

**Elk Point and Area (Divisions 1-2-3) Wheelchair
Accessible Meeting**

May 1st , 2009 at 7:00pm at Heritage Lodge

Attendance: Mayor, Parrish Tung
President Heritage Auxiliary, Lucille Smith
Activity Co-ordinator, Heather Paquette
Town Councillor, Bernice Capjack
SACA Representative, Diana Anderson

Purpose of Meeting: To establish the process and responsibility for operation and maintenance of the Handi-Van.

1. Parrish picked up the new van this evening from Zarowny Motors. Both the Town of Elk Point and the County of St. Paul have honored their financial commitment. We are still awaiting the funding from the government. The Town of Elk Point has graciously forwarded the balance owing, at this time, so that residents can start using this service.

2. Parrish informed the group that MLA Ray Danyluk will be present at the town office to officially dedicate the handi-van at 4:30pm, May 19, 2009. Everyone was invited to attend. Vicky Brooker, editor of the local paper, will be present. We will ask her to publish a call for volunteer drivers as part of the coverage.

3. Housing:

The town will house the van but at present it will have to be kept outside. There is a plug-in for winter. The enclosed compound is open from 7:00am to 4:30pm, Monday to Friday. If using the van on weekends or later hours it will have to be parked outside.

4. Maintenance and Insurance:

- the Heritage Lodge Auxiliary will be responsible for oil changes, fuel and washes.
- the Town of Elk Point will pay for the insurance, vehicle registration, tires, safety inspections and overall maintenance.

5. Operational Cost:

- the Heritage Lodge Auxiliary must maintain a separate account for the operation of the handi-van.
- all lodge residents can use the van at no cost. They can make a donation if they so choose.
- the transportation grant that the lodge has will be used to pay for fuel and oil.
- funding will be raised in the community via Grandparents Day celebration in September. Diana agreed to facilitate this.
- big businesses such as CNRL, Buffalo Oil, E-Can, Heavy Crude, etc. will be approached for contributions. (Offer decal on the van)
- if the healthcare facility (Extended care) wishes to use the van, they will have to provide a qualified driver and pay \$0.60 per km.
- all members of the community who wish to use the van will pay \$0.60 per km.(same rate as the Elk's currently charge for their van)

Parrish informed the group that if proposed operational monies expire, both the Town and County have an emergency fund of \$50,000.00 that can be accessed for non-profit organizations.

6. Drivers:

- all drivers are volunteers. Heather is available to drive during her work hours.
- all drivers require:
 - a) class 1, 2, or 4 licence
 - b) photocopy of the licence to be kept on file at the town office
 - c) criminal record check to be kept on file by the Heritage Lodge Auxiliary. This can be obtained from the RCMP free of charge
 - d) WCB - Diana will check to see if this is required.
 - e) peak times that volunteer drivers will be required are:
 - weekends
 - May 1st to November 30th
 - a roster of stand-by drivers will be developed by Diana and co-ordinated by Heather. She will ask Ron Fraess if he would be willing to share this responsibility with her.
 - f) an orientation for all drivers is offered by Don Shultz from Zarowny Motors. This will be co-ordinated by Parrish.
 - g) keys will be kept by the town and Heather.

Contacts for volunteer drivers are as follows:

Parrish Tung	Craig Campbell	Brenda Anderson	Del Smith
Rollie Gascon	Lois Much	Allan Berg	Howard Berg
Dwayne Yaremkevich	John Paquette	Marshall Pelech	George Anderson
Dave Byzowy	Harry Krawchuk	Remi Trembly	Tony Bockon
Jim Orr	Kevin Bjornstad	Marshall Myshaniuk	Shane Smith
Orest Fedorus	Ollie Fedorus	Len Cole	Larry Demchuk
Jim Hawkins	Laverne Wilson	Roger Demossiac (cook at Empress)	
Lynall Slwyka	Mable Wruth	Ken Pinder	Murray Cochrane
Denis Cameron	Brian Anderson	Debbie & Kevin Lawrence	
Fred Myshaniuk	George Pinder	Kim Saranchuk.	

Diana will develop a roster of a two week rotation, and have it completed by May 8, 2009, with those drivers willing to be on stand-by.

Diana Anderson
Recording Secretary

Lucille Smith
President Heritage Lodge Auxiliary