

RECEIVED JUN 23 2015

File: 1410-ELK

June 23, 2015

Ken Gwozdz  
CAO  
Town of Elk Point  
PO Box 448  
Elk Point, AB T0A 1A0

Dear Mr. Gwozdz:

**RE: Offer to Sell – Registered Plan 832 0524**  
**Elk Point Airport - Part of SE-2-57-6-W4 and SW-1-57-6-W4**

Enclosed for your review and signing, are four copies of a land agreement addressing Transportation's sale of the Elk Point Airport facility lands to the Town of Elk Point/County of St. Paul Airport Authority (\$1 consideration, receipt of which is hereby acknowledged). Please execute the agreements by signing and sealing (Town's corporate seal). If you are not affixing your seal, then please complete the Affidavit of Witness attached to each of the land agreements.

The signed land agreements (triplicate) should be returned to this office, so that Alberta Transportation can execute the document. Once that is completed, you will be provided with a registerable Transfer document, which you will need to provide to Land Titles Office, to create new certificate of title, in the name of the Town of Elk Point/County of St. Paul Airport Authority.

Yours truly,



Dean Litke  
Acting Property Manager  
North Central Region

/pd

Encl.

cc. County of St. Paul No. 19

File No. 15-76

MAILED & FAXED

June 16, 2015

County of St. Paul No. 19  
5015 – 49 Avenue  
St. Paul, AB  
T0A 3A4

Attention: Reeve Upham & Council

Dear Reeve Upham:

**Re: Elk Point & District Airport  
Engineering Proposal – Integrated Airport Systems Ltd.  
Airport Authority**

It has become apparent there are a number of deficiencies at the Airport which are emergent in nature. Such as the lighting system and Beacon Tower. Both are illegal and do not function properly.

The existing lighting at the Airport is not operating properly and a safety hazard. There is less than 50 amps of current provided by the regulator. Requirement is 1000 to 1500 amps. A no TAM has been registered for 3 months with NAV Canada so pilots are aware the Airport can only be used during daylight hours. Alberta Health has also been notified.

Integrated Airport Systems (IALS) Ltd has offered to conduct a Technical Inspection and evaluation of the Airside Electrical System and clearance requirements at no cost to the Town or the County as well as the Airport Authority. Should funding be available from the Province, then IASL would be compensated.

On Wednesday, June 10, 2015 the Airport Authority discussed this proposal at their Regular meeting. After a thorough review of the matter and the safety concern of the Airport a resolution was passed as follows:

*REQUEST FOR  
DECISION –  
PROPOSAL  
ENGINEERING  
SERVICES*

*Moved by Councillor Dach that the Airport Authority recommend to St. Paul County and Town of Elk Point to approve of the proposal for the Engineering Services of the Elk Point Airport (CE J6) from Integrated Airport System Ltd as submitted at a cost of \$7,000.00 subject to grant funding being approved from Alberta Transportation for the \$7,000.00 fee plus all and any improvements*

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*required to the Airport. Further should Alberta Transportation not accept the final report from Integrated Airport Systems Ltd, the Airport Authority is not held responsible for the required fees or either Municipality being the County of St. Paul and Town of Elk Point.*

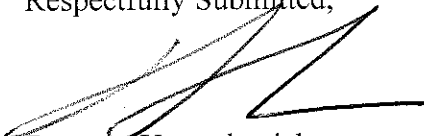
*Carried*

We request your assistance to place this resolution with the attached proposal from IASL and Request for Decision from the Town of Elk Point on the next County Council Agenda for their review and hopefully support.

Should you require any additional information, please feel free to contact myself or Ken Gwozdz the Administrator of the Airport Authority.

Thank-you for considering our request.

Respectfully Submitted,



Dwayne Yaremkevich  
Chairman Airport Committee

C.c Airport Committee  
C.c Town of Elk Point Council