



Partners in Advocacy & Business

JUBILEE RISKPRO MODULE 6 INVITATION

Roads to Success

July 29, 2013

Attention: Administrators, Jubilee Insurance is pleased to announce the presentation of Jubilee RiskPro Module 6 – “Roads to Success”, to be held in September at 5 locations across the Province.

In response to member feedback, and after a thorough review of recent claims activity, the new RiskPro 6 Training Module will assist members in managing and identifying the Liability Risks associated with their Road Liability issues. RiskPro 6 will also address the importance of regular property inspections and maintenance for both municipal facilities and those owned by ANI's.

Morning Focus Topic

Roads Liability claims are the biggest single cost driver of our Genesis Liability Program. Over 35% of all third party liability claims incidents we received allege that our Insured Member was in some way “negligent” in managing their roads. At the same time, it is disconcerting to note that the legal and engineering professionals we engage to defend these claims on our behalf report to us that they could be better prepared to defend these allegations if the municipality had done “something different”.

The morning session of the RiskPro 6 Workshop will address these areas of concern that are common to all members alike. The presenters will conduct a pre- and post- loss analysis on existing claims to help our members obtain a better understanding of the claims process, and what can be done to prevent or mitigate their Liability losses. We will also offer each Member tools, materials and guidelines to help mitigate these Roads Liability risks and promote consistency across our membership.

Who Should Attend this Morning Session? Because this topic will encompass the spectrum of your current Roads Management system and procedures, we believe the attendance of both your senior **Public Works (Roads) Supervisor** and **Chief Administrative Officer** would be advisable.

The afternoon segment of the RiskPro 6 Workshop will address property issues with special attention given to losses related to property upkeep. We will illustrate how all members (and their ANI's) can work to reduce losses in general, and building envelope failure losses specifically, by being more proactive in managing their Capital Assets with regular inspections and maintenance for both municipal facilities and those owned by their ANI's.

The presenters will also conduct a pre- and post- loss analysis on existing Property claims to help our members obtain a better understanding of the claims process under this Policy, and what can be done to prevent or mitigate their property losses.

Our members have requested that we move our RiskPro workshops to the early fall which is a less hectic time of year for most. In addition, since all policies (with the exception of Aviation and VFIS) will renew effective November 1st annually hereafter, we feel that the optimum time to offer the RiskPro 6 workshops and future RiskPro workshops will be in the fall (September/October). The usual RiskPro “audit” format can then be applied

so that members will have the ensuing six months to complete the Audit Requirements before any of their Policies are due to renew in the following year.

Therefore the sessions will be offered at the following five locations throughout the province in September 2013. In addition to Senior Administrators, Risk Coordinators, Facility Managers and Health and Safety personnel, we recommend that Senior Roads Officials and/or Public Works/Roads Supervisors attend our session.

On the following page is the registration form for attendance to the Module 6 training workshops along with locations and accommodation information.

Training materials will be provided at no cost but there will be a \$50.00 registration fee per participant to offset the cost of the meeting facilities and food service. Please complete and return the registration form to Miranda Marcinkoski no later than August 23, 2013. The registration form will act as an invoice, all checks are payable to Jubilee Insurance Agencies Ltd.

Attendance by your municipality, although not mandatory, is required in order for your organization to continue receiving the premium credit on any further renewals throughout the remainder of the 2013-2014 insurance year. As was required for RiskPro 4 & 5, the premium credit will only be given after the completion of the deliverable components, and only if received by March 31, 2014.

Jubilee is excited to offer such tools in response to our member's expressed needs, and our team looks forward to working with you at these workshops.

Should you have any questions or concerns, please contact your Risk Management Advisor, John Hackwell at 780-955-4078, or in his absence, Miranda Marcinkoski at 780-955-8403.

Sincerely,

A.D Tony Wadsworth

Manager of Insurance & Risk Services

Alberta Association of Municipal Districts & Counties/Jubilee Insurance Agencies Ltd.