



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

April 10, 2012

Tuesday, April 10, 2012

Start time 10:00 AM

AGENDA

1. **CALL TO ORDER**
2. **MINUTES**
 - 2.1 **MARCH 13, 2012 (2012/03/13)**
3. **BANK RECONCILIATION**
4. **ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**
5. **BUSINESS ARISING FROM MINUTES**
6. **DELEGATION**
 - 6.1 **10:15 A.M. - PRESENTATION OF AUDITED FINANCIAL STATEMENTS**
 - 6.2 **11:15 A.M. - PUBLIC HEARING - BYLAW NO. 1594 - REZONE PSE 3-60-9-W4 FROM AGRICULTURAL TO GENERAL URBAN**
 - 6.3 **11:30 A.M. - PUBLIC HEARING - BYLAW NO. 1593 - REZONE 2 LOTS IN PSW 16-56-3-W4**
 - 6.4 **11:35 A.M. - ST. PAUL SEARCH & RESCUE**
 - 6.5 **1:00 P.M. - LINDA BOONE, COMMUNITY GARDENS**
 - 6.6 **1:30 A.M. - URBAN SYSTEMS**
7. **NEW BUSINESS**
 - 7.1 **RUSA EXECUTIVE MEETINGS - APRIL 13 & 14**
 - 7.2 **ECONOMIC DIVERSIFICATION & SUSTAINABILITY IN THE OIL SANDS GATEWAY - APRIL 18 & 19**
 - 7.3 **GFOA BUDGETING WORKSHOP - APRIL 24**
 - 7.4 **SASKATCHEWAN RURAL ADMINISTRATORS CONFERENCE - MAY 14-19**
 - 7.5 **2012 ATCO COMMUNITY SYMPOSIUM - MAY 15**
 - 7.6 **2012 GOLF TOURNAMENT & TRADE FORUM - JUNE 5 & 6**
 - 7.7 **ALBERTA ASSESSORS' ASSOCIATION**
 - 7.8 **REQUEST FOR SPONSORSHIP - RIVERLAND CHALLENGE**
 - 7.9 **SENIOR TRANSPORTATION GRANT - HERITAGE LODGE AUXILIARY**
 - 7.10 **REQUEST FOR PROCEEDS FROM RODEO SUPPER**

- 7.11 **ERWMSC TIPPAGE FEE INCREASE**
- 7.12 **NORTHWOOD CEMETERY - SE 1-62-10-W4**
- 7.13 **COMMUNITY INVESTMENT READINESS PILOT PROJECT FOR NORTHERN ALBERTA**
- 7.14 **2012 CENSUS**
- 7.15 **2012 MUNICIPAL OPERATING AND CAPITAL BUDGET**
- 7.16 **BYLAW NO. 1596 - 2012 MILL RATE BYLAW**
- 7.17 **BYLAW NO. 1595 - BYLAW TO RESCIND BYLAW NO. 1315**
- 7.18 **AGM**
- 7.19 **2012 STRATEGIC PLAN UPDATE - 1ST QUARTER**
- 7.20 **DONATIONS AS PER POLICY PER-14**
- 7.21 **IN CAMERA**
- 8. **CORRESPONDENCE**
- 9. **REPORTS**
 - 9.1 **CAO REPORT**
 - 9.2 **SAFETY MINUTES - MARCH 2012**
- 10. **UPCOMING MEETINGS**
 - 10.1 **APRIL 10 @ 7:00 P.M. - JOINT PUBLIC HEARING - ELK POINT IDP**
 - 10.2 **APRIL 24 @ 10:00 A.M. - SPECIAL MEETING FOLLOWED BY PUBLIC WORKS**
- 11. **FINANCIAL**
 - 11.1 **COUNCIL FEES**
 - 11.2 **LISTING OF ACCOUNTS PAYABLE**
 - 11.3 **BUDGET TO ACTUAL**
- 12. **ADJOURNMENT**

2. Minutes

2.1 MARCH 13, 2012 (2012/03/13)



March 13, 2012

Start time : 10:00 AM

MINUTES

CALL TO ORDER

The 603rd meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:08 a.m., Tuesday, March 13, 2012 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman Division 1

Councillor Dwight Dach Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Frank Sloan Division 5

Councillor Alphonse Corbiere Division 6

Sheila Kitz CAO

Tim Mahdiuk Assistant CAO

Phyllis Corbiere Executive Assistant

Leo deMoissac Public Works Superintendent

Ciaran Thompson St. Paul Journal

MINUTES

Resolution #CM20120313.1001

Moved By: Councillor Maxine Fodness

Motion to approve the minutes of the February 14, 2012 Council Meeting as presented.

CARRIED

**BANK
RECONCILIATION**

Resolution #CM20120313.1002

Moved By: Councillor Glen Ockerman

Motion to adopt the Bank Reconciliation for the month of February, 2012.

CARRIED

**ADDITIONS TO
AGENDA AND
ACCEPTANCE OF
AGENDA**

The following additions/deletions were made to the agenda:

Remove:

6.2 11:00 a.m. Delegation - Frog Lake First Nations

Add:

7.22 Foreign Animal Disease Emergency Support Plan Workshop

7.23 2012 Disaster Forum

7.24 Coyote/Wolf Reduction Incentive Program

7.25 3 Year Bridge Request List

7.26 Sharkey Road - Access to W of 26-56-7-W4

7.27 Hamlet Grant

7.28 Approval for Engineering for Owlseye & Stark Roads

7.29 Alberta Association of Recreation Facility Personnel-AARFP

7.30 Rural Crime Watch

7.31 Highway 28/63

Resolution #CM20120313.1003

Moved By: Councillor Cliff Martin

Motion to adopt the agenda for the Regular Meeting of Council for March

13, 2012 with the above noted additions and deletion.

CARRIED

DATE FOR
BUDGET
MEETING
Originated By: pcorbiere

Resolution #CM20120313.1004
Moved By: Councillor Glen Ockerman
Motion to schedule in-camera Budget Meetings for Wednesday, March 14, 2012 from 9:00 a.m. to 12:00 p.m. and Thursday March 15 starting at 10:00 a.m. and continuing in-camera until the budget is ready to present to the public.

CARRIED

INTERNET
ACCESS FOR
UNSERVICED
AREAS OF THE
COUNTY

Resolution #CM20120313.1005
Moved By: Councillor Frank Sloan
That Council rescind motion CM20120214.1043 from the February, 2012 Council Meeting.

CARRIED

Resolution #CM20120313.1006
Moved By: Councillor Frank Sloan
That the County make application under the Final Mile Rural Community program to construct infrastructure necessary to provide internet service to those areas of the County currently not serviced.

CARRIED

10:15 A.M. - ATCO
RE PROPOSED
TRANSMISSION
LINES

Deb Nelson, Project Planner, Kelcey Howatt, Consultation Advisor and Nathan Jones, Environmental Right-of-way Planner with ATCO Electric entered the Council Room at 10:15 a.m. to discuss the two routes that have been identified for the St. Paul Transmission Project. Council was informed that after consultation with the landowners is complete, ATCO will select one preferred route and one alternate route.

Council advised ATCO that they have concerns with future development along both routes, when poles may have to be reset. They requested that there be a set back of 5 metres from the edge of the road plan and if any poles have to be reset, that it be done at no cost to the County.

Resolution #CM20120313.1007
Moved By: Councillor Maxine Fodness
Motion that Administration send a letter to ATCO Electric to reaffirm Council's request that poles along the new corridor are to be placed 5 metres from the right of way and that there is a minimum height that the line must be above the road allowance. If poles have to be moved or overhead lines that cross the road have to be lifted they will be moved at no cost the the County.

CARRIED

11:00 A.M. - FROG
LAKE FIRST
NATIONS -
REMOVE

Item deleted from Agenda

2012 LAND
LEASES

Councillor Glen Ockerman left the meeting at 10:38 a.m. as he is a lessee in the next item.

Resolution #CM20120313.1008
Moved By: Councillor Cliff Martin
Motion to approve the following land leases for renewal for 2012:

SW 18-56-3-W4	Lanni Bristow
SW 16-58-5-W4	Glen Ockerman
W 1/2 NE 14-60-10-W4	Raymond Amyotte
Lot 2, Block 1, Plan 1125929 (PSW 30-60-9-W4)	Raymond Amyotte

CARRIED

Councillor Glen Ockerman entered the meeting at 10:39 a.m.

**MUNICIPAL FOIP
NETWORK -
APRIL 13**

Resolution #CM20120313.1009

Moved By: Councillor Alphonse Corbiere

Motion to approve Paulette Mudryk to attend the 2012 Spring Municipal FOIP Network Meeting on Friday, April 13, 2012 in Edmonton.

CARRIED

**GEOMEDIA
COURSES - APRIL
17 & 18**

Resolution #CM20120313.1010

Moved By: Councillor Dwight Dach

Motion to ratify Keith Kornelsen's attendance at the Fundamentals of GIS on March 6, 2012, offered by Accurate Assessment Group.

CARRIED

Resolution #CM20120313.1011

Moved By: Councillor Alphonse Corbiere

Motion to approve Keith Kornelsen and Linda Meger to attend the Making Maps in GeoMedia course on April 17 and Data Analysis on April 18, being offered by Accurate Assessment Group.

CARRIED

**AB MUNICIPAL
HEALTH &
SAFETY
ASSOCIATION
MEETING - APRIL
19**

Resolution #CM20120313.1012

Moved By: Councillor Frank Sloan

Motion to approve Bryan Bespalko and Steven Jeffrey to attend the Northern Alberta Safety Council Meeting on April 19, 2012 in Sedgewick.

CARRIED

**ALBERTA
ASSESSORS'
ASSOCIATION
ANNUAL
CONFERENCE -
APRIL 24-27**

Originated By: pcorbiere

Resolution #CM20120313.1013

Moved By: Councillor Cliff Martin

Motion to approve Glenn Zayac and Marion Yacyshyn to attend the 2012 Alberta Assessors' Association Conference in Calgary from April 24-27, 2012.

CARRIED

**COMMUNITY
FUTURES
NATIONAL EVENT
- MAY 30 - JUNE 1**

Resolution #CM20120313.1014

Moved By: Councillor Dwight Dach

Motion to pay Councillor Fodness' per diem for her attendance at the Community Futures National Event in Halifax from May 30 to June 1, 2012. Community Futures will pay the conference registration and all travel expenses.

CARRIED

**SPECIAL
MEETING - APRIL
24, 2012**

Resolution #CM20120313.1015

Moved By: Councillor Alphonse Corbiere

Motion to schedule a Special Meeting for April 24 at 10:00 a.m. (prior to Public Works).

CARRIED

POLICIES

Resolution #CM20120313.1016

Moved By: Councillor Frank Sloan

Motion to approve Policy PER-4, Benefits, as per the recommendation of the policy committee.

CARRIED

Resolution #CM20120313.1017

Moved By: Councillor Cliff Martin

Motion to approve Policy ADM-51, Distribution of County Grant Funds for Sports, as per the recommendation of the policy committee.

CARRIED

Resolution #CM20120313.1018

Moved By: Councillor Alphonse Corbiere

Motion to approve policy ADM-75, Rural Addressing, as per the recommendation of the policy committee.

CARRIED

Resolution #CM20120313.1019

	<p>Moved By: Councillor Dwight Dach</p> <p>Motion to approve policy ADM-77, Credit Cards, as per the recommendation of the policy committee.</p> <p>CARRIED</p>
	<p>Resolution #CM20120313.1020</p> <p>Moved By: Councillor Maxine Fodness</p> <p>Motion to approve Policy PW-78, Contracted Heavy Equipment, as per the recommendation of the policy committee.</p> <p>CARRIED</p>
	<p>Resolution #CM20120313.1021</p> <p>Moved By: Councillor Cliff Martin</p> <p>Motion to approve Policy ADM-79, Political Party Contributions, as per the recommendation of the policy committee.</p> <p>CARRIED</p>
	<p>Resolution #CM20120313.1022</p> <p>Moved By: Councillor Frank Sloan</p> <p>Motion to approve Policy ADM-80, Request for Street Lights, as per the recommendation of the policy committee.</p> <p>CARRIED</p>
	<p>Resolution #CM20120313.1023</p> <p>Moved By: Councillor Dwight Dach</p> <p>Motion to approve Policy ADM-81, Council Remuneration and Compensation as per the recommendation of the policy committee.</p> <p>CARRIED</p>
<p>ALBERTA CAPITAL FINANCE AUTHORITY - ACFA - APPOINT DESIGNATE</p> <p>Originated By: skitz</p>	<p>Resolution #CM20120313.1024</p> <p>Moved By: Councillor Maxine Fodness</p> <p>That George Huybgregts, or designee, be appointed to represent and vote the shares of the County of St. Paul at the Annual General Meeting of the Alberta Capital Finance Authority to be held on March 29, 2012 in Edmonton.</p> <p>CARRIED</p>
<p>BYLAW NO. 1593 - REZONE PSW 16-56-3-W4</p>	<p>Resolution #CM20120313.1025</p> <p>Moved By: Councillor Cliff Martin</p> <p>Motion to give first reading to Bylaw No. 1593, which is a bylaw to rezone 2 lots in PSW 16-56-3-W4 from Agricultural to Industrial/Commercial.</p> <p>CARRIED</p>
	<p>Resolution #CM20120313.1026</p> <p>Moved By: Councillor Maxine Fodness</p> <p>Motion to waive the rezoning fee for PSW 16-56-3-W4 as the property should have been default zoned Industrial/Commercial based on the current usage of these properties.</p> <p>CARRIED</p>
<p>BYLAW NO. 1594 - REZONE PSW 3-60-9-W4 FROM AG TO IND/COM.</p> <p>Originated By: kfedoretz</p>	<p>Resolution #CM20120313.1027</p> <p>Moved By: Councillor Alphonse Corbiere</p> <p>Motion to give first reading to Bylaw No. 1594, which is a bylaw to rezone PSW 3-60-9-W4 from Agricultural to General Urban District.</p> <p>CARRIED</p>
<p>ST. PAUL DISTRICT 4-H COUNCIL - REQUEST TO HOST BEEF ON A BUN</p> <p>Originated By: pcorbiere</p>	<p>Resolution #CM20120313.1028</p> <p>Moved By: Councillor Glen Ockerman</p> <p>Motion to support the St. Paul District 4-H by providing beef on a bun for the Annual Show and Sale on June 4, 2012, as per policy PER-12.</p> <p>CARRIED</p>
<p>REQUEST FOR FUNDING FOR</p>	<p>Resolution #CM20120313.1029</p> <p>Moved By: Councillor Alphonse Corbiere</p> <p>Ratify a \$500 grant for each of the following teams to attend provincial</p>

**PROVINCIAL
HOCKEY
CHAMPIONSHIPS**
Originated By: pcorbiere

tournaments as per policy ADM-51:

- St. Paul Pee Wee A Canadiens Hockey team
- St. Paul Midget Canadiens Hockey team
- Mallaig Midget Hockey team
- Ashmont Sr. High Girls Basketball team
- St. Paul Regional High Girls Basketball team

CARRIED

**REQUEST FROM
ST. PAUL LEGION**

Council was informed that the St. Paul Legion purchased the lot east of their building which has an old building on it. They have hired a company to demolish the building and they are requesting assistance to haul the debris to the landfill.

Resolution #CM20120313.1030

Moved By: Councillor Glen Ockerman

Motion that the County supply bins or trucks free of charge for the St. Paul Legion, to haul the debris from the demolition of the old building, to the Evergreen landfill.

CARRIED

**ARMAA
CONFERENCE**

Resolution #CM20120313.1031

Moved By: Councillor Maxine Fodness

Motion that the County contribute \$500 towards the cost of the 2012 ARMAA Conference, which will be hosted by our zone in September.

CARRIED

**MALLAIG &
DISTRICT SENIOR
CITIZENS CLUB**

Resolution #CM20120313.1032

Moved By: Councillor Alphonse Corbiere

Motion to provide a \$9,987 grant for the Mallaig Senior Citizens Club to be used as matching funds for the CFEP grant they received to replace the floors in their hall.

CARRIED

**MALLAIG AG
SOCIETY**

Council was presented with a request from the Mallaig Ag Society for financial assistance to offset the cost of new tables for their hall.

Resolution #CM20120313.1033

Moved By: Councillor Maxine Fodness

Motion to table the request for funding for information on whether or not the Mallaig Ag Society has applied for a grant to fund the chairs. Administration will also request a copy of their financial statement.

CARRIED

**AA DISTRICT 3
ROUNDUP
COMMITTEE**

Resolution #CM20120313.1034

Moved By: Councillor Dwight Dach

Motion to authorize Reeve Upham to attend the AA District 3 Roundup Committee Banquet on April 21 in Bonnyville. Carried.

CARRIED

**2011 ASHMONT
FIRE
DEPARTMENT
ANNUAL REPORT**
Originated By: skitz

Resolution #CM20120313.1035

Moved By: Councillor Cliff Martin

Motion to file the 2011 Ashmont Fire Department Annual Report as information.

CARRIED

**REQUEST TO
DESIGNATE FERN
CHAPEL AS A
MUNICIPAL
HISTORIC SITE**

Resolution #CM20120313.1036

Moved By: Councillor Cliff Martin

Motion to table the request from the Ferguson Flats Association to designate Fern Chapel as a Municipal Historic Site for more information.

CARRIED

**AWARD TENDER
FOR**

Resolution #CM20120313.1037

Moved By: Councillor Alphonse Corbiere

Motion to defer awarding the tender for the Ashmont/Lottie Lake Water Line until Urban Systems has the opportunity to review the tenders and make a recommendation to Council.

ASHMONT/LOTTIE LAKE WATER LINE	Councillor Ockerman left the meeting at 11:17 a.m.			CARRIED
FOREIGN ANIMAL DISEASE EMERGENCY SUPPORT PLAN WORKSHOP	Resolution #CM20120313.1038 Moved By: Councillor Frank Sloan Motion to approve Jack VandenBerg, ASB Field Officer, and any Council members who are available to attend the Foreign Animal Disease Emergency Support Plan Workshop on April 18 in Two Hills.			CARRIED
	Councillor Glen Ockerman entered the meeting at 11:22 a.m.			
2012 DISASTER FORUM	Resolution #CM20120313.1039 Moved By: Councillor Alphonse Corbiere Motion to approve Bryan Bespalko to attend the Disaster Forum Conference from May 7 to 10, 2012 in Banff.			CARRIED
COYOTE/WOLF REDUCTION INCENTIVE PROGRAM	Resolution #CM20120313.1040 Moved By: Councillor Frank Sloan Motion to set the deadline for the Coyote/Wolf Reduction Incentive Program for March 20, 2012 as funding for the program will be spent by that time.			CARRIED
3 YEAR BRIDGE REQUEST LIST	Resolution #CM20120313.1041 Moved By: Councillor Cliff Martin Motion to approve the three year bridge request list as per the recommendations of the Public Works Committee:			
	2012	BF70667	SE 27-59-9-W4	Flat Lake Road
		BF71794	SW 34-55-9-W4	Dakin Road
		BF77725	SW 34-55-9-W4	Dakin Road
		BF75584	NW 12-57-7-W4	Ference Road
	2013	BF75789	SE 34-56-4-W4	Lauier Lake
		BF71154	NE 7-60-9-W4	Aime St. Arnault
		BF76928	SW 22-62-11-W4	South Shelley Dyck
		BF8786	SW 16-62-12-W4	North Louis Ozga
		BF78684	SW 17-59-9-W4	Vincent Lake - G. Joly
	2014	BF75654	NE 14-60-11-W4	Rocky Bay Road
		BF72562	SE 14-62-11-W4	West Charbonneau
		BF6575	SW 17-56-3-W4	West Frog Lake Store
		BF2351	SW 21-58-8-W4	North Cliff Martin
		BF70924	SE 27-59-11-W4	West Ken Marsh
		BF72560	NE 17-56-7-W4	South Richland Pit
				CARRIED
SHARKEY ROAD	Resolution #CM20120313.1042 Moved By: Councillor Dwight Dach Motion to brush and rebuild 1 mile of road to provide access to west of 26-56-7-W4.			CARRIED
HAMLET GRANT	Resolution #CM20120313.1043 Moved By: Councillor Alphonse Corbiere Motion that administration apply for a Hamlet Grant in the amount of \$37,080 for 2012 to replace sidewalks in the Hamlet of Mallaig.			CARRIED
APPROVAL FOR	Resolution #CM20120313.1044 Moved By: Councillor Frank Sloan			

**ENGINEERING
FOR LOCAL
ROADS**

Motion that administration hire an engineering firm to engineer the Owlseye road ----- and the Stark road for an approximate cost of \$10,000 to \$15,000 per project.

CARRIED

**ALBERTA
ASSOCIATION
RECREATION
FACILITY
PERSONNEL
CONFERENCE
(AARFP)**

Resolution #CM20120313.1045

Moved By: Councillor Cliff Martin

Motion to approve Ken Warholik and Danny Weinmeier to attend the 2012 Alberta Association Recreation Facility Personnel (AARFP) Workshop from May 6-9, 2012 in Fort McMurray.

CARRIED

**RURAL CRIME
WATCH**

Council was presented with a request from the Elk Point Rural Crime Watch to pay part of their photocopying expense for a brochure they will be circulating to the public. They are also requesting if the brochure can be included with the tax notices when they are mailed out.

Due to the weight restriction in a standard sized envelope, the Rural Crime Watch brochure cannot be included with the tax notices, however administration will put a notice in the newsletter stating where residents can get a copy of the Rural Crime Watch brochure.

Resolution #CM20120313.1046

Moved By: Councillor Cliff Martin

Motion to provide Rural Crime Watch with \$250 to cover the cost of printing the brochures.

CARRIED

**11:30 A.M. -
IRENE
VANBRABANT -
LIBRARY BOARD**

Irene VanBrabant, Chairman of the County Library Board, was admitted to the meeting to present the 2012 budget to Council. Following her presentation, the delegation left the Council Room.

HIGHWAY 28/63

Council was informed that the water line from Epcor is scheduled to be in Spedden by 2013. Urban Systems is working on a preliminary estimate to run the water from Spedden to Ashmont and possibly from Ashmont to Mallaig. Pilot scale testing has been terminated at this point until we have concrete numbers. Council will then discuss the options of purchasing water or becoming a member of the commission.

Reeve Upham recessed the meeting for lunch at 12:00 p.m. and reconvened the meeting at 1:08 p.m. with all members present except Councillor Glen Ockerman.

**1:00 P.M. - S. SGT.
TROTTIER, ST.
PAUL RCMP**

S/Sgt. Wade Trottier was admitted to the Council Room at 1:08 p.m. to introduce himself to Council and to discuss Council's concerns which include Rural Crime Watch, ATVs at lakes and RCMP presence in the community. S./Sgt. Trottier advised Council that he will provide them with a quarterly report. Following the discussion, S/Sgt. Trottier left the Council Room.

CAO REPORT

CAO Sheila Kitz read her report aloud to Council.

Council was presented with the following tender prices for the Ashmont/Lottie Lake Water Transmission Main Tender:

Beretta Pipeline Construction GP Ltd.	\$1,584,200.00
In-Line Contracting Partnership	\$1,978,875.00
WestCan Tel Ltd.	\$2,389,225.00
Alliance Excavating Ltd.	\$2,493,067.50
Timbro Contracting (A Partnership)	\$2,540,368.75
Denmax Energy Services Ltd.	\$2,729,000.00
M. Pidherneys Trucking Ltd.	\$3,261,687.50
LaForce Construction (1984) Ltd.	\$3,302,097.50

Resolution #CM20120313.1047

Moved By: Councillor Frank Sloan
 Motion to award the tender for the Ashmont/Lottie Lake Water Transmission Line to Beretta Pipeline Construction GP Ltd. for the tender price of \$1,584,200 as per the recommendation of Urban Systems.

CARRIED

Resolution #CM20120313.1048

Moved By: Councillor Maxine Fodness
 Motion to file the CAO report as information.

CARRIED

Councillor F. Sloan left the meeting at 1:45 p.m.

11:30 A.M. -
IRENE
VANBRABANT -
LIBRARY BOARD

Council was presented with a letter from the library board thanking them for their support with the operations of the libraries.

Resolution #CM20120313.1049

Moved By: Councillor Alphonse Corbiere
 Motion to file the letter as information.

CARRIED

Councillor F. Sloan entered the meeting at 1:47 p.m.

COUNCIL FEES

Council fees for the month of February, 2012 were circulated to Council.

Resolution #CM20120313.1050

Moved By: Councillor Alphonse Corbiere
 Motion to approve the Council fees for the month ending February 29, 2012 as circulated.

CARRIED

LISTING OF
ACCOUNTS
PAYABLE

The following lists of Accounts Payable were circulated to Council for review:

<u>Batch</u>	<u>Cheque Nos.</u>	<u>Cheque Date</u>	<u>Batch Amount</u>
15840	14100-14167	February 6, 2012	\$135,516.50
15857	14168-14256	February 15, 2012	\$283,698.51
15874	14257-14303	February 23, 2012	\$285,386.17

Resolution #CM20120313.1051

Moved By: Councillor Cliff Martin
 Motion to file the lists of accounts payable as information.

CARRIED

BUDGET TO
ACTUAL

None to report.

ADJOURNMENT

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 1:57 p.m.

These minutes approved this 10th day of April, 2012.

_____ Reeve	_____ Chief Administrative Officer
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6. Delegation

- 6.1 10:15 A.M. - PRESENTATION OF AUDITED FINANCIAL STATEMENTS
- 6.2 11:15 A.M. - PUBLIC HEARING - BYLAW NO. 1594 - REZONE PSE 3-60-9-W4 FROM AGRICULTURAL TO GENERAL URBAN
- 6.3 11:30 A.M. - PUBLIC HEARING - BYLAW NO. 1593 - REZONE 2 LOTS IN PSW 16-56-3-W4
- 6.4 11:35 A.M. - ST. PAUL SEARCH & RESCUE
- 6.5 1:00 P.M. - LINDA BOONE, COMMUNITY GARDENS
- 6.6 1:30 A.M. - URBAN SYSTEMS



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.1 10:15 A.M. - PRESENTATION OF AUDITED FINANCIAL STATEMENTS

#20120403004

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

The auditors with Synergy Chartered Accountants will be in to present the County's financial statements for the period ending December 31, 2011.

Recommendation

Motion to approve the 2011 Audited Financial Statements for the FCSS Department.

Motion to approve the 2011 Audited Financial Statements for the County of St. Paul.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.2 11:15 A.M. - PUBLIC HEARING - BYLAW NO. 1594 - REZONE PSE 3-60-9-W4 FROM AGRICULTURAL TO GENERAL URBAN #20120403003

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

At the March Meeting, Council gave 1st reading to Bylaw No. 1594, which is a bylaw to rezone PSW 3-60-9-W4 from Agricultural to General Urban.

Bylaw No. 1594 was advertised in the St. Paul Journal the weeks of March 27 and April 3 and the adjacent landowners were notified.

Krystle Fedoretz will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to public hearing scheduled for 11:15 a.m. to discuss Bylaw No. 1594, which is a bylaw to rezone PSW 3-60-9-W4 from Agricultural to General Urban.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19
BY-LAW NO. 1594

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 1486.

WHEREAS, it is deemed expedient to amend the Land Use Bylaw of the County of St. Paul No. 19 as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 1486, Land Use District Map is hereby amended as follows:

FROM: Agricultural to General Urban
FOR: PSW 3-60-9-W4



Read a first time in Council this 13th day of March, A.D. 2012.

Advertised the day of , A.D. 2012, and the day of ,
A.D. 2012 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this day of , A.D. 2012.

Read a third time in Council this day of , A.D. 2012 and duly passed
this day of , A.D. 2012.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.3 11:30 A.M. - PUBLIC HEARING - BYLAW NO. 1593 - REZONE 2 LOTS IN PSW 16-56-3-W4

#20120403002

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

At the March Meeting, Council gave 1st reading to Bylaw No. 1593, which is a bylaw to rezone 2 Lots in PSW 16-56-3-W4 from Agricultural to Industrial/Commercial.

Bylaw No. 1593 was advertised in the St. Paul Journal and the Elk Point Review the weeks of March 27 and April 3 and the adjacent landowners were notified.

Krystle Fedoretz will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to public hearing scheduled for 11:30 a.m. to discuss Bylaw No. 1593, which is a bylaw to rezone 2 Lots in PSW 16-56-3-W4 from Agricultural to Industrial/Commercial.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19
BY-LAW NO. 1593

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 1486.

WHEREAS, it is deemed expedient to amend the Land Use Bylaw of the County of St. Paul No. 19 as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 1486, Land Use District Map is hereby amended as follows:

FROM: Agricultural to Industrial/Commercial

FOR: SW 16-56-3-W4
 Property 1 - COT 032267243
 Property 2 - COT 032267242



Read a first time in Council this 13th day of March, A.D. 2012.

Advertised the day of , A.D. 2012, and the day of , A.D. 2012 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this day of , A.D. 2012.

Read a third time in Council this day of , A.D. 2012 and duly passed this day of , A.D. 2012.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

6.4 11:35 A.M. - ST. PAUL SEARCH & RESCUE

#20120405004

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

Search and rescue from St. Paul is submitting a bid to obtain a command post - pictures are attached. If they are successful with their bid, they are inquiring if council would be interested in housing and insuring this command post vehicle. This would be used locally for rescue requests and could also be used for emergency management situations in our area.

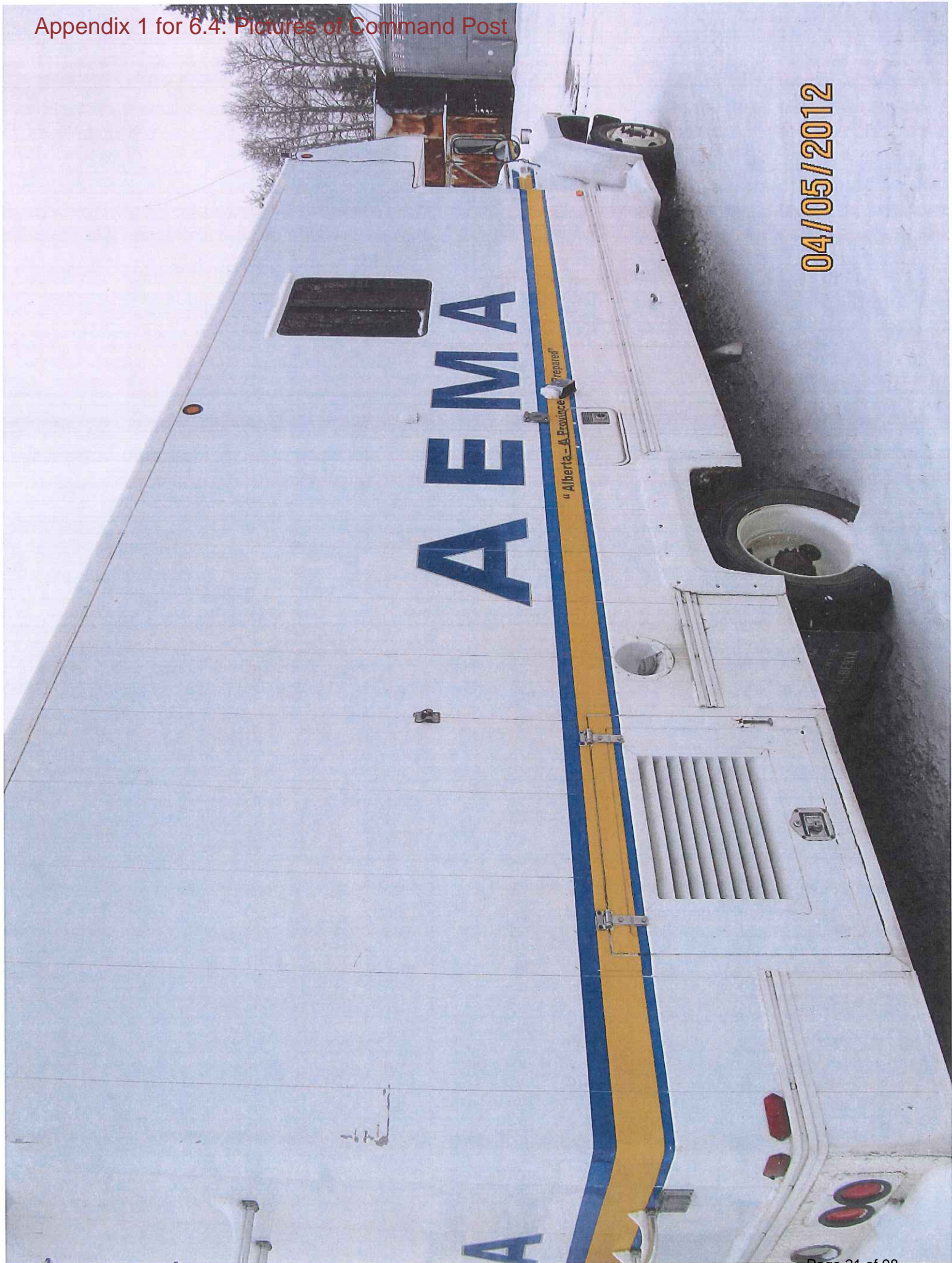
Dennis Bergheim and Dwayne Fleming will be attending the Council meeting to speak on this request.

Additional Information

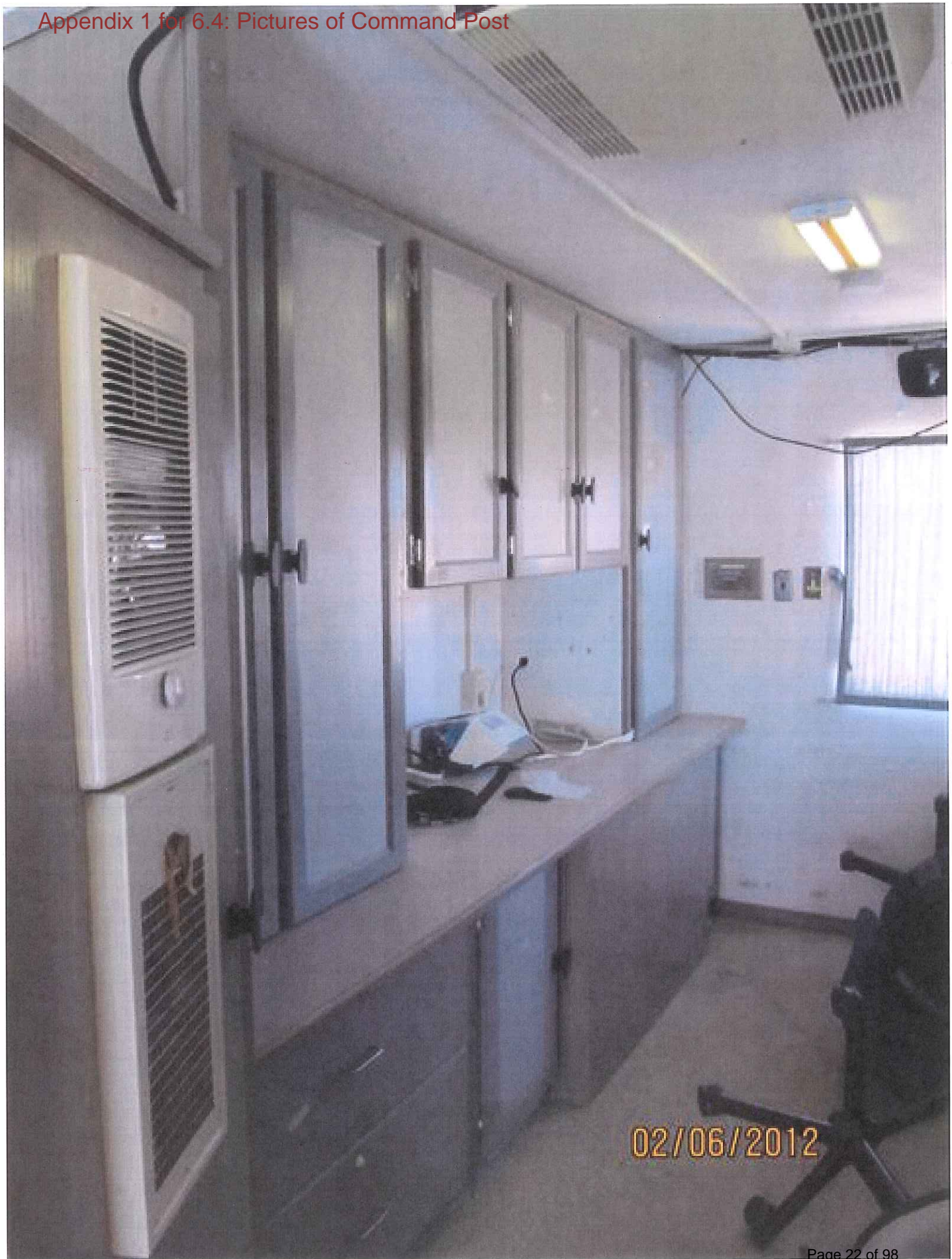
Originated By : pcorbiere



04/05/2012



04/05/2012











County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.5 1:00 P.M. - LINDA BOONE, COMMUNITY GARDENS

#20120404003

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

Linda Boone with the St. Paul Community Gardens will be in to advise Council that they are looking to re-locate the garden site from the Seed Cleaning Plant to an alternate location in the future (2013).

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.6 1:30 A.M. - URBAN SYSTEMS

#20120405003

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

Urban Systems will be presenting an analysis of cost to connect to the Spedden line vs building a water treatment plant which could result in a scope change.

Additional Information

Originated By : skitz

7. New Business

- 7.1 RUSA EXECUTIVE MEETINGS - APRIL 13 & 14
- 7.2 ECONOMIC DIVERSIFICATION & SUSTAINABILITY IN THE OIL SANDS GATEWAY - APRIL 18 & 19
- 7.3 GFOA BUDGETING WORKSHOP - APRIL 24
- 7.4 SASKATCHEWAN RURAL ADMINISTRATORS CONFERENCE - MAY 14-19
- 7.5 2012 ATCO COMMUNITY SYMPOSIUM - MAY 15
- 7.6 2012 GOLF TOURNAMENT & TRADE FORUM - JUNE 5 & 6
- 7.7 ALBERTA ASSESSORS' ASSOCIATION
- 7.8 REQUEST FOR SPONSORSHIP - RIVERLAND CHALLENGE
- 7.9 SENIOR TRANSPORTATION GRANT - HERITAGE LODGE AUXILIARY
- 7.10 REQUEST FOR PROCEEDS FROM RODEO SUPPER
- 7.11 ERWMSO TIPPAGE FEE INCREASE
- 7.12 NORTHWOOD CEMETERY - SE 1-62-10-W4
- 7.13 COMMUNITY INVESTMENT READINESS PILOT PROJECT FOR NORTHERN ALBERTA
- 7.14 2012 CENSUS
- 7.15 2012 MUNICIPAL OPERATING AND CAPITAL BUDGET
- 7.16 BYLAW NO. 1596 - 2012 MILL RATE BYLAW
- 7.17 BYLAW NO. 1595 - BYLAW TO RESCIND BYLAW NO. 1315
- 7.18 AGM
- 7.19 2012 STRATEGIC PLAN UPDATE - 1ST QUARTER
- 7.20 DONATIONS AS PER POLICY PER-14
- 7.21 IN CAMERA



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.1 RUSA EXECUTIVE MEETINGS - APRIL 13 & 14

#20120403013

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

The RUSA Executive meetings will be held April 13 & 14, 2012 in Red Deer.

Recommendation

Motion to approve Bryan Bespalko to attend the RUSA Executive meetings in Red Deer on April 13 & 14, 2012.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.2 ECONOMIC DIVERSIFICATION & SUSTAINABILITY IN THE OIL SANDS GATEWAY - APRIL 18 & 19

#20120402008

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

Portage College in partnership with other organizations is hosting a Networking Mixer/Food Fair on April 18th and a Guest Speaker Even on April 19th at the St. Paul Senior's Centre. The guest speakers are from the U of A, Alberta HUB, Community Futures and Portage College and will be discussing the advantages of Economic Diversification in our region and the resources available to support development.

Registration is \$25 per person.

Recommendation

Motion to approve any Councillors who are available to attend.

Additional Information

Originated By : skitz

Economic Diversification & Sustainability in the Oil Sands Gateway

St. Paul, AB - April 18 - 19, 2012

St. Paul Senior Citizens Centre - 4809-47th St.

**“Building a sustainable future
in our region.”**

**April 18 - Networking Mixer/Food Fair
with No Host Bar**

6pm - 9:30pm

- An opportunity for attendees to meet and greet over a few drinks and sample food from the region's local food processors.

April 19 - Guest Speakers Event

8:30am - 5:00pm

- Guest speakers from the U of A, Alberta HUB, Community Futures and Portage College discuss the advantages of Economic Diversification in our region and the existing resources available to support development.
- Special guest speakers include **Ray Danyluk** - MLA St. Paul/Lac La Biche and **Todd Hirsch** - ATB Financial Economist.
- At 4:00pm, attendees are invited to visit Blue Quills College for a tour of the the “Creating Home – Reclaiming the Self” home building project.



Ray Danyluk - MLA



Todd Hirsch - ATB Financial Economist

Registration: \$25 per person.

Lunch will be provided.

To register, contact Scott Yakiwchuk

780-645-5223 ext. 218

scott.yakiwchuk@portagecollege.ca



**PORTAGE
COLLEGE**

In partnership with: Alberta Rural Development Network -
Northern Alberta Development Council - University of Alberta
Community Futures - ATB Financial - Blue Quills College
Alberta HUB - Regional Chambers of Commerce



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.3 GFOA BUDGETING WORKSHOP - APRIL 24

#20120403011

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

The Government Finance Officers Association, Alberta Chapter is holding a one-day Budgeting Workshop on April 24 in Morinville. This workshop will provide municipal finance officers/managers with skills to develop effective and transparent municipal budgets. Registration for the workshop is \$210.

Recommendation

Motion to approve Darlene Smereka to attend the GFOA Budgeting Workshop on April 24, 2012 in Morinville.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.4 SASKATCHEWAN RURAL ADMINISTRATORS CONFERENCE - MAY 14-19

#20120403010

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

The Saskatchewan Rural Administrators Conference will be held May 14-19, 2012 in Regina. Sheila has been requested to represent ARMAA at this conference and they will pay all expenses.

Recommendation

Motion to approve Sheila to attend the Saskatchewan Rural Administrators Conference from May 14-19, 2012 in Regina, at no expense to the County.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.5 2012 ATCO COMMUNITY SYMPOSIUM - MAY 15

#20120402002

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

ATCO and the Town of Bonnyville are hosting a one day rural not-for-profit leadership conference on May 15 in Bonnyville. Registration for the one-day symposium is \$45.

The agenda is attached.

Recommendation

As per COuncil's wishes.

Additional Information

Originated By : pcorbiere

2012 ATCO Community Symposium

Bonnyville & District Community Centennial Centre (Tuesday, May 15)
Belle Petroleum Conference & Business Centre, Peace River (Thursday, May 17)

Time	Topic	Presenter
7:30 – 8:30	Registration	
8:00 – 8:30	Welcome Breakfast (Continental)	
8:30 – 8:45	Opening Remarks	
8:45 – 9:30	KEYNOTE #1 Finders Keepers: Recruiting and Retaining Volunteers	Vincent Duckworth, Principal and Senior Consultant, Duckworth & Associates
Breakout Session A1		
9:45 – 10:30	Dynamic Annual General Meetings	Breakout Session A2 Building Stronger Communities Through Employee Engagement Programs Fred Tyrrell, Senior Strategist Alberta Culture and Community Services Jen Panteluk, Director of Development, Ronald McDonald House Northern Alberta
10:30 – 11:00	Coffee Break Mixer	
11:00 – 11:45	KEYNOTE #2 Engaging your Community: Tips and Tools from the Ronald McDonald House	Breakout Session A3 Exploding the Myths about Media Relations Shawn Ohler, Principal, Story Engine Steve Wildfang, Chartered Accountant, Alexander Wildfang Chartered Accountants
11:45 – 12:45	Lunch	
12:45 – 1:30	KEYNOTE #3 Tell Me A Story: How to use history's most powerful communication tool to persuade, influence - and move - your audience	Breakout Session B2 Building Stronger Communities Through Employee Engagement Programs Fred Tyrrell, Senior Strategist Alberta Culture and Community Services Jen Panteluk, Director of Development, Ronald McDonald House Northern Alberta
Breakout Session B1		
1:45 – 2:30	Dynamic Annual General Meetings	Breakout Session B3 Exploding the Myths about Media Relations Shawn Ohler, Principal, Story Engine Steve Wildfang, Chartered Accountant, Alexander Wildfang Chartered Accountants
2:30 – 3:00	Break	
3:00 – 3:45	KEYNOTE #4 Grassroots and Small Shop Fundraising	Vincent Duckworth, Principal and Senior Consultant, Duckworth & Associates
3:45	Closing Remarks	

Building Better Communities

Appendix 1 for 7.5: 2012 ATCO Symposium

This enlightening one-day symposium offers community service providers and non-profits of every kind insights, tools and opportunities to help organizations evolve and thrive. Guest speakers will address recruiting and retaining volunteers, media relations, the power of storytelling, grassroots fundraising and much more. Whether you are an executive director or a dedicated volunteer, you will learn innovative strategies and practical tips to inspire success.

Join us for a day of engaging discussions, brought to you by ATCO Gas, ATCO Electric, the Town of Bonnyville, the Town of Peace River, the County of Northern Lights, Northern Sunrise County, the Municipal District of Peace No. 135 and the Municipal District of Bonnyville No. 87.

BONNYVILLE
MAY 15, 2012
PEACE RIVER
MAY 17, 2012

For additional information, visit
atcogas.com or
atcoelectric.com

2012 ATCO
Community Symposium



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.6 2012 GOLF TOURNAMENT & TRADE FORUM - JUNE 5 & 6

#20120402005

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

The AAMD&C Aggregated Business Services Golf Tournament and Trade Forum will be held June 5 & 6, 2012 in Canmore. The ABS golf tournament celebrates and recognizes the loyal members and stakeholders of AAMDC's Aggregated Business Services. Registration for the Trade Forum is \$175.

At the Spring convention, Ken Warholik won a pass for the golf tournament.

Recommendation

Motion to approve Leo deMoissac and Ken Warholik to attend the 2012 ASB Golf Tournament and Trade Forum in Canmore on June 5 & 6, 2012.

Additional Information

Originated By : skitz



AAMDC Aggregated Business Services

2012

**Golf Tournament &
Trade Forum**

**June 5 & 6, 2012
Canmore, Alberta**

**Register at 780.955.4092 or
email kaala@aamdc.com**



aamdc
trade • jubilee
Partners in Advocacy & Business

2012 ABS Golf Tournament & Trade Forum *in Canmore, AB*

The 2012 Golf Tournament & Trade Forum will bring a new format to both members and suppliers. It offers maximum opportunities for the membership to network amongst peers, and to participate in educational opportunities that are specific to the most pressing issues on public procurement.

Day 1 & 2: Golf Tournament & Trade Forum

Date: June 5 – 6, 2012

Member Price: \$330(combo price)

In keeping with the spirit of the buying group, we are offering two full days of learning opportunities in a fun and interactive environment, at a great value.

Day 1: Golf Tournament

Stewart Creek Golf Course

Date: June 5, 2012

Member Price: \$175 (single price)

Now in its third year, the ABS golf tournament is a highly anticipated event that celebrates and recognizes the loyal members and stakeholders of AAMDC's Aggregated Business Services. This is a great place to be if you want to connect and network with members and suppliers in one of Canada's most beautiful golf courses.

Day 2: Trade Forum

Radisson Hotel

Date: June 6, 2012

Member Price: \$175 (single price)

The AAMDC Aggregated Business Services (ABS) celebrates our "strength in numbers" through the annual 2012 Trade Forum. The Trade Forum is a distinctive interactive experience that aligns the procurement practices of the membership at large. This full day trade forum is designed specifically for purchasers interested in gaining knowledge and insight on the best group procurement practices.

**Register at 780.955.4092 or
email kaala@aamdc.com**



Partners in Advocacy & Business



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.7 ALBERTA ASSESSORS' ASSOCIATION

#20120402007

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

Marion Yacyshyn has achieved 35 years of service with the Alberta Assessors' Association and will be receiving a service award at the Assessor's Conference on April 26th in Red Deer.

Recommendation

Motion to file the letter as information.

Additional Information

Originated By : tmahdiuk

Alberta Assessors' Association

10555 - 172 Street, Edmonton, AB T5S 1P1
Telephone: 780-483-4222 Fax: 780-487-7505

membership@assessor.ab.ca
www.assessor.ab.ca

February 16, 2012

Marion Yacyshyn, AMAA
County of St. Paul
5015 - 49 Avenue
St. Paul, Alberta T0A 3A0

Re: **RECOGNITION OF SERVICE**

Congratulations on your 35 Years of Service with the Alberta Assessors' Association!

To celebrate this milestone, you and a guest are cordially invited to attend the 2012 Annual General Meeting at the Coast Plaza Hotel and Conference Centre, 1316 33 Street NE, Calgary, Alberta to receive your Certificate of Recognition.

The presentation of Service Awards will take place on Thursday, April 26, following the Call to Order at the Association's Annual General Meeting at 1:45 p.m.

We hope you are able to accept your certificate in person and ask that you please respond by Thursday April 1, 2010. If you cannot attend, please accept our sincere and heartfelt appreciation for your dedicated years of service and we will forward your certificate by mail following the conference.

Thank you.

Kathy Gillis
Kathy Gillis, AMAA
President





County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.8 REQUEST FOR SPONSORSHIP - RIVERLAND CHALLENGE

#20120402001

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

Attached is a letter from the Riverland Challenge Planning Committee requesting sponsorship for the 5th Annual Riverland Challenge at Fort George and Buckingham House.

In the past, Council provided a \$500 grant for the Riverland Challenge.

Recommendation

Motion to approve a \$500 grant for the Riverland Challenge Planning Committee.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.8: Letter - Riverland Challenge

County of St. Paul
Attention: Sheila Kitz
5015 - 49 Avenue
St. Paul, Alberta
T0A 3A4

April 1, 2012

Dear Sheila,

On May 26th, the Riverland Challenge is excited to be entering into its fifth year. This annual event involves canoeing 10km. from the Elk Point River Park to Fort George Buckingham House where participants complete a 3km. hike or run and then proceed to cycle another 12km. At the end of the course, participants are treated to a voyageur meal and compete in Fur Factor games. Each year the number of participants increase and our event draws people from around Elk Point and St. Paul, Edmonton, Vermilion and Lloydminster.

In the past, the County of St. Paul has generously sponsored the event by providing \$500.00. We are writing to ask the County to sponsor our event for \$500.00 again this year. In exchange, we put the County of St. Paul logo and recognize them as a sponsor on our poster. The posters are distributed throughout the Lakeland region and in Edmonton. As well, they are on display at the eleven tradeshow the Iron Horse Trail and Alberta's Lakeland DMO attend. We also include your logo and recognize you as a sponsor on our website with a link to the County's website. On the day of the event we have a sponsor board displayed and recognize our sponsors during the awards portion of the day.

If you have any questions or need any further information, please give me a call. Thank you in advance for your consideration.

Sincerely,

Marianne Price
Event Coordinator



Box 874, St. Paul AB. T0A 3A0
Office: (780) 645-2913 Email: info@ironhorsetrail.ca



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.9 SENIOR TRANSPORTATION GRANT - HERITAGE LODGE AUXILIARY

#20120402003

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

The Heritage Lodge Auxiliary is requesting a transportation grant to help cover traveling expenses.

The last grant they received was in 2009.

Recommendation

To approve a \$1,000 transportation grant for the Heritage Lodge Auxiliary for 2012 to be paid from the Transportation Reserve fund .

Additional Information

Originated By : Sheila Kitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.10 REQUEST FOR PROCEEDS FROM RODEO SUPPER

#20120403012

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

We have received requests from the Belles of Lac Bellevue and the Ashmont Legion for the proceeds from the 2012 Rodeo Supper.

The letters of request are attached along with the policy for distributing funds from the Rodeo Supper.

Alternatives

Listed below are the groups who received in the funds for the past 3 years:

- 2009 - St. Paul Navy League
- 2010 - Mallaig Legion
- 2011 - Ashmont Moms & Tots & Sunshine Quilters

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere

County of St. Paul Council

March 22/12

County of St. Paul Council members or to whom it may concern:

My club, the Belles of Lac Bellevue would like to apply for funds from the rodeo Beef on a Bun proceeds. We have members willing to donate their time helping with the process. We are a non profit organization, quilting out of the Lac Bellevue Hall; we meet every Wed evening and make quilts to donate to people suffering with an illness. We do fundraising to obtain materials and supplies; we also pay a rental fee. Any donations are also accepted. We are having a quilt show along with the Lac Bellevue Garage sale on May 12/12 from 10 am till 4pm. everyone is welcome. I look forward to hearing from you. My work # is 780.645-4061 / home # is 780 645-1849 or mailing address.

Thank you for the consideration.

Connie Mahon
(President)
Belles of Lac Bellevue
PO Box 161
St. Paul, Ab T0A3A0

Appendix 2 for 7.10: Ashmont Legion

Ashmont Legion #68

Aug.8th 2011

We would like to be considered for looking after the door for the Toonie Supper at the Rodeo. Thank you for your consideration.



Dave Garth

Secretary/Treasurer

780-726-2377

COUNTY OF ST. PAUL #19

Policy Number

ADM-46

Title

Rodeo Supper Funds

Page 1 of 1

Date Approved

October 2008

Policy

Policy for allocation of Rodeo Supper funds generated every year at the St. Paul Rodeo

- Funds can only be applied for by any community group once every three years.
- Applications will only be considered after January 1st and before August 1st of the year for which the funds will be allocated.
- How the funds will be allocated, and whether allocated wholly or in part will be at the discretion of Council.

	Date
Approved by Council	September 14, 2010
Amended	
Amended	



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.11 ERWMSC TIPPAGE FEE INCREASE

#20120402004

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

The Evergreen Regional Waste Management Services Commission will be increasing the Regional Landfill tippage fee by \$5.00 per tonne to \$65/tonne effective May 1, 2012.

Recommendation

Motion to file as information.

Additional Information

Originated By : pcorbiere



**EVERGREEN REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION**

Box 3 Lafond, Alberta T0A 2G0

Phone 780-646-6125 Email evergreenlandfill@mcsnet.ca

March 12, 2012

RECEIVED MAR 14 2012

County of St. Paul
5015 49 Av
St. Paul, AB T0A 3A4

Attention: Manager

Dear Sir/Madam:

RE: **Tippage Fee Increase – Effective May 1, 2012**

At the March 8, 2012 regular meeting, the Evergreen Regional Waste Management Services Commission passed a motion to increase the Regional Landfill tippage fee by \$5.00/tonne effective May 1, 2012. A revised Schedule A-1 is attached for your reference.

It is anticipated that this increase in tippage will meet the need to put aside adequate reserves for cell replacement and eliminate the need to requisition members at year end. Adequate reserves will result in less borrowing, reducing future borrowing costs, and effectively contributing to the sustainability of the Commission.

Should you have any questions or concerns, please contact Ramona Arnett at 780-646-6125.

Yours truly,

Ramona Arnett
Manager

RA/da

Attachment

**Schedule "A" – 1
Effective May 1, 2012**

**Evergreen Regional Landfill
Tipping Fee Schedule**

Commission Partner Tipping Fee	\$ 65.00 / tonne
Non-Partner Tipping Fee	\$100.00 / tonne

March 8, 2012 Motion



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.12 NORTHWOOD CEMETERY - SE 1-62-10-W4

#20120402006

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

The Goodridge Ag Society has been taking care of the Northwood Cemetery for the past 30 years. They now tender out grass cutting and it takes approximately 1/3 of their annual grass cutting budget. They are requesting if the County could take over the cemetery and be a contact or cut the grass and keep the grounds in good shape and the Ag Society will continue as a contact.

This has been discussed by the Cemetery Committee and they have no objections to the County taking title to the cemetery.

Recommendation

Motion to take title to the Northwood Cemetery located on SE 1-62-10-W4.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.12: Request to take over Northwood Cemetery
Goodridge Social & Agricultural Society

General Delivery, Goodridge, AB T0A 1P0

Email: goodridgeagsociety@gmail.com

January 31, 2012

RECEIVED FEB 03 2012

County of St. Paul No. 19
5015 - 49 Avenue
St. Paul, AB T0A 3A4
Attn: Sheila Kitz, CAO

Dear Ms. Kitz

RE: Northwood Cemetery (SE -1 - 62-10-W4)

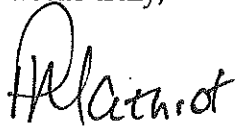
Goodridge Ag Society has been taking care of the Northwood Cemetery for the past 30 years or more. People that have lived in the area were a part of our community and some have been buried there.

In the beginning, maintenance was volunteered by community members but as years go on, the volunteering has decreased. We now tender out grass cutting contracts during the summer months so the cemetery isn't left to go into disrepair. The grass cutting of the cemetery takes approximately 1/3 of our annual grass cutting budget.

Our funding comes from the MD of Bonnyville; however the cemetery is located on County property. The Goodridge Ag Society is by no means asking for any funding or reimbursement, but would like to have the County consider taking over the cemetery and be a contact should someone wish to have their loved ones placed there. We have records that can be forwarded should the County decide to take over the cemetery. If the County wishes to have the Goodridge Ag Society continue as a contact, would the County be willing to cut the grass and keep the cemetery grounds in good shape.

It would be appreciated if you could bring this information to your next council meeting and let us know what councils decision is in regards to the Northwood cemetery.

Yours truly,



Patricia Mathiot
Secretary Treasurer

Glen Aylesworth
President
780-635-2174

Patricia Mathiot
Secretary-Treasurer
780-635-2206



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.13 COMMUNITY INVESTMENT READINESS PILOT PROJECT FOR NORTHERN ALBERTA

#20120404004

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

Rick Bastow, Manager, North East Region and Regional Development, Treasury Board & Enterprise, has asked if the County would be willing to participate in the Community Investment Readiness Pilot Project for Northern Alberta from March 2012 to December 2013. All training opportunities are free - other than travel to attend and it would likely not result in an overnight stay. It would require 5-7 days of my time from now till Dec 2013.

Recommendation

Council to decide if they want to apply to participate in the Community Investment Readiness Pilot Project for Northern Alberta.

Additional Information

Originated By : skitz

Regional Development Branch North Unit

The Government of Alberta supports the development of strong and vibrant communities. Since the economic impact of new investment often extends beyond local boundaries, the province also encourages regional partnerships as an effective means to create synergies to achieve economic development success.



The [Regional Development Branch – North Unit](#) supports local and regional economic growth by providing strategic information to economic development stakeholders and clients.

Government of Alberta ■ Treasury Board and Enterprise

For more information, please contact:

Rick Bastow

Manager, Northeast Service Area
Regional Development Branch
780.645.6460 or 780.614.5717 (cell)
Rick.Bastow@gov.ab.ca

Community Investment Readiness

*Are you ready to
attract, retain and
grow investment?*



A northern Alberta pilot project supported by Alberta Treasury Board and Enterprise.



Northern Alberta Community Investment Readiness

What is Community Investment Readiness (CIR)?

A community's readiness to attract, retain and grow business investment, and their ability to respond to investors and their needs.



Why is CIR important?

Timing is critical when responding to investment opportunities. Investors make complex decisions in tight timeframes. Communities must be ready for investment before an investor knocks at the door.

Ask yourself, “Is your community ready for investment?”

Tell me more about the Pilot Project

The Community Investment Readiness (CIR) Pilot Project will help participating northern Alberta communities enhance their investment attraction efforts and address investment readiness gaps.

Your community's economic development office will be better equipped to attract, retain and grow investment.

Who should participate?

Community EDOs and/or Economic Development Organizations

How long is the pilot project?

March 2012 – December 2013

What will be provided?

- Self assessment of current readiness
- Leading practice information and tips to improve knowledge and local competitiveness
- A facilitated action plan workshop to address gaps and enhance strengths
- At least two learning events
- A facilitated discussion on building lead generation and response networks

Frequently Asked Questions

Q: Why should our community participate?

A: Your community will receive training, tools and leading practice information to advance business development and investment attraction efforts.

Q: What will be expected if our community participates?

A: Your community's economic development officer will have to complete a CIR Assessment (130 questions) and be able to participate in training and workshops over the two year pilot project.

Q: How can my community get involved or get more information on this exciting initiative?

A: If your community has a full time economic development practitioner, and would like to participate in the pilot project, please contact the Regional Economic Development Branch manager servicing your *area*. <see reverse>



Community Investment Readiness (CIR)

A Northern Alberta pilot project supported by Alberta Treasury Board and Enterprise

Alberta
Freedom To Create. Spirit To Achieve.

Northern Alberta Community Investment Readiness Pilot Project

1

Presentation Roadmap

- What is Community Investment Readiness (CIR)?
- Why is CIR important?
- Northern Alberta CIR Pilot Project



Northern Alberta Community Investment Readiness Pilot Project

2

Ask Yourself...




"Is your community ready for investment?"

Northern Alberta Community Investment Readiness Pilot Project

3

What is CIR?

A community's readiness to attract, retain and grow business investment, and their ability to respond to investors and their needs.



Northern Alberta Community Investment Readiness Pilot Project

4

Do you follow CIR best practices?

In a survey of Alberta economic development practitioners the top 5 ranked economic development best practices are:

1. Building Stakeholder Relationships
2. Business Retention and Expansion
3. Business Development
4. Communications and Media Relations
5. Strategic Planning

Northern Alberta Community Investment Readiness Pilot Project

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Do you have CIR knowledge?

Top 5 Ranked Economic Development Knowledge Areas:


1. Investment Attraction Strategies
2. Opportunity Identification
3. Business Retention and Attraction Strategies
4. Preparing an Economic Development Strategy
5. Communicating Effectively



Northern Alberta Community Investment Readiness Pilot Project

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Why is CIR important?




Northern Alberta Community Investment Readiness Pilot Project

When an investor knocks at the door...

...things happen fast

- Site selection is a 24/7/365 exercise
- Many site options are available
- Investors have complex needs
- Investment decision cycles are compressed




...if you don't keep up, your community will be overlooked

Northern Alberta Community Investment Readiness Pilot Project

Complex Investment Decisions


Source: Investment Readiness, WCEDC – June 3, 2011



Northern Alberta Community Investment Readiness Pilot Project

Selection Process

Source: Investment Readiness, WCEDC – June 3, 2011



Northern Alberta Community Investment Readiness Pilot Project

What Are Site Selectors Looking For?

- Pro-business environment
- Communities with a vision
- Accessible (web based) community information
- Timely, accurate and professional responses
- Key decision makers' contact information
- Post-investment support/appreciation



Northern Alberta Community Investment Readiness Pilot Project

What Are Site Selectors Looking For?

- Labour force details
- Utilities and infrastructure
- Local or other incentives
- Available sites and/or buildings
- Development application/approval process
- Welcoming response team
 - e.g. economic development officers, elected officials, business/community leaders

Northern Alberta Community Investment Readiness Pilot Project

Ask yourself...

- Is your community information up-to-date?
- Do you know where to find information?
- Do you know your competitive advantages?
- Would you be able to respond with investment information in 3 days or less? 24 hours?
- Do you have a response team in place?
 - Are they prepared to make it a priority?
 - Have you conducted a mock site selection visit?

Northern Alberta Community Investment Readiness Pilot Project

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Do Not Forget Business Retention

"If you can't retain it, how can you attract it?"

Source: Investment Readiness, WCEDC – June 3, 2011

"...Most investment comes from within a community..."

Source: McSweeney & Associates

Northern Alberta Community Investment Readiness Pilot Project

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Pilot Project Overview



Northern Alberta Community Investment Readiness Pilot Project

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CIR Pilot Project Overview

- Two year pilot project
- Five distinct stages



Northern Alberta Community Investment Readiness Pilot Project

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Stage 1 – Self Assessment

• EDO completes a community investment readiness self assessment to:

- develop a strategic approach to CIR
- identify investment readiness gaps
- identify competitive capacity/ strengths
- provide baseline information to support action planning



Northern Alberta Community Investment Readiness Pilot Project

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Stage 2 – Scorecard, Tips & Leading Practices

• CIR assessments

- benchmarks relative to CIR leading practice
- used to create an individualized scorecard for each community

• Tips and Leading Practices information

- enhances knowledge and understanding of CIR



Northern Alberta Community Investment Readiness Pilot Project

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Stage 3 – Action Plan Development

- Action Plan template provided
- A facilitated 1 day workshop
- Consultant coaching support for a limited period post workshop
- Participants share their Action Plan with Regional Development Branch to assist in project reporting



Northern Alberta Community Investment Readiness Pilot Project

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Stage 4 – Network Development

- A facilitated workshop delivered to participants interested in developing lead generation and response networks
- Findings from aggregated Self Assessment responses will be presented to participants



Northern Alberta Community Investment Readiness Pilot Project

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Stage 5 – Best Practice Learning Events

- Based on EDO network priorities and consultant recommendation, up to 3 learning events delivered in North Region to build local CIR capacity
- Potential topics could include:
 - mock site selection tours
 - creating an investment opportunity profile
 - how to generate/respond to investment leads



Northern Alberta Community Investment Readiness Pilot Project

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Who should participate?

- Communities with:
 - a full time economic development officer and/or staffed economic development organization
 - the resources and capacity to develop and implement a CIR Action Plan
 - resources and time to participate in 6 workshops/learning events
 - willingness and enthusiasm

Northern Alberta Community Investment Readiness Pilot Project

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What is expected of you?

- Participants must
 - be available to participate from March '12 - Dec '13
 - be able to travel to regional host communities to participate in learning events and workshops
 - complete a 130 question CIR Self Assessment Tool
 - be prepared to share and develop new partnerships

Northern Alberta Community Investment Readiness Pilot Project

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How to get involved?


- Ensure your participation meets with approval from your organization
- Contact the Regional Development Branch Manager in your area
- Provide a Letter of Commitment to engage in the pilot project (template available)

Northern Alberta Community Investment Readiness Pilot Project

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For more information:

Rick Bastow
Manager, North East Region
Regional Development Branch
Alberta Treasury Board and Enterprise
780.645.6460 or 780.614.5717 (mobile)
Rick.Bastow@gov.ab.ca


Freedom To Create. Spirit To Achieve.

Northern Alberta Community Investment Readiness Pilot Project

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Issue Summary Report

7.14 2012 CENSUS

#20120405001

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

The County of St. Paul will be conducting a Municipal Census for 2012 during the period starting April 1 and ending on June 30. The County would like to collect the information via a mail out, electronically as well as door to door. In order to collect the information via a mail out and electronically, we will require Ministerial approval.

Recommendation

Motion that the County of St. Paul conduct a census for 2012. collect the information via a mail out, electronically as well as door to door

Motion to ratify the letter sent to Municipal Affairs requesting Ministerial approval per Section 3(2) of the *Determination of Population Regulation* for the mail out and online portion of our census.

Additional Information

Originated By : skitz

Appendix 1 for 7.14: Letter to Minister for Census

March 16, 2012

The Honourable Doug Griffiths
Minister of Municipal Affairs
Member of Executive Council
Executive Branch
104 Legislature Building
10800-97 Avenue
Edmonton, Alberta T5K 2B6

Dear Minister Griffiths:

RE: Ministerial Approval for Mail out and Online Census

The County of St. Paul will conduct a 2012 Municipal Census during the period starting April 1 and ending on June 30 as set out in the *Determination of Population Regulation*. The County would like to collect the information via a mail out, electronically as well as door to door.

The County of St. Paul proposes that the census forms be mailed out with a unique form number so residents will have the choice to fill out their census form on-line using that unique number, alternatively residents could complete the census form and return to the County in the self addressed stamped envelope provided. This will ensure that the information being completed is being done by the dwelling occupant, no different than a person answering the door. The unique form number will be tied to the property to ensure that there will be no duplicated responses received for each address. Should residents choose to not respond by mail or online, enumerators will collect the census information door to door following the set deadline for response.

The County of St. Paul hereby requests Ministerial approval per Section 3(2) of the *Determination of Population Regulation* for the mail out and online portion of our census.

Should you have any questions or concerns regarding the above, please do not hesitate to contact either myself at (780) 645-3301 extension 208 or our Census Coordinator Linda Meger at (780) 645-3301 extension 212.

Thank you for your consideration.

Sincerely,

Sheila Kitz, CLGM
Chief Administrative Officer

Cc: Honourable Ray Danyluk, Minister of Transportation



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Issue Summary Report

7.15 2012 MUNICIPAL OPERATING AND CAPITAL BUDGET

#20120403006

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

The Council and Administration spent two days in budget deliberations. Based on the results of those meetings, Administration is requesting approval of the 2012 Operating and Capital Budget as attached. A detailed budget will be available for download on the County's website following the Council meeting.

Section 242(1) of the M.G.A. states that a council must adopt an operating budget for each calendar year.

Recommendation

That the 2012 Municipal Operation and Municipal Capital Budget be approved as follows:

Operating & Capital Revenues	\$38,293,314.64
Operating Expense	\$19,281,896.00
General Revenue for Capital	\$19,007,266.00
Surplus	\$ 4,153

Additional Information

Originated By : skitz

2012 Municipal Budget				
	2012 Budget		2011 Budget	
	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>
Taxes *	17,545,560.64	3,608,145.00	16,769,617.00	3,551,795.00
Tax related revenue	140,000.00		121,000.00	
Legislative		502,566.00		499,113.00
Administrative	1,962,119.00	3,160,877.00	350,753.00	2,471,035.00
Fire Protection	2,002,766.00	551,141.00	167,771.00	556,281.00
Protective Services		-		0
Ambulance	45,000.00	55,000.00	37,500.00	47,500.00
Transportation	10,996,388.00	10,836,734.00	4,103,018.64	10,218,343.00
Airport		22,200.00		15,000.00
Water	4,416,390.00	338,192.00	4,951,723.00	382,426.00
Sewer	34,500.00	122,118.00	33,000.00	104,220.00
Enviromental Health	124,000.00	910,238.00	458,500.00	1,216,812.00
FCSS	175,331.00	236,900.00	196,472.00	249,093.00
ASB	163,508.00	587,985.00	173,933.34	544,898.00
Land & Devel Surplus	162,896.00	394,745.00	252,250.00	374,413.00
Recreation	411,561.00	800,333.00	414,580.25	855,720.00
Library	113,295.00	188,240.00	112,012.00	177,812.00
Back Out of Amortization		- 3,033,518.00		- 4,264,040.70
Capital Expenditures		19,007,266.00		11,134,302.00
	<u>\$38,293,314.64</u>	<u>\$38,289,162.00</u>	<u>\$28,142,130.24</u>	<u>\$28,134,722.31</u>
	\$4,152.64		\$7,407.93	
Operations Expenditures		\$19,281,896.00		\$17,000,420.31



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Issue Summary Report

7.16 BYLAW NO. 1596 - 2012 MILL RATE BYLAW

#20120403005

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

Bylaw No. 1596 is being presented to Council to approve the Mill Rates for the 2012 taxation year.

Section 187 of the M.G.A. states that all Bylaws must have 3 distinct and separate readings.

Recommendation

Motion to give 1st reading to Bylaw No. 1596.

Motion to give 2nd reading to Bylaw No. 1596.

Motion to present Bylaw No. 1596 at this meeting for 3rd reading.

Motion to give 3rd reading to Bylaw No. 1596.

Additional Information

Originated By : skitz

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 1596

A By-law of the County of St. Paul No. 19 in the Province of Alberta to impose several rates of taxation for all purposes as indicated below for the year 2012.

WHEREAS the following requisitions were received for the purpose indicated;

AND WHEREAS the assessed values are shown on the Tax Roll of the County of St. Paul No. 19;

AND WHEREAS the rates shown hereinafter set out are deemed necessary to provide the amounts of the said requisitions;

NOW THEREFORE, by virtue of the power conferred upon it by Section 353 of the Municipal Government Act, the Council of the County of St. Paul No. 19 enacts as follows:

THAT the County Administrator be, and is hereby authorized to levy taxes on the assessed value of all lands, improvements and property set out in the Assessment Roll and situated within the respective districts within the boundaries of the County of St. Paul No. 19 for the purpose indicated:

	<u>Mill Rate</u>	<u>Assessed Value</u>	<u>Requisition Amount</u>
Alberta School Foundation Fund			
Residential & Farmland	2.3315	694,065,370.00	1,618,213
Non-Residential	3.8525	442,410,970.00	1,704,388
Waste Management	0.7500	1,301,005,680.00	975,754
Municipal Purposes			
Residential	3.7595	619,173,570.00	2,327,783
Farmland	12.4115	74,891,800.00	929,520
Machinery & Equipment	16.0048	163,748,450.00	2,620,761
Non-Residential	16.0048	442,410,970.00	7,080,699
Seniors Contained Unit	3.7595	780,890.00	2,936
MD Foundation	.2196	1,300,224,790.00	285,543
			17,545,597

This Bylaw shall come into force and effect immediately upon the passing thereof.

Read a first time in Council this day of April, A.D. 2012.

Read a second time in Council this day of April, A.D. 2012.

Read a third time in Council this day of April, A.D. 2012.

Reeve

Chief Administrative Officer



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Issue Summary Report

7.17 BYLAW NO. 1595 - BYLAW TO RESCIND BYLAW NO. 1315

#20120403009

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

Bylaw No. 1595 is being presented to Council to rescind Bylaw No. 1315, which was passed in 1997. Bylaw No. 1315 is a license agreement for the undeveloped road allowance situated between SW 6-58-6-W4 and NW 31-57-6-W4. The Licensee no longer wants to license the road allowance and is requesting to terminate the agreement.

Section 13 of the agreement states that upon termination of the agreement, the licensee shall remove all property belonging to him and restore the area to a condition equivalent to what it was before he licensed it.

Section 23 of the agreement states that the Licensee shall have the right to terminate this license upon providing to the County thirty (30) days written notice of such termination.

The licensee has provided written notice that he no longer wishes to license the road allowance. The property is still in the same condition it was in when the license was approved in 1997.

Recommendation

Council to give all three readings to Bylaw No. 1595.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 1595

A By-law of the County of St. Paul No. 19 in the Province of Alberta to rescind Bylaw No. 1315.

WHEREAS, Bylaw No. 1315 which is a Bylaw to license the undeveloped road right-of-way situated between SW 6-58-6-W4 and NW 31-57-6-W4, is not required as the lessee is no longer interested in leasing it.

NOW THEREFORE, be it resolved that Bylaw No. 1315 be repealed.

Read a first time this day of April, 2012.

Read a second this day of April, 2012.

Read a third time and finally passed this day of April, 2012.

Reeve

Chief Administrative Officer



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Issue Summary Report

7.18 AGM

#20120404002

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

We have received a few inquiries about whether or not the County will be holding an AGM this spring. Council to discuss whether or not they want to hold an AGM.

Recommendation

As per Council's wishes.

Additional Information

Originated By : skitz



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Issue Summary Report

7.19 2012 STRATEGIC PLAN UPDATE - 1ST QUARTER

#20120404005

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

Attached is a copy of the 2012 Strategic Plan which has been updated for the 1st quarter.

Recommendation

Motion to accept the 1st Quarter of the Strategic Plan as information.

Additional Information

Originated By : skitz

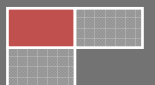
2012

Strategic Business Plan

County of St. Paul No. 19

The Strategic Business Plan for the County of St. Paul No. 19 is intended to serve as a guide for programs, services and the operations of the municipality as well as coordination of the development of new programs and services based on identified areas of greatest opportunity and improvement.

Developed by the residents, staff and Council of the County of St. Paul, the Strategic Business Plan reflects the multifaceted and dynamic needs of the municipality. The strategic planning process has resulted in a plan unique to The County of St. Paul, to better serve the residents of the municipality.



County of St. Paul

Strategic Business Plan – 2012

Vision:

The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy

Core Values:

- ☐ Balance
- ☐ Respect
- ☐ Fairness
- ☐ Integrity
- ☐ Accountability
- ☐ Service/Serving

Guiding Principles:

- 1) Balance the rural character of the County with regional vitality, orderly growth and diversified economic opportunities.
- 2) Promote environmental stewardship and conservation of natural resources.
- 3) Foster innovation and research to improve the community.
- 4) Seek collaborative approaches for effective service delivery and quality of life improvement.
- 5) Strive for operations efficiency and stability to provide affordable services to residents.

Appendix 1 for 7.19: 2012 Strategic Plan - 1st Quarter

Goal 1 –Improved Infrastructure Management			
Action	Lead	Target Date	Quarterly Update
Categorize roads for oiling, grading, gravel, construction, and plowing	Leo/Sheila	June 2012	Quarter 1 – Administration staff have met with Accurate Assessment and Urban Systems to map out a process to categorize roads and service levels. Will be used in the asset management project.
Examine the use of MG30 for road oiling (desktop exercise)	Leo/Ken		
Complete an asset management project to determine life of assets within the municipality	Sheila/Darlene	Dec 2012	Quarter 1 - Administration staff have met with Accurate Assessment and Urban Systems to map out a process to record our linear assets in the GIS system.
Examine transfer stations for snow removal to increase efficiency of snow removal	Leo/Dennis	Jan 2012	
Road and Bridge Construction			
CNRL paving 0.5 miles to Lindberg Plant	Leo	2012 Season	Quarter 1 – In progress
Laurier Lake 1 mile	Leo	2012 Season	Quarter 1 – Cancelled until 2013
CCS tender repairs	Leo	2012 Season	
Langdon Rd 1 mile *CNRL contribution	Leo	2012 Season	Quarter 1 – In progress
CNRL Paving 5.5 miles * grant available	Leo	2012 Season	Quarter 1 – In progress
WNW 12-57-07-W4M bridge file	Leo	2012 Season	
Bugera Rd 2 miles *CNRL contribution	Leo	2012 Season	Quarter 1 – In progress
N. Valley Rd 3miles *pending resource grant	Leo	2012 Season	Quarter 1 – In progress
Stark Rd 1.5 mile	Leo	2012 Season	Quarter 1 – Being surveyed. Waiting for Transportation for approval
Dakin Rd 1 mile	Leo	2012 Season	Quarter 1 – In progress
Bridge File 77775	Leo	2012 Season	
Tkachyk Rd brushing	Leo	2012 Season	
Beau Rivage 2 miles	Leo	2012 Season	Quarter 1 – In progress

Appendix 1 for 7.19: 2012 Strategic Plan - 1st Quarter

Abilene Rd 1 mile	Leo	2012 Season	Quarter 1 – In progress
Owlseye Rd 1 mile	Leo	2012 Season	Quarter 1 - Waiting for approve from Environment
Roeder Rd 2 miles pending water line	Leo	2012 Season	Quarter 1 – In progress
Flat Lake Rd ½ mile bridge file	Leo	2012 Season	Quarter 1 – In progress
Beaver Rd 2.5 miles	Leo	2012 Season	Quarter 1 – In progress
St. Lina Tender repairs – Bridge file	Leo	2012 Season	
Oiling and Dust Control			
Pavement to CNRL plant 0.5 miles *resource grant	Leo	2012 Season	Quarter 1 – In progress
Northern Valley Rd. Pavement 2 miles *resource grant	Leo	2012 Season	Quarter 1 – In progress
Repaid Orr Rd for oiling	Ken	2012 Season	Quarter 1 - TBA
Moose Hill slide	Leo	2012 Season	Quarter 1 – In progress
Moose Hill and Murphy Rd. Patching	Leo/Bobby	2012 Season	Quarter 1 – In progress
Murphy road check for overlay	Leo/Bobby	2012 Season	Quarter 1 - TBA
Pavement Hwy 41 to Rg Rd 61 5 miles *resource grant	Leo	2012 Season	Quarter 1 – In progress
Pavement Rg Rd 64 0.5 miles *resource grant	Leo	2012 Season	Quarter 1 – In progress
Zenko Rd – re-oiling	Ken	2012 Season	Quarter 1 - TBA
Danyluk Rd – re-oiling	Ken	2012 Season	Quarter 1 - TBA
Ron Plante South 1 mile	Ken	2012 Season	Quarter 1 - TBA
Armistice Rd (after water line construction) 3 miles	Ken	2012 Season	Quarter 1 - TBA
North Rg Rd 91 1.5 miles	Ken	2012 Season	Quarter 1 - TBA
RR 84 1.5 miles	Ken	2012 Season	Quarter 1 - TBA
French Quarters 2.5 miles	Ken	2012 Season	Quarter 1 - TBA
Crestview Rd & Development 2 miles South St. Paul 1.5 miles	Ken	2012 Season	Quarter 1 - TBA
Ternovoy Rd 1 mile	Ken	2012 Season	Quarter 1 - TBA

Appendix 1 for 7.19: 2012 Strategic Plan - 1st Quarter

Chamberland Rd 1.5 miles Sunset Bay Rd 1 mile	Ken	2012 Season	Quarter 1 - TBA
Flat Lake Rd 2 miles	Ken	2012 Season	Quarter 1 - TBA
Dolstad Rd 1.5 miles	Ken	2012 Season	Quarter 1 - TBA
Willow Grove Cemetery	Ken	2012 Season	Quarter 1 - TBA
Ashmont Development (south) 0.5 miles	Ken	2012 Season	Quarter 1 - TBA
West Mallaig 1 mile	Ken	2012 Season	Quarter 1 - TBA
St. Lina South 1 mile	Ken	2012 Season	Quarter 1 - TBA
Transfer Station Rd Mallaig 0.5 miles	Ken	2012 Season	Quarter 1 - TBA
Railroad Ave – Mallaig (reclaiming) 0.5 miles	Ken	2012 Season	Quarter 1 - TBA
St. Lina North 1 mile	Ken	2012 Season	Quarter 1 - TBA

Goal 2 – Successful Safety Program			
Action	Lead	Target Date	Quarterly Update
Adapt tailgate meeting forms to be more job specific	Bryan	April 2012	Quarter 1 - Form updated and in use. Awaiting feedback from staff.
Increase the number of safety meetings with staff	Bryan	Dec 2012	Quarter 1 - Ongoing
Develop a safety rewards program	Bryan	March 2012	Quarter 1 - Under review.
Make safety vests and gloves more accessible to staff	Bryan	Jan 2012	Quarter 1 - More inventory for staff.
Emergency disaster training should be completed for all staff	Dennis/Bryan	Dec 2012	Quarter 1 - Scribe course offered in March to applicable staff. Look into Incident Command System training for all staff in 2012.

Appendix 1 for 7.19: 2012 Strategic Plan - 1st Quarter

Goal 3 – Effective External Committees			
Action	Lead	Target Date	Quarterly Update
Review the library board structure and committee	Sheila	Jun 2012	Quarter 1 – Irene VanBrabant provided an update to Council regarding County Library Board role and responsibility. I spoke to Northern Lights regarding this issue during AAMDC Spring Convention. Will provide recommendation to Council later in Spring.
Review regional economic development – Community Futures – Portage College Funding – HUB funding increase	Sheila	March 2012	
Review agricultural external committees including LARA and AESA	Dennis	Feb 2012	
Goal 4 – Transparent Communication			
Action	Lead	Target Date	Quarterly Update
Weekly County print ads in both Elk Point and St. Paul regarding what we do and what we are doing	Sheila	Feb 2012	
Process understanding for public – education regarding services and accessing services	Sheila	Jun 2012	
50 th anniversary celebration	Sheila	May 2012	Quarter 1 – 50th Anniversary Celebration scheduled for Saturday, June 9, 2012 at the Public Works Shop from 11:00 a.m. to 3:00 p.m. Some 50th Anniversary promotional items will be ordered pens/travel mugs.
LUB/MDP public consultation	Dennis/Krystle	Jun 2012	Quarter 1 - Tentative Date April 26, 2012
Increase website content	Paulette	Jun 2012	Quarter 1 - Added Policies, St. Paul Alberta News & Linked, Agricultural Newsletter, our new Brochure promoting the County/Town and the regular monthly add ons. The Town & County video promoting Dr. Recruitment will be added when ready.

Appendix 1 for 7.19: 2012 Strategic Plan - 1st Quarter

FCSS newsletter to be published twice a year	Janice/Debbie	Ongoing	Quarter 1 - 1st issue was sent out January 2012.
Council and staff reporting on conferences and training	Council/Staff	Ongoing	
Public survey of services	Paulette	Jul 2012	Quarter 1 - Questions for the Survey are welcome.
Send out a request for day labour list of contractors – also request safety credentials for contractors	Sheila	Mar 2012	Quarter 1 – an advertisement will be put in the local papers the 1st week of April according to our new policy.

Goal 5 – Examine Enhanced Services			
Action	Lead	Target Date	Quarterly Update
Waste Storage Sites for Sunset Bay and Garner Lake	Dennis	Nov 2012	
Explore joint Lagoon with the County of Two Hills for Lac Sante area	Sheila	Sept 2012	
Laurier Lake park – examine the feasibility	Sheila/Leo	Dec 2012	
Explore Tank loaders for non-potable water	Sheila/Dennis/Leo	Dec 2012	
Explore water to interested developments	Sheila	As requested	
Reclamation of Non-potable wells in subdivisions	Sheila	Nov 2012	
Explore business case to support LED lighting with ATCO (new)	Sheila	Jun 2012	Quarter 1 – New policy regarding request for lighting indicates that LED lighting will be used for new lights
Explore the cost of providing water to the whole County	Sheila	Jun 2012	

Appendix 1 for 7.19: 2012 Strategic Plan - 1st Quarter

Purchase additional front load bins	Dennis	Dec 2012	
Coyote bounty for predation control	Dennis	April 2012	Quarter 1 – The Coyote bounty commenced in January and was completed on March 20 with 1414 coyotes being brought in for a total of \$21,210.
Beaver control – problem areas	Dennis	Dec 2012	
Explore transportation options (removed to Edmonton)	Janice	Jun 2012	Quarter 1 – Bus is running from St. Paul to Edmonton. Driving Miss Daisy should be operational in May 2012 – will be able to provide service to wheelchair clients. Another volunteer is willing to take clients. Any requests from residents should be forwarded to FCSS.
Examine additional hours for Elk Point transfer station	Dennis	March 2012	
Examine expanding recycling program	Dennis	Sep 2012	
Water quality should be improved in Ashmont and Mallaig	Bryan	2013	Quarter 1 - Treatment upgrades for Ashmont ongoing.
Upgrade Mallaig lagoon for sewage truck dumping	Bryan	Sep 2012	Quarter 1 -Discussion with Leo on construction ongoing.

Goal 6 – Specific Equipment			
Action	Lead	Target Date	Quarterly Update
Upgrade mower and side arm	Dennis	Jun 2012	Quarter 1 – Approved in the 2012 budget
Shop building efficiency – lighting and overhead doors, air handling and heating.	Sheila/Ken	Dec 2012	Quarter 1 – Administration is presenting recommendations to Council regarding energy efficiencies as per our MCCAC grant approval as part of the 2012 Budget.
New 2012 Equipment and Capital Assets			
14M grader	Leo	Jun 2012	Quarter 1 - ordered
14M grader	Leo	Jun 2012	Quarter 1 - ordered
14M grader	Leo	Jun 2012	Quarter 1 - ordered

Appendix 1 for 7.19: 2012 Strategic Plan - 1st Quarter

Rock truck	Leo	Jun 2012	Quarter 1 - Received -Purchased \$402,800.00
Bobcat	Leo	Jun 2012	Quarter 1 – Removed from 2012 budget
Gravel truck tandem	Leo	Jun 2012	
Ashmont/Mallaig Fire Hall	Sheila/Dennis	Dec 2013	
Pick-ups (\$100,000)	Leo	Jun 2012	Quarter 1 – Budget reduced to \$70,000
Playground Floating Stone	Leo/Ken	Nov 2012	Quarter 1 - Cancelled until 2013
Mower for West Cove	Leo/Ken	May 2012	Quarter 1 - Mower was bought for Grass Cutting Crew
Stoney Lake Playground	Leo/Ken	Nov 2012	Quarter 1 - Cancelled until 2013
Power at Stoney Lake campground	Leo/Ken	Nov 2012	Quarter 1 – Due date by late fall
Lindbergh Playground	Leo/Ken	Nov 2012	Quarter 1 - Cancelled until 2013

Goal 7 – Proficient Organization			
Action	Lead	Target Date	Quarterly Update
Administrative Re-Organization – Finance Officer, transfer of utilities duties	Sheila	Jan 2012	Quarter 1 – Darlene Smereka has moved into the role of Finance Officer – this move was advantageous during yearend audit. Paulette Mudryk has taken over the duties of Utilities processing – this transfer has gone very smoothly. COMPLETE
Succession Planning	Sheila	Dec 2012	
Team Building for all staff	Sheila	Dec 2012	Quarter 1 – presentations on Employee Benefits – Blue Cross has been presented. BBQ's at Public Works every other Friday at lunch. Plans for bowling??
Planning and Development Summer Student	Sheila	May 2012	Quarter 1 – presented in the 2012 Budget
Automated vehicle locating (Public Works)	Sheila	Dec 2012	Quarter 1 – presented in the 2012 Budget
Wi-fi at the shop to allow for repair research	Sheila	Feb 2012	Quarter 1 - COMPLETE

Appendix 1 for 7.19: 2012 Strategic Plan - 1st Quarter

Explore guaranteed wage changes	Sheila	Jan 2012	Quarter 1 – approved in Council with salary negotiations. COMPLETE.
Increase Blue Cross benefits	Sheila	Jan 2012	Quarter 1 – Health Spending Account approved with salary negotiations. COMPLETE.
Explore a health spending account	Sheila	Jan 2012	Quarter 1 – approved with salary negotiations. COMPLETE.
Explore rewards for staff who properly utilize sick days	Sheila	Sept 2012	
Professional training for shop techs to keep up with current technology	Leo	Dec 2012	
Joint Bellamy training for Public Works and Office staff	Sheila/Leo	Dec 2012	
Professional training for all staff	Sheila	Dec 2012	
Dealing with difficult people training	Sheila	Dec 2012	
Dedicated safety officer	Sheila		

Goal 8 – Responsible Policy			
Action	Lead	Target Date	Quarterly Update
Explore year round burning permits to decrease false calls	Dennis	Sept 2012	
Contributions to political parties policy	Sheila	June 2012	Quarter 1 – policy approved at March 2012 Council Meeting. COMPLETE.
Rural addressing sign policy	Sheila	June 2012	Quarter 1 – policy approved at March 2012 Council Meeting. COMPLETE.
Procedure for dealing with ratepayer/resident's concerns and difficult issues (per policy ADM-10)	Sheila	June 2012	
Street light request policy	Sheila	June 2012	Quarter 1 – policy approved at March 2012 Council Meeting. COMPLETE.
Pathways at lake subdivision policy	Sheila	June 2012	
Fee schedule bylaw	Sheila	June 2012	

Appendix 1 for 7.19: 2012 Strategic Plan - 1st Quarter

Council Policies	Sheila	June 2012	Quarter 1 – Council Remuneration policy approved at March Council Meeting. COMPLETE.
Heavy Equipment Contracted Services Policy	Sheila/Leo	June 2012	Quarter 1 – policy approved at March 2012 Council Meeting. COMPLETE.
Replacement of dust controls following new road construction	Sheila/Leo	June 2012	
Explore shelter belt policy for new road construction	Sheila/Leo	June 2012	
Develop FCSS Policy and Procedure	Janice	June 2012	Quarter 1 – policy approved at March 2012 Council Meeting. COMPLETE.
Consistent speed limits within subdivisions	Sheila/Leo	June 2012	

Goal 9 – Foster Safe and Healthy Communities			
Action	Lead	Target Date	Quarterly Update
Develop a regional emergency management plan Develop disaster social services plan	Sheila/Dennis	Dec 2012	
Work towards developing new fire halls in Ashmont and Mallaig	Sheila/Dennis	2013	Quarter 1 – presented in the 2012 budget.
Develop a “welcome baby” program	Janice	Dec 2012	Quarter 1 – COMPLETE – welcome baby packages have been sent to St. Paul Health Unit.
Have a Seniors Festival	Janice	Dec 2012	
Participate in Rural Crime Watch	Janice	Dec 2012	Quarter 1 – Fan out calling system has been updated. Produced pamphlets for Rural

Appendix 1 for 7.19: 2012 Strategic Plan - 1st Quarter

			Crime Watch and continue to photocopy as needed.
Promote an Elder Abuse Awareness	Janice	Dec 2012	Quarter 1 – Grant application has been sent in – waiting from response.
Provide a “mom’s and tot’s” program	Janice	Ongoing	Quarter 1 – New Coordinator hired for Ashmont Mom’s and Tot’s starting on April 5, 2012.
Encourage volunteerism by the public	Janice	Dec 2012	Quarter 1 – increased volunteers by 2 people. One will do senior visits.
GPS for 911	Sheila	Jun 2012	
Training for emergency vehicles in rural addressing	Linda	May 2012	
Explore a Community Peace Officer to enforce bylaws, road bans, unsightly properties, speed limits – generating revenue to repair infrastructure as well as saving on court costs	Sheila	Jun 2012	
Clean up unsightly areas	Sheila	Dec 2012	
Work with Wellness Center to insure quality medical care	Steve/Tim	Dec 2012	
FCSS to meet with schools twice per year for needs assessment	Janice	Dec 2012	Quarter 1 – Janice met with Bridgette Noel February 29, 2012 to review needs within County schools.
Have joint board meetings with the Town of St. Paul FCSS	Janice	Dec 2012	Quarter 1 – meeting with Town of St. Paul FCSS to occur April 3, 2012.
Aid residents with income tax and seniors benefits	Janice	Dec 2012	Quarter 1 – Seniors income tax is very busy this quarter. Staff/Volunteers will be attending Mallaig, Ashmont, and Heinsburg to complete tax returns on scheduled days. Heinsburg was done March 27 – no seniors showed up.



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Issue Summary Report

7.20 DONATIONS AS PER POLICY PER-14

#20120404006

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

County Pins/Promotional Items – The County of St. Paul, on request, may provide County Pins and /or Promotional items to individuals, teams and various organizations, at the discretion of Administration. Administration will provide a quarterly report to Council regarding distribution of these items.

Attached is a list of the donations that were distributed since January, 2012.

Recommendation

Motion to file as information.

Additional Information

Originated By : skitz



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Issue Summary Report

7.21 IN CAMERA

#20120405002

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

Item to be presented to Council at the Meeting.

Recommendation

Motion to go in camera to discuss a land issue.

Additional Information

Originated By : pcorbiere

9. Reports

9.1 CAO REPORT

9.2 SAFETY MINUTES - MARCH 2012



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Issue Summary Report

9.1 CAO REPORT

#20120309006

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Additional Information

Originated By : skitz



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Issue Summary Report

9.2 SAFETY MINUTES - MARCH 2012

#20120404001

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Additional Information

Originated By : pcorbiere

**COUNTY OF ST. PAUL NO. 19
JOINT HEALTH AND SAFETY COMMITTEE MEETING
March 1, 2012**

Present: Ken Warholik, Steven Jeffery, Sheila Kitz, Lawrence Theroux, Claude Dubrule, Steve Upham, Linda Meger, Stewart Bintz, D.D. Skawronski-Munro, Danny Weinmeier, Leo Demoissac, Tim Mahdiuk proxy for Dennis Bergheim

Absent: Ron Dechaine, Denis Bergheim, Bryan Bespalko

1. CALL MEETING TO ORDER

The 20th Joint Health and Safety Committee meeting of the County of St. Paul No. 19 was called to order by Steven Jeffery, Co-Chairperson for the Employee Group at 3:10 p.m., March 1, 2012 at the Administration Office.

2. ADDITIONS AND ACCEPTANCE OF THE AGENDA

Moved by Stewart Bintz and seconded by Claude Dubrule to adopt the agenda with no additions. All in favor.

3. MINUTES

Moved by Tim Mahdiuk and seconded by Steve Upham that the minutes of the January 19, 2012 meeting be approved as presented. All in favour.

BUSINESS ARISING

S.I.P. Course

Tabled to the next meeting

Grader Operator's fuel stand site

Steven advised the group that the fuel stands that were the most crucial had been temporarily fixed with a 20' extension ladder which was secured with a ratchet for now. The other stands will be attended to at a later date.

D3 Canopy

The group was advised that the quote they received from Finning was approximately \$5,600.00 for a new canopy. It was decided that if the equipment is managed properly, it should not be used for brushing and therefore would not require a canopy.

Lights on Snow Plows

Tabled to the next meeting. This item will be discussed with truck drivers to find a solution.

Team Building Events

The group was advised that bowling will be scheduled for the team building event. Sheila will discuss with Bryan to work out some of the details to bring to the next meeting.

4. ROUND TABLE DISCUSSIONS

INCIDENT REPORTS

There was only one incident to report which occurred in February.

The employee was brushing on the road allowance of range road 93 when he inadvertently hit a phone pedestal. He was piling the brush with the blade and did not have enough room to manoeuvre the brush pile when a stump that was in the pile hit the pedestal. Telus was immediately contacted to reconnect the service which affected about 3 households. When the road will be constructed Telus will be replacing the pedestal.

STEVEN JEFFERY

Steven advised the group that he had completed the office inspection on February 17th and everything went well. He inspected all the doors, wheel chair access, vaults and all exits. The storage room was well organized and clean, the fire extinguisher was up to date, and he advised that the panic buttons should be tested. He said the only complaints staff had were the lights at the front were hard on the eyes, he recommended that softer bulbs and the diffuser should be checked into. The MSDS binder needs to be updated. He also inspected the furnaces and hot water tanks however; there was some clutter in the furnace room that has to be cleaned up. He also noted that the first aid kit was small and limited to what was included. He will be replacing the first aid kit upstairs and getting one for the basement. He also would like a fireproof and sealed mail box built that would be placed against the mail slot in the front door. Tim and Steven will go through all the requirements that need to be addressed.

LINDA MEGER

No issues to report

SHEILA KITZ

No issues to report

CLAUDE DUBRULE

No issues to report.

LAWRENCE THEROUX

No issues to report

DANNY WEINMEIER

No issues to report

D.D. SKAWRONSKI-MUNRO

No issues to report

LEO DEMOISSAC

Leo advised the group that some of the staff were disturbed when they found out that an individual that had brought in coyotes to the Shop had a restraining order filed against him by the County. Sheila was going to get clarification on the restraining order. Leo felt since the shop does not have a working alarm system, that perhaps they should have a panic button at the shop since some of the staff are by themselves when ratepayers come in. Information will be brought back to the next meeting on addressing some of these issues.

STEWART BINTZ

No issues to report

KEN WARHOLIK

The lights @ the shop have been installed and work well. The T5-s have been tested. There was another issue with the gate; however it was just a wiring issue which has been repaired. Ken is to bring costs to Sheila for building a cold storage space for the steel.

TIM MAHDIUK

Tim also felt that there should be a backup plan like a panic button at the shop in case of emergencies.

STEVE UPHAM

No issues to report

GENERAL INFORMATION

Nothing to report

6. DATE OF NEXT MEETING

The next meeting is scheduled for April 5, 2012 at 3:00 p.m.

7. ADJOURNMENT

Steven adjourned the meeting at 3:43 p.m.

10. Upcoming Meetings

- 10.1 APRIL 10 @ 7:00 P.M. - JOINT PUBLIC HEARING -
 ELK POINT IDP
- 10.2 APRIL 24 @ 10:00 A.M. - SPECIAL MEETING
 FOLLOWED BY PUBLIC WORKS



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Issue Summary Report

**10.1 APRIL 10 @ 7:00 P.M. - JOINT PUBLIC HEARING - ELK POINT
IDP**

#20120403015

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Additional Information

Originated By : pcorbiere



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Issue Summary Report

**10.2 APRIL 24 @ 10:00 A.M. - SPECIAL MEETING FOLLOWED BY
PUBLIC WORKS**

#20120403014

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Background

To give 2nd and 3rd reading to Elk Point IDP.

Additional Information

Originated By : pcorbiere

11. Financial

- 11.1 COUNCIL FEES
- 11.2 LISTING OF ACCOUNTS PAYABLE
- 11.3 BUDGET TO ACTUAL



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Issue Summary Report

11.1 COUNCIL FEES

#20120309008

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Additional Information

Originated By : tmahdiuk



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Issue Summary Report

11.2 LISTING OF ACCOUNTS PAYABLE

#20120309009

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Additional Information

Originated By : pcorbiere



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Issue Summary Report

11.3 BUDGET TO ACTUAL

#20120309010

Meeting : April 10, 2012

Meeting Date : 2012/04/10 10:00

Additional Information

Originated By : skitz