

**COUNTY OF ST. PAUL NO. 19
JOINT HEALTH AND SAFETY COMMITTEE MEETING
June 14, 2013**

Present: Steven Jeffery, Sheila Kitz, , Linda Meger, Ken Warholik, Ron Dechaine, Brent Lilje, D.D. Skawronski-Munro, Katie Webber, Jack Vandenberg, Danny Weinmeier, Dennis Bergheim, Josee Poulin, Rolly Piquette, Klye Attanasio

Absent: Leo Demoissac, Bryan Bespalko, Steve Upham

1. CALL MEETING TO ORDER

The 32nd Joint Health and Safety Committee meeting of the County of St. Paul No. 19 was called to order by Steven Jeffery, Chairperson for the Employee Group at 3:05 p.m., June 14, 2013 at the Administration Office.

2. ADDITIONS AND ACCEPTANCE OF THE AGENDA

Moved by Ken Warholik to adopt the agenda as presented. All in favor

3. MINUTES

Moved by Sheila Kitz that the minutes of the May 2, 2013 meeting be approved with the following correction: Under Training Sessions- Air Brakes Training the sentence should read as follows: The air brakes training courses will be held May 6th and May 7th at the Public Works shop. All in Favor.

BUSINESS ARISING

Covers for Lights on Plow Trucks

It was decided that rather than purchasing cover for the lights staff will tilt them up to prevent them from any damage.

Newsletter

The June newsletter was inserted with the paystubs. The next newsletter will be done for September.

Front Fenders for Graders

The front fender will be provided for the 1 operator that has requested it.

Railing on 966 loader

Will be completed when the loader comes in.

4. ROUND TABLE DISCUSSIONS

INCIDENT REPORTS

Steven Jeffery reported that there was 1 incident reported since the last meeting.

The incident was due to a first call not being done and staff hitting a gas line. No injuries occurred.

The group discussed the importance of having first calls done prior to any digging taking place regardless of timelines.

The group had its round table discussions.

The following actions items are required:

Staff will be checking into removing the snowplows mount from the freightliner truck.

The Braking system on the equipment used by ASB will have to be investigated further.

Staff would like to have the Hazard Assessment Forms Modified.

Dennis Bergheim and Steven Jeffery will have to conduct safety assessments at the landfills.

5. TRAINING SESSIONS

Bobcat Course

Tabled at this time.

Air Brakes Training

The air brakes training course was held May 6th and May 7th at the Public Works shop and it went very well.

Forklift Trainer Course.

Tabled at this time.

Staff Orientation

Some office staff still need to receive their orientation.

6. NEW BUSINESS

The team building committee will consist of D.D. Skawronski-Munro, Linda Meger, Katie Webber, Dennis Bergheim, Jack Vandenberg and Kyle Attanasio

7. DATE OF NEXT MEETING

The next meeting is scheduled for August 29, 2013

8. ADJOURNMENT

Steven Adjourned the meeting at 4:05 p.m.