

Course Details

Permit Issuers

Course ID: 100075

This course is designed for non-safety codes officer permit issuers. It deals with their responsibilities under the Safety Codes Act and Permit Regulation AR 204/2007. Upon completion of the course, learners will be able to:

- Explain permits, permit types and purposes and the permitting system
- Explain the application process: preparing, completing, and processing permit applications
- Calculate and explain permit fees and refunds
- Explain compliance monitoring
- Explain permit extensions and transfers
- Explain refusal to issue and cancellation of permits
- Explain requirements for records
- Deliver good customer service, and respond to FAQ's and complaints in a professional manner
- Describe the development of the safety system and current legislation