

**COUNTY OF ST. PAUL NO. 19  
JOINT HEALTH AND SAFETY COMMITTEE MEETING  
September 13, 2012**

**Present:** Steven Jeffery, Sheila Kitz, Steve Upham, Linda Meger, Bryan Bespalko, Dennis Bergheim, Ken Warholik, Carolyn Kwiatkowski proxy for Ron Dechaine, Paulette Mudryk proxy for D.D. Skawronski-Munro, Darlene Smereka proxy for Stewart Bintz.

**Absent:** Claude Dubrule, Leo Demoissac, D.D Skawronski-Munro, Stewart Bintz, Lawrence Theroux, Ron Dechaine, Danny Weinmeier

**1. CALL MEETING TO ORDER**

The 24th Joint Health and Safety Committee meeting of the County of St. Paul No. 19 was called to order by Steven Jeffery, Co-Chairperson for the Employee Group at 3:12 p.m., September 13, 2012 at the Administration Office.

**2. ADDITIONS AND ACCEPTANCE OF THE AGENDA**

Moved by Dennis Bergheim and seconded by Steve Upham to adopt the agenda with the addition of division operator grader stands under business arising and concrete blocks under new business. All in favor.

**3. MINUTES**

Moved by Sheila Kitz and Ken Warholik that the minutes of the July 5, 2012 meeting be approved as presented. All in favor.

**Storage Signs**

Steven Jeffery reported that they are looking into a drawer style mobile sign rack. The rack will fit into a 8' box and will cost approximately \$3,000.00. He will bring more information to the next meeting.

**Defibrillator training for park staff**

Bryan Bespalko reported that he will make the training part of the orientation in the spring with the park staff.

**Divisional Operator fuel stands**

Steven Jeffery reported that aluminum ladders have been affixed to 2 fuel stands. A list has been made of the inadequacies and he will be affixing ladders to the remaining stands and addressing any other issues that must be rectified.

4. **ROUND TABLE DISCUSSIONS**

**INCIDENT REPORTS**

Bryan Bespalko and Steven Jeffery reported on the 4 incidents that occurred since the last meeting.

Steven Jeffery also reported that due to the great use of hazard assessments by the crushing crew an incident was not serious.

**ROUND TABLE DISCUSSIONS (CONT)**

The group had its round table discussions.

The following actions items will be reviewed/discussed at the next meeting.

The doors at the shop will be repaired.

Bryan reported that an internal audit will be conducted at the end of November.

5. **NEW BUSINESS**

**Team Bldg Event**

A team building event will be organized for mid October.

**Concrete Blocks at the transfer stations**

Bryan and Ken Richter will be dealing with this issue.

6. **DATE OF NEXT MEETING**

The next meeting is scheduled for October 4, 2012

7. **ADJOURNMENT**

Steven adjourned the meeting at 4:20 p.m.