

ST. PAUL TOWN AND COUNTY JOINT FIRE SERVICES AGREEMENT

This Agreement made this 1st Day of January 2017

Between:

THE COUNTY OF ST. PAUL NO. 19
Hereinafter Called "The County"

Of the First Part

- and -

THE TOWN OF ST. PAUL
Hereinafter Called "The Town"

Of the Second Part

WHEREAS the County is desirous of using the services of the Fire Department of the Town, in the event of a fire, rescue or medical incident which would warrant assistance being given by the Town, when requested by residents of the County.

Therefore the agreement witnesses that in consideration of the mutual covenant and undertaking herein, the parties agrees as follows:

- 1) The County will supply its own fire fighting units as listed below and related equipment and will properly license and insure the same ; 1-Fire Pumper, 1-Water Tanker, 1-Quick Response Mini-pumper, 1-Rescue Squad Unit.
- 2) The County is responsible for the total cost of maintaining the equipment mentioned in Item No. 1.

The Town is responsible for the total cost of maintaining and operating Town of St.Paul fire fighting units; 2- Fire Pumpers.

The Chief's unit will be purchased, maintained and operated jointly under general operations.

- 3) The County will pay fifty percent (50%) of the Town of St. Paul Fire Department's annual general operating expenses to the Town which will include among others, but not exclusive too:
 - providing space in the firehall to house the County owned units. (4 bays)
 - supply and maintain the necessary communications system.
 - costs associated with staff training.
 - costs associated with the Heavy Rescue Unit and Rescue Squad Unit and equipment, except for fuel used to attend any County fire or rescue call for which the County will be responsible for those costs.
 - the submission of fire reports on County fires to the County Administration within sixty (60) days of the fire, where possible.

The fifty percent share of all operating costs will be to cover all fires and/or rescue calls within the St. Paul Fire District No.Two (#2) over a twelve (12) month period. The fifty percent (50%) share will also cover mutual aid calls to St. Paul Fire Districts one (1), three (3), and four (4).

- 4) The Town will invoice the County in two installments. One being June 30 which represents fifty percent of the approved budget, and the other being December 31 which represents fifty percent of the actual final budget.
- 5) The County of St. Paul agrees to participate on a fifty percent cost share basis with the Town of St. Paul in any major capital expenses as approved by Town and County of St. Paul Councils.

- 6) The Joint St. Paul Fire Services Committee will consist of two (2) elected officials from the Town, the Mayor of the Town, two (2) elected officials from the County, the Reeve of the County, Town CAO, County CAO, Town Fire Chief, Ashmont Fire Chief, Mallaig Fire Chief, and Fire Guardian. Only elected officials will possess voting rights.

Following its appointment, the Committee shall appoint a chairman, vice-chairman, and recording secretary.

- 7) Quarterly meetings of the Fire Services Committee will be scheduled on an as required basis by the committee chairman. One will serve as an annual budget meeting.
- 8) The Joint Fire Committee will review the proposed annual operating budget to be approved by both Councils prior to its inception.
- 9) Funds that have been recovered by attending motor vehicle accidents by the St. Paul Rescue unit and/or County Fire Pumper, including Mallaig and Ashmont Fire Pumps will be placed in a reserve account for future rescue equipment or rescue unit replacement costs. All paperwork to be completed and submitted to Alberta Transportation by the St. Paul Fire Chief. The Town will issue a cheque upon receipt of an invoice from the County for the amounts that make up Mallaig and Ashmont's annual share in the first quarter of the following year. The Town Fire Chief will submit quarterly reports to the County documenting the figures from Alberta Transportation.
- 10) Either municipality may use each other's fire equipment if the incident requires the additional resource. The Town and County of St. Paul will each be responsible to recover the costs where possible of such use, and submit this amount to the respective municipality.
- 11) The St. Paul Fire Chief will provide administrative support to the Mallaig and Ashmont Fire Chiefs as requested for items such as but not limited to: the development of Standard Operating Guidelines, fire inspections and investigations, submitting required fire reports to the Office of the Fire Commissioner, equipment maintenance records & updates.
- 12) The Town will provide Workers' Compensation, Public Liability and Group Insurance for all Town of St. Paul Fire Department firemen and the County will provide Workers' Compensation, Public Liability and Group Insurance for all County of St. Paul Fire Department firemen.

LENGTH OF AGREEMENT/RENEWAL

This agreement shall be for a period of one (1) year concluding on December 31st, 2017.

Dated this _____ day of _____, 2016.

County of St. Paul No. 19

Reeve

County Administrator

Town of St. Paul

Mayor

Town Administrator