	Direct Deposits	\$	42,587.68

Carried

12.3 Council Fees

Resolution CM20190813.1052

Moved By: Councillor Laurent Amyotte

to approve the Council Fees for the Month of July 2019 as circulated.

Carried

Resolution CM20190813.1053

Moved By: Councillor Dale Hedrick

to move into closed session as per section 17 of the FOIP Act at 3:10 pm.

Carried

All staff left the meeting with the exception of Tim Mahdiuk, Interim CAO and Daniel Reid, Director of Public Works.

Resolution CM20190813.1054

Moved By: Councillor Darrell Younghans

to revert to an open meeting at 3:30 pm.

Carried

13. Adjournment

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting at 3:30 pm

Reeve

Chief Administrative Officer