



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

May 8, 2012

Tuesday, May 08, 2012

Start time 10:00 AM

Council Room

AGENDA

1. **CALL TO ORDER**
2. **MINUTES**
 - 2.1 **APRIL 10, 2012 (2012/04/10)**
3. **BANK RECONCILIATION**
4. **ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**
5. **BUSINESS ARISING FROM MINUTES**
6. **DELEGATION**
 - 6.1 **11:00 A.M. - ST. PAUL CHAMBER OF COMMERCE**
 - 6.2 **1:00 P.M. - PUBLIC AUCTION OF LANDS - SET RESERVE BIDS - IN CAMERA**
 - 6.3 **1:30 P.M. - PUBLIC AUCTION OF LANDS**
 - 6.4 **2:00 P.M. - URBAN SYSTEMS - ASHMONT/LOTTIE LAKE PROJECT UPDATE** AT 00:00
7. **NEW BUSINESS**
 - 7.1 **VILLAGE OF MANNVILLE INVITATIONAL GOLF TOURNAMENT**
 - 7.2 **ACFA - EVENING OF JAZZ'ART**
 - 7.3 **JUBILEE INSURANCE RISKPRO MODULE 5**
 - 7.4 **GFOA - RESHAPING ALBERTA'S MUNICIPAL LANDSCAPE**
 - 7.5 **PROVINCIAL ASSET MANAGEMENT MEETING**
 - 7.6 **2012 EMERGENCY SERVICES GOLF TOURNAMENT**
 - 7.7 **2012 FOIP CONFERENCE**
 - 7.8 **2012 ARMAA GOLF & CONFERENCE**
 - 7.9 **APPOINTMENT OF AUDITORS 2012 & 2013**
 - 7.10 **REGIONAL GIS AGREEMENTS**
 - 7.11 **BYLAW NO. 1597 - REZONE PSW 12-58-9-W4 FROM AG TO COUNTRY RESIDENTIAL 2**
 - 7.12 **LETTER OF SUPPORT - FERGUSON FLATS ASSN.**

- 7.13 RECREATION VOLUNTEER RECOGNITION AWARD
- 7.14 ROAD CONSTRUCTION EASEMENTS
- 7.15 ROAD CONSTRUCTION - SOUTH OF 19-55-8-W4
- 7.16 SALE OF GRAVEL TO SUMMER VILLAGE OF HORSESHOE BAY
- 7.17 FENCING FOR MALLAIG SUBDIVISION
- 7.18 FUNDING REQUEST - ELK POINT CANADA DAY CELEBRATIONS
- 7.19 MALLAIG CHAMBER OF COMMERCE
- 7.20 LAND USE BYLAW/MUNICIPAL DEVELOPMENT PLAN QUESTIONNAIRE
- 7.21 MASTER COMMUNITY BUILDER CERTIFICATE
- 7.22 IN CAMERA
- 8. CORRESPONDENCE
- 9. REPORTS
 - 9.1 CAO REPORT
 - 9.2 JOINT HEALTH & SAFETY COMMITTEE MINUTES
- 10. UPCOMING MEETINGS
 - 10.1 MAY 22 @ 10:00 A.M. - PUBLIC WORKS
 - 10.2 MAY 31 TO JUNE 4 - FCM - SASKATOON
 - 10.3 JUNE 9 @ 11:00 A.M. - 50TH ANNIVERSARY CELEBRATION
 - 10.4 JULY 3 @ 9:30 A.M. - ZONE MEETING IN INNISFREE
- 11. FINANCIAL
 - 11.1 COUNCIL FEES
 - 11.2 LISTING OF ACCOUNTS PAYABLE
 - 11.3 BUDGET TO ACTUAL
- 12. ADJOURNMENT

2. Minutes

2.1 APRIL 10, 2012 (2012/04/10)



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

April 10, 2012

Start time : 10:00 AM

MINUTES

CALL TO ORDER

The 604th meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:05 a.m., Tuesday, April 10, 2012 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman Division 1

Councillor Dwight Dach Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Frank Sloan Division 5

Councillor Alphonse Corbiere Division 6

Sheila Kitz CAO

Phyllis Corbiere Executive Assistant

Leo deMoissac Public Works Superintendent

Ciaran Thompson St. Paul Journal

Councillor D. Dach informed Council that he would be leaving the meeting at 11:30 a.m. to attend a funeral.

MINUTES

Resolution #CM20120410.1001

Moved By: Councillor Alphonse Corbiere

To approve the minutes of the March 13, 2012 Council Meeting as presented.

CARRIED

**BANK
RECONCILIATION**

Resolution #CM20120410.1002

Moved By: Councillor Dwight Dach

To adopt the Bank Reconciliation for the month of March, 2012.

CARRIED

**ADDITIONS TO
AGENDA AND
ACCEPTANCE OF
AGENDA**

The following addition was made to the agenda:

- Request to Lease PSW 22-56-4-W4

Resolution #CM20120410.1003

Moved By: Councillor Glen Ockerman

To adopt the agenda for the Regular Meeting of Council for April 10, 2012 with the above noted addition.

CARRIED

**10:15 A.M. -
PRESENTATION
OF AUDITED
FINANCIAL
STATEMENTS**

Originated By: pcorbiere

Shawn Warrington, auditor with Synergy Chartered Accounts, was admitted to the Council Room at 10:15 a.m. to present the Audited Financial Statements for the County of St. Paul.

Resolution #CM20120410.1004

Moved By: Councillor Cliff Martin

To approve the 2011 Audited Financial Statements for the County of St. Paul.

CARRIED

Reeve Upham recessed the meeting at 10:40 a.m. and reconvened the meeting at 10:52 a.m. with all members of Council present.

RUSA EXECUTIVE MEETINGS -

APRIL 13 & 14

Originated By: pcorbiere

Resolution #CM20120410.1005

Moved By: Councillor Maxine Fodness

To approve Bryan Bespalko to attend the RUSA Executive meetings in Red Deer on April 13 & 14, 2012.

CARRIED

ECONOMIC DIVERSIFICATION SUSTAINABILITY IN THE OIL SANDS GATEWAY

Resolution #CM20120410.1006

Moved By: Councillor Cliff Martin

To approve any Councillors who are available to attend the workshop on Economic Diversification & Sustainability in the Oil Sands Gateway on April 18 & 19, 2012 in St. Paul.

CARRIED

GFOA BUDGET WORKSHOP - APRIL 24

Resolution #CM20120410.1007

Moved By: Councillor Dwight Dach

To approve Darlene Smereka to attend the Government Finance Officers Association Budgeting Workshop on April 24, 2012 in Morinville.

CARRIED

SASK. RURAL ADMINISTRATORS CONF.- MAY 14-19

Resolution #CM20120410.1008

Moved By: Councillor Frank Sloan

To approve Sheila Kitz to attend the Saskatchewan Rural Administrators Conference from May 14-19, 2012 in Regina as a Director of ARMAA, at no expense to the County.

CARRIED

2012 ATCO COMMUNITY SYMPOSIUM

Resolution #CM20120410.1009

Moved By: Councillor Maxine Fodness

To file the information on the 2012 ATCO Community Symposium as information.

CARRIED

2012 GOLF TOURNAMENT & TRADE FORUM - JUNE 5 & 6

Resolution #CM20120410.1010

Moved By: Councillor Dwight Dach

To approve Leo deMoissac and Ken Warholik to attend the 2012 AAMD&C Aggregated Business Services Golf Tournament and Trade Forum in Canmore on June 5 & 6, 2012.

CARRIED

ALBERTA ASSESSORS' ASSOCIATION

Council was informed that Marion Yacyshyn has achieved 35 years of service with the Alberta Assessors' Association and will be receiving a service award at the Assessor's Conference in Red Deer.

Resolution #CM20120410.1011

Moved By: Councillor Cliff Martin

To file as information.

CARRIED

REQUEST FOR SPONSORSHIP - RIVERLAND CHALLENGE

Originated By: pcorbiere

Resolution #CM20120410.1012

Moved By: Councillor Alphonse Corbiere

To approve a \$500 grant for the Riverland Challenge Planning Committee to help offset expenses of hosting the 5th Annual Riverland Challenge at Fort George an Buckingham House on May 26, 2012.

CARRIED

SENIOR TRANS. GRANT - HERITAGE LODGE AUXILIARY

Originated By: Sheila Kitz

Resolution #CM20120410.1013

Moved By: Councillor Dwight Dach

To approve a \$1,000 transportation grant for the Heritage Lodge Auxiliary for 2012 to be paid from the Transportation Reserve fund.

CARRIED

**REQUEST FOR
PROCEEDS FROM
RODEO SUPPER**
Originated By: pcorbiere

Resolution #CM20120410.1014
Moved By: Councillor Alphonse Corbiere
To award the proceeds from the Rodeo Supper which will be held on Saturday September 1, 2012 to the Ashmont Legion and the Belles of Lac Bellevue.

CARRIED

**ERWMSC
TIPPAGE FEE
INCREASE**

Council was presented with a letter from the Evergreen Regional Waste Management Services Commission advising that the Regional Landfill tippage fee will be increased by \$5 per tonne to \$65 per tonne effective May 1, 2012.

Resolution #CM20120410.1015
Moved By: Councillor Glen Ockerman
To file the letter from the ERWMSC as information.

CARRIED

**NORTHWOOD
CEMETERY - SE
1-62-10-W4**

Resolution #CM20120410.1016
Moved By: Councillor Cliff Martin
That the County take title to the Northwood Cemetery located on SE 1-62-10-W4 as requested by the Goodridge Ag Society and as recommended by the Cemetery Committee.

CARRIED

**COMMUNITY
INVESTMENT
READINESS
PILOT PROJECT
FOR NORTHERN
ALBERTA**

Resolution #CM20120410.1017
Moved By: Councillor Maxine Fodness
To approve Shiela Kitz, CAO, to participate in the Community Investment Readiness Pilot Project for Northern Alberta from March 2012 to December 2013, sponsored by the Alberta Treasury Board and Enterprise.

CARRIED

2012 CENSUS

Resolution #CM20120410.1018
Moved By: Councillor Cliff Martin
That the County of St. Paul conduct a census for 2012 and collect the information via mail out, electronically as well as door to door.

CARRIED

Resolution #CM20120410.1019
Moved By: Councillor Dwight Dach
To ratify the letter that was sent to Municipal Affairs requesting Ministerial approval as per Section 3(2) of the *Determination of Population Regulation* for the mail out and online portion of the Municipal census.

CARRIED

**2012 MUNICIPAL
OPERATING AND
CAPITAL BUDGET**
Originated By: skitz

Resolution #CM20120410.1020
Moved By: Councillor Frank Sloan
That the 2012 Municipal Operating and Municipal Capital Budget be approved as follows:

Operating & Capital Revenues	\$38,293,314.64
Operating Expense	\$19,281,896.00
General Revenue for Capital	\$19,007,266.00
Surplus	\$ 4, 153.00

CARRIED

**BYLAW NO. 1596 -
2012 MILL RATE
BYLAW**
Originated By: skitz

Resolution #CM20120410.1021
Moved By: Councillor Cliff Martin
To give first reading to Bylaw No. 1596, which is a bylaw to set the Mill Rates for 2012.

CARRIED

Resolution #CM20120410.1022
Moved By: Councillor Alphonse Corbiere
To give second reading to Bylaw No. 1596.

CARRIED

Resolution #CM20120410.1023

Moved By: Councillor Maxine Fodness

To present Bylaw No. 1596 at this meeting for third and final reading.

CARRIED UNANIMOUSLY

Resolution #CM20120410.1024

Moved By: Councillor Frank Sloan

To give third reading to Bylaw No. 1596.

CARRIED

**BYLAW NO. 1595 -
BYLAW TO
RESCIND BYLAW
NO. 1315**

Resolution #CM20120410.1025

Moved By: Councillor Dwight Dach

Council to give first reading to Bylaw No. 1595, which is a Bylaw to rescind Bylaw No. 1315 - Licence Agreement for road allowance between SW 6-58-6-W4 and NW 31-57-6-W4.

CARRIED

Resolution #CM20120410.1026

Moved By: Councillor Frank Sloan

To give second reading to Bylaw No. 1595.

CARRIED

Resolution #CM20120410.1027

Moved By: Councillor Glen Ockerman

To present Bylaw No. 1595 at this meeting for third and final reading.

CARRIED UNANIMOUSLY

Resolution #CM20120410.1028

Moved By: Councillor Alphonse Corbiere

To give third reading to Bylaw No. 1595.

CARRIED

**11:15 A.M. -
PUBLIC HEARING
- BYLAW NO. 1594
- REZONE PSE
3-60-9-W4 FROM
AGRICULTURAL
TO GENERAL
URBAN**

Resolution #CM20120410.1029

Moved By: Councillor Maxine Fodness

To adjourn the meeting and proceed to public hearing scheduled for 11:15 a.m. to discuss Bylaw No. 1594, which is a bylaw to rezone PSW 3-60-9-W4 from Agricultural to General Urban.

CARRIED

Reeve Upham declared the Public Hearing open at 11:15 a.m. with all members of Council present.

Council was informed that the public hearing was advertised in accordance with section 606 of the M.G.A. and the adjacent landowners were notified of the proposed rezoning.

Krystle Fedoretz, Planning and Development Officer, informed Council that the purpose of the Public Hearing is to amend Land Use Bylaw No. 1486 as it relates to rezoning PSE 3-60-9-W4 from Agricultural to General Urban. There was no one present to speak either for or against the proposed bylaw and there were no written submissions.

Reeve Upham declared the Public Hearing closed at 11:16 a.m.

Resolution #CM20120410.1030

Moved By: Councillor Frank Sloan

To reconvene the meeting.

CARRIED

Resolution #CM20120410.1031

Moved By: Councillor Maxine Fodness

To give second reading to Bylaw No. 1594.

CARRIED

Resolution #CM20120410.1032

Moved By: Councillor Dwight Dach

To give third and final reading to Bylaw No. 1594.

CARRIED

ANNUAL

Council was informed that administration received a couple of requests to hold an AGM. Council then discussed the cost of holding an AGM

**GENERAL
MEETING**
Originated By: skitz

and public attendance at these meetings in past years.

Resolution #CM20120410.1033

Moved By: Councillor Frank Sloan

To deny the request to hold an AGM and that Administration calculate the cost of holding an AGM, which will include bringing the auditors in. Council will revisit this item for 2013.

Councillor D. Dach left the meeting at 11:30 a.m. to attend a funeral.

Resolution #CM20120410.1034

Councillor Fodness requested a recorded vote.

Votes:

In Councillor Alphonse Corbiere, Councillor Cliff Martin,

Favour: Councillor Frank Sloan, Councillor Glen Ockerman

Opposed: Councillor Maxine Fodness, Reeve Steve Upham

Absent: Councillor Dwight Dach

CARRIED

**11:30 A.M. -
PUBLIC HEARING
BYLAW NO. 1593 -
REZONE 2 LOTS
IN PSW
16-56-3-W4**

Resolution #CM20120410.1035

Moved By: Councillor Cliff Martin

To adjourn the meeting and proceed to public hearing scheduled for 11:30 a.m. to discuss Bylaw No. 1593, which is a bylaw to rezone 2 Lots in PSW 16-56-3-W4 from Agricultural to Industrial/Commercial.

CARRIED

Reeve Upham declared the Public Hearing open at 11:31 a.m. with all members of Council present except Councillor D. Dach.

Council was informed that the public hearing was advertised in accordance with section 606 of the M.G.A. and the adjacent landowners were notified of the proposed rezoning.

Krystle Fedoretz, Planning and Development Officer, informed Council that the purpose of the public hearing is to amend Land Use Bylaw No. 1486 as it relates to rezoning 2 lots in PSW 16-56-3-W4 from Agricultural to Industrial/Commercial.

There was no one present to speak either for or against the proposed bylaw and there were not written submissions.

Reeve Upham declared the Public Hearing closed at 11:32 a.m.

Resolution #CM20120410.1036

Moved By: Councillor Alphonse Corbiere

To reconvene the meeting with all Councillors present except Councillor D. Dach.

CARRIED

Resolution #CM20120410.1037

Moved By: Councillor Cliff Martin

To give second reading to Bylaw No. 1593.

CARRIED

Resolution #CM20120410.1038

Moved By: Councillor Alphonse Corbiere

To give Bylaw No. 1593 third and final reading.

CARRIED

**11:35 A.M. - ST.
PAUL SEARCH &
RESCUE**

Dwayne Flemming with St. Paul Search and Rescue was admitted to the Council Room at 11:37 a.m. He informed Council that St. Paul SAR has an opportunity to submit a bid to obtain a command post, free of charge, from Alberta Search and Rescue.

If they are successful with their bid, they would like to give the command post to the County and they are requesting that the County pay

the registration and insurance, house the unit and do the annual CVIP Inspection. They are also requesting that if the county decides they no longer want it in their possession, that it be offered back to Search and Rescue in St. Paul.

The delegation left the meeting at 12:00 p.m.

Resolution #CM20120410.1039

Moved By: Councillor Maxine Fodness

To table the request until later during the meeting.

CARRIED

Reeve Upham recessed the meeting at 12:00 p.m. and reconvened the meeting at 1:14 p.m. with all members present except Councillor Dwight Dach.

**1:00 P.M. - LINDA
BOONE,
COMMUNITY
GARDENS**

Originated By: skitz

Linda Boone and Margo Fauchon, with the Community Gardens Society were admitted to the Council Room to discuss their garden spots and boxes and inform Council of the success of their program.

At the Servus Community Garden site and town site, 11 of the 12 plots are rented out. Children are gardening with volunteers and learning about harvesting. There are approximately 100-125 people gardening at these sites. The society also organized several activities throughout the 2011 gardening season and hosted two workshops.

Ms. Fauchon informed Council that they are looking for a new location for the County site and requested if the County owns any land in close proximity to the town that they could utilize. They are looking for a more permanent location.

Following their presentation, the delegation left the Council Room at 1:30 p.m.

**1:30 A.M. - URBAN
SYSTEMS**

Matt Brassard with Urban Systems was admitted to the Council Room at 1:30 p.m. to present a cost comparison to run a water transmission line from Spedden to Ashmont or build a new Water Treatment Plant in Ashmont.

Council requested that Administration contact Alberta Transportation to inquire about approving additional expenditures for further analysis of the options – including governance (cost of purchasing water or becoming a member of the Highway 28/63 Water Commission), life cycle cost comparisons, and potential costs of residual handling if the Water Treatment Plant is pursued, to ensure that the end cost of water to our residents is as affordable as possible.

Following the discussion, Matt Brassard left the Council Room.

Resolution #CM20120410.1040

Moved By: Councillor Cliff Martin

That administration ask Alberta Transportation to fund further analysis regarding connection and cost of connection to the Highway 28/63 Water Commission.

CARRIED

Resolution #CM20120410.1041

Moved By: Councillor Maxine Fodness

To approach the Highway 28/63 Water Commission to set up a meeting.

CARRIED

**2012 STRATEGIC
PLAN UPDATE -
1ST QUARTER**

Originated By: skitz

Resolution #CM20120410.1042

Moved By: Councillor Cliff Martin

To accept the first Quarter of the Strategic Plan as information.

CARRIED

**DONATIONS AS
PER POLICY
PER-14**

Council was presented with a list of promotional items that have been donated to various groups in the first quarter of 2012, as per policy Per-14:

Feb. 29	Northern CARE Conference, Silent Auction Item
March 3	Ashmont Moms & Tots, Ladies Night Out
March 17	Spedden Fish & Game, Annual Silent Auction Supper
March 29	AB's Lakeland, Sherwood Park/Fort Mc Murray Trade Fair
March 31	Master Bowlers' Assn., Senior Prov. Bowling Competition

Resolution #CM20120410.1043
Moved By: Councillor Alphonse Corbiere
To file the list as information.

CARRIED

**REQUEST TO
LEASE PSW
22-56-4-W4**

Council was presented with a request from Colin Minish to lease PSW 22-56-4-W4 to develop and operate a public campsite at this location.

Resolution #CM20120410.1044
Moved By: Councillor Cliff Martin
To deny the request from Colin Minish to lease the property located in PSW 22-56-4-W4 to develop a campsite, as the Whitney Lake Provincial Campsite will be reopening for the 2012 camping season and will provide camping facilities for residents in that area.

CARRIED

CAO REPORT

Resolution #CM20120410.1045
Moved By: Councillor Glen Ockerman
Motion to sell Unit P-09, 1996 Cat PS-110 Compactor to the Village of Glendon for \$10,000.

Resolution #CM20120410.1046
Moved By: Councillor Maxine Fodness
To accept the CAO Report as presented.

CARRIED

CARRIED

**11:35 A.M. - ST.
PAUL SEARCH &
RESCUE**

Resolution #CM20120410.1047
Moved By: Councillor Frank Sloan
That the County enter into an agreement with St. Paul Search and Rescue that if they are successful with their bid for the command post, the County would support their bid and provide insurance and registration, subject to the unit passing a CVIP Inspection. The agreement will be reviewed annually.

CARRIED

**LISTING OF
ACCOUNTS
PAYABLE**

Resolution #CM20120410.1048
Moved By: Councillor Alphonse Corbiere
To approve the following lists of Accounts Payable:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
15905	March 7, 2012	14304-14420	\$278,210.27
15907	March 7, 2012	14421	\$422,940.00
15922	March 14, 2012	14422-14482	\$399,406.10
15937	March 22, 2012	14483-14526	\$220,033.89
15946	March 28, 2012	14527-14550	\$ 62,551.51

CARRIED

**BUDGET TO
ACTUAL**

Resolution #CM20120410.1049
Moved By: Councillor Glen Ockerman
To file the budget to actual as of March 31, 2012 as information.

CARRIED

COUNCIL FEES

Resolution #CM20120410.1050
Moved By: Councillor Glen Ockerman
To approve the Council Fees for the Month of March, 2012 as circulated.
CARRIED

IN CAMERA

Resolution #CM20120410.1051
Moved By: Councillor Cliff Martin
Motion to go in camera to discuss a land issue.
CARRIED

Resolution #CM20120410.1052
Moved By: Councillor Alphonse Corbiere
Motion that Council return to an open meeting at 4:10 p.m.
CARRIED

ADJOURNMENT

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 4:10 p.m.

These minutes approved this 8th day of May, 2011.

Reeve

Chief Administrative Officer

6. Delegation

- 6.1 11:00 A.M. - ST. PAUL CHAMBER OF COMMERCE
- 6.2 1:00 P.M. - PUBLIC AUCTION OF LANDS - SET
RESERVE BIDS - IN CAMERA
- 6.3 1:30 P.M. - PUBLIC AUCTION OF LANDS
- 6.4 2:00 P.M. - URBAN SYSTEMS - ASHMONT/LOTTIE
LAKE PROJECT UPDATE



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.1 11:00 A.M. - ST. PAUL CHAMBER OF COMMERCE

#20120503001

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

Penny Fox, with the St. Paul & District Chamber of Commerce will be in to request a funding contribution of \$10,000 to help offset the operating expenses.

We have also received a funding request from the Mallaig Chamber of Commerce which is on the agenda under New Business.

Additional Information

Originated By : pcorbiere



ST. PAUL & DISTRICT CHAMBER OF COMMERCE

Phone / Fax: 780-645-5820 • Email: admin@stpaulchamber.ca

P.O. Box 887, St. Paul, AB T0A 3A0
www.stpaulchamber.ca

RECEIVED FEB 24 2012

February 22, 2012

Mr. Steve Upham
Reeve
County of St Paul No 19
5015 – 49 Avenue
St. Paul, AB T0A 3A4

RE: FUNDING REQUEST

Dear Mr. Upham:

For several years now, the County of St Paul has graciously contributed \$10,000 towards the operation of the St Paul & District Chamber of Commerce. We are grateful for that support.

The Chamber continues to work hard for the businesses within the Town and the County and it is for this reason we are asking, once again, for a contribution from the County towards our operations.

The Chamber will continue to represent and promote the businesses within the County and we thank you for assisting us in moving forward and growing the area's business community. In that effort, we are submitting this letter as a request for continued funding in 2012.

We thank you in advance, we are very appreciative of your time and consideration regarding this matter.

Doug Lamb
President
St Paul & District
Chamber of Commerce



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.2 1:00 P.M. - PUBLIC AUCTION OF LANDS - SET RESERVE BIDS - IN CAMERA #20120503018

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

The Public Auction of Land is scheduled for 1:30 p.m. today.

Prior to the Public Action, we require a motion from Council to go in camera to discuss land issues related to the public auction.

Following discussions on reserve bids, we will require a motion from Council to set the reserve bids and to appoint an auctioneer for the Public Auction.

Recommendation

Motion that the meeting go in camera to discuss land issues related to the public auction.

Motion that the meeting revert to an open meeting.

Motion to set the the reserve bids for the properties being offered for sale at the Public Auction of Lands, as advertised in the Alberta Gazette dated March 15, 2012 and the St. Paul Journal issue dated April 24, 2012 be as indicated below:

Roll No.	Legal Description	Assessment	Reserve Bid

Motion to appoint the auctioneer for the Public Auction of Lands scheduled for 1:30 p.m. today, May 8, 2012.

Additional Information

Originated By : Imeger



Issue Summary Report

6.3 1:30 P.M. - PUBLIC AUCTION OF LANDS

#20120503019

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

Section 418 of the M.G.A. requires Council to offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid.

Recommendation

At 1:30 the auctioneer will announce that he will offer for sale by Public Auction, all parcels listed for sale in the Alberta Gazette, dated March 15, 2012 and the St. Paul Journal issue of April 24, 2012, in respect of which redemption of taxes has not been affected.

He will also state that the sale of each parcel is subject to a reserve bid, to reservations and conditions in the existing certificate of titles and to the best of his knowledge the properties are vacant unless he indicates otherwise. He will also state that the properties with improvements do not include the sale of any contents. If any properties with improvements are sold at the public auction, the County will have 60 days from the date of the sale to remove the contents from the property. A deposit of 10% will be required with the balance payable after 60 days.

He will advise that the properties are being offered for sale on an "as is" "where is" basis, and state that the County of St. Paul No. 19 makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use zoning, buildings and development conditions, absence or presence of environmental contamination, or the ability to develop of the subject land for any intended use by the purchaser.

He will also indicate that the County of St. Paul No. 19 may, after the public auction, become owner of any parcel of land that is not sold at the public auction. The properties may be subject to G.S.T.

He will then proceed with the sale and disposed of each parcel as follows:

Roll No.	Legal Description	Reserve Bid	Disposition

Additional Information

Originated By : skitz



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.4 2:00 P.M. - URBAN SYSTEMS - ASHMONT/LOTTIE LAKE PROJECT UPDATE

#20120504003

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Scheduled Time : 00:00

Background

Urban Systems has continued their analysis of the options available to the County for water supply for the Northwest part of the County as approved by Alberta Transportation following the April Council meeting. The Reeve, CAO and Urban Systems met with the Highway 28/63 Regional Water Services Commission on May 2 in order to determine if it was possible to connect to their water line and potentially join their commission. Urban Systems subsequently met with them following their regular Commission meeting to obtain further information regarding cost of water at Spedden and cost of joining Commission. They will be providing Council with further information regarding the capital cost of both options and resulting estimated per cubic meter cost of water to residents of both options.

Council will need to consider the options in order to determine if they want to initiate a scope change for the approved Water for Life funding.

Additional Information

Originated By : skitz

7. New Business

- 7.1 VILLAGE OF MANNVILLE INVITATIONAL GOLF TOURNAMENT
- 7.2 ACFA - EVENING OF JAZZ'ART
- 7.3 JUBILEE INSURANCE RISKPRO MODULE 5
- 7.4 GFOA - RESHAPING ALBERTA'S MUNICIPAL LANDSCAPE
- 7.5 PROVINCIAL ASSET MANAGEMENT MEETING
- 7.6 2012 EMERGENCY SERVICES GOLF TOURNAMENT
- 7.7 2012 FOIP CONFERENCE
- 7.8 2012 ARMAA GOLF & CONFERENCE
- 7.9 APPOINTMENT OF AUDITORS 2012 & 2013
- 7.10 REGIONAL GIS AGREEMENTS
- 7.11 BYLAW NO. 1597 - REZONE PSW 12-58-9-W4 FROM AG TO COUNTRY RESIDENTIAL 2
- 7.12 LETTER OF SUPPORT - FERGUSON FLATS ASSN.
- 7.13 RECREATION VOLUNTEER RECOGNITION AWARD
- 7.14 ROAD CONSTRUCTION EASEMENTS
- 7.15 ROAD CONSTRUCTION - SOUTH OF 19-55-8-W4
- 7.16 SALE OF GRAVEL TO SUMMER VILLAGE OF HORSESHOE BAY
- 7.17 FENCING FOR MALLAIG SUBDIVISION
- 7.18 FUNDING REQUEST - ELK POINT CANADA DAY CELEBRATIONS
- 7.19 MALLAIG CHAMBER OF COMMERCE
- 7.20 LAND USE BYLAW/MUNICIPAL DEVELOPMENT PLAN QUESTIONNAIRE
- 7.21 MASTER COMMUNITY BUILDER CERTIFICATE
- 7.22 IN CAMERA



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.1 VILLAGE OF MANNVILLE INVITATIONAL GOLF TOURNAMENT #20120504004

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

The Village of Mannville has sent an invitation to their annual Golf Tournament on May 25, 2012 starting at 1:00 p.m.. Fee is \$75.00/person for golf and supper or \$35.00/person for supper. They have hosted this invitational golf tournament for several years inviting their neighbouring municipalities to attend.

Recommendation

As per council's wishes

Additional Information

Originated By : skitz



VILLAGE OF MANNVILLE

5127 – 50th Street
Box 180
Mannville, Alberta T0B 2W0

Phone: 780-763-3500
Fax: 780-763-3643
info@mannville.com
www.mannville.com

March, 2012

Please join Mannville Council and Staff as we host the annual Invitational Golf Get Together on ***Friday, May 25, 2012!*** We would be honored if you are able to join us!

This event is intended to show Village appreciation to our municipal partners, contractors, advisors, business owners and associates.

Please find attached an invitation to the Golf Get-Together to be held at the Mannville Riverview Golf Course. Invitations are addressed personally and corporately; please feel free to forward to your officials and staff who might be interested.

To reserve your spot, please call the Village Office at (780)763-3500 by Wednesday, May 16, 2012. We invite you to attend the full day activities (afternoon golf session, supper and networking opportunities) we also welcome you to attend whatever your schedule will allow. Come for supper and networking if you can't make the full day!

The Mannville Riverview Golf Course has fully serviced camping sites, so make sure to bring the family for a fun weekend of camping and golfing!

Space is limited to the first 80 paid registrants so please register early. To register, fees must be received by May 16, 2012. When registering, please indicate if you will be golfing or if you would be coming for supper only. Payment is non-refundable but is transferable.

Please bring a silent auction item for proceeds towards the Mannville Mainstreet Beautification Project.

On behalf of Council and Staff, I thank you for your support and hope you can join us for this special appreciation event.

Yours truly,

Al Good
Village of Mannville Mayor

Enclosure

"Appreciation is a wonderful thing: It makes what is excellent in others belong to us as well".

Voltaire



Mannville Invitational Golf Get-Together

Date: May 25, 2012

Location: Mannville Riverview Golf Course

***Directions: 5 km North on Highway 881, turn east immediately
after the bridge (follow signs)***

Registration 1:00—1:45 p.m.

Shotgun start (9 holes) at 2:00 p.m.

followed by cocktails

Supper Served at 5:30 p.m.

***Cost: \$75 per person includes supper, round of golf,
cart rental and souvenir***

or

\$35 per person includes supper and souvenir

Supper consists of your choice of steak or chicken with all the fixings.

***To register, please call (780) 763-3500 or e-mail
invitationalsvp@mannville.com by May 16***



*The Village of Mannville thanks you for your contributions over the past year.
To show our appreciation and enhance successful networking,
Municipal Council and Staff invite you to participate in our Invitational Golf Get-Together!*



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.2 ACFA - EVENING OF JAZZ'ART

#20120503009

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

ACFA Regionale de Saint-Paul is holding a fundraising evening of Jazz'Art on May 26, 2012 in the Cultural Centre Gymnasium. Proceeds from the fundraiser will be used to start up a French-speaking daycare and to finance the construction of a kitchen in the gymnasium.

The options of becoming a sponsor for the evening include:

1. Purchase a table of 8 for \$200
2. Donate an item for the Silent Auction
3. Purchase tickets at the door for \$30 per person.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere

ACFA Régionale de Saint-Paul
C.P. 1925
4617 - 50e Avenue
St-Paul, Alberta T0A 3A0
Web site: www.acfa.ab.ca/saint-paul

Wednesday April 11th 2012

RECEIVED APR 13 2012

**An invitation from l'Association canadienne-française de
l'Alberta régionale de St.Paul and la Société francophone
des arts visuels de l'Alberta.**

Please join us for an evening of «Jazz'Art» at the Cultural Centre Gymnasium (4617-50ave) on **Saturday May 26th, 2012. Doors open at 7:00 pm.**

Funds collected during our evening will be used to start up our French-speaking daycare and to finance the construction of a kitchen in the gymnasium, which will be very useful during our activities, as well as for others to rent as a hall.

In the course of this bilingual evening, Herman Poulin and several other artists will paint original works of art on site while listening to Jazz musicians. These works of art will be auctioned off throughout the evening. A bar service will also be available.

To sponsor our evening, you may:

1. Purchase a table for 8 people at a price of \$200. This option includes:

- A ticket for each of your guests
- A snack
- An evening hosted in French and English
- Auction of the works of art and a silent auction
- Two bottles of wine per table
- Jazz music and an intimate setting

OR

2. Donate an item for the silent auction. In order to recognize your business, we ask you to provide a business card that will identify your donation.

OR

3. Purchase tickets at the door for 30\$ per person

For more information or to have your donations picked up, please contact us:

Natalie Hébert
Project Director at the ACFA regional of St.Paul
T 780 645-4800 F 780 645-5959
saint-paul@acfa.ab.ca



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.3 JUBILEE INSURANCE RISKPRO MODULE 5

#20120503004

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

Jubilee Insurance will be presenting RiskPro Training Module 5 "Be Smart - Go Beyond the Basics" on May 28, 2012 in St. Albert. This training module will assist members with managing liability risks stemming from Wrongful Dismissal, the Public Tender Process, Environmental exposure as well as specific Property and Equipment coverages. Registration is \$50.

Recommendation

Motion to approve Tim Mahdiuk, Leo deMoissac and Bryan Bepalko to attend the RiskPro Training Module 5 on May 28, 2012 in St. Albert.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.4 GFOA - RESHAPING ALBERTA'S MUNICIPAL LANDSCAPE

#20120503003

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

The Government Finance Officers Association Conference will be held May 29 to June 1, 2012 in Calgary. Registration for one day is \$210.

Recommendation


Motion to authorize Darlene Smereka to attend the GFOA Conference from May 31 to June 1, 2012 in Calgary.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.4: GFOA Conference

The final details for this year's program are nearly complete. Here is the schedule of sessions and speakers for your review.

<div>  <div> DEERFOOT INN & CASINO SUITE 1000, 11500 - 35 STREET SE CALGARY, ALBERTA </div> </div>			
CONFERENCE SCHEDULE			
DAY	TIME		
	7:00 to 9:00 pm	Pre-Registration/Reception	
DAY	TIME	SPEAKER	TOPIC
Wednesday May 30	7:00 am	Registration	
	7:30 am	Breakfast	
	8:30 am	Ray Essiambre	"The Path to Financial Sustainability – An Interactive Presentation and Workshop"
	10:00 am	Coffee Break	
	10:15 am	Kim Fowler	"Financial Costs of Growth for Municipalities"
	11:45 am	Lunch - Boxed	
	12:00 pm	Load Buses for Golf Course	
	1:30 pm	Golfing (Supper to follow at Golf Course)	
	8:00 pm	Return to Hotel	
DAY	TIME	SPEAKER	TOPIC
Thursday May 31	7:00 am	Registration	
	7:00 am	Breakfast	
	8:00 am	Welcome & Introductions	President, Rick Wojtkiw
	8:15 AM	Welcome	Deputy Mayor of Calgary
	8:25 AM	Welcome	Eric Sawyer, Co-Chair, Committee on Canadian Issues (CCI) with GFOA International
	8:45 am	Chris Koch, Motivational Speaker	"If I Can"
	10:00 am	Coffee Break	
	10:30 am	Public Sector Digest	"Benchmarking Asset Management"
	11:15 am	Concurrent Sessions (1)	Victor Mema "Budget Alignment: When Politics and Fiscal Policy Speak the Same Language"
		Bill Cox	"Zero Based Budgeting"
	12:00 pm	Lunch	
	1:00 pm	Concurrent Sessions (2)	Mark Hussey "TCA/Asset Management"
		Thando Mayo	"Cloud Computing"
	2:15 pm	Coffee Break	
	2:45 pm	Concurrent Sessions (3)	Michael S. Solowan "Good Governance in Capital Spending: Budgets, Policies and Process—A Legal Perspective"
		Darryl Parker	"Automating Monthly, Quarterly and Other Reporting Projects with CaseWare Working Papers"
	4:00 pm	Annual General Meeting	
	6:30 pm	Gala Dinner and Entertainment	
DAY	TIME	SPEAKER	TOPIC
Friday June 1	7:30 am	Breakfast	
	8:00 am	Recap	
	8:30 am	Douglas Porter	Economic Update
	9:30 am	Coffee Break	
	10:00 am	Bruce Sellery	Keynote
	11:30 am	Conference Wrap Up	
	12:00 pm	Lunch	



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.5 PROVINCIAL ASSET MANAGEMENT MEETING

#20120504006

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

The next Provincial Asset Management meeting will be held in Red Deer on June 4, 2012. I have been attending these meetings on behalf of ARMAA, however I am at the FCM conference during that time period. The meeting has proved beneficial as the County is undertaking its own Asset Management project, therefore I would like to send Darlene Smereka to the meeting to represent the County and provide information to me to report to ARMAA. There is no cost to attend the meeting, however there would be travel and subsistence required for her to attend.

Recommendation

To approve Darlene Smereka's attendance at the Provincial Asset Management meeting to be held in Red Deer on June 4, 2012.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.6 2012 EMERGENCY SERVICES GOLF TOURNAMENT

#20120503005

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

The 13th Annual Emergency Services Golf Tournament will be held on June 6, 2012 in Elk Point.

The rate of sponsorship is as follows:

Platinum - \$1,300 and up

Gold- \$550 to \$1,299

Silver - \$250 to \$549

Bronze - \$249 and less

Since 2006, the County sponsored one team and made a \$500 donation.

Recommendation

Motion to sponsor 1 team of 5 at \$80 per golfer and make a cash donation of \$500 to become a Silver sponsor.

Additional Information

Originated By : pcorbiere



April 4, 2012
Re: Donation Request

Dear Elk Point Emergency Services Supporter:

Elk Point Emergency Services is a committee of personnel from all emergency services in the Town of Elk Point and is best known for hosting the annual Elk Point Emergency Services Golf Tournament. The purpose of this golf tournament is to raise money for STARS (Shock Trauma Air Rescue Society). As a non-profit organization seventy five percent of STARS funding needs are met through private donations and charitable events such as ours. Through generous local support Elk Point Emergency Services has, in the last twelve years, donated over \$155,000 to help keep STARS in the sky. For more information on S.T.A.R.S. you can go to www.stars.ca

On June 6, 2012, Elk Point Emergency Services will be hosting the 13th Annual Emergency Services Golf Tournament. We are now asking for donations from individuals, service groups, businesses and corporations that wish to support STARS. We will gratefully accept cash donations, silent auction items, gift certificates, and door prizes. All support, regardless of donation amount, will receive recognition by having your name with the sponsorship category on the display board in the clubhouse on the day of the tournament (see sponsorship categories below).

- | | |
|---------------|---------------------------------------|
| 1. Platinum - | cash donation of \$1,300.00 and up |
| 2. Gold - | cash donation of \$500.00 to 1,299.00 |
| 3. Silver - | cash donation of \$250.00 to 499.00 |
| 4. Bronze - | cash donation of less than \$250.00 |

We thank you in advance for your support and ask that if you have any questions or need auction items picked up please call:
Lyle at (780) 614-8534 or
Ken at (780) 645-8508

Sincerely,

Lyle Frisby, President
Elk Point Emergency Services

You may send and/or make cheques payable to:
Elk Point Emergency Services
Box 635 Elk Point AB T0A 1A0



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.7 2012 FOIP CONFERENCE

#20120503010

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

The University of Alberta is hosting a 2012 Access and Privacy Conference on June 13 to 15, 2012 at the River Cree Resort. Registration for the Conference is \$895.

Recommendation

Motion to approve Paulette Mudryk to attend the 2012 Access and Privacy Conference from June 13 to 15, 2012 in Edmonton.

Additional Information

Originated By : pcorbiere



- [Home](#)
- [Past Conferences](#)
- [Schedule](#)
- [Registration](#)
- [Venue](#)
- [Sponsorship](#)
- [News](#)

[Home](#) » [Schedule](#)

Schedule

Wednesday

Pre-Conference Workshops — June 13, 2012

9:00 am to 12:00 pm	Workshop 1	<i>Building an Information Governance System to Support Privacy and Security</i> Rick Klumpenhower, Cenera, James Franks, University of Alberta
	Workshop 2	<i>Breach Notification Workshop</i> Pamela Snively, Heenan Blaikie and Diane McLeod-McKay, Alberta Office of the Information and Privacy Commissioner
1:00 pm to 4:00 pm	Workshop 3	<i>FOIP Boot Camp</i> Joan Dunlop, Cenera
	Workshop 4	<i>Where is the Instruction Manual on That?</i> Joanne Gardiner, Service Alberta, and Myrna Kampjes (Moderators), Susan Morgenstern, Worker's Compensation Board, Kent Ziegler, Alberta Seniors and Community Supports, Cara-Lynn Stelmack, Alberta Office of the Information and Privacy Commissioner
4:00 pm to 8:30 pm	Advertising Images Hospitality Suite	

Thursday

Conference Day 1 — June 14, 2012

9:10 am to 10:00 am	Keynote	Dr. Daniel J. Caron, Deputy Head, Librarian and Archivist of Canada
10:00 am to 10:40 am	Plenary Address	<i>Soweto to St. Albert — What Gives FOI Lift?</i> Gary Dickson, Saskatchewan Information and Privacy Commissioner
11:00 am to 12:00 pm	Session A	<i>Anti-spam Law</i> Rachel St. John, Heenan Blaikie

	Session B	<i>Do You Trust Electronic Documents?</i> Dr. Martin Felsky, Harrington LLP
	Session C	<i>Open Government</i> Catherine Tully, Assistant BC Information and Privacy Commissioner
12:50 pm to 1:30 pm	Plenary Address	Jennifer Stoddart, Privacy Commissioner of Canada
1:45 pm to 3:00 pm	Session D	<i>Risks and Benefits Associated with Social Networking</i> Catlin Lemiski, BC Office of the Information and Privacy Commissioner, Tara Perverseff, BC Office of the Information and Privacy Commissioner
	Session E	<i>Big Data</i> Colin McKay, Google
	Session F	<i>Lawful Access Panel</i> Kent Ziegler, FOIP Director, Alberta Seniors (Moderator) Jill Clayton, Alberta Information and Privacy Commissioner, Brian Beamish, Ontario Assistant Information and Privacy Commissioner and Laurence Kearley, President, Legal Counsel, CAPA and CIAPP
3:20 pm to 4:30 pm	Commissioner's Roundtable	Wayne Wood, Alberta Office of the Information and Privacy Commissioner (Moderator), Jill Clayton (Alberta), Gary Dickson (Saskatchewan), Jennifer Stoddart (Canada), Brian Beamish (Alberta), and a Manitoba Representative
4:30 pm to 5:30 pm	Alberta OIPC Reception	

Friday

Conference Day 2 — June 15, 2012

9:00 am to 9:50 am	Keynote Address	Jill Clayton, Alberta Information and Privacy Commissioner
9:50 am to 10:35 am	Plenary Address	Emily McCarthy, Acting Assistant Information Commissioner of Canada and General Counsel
11:00 am to 12:00 pm	Session G	<i>Canadian Institute of Access and Privacy Professionals (CIAPP)</i> Laurence Kearley, President, Legal Counsel, CAPA and CIAPP, Jill Clayton, Alberta Information and Privacy Commissioner and Kent Ziegler, National Chair, CIAPP Certification Committee
	Session H	<i>Cloud Computing</i> Speaker TBA, Deloitte
	Session I	<i>Highlights of Alberta Orders from the Commissioner's Office 2011-12</i> Clark Dalton
12:50 pm to 1:35 pm	Plenary Address	<i>Privacy Enabling Innovation</i> John Weigelt, National Technology Officer, Microsoft
1:50 pm to 3:00 pm	Session J	<i>Health Analytics - Secondary Uses of Health Information</i> Karina Guy, G2 Consulting
	Session K	<i>Information Ethics in Information Management Practice</i> Ann Curry, Faculty of Extension, University of Alberta
	Session L	<i>Whose records are these anyways?</i> Anne Cote, Field Law, Bonnie Bokenfohr, Field Law



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.8 2012 ARMAA GOLF & CONFERENCE

#20120503002

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

The 2012 ARMAA Golf & Conference will be held September 5 to 7, 2012 in Camrose. Registration for the Conference is \$340. ARMAA will pay Sheila's travel expenses for the conference.

Recommendation

That Council approve Sheila Kitz and and Tim Mahdiuk to attend the ARMAA Conference from September 5 to 7, 2012 in Camrose.

Additional Information

Originated By : pcorbiere



ARMAA

2012 ARMAA Golf & Conference at a Glance

Wednesday September 5, 2012

Golf: Breakfast, at the Golf Course 7:30 a.m.; Registration 8 a.m. T-time 9 a.m.

Silver Creek Golf Course



Trade Show

Salon A – Norsemen Inn, Camrose, 2 – 8 p.m.

Wine & Cheese Social

Norsemen Inn 7 – 10 p.m.
Entertainment: Danny Hooper – Multi-Dimensional entertainer with 35 Years of Experience providing affordable first-class entertainment.

Thursday September 6, 2012

Conference

- Keynote Speaker – Michael Pinball Clemons – Topic “All Heart” He talks with unabashed passion about teamwork, about the potential in each of us to achieve anything we set our minds to, and about putting your heart – fully – into everything you do.
- Alberta Municipal Affairs Update
- Disaster Services Presentation
- Presentation: 13 Ways to Kill Your Municipality – Hon Doug Griffith – (Tentative)

Friday September 7, 2012

- Conference – 8 a.m. – 11:00 a.m.
- Annual General Meeting – 11:00 – 12 noon



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.9 APPOINTMENT OF AUDITORS 2012 & 2013

#20120503014

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

In June of 2011 Council accepted the proposal submitted by Synergy Chartered Accountants to do the 2011 Financial audit. The Request for proposal was for a period of three years, however at the time Council made a resolution to accepting that proposal with a one year probationary period. After going through the first year's audit, Administration has indicated that they are satisfied with the Audit procedures that were used and the resulting statements produced by Synergy.

Recommendation

That Synergy Chartered Accountants be the appointed auditors for the County of St. Paul for the 2012 and 2013 financial years.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.10 REGIONAL GIS AGREEMENTS

#20120504002

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

The County, Town of St. Paul, Town of St. Paul, Town of Elk Point, and Summer Village of Horseshoe Bay were successful in obtaining a Regional Collaboration Grant to do a Regional GIS. We have had a preliminary meeting with Accurate Assessment and the municipalities. Accurate Assessment has drafted an agreement that sets out the terms of the Regional GIS system for all four municipalities to enter into. In addition they have drafted an agreement regarding the work they will provide under the terms of the grant. Since the County is the managing partner for the grant, we will need to sign this agreement as well.

Recommendation

That the County of St. Paul enter into an agreement with the Town of St. Paul, Town of Elk Point, and Summer Village of Horseshoe Bay to host a Regional GIS system for the municipalities within the County's boundary.

That the County of St. Paul enter into an agreement with Accurate Assessment for services provided to set up a Regional Geographic Information System for the Region - that will include the County of St. Paul, Town of St. Paul, Town of Elk Point and the Summer Village of Horseshoe Bay.

Additional Information

Originated By : skitz

MEMORANDUM OF AGREEMENT

BETWEEN:

TOWN OF ELK POINT,

a municipal corporation incorporated pursuant to the laws of the Province of Alberta, having an address at Box 448 Elk Point AB T0A 1A0.

(hereinafter referred to as “**Elk Point**”)

OF THE FIRST PART

- and -

TOWN OF ST. PAUL,

a municipal corporation incorporated pursuant to the laws of the Province of Alberta, having an address at PO Box 1480 St Paul, AB T0A 3A0.

(hereinafter referred to as “**St. Paul**”)

OF THE SECOND PART

(herein referred to collectively with Elk Point, St. Paul, and Horseshoe Bay as the “Regional Partners”)

- and -

SUMMER VILLAGE OF HORSESHOE BAY,

a municipal corporation incorporated pursuant to the laws of the Province of Alberta, having an address at Box 1053 St. Paul, Alberta, T0A 3A0.

(hereinafter referred to as “**Horseshoe Bay**”)

OF THE THIRD PART

(herein referred to collectively with Elk Point, St. Paul, and Horseshoe Bay as the “Regional Partners”)

- and –

COUNTY OF ST. PAUL

a municipal corporation incorporated pursuant to the laws of the Province of Alberta, having an address at 5015-49Ave., St. Paul, Alberta T0A 3A4.

(hereinafter referred to as the “**County**”)

OF THE FOURTH PART

(herein referred to collectively with Elk Point, St. Paul, and Horseshoe Bay as the “**Parties**”)

WHEREAS the Regional Partners wish to enter into an Agreement with the County for the Hosting Services as that term is hereinafter defined; and

WHEREAS the County has agreed, subject to the terms and provisions of this Agreement, to provide the Hosting Services as that term is hereinafter defined;

THEREFORE the Parties to this Agreement, in consideration of the mutual promises hereinafter contained, agree as follows:

1. Definitions:

- (1) **Information Technology Infrastructure** means the hardware and software required to access, operate, and deliver the functionality of the installed application(s) to the users of the Parties of this Agreement.
- (2) **Hosting Services** means the provision of Information Technology Infrastructure for the purpose of providing access, operating, and delivering the installed application(s) to the Parties of this Agreement.
- (3) **GIS Data** means the geographic/ spatial information contained in, produced by, and/ or provided for the Regional Partners' and/ or the County's Geographic Information Systems.
- (4) **AAG** means Accurate Assessment Group Ltd. – the developer of the WebMap Application Interface, Municipal Electronic Planning and Development (ePaD) application, and provider of GIS maintenance/ support services to the Parties of this Agreement.
- (5) **WebMap Application Interface** means the web-based features and functionality developed by AAG that allows the Parties' end-users to access and interact with the GIS data provided for the Regional Partner Website(s), County Website(s), and Regional Website(s) permitted under the terms and conditions of this Agreement.
- (6) **Municipal Electronic Planning and Development (ePaD)** means the web-based features and functionality developed by AAG that allows the Parties to record and track Development Permits, Subdivision Applications and Land Use Amendments.
- (7) **WebMap Engine** means the WebMap Professional application engine developed by Intergraph Corporation upon which the WebMap Application Interface is built and relies upon for the functionality delivered to the Parties' end-users of the application.
- (8) **Regional Partner Website(s)** means the WebMap website(s) created for the purpose of providing municipal staff from each of the Regional Partners with exclusive, unrestricted access to a WebMap website

that contains data pertaining only to each respective Regional Partner.

(9) County Website(s) means the WebMap website(s) created for the purpose of providing municipal staff from the County with exclusive, unrestricted access to a WebMap website that contains data pertaining only to the County.

(10) Regional Website(s) means the WebMap website(s) created for the purpose of providing authorized staff from all Parties with access to an agreed-upon subset of each Party's GIS Data. Note that the subset of GIS Data to be provided for the Regional Website must be agreed upon by all Parties and be in compliance with the Freedom of Information and Protection of Privacy Act (FOIPP).

2. The Parties hereby acknowledge that AAG will assist in facilitating this Agreement and to be the single point of contact between AAG and the Parties for the purposes of providing implementation, training, and support services as well as to administer the terms and conditions of this Agreement.
3. The County will make its best commercial effort to provide the Regional Partners with advance notice of any and all planned network outages that will affect the accessibility and/ or operability of the WebMap, ePaD, and the hosted GIS Data. This notice shall be provided by e-mail wherever possible and with reasonable notice.
4. The Regional Partners hereby acknowledge that the County is the owner of the license to the WebMap Engine and any and all Information Technology Infrastructure used to provide application delivery, storage, and access to the Regional Partner Website(s) and Regional Website(s).
5. The Parties hereby acknowledge that each Party is individually responsible for the purchase and annual maintenance costs associated with the WebMap Application Interface and ePaD application from AAG and any and all GIS Data it wishes to include as part of this Agreement.
6. Each Party appoints its **Chief Administrative Officer (CAO)** or such other person as it may from time to time designate in writing, as its authorized representative to communicate with the other Parties under this Agreement.
7. The initial term of this Agreement shall be from May 1, 2012 to December 31, 2012.
8. At the end of the initial term, this Agreement will renew in perpetuity for one-year terms unless terminated pursuant to the terms of this Agreement.
9. The County acknowledges that no fees or costs are payable to or from the Regional Partners under the terms and conditions of this Agreement for the Hosting Services provided.

10. This Agreement may be terminated by any Party forthwith upon giving notice in writing to the other Parties if:
 - (a) any Party commits any breach of any term of this Agreement and shall have failed, within thirty (30) days after the receipt of a request in writing from the offended Party, to remedy the breach.
 - (b) for no cause, except to terminate the terms and conditions of this Agreement, shall provide notice, in writing, to the other Parties with a minimum of sixty (60) days notice of the intended termination date.
11. In the event that the County chooses to terminate this Agreement pursuant to Clause (10), the Regional Partners shall be entitled to negotiate with the County, a mutually agreeable date, if other than the required minimum days notice, for terminating the Hosting Services under the terms and conditions of this Agreement. The Parties shall negotiate in good faith and an extension to any negotiated date shall not be unreasonably withheld if the termination of this Agreement will impact the internal operation of any Party's GIS. At such mutually-agreeable time, the Hosting Services will be discontinued and each Regional Partner will request from the County the return of its GIS data and any copies thereof in the possession of the County.
12. In the event that any Regional Partner chooses to terminate this Agreement pursuant to Clause (10), that Regional Partner shall inform the County the date it wishes to have its GIS Data returned. Upon return of the requesting Regional Partner's GIS Data, the County shall remove all copies and/ or derivatives of that Regional Partner's GIS Data as well as any Regional Partner Website(s) being hosted by the County.
13. Upon termination of this Agreement, the Parties are not entitled to any GIS Data that is not a derivative of their own initial GIS Data provided by themselves for purposes of entering into this Agreement.
14. The County shall provide the means for each Regional Partner and/ or AAG, at each Regional Partner's discretion, to access and update its GIS Data via VPN or other suitable remote access technology.
15. The Parties, their authorized agents, employees or representatives, will not disclose or make known to any person at any time while this Agreement is in effect or at any time thereafter, any privileged matter or thing which comes to knowledge or is disclosed to the other Parties by reason of this Agreement, and shall retain all such knowledge as confidential unless the Parties are expressly authorized by the other Parties and AAG, in writing, to disclose or make known the knowledge.
16. The Parties agree that nothing in this Agreement shall create an employment relationship between the Parties or authorize or permit the Parties to make any contract, agreement, warranty or representation on each other's behalf or to incur any other obligation in the Parties' names, and at all times the Parties, in the execution of this Agreement, shall be considered independent entities.
17. Each Party shall indemnify and save harmless each and any of the other Parties, their officers, employees, and agents from any and all claims, demands, actions and costs, to the extent that such claims, demands, actions and costs are attributable to a negligent act or omission of the offending Party, its officers, employees or agents in the

performance by the offending Party of this Agreement. In the event that any such claim or demand is made, the affected Regional Partner shall;

- (a) promptly notify the offending Party; and
- (b) permit the offending Party, if requested, to conduct and control at the offending Party's own expense, the defense of such claim or demand and any related settlement negotiations; and
- (c) provide all reasonable assistance to the offending Party, and make no prejudicial admission in respect of the defense of any such claim or demand.

Such indemnification shall survive termination or expiry of this Agreement for a period of three (3) years from the said termination or expiry.

- 18. The Parties to this Agreement may add to, delete, vary or amend any provision of this Agreement by mutual agreement in writing and any changes that are mutually agreed upon by the said Parties shall be included in and form part of this Agreement.
- 19. Any notice required or permitted to be given under this Agreement shall be in writing and shall be delivered, mailed by prepaid registered mail, or sent by facsimile transmission addressed to the Party(ies) to whom it is to be given at the address shown below, or such other address notified by the other Parties in writing:

if to Elk Point at :	Town of Elk Point Box 448 Elk Point, AB T0A 1A0
to the attention of:	Myron, Goyan, Town Manager
Facsimile #:	780-724-2762
Email:	mjgoyan@elkpoint.ca
if to St. Paul at:	Town of St. Paul 5101 - 50 St, PO Box 1480 St Paul, AB T0A 3A0
to the attention of:	Ron Boisvert, Chief Administrative Officer
Facsimile #:	780-645-5076
Email:	rboisvert@town.stpaul.ab.ca
if to Horseshoe Bay at:	Summer Village of Horseshoe Bay Box 1053 St. Paul, Alberta T0A 3A0
to the attention of:	Darlene Smereka, Administrator
Facsimile #:	780-724-4422
Email:	dsmereka@mcsnet.ca
if to the County at:	County of St. Paul No.19 5015-49 Ave. St. Paul, Alberta T0A 3A4
to the attention of :	Sheila Kitz, Chief Administrative Officer
Facsimile #:	780-645-3301
Email:	skitz@county.stpaul.ab.ca

Any notice shall:

- 1) if **delivered**, be deemed to have been given and received at the place of receipt on the date of delivery; or
- 2) if transmitted by **facsimile** transmission, to expedite matters, it must be followed by original within five (5) business days.
- 3) if **mailed**, be deemed to have been given and received at the place of receipt at the expiration of seven (7) business days after the mailing thereof. In the event of a postal disruption, such notices must either be delivered personally or sent by facsimile transmission.
- 4) be **carbon copied** (cc:) to Accurate Assessment Group Ltd. as follows:

	Accurate Assessment Group Ltd, 171 Pembina Road Sherwood Park, Alberta T8H 2W8
to the attention of :	Greg Berger, President
Facsimile #:	780-417-8714
E-mail:	greg@aag-gis.com

20. Any and all products and/ or services contained within this Agreement are non-transferable.
21. This Agreement shall not be assigned by any Party without the prior written consent of the other Parties, which shall not be unreasonably withheld.

IN WITNESS WHEREOF, Elk Point has affixed its' seal under the hands of its officers authorized in that behalf this _____ day of _____, 2012.

TOWN OF ELK POINT
MYRON GOYAN
TOWN MANAGER

(Seal)

IN WITNESS WHEREOF, St. Paul has affixed its' seal under the hands of its officers authorized in that behalf this _____ day of _____, 2012.

TOWN OF ST. PAUL
RON BOISVERT
CHIEF ADMINISTRATIVE OFFICER

(Seal)

IN WITNESS WHEREOF, Horseshoe Bay has affixed its' seal under the hands of its officers authorized in that behalf this _____ day of _____, 2012.

SUMMER VILLAGE OF HORSEHOSE BAY
DARLENE SMEREKA
ADMINISTRATOR

(Seal)

IN WITNESS WHEREOF, the County has affixed its' seal under the hands of its officer authorized in that behalf this _____ day of _____, 2012.

COUNTY OF ST. PAUL
SHIELA KITZ
CHIEF ADMINISTRATIVE OFFICER

(Seal)

MEMORANDUM OF AGREEMENT

BETWEEN:

COUNTY OF ST. PAUL

a municipal corporation incorporated pursuant to the laws of the Province of Alberta, having an address at 5015 – 49 Ave.
St. Paul, Alberta, T0A 3A4

(hereinafter referred to as the “**Region**” representing the Town of Elk Point, Town of St. Paul, and Summer Village of Horseshoe Bay, as the managing partner for this Agreement)

OF THE FIRST PART

- and -

ACCURATE ASSESSMENT GROUP LTD.,

a body corporate duly incorporated under the laws of the Province of Alberta, having an address at 171 Pembina Road,
Sherwood Park, Alberta T8H 2W8

(hereinafter referred to as “**AAG**”)

OF THE SECOND PART

(collectively referred to hereinafter as the “Parties”)

WHEREAS the Region wishes to enter into an Agreement with AAG for the Services as that term is hereinafter defined; and

WHEREAS AAG has agreed, subject to the terms and provisions of this Agreement, to provide the Services;

THEREFORE the Parties to this Agreement, in consideration of the mutual promises hereinafter contained, agree as follows:

1. Definitions:

- (1) **Services** means to provide the Region with GIS services as specified within this Agreement and in **Schedule “A”**, attached hereto, and the assumption of all duties and responsibilities required by any and all statutes in existence from time to time, and as specified with this Agreement.
- (2) **GIS Data** means the information contained in, produced by, and/or provided for the Region’s Geographic Information System.
- (3) **Project Start Date** means the mutually agreed upon date by which AAG will commence providing Services to the Region under the terms and conditions of this Agreement.
- (4) **Application Source Code** means any programming logic developed by AAG, developed by AAG on its own accord or commissioned at the Region’s request, to be included and/ or added to AAG’s Municipal Enterprise Solution and whose ownership is defined by Clause 7 herein.

Appendix 2 for 7.10: Accurate Assessment Service Agreement - Regional GIS

CSP-GIS-006

2012 Regional WebMap and GIS Services Agreement

Accurate Assessment Group Ltd.

County of St. Paul

2. The Region appoints the **Chief Administrative Officer (CAO)** or such other person as the Region may from time to time designate in writing, as its authorized representative to communicate with AAG under this Agreement.
3. AAG appoints the **President** of AAG, or such other person as AAG may from time to time designate in writing, as its authorized representative to communicate with the Region under this Agreement.
4. The consideration payable to AAG by the Region, exclusive of Goods and Services Tax, for the proper performance and provision of the Services and Software/ Hardware presented in this Agreement shall be the sum of **ONE HUNDRED THIRTY-FOUR THOUSAND, SIX HUNDRED DOLLARS (\$134,600)** excluding GST, as set out in Schedule "A", attached hereto.
5. AAG will issue invoices, to the Region on a monthly basis, or as projects are completed, for the term of the contract. The Region will pay the invoice(s) within thirty (30) days of receipt of the invoice.
6. AAG acknowledges that all data is the property of the Region, and shall be turned over to the Region upon termination of this Agreement. All sales and releases of information must be coordinated and approved by the Region.
7. The Region acknowledges that AAG's application source code remains the property of AAG and may not be modified, copied, sold, or redistributed without the written consent of AAG. Should AAG cease being a going concern (via closing of business, bankruptcy, takeover, etc...) while this or any subsequent Maintenance Agreements are in effect, the Region will be entitled to copies of the source code (for the applications it has purchased) for the purposes of maintaining and enhancing its own installed systems. Should this Agreement be terminated as per Clause 15 without any superceding clause or Agreement in its place, the Region will be entitled to continue its use of AAG's software, in its operating state at the time of termination, and will have the option of purchasing AAG's application source code for the purpose of maintaining and enhancing its own installed systems.
8. AAG, its authorized agents, employees or representatives, will not disclose or make known to any person at any time while this Agreement is in effect or at any time thereafter, any privileged matter or thing which comes to knowledge or is disclosed to AAG by reason of this Agreement, and shall retain all such knowledge as confidential unless AAG is expressly authorized by the Region in writing to disclose or make known the knowledge.
9. The Parties agree that nothing in this Agreement shall create an employment relationship between AAG and the Region or authorize or permit AAG to make any contract, agreement, warranty or representation on the Region's behalf or to incur any other obligation in the Region's name and at all times AAG, in the execution of this Agreement, shall be considered an independent contractor.
10. AAG will comply with the Workers' Compensation Act when the Act applies and shall, upon demand by the Region, deliver to the Region a certification from the Workers' Compensation Board showing that AAG is registered and is in good standing with the Board, or not withstanding the foregoing, a voluntary industry.
11. AAG shall indemnify and save harmless the Region, it's officers, employees, and agents from any and all claims, demands, actions and costs, to the extent that such claims, demands, actions and costs are attributable to a negligent act or omission of AAG, its officers, employees

Appendix 2 for 7.10: Accurate Assessment Service Agreement - Regional GIS

CSP-GIS-006

2012 Regional WebMap and GIS Services Agreement

Accurate Assessment Group Ltd.

County of St. Paul

or agents in the performance by AAG of this Agreement. In the event that any such claim or demand is made, the Region shall;

- (a) promptly notify AAG; and
- (b) permit AAG, if requested, to conduct and control at AAG's own expense, the defense of such claim or demand and any related settlement negotiations; and
- (c) provide all reasonable assistance to AAG, and make no prejudicial admission in respect of the defense of any such claim or demand.

Such indemnification shall survive termination or expiry of this Agreement for a period of three (3) years from the said termination or expiry.

12. The Region shall indemnify and save harmless AAG, its officers, employees, and agents from any and all claims, demands, actions and costs, to the extent that such claims, demands, actions and costs are attributable to a negligent act or omission of the Region, its officers, employees or agents in the performance by the Region of this Agreement. In the event that any such claim or demand is made, AAG shall;

- (a) promptly notify the Region; and
- (b) permit the Region, if requested, to conduct and control at the Region's own expense, the defense of such claim or demand and any related settlement negotiations; and
- (c) provide all reasonable assistance to the Region, and make no prejudicial admission in respect of the defense of any such claim or demand.

Such indemnification shall survive termination or expiry of this Agreement for a period of three (3) years from the said termination or expiry.

13. AAG shall, without limiting its obligations or liabilities herein, at its own expense provide and maintain the following insurance in a form acceptable to the Region with an insurer licensed in Alberta:

- (a) Comprehensive General Liability Insurance in the amount of not less than TWO MILLION (\$2,000,000) DOLLARS, inclusive per occurrence, against bodily injury, death and property damage, including loss of use thereof. Such insurance shall include:
 - (i) Premises, Property and Operations Liability;
 - (ii) Products and Completed Operations Liability;
 - (iii) Owner's and Contractor's Protective Liability;
 - (iv) Blanket Written Contractual Liability;
 - (v) Contingent Employer's Liability;
 - (vi) Personal Injury Liability; and
 - (vii) Liability With Respect to Non-Owned Vehicles.

Commercial General Liability policy meeting these conditions is acceptable provided that its annual aggregate is at least TWO MILLION (\$2,000,000) DOLLARS.

- (b) Automobile Liability Insurance on all vehicles owned, operated or licensed, in the name of AAG, in the amount of TWO MILLION (\$2,000,000) DOLLARS.

Appendix 2 for 7.10: Accurate Assessment Service Agreement - Regional GIS

CSP-GIS-006

2012 Regional WebMap and GIS Services Agreement

Accurate Assessment Group Ltd.

County of St. Paul

- (c) AAG shall provide the Region with acceptable evidence of appropriate insurance prior to the commencement of the work. All required insurance shall be endorsed to provide the Region with thirty (30) days advance notice of material change or cancellation.
14. The Parties to this Agreement may add to, delete, vary or amend any provision of this Agreement by mutual agreement in writing and any changes that are mutually agreed upon by the said Parties shall be included in and form part of this Agreement.
15. This Agreement may be terminated by either Party forthwith upon giving notice in writing to the other if the other commits any breach of any term of this Agreement and shall have failed, within sixty (60) days after the receipt of a request in writing from the other Party, to remedy the breach.
16. This Agreement shall be from May 1, 2012 to September 30, 2012 unless the Parties mutually agree in writing to extend this Agreement, on or before September 30, 2012 or this Agreement is earlier terminated by either of the Parties hereto.
17. In the event of termination pursuant to Clause (15) of this Agreement, AAG shall be entitled to compensation as provided in the Agreement for the full value of the services actually performed up to the effective date of termination of this Agreement.
18. Any notice required or permitted to be given under this Agreement shall be in writing and shall be delivered, mailed by prepaid registered mail, or sent by facsimile transmission addressed to the Party to whom it is to be given at the address shown below, or such other address notified by the other Party in writing:

if to the Region at :	County of St. Paul 5015 – 49 Ave. St. Paul, Alberta T0A 3A4
to the attention of:	Sheila Kitz, Chief Administrative Officer
Facsimile #:	780-645-3104
E-mail:	skitz@county.stpaul.ab.ca

if to AAG at:	Accurate Assessment Group Ltd, 171 Pembina Road. Sherwood Park, Alberta T8H 2W8
to the attention of :	Greg Berger, President
Facsimile #:	780-417-8714
E-mail:	greg@aag-gis.com

Appendix 2 for 7.10: Accurate Assessment Service Agreement - Regional GIS

CSP-GIS-006

2012 Regional WebMap and GIS Services Agreement

Accurate Assessment Group Ltd.

County of St. Paul

Any notice shall:

- 1) if **delivered**, be deemed to have been given and received at the place of receipt on the date of delivery; or
 - 2) if transmitted by **facsimile** transmission, to expedite matters, it must be followed by original within five (5) business days.
 - 3) if **mailed**, be deemed to have been given and received at the place of receipt at the expiration of seven (7) business days after the mailing thereof. In the event of a postal disruption, such notices must either be delivered personally or sent by facsimile transmission.
 - 4) if transmitted by **e-mail**, to expedite matters, it must be followed by the original, on Municipal letterhead, within five (5) business days of transmission.
19. This Agreement is non-transferable by AAG to a third party without an amending agreement being executed between the Region, AAG and the third party.
20. The Parties acknowledge that this Agreement does not constitute nor define the agreement between the Region's participants for providing the hosting infrastructure for the Regional GIS. Such an Agreement is separate to this Agreement and is made between the parties of the Region, and not with/ to AAG.

IN WITNESS WHEREOF the Region has affixed its seal under the hands of its officers authorized in that behalf this _____ day of _____, 2012.

COUNTY OF ST. PAUL
SHEILA KITZ, CHIEF ADMINISTRATIVE OFFICER

(Seal)

WITNESS

PRINT

IN WITNESS WHEREOF AAG has affixed its seal under the hands of its officers authorized in that behalf this _____ day of _____, 2012.

ACCURATE ASSESSMENT GROUP LTD.
GREG BERGER, PRESIDENT

(Seal)

WITNESS

PRINT

SCHEDULE "A"

ESTIMATED COST ALLOCATION AND DESCRIPTION OF DELIVERABLES

The deliverables of this Agreement and their estimated cost allocations are presented in the table below:

Deliverable	Town of Elk Point	Town of St. Paul	Summer Village of Horseshoe Bay	TOTAL
WebMap Regional Web Site Creation	\$ 3,000	\$ 3,830	\$ 370	\$ 7,200
WebMap Application User Interface (Incl. Mapwiz)	\$ 21,600	\$ 26,200	\$ 1,500	\$ 49,300
Municipal ePaD - Software	\$ 1,800	\$ 4,300	\$ 600	\$ 6,700
Municipal ePaD - Setup/ Configuration	\$ 3,200	\$ 3,200	\$ 1,000	\$ 7,400
Data Creation and Maintenance	\$ 11,400	\$ 12,800	\$ 800	\$ 25,000
Video Data Collection and Processing	\$ 7,000	\$ 10,500	\$ 1,600	\$ 19,100
General GIS Services	\$ 9,000	\$ 10,000	\$ 900	\$ 19,900
Sub-Total	\$ 57,000	\$ 70,830	\$ 6,770	
TOTAL	\$			134,600

All services will be provided, as required, to the Region. Request of such services shall be given to AAG within reasonable notice. All requests for services that are provided without reasonable notice will be subject to the Premium Pricing Policy stated at the end of this Schedule.

Definitions

Note that the County of St. Paul will provide the hosting infrastructure (i.e., server, storage space, Intergraph WebMap Professional GIS engine, internet/ network access, backups, security, etc...) required to install, host, and access the Region's software, as specified below. The details of the Region's hosting arrangement with the County are made in a Regional Hosting Agreement, separate to this Agreement.

Regional WebMap Site Creation: create a WebMap site containing a consolidated view of the Region's GIS data by "sewing" all of the Region's data into a single dataset. Each Regional partner will also be provided with their own dedicated WebMap site that can be used to view just that partner's GIS data.

WebMap Application User Interface (incl. MapWiz): purchase, installation and maintenance of installed GIS components including 1 new major version upgrade* and any bug fixes to existing functionality that impedes and/or interrupts the normal operation of the WebMap Professional application interface* and/ or MapWiz application for integration with the Region's municipal business systems.

** an upgrade is defined as the introduction/ incorporation of new standard features and functionality to the WebMap application.*

Appendix 2 for 7.10: Accurate Assessment Service Agreement - Regional GIS

** as more data is added to a Region's GIS and new GIS technologies become available, AAG continually updates and enhances the features and functionality of its WebMap application interface. These enhancements may include but are not limited to:*

- *new searching/ querying capabilities*
- *new data displays, managers, and thematics*
- *new navigation tools*
- *new information dialogs and data viewing windows*
- *display linear referenced data*
- *edit/ maintain linear referenced data*

Via AAG's GIS Maintenance Services, the Region is entitled to, at no further cost than what is outlined above, all the new and enhanced functionality made to the WebMap application interface that is available at the time of the major version upgrade. By maintaining an ongoing GIS Maintenance Services contract, the Region is assured that the WebMap application interface component of its GIS is kept up-to-date with the latest available technologies and functionalities as utilized and developed by AAG.

Municipal Electronic Planning and Development (ePaD): An intuitive, easy-to-use web-based application, created by AAG, that acts as a one-stop location for the quick and easy entering, monitoring, and reporting of Development Permits, Land-Use Amendments and Subdivision Applications. The program purchase price will be \$1.50/parcel to a maximum of \$15,000 with annual maintenance costs equaling 20% of the original purchase price or \$500, whichever is greater. *NOTE: this price does not include any setup or implementation costs associated with entering historical information into the ePaD database (refer to below for ePaD additional services costing).

ePaD Setup/ Configuration: Provide e-PaD-related setup, implementation, and administration services (including historical data entry/ migration), as requested/ required by the Region.

Data Creation and Maintenance:

- Creation and update of the parcel map to include any parcel/ account changes (additions, modifications, deletions) to the cadastre.
- The appropriate assessment data will be exported from the CAMALot system in order to be added to the GIS. This includes: property pictures, assessment and ratepayer reports, diagrams, improvement points, market land points, and map points.
- Ownership/ Index Maps are created/ updated to include any owner or parcel changes since the last Ownership/ Index Map update. Any new features to the Region's underlying map information (i.e. roads, parcel boundaries, hydrography, etc...) are automatically added to the updated map.
- Ownership/ Index labels are created for each map update, re-labeling each parcel with the current owner. Ownership labels are used when producing printable Ownership maps and are also used in WebMap as an "Owner Label" legend entry.
- Single Line Road Network Using the National Road Network (NRN) as the base, video data will be used to verify and update the NRN to create a precision SLRN data layer. The produced data layer will also be validated using the Region's most recent ortho photography to ensure its accuracy and completeness. The SLRN will then be split into segments running intersection to intersection and then linearly

Appendix 2 for 7.10: Accurate Assessment Service Agreement - Regional GIS

referenced from east to west or south to north (depending on the orientation of the road segment).

Video Data Collection and Processing: AAG will drive each street/road within the specified collection area(s) twice, once in each direction, collecting 1) three perspectives of digital video (~10° forward, 90° sideways, and ~30° backwards), 2) a GPS track of the VDC vehicle's movement with AAG's Video Data Collection Vehicle. Upon completion of the driving, AAG will use the video data collected to create spatial data objects (points and lines) for each above-ground infrastructure asset type as defined by the Municipality as part of this initiative. Price of Video Data Collection is \$3,000 per day (billed in ½ day increments), and includes, vehicle setup/ configuration, calibration, and operation (with expenses). Price of video data processing is based on producing 2,650 assets (Elk Point: 1,000, St. Paul: 1,500, Horseshoe Bay: 150) @ \$3.50 per asset. Example asset types include: support structures & signs, catch basins, fire hydrants, manhole covers, utility boxes, etc...

General GIS Services: – General GIS activities that are not related to a specific municipal department or departmental budget (i.e. all GIS services performed come from the same GIS services budget). Examples of General GIS Activities include:

- GIS-related phone support, office visits, and GIS-related meetings/ seminars/ conferences, as requested by the Region,
- Custom cartographic services, including map books,
- GIS-related data conversions for the purpose of importing/ exporting data for 3rd parties working for the Region, and
- Any other GIS service(s) that is(are) within the reasonable scope of the expertise of AAG.

Premium Pricing Policy

All services defined in this Schedule are subject to AAG's Premium Pricing Policy for urgent, short-notice work requests. "Urgent, short-notice work" is defined as new service/development request or any service work that has not been signed-off as "complete" and is requested to be started within 2-weeks from the date the request was made. Any work falling under this policy will be subject to a 20% price uplift being applied (upon Client acknowledgement and approval) to the Client's standard GIS Service rate and subtracted from the "General Services" budget of this Schedule accordingly.

The purpose of this Policy is to acknowledge the cost of stopping projects in progress to refocus our GIS Technician's efforts to an unplanned project thereby causing scheduled projects to be rescheduled resulting in an impact on other AAG project commitments.

Urgent, short-notice work that requires more than 1 week's worth of effort to complete may not be able to be accommodated under this policy and will be reviewed and negotiated on a case-by-case basis.

Support, maintenance, and fixing of completed work will not be subject to this Premium Pricing Policy and will be addressed as soon as commercially possible.



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.11 BYLAW NO. 1597 - REZONE PSW 12-58-9-W4 FROM AG TO COUNTRY RESIDENTIAL 2

#20120504001

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

Bylaw No. 1597 is being presented to Council to Amend the Land Use Bylaw as it relates to rezoning the PSW 12-58-9-W4 from Agricultural to Country Residential 2.

The landowner wishes to create 2 parcels of 2.02 hectares each (5 acres) for resale.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to Section 230 of the M.G.A.

The adjacent landowners will also be notified of the proposed rezoning.

Krystle Fedoretz will attend the Meeting to discuss this application with Council.

Recommendation

Motion to give 1st reading to Bylaw No. 1597.

Additional Information

Originated By : kfedoretz

BY-LAW NO. 1597

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 1486.

WHEREAS, it is deemed expedient to amend the Land Use Bylaw of the County of St. Paul No. 19 as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 1486, Land Use District Map is hereby amended as follows:

FROM: Agricultural to Country Residential 2

FOR: PSW 12-58-9-W4



Read a first time in Council this 8th day of March, A.D. 2012.

Advertised the day of , A.D. 2012, and the day of , A.D. 2012 in the St. Paul Journal.

Read a second time in Council this day of May, A.D. 2012.

Read a third time in Council this day of June, A.D. 2012 and duly passed this day of June, A.D. 2012.

Reeve

Chief Administrative Officer

THE COUNTY OF ST. PAUL NO. 19
LAND USE BYLAW

TO THE COUNCIL OF THE COUNTY OF ST. PAUL
APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW NO. 1486

I/We make application to amend the Land Use Bylaw.

Applicant: Name BRZYNSKI LAWYERS/PA Telephone No. 780-695-3229
Address Box 1987, St. Paul, AB T8A 3R0

Registered Owner of Land:

Name SCOTT & AMANDA MARTIN Telephone No. 780-695-7730
Address Box 324, St. Paul, AB T8A 3R0
(If different from Applicant)

Description of Land: Parcel/Lot _____ Block _____ Registered Plan _____
or as described on Certificate of Title No. 082-064-236 Section SW 12
Twp. 58 Range 9 West of the 4th Meridian.

Situated within the AGRICULTURAL Land Use District.

Amendment applied for:

From the following designated permitted Land Use(s).

AGRICULTURAL

To COMMERCIAL RESIDENTIAL Land Use.

Reasons in support of this Application:

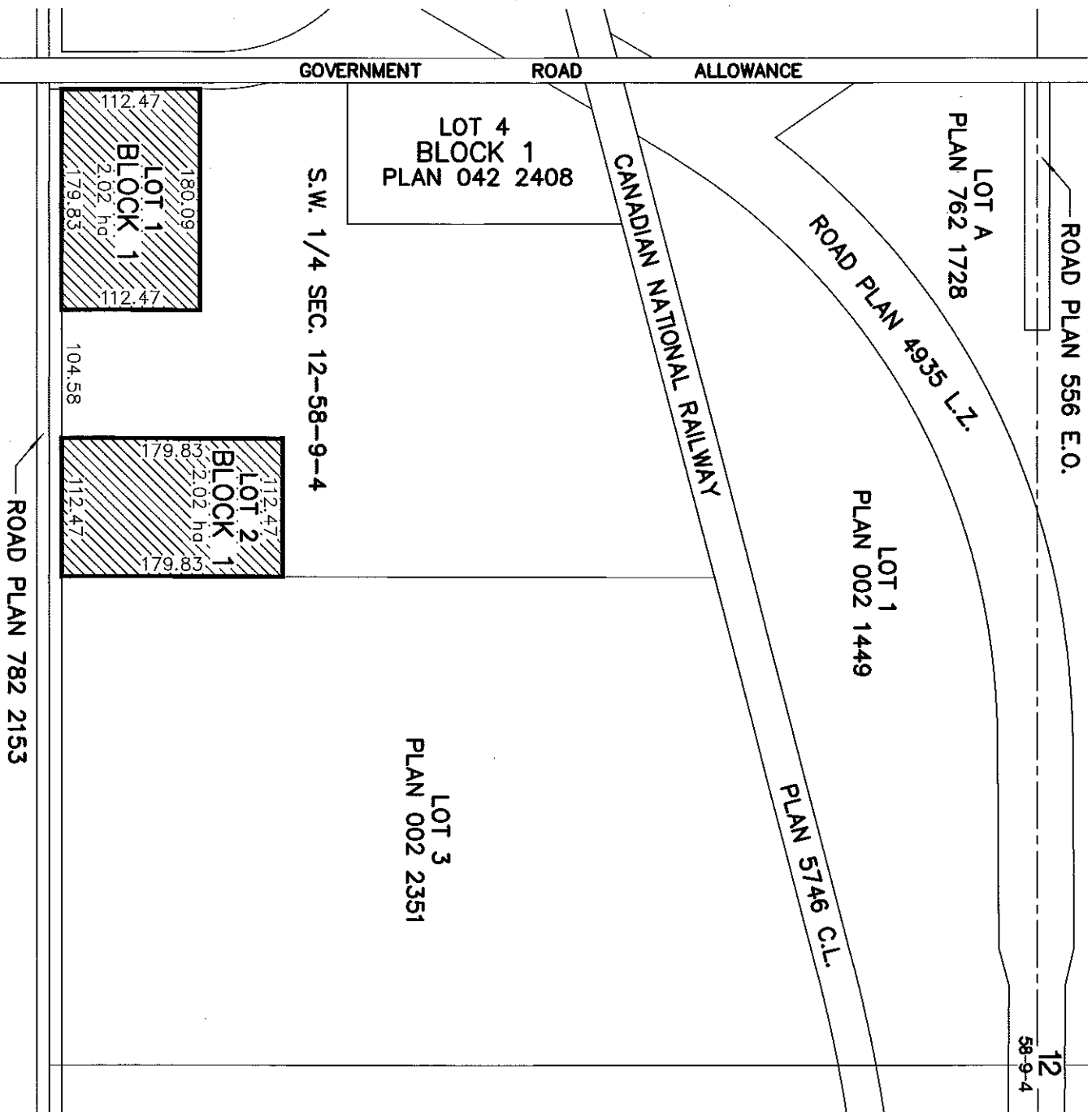
OWNER WISHES TO CREATE PARCELS FOR
RESALE.

I/We enclose \$350.00 being the Application Fee.

Date April 17, 2012

[Signature]
Signature of Applicant or Registered Owner

**TENTATIVE PLAN
SHOWING PROPOSED REZONING OF PART OF
S.W. 12-58-9-4
COUNTY OF ST. PAUL, ALBERTA**



SCALE 1:5000

RACHYNSKI LAND SURVEY(1998) LTD.

BOX 1987, ST. PAUL, AB.
645-3399
SP-135-12A



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.12 LETTER OF SUPPORT - FERGUSON FLATS ASSN.

#20120503008

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

The Ferguson Flats Association requested a letter of support for their CFEP Grant Application for funding to replace the siding and insulation on their community hall. Attached is a copy of the letter that we provided to them.

Recommendation

Motion to ratify the letter of support in principle for the Ferguson Flats Association for their CFEP Grant application for funding to replace the siding and insulation on their building.

Additional Information

Originated By : skitz

April 26, 2012

Ferguson Flats Association
Box 1155
Elk Point, AB T0A 1A0

Dear Mrs. Bayduza:

Please accept this letter as a show of support in principle from the County of St. Paul for your CFEP application to replace the siding and insulation on your community hall. We are fully aware of the work and volunteer hours it takes to keep these small halls operating in our rural communities.

The maintenance of community halls is key to their existence and we commend your group on their ongoing efforts. County Council values the activities held in your community hall which are vital in keeping the community alive and in keeping the seniors active and involved in the community. Organizations such as the Ferguson Flats Association are the hub of our communities.

We commend your organization on their dedication to the community and wish you success with your renovations and with your grant application.

Yours truly,

Sheila Kitz, CLGM
Chief Administrative Officer

/pjc



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.13 RECREATION VOLUNTEER RECOGNITION AWARD

#20120503011

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

Alberta Tourism, Parks and Recreation, the Alberta Sport, Recreation, parks and Wildlife Foundation and the Alberta Recreation and Parks Association are seeking nominations for individuals who have made significant contributions to recreation development.

The list of past recipients and nomination forms are attached. Council to decide if they want to nominate an individual from our community for this award.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.14 ROAD CONSTRUCTION EASEMENTS

#20120503017

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

Easements for road construction purposes. Backsloping and County to fence or pay compensation for fencing.
All are standard easements. (* Denotes compensation)

Rge Rd 105A, 3/4 Mile

West of SE 30-59-10-W4	Charonne Regan
NW of 30-59-10-W4	Kate Morusyk, Joan Miller & Marion Cyr *
NW of 30-59-10-W4	Kate Morusyk, Joan Miller & Marion Cyr

Rge Rd 93 South of Twp Rd 560, Project 3C122, 1 Mile

West of NW 27-55-9-W54	Douglas Olson & Margaret Dow
East of NE 28-55-9-W4	Adeline Krankowsky

Twp Rd 553, 1/2 Mile

Thru Sec. 18-55-8-W4	Nora Wyman
Thru Sec. 18-55-8-W4	Nora Wyman *

Rge Rd 71, BF 75584

West of NW 12-57-7-W4	Candace Dalrymple & David Bepalko
West of NW 12-57-7-W4	Candace Dalrymple & David Bepalko *
East of NE 11-57-7-W4	Lawrence Ference *
East of NE 11-57-7-W4	Lawrence Ference

Recommendation

Motion to approve the road construction easements as presented.

Additional Information

Originated By : Idemoissac



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.15 ROAD CONSTRUCTION - SOUTH OF 19-55-8-W4

#20120503013

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

Further to the discussions at the April 2012 Public Works Meeting, we require a motion from Council to ratify the construction of .5 of a mile south of 19-55-8-W4, Project 3C123.

Recommendation

Motion from Council to ratify the construction of .5 of a mile south of 19-55-8-W4, Project 3C123.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.16 SALE OF GRAVEL TO SUMMER VILLAGE OF HORSESHOE BAY #20120503015

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

We have received a request from the Summer Village of Horseshoe Bay to to purchase 50 yards of gravel.

Recommendation

Motion to approve the sale of 50 yards of gravel to the Summer Village of Horseshoe Bay for \$8.00 per yard plus the true mileage haul.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.17 FENCING FOR MALLAIG SUBDIVISION

#20120504005

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

In July, 2009 we entered into an agreement with St. Paul Education to purchase land when we developed the subdivision.

Section 3 of the agreement states that the purchaser shall be fully responsible for the cost of the chain link fencing to the vendor's specification running along the South East property line of Ecole Mallaig School.

Dennis received a quote of \$13,366.50 from Double JRC Fencing & Contracting to install the fence as per the agreement.

Recommendation

Motion to approve the installation of the chain link fence along the South East property line of Ecole Mallaig School as per Section 3 of the Agreement with St. Paul Education.

Additional Information

Originated By : pcorbiere

payable at the times and in the manner herein mentioned, but subject to the performance and observance of the covenants, terms and conditions herein set out and on the part of the Parties to be performed and observed.

3. OTHER CONDITIONS

3.1. As a condition to the Vendor's obligation to complete the transaction contemplated herein, the Purchaser shall:

- 3.1.1. Be fully responsible for the legal costs in respect of this transaction;
- 3.1.2. Be fully responsible for the cost of subdivision as contemplated herein;
- 3.1.3. Be fully responsible for the cost of a chain link fencing to the Vendor's specification running along the South East property line of Ecole Mallaig School.

4. PAYMENT OF PURCHASE PRICE AND POSSESSION

- 4.1. The Purchaser shall pay the Vendor the entire Purchase Price subject to the adjustments set forth herein on or before the Completion Date, such payment may be made via certified cheque, wire transfer or solicitors trust cheque.
- 4.2. The Vendor hereby grants the Purchaser vacant possession of the Purchased Lands on the Completion Date. The Purchaser shall be entitled to the benefits of the Purchased Lands and shall be liable for and shall pay all taxes, rates, utilities, charges and assessments which are levied or charged against the Purchased Lands from and after the Completion Date.
- 4.3. Unless otherwise agreed in writing, this Agreement will be completed, the Purchase Price will be fully paid and vacant possession will be available at 12:00 o'clock noon on the Completion Date.

5. DOCUMENTS AND RISK

- 5.1. The Parties agree that the Vendor will deliver the purchase and sale documents upon conditions consistent with this Agreement. Upon execution of this Agreement by the Parties, the Vendor shall prepare, execute and deliver to the Purchaser a registrable transfer of title to the Purchased Lands free and clear of all mortgages, liens, charges, encumbrances, restrictions, security interests, leases and any other claims and interests whatsoever other than the Permitted Encumbrances. All costs associated with preparation of the closing documents and the registration costs shall be the responsibility of the Purchaser.
- 5.2. The Purchased Lands shall remain at the risk of the Vendor until the Completion Date and thereafter shall be at the risk of the Purchaser.

6. COVENANTS, WARRANTIES AND REPRESENTATIONS BY THE VENDOR

- 6.1. The Vendor represents and warrants to the Purchaser that:

Proposal

DOUBLE JRC FENCING & CONTRACTING

P.O. Box 148
MALLAIG, ALBERTA T0A 2K0
635-4076

PROPOSAL SUBMITTED TO ST Paul Education Regional Division No. 1		PHONE 695 4933	DATE June 20/2011
STREET		JOB NAME Mallaig School	
CITY ST Paul	PROVINCE AB	POSTAL CODE	JOB LOCATION
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

ATTN Henri

Pricing on East Fence as per
drawings to be payed by
county of ST Paul

We propose hereby to furnish material and labour - complete in accordance with above specifications, for the sum of:

Payment to be made as follows:

dollars **13366.50**

GST **636.50**

13366.50

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, windstorm and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized
Signature

Note: This proposal may be
withdrawn by us if not accepted within **10** days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance:

Signature

Signature

[illegible]



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.18 FUNDING REQUEST - ELK POINT CANADA DAY CELEBRATIONS

#20120503006

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

The Elk Point Canada Day Committee started planning activities for their annual Canada Day Celebrations. They are looking for financial support for the celebrations which they are estimating will cost \$9,500.

For the past 3 years, Council approved a \$400 grant for the celebrations.

Recommendation

Motion to approve a \$400 grant for the Elk Point Canada Celebrations.

Additional Information

Originated By : skitz

Appendix 1 for 7.18: Elk Point Canada Day Funding Request



Canadian
Heritage

Patrimoine
canadien

Elk Point Canada Day Committee - 2012

c/o Elk Point FCSS

5001 Railway Avenue

Visitor Information ECO Centre

Box 340

Elk Point, Alberta T0A 1A0

DATE: April 12, 2012

TO: All Elk Point Community Clubs and Organizations and
All Businesses operating in or for the Community of Elk Point

FROM: Deanna Easthope, Secretary-Treasurer of the Elk Point Canada
Day Committee

REFERENCE: Funding Support for Elk Point Canada Day celebration activities

.....

Once again the Elk Point Canada Day Committee is planning activities for our annual Elk Point July 1st Canada Day celebrations. The theme for 2012 is **CELEBRATE CANADA**.

Community support for this event is tremendous as many volunteers organize and “carry out” the celebration events to a high level. However, we do need some financial support to give the events their finishing touches. To help you understand our expenses, please find attached a budget listing estimated costs. Any donation you are able to give would be greatly appreciated.

All donations to the Elk Point Canada Day Committee can be dropped off at the FCSS office at 5001 Railway Avenue, Visitor Information ECO Centre, in Elk Point or mailed to the Elk Point Canada Day Committee, Box 340, Elk Point, Alberta T0A 1A0.

On behalf of the Elk Point Canada Day Committee, we would like to say thank you for the support we receive, both in participation and financial. Thank you.

ELK POINT CANADA DAY COMMITTEE
Estimate financial costs for July 1, 2012

ADVERTIZING

Mailing of flyers	300.00
Radio adds	700.00
Newspaper adds	450.00
Paper/posters	200.00

CANADA DAY IDOL

Sound system	400.00
--------------------	--------

CHILDREN ACTIVITIES

Prizes	100.00
Material	100.00
Clown making balloon animals for all children	400.00

CLEAN UP

Donation made to Elk Point 4-H (area garbage pick-up) ...	300.00
Arena honorarium for washroom clean up	200.00

FIREWORKS

Fireworks display	3,500.00
-------------------------	----------

OUTDOOR STAGE SHOW

Sound system	400.00
Guests entertainers honorariums.....	800.00

PARADE

Parade band	800.00
Parade float entry prizes	850.00

TOTAL	\$9,500.00
-------	------------

.....

NOTE:

The Chamber of Commerce Pancake Breakfast, the Strong Man Competition, the Farm Survival contest, or other substitute event and the Canada Day Idol main costs and or prizes are being sponsored by the groups who organize their respective events.



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.19 MALLAIG CHAMBER OF COMMERCE

#20120503007

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

The Mallaig Chamber of Commerce has submitted a list of the events they hold along with their financial summary. They have been approved to do a beach reclamation and they have outlined other upgrades they are proposing for the Mallaig Beach Campground.

In 2010 and 2011 Council provided the Chamber of Commerce with a \$1,500 grant.

Additional Information

Originated By : skitz

St. Arnault Lumber



CUSTOMER

Mallaig Chamber of Commerce

ADDRESS

PROJECT

Prepared by Gilbert St. Arnault

PARTICULARS

Secretary Treasurer

Page 1 of 4

1 Mallaig Chamber of Commerce has 23 paid members.

2 We own + maintain the Iron Horse station, we maintain the trees + lawn at the staging area. We clean + supply all toiletries for the washroom. We do weed control for the ramp + parking area.

Events Hosted by Mallaig C of C.

Iron Horse Trail Net. Annual Meeting
Chamber of Commerce meeting
Town meetings
Summer BBQ
New Years Eve Event
Reunions.

3 We operate and maintain Mallaig Beach. We collect nightly fees supply water + wood. We clean washrooms, grounds + Carriages + cut grass.

St. Arnault Lumber

CUSTOMER Mallaig C of C.

ADDRESS _____

PROJECT _____

PARTICULARS _____



At Mallaig Beach we promote
family use Picnic + Camping
Events Hosted at the Beach

Mallaig Firemen's Annual Campout BBQ
School Reunions
Family Reunions
Individual Camping

AT Mallaig Beach we have just been
approved by the Department of Fisheries
to do a Beach reclamation remove
all the weed + clean the sand to
the water's edge. We need to make
some old sites bigger and make a
few new sites. Restore + Paint the
Cook House. We are in need of
New Toilets,

Mallaig Beach is a unique little Place
in need of a lot of work + repair
Painting + ground work. Black Dirt + grass
Gravel + landscaping. We would
like more kids play ground equipment
we are in need of new firepits

St. Arnault Lumber

CUSTOMER

Mallaig Cop C.

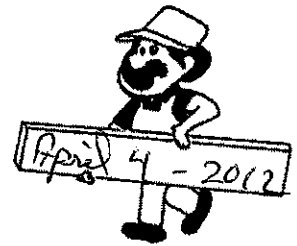
ADDRESS

PROJECT

Financial Summary 2011

PARTICULARS

3 of 4



Income

Membership Fees	700.00
Chamber Insurance Plan Commission	911.28
Mallaig Beach Camping Fees	550.00
County St. Paul Jan Grant	1500.00
✓ ✓ Oct Grant	2400.00
	<hr/>
	5961.28

Expenses

Alberta Cop C. Membership	154.35
Iron Horse staging Insurance	483.00
Beach ✓	219.00
Grasscutting Labour Iron Horse	592.00
Taxes Iron staging area	500.43
Beach Government Lease	50.00
office supplies	21.11
Beach water supply	100.00
Beach Toilet sundries	100.00
Beach wood cutting	350.00
	<hr/>
	2569.89

Donated

Beach Grass cutting	
by Marc Michael Family	1200.00
Mallaig Lawn Mower	
supply St. Arnault Lumber	1375.00
Mallaig Iron Horse station	
Cleaning by Volunteers	?

P.O. BOX 111
Mallaig, AB T0A 2K0

Yes, We Do Deliver
Quality Materials and Friendly Service

Telephone:
Phone: (780) 635-3799 Fax: (780) 635-3066

St. Arnault Lumber

CUSTOMER

Mallaig Beach

ADDRESS

Project

PROJECT

PARTICULARS

Estimated Cost

4 of 4



Beach - Weed Clean up and Sand rototilling	2000.00
Sites - Modifications + Cleanup Dirt + Gravel	3000.00
Playground Equipment and repair	2000.00
Toilets Repair + Painting	1000.00
Kitchen Building repairs modifications + Painting	8500.00
New fire Pits	2000.00
	<hr/>
	18,500.00

We are starting with the
Beach + Sites Clean up
this Spring.

P.O. BOX 111
Mallaig, AB T0A 2K0

Yes, We Do Deliver
Quality Materials and Friendly Service

Telephone:
Phone: (780) 635-3799 Fax: (780) 635-3066

Attestation

2012

THE CANADIAN CHAMBER OF COMMERCE
LA CHAMBRE DE COMMERCE DU CANADA



This certifies that

Mallaig Chamber of Commerce

is a member in good standing of
the Canadian Chamber of Commerce

Jan Beatty

Honourable Perrin Beatty
President and CEO

Bob Youden

Robert Youden
Chair, Board of Directors

The Voice of Canadian Business™

CONNECT!



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.20 LAND USE BYLAW/MUNICIPAL DEVELOPMENT PLAN QUESTIONNAIRE

#20120503016

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

In 2011 Council decided to do a re-write of the County's Land Use Bylaw and Municipal Development Plan. The County sent out a Request for Proposal and as a result hired Zap Municipal Consulting. Since the fall of 2011, Dave Dittrick of Zap Municipal Consulting has been working with Administration and Council to come up with new statutory documents. Council has met with Mr. Dittrick and Administration in November, February and again in April to discuss the proposed changes.

Following the meeting held on April 26, 2012 for Council, the first public consultation of the plan was held in the evening. As part of the public consultation, Dave Dittrick presented some of the ideas that are being proposed in the new documents. He followed his presentation with a questionnaire that residents completed giving their views on some of the items that are being looked at. At the meeting held with Council this questionnaire was presented and there was discussion as to what would be the best method to obtain public input regarding the plan knowing full well that not many people take the time to come out to the public meeting that would be held. At that time it was suggested that the questionnaire could go into the tax notices as well as be put on the internet for completion. Administration thought that this was the intent of Council, however it became apparent at the meeting that this was not the case.

The planning department has provided a copy of the questionnaire - under each question they have indicated the purpose for asking the question. We are looking for direction from Council as to if they would like to amend/add/delete any questions and how Council would like us to get this out to the public for input. Currently there is an advertisement in the local papers indicating the purpose for collecting the data and that it is available online (however it is currently not on the webpage).

Estimated cost of mailing the questionnaire to land owners is \$4,000. Including the questionnaire with tax notices would increase postage expense slightly but would ensure that it was delivered to all landowners in the County. A bulk mail drop costs approximately \$350.00 however it does not include landowners that reside outside of the municipality.

Recommendation

As per Council's wishes.

Additional Information

Originated By : skitz

County of St. Paul No. 19

Municipal Development Plan & Land Use Bylaw

Residents can help by filling out the Questionnaire tonight or returning it to the County office by May 31.
Put a check mark for your choices on the following questions, and write your comments in the space provided.
All information collected will be kept confidential and used only in aggregated form.

		Don't Know	Agree	Agree, but . . .	Disagree
1.	I am concerned with the loss of agricultural land within the County.				
	What is the generally accepted amount of arable and/or pasture land for residential use on a quarter section of land. Does the community see value in protecting agriculture or does the community see value in maximizing individual profitability of arable and/or pasture lands.				
2.	The County should try to ensure that no more than 20 acres per quarter section shall be consumed with non-agricultural uses.				
	Same as above, only sets parameters for how much land would be lost. Explanations will help to establish benchmarks that the community sees fitting. Also used to determine validity of question 1.				
3.	The minimum parcel size on agriculturally zoned land for residential uses shall be 1 acre and the maximum parcel size for residential uses shall be 5 acres.				
	Another suggested benchmark. What is the acceptable size to the community for residential parcels.				
4.	Developers should be required to consult with neighbours prior to the Council public hearing on an area structure plan, rezoning for multi-parcel residential (a subdivision application that contains three or more residential lots) and recreational uses, and any rezoning for industrial and commercial uses.				
	New concept that is proposed within the LUB/MDP. It tells us if the community is engaged in land use decisions. Does the community see value in the process or do they consider it unnecessary?				
5.	I want the County to protect the shorelines of water courses and water bodies, which includes enforcement of environmental reserve encroachments.				
	Proposed 30m Environmental Reserve setback. Does the community see value in establishing larger environmental reserves? Does the community value riparian areas?				
6.	Metal clad (including metal Quonsets) accessory buildings (such as shops and garages) should be allowed within all residential districts.				
	Proposed guidelines to eliminate Quonset style structures in certain land use districts. Does the community want more metal clad structures? Less? And in what areas does the community generally accept the construction of these structures.				
7.	Garage suites (suites both on the ground level and on a second floor) and garden suites (park model trailers to accommodate family members) should be allowed within all residential districts.				
	New proposed concept with the LUB/MDP. Is the community planning for elder care? What provisions should be permitted for the care of family members?				
8.	Land use planning regulations should be enforced fairly and equitably across the entire County.				
	Do you think our regulations are too stern? Not stringent enough? Are there any issues that are not currently addressed by the Land Use Bylaw/MDP that you feel should be? What regulations do we have that you like or dislike?				
		Don't Know	Agree	Agree, but . . .	Disagree
9.	Dugouts – Rural landowner should be required to obtain development permits for dugouts. Due to potential liability when placed too close to roadways. Please see attached pictures.				

Appendix 1 for 7.20: Questionnaire

	The County should waive permit fees for dugouts. Question of clarification. While the proposal is to require permits, the proposal is NOT to charge for those permits.				
10.	No animals other than domestic pets should be kept on parcels less than 0.5 acres in size (i.e. no chickens, horses, cows, sheep, etc.). Is the community open to livestock in residential areas?				
	On agriculturally zoned parcels less than 20 acres in size, certain numbers of livestock should be permitted (3 cows/horses, 5 sheep, 20 poultry, 20 rabbits per every 4 acres; provisions to allow additional "miniature" animals (i.e. horses)).				
	If they are, what does the community view as acceptable numbers of livestock in residential areas?				
11.	On all parcels fronting onto lakes, only precast concrete self-contained sewage pumpout/haul away systems should be permitted.				
	2 fold: Is there an issue with on-site sewage management within lake communities? Examines validity of question 5.				
12.	Wind energy conversion systems (windmills) should be allowed in the County.				
	Provincial grants are currently available. Is the community accepting of alternate energy systems?				
13.	Older manufactured homes and single detached dwellings should be allowed to be moved into the County, regardless of age and condition . A manufactured home shall include a dwelling that would be considered to be a single detached dwelling if the roof pitch were > than 1:4; if the depth of eaves were > than 18 inches, and if the ratio of depth vs. width were < than 2.5:1. If the roof pitch is < than 1:4, or if the depth of eaves is < than 18 inches, or if the ratio noted above is > than 2.5:1, the dwelling shall be considered to be a manufactured home.				
	Proposed wording changes to better define mobile homes as well as provide guidelines for structures being moved in. Does the community have concern over the age and condition of units being brought in? Once again, are regulations too strict, too liberal?				
14.	The number of RVs to be permanently located on a Country Residential zoned property (i.e. within multi lot subdivisions) should be limited to 2.				
	Is the community accepting of residential lots being used as recreational lots instead of residential? If they are accepting, what is the threshold for numbers of generally accepted units?				
15.	The creation of a Light Industrial Residential district, accommodating a single detached dwelling and an owner operator industrial/commercial business, is a good idea.				
	New proposed district. Does the community agree or disagree with the acknowledgement of Light Industrial Residential as a use of land within the community?				
16.	The creation of a Recreation Vehicle land use district where subdivisions can be created which contain only campers and RV trailers a good idea.				
	Validates question 14. Introduces another potential land use district. Does the community see a need for a Recreation Vehicle district?				
18.	I care about the appearance of development adjacent to the highways and believe architectural controls should be implemented. New proposed concept within the LUB/MDP. How does the community feel about regulating the gateways to individual communities within the County of St. Paul? Is this regulation too strict? Not strict enough?				



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.21 MASTER COMMUNITY BUILDER CERTIFICATE

#20120503020

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

Debbie Tupechka from our FCSS Department has registered in a Master Community Builder Certificate program which benefits her job and potentially the County as a whole. The FCSS budget is unable to assist her with the payment for this course. The course is made up of webinars (40+), toolkit and textbook, as well as certification and testing. The usual price for this is \$2397, however she was able to get the early bird offer of \$900. There is no travel required.

Recommendation

To approve payment of the course fees for the Master Community Builder Certificate Program for Debbie Tupechka to be paid from the Administration budget.

Additional Information

Originated By : skitz

1. Local Leaders

Master Community Builder Certificate

- light, entry level certificate for citizens, elected officials, corporations, or staff of government or non-profit organizations interested in ensuring “communities of the future” and for whom community building may be a *partial* responsibility
- applicable to those from a variety of who are committed to comprehensive community transformation by working with others to strengthen leadership, innovation, and collaboration in their communities
- doesn't include an emphasis on the specific tools and resources that might be required to operationalize the community building work

Sample Modules of Study for Local Leaders Certification: (1.5 hours each)

1. Introduction to Community Building
2. Tools and Resources for Enhancing Community Leadership
3. An Introduction to Community Transformation: Preparing for a Society That Doesn't Exist
4. The Future Isn't What It Used To Be: The Importance of Unlearning
5. Connections: It's Not What You Know, It's Who and What You Connect
6. Emerging Ideas for a System of Community Transformation
7. Adapting to Constant Change: The Role of a Master Capacity Builder
8. Being an Agent of Change
9. Frameworks for Community Engagement and Change
10. Communication for Leaders
11. Facilitating Learning
12. System-Thinking
13. Fostering Creative and Innovative Communities
14. Facilitating Citizen Engagement and Responsibility

28

2. Practitioners

Master Community Builder Certificate

- A more extensive practice-based learning opportunity for those interested in ensuring “communities of the future” and who will be in a position to operationalize the community building work that will strengthen leadership, innovation, and collaboration
- ideally suited to provide consistency among municipal, government and non-profit practitioners, staff, consultants, and contractors who will be in a position to operationalize community building and use the ACE methodology, tools, and resources

Sample Modules of Study for Practitioners Certification: (1.5 hours each)

1. Introduction to Community Building
2. Tools and Resources for Enhancing Community Leadership
3. An Introduction to Community Transformation: Preparing for a Society That Doesn't Exist
4. The Future Isn't What It Used To Be: The Importance of Unlearning
5. Connections: It's Not What You Know, It's Who and What You Connect
6. Emerging Ideas for a System of Community Transformation
7. Adapting to Constant Change: The Role of a Master Capacity Builder
8. Being an Agent of Change
9. Frameworks for Community Engagement and Change
10. Communication for Leaders
11. Facilitating Learning
12. The Politics of Community
13. Effective Media for Community Building
14. Introduction to Social Media for Community Building
15. Introduction to Facilitation
16. Personal and Professional Growth
17. Trendwatching
18. Values and Ethics
19. Balance and Well-being
20. System-Thinking

30

**Sample Modules of Study for Practitioners
Certification: (1.5 hours each) Cont'd**

20. Fostering Creative and Innovative Communities
21. Working Effectively and Enthusiastically as a Team
22. Facilitating Citizen Engagement and Responsibility
23. Collaboration and Partnerships
24. Introduction to Volunteer Management
25. Introduction to Quality of Life
26. Role of Recreation, Parks, Arts, Culture and Heritage in Community Building
27. Overview of Planning (and its key role in Community Building)
28. Applying the ACE Communities Scanning Tool
29. Asset Based Mapping
30. Outcome Measurement
31. Tools and Resources for Planning
32. Evaluation for Community Building
33. ACE Leaders Practicum I: *Implementation of ACE Short Term project or Initiative*
34. ACE Leaders Practicum II: *Implementation of a community-driven long term planning initiative*
- 35 - 40 Electives

31

3. Coaches

Master Community Builder Certificate

- Practitioners, supervisors, directors, consultants, and contractors who will be in a position to coach others to strengthen leadership, innovation, and collaboration using a community development process and the ACE methodology, tools, and resources
- Focus is on increased knowledge and skills in coaching others to become community leaders
 - an enhanced understanding of how to train leaders in issues, trends, group dynamics, models, and the use of ACE tools for community development and community building
 - growth and development as the result of training, reflection, and connecting with a network of other coaches interested in community building

***Sample Modules of Study for Coaches
Certification: (1.5 hours each)***

1. Introduction to Community Building
2. Tools and Resources for Enhancing Community Leadership
3. An Introduction to Community Transformation: Preparing for a Society That Doesn't Exist
4. The Future Isn't What It Used To Be: The Importance of Unlearning
5. Connections: It's Not What You Know, It's Who and What You Connect
6. Emerging Ideas for a System of Community Transformation
7. Adapting to Constant Change: The Role of a Master Capacity Builder
8. Being an Agent of Change
9. Frameworks for Community Engagement and Change
10. Communication for Leaders
11. Facilitating Learning
12. The Politics of Community
13. Effective Media for Community Building
14. Introduction to Social Media for Community Building
15. Introduction to Facilitation
16. Personal and Professional Growth
17. Trendwatching
18. Values and Ethics
19. Balance and Well-being
20. System-Thinking

33

***Sample Modules of Study for Coaches
Certification: (1.5 hours each) Cont'd***

21. Creative and Innovative Communities
22. Working Effectively and Enthusiastically as a Team
23. Facilitating Citizen Engagement and Responsibility
24. Collaboration and Partnerships
25. Introduction to Volunteer Management
26. Introduction to Quality of Life
27. Role of Recreation, Parks, Arts, Culture and Heritage in Community Building
28. Overview of Planning (and its key role in Community Building)
29. Applying the ACE Communities Scanning Tool
30. Asset Based Mapping
31. Outcome Measurement
32. Tools and Resources for Planning
33. Evaluation for Community Building
34. Facilitative Techniques II
35. Basic Coaching Theories
36. Coaching Tools and Techniques
37. Communities of Practice
38. Coaches Practicum
39. Elective
40. Elective

34

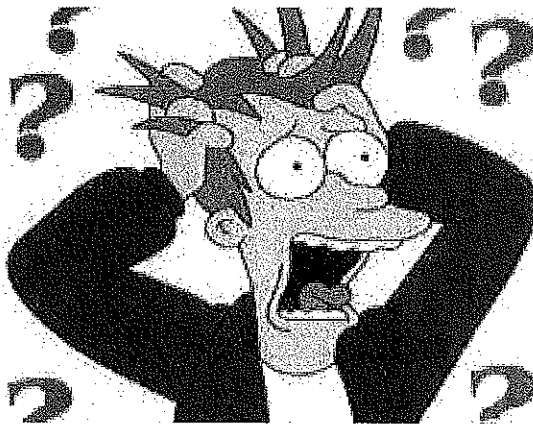
**A Special Offer Being Considered
for the First 50 Early Adopters
Interested in the Master Community
Builder Certification**

REGULAR PRICE

- 40 webinars @ \$45 each = \$1800
- Resources (toolkit and textbook \$75.00 + \$22.00 = \$97.00
- Certification/Testing = \$500.00 (for 1 person)
- Total = \$2397

SPECIAL OFFER

- 40+ webinars (non transferable all-access pass to all webinars for 2 years)
- Resources (toolkit and textbook)
- Certification and Testing
- Total = ~~\$2397.00~~ \$900.00



QUESTIONS?

36

ARPA/ACE Communities Master Community Building Certificates

Why Focus on Developing as a Master Community Builder?

Packaging the skills, knowledge, and attitudes in a certification program that will assist community leaders to implement comprehensive community transformation using the ACE Communities methodology means providing support for communities that will:

- Accelerate a community's potential for building capacity, innovation, and collaboration
- Sustain a community's long term growth by investing in the development of local leaders and practitioners
- Provide access to training as well as learnings, practices, and resources
- Strengthen an understanding that success is dependent upon a "process" that will encourage "system-thinking"
- Ensure access to a Community of Practice (CoP) and the "collective wisdom" of current and alumni ACE community builders.

Why Be Certified as a Master Community Builder?

Upon completion of any of three Community Builder Certificates (depth and focus of learning will vary), participants will be better able to:

1. SERVE AS AN AGENT OF CHANGE

Understand, demonstrate and exert influence by building trusting relationships to act as a catalyst for transformation.

2. DEMONSTRATE A COMMITMENT TO CONTINUOUS IMPROVEMENT

Practice the ongoing personal and professional growth and development that results in innovation.

3. BIG PICTURE THINKING

Utilize a proactive, systems thinking/ holistic approach.

4. CATALYST FOR CITIZEN RESPONSIBILITY

Place a priority on engaging and cultivating community ownership and responsibility.

5. QUALITY OF LIFE ADVOCACY

Have the ability to work proactively to promote programs and initiatives e.g. recreation, parks, sports, arts, culture, and heritage as services that deliver benefits to the community that will enhance and balance economic development.

6. COMMUNITY DEVELOPMENT PLANNING

Apply community development planning approaches that result in transformation.

Overview of Certificates

The Campus for Comprehensive Community Transformation is unique in that it acknowledges that:

- (1) individuals have a variety of preferred learning styles and therefore the options for learning should be delivered via a variety of mediums e.g. webinars, self-directed learning, online forums etc.
- (2) prior knowledge needs to be acknowledged. This means that while formal learning options such as webinars should be available, they are not mandatory as certification and testing should always be an option for those who are able to demonstrate the competencies for each module.

As a result,

- prior and equivalent learning from other sources will be considered for certification
- access to many of the mediums and materials e.g. webcasts, resource library).
However, there will be testing fees for participants who wish to receive certification status for any of the 3 certificates
- wherever possible and practical, the testing and certification will take place using a customized process that reflects the candidate's preferred learning/testing styles e.g. interview, written or oral testing, portfolio.

The following MASTER COMMUNITY BUILDER certifications will be available:

- 1. Local Leaders**
- 2. Practitioners**
- 3. Coaches**

1. Local Leaders Master Community Builder Certificate

A light, entry level certificate for citizens, elected officials, corporations, or staff of government or non-profit organizations interested in ensuring "communities of the future" and for whom community building may be a *partial* responsibility. It is applicable to those from a variety of sectors e.g. recreation, health, social services, business, agriculture, education, justice, co-operatives etc. who are committed to comprehensive community transformation by working with others to strengthen leadership, innovation, and collaboration in their communities. This "light" version differs from the *Practitioners Master Community Builder* in that it is focused at a high level and doesn't include an emphasis on the specific tools and resources that might be required to operationalize the community building work.

Why?

- increased knowledge and skills for becoming a catalyst for positive community change
- an enhanced understanding of the issues, trends, dynamics, models, and tools required for community development, community building, and comprehensive community transformation
- personal leadership growth and development as the result of training, reflection, and connecting with a network of other community leaders

Sample Modules of Study:

- The Futures Context
- Communities of the Future
- Role of Community Development in Community Building
- Tools and Resources for Enhancing Community Leadership
- Overview of Facilitating and Planning (and their key role in Community Building)
- Frameworks for Community Engagement and Change

2. Practitioners Master Community Builder Certificate

Who?

A more extensive practice-based learning opportunity for those interested in ensuring "communities of the future" and who will be in a position to operationalize the community building work that will strengthen leadership, innovation, and collaboration using a community development process, tools, and resources.

This certification is ideally suited to provide consistency among municipal, government and non-profit practitioners, staff, consultants, and contractors who will be in a position to operationalize community building work and want to strengthen leadership, innovation, and collaboration using a community development process and the ACE methodology, tools, and resources.

Why?

- increased knowledge and skills as community builders
- an enhanced understanding of how to work with stakeholders to address issues, trends, group dynamics, models, and the use of ACE tools for community development, community building, and comprehensive community transformation
- contributes to growth and development as the result of training, reflection, and connecting with a network of other interested in community building

Sample Modules of Study:

- The Futures Context
- Communities of the Future
- Role of Community Development in Community Building

- Tools and Resources for Enhancing Community Leadership
- Overview of Facilitating and Planning (and their key role in Community Building)
- Frameworks for Community Engagement and Change

- Role of Recreation, Parks, Arts, Culture and Heritage in Community Building
- Applying the ACE Scanning Tool
- Working Effectively and Enthusiastically as a Team
- Community Building and Government Services
- Volunteer and Citizen Engagement
- Facilitating Techniques I
- Facilitative Techniques II
- Technology and Social Media
- Communication for Community Building
- Evaluation for Community Building
- 6 Electives
- Practicum

3.Coaches Master Community Builder Certificate

Who?

Practitioners, supervisors, directors, consultants, and contractors who will be in a position to coach others to strengthen leadership, innovation, and collaboration using a community development process and the ACE methodology, tools, and resources.

Why?

- increased knowledge and skills in coaching others to become community leaders
- an enhanced understanding of how to train leaders in issues, trends, group dynamics, models, and the use of ACE tools for community development and community building
- growth and development as the result of training, reflection, and connecting with a network of other coaches interested in community building

Modules of Study (Webinars):

- Preparing for a Society That Doesn't Exist: An Introduction to Community Transformation
- The Future Isn't What It Used To Be: Unlearn or Forget It!
- Connections, Connections, Connections: It's Not What You Know, It's Who & What You Connect
- What in the World? Emerging Ideas for a System of Community Transformation
- Adapting to Constant Change: The Roles of a Master Capacity Builder
- Role of Community Development in Community Building
- Tools and Resources for Enhancing Community Leadership
- Overview of Facilitating and Planning (and their key role in Community Building)
- Frameworks for Community Engagement and Change
- Role of Recreation, Parks, Arts, Culture and Heritage in Community Building

- Applying the ACE Scanning Tool
- Working Effectively and Enthusiastically as a Team
- Community Building and Government Services
- Basic Coaching Theories
- Coaching Tools and Techniques

- Communities of Practice
- Volunteer & Citizen Engagement
- Volunteer & Citizen Engagement II
- Facilitating Techniques I
- Facilitative Techniques II
- Facilitative Techniques III
- Technology and Social Media
- Communication for Community Building
- Evaluation for Community Building
- 6 Electives
- Practicum

For additional information, please email bherchmer@aceleaders.ca.



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.22 IN CAMERA

#20120309007

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

In Camera item to be presented at the meeting.

Recommendation

Motion to go in camera to discuss a land issue.

Additional Information

Originated By : pcorbiere

9. Reports

9.1 CAO REPORT

9.2 JOINT HEALTH & SAFETY COMMITTEE MINUTES



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

9.1 CAO REPORT

#20120404017

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

9.2 JOINT HEALTH & SAFETY COMMITTEE MINUTES

#20120404018

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Additional Information

Originated By : pcorbiere

**COUNTY OF ST. PAUL NO. 19
JOINT HEALTH AND SAFETY COMMITTEE MEETING
April 5, 2012**

Present: Ken Warholik, Steven Jeffery, Sheila Kitz, Lawrence Theroux, Claude Dubrule, Steve Upham, Linda Meger, Danny Weinmeier, Leo Demoissac, **Ron Dechaine, Bryan Bespalko**, Tim Mahdiuk proxy for Dennis Bergheim

Absent: D.D. Skawronski -Munro and Stewart Bintz

1. CALL MEETING TO ORDER

The 21st Joint Health and Safety Committee meeting of the County of St. Paul No. 19 was called to order by Sheila Kitz, Co-Chairperson for the Employer Group, at 3:10 p.m., April 5, 2012 at the Administration Office.

2. ADDITIONS AND ACCEPTANCE OF THE AGENDA

Moved by Steven Jeffery to adopt the agenda with no additions. All in favor.

3. MINUTES

Moved by Dennis Bergheim that the minutes of the March 1, 2012 meeting be approved as presented. All in favour.

BUSINESS ARISING

S.I.P. Course

Bryan reported that the SIP course can be taken on line. It is a 1 hour course and the cost is \$25.00. Bryan also reported that he has completed the course.

Lights on Snow Plows

This item will be discussed in the fall.

Team Building Events

This item will be discussed with Council on how to proceed with team building events. Some suggestions for events were perhaps a softball or golf game. The events will have to be scheduled at the appropriate times of the year.

A family quad ride will be scheduled for the employees and their families. This will be a fun event not a team building event.

BUSINESS ARISING (cont)

Panic Buttons - County Shop

The shop has installed an in house panic system which can be accessed from the phones using the feature 29.

The shop will use this system and see how this works for now.

Cold Storage Building

A metal frame building was built to house the steel so it could be removed from the welding shop.

4. ROUND TABLE DISCUSSIONS

INCIDENT REPORTS

There were no incidents to report.

BRYAN BESPALKO

Bryan advised the group that some staff participated in the Scribe course put on by Disaster Services. The course showed staff how to take notes during an emergency.

Bryan advised that himself, Dennis Bergheim and Debbie Tupechka would be attending a 2 day disaster social services course.

Bryan let the group know that staff are using a ventilated welding helmet. One of the welders uses it every day and really likes it. It blows fresh air and keeps cool. He is not exposed to any welding fumes.

Some of the upcoming session Bryan will be taking part in or organizing are the following:

- ICS 100 entry level (Introduction to Incident Command System)
 - 1/2 day course
- WMHIS & SAFETY ORIENTATION
 - will be giving these courses in the next 2 to 3 weeks for new staff
- Bryan and Steven will be attending the Northern Alberta Safety Council meeting on April 19th
 - This meeting is held twice a year for all safety officers on upcoming issues

STEVEN JEFFERY

Steven advised the group that signs should be erected in case of blind spots when the wood chipper is being used. He felt that men working and falling trees signs should be erected. Signs should also be placed 2 to 300 feet from the locations that the steam trucks are being used.

When brushing was done up north signs should always be erected saying "falling trees". The Chipper and steam trucks should always be outfitted with the proper signs.

When blasting beaver dams, the road should be blocked off till the blasting is complete. Signs should be placed 400 m from the blasting area. A policy will be done outlining the procedures for blasting beaver dams.

LINDA MEGER

No issues to report

SHEILA KITZ

No issues to report

CLAUDE DUBRULE

Claude discussed the disposing of air break pots. All the mechanics should place them in a cage prior to cutting them with a torch.

LAWRENCE THEROUX

Lawrence wondered if a schedule will be set so employees will know when they are on call during fire season. It was discussed to have a cat loaded on a trailer Friday night . This would allow employees to be ready if they must go out on a weekend to a fire call.

DANNY WEINMEIER

No issues to report

RON DECHaine

Ron advised the group that all the steaming culverts has been done with no issues.

LEO DEMOISSAC

No issues to report

KEN WARHOLIK

Ken advised the group that he is getting 2 prices from contractors for the air exchange units. He is also getting Lauden Plumbing to have an engineer look at what will be required for changes.

DENNIS BERGHEIM

No issues to report

STEVE UPHAM

No issues to report

GENERAL INFORMATION

Nothing to report

6. DATE OF NEXT MEETING

The next meeting is scheduled for May 3, 2012.

7. ADJOURNMENT

Sheila adjourned the meeting at 3:35 p.m.

10. Upcoming Meetings

- 10.1 MAY 22 @ 10:00 A.M. - PUBLIC WORKS
- 10.2 MAY 31 TO JUNE 4 - FCM - SASKATOON
- 10.3 JUNE 9 @ 11:00 A.M. - 50TH ANNIVERSARY
CELEBRATION
- 10.4 JULY 3 @ 9:30 A.M. - ZONE MEETING IN INNISFREE



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.1 MAY 22 @ 10:00 A.M. - PUBLIC WORKS

#20120504007

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.2 MAY 31 TO JUNE 4 - FCM - SASKATOON

#20120504008

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.3 JUNE 9 @ 11:00 A.M. - 50TH ANNIVERSARY CELEBRATION

#20120504009

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.4 JULY 3 @ 9:30 A.M. - ZONE MEETING IN INNISFREE

#20120503021

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Background

Please let Phyllis know if you plan to attend the Zone Meeting on Tuesday July 3, 2012 at the Innisfree Recreation Centre

Breakfast at 9:30 a.m.

Meeting at 10:00 a.m.

Lunch 12:30 p.m. – 2 p.m.

RSVP is June 1, 2012

Additional Information

Originated By : pcorbiere

11. Financial

- 11.1 COUNCIL FEES
- 11.2 LISTING OF ACCOUNTS PAYABLE
- 11.3 BUDGET TO ACTUAL



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.1 COUNCIL FEES

#20120404019

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Additional Information

Originated By : tmahdiuk



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.2 LISTING OF ACCOUNTS PAYABLE

#20120404020

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.3 BUDGET TO ACTUAL

#20120404021

Meeting : May 8, 2012

Meeting Date : 2012/05/08 10:00

Additional Information

Originated By : skitz