



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

March 13, 2012

Tuesday, March 13, 2012

Start time 10:00 AM

AGENDA

1. **CALL TO ORDER**
2. **MINUTES**
 - 2.1 **FEBRUARY 14, 2012 (2012/02/14)**
3. **BANK RECONCILIATION**
4. **ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**
5. **BUSINESS ARISING FROM MINUTES**
 - 5.1 **DATE FOR BUDGET MEETING**
 - 5.2 **INTERNET ACCESS FOR UNSERVICED AREAS OF THE COUNTY**
6. **DELEGATION**
 - 6.1 **10:15 A.M. - ATCO RE PROPOSED TRANSMISSION LINES**
 - 6.2 **11:00 A.M. - FROG LAKE FIRST NATIONS - REMOVE**
 - 6.3 **11:30 A.M. - IRENE VANBRABANT - LIBRARY BOARD**
 - 6.4 **1:00 P.M. - S. SGT. TROTTIER, ST. PAUL RCMP**
7. **NEW BUSINESS**
 - 7.1 **2012 LAND LEASES**
 - 7.2 **MUNICIPAL FOIP NETWORK - APRIL 13**
 - 7.3 **GEOMEDIA COURSES - APRIL 17 & 18**
 - 7.4 **AB MUNICIPAL HEALTH & SAFETY ASSOCIATION MEETING - APRIL 19**
 - 7.5 **ALBERTA ASSESSORS' ASSOCIATION ANNUAL CONFERENCE - APRIL 24-27**
 - 7.6 **COMMUNITY FUTURES NATIONAL EVENT - MAY 30 - JUNE 1**
 - 7.7 **SPECIAL MEETING - APRIL 24, 2012**
 - 7.8 **POLICIES**
 - 7.9 **ALBERTA CAPITAL FINANCE AUTHORITY - ACFA - APPOINT DESIGNATE**
 - 7.10 **BYLAW NO. 1593 - REZONE PSW 16-56-3-W4**
 - 7.11 **BYLAW NO. 1594 - REZONE PSW 3-60-9-W4 FROM AG TO IND/COM.**

- 7.12 ST. PAUL DISTRICT 4-H COUNCIL - REQUEST TO HOST BEEF ON A BUN
- 7.13 REQUEST FOR FUNDING FOR PROVINCIAL HOCKEY CHAMPIONSHIPS
- 7.14 REQUEST FROM ST. PAUL LEGION
- 7.15 ARMAA CONFERENCE
- 7.16 MALLAIG & DISTRICT SENIOR CITIZENS CLUB
- 7.17 MALLAIG AG SOCIETY
- 7.18 AA DISTRICT 3 ROUNDUP COMMITTEE
- 7.19 2011 ASHMONT FIRE DEPARTMENT ANNUAL REPORT
- 7.20 REQUEST TO DESIGNATE FERN CHAPEL AS A MUNICIPAL HISTORIC SITE
- 7.21 AWARD TENDER FOR ASHMONT/LOTTIE LAKE WATER LINE
- 7.22 FOREIGN ANIMAL DISEASE EMERGENCY SUPPORT PLAN WORKSHOP
- 7.23 2012 DISASTER FORUM
- 7.24 COYOTE/WOLF REDUCTION INCENTIVE PROGRAM
- 7.25 3 YEAR BRIDGE REQUEST LIST
- 7.26 SHARKEY ROAD
- 7.27 HAMLET GRANT
- 7.28 APPROVAL FOR ENGINEERING FOR LOCAL ROADS
- 7.29 ALBERTA ASSOCIATION RECREATION FACILITY PERSONNEL CONFERENCE (AARFP)
- 7.30 RURAL CRIME WATCH
- 7.31 HIGHWAY 28/63

8. **CORRESPONDENCE**

9. **REPORTS**

- 9.1 CAO REPORT
- 9.2 REPORTS
- 9.3 -
- 9.4 -

10. **UPCOMING MEETINGS**

- 10.1 MARCH 19-21 - SPRING CONVENTION
- 10.2 MARCH 20 @ 9:00 A.M. - MUNICIPAL AFFAIRS - CHANGES TO GRANT PROCESS
- 10.3 MARCH 21 @ 10:15 A.M. - MEETING WITH TRANSPORTATION
- 10.4 MARCH 27 @ 10:00 A.M. - PUBLIC WORKS MEETING

11. **FINANCIAL**

- 11.1 COUNCIL FEES
- 11.2 LISTING OF ACCOUNTS PAYABLE
- 11.3 BUDGET TO ACTUAL

12. **ADJOURNMENT**

2. Minutes

2.1 FEBRUARY 14, 2012 (2012/02/14)



February 14, 2012

Start time : 10:00 AM

MINUTES

CALL TO ORDER

The 602nd meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:05 a.m., Tuesday, February 14, 2012 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham	
Councillor Glen Ockerman	Division 1
Councillor Dwight Dach	Division 2
Councillor Cliff Martin	Division 3
Councillor Maxine Fodness	Division 4
Councillor Frank Sloan	Division 5
Councillor Alphonse Corbiere	Division 6
Tim Mahdiuk	Assistant CAO
Phyllis Corbiere	Executive Assistant
Leo deMoissac	Public Works Superintendent
Ciaran Thompson	St. Paul Journal
Absent	
Sheila Kitz, CAO	

**MINUTES
APPROVAL**

Resolution #CM20120214.1001

Moved By: Councillor Alphonse Corbiere
Motion to approve minutes of the January 10, 2012 Council Meeting as presented.

CARRIED

**BANK
RECONCILIATION**

Resolution #CM20120214.1002

Moved By: Councillor Cliff Martin
Motion to adopt the Bank Reconciliation for the month of December, 2011.

CARRIED

Resolution #CM20120214.1003

Moved By: Councillor Maxine Fodness
Motion to adopt the Bank Reconciliation for the month of January, 2012.

CARRIED

**ADDITIONS TO
AGENDA AND
ACCEPTANCE OF
AGENDA**

The following additions/deletions were made to the agenda:

Remove:

Delegation 11:00 a.m. - Frog Lake First Nations -unable to attend
8.23 - Garnier Lake Road Allowance - remove at the request of
Garnier Lake Grazing Assn.

Add:

8.34 - Date for Public Works Meeting
8.35 - Elk Point Fire Department - Request for Silent Auction Item
8.36 - County 50th Anniversary
11.3 - Hwy 36 Committee

Resolution #CM20120214.1004

Moved By: Councillor Dwight Dach

Motion to adopt the agenda for the Regular Meeting of Council for February 14, 2012 with the above noted additions and deletions.

CARRIED

**BYLAW NO. 1592 -
BYLAW TO
RESCIND BYLAW
NO. 1590**

Resolution #CM20120214.1005

Moved By: Councillor Cliff Martin

To give first reading to Bylaw No. 1592, which is a Bylaw to rescind Bylaw No. 1590.

CARRIED

Resolution #CM20120214.1006

Moved By: Councillor Glen Ockerman

That Council give second reading to Bylaw No. 1592.

CARRIED

Resolution #CM20120214.1007

Moved By: Councillor Frank Sloan

That Bylaw No. 1592 be presented at this meeting for third and final reading.

CARRIED UNANIMOUSLY

Resolution #CM20120214.1008

Moved By: Councillor Maxine Fodness

That Council give third and final reading to Bylaw No. 1592.

CARRIED

**ST. LINA - 100
YEAR
ANNIVERSARY**

Resolution #CM20120214.1009

Moved By: Councillor Frank Sloan

Motion to provide a \$1,000 grant for the Hamlet of St. Lina to help offset the cost of their 100th Anniversary Celebration, as per policy ADM-47.

CARRIED

**2012 LAND
LEASES**

Resolution #CM20120214.1010

Moved By: Councillor Glen Ockerman

Motion to approve the following land leases for renewal for 2012:

SE 20-56-7-W4	Banana Hill Farms
NW 31-55-4-W4	Larry Bazian
PNW 27-57-8-W4	Jean Fontaine
NE 33-62-10-W4	Mardell & Michael Thompson
NE 34-62-10-W4	Mardell & Michael Thompson
NW 34-62-10-W4	Mardell & Michael Thompson

CARRIED

Resolution #CM20120214.1011

Moved By: Councillor Cliff Martin

Motion to approve the land lease for Gordon Scott for Lot 28ER, Block 2, Plan 8023220 for the period of January 1, 2012 to December 31, 2013 as per Bylaw No. 1573.

CARRIED

Resolution #CM20120214.1012

Moved By: Councillor Frank Sloan

Motion to approve the following land lease for a period of five years commencing January, 2012:

N 1/2 Sec 34-59-11-W4	William Hartley
-----------------------	-----------------

CARRIED

**STREET LIGHT
REQUEST**

Resolution #CM20120214.1013

Moved By: Councillor Frank Sloan

Motion to approve the installation of one street light on the existing pole at Lot 4, Block 1, Plan 8022307 at Perch Lake.

CARRIED

**TRANSPORTATION
GRANT - ST. PAUL
SENIOR CITIZENS
CLUB**

Originated By: Sheila Kitz

Resolution #CM20120214.1014

Moved By: Councillor Dwight Dach

To approve a \$1,000 transportation grant for the St. Paul Senior Citizens Club for 2012 to be paid from the Transportation Reserve fund.

CARRIED

BUDGET MEETING

Originated By: pcorbiere

Resolution #CM20120214.1015

Moved By: Councillor Alphonse Corbiere

To table the date for the Budget Meeting to the March Council Meeting.

CARRIED

**2012
CONSTRUCTION
LAW SEMINAR -
FEBRUARY 21**

Resolution #CM20120214.1016

Moved By: Councillor Glen Ockerman

To approve Steven Jeffrey and Tim Lawton to attend the 2012 Construction Law Seminar sponsored by McLennan Ross LLP on February 21, 2012 in Edmonton.

CARRIED

**2012 RMRF
MUNICIPAL LAW
SEMINAR -
FEBRUARY 24**

Originated By: Sheila Kitz

Resolution #CM20120214.1017

Moved By: Councillor Cliff Martin

To approve all Council members, Sheila Kitz, Tim Mahdiuk, Leo deMoissac and Dennis Bergheim to attend the Reynolds Mirth Richards Farmer Municipal Law Seminar on Friday, February 24, 2012 in Edmonton.

CARRIED

**LOBBYING
GOVERNMENT
EFFECTIVELY -
FEBRUARY 29**

Resolution #CM20120214.1018

Moved By: Councillor Alphonse Corbiere

To approve the attendance of the CAO and any interested members of Council to attend the Lobbying Seminar for Municipal Leaders on February 29, 2012 in Edmonton, hosted by MacEwan's School of Business.

CARRIED

**ALBERTA
RECYCLING
SPRING SEMINAR
- FEB. 29 - MAR. 2**

Resolution #CM20120214.1019

Moved By: Councillor Glen Ockerman

Motion to approve Dennis Bergheim to attend the Alberta Recycling Spring Seminar from February 29 to March 2, 2012 in Banff.

CARRIED

**ACCURATE
ASSESSMENT GIS
COURSES - MAR 7
& 8**

Resolution #CM20120214.1020

Moved By: Councillor Dwight Dach

That Council approve the attendance of Linda Meger at the GIS training on March 7 & 8, 2012 in Edmonton.

CARRIED

**PARTNERS IN
COMPLIANCE
AGM - MARCH 9**

Resolution #CM20120214.1021

Moved By: Councillor Glen Ockerman

That Council approve the attendance of Bryan Bepalko at the Partners in Compliance Annual General Meeting on March 9, 2012 in Red Deer.

CARRIED

**ALBERTA WATER
WASTEWATER
OPERATOR
SEMINAR - MARCH
12-16**

Originated By: pcorbiere

Resolution #CM20120214.1022

Moved By: Councillor Alphonse Corbiere

To approve Danny Weinmeier and Dwayne Newby to attend the Alberta Water and Wastewater Operators Training Conference from March 12 to 16, 2012 in Banff.

CARRIED

**AAMD&C SPRING
CONVENTION -
MARCH 19-21**

Originated By: pcorbiere

Resolution #CM20120214.1023

Moved By: Councillor Frank Sloan

To approve all of Council, Sheila Kitz, Tim Mahdiuk, Leo deMoissac and Ken Warholik to attend the 2012 AAMD&C Municipal Spring Convention from March 19 - 21, 2012 in Edmonton.

CARRIED

**AAMD&C
CONVENTION -
MEETING WITH
RCMP**

Resolution #CM20120214.1024

Moved By: Councillor Glen Ockerman

Motion that administration schedule a meeting with the RCMP during the AAMD&C Municipal Spring Convention and that Council inform administration of any items they want to discuss so they can be forwarded to the RCMP prior to the meeting.

CARRIED

**ELECTED
OFFICIAL
EDUCATION
PROGRAM -
MARCH 19 &
MARCH 22**

Resolution #CM20120214.1025

Moved By: Councillor Dwight Dach

Motion to approve any Councillors who wish to attend the Economic Development Seminar on March 19, 2012 or the Human Resource Planning Seminar on March 22, 2012 offered through the Elected Officials Education Program in conjunction with the AADM&C Spring Convention.

CARRIED

**DISASTER SOCIAL
SERVICES
TRAINING
SESSION - MARCH
27 & 28**

Resolution #CM20120214.1026

Moved By: Councillor Maxine Fodness

Motion to approve Dennis Bergheim and Bryan Bespalko to attend the Disaster Social Services Training Sessions on March 27 and 28, 2012 in Lloydminster.

CARRIED

**GROWING RURAL
TOURISM
CONFERENCE -
APRIL 2-4, 2012**

Originated By: Sheila Kitz

Resolution #CM20120214.1027

Moved By: Councillor Glen Ockerman

Motion to approve Councillor D. Dach to attend the Growing Rural Tourism Conference from April 2-4, 2012 in Camrose.

CARRIED

**2012 EDA
CONFERENCE -
APRIL 11-13**

Resolution #CM20120214.1028

Moved By: Councillor Dwight Dach

Motion to approve any Councillors who wish to attend the Economic Developers Association of Alberta Annual Conference from April 11-13, 2012 in Kananaskis.

CARRIED

**EMPLOYMENT
STANDARDS
CODE SEMINAR -
APRIL 27**

Resolution #CM20120214.1029

Moved By: Councillor Frank Sloan

That Council approve the registration of Tim Mahdiuk and Leo deMoissac for the Employment Standards Code seminar April 27, 2012 in Edmonton.

CARRIED

**DATE FOR PUBLIC
AUCTION OF
LANDS**

Originated By: Sheila Kitz

Councillor G. Ockerman left the meeting at 11:00 a.m.

Resolution #CM20120214.1030

Moved By: Councillor Cliff Martin

Motion to set the date for the Public Auction of Lands for May 8, 2012 at 1:30 p.m.

CARRIED

Councillor G. Ockerman entered the meeting at 11:02 a.m.

**BYLAW NO. 1591 -
TOWN OF ELK
POINT/COUNTY OF
ST. PAUL
INTER-MUNICIPAL
DEVELOPMENT
PLAN**

Resolution #CM20120214.1031

Moved By: Councillor Dwight Dach

That Council give first reading to Bylaw No. 1591, which is a Bylaw to adopt the Inter-Municipal Development Plan between the County of St. Paul and the Town of Elk Point.

CARRIED

**APPOINTMENT OF
WEED & PEST
CONTROL
INSPECTORS**

Resolution #CM20120214.1032

Moved By: Councillor Cliff Martin

Motion to appoint Keith Kornelsen and Jack VandenBerg as inspectors under the Agricultural Pest Act for the County of St. Paul.

CARRIED

Resolution #CM20120214.1033

Moved By: Councillor Alphonse Corbiere

Motion to appoint Keith Kornelsen and Jack VandenBerg as inspectors under the Weed Control Act for the County of St. Paul.

CARRIED

Resolution #CM20120214.1034

Moved By: Councillor Frank Sloan

Motion to appoint Keith Kornelsen and Jack VandenBerg as inspectors under the Soil Conservation Act for the County of St. Paul.

CARRIED

**ROAD
CONSTRUCTION
EASEMENTS**

Resolution #CM20120214.1035

Moved By: Councillor Cliff Martin

Motion to approve the following easements for road construction purposes:

RGE RD 63 South of TWP RD 565, Project 1C122, 1 Mile

East of NE 28-56-6-W4	Langden, Harold & Rita
East of SE 28-56-6-W4	Pinder, George & Loretta
West of NW 27-56-6-W4	Langden, Harold & Rita
West of SW 27-56-6-W4	Langden, Harold & Rita

RGE RD 64 South of TWP RD 562, Project 2C112, 2 Miles

West of W 1/2 of NW 4-56-6-W4	Lovell, Sheldon Gregory
West of SW 4-56-6-W4	Lovell, Sheldon Gregory
East of NE 5-56-6-W4	Kozicky, Calvin G.
East of SE 5-56-6-W4	Reimer, Gregory Allen & Esther
East of NE 8-56-6-W4	Reimer, Gregory Allen & Esther
East of SE 8-56-6-W4	Reimer, Gregory Allen & Esther
West of NW 9-56-6-W4	Ewasiuk, Levina
West of SW 9-56-6-W4	Kozicky, Glen

RGE RD 95 South of TWP RD 600, Project 5C123, 2 Miles

West of NW 29-59-9-W4	Frog Legs Farm
West of PNW 29-59-9-W4	Dallaire, Roger
West of SW 29-59-9-W4	Leroux, Marc & Michelle
East of NE 30-59-9-W4	Michaud, Marc & Rae
East of PSE 30-59-9-W4	Hitcherick, Barry & Carol
East of SE 30-59-9-W4	Hitcherick, Larry & Eve
East of NE 31-59-9-W4	Diamond H. Farms
East of PNE 31-59-9-W4	Mottus, Jack & Diane
East of SE 31-59-9-W4	Langevin, Rolland
West of NW 32-59-9-W4	Gratton, Roger & Rachel
West of SW 32-59-9-W4	Diamond H. Farms Ltd.

Brushing Only

RGE RD 105 South of TWP RD 584, Project 4C121, 2 Miles

West of PNW 17-58-10-W4	David Ostapovich
West of SW 17-58-10-W4	David Ostapovich
East of NE 18-58-10-W4	Ostapovich, David
East of PSE 18-58-10-W4	Poliakiwsky, Kory
East of PSE 18-58-10-W4	Devlin, Leonard

East of NE 19-58-10-W4	Michaud, Michel & Blaine
East of S 1/2 SE 19-58-10-W4	Tkachyk, Edwin
East of N 1/2 SE 19-58-10-W4	Tkachyk, Edwin
West of NW 20-58-10-W4	Berlinguette, David & Lorie Lee Smith
West of SW 20-58-10-W4	Devlin, Leonard

RGE RD 93 South of TWP RD 560, Project 3C122, 1 Mile

East of S 1/2 NE 33-55-9-W4	Yuschyshyn, Darryl
East of N 1/2 NE 33-55-9-W4	Sloan, Raymond & Julie
S 1/2 of East of PSE 33-55-9-W4	Berezanski, Rose
N 1/2 of East of SE 33-55-9-W4	De La Salle, Real & Elisabeth
West of NW 34-55-9-W4	1088236 Alberta Ltd.
West of SW 34-55-9-W4	Onyschuk, Nick & Sonia
West of PSW 34-55-9-W4	Dakin, Leo & Vivian

Land Purchase

N 1/2 of East of SE 33-55-9-W4	De La Salle, Real & Elisabeth
S 1/2 of East of PSE 33-55-9-W4	Berezanski, Rose
West of PSW 34-55-9-W4	Onyschuk, Nick & Sonia

**RESOURCE GRANT PROJECT- Northern Valley Road
TWP RD 560 East of HWY 41, 5.5 Miles**

South of SE 2-56-6-W4	James & Sandi Capjack
South of SW 2-56-6-W4	Peter Pankiw
South of SW 3-56-6-W4	Sheldon Gregory Lovell
South of SE 3-56-6-W4	James & Sandi Capjack
South of SW 4-56-6-W4	Sheldon Gregory Lovell
South of PSE 4-56-6-W4	Sheldon Gregory Lovell
South of SW 5-56-6-W4	Reimer, Allen, Jean, Greg & Esther
South of SE 5-56-6-W4	Reimer, Allen, Jean, Greg & Esther
South of SW 6-56-6-W4	John & Clinton Maksymec
South of SE 6-56-6-W4	John & Clinton Maksymec
North of NW 31-55-6-W4	James & Sandi Capjack
North of NE 31-55-6-W4	Gregory & Andrea Reimer
North of NW 32-55-6-W4	Joseph Sakowski
North of NE 32-55-6-W4	Clifford & Sharil Baumgardner
East of NE 32-55-6-W4	Clifford & Sharil Baumgardner
North of NW 33-55-6-W4	Reimer, Allen, Jean, Greg & Esther
North of NE 33-55-6-W4	William & Olga Seniuk
West of NW 33-55-6-W4	Reimer, Allen, Jean, Greg & Esther
North of NW 34-55-6-W4	James & Sandi Capjack
North of NE 34-55-6-W4	Jerry & Elaine Kalynchuk
North of NW 35-55-6-W4	Efim & Efrocinia Konev
North of NE 35-55-6-W4	Peter Pankiw

Land Purchase

South of SE 2-56-6-W4	James & Sandi Capjack
South of SW 2-56-6-W4	Peter Pankiw

South of SW 3-56-6-W4	Sheldon Gregory Lovell
South of SE 3-56-6-W4	James & Sandi Capjack
South of PSE 4-56-6-W4	Sheldon Gregory Lovell
South of SW 4-56-6-W4	Sheldon Grevory Lovell
South of SE 5-56-6-W4	Reimer, Allen, Jean, Greg & Esther
East of NE 32-55-6-W4	Reimer, Allen, Jean, Greg & Esther
North of NE 32-55-6-W4	Clifford & Sharil Baumgardner
North of NW 33-55-6-W4	Reimer, Allen, Jean, Greg & Esther
North of NE 33-55-6-W4	William & Olga Seniuk
West of NW 33-55-6-W4	Reimer, Allen, Jean, Greg & Esther
North of NW 34-55-6-W4	James & Sandi Capjack
North of NE 34-55-6-W4	Jerry & Elaine Kalynchuk
North of NW 35-55-6-W4	Efim & Efocinia Konev
North of NE 35-55-6-W4	Peter Pankiw

ASHMONT WATER LINE

RGE RD 112 South of TWP RD 594, 4 Miles

West of PNW 2-59-11-W4	Capp, George & Mike Jr.
PSE 3-59-11-W4	Vivian & Laurier Lamothe - NO -
Through PSE 3-59-11-W4	Capp, George & Mike Jr.
East of NE 3-59-11-W4	Capp, George & Mike Jr.
East of SE 10-59-11-W4	Ostapovich, George & Russell
East of NE 10-59-11-W4	Capp, George & Mike Jr.
West of NW 11-59-11-W4	Staroskelski Cattle Inc.
West of SW 11-59-11-W4	Friel, Larry & Anna
West of NW 14-59-11-W4	Roeder, Elroy
West of PNW 14-59-11-W4	Roeder, Valerie
West of SW 14-59-11-W4	Hawryliw, Steven B.
East of SE 15-59-11-W4	Roeder, Kevin & Natalie
East of NE 15-59-11-W4	Murray, Shane
East of NE 22-59-11-W4	Starosielski Cattle Inc.
S 1/2 of East of SE 22-59-11-W4	Murray, Phillip
N 1/2 of East of SE 22-59-11-W4	Roeder, Elroy
East of PSE 22-59-11-W4	Roeder, Susan
West of NW 23-59-11-W4	Starosielski Cattle Inc.
West of SW 23-59-11-W4	Starosielski Cattle Inc
Through PSE 27-59-11-W4	Starosielski Cattle Inc.
Through PSE 27-59-11-W4	Marsh, Kenneth & Gladys
West & North of NW 34-58-11-W4	Starosielski Cattle Inc.

Land Purchase

West of NW 11-59-11-W4	Starosielski Cattle Inc.
West of NW 14-59-11-W4	Roeder, Elroy
West of PNW 14-59-11-W4	Roeder, Valerie
West of SW 14-59-11-W4	Hawryliw, Steven
East of SE 15-59-11-W4	Roeder, Kevin & Natalie
East of NE 15-59-11-W4	Murray, Shane
East of NE 22-59-11-W4	Starosielski Cattle Inc.

S 1/2 of East of SE 22-59-11-W4	Murray, Phillip
N 1/2 of East of SE 22-59-11-W4	Roeder, Elroy
East of PSE 22-59-11-W4	Roeder, Susan
East of NE 22-59-11-W4	Starosielski Cattle Inc.
West of NW 23-59-11-W4	Starosielski Cattle Inc.
West of SW 23-59-11-W4	Starosielski Cattle Inc.
West & North of NW 34-58-11-W4	Starosielski Cattle Inc.

CARRIED

**GARNIER LAKE
ROAD
ALLOWANCE**

Resolution #CM20120214.1036
Item deleted from the Agenda at the request of the Garnier Lake Grazing Association.

**HIGHWAY
WELCOME SIGNS**

Councillor G. Ockerman left the meeting at 11:18 a.m.
Resolution #CM20120214.1037
Moved By: Councillor Maxine Fodness
Motion that administration send a letter to the Minister of Transportation requesting permission to erect the highway welcome signs along the primary and secondary highways entering the County of St. Paul.

CARRIED

**LAFOND SCHOOL
PROPERTY**

Resolution #CM20120214.1038
Moved By: Councillor Frank Sloan
Motion to pay \$20,000 to St. Paul Education Regional Division No. 1 to purchase their half interest in Lot A, Block 2, Plan 4339KS in Lafond (former school site).

CARRIED

Councillor Ockerman entered the meeting at 11:23 a.m.

FCSS POLICY

Resolution #CM20120214.1039
Moved By: Councillor Alphonse Corbiere
Motion to approve FCSS Policy No. FCS-73 which was adopted by the FCSS Board on January 18, 2012.

CARRIED

**STRATEGIC PLAN
AMENDMENTS**

Resolution #CM20120214.1040
Moved By: Councillor Maxine Fodness
That Council approve the following amendments to the 2012 Strategic Plan:
Goal 4 - FCSS newsletter - **ADD** to be published twice a year
Goal 5 - ~~Explore transportation options~~ removed to Edmonton
Goal 8 - **ADD** - Procedure for dealing with ratepayers/resident's concerns and difficult issues (per policy ADM-10)
ADD - Heavy Equipment Contracted Services Policy
Goal 9 - Elder Abuse - **ADD** Promote Elder Abuse Awareness

CARRIED

**WATER POLICY -
PW75**

Resolution #CM20120214.1041
Moved By: Councillor Dwight Dach
Motion that Council approve Water Policy PW-75 with the following amendments:
Page 2
1) Objective: To ensure that sufficient water is provided ~~in specific areas~~ to support existing communities and strategic new development.
Page 5, Policy 1.2
In other instances where meeting the objectives would ~~be infeasible from a cost perspective and~~ result in excessive burden on impacted

utility customers,

CARRIED

Councillor F. Sloan left the meeting at 11:33 a.m.

**ELK POINT FIRE
BUDGET**

Resolution #CM20120214.1042

Moved By: Councillor Glen Ockerman

That County Council approve the 2012 Elk Point Fire Department Budget as per the recommendations of the fire committee.

CARRIED

Councillor F. Sloan entered the meeting at 11:38 a.m.

**INTERNET
ACCESS FOR
UNSERVICED
AREAS OF THE
COUNTY**

Resolution #CM20120214.1043

Moved By: Councillor Frank Sloan

That Council make an application under the Final Mile Rural Community Program through Alberta Agriculture and Rural Development in partnership with MCSNet to construct infrastructure necessary to provide internet service to those areas of the County currently not serviced.

CARRIED

**QUEEN'S
DIAMOND JUBILEE
MEDAL**

Resolution #CM20120214.1044

Moved By: Councillor Maxine Fodness

Motion that the County of St. Paul submit Edgar Corbiere's name to MP Brian Storseth for the Queen's Diamond Jubilee Medal for his contribution to Haying in the 30s.

CARRIED

**MUNICIPAL
CENSUS COURSE
- MARCH 13**

Resolution #CM20120214.1045

Moved By: Councillor Maxine Fodness

Motion that the County conduct a Municipal Census in 2012 and that a staff member attend the Census course on March 13, 2012 in Red Deer.

CARRIED

**DATE FOR PUBLIC
WORKS MEETING**

Councillor G. Ockerman left the meeting at 11:55 a.m.

Resolution #CM20120214.1046

Moved By: Councillor Maxine Fodness

That the February 28, 2012 Public Works meeting be reschedule to March 6, 2012 at 1:00 p.m.

CARRIED

**REQUEST FOR
SILENT AUCTION
ITEM - ELK POINT
FIRE
DEPARTMENT**

Resolution #CM20120214.1047

Moved By: Councillor Alphonse Corbiere

Motion that the County provide the Elk Point Fire Department with a certificate for one load of gravel to be delivered anywhere in the County which will be used as a silent auction item for their 8th Annual Firefighters Ball on March 31, 2012.

CARRIED

Councillor G. Ockerman entered the meeting at 11:57 a.m.

**50TH
ANNIVERSARY**

Resolution #CM20120214.1048

Moved By: Councillor Frank Sloan

Motion to hold the County's 50th Anniversary Celebration at the Public Works Shop on Saturday, June 9, 2012.

CARRIED

Reeve Upham recessed the meeting at 12:00 p.m. and reconvened the meeting at 12:05 p.m. with all members present.

CAO REPORT

Tim Mahdiuk, Assistant CAO read the CAO report aloud to Council.

Resolution #CM20120214.1049

Moved By: Councillor Alphonse Corbiere

Motion to file the CAO report for information.

CARRIED

JOINT HEALTH & SAFETY MINUTES	Joint Health & Safety Minutes for the Months of October and December, 2011.																																
HIGHWAY 36 COMMITTEE	Councillor Sloan reported on the Highway 36 Meeting on February 10, 2012 in Lac La Biche.																																
COUNCIL FEES	<p>Council fees for the month of January, 2012 were circulated to Council.</p> <p>Resolution #CM20120214.1050 Moved By: Councillor Glen Ockerman Motion to approve the Council fees for the month ending January 31, 2012 as circulated.</p> <p>CARRIED</p>																																
BUDGET TO ACTUAL	<p>Resolution #CM20120214.1051 Moved By: Councillor Alphonse Corbiere Motion to accept the budget to actual as of December 31, 2011 as information.</p> <p>CARRIED</p>																																
LISTING OF ACCOUNTS PAYABLE - DECEMBER & JANUARY	<p>The following lists of Accounts Payable were circulated to Council for review:</p> <table><tr><td><u>Batch</u></td><td><u>Cheque Nos.</u></td><td><u>Cheque Date</u></td><td><u>Batch Amount</u></td></tr><tr><td>15697</td><td>13711-13763</td><td>December 7, 2011</td><td>\$207,592.46</td></tr><tr><td>15709</td><td>13764-13826</td><td>December 15, 2011</td><td>\$248,002.54</td></tr><tr><td>15734</td><td>13827-13873</td><td>December 22, 2011</td><td>\$297,296.00</td></tr><tr><td>15764</td><td>13874-13965</td><td>December 31, 2011</td><td>\$508,294.96</td></tr><tr><td>15777</td><td>13966-13978</td><td>January 17, 2012</td><td>\$54,718.89</td></tr><tr><td>15779</td><td>13979-14042</td><td>January 17, 2012</td><td>\$313,106.81</td></tr><tr><td>15811</td><td>14043-14099</td><td>January 25, 2012</td><td>\$311,880.87</td></tr></table>	<u>Batch</u>	<u>Cheque Nos.</u>	<u>Cheque Date</u>	<u>Batch Amount</u>	15697	13711-13763	December 7, 2011	\$207,592.46	15709	13764-13826	December 15, 2011	\$248,002.54	15734	13827-13873	December 22, 2011	\$297,296.00	15764	13874-13965	December 31, 2011	\$508,294.96	15777	13966-13978	January 17, 2012	\$54,718.89	15779	13979-14042	January 17, 2012	\$313,106.81	15811	14043-14099	January 25, 2012	\$311,880.87
<u>Batch</u>	<u>Cheque Nos.</u>	<u>Cheque Date</u>	<u>Batch Amount</u>																														
15697	13711-13763	December 7, 2011	\$207,592.46																														
15709	13764-13826	December 15, 2011	\$248,002.54																														
15734	13827-13873	December 22, 2011	\$297,296.00																														
15764	13874-13965	December 31, 2011	\$508,294.96																														
15777	13966-13978	January 17, 2012	\$54,718.89																														
15779	13979-14042	January 17, 2012	\$313,106.81																														
15811	14043-14099	January 25, 2012	\$311,880.87																														
IN CAMERA	<p>Resolution #CM20120214.1052 Moved By: Councillor Frank Sloan Motion that Council go in camera at 12:35 p.m. to discuss a labour issue.</p> <p>CARRIED</p> <p>Resolution #CM20120214.1053 Moved By: Councillor Maxine Fodness Motion that Council return to an open meeting at 12:42 p.m.</p> <p>CARRIED</p> <p>Resolution #CM20120214.1054 Moved By: Councillor Cliff Martin Motion that the County agrees to meet the procedural requirements of the Local Authorities Pension Plan so that the Assistant Assessor can begin withdrawing his pension.</p> <p>CARRIED</p>																																
ADJOURNMENT	<p>Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 14:25 p.m.</p> <p>These minutes approved this 13th day of March, 2011.</p> <div><div>_____ Reeve</div><div>_____ Chief Administrative Officer</div></div>																																

5. Business Arising from Minutes

- 5.1 DATE FOR BUDGET MEETING
- 5.2 INTERNET ACCESS FOR UNSERVICED AREAS OF
THE COUNTY



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.1 DATE FOR BUDGET MEETING

#20120308011

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

At the February meeting, Council passed a motion to table a decision on the date for a Budget Meeting pending information on how other municipalities hold their budget meetings.

In discussions with other municipalities - it varies as to whether councils hold their meetings in public or in camera. Several hold open meetings, but revert to in-camera for discussions involving land, legal, or labour. Others hold the entire budget discussions in-camera.

Recommendation

Motion to schedule the Budget Meeting for Wednesday, March 14, 2012 from 9:00 a.m. to 12:00 p.m. and Thursday March 15 starting at 10:00 a.m.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.2 INTERNET ACCESS FOR UNSERVICED AREAS OF THE COUNTY #20120309021

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

At the February Meeting, Council made a motion to make an application under the Final Mile Rural Community Program in partnership with MCSNet to construct infrastructure necessary to provide internet service to those areas of the County currently not serviced.

In reviewing the requirements of the Grant application process the County will need to make the application for this grant and then tender the project out for a contractor to build and provide the service. MSCnet has been informed the County will proceed to make this application and that they will be required to bid on the project.

Council will need to rescind the motion made in February which included MSCnet as a partner in the project. They will need to make a motion to make an application under the Final Mile Rural Community Program.

Recommendation

That Council pass a motion to rescind motion CM20120214.1043 from the February, 2012 Council Meeting.

That Council also pass a motion that the County make application under the Final Mile Rural Community program to construct infrastructure necessary to provide internet service to those areas of the County currently not serviced.

Additional Information

Originated By : skitz

6. Delegation

- 6.1 10:15 A.M. - ATCO RE PROPOSED TRANSMISSION LINES
- 6.2 11:00 A.M. - FROG LAKE FIRST NATIONS - REMOVE
- 6.3 11:30 A.M. - IRENE VANBRABANT - LIBRARY BOARD
- 6.4 1:00 P.M. - S. SGT. TROTTIER, ST. PAUL RCMP



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.1 10:15 A.M. - ATCO RE PROPOSED TRANSMISSION LINES

#20120309017

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

Representatives from ATCO will be in to answer any questions that Council may have regarding the proposed transmission lines.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.2 11:00 A.M. - FROG LAKE FIRST NATIONS - REMOVE

#20120309018

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.3 11:30 A.M. - IRENE VANBRABANT - LIBRARY BOARD

#20120309019

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.4 1:00 P.M. - S. SGT. TROTTIER, ST. PAUL RCMP

#20120309020

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Additional Information

Originated By : skitz

7. New Business

- 7.1 2012 LAND LEASES
- 7.2 MUNICIPAL FOIP NETWORK - APRIL 13
- 7.3 GEOMEDIA COURSES - APRIL 17 & 18
- 7.4 AB MUNICIPAL HEALTH & SAFETY ASSOCIATION MEETING - APRIL 19
- 7.5 ALBERTA ASSESSORS' ASSOCIATION ANNUAL CONFERENCE - APRIL 24-27
- 7.6 COMMUNITY FUTURES NATIONAL EVENT - MAY 30 - JUNE 1
- 7.7 SPECIAL MEETING - APRIL 24, 2012
- 7.8 POLICIES
- 7.9 ALBERTA CAPITAL FINANCE AUTHORITY - ACFA - APPOINT DESIGNATE
- 7.10 BYLAW NO. 1593 - REZONE PSW 16-56-3-W4
- 7.11 BYLAW NO. 1594 - REZONE PSW 3-60-9-W4 FROM AG TO IND/COM.
- 7.12 ST. PAUL DISTRICT 4-H COUNCIL - REQUEST TO HOST BEEF ON A BUN
- 7.13 REQUEST FOR FUNDING FOR PROVINCIAL HOCKEY CHAMPIONSHIPS
- 7.14 REQUEST FROM ST. PAUL LEGION
- 7.15 ARMAA CONFERENCE
- 7.16 MALLAIG & DISTRICT SENIOR CITIZENS CLUB
- 7.17 MALLAIG AG SOCIETY
- 7.18 AA DISTRICT 3 ROUNDUP COMMITTEE
- 7.19 2011 ASHMONT FIRE DEPARTMENT ANNUAL REPORT
- 7.20 REQUEST TO DESIGNATE FERN CHAPEL AS A MUNICIPAL HISTORIC SITE

7.21	AWARD TENDER FOR ASHMONT/LOTTIE LAKE WATER LINE
7.22	FOREIGN ANIMAL DISEASE EMERGENCY SUPPORT PLAN WORKSHOP
7.23	2012 DISASTER FORUM
7.24	COYOTE/WOLF REDUCTION INCENTIVE PROGRAM
7.25	3 YEAR BRIDGE REQUEST LIST
7.26	SHARKEY ROAD
7.27	HAMLET GRANT
7.28	APPROVAL FOR ENGINEERING FOR LOCAL ROADS
7.29	ALBERTA ASSOCIATION RECREATION FACILITY PERSONNEL CONFERENCE (AARFP)
7.30	RURAL CRIME WATCH
7.31	HIGHWAY 28/63



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.1 2012 LAND LEASES

#20120307001

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

The following land leases are being presented for renewal for the year 2012:

SW 18-56-3-W4	Lanni Bristow
SW 16-58-5-W4	Glen Ockerman
W 1/2 NE 14-60-10-W4	Raymond Amyotte
Lot 2, Block 1, Plan 1125929 (PSW 30-60-9-W4)	Raymond Amyotte

Section 61 of the M.G.A. allows a municipality to grant rights with respect to its property.

Recommendation

Motion to approve the following land leases for renewal for 2012:

SW 18-56-3-W4	Lanni Bristow
SW 16-58-5-W4	Glen Ockerman
W 1/2 NE 14-60-10-W4	Raymond Amyotte
Lot 2, Block 1, Plan 1125929 (PSW 30-60-9-W4)	Raymond Amyotte

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.2 MUNICIPAL FOIP NETWORK - APRIL 13

#20120307005

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

The 2012 Spring Municipal FOIP Network Meeting will be held April 13, 2012 in Edmonton.

Recommendation

Motion to approve Paulette Mudryk to attend the 2012 Spring Municipal FOIP Network Meeting on Friday, April 13, 2012 in Edmonton.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.3 GEOMEDIA COURSES - APRIL 17 & 18

#20120307004

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

Accurate Assessment Group is offering the following courses:

- Fundamentals of GIS - March 6th
- Making Maps in GeoMedia - April 17
- Data Analysis - April 18th.

Recommendation

Motion to ratify Keith Kornelsen's attendance at the Fundamentals of GIS on March 6, 2012.

Motion to approve Keith Kornelsen and Linda Meger to attend the courses on Making Maps in GeoMedia on April 17 and Data Analysis on April 18, being offered by Accurate Assessment Group.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.4 AB MUNICIPAL HEALTH & SAFETY ASSOCIATION MEETING - APRIL 19

#20120308002

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

Northern Alberta Municipalities are invited to participate in a Northern Alberta Safety Council meeting hosted by Flagstaff County. AMHSA will present an update on their recent activities and they have also invited Alberta Employment and Immigration – Partnerships and the Workers' Compensation Board to present updates as well. The information session will focus on tire safety and tire servicing safety courses

The meeting will be held on April 19 in Sedgewick.

Recommendation

Motion to approve Bryan Bespalko and Steven Jeffrey to attend the Northern Alberta Safety Council Meeting on April 19, 2012 in Sedgewick.

Additional Information

Originated By : pcorbiere



Northern Alberta Safety Council

AGENDA

Thursday, April 19th, 2012 10:00 a.m.
Flagstaff County Administration Building,
12435 TWP RD 442, Sedgewick

- ❖ Introductions and Welcome - Jim Moroney 10:00
- ❖ Updates 10:15
 - Workers' Compensation Board - Alberta
 - Alberta Human Services - Partnerships
 - Alberta Municipal Health & Safety Association
- ❖ Tire Safety and Tire Servicing Safety Training Opportunities 11:30

LUNCH

- ❖ Information Sharing 1:00
 - All participants (Please be prepared to report on your municipality's highlights: significant incidents, trends, projects, initiatives, innovations, audits, discussion topics, etc., 5 – 10 minutes – see *enclosed report form*)
- ❖ Fall 2012 Meeting 3:00

There may be an opportunity for a joint meeting with the Southern Alberta Safety Council (SASC) in conjunction with the RUSA conference in Red Deer in December. Watch the website and NASC email for details. If not, AMHSA will schedule a Fall NASC meeting.
- ❖ Adjournment



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.5 ALBERTA ASSESSORS' ASSOCIATION ANNUAL CONFERENCE - #20120307003 APRIL 24-27

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

The 52nd Annual Alberta Assessors' Association Conference will be held April 24-27, 2012 in Calgary.

Recommendation

Motion to approve Glenn Zayac and Marion Yacyshyn to attend the 2012 Alberta Assessors' Association Conference in Calgary from April 24-27, 2011.

Additional Information

Originated By : pcorbiere



2012 Conference Program Outline

Monday April 23

7:30 a.m. – 9:00 a.m.	Registration Check-in
9:00 a.m. – 4:00 p.m.	Pre-Conference Education Courses

Tuesday April 24

7:30 a.m. – 9:00 a.m.	Registration Check-in
9:00 a.m. – 4:00 p.m.	Pre-Conference Education Courses
6:00 p.m. – 11:00 p.m.	Landlink Consulting Ltd. - Evaluator Seminar (To register call 1-888-671-1111)
7:00 p.m. – 10:00 p.m.	Compass Municipal Services Inc. - User Group Meeting

Wednesday April 25

7:30 a.m. – 4:00 p.m.	Registration Check-in
7:30 a.m. – 8:45 a.m.	Breakfast (Buffet Service)
9:00 a.m. – 10:00 a.m.	Rural and Urban Assessors Meetings
10:00 a.m. – 10:15 a.m.	Refreshment Break
10:15 a.m. – 12:15 p.m.	Plenary Session – Legal Panel and Discussion
12:30 p.m. – 1:30 p.m.	Mix and Mingle Lunch
1:30 p.m. – 2:30 p.m.	Alberta Municipal Affairs Bearpit Session
3:00 p.m. – 5:00 p.m.	Battle of Assessors Hockey Game
5:00 p.m. – 7:00 p.m.	Hospitality Reception – Sponsored by Brownlee LLP
5:30 p.m. – 8:30 p.m.	President's Dinner (by invitation only)
7:00 p.m. – 11:00 p.m.	Icebreaker Reception – Steve "Houdini" Forrester

Thursday April 26

7:30 a.m. – 4:00 p.m.	Registration Check-in
7:30 a.m. – 8:30 a.m.	Breakfast (Table Service)
8:30 a.m. – 9:00 a.m.	Opening Ceremonies and Greetings
9:00 a.m. – 10:15 a.m.	Keynote – 'Like Tire Tracks on the Tundra' with Freddi Dogterom
10:15 am – 10:30 a.m.	Refreshment Break
10:30 a.m. – 12:00 p.m.	Concurrent Workshops
12:00 p.m. – 1:30 p.m.	Lunch – Guest Speaker
1:45 p.m. – 3:00 p.m.	Alberta Assessors' Association Annual General Meeting
3:00 p.m. – 4:00 p.m.	Website Review/Preview
4:00 p.m. – 5:30 p.m.	Hospitality Reception – Sponsored by RMRF LLP
6:00 p.m. – 11:00 p.m.	Assessors' Banquet/Auction

Friday April 27

7:30 a.m. – 9:00 a.m.	Registration Check-in
7:30 a.m. – 8:30 a.m.	Breakfast (Buffet Service)
9:00 a.m. – 11:00 a.m.	IPPAC Meeting
9:00 a.m. – 10:30 a.m.	Concurrent Workshops
10:30 a.m. – 10:45 a.m.	Refreshment Break
10:45 a.m. – 12:15 p.m.	Concurrent Workshops



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.6 COMMUNITY FUTURES NATIONAL EVENT - MAY 30 - JUNE 1

#20120308003

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

Councillor Fodness has been approved by Community Futures to attend the 2012 Community Futures National Event in Halifax from May 30 to June 1, departing May 29th and returning June 2nd. The cost of the conference, hotel, and airline is paid through Community Futures.

Councillor Fodness is requesting approval from Council to attend this conference.

Recommendation

Motion to pay Councillor Fodness' per diem for her attendance at the Community Futures National Event in Halifax from May 30 to June 1, 2012 and Community Futures will pay the conference registration and all travel expenses.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.7 SPECIAL MEETING - APRIL 24, 2012

#20120309014

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

The public hearing for Bylaw No. 1591 which is the IDP with the Town of Elk Point, is scheduled for April 10 at 7:00 p.m., after our Council Meeting. Therefore, we need to set a date for a Special Meeting so we can give second and third readings to Bylaw No. 1591.

Section 194(1) allows a Council to call a special meeting whenever it is appropriate to do so.

Recommendation

Motion to schedule a special meeting for April 24 at 10:00 a.m. (prior to Public Works) to give second and third reading to Bylaw No. 1591.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.8 POLICIES

#20120308004

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

Attached are copies of the policies which were discussed and amended by the Policy Committee on March 6, 2012:

PER-4	Benefits
ADM-51	Distribution of County Grant Funds for Sports
ADM-75	Rural Addressing
ADM-77	Credit Cards
PW-78	Contracted Heavy Equipment
ADM-79	Political Party Contributions
ADM-80	Request for Street Lights
ADM-81	Council Remuneration and Compensation

Recommendation

Motion to approve the following policies as per the recommendations of the policy committee:

PER-4	Benefits
ADM-51	Distribution of County Grant Funds for Sports
ADM-75	Rural Addressing
ADM-77	Credit Cards
PW-78	Contracted Heavy Equipment
ADM-79	Political Party Contributions
ADM-80	Request for Street Lights
ADM-81	Council Remuneration and Compensation

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL #19

Policy Number

PER-4

**Title
Benefits**

Page 1 of 3

Date Approved

April 11, 2006

Policy

Full-time, permanent, public works, seasonal, parks employees and elected officials are entitled to the following benefits subject to each plan's eligibility conditions:

A) AMSC Insurance Services Ltd.

The following benefits are conditions of employment subject to the following effective dates of coverage:

Full Time Employees and Elected Officials

- Complete a 3 month waiting period
- Waiting period can be waived if transferring from another group

Seasonal Employees

- Complete 1 season or 1400 hours

Parks Employees

- Complete 1 season or 1400 hours

- 1) Life Insurance; Accidental Death & Dismemberment
- 2) Long Term Disability
- 3) Employee Assistance Program

The following benefits are optional at the discretion of the employee:

- 4) Dental (May opt out if Spouse has coverage)
- 5) Optional Life Insurance
- 6) Optional Critical Illness
- 7) Voluntary Accidental Death & Dismemberment

COUNTY OF ST. PAUL NO. 19**Benefits****Date Approved** *April 11, 2006***Page 2 of 3****Policy Number** **PER-4****B) Alberta Blue Cross (optional)**

All eligible employees may participate on the first day of the month if the employee is employed on that day or on the first day of the following month if employed after the first day of the month.

Health Spending Account provides reimbursement of eligible Medical & Dental expenses with pre-tax dollars. CRA Guidelines govern administration. Employer funds the account with credits which are not taxable to employees. The account will be prorated for seasonal employees.

C) Local Authorities Pension Plan (Excluding Elected Officials)

Membership is compulsory for full-time permanent employees. Full time under membership rules, means the employee regularly works not fewer than thirty (30) hours per week, over the period deemed by the employer to be a normal working year.

D) Sick Leave

Full-time employees are allowed to accumulate a total of 1.5 days sick leave per month to a maximum of eighteen (18) days per year. Permanent part-time/seasonal employees are allowed sick leave entitlement on a pro-rated basis.

Sick leave days may be accumulated up to one hundred twenty (120) working days.

E) Workers Compensation

All Employees are covered as per Workers' Compensation Board legislation.

All employees must report all work-related injuries to the immediate supervisor and in turn to the County Office/Shop within seventy-two (72) hours of the accident/injury.

Premiums

The Employee portion of the premium will be deducted from their cheque, and the County of St. Paul shall pay the Employer portion. The Employee-Employer ratio for the premium will be:

COUNTY OF ST. PAUL #19**Benefits**

Date Approved <i>April 11, 2006</i>	Page 3 of 3	Policy Number PER-4
-----------------------------------------------	--------------------	--------------------------------------

Benefit	Employer %	Employee %
- Alberta Blue Cross	80	20
- Group Life	80	20
- Accidental Death & Dismemberment	80	20
- Long Term Disability (Full-time Employees only)	80	20
- Dental	80	20
- Voluntary Life		100
- Voluntary Accident		100
- Voluntary Critical Illness		100
- WCB	100	
- Employee Assistance Program	100	
- Health Spending Account	100	

All Councillors may participate in the eligible benefits with the County at the same premium ratio as Employees.

During periods of layoff for those returning seasonal employees and those on maternity leave, the County of St. Paul will allow members to remain under the Employers plan for Alberta Blue Cross and AMSC Group Plan. Employees will pay full premiums and leave post dated cheques with the payroll department.

	Date
Approved by Council	September 14, 2010
Amended	
Amended	

COUNTY OF ST. PAUL #19

Policy Number

ADM-51

Title

**Distribution of County Grant
Funds for Sports**

Page 1 of 2

Date Approved

October 13, 2009

Purpose:

1. To provide support to school sport teams, group sport teams, and individuals competing in individual sports representing communities within the County of St. Paul who have competed at a local level and qualify to advance to a Provincial, National, or International level where travel is required.
2. To provide support for school sport teams, group sport teams hosting Provincial, National or International competitions/events in the communities within the County of St. Paul.
3. This funding will not be distributed for the purpose of school field trips.
4. This funding will not be distributed to individuals that have been selected to play on regional teams (outside of the County of St. Paul).
5. This funding will not be distributed for teams or individuals choosing to compete in a tournament.
6. This funding is intended to fund youth up to the age of 21.

Policy:

A. Funding to be at the following levels:

1. Teams that have competed at a local level and qualify to advance to a Provincial, National or International level. \$500.00
2. Teams that host a Provincial, National, or International Competition. \$1,000.00
3. Individuals participating in an individual sport that have completed and qualified to advance to a Provincial, National or International competition. \$250.00
4. Organization hosting a Provincial, National, or International Event within the County for individual sports/events. \$500.00

COUNTY OF ST. PAUL #19**Distribution of County Grant
Funds for Sports**

Date Approved <i>October 13, 2009</i>	Page 2 of 2	Policy Number ADM-51
-------------------------------------------------	--------------------	-----------------------------

B. Payments of requests:

1. Administration is approved to process payment of grants per this policy provided the request meets the criteria above.
2. All payments issued per this policy will be provided to and ratified by Council in their agenda package.
3. Requests from the community for grant funding that does not specifically meet these criteria will be provided a letter indicating that their request does not comply with County policy, but that gives them the option to appeal the Administrative decision to County Council.
4. Requests exceeding budgeted amounts for the fiscal year that meet the policy criteria will be brought to Council for ratification.

	Date
Approved by Council	September 14, 2010
Amended	
Amended	

COUNTY OF ST. PAUL #19

Policy Number

ADM-75

Title

Rural Addressing

Page 1 of 2

Date Approved

Policy

Authority: Tax Department

Title: Rural Addressing Policy

Policy Statement: A rural addressing system shall be established for the Entire County.

Purpose: To provide a clear and consistent framework of property Identification that will comply with the standards set by Alberta Municipal Affairs and enhance emergency response as well as delivery of services to residents.

Procedure:

1. All residential dwellings located within the municipality will have a rural addressing number assigned. When a new multi lot subdivision is approved the Municipality will assign lot numbers to each parcel, with a main access sign/signs. All residential dwellings located within the hamlets of Mallaig and Ashmont will have house numbers assigned and given to the owners to install in a clear and visible location.
2. All new residential dwellings or public facilities will have a rural addressing number assigned and the sign will be erected within a one year time period. However that does not preclude residents from erecting a temporary sign during construction.
3. All rural addressing signage will be ordered by the Tax Department and installed by the Public Works Department. Prior to any installations an Alberta One Call request must be completed.

Rural Addressing

COUNTY OF ST. PAUL NO. 19

Date Approved	Page 2 of 2	Policy Number ADM-75
----------------------	--------------------	--------------------------------

Procedure (cont):

4. The Public Works Department will acquire GPS locations and pictures of the signs and will submit them to the GIS personnel for updating.
5. The Tax Department will update the tax system and will forward all rural address numbers to Telus 911.
6. A record of the allocation of all Rural Addressing numbers shall be kept.
7. Residents will be responsible for notifying the County if their sign is damaged or lost. Replacement of the sign will be at the discretion of the County.

	Date
Approved by Council	
Amended	
Amended	

COUNTY OF ST. PAUL #19

Policy Number

ADM-77

Title

Credit Card

Page 1 of 3

Date Approved

Policy

To streamline processes and improve efficiency in relation to the receipt of goods and services, payment to suppliers and to support staff who travel on behalf of the County. In addition, to establish conditions of use for those individuals in the County who have been authorized by Council to carry a County of St. Paul Credit Card.

Eligibility:

1. The Reeve and Chief Administrative Officer shall be authorized to carry a County credit card.
2. All other staff as determined by Council resolution annually shall be authorized to carry a County credit card.

Limits:

The total credit limit of all cards shall be approved by Council by Bylaw each year. Credit limits on individual credit cards should be determined by the anticipated monthly expenditure required by the position held within the County. Individual credit limits will be determined by the Chief Administrative Officer or designate, but the total limits will not exceed the approval determined by Bylaw.

Credit Card

COUNTY OF ST. PAUL NO. 19

Date Approved

Page 2 of 3

Policy Number ADM-77

Conditions of Use:

Cards are only to be used by the person whose name appears on the credit card.

The issue of a corporate credit card gives the cardholder authority to incur expenditure on a County Credit Card up to the limit of the card. All expenses incurred must be accompanied by transactional evidence to support all charges. These expenses should be attached to an expense claim sheet outlining the expense and appropriate charge for it.

All charges must be approved by the appropriate department head or the Chief Administrative Officer.

Under no circumstances should a corporate credit card be used for non-business expenditures. The County reserves the right to limit certain cardholders types of purchases.

Lost or stolen cards must be reported and cancelled immediately. Notification must be to the Chief Administrative Officer or designate and the Finance Officer.

Misuse of a corporate credit card may result in disciplinary action, reimbursement of ineligible expenses, the surrendering of the card and/or legal proceedings being initiated by the County.

Usage Guidelines

The Cardholder may place an order with a supplier:

- a. in person;
- b. by phone or fax;
- c. by mail; or
- d. via the internet only when the site has been confirmed secure.
 - i. The most common security symbol is the presence of a padlock usually located at the bottom of the screen.
 - ii. A valid security certificate showing a current end date can usually be accessed by double clicking on the padlock symbol.
 - iii. Another example may be the web address that commences with https. In this case the "s" suggests it is a secure site.
 - iv. If the site cannot be confirmed as secure the order/purchase must not proceed.

COUNTY OF ST. PAUL #19**Credit Card**

Date Approved

Page 3 of 3

Policy Number
ADM-77

Corporate Credit Cards should only be used for business expenditures. Examples of appropriate uses for Corporate Credit Card would include:

- a. payment for goods/services
- b. deposits
- c. subscriptions for the County
- d. conference fees
- e. travel expenses where the staff member does not receive reimbursement of expenses
- f. general consumables
- g. official entertainment.

Inappropriate uses for credit card would include:

- a. private expenses;
- b. travel costs where the staff member has elected to receive reimbursement for actual costs or has elected to receive a per diem or specified travel advance;
- c. withdrawal of cash /cash advances;
- d. fuel purchases with the exception of County vehicles where the use of fuel cards is not available

Audit:

Audits of the cardholder purchases will occur on a monthly basis by Accounts Payable personnel to ensure all documentation and conditions of use are complied with. These cards will also be subject to external audit annually.

Termination of Employment:

Prior to departure or termination of duties with the County of St. Paul, the Cardholder must reconcile all expenditures on his/her card account since the last Statement.

The card must be surrendered upon termination of employment to their immediate supervisor or to the Chief Administrative Officer or designate.

	Date
Approved by Council	
Amended	
Amended	

COUNTY OF ST. PAUL #19

Policy Number

PW-78

Title

**Contracted Heavy
Equipment Services**

Page 1 of 1

Date Approved

Purpose:

To streamline the process for County staff to access heavy equipment when required for construction or repair services to County infrastructure.

Policy:

1. In March of each year, the County will place an advertisement in the local newspapers indicating that we are accepting submissions from contractors with heavy equipment to provide the following information to the County for the purpose of contracting equipment for construction or repairs services to County infrastructure:
 - Proof of Insurance
 - Proof of WCB coverage
 - Safety Program Details – Certificate of Recognition/Small Employers Certificate of Recognition
 - List of equipment
2. Public Works staff will create and maintain a list of contractors and their equipment for use when this type of equipment is required during the year.
3. In the event heavy equipment is required for equipment that the County does not have available for construction or repair of county infrastructure, Public Works staff will:
 - a) Refer to the list of contractors available
 - b) Call contractors who have listed the type of equipment required
 - c) Check availability of equipment and rates
 - d) Keep track of contractors called and response
 - e) For the specialized installation of bridge culverts, County staff will utilize experienced contractor for continuity.
4. In some cases experience and availability, not price will be the determining factor of who is successful for the required job.

Appendix 5 for 7.8: PW-78 Contracted Heavy Equipment

	Date
Approved by Council	
Amended	
Amended	

COUNTY OF ST. PAUL #19

Policy Number

ADM-79

Title

**Political Party
Contributions**

Page 1 of 1

Date Approved

Policy

The County of St. Paul will not make a political contribution nor reimburse an individual for a political contribution because a municipality is considered a “prohibited corporation” under Section 1(1)(i)(ii) of the *Election Finance and Contributions Disclosure Act*.

1. Council and Administration may attend political events/functions at their own discretion.
2. Council members will not receive a per diem or subsistence for their attendance at these functions.
3. Administration will not be paid subsistence for their attendance at these functions.
4. The County will not provide any prizes or sponsorship to any political function.

	Date
Approved by Council	
Amended	
Amended	

COUNTY OF ST. PAUL #19

Policy Number

ADM-80

Title

**Request for
Street Light**

Page 1 of 1

Date Approved

Purpose: To provide residents living within multi-lot subdivisions or hamlets the ability to have street lights installed in appropriate locations if acceptable to their neighbours.

Policy:

1. A resident wishing to request a street light must submit a written request indicating the location and structure (if there is an existing power pole) where they want the light to be installed.
2. The request must contain the signatures and land locations (Lot, Block, Plan) of adjacent lot owners who will be affected by the light, indicating they have no objections to the installation of the light at the proposed location. “Adjacent” means one (1) lot on each side of the property as well as any lots across the street/road that will be affected by the light.
3. The resident should notify their local Councillor that they are making a request for a street light.
4. The request will be presented at the next regular Council Meeting.
5. If approved, the requester is notified.
6. If approved, a letter along with a map indicating the location is sent to ATCO Electric. The County will request that new lighting be LED (Energy efficient).

	Date
Approved by Council	
Amended	
Amended	

COUNTY OF ST. PAUL #19

Policy Number

ADM-81

Title

**Council Remuneration and
Compensation**

Page 1 of 3

Date Approved

Policy

County Councillors shall receive remuneration and benefits while undertaking their role as elected representatives for the County of St. Paul No. 19.

Purpose:

To ensure that remuneration to Councillors is fair, equitable and consistent.

Definitions:

1. "Base Pay" means the monthly rate paid to Councillors for attendance at the following:
 - Meetings with residents and Community groups within the division for councillors
 - Informal meetings with the CAO and staff and Councillors (ie. Christmas party, Staff BBQ, safety events, etc.)
 - Preparation for Council and Committee meetings
 - Work within the divisions with residents and business
 - Attendance at meetings and social functions as dignitaries representing the County. (ie. Remembrance Day Ceremonies, Chamber of Commerce events, Canada Day celebrations, grand openings within the County boundary, etc.)
 - Official document and cheque signing for Reeve and/or Deputy Reeve
2. "Council" means the Council of the County of St. Paul No. 19, in the Province of Alberta.
3. "Councillors" means the individual Council members elected to Council
4. "Committee" means a committee, board or commission to which Council members are appointed
5. "Deputy Reeve" elected by a vote of Council to serve a one year term at the Organizational Meeting.

6. “Per Diem” means the daily/meeting rate paid to Councillor for attendance at approved meetings as follows:
 - Regularly scheduled Council Meetings and Special Council Meetings
 - Council Committee meetings, outside Board and Committee meetings or Commissions for which no other per diem is paid.
 - Attendance at committee meetings as an alternate
 - Conferences
 - Conventions
 - AAMD&C Zone Meetings
 - Meetings with other municipalities
 - Meetings with other government agencies and businesses
 - Public Planning meetings not held as part of the regular Council meeting,
 - Training Sessions
 - Reeve or designate – if formally invited to present a verbal or written presentation at an event.
 - AAMD&C Ad Hoc Committees (if no remuneration from AAMD&C)
 - All other meetings approved by Council
 - Reeve, if requested to attend a committee meeting he/she is not appointed to as an ex-officio member
 - Travel time (on an overnight basis) paid at a rate of ½ day each way up to 400km. and 1 day each way over 400km.
7. “Reeve” means the Chief Elected Official as elected by a vote of the residents to serve a three year term.

Procedures:

1. The Councillors, Reeve, and Deputy Reeve will be paid a Base Rate as per Section 1. Under the Definition section of this policy.

The amount of Base Pay will be determined annually at the Organizational Meeting of Council.

2. Members of Council are paid a per diem rate for attending to County business as per the activities in Section 6. Under the Definition section of this policy.

Per Diems are established annually at the Organizational Meeting of Council.

3. Expenses incurred by members of Council while on County business shall be reimbursed at the County rates in effect at the time the expenses are incurred.
4. In accordance with the Income Tax Act, one third (1/3) of the aggregate Base Rate and Per Diem will be paid to a Councillor and the Reeve as an allowance for expenses incidental to the discharge of the Councillor duties and shall not be included in computing the Councillor’s taxable income in a taxation year.

5. Base and Per Diem as well as expense payments to Councillors will be by direct deposit into a bank account identified by the member of Council. Councillors will need to provide Payroll with the appropriate banking information.

Accountability:

1. Remuneration for all expenses claimed (with the exception of the Base Rate) must be reviewed by the CAO or designate to ensure that expenses claimed are in accordance with this policy. Where remuneration or expenses are beyond those outlined in this policy or a conflict arises, the matter shall be referred to the Council as a whole for resolution.

	Date
Approved by Council	
Amended	
Amended	



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.9 ALBERTA CAPITAL FINANCE AUTHORITY - ACFA - APPOINT DESIGNATE

#20120308005

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

The AGM of the shareholders of the Alberta Capital Finance Authority will be held on Thursday, March 29, 2012 at 10:00 a.m.

We require a motion to appoint a designate to vote the shares on behalf of the County.

Recommendation

That George Huybgregts, or designee, be appointed to represent and vote the shares of the County of St. Paul at the Annual General Meeting of the Alberta Capital Finance Authority to be held on March 29, 2012 in Edmonton.

Additional Information

Originated By : skitz

CM-1601-3-6

February 27, 2012

**To the Shareholders of the
Alberta Capital Finance Authority**


Re: Annual General Meeting

Enclosed is the agenda for the Annual General Meeting of the Alberta Capital Finance Authority to be held on Thursday, March 29, 2012 together with a copy of minutes of the Annual General Meeting held on April 7, 2011.

In order to plan for the luncheon to be held in conjunction with the 2012 Annual General Meeting please complete and return the attached form to us at your earliest convenience. To assist in making proper arrangements for meal service and seating it is essential that your attendance confirmation be **received by March 21, 2012**.

Please complete the attached form **only** if a representative of your Council or Board will be attending and return via e-mail to webacfa@gov.ab.ca, mail or fax to (780) 422-2175. Thank you for your attention to this matter.

Yours truly,


Jacqueline Hui
Corporate Secretary

JH/hc

Att.

CONFIRMATION OF ATTENDANCE

**ANNUAL GENERAL MEETING
OF THE
ALBERTA CAPITAL FINANCE AUTHORITY**

**TO BE HELD ON
THURSDAY, MARCH 29, 2012**

**AT THE
MATRIX HOTEL
QUARTZ B**

**10640 – 100 AVENUE
EDMONTON, ALBERTA**

COMMENCING AT 10:00 A.M.

NAME: _____

**REPRESENTING: _____
(CITY, TOWN, COUNTY, SCHOOL DISTRICT, ETC.)**

**RETURN TO: ALBERTA CAPITAL FINANCE AUTHORITY
SUITE 2450, 10303 – JASPER AVENUE
EDMONTON, AB T5J 3N6**

FAX NUMBER: (780) 422-2175

E-MAIL: WEBACFA@GOV.AB.CA

PLEASE CONFIRM NO LATER THAN MARCH 21, 2012

CM-1601-3-6

February 27, 2012

**To the Shareholders of the
Alberta Capital Finance Authority**

Re: Annual General Meeting

The Annual General Meeting and luncheon of the shareholders of the Alberta Capital Finance Authority will be held on Thursday, March 29, 2012 **COMMENCING AT 10:00 A.M.** at the Matrix Hotel, 10640 – 100 Avenue, Edmonton with luncheon to start at 12:00 p.m.

Agenda

1. Introduction of Board of Directors and Officers.
2. Approval of minutes of the last Annual General Meeting.
3. Chair's report.
4. President's presentation of the audited financial statements of the Authority for 2011.
5. Group meetings of each shareholder class (Election of Class "B" director).
6. Guest Speaker – Gary Smith, Executive Professor in Finance, University of Alberta.
7. Other business.

/2

With respect to item 5 of the Agenda, the present elected directors are:

- George Huybregts** **Representing Class "B" shareholders** – Municipal authorities (defined as including improvement districts, metis settlements, municipal districts, counties, special areas, and specialized municipalities) and to regional authorities (includes drainage districts, irrigation districts, regional airport authorities and regional services commissions), and health authorities (includes approved hospitals, mental health hospitals, regional health authorities, and provincial health boards)
- Ed Gibbons** **Representing Class "C" shareholders** - Cities
- Trevor Thain** **Representing Class "D" shareholders** - Towns and Villages
- Ron Ritter** **Representing Class "E" shareholders** – Education authorities (includes school districts and divisions, colleges, technical institutes, universities and Northland School Division)

Class "B" shareholders will be involved in electing a representative to the Board of Directors of the Authority this year. **(George Huybregts has indicated he will be standing for re-election.)** The director elected will serve a three-year term. In this regard, your attention is drawn to a resolution of the Authority, which reads, in part, as follows:

"A person may establish the right to vote a Class B, C, D or E common share by filing with the Corporate Secretary of the Authority no later than three days immediately preceding the Annual General Meeting, a resolution of the Council of the holder of that share appointing that person as its representative at the meetings of the Authority".

Please forward via mail, e-mail or fax to the undersigned, no later than March 26, 2012 a copy of a resolution of your Council or Board appointing a person to represent and vote its shares at the Annual General Meeting. The suggested wording for this resolution is as follows:

"That _____, or designee, be appointed to represent and vote the shares of the _____ at the Annual General Meeting of the Alberta Capital Finance Authority to be held on March 29, 2012 in Edmonton".

Yours truly,



Jacqueline Hui
Corporate Secretary

JH/hc

ALBERTA CAPITAL FINANCE AUTHORITY

NOTICE TO

CLASS "B"

SHAREHOLDERS

This year Class "B" shareholders will be required to elect a Director to the Alberta Capital Finance Authority Board. (George Huybregts has indicated he will be standing for re-election.)

PLEASE NOTE THE ANNUAL GENERAL MEETING WILL BE HELD AT 10:00 A.M. PRIOR TO THE LUNCHEON.

ALBERTA CAPITAL FINANCE AUTHORITY

Annual General Meeting

held at 10:00 a.m.
on Thursday, April 7, 2011
at the Matrix Hotel, Edmonton, Alberta

Introduction of Board of Directors, Officers and Staff

The Chair introduced the Board of Directors, Officers and staff of the Authority.

Minutes of Meeting

The minutes of the annual meeting held on April 8, 2010 were adopted as distributed.

Business Arising from the Minutes

There was no business arising from the minutes.

Chair's Report

The Chair advised that this is the 54th annual meeting of the Authority and gave a brief summary of his report on the activities of the Authority for 2010, the full text of which is contained in the 2010 ACFA Annual Report. As well, he announced that Terry Stroich, President is leaving ACFA in August 2011.

President Reviews 2010 Financial Statements

The President presented the report of the Auditor General, reviewed the financial statements of the Authority for the year 2010. He advised on the loan and debt activities and interest rates spread and pointed out that during 2010, ACFA issued \$2 billion in loans, a record for the Authority. In addition, graphs showing new loans and debt, income, and comparisons of the cost of administration on new loans and outstanding loans between Authority and other capital finance authorities, were presented.

He advised that ACFA uses interest rate swaps for the purpose of managing its asset and liability position. The Authority's policy is to match the interest rate exposure on all new loans to the interest rate exposure of the debt used to fund these loans and in most cases, both fixed interest rates on new loans and debt were swapped to floating. The Authority recognizes the risks associated with the use of derivative financial instruments and has established policies and procedures to monitor and minimize the risk exposure to the Authority. He noted that ACFA has entered into a Credit Support Agreement under the Province's Master Agreement to further minimize counterparty risk.

During 2010, because of the increase in loan demand and debt maturities, ACFA's borrowing activity increased significantly. ACFA borrowed significant amounts of short-term debt but repaid most by year end. ACFA will continue its strategy of issuing short-term and floating rate notes to fund loans. He advised that commencing 2011, the Province will borrow and on-lend to ACFA, this should reduce the Authority's borrowing costs by 10 basis points.

The President noted that ACFA's goal is to continue operating on a break-even basis while maintaining a minimum retained earnings. He reviewed the financial results for the year ended December 31, 2010 recorded on a fair value basis. He pointed out the net gain after recognition of unrealized gains and losses amounts to \$124 million. It was noted that as almost all loans, debt and derivatives are held to maturity, it is unlikely that these unrealized gains will ever be realized and will settle for their contractual value with no gain or loss to ACFA.

He continued to advise that ACFA is now reviewing its current accounting policies and is considering moving to public sector accounting policies in 2011.

In closing, the President noted that it has been honour to serve ACFA and its shareholders for the past 18 years.

Election of Directors

The Chair advised the meeting that the Class "D" shareholders were involved in electing a director to the Board this year.

The following delegates had submitted the proper authorization to vote:

<u>Class D Shareholder</u>	<u>Authorized Person</u>
Town of Beaumont	Councillor Larry Goodhope
Town of Calmar	Director of Finance E.M. Storey
Town of Devon	Director of Finance & Support Services Or designee
Town of Redwater	Councillor Dennett
Town of Stettler	Assistant CAO G. Switenky or designee
Town of Whitecourt	Mayor or Designee
Village of Nampa	Trevor Thain or Designee

Results of Elections

Following meetings of each group of shareholders, it was announced that Trevor Thain had been re-elected to represent the Class "D" shareholders on the ACFA Board of Directors for a three-year term. It was resolved that the results of the voting be accepted and recorded.

Other Business

There was no other business.

Persons Attending the Annual Meeting

Lawrence Gordon	Fred Clarke	Ray Gilmour
George Huybregts	Trevor Thain	Ron Ritter
Harold Johnsrude	Terry Stroich	Jacqueline Hui
Lowell Epp	Holly Carlson	Guy Casgrain
Steve Burford	Del Dyck	Robert Splane
Lynn Walker	Jeff Sitrer	Brad Ireland
Steve Sevcik	Shobhana Chellappah	Scott Chen
Mark Enright	Michael Gluckman	Bert Kramar
Kim Graf	Christopher Ontkian	Aleks Nelson
Travis Nosko	Rod Matheson	David Hinman
Jason F. Cooper	Kevin MacMillen	Jim Daye
Sue Bohachuk	Michael Nish	Jim Van Thournout
Stephen Gibson	Bob Wilber	Paul Krueger
Jim Palmer	Daniel Warawa	Frank Jakowski
Phil Seguin	Randy Dubord	Michael Trabysh
Beng Koay	Carol Engelking	Brian McCulloch
Corey Wight	Albert H. Bizio	Dean Krejci
Larry Goodhope	Michael Storey	Dianna Doyle
Jack Dennett	Greg Switenky	Lousie Frostad
Peter Smyl	Michael Brenneis	Lee Ann Lagace
Michael Trattner	Donna Deautels	

Adjournment

There being no further business the meeting adjourned at 10:40 a.m. with luncheon and guest speaker to follow.



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.10 BYLAW NO. 1593 - REZONE PSW 16-56-3-W4

#20120309015

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

Bylaw No. 1593 is being presented to Council to Amend the Land Use Bylaw as it relates to rezoning the 2 lots in PSW 16-56-3-W4 from Agricultural to Industrial/Commercial.

The Land in Subject Property 1 has been used for Industrial/Commercial for many years. The site is currently a service station and the owner wishes to put a liquor store on that site.

Subject Property 2 is also already being used for industrial/commercial purposes. The owner wishes to add a bottle depot on site.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to Section 230 of the M.G.A.

The adjacent landowners will also be notified of the proposed rezoning.

We would also like Council to consider waiving the fees as these properties should have already been default zoned Industrial/Commercial based on the usage of the properties.

Recommendation

Council to decide if they will waive the fees for PSW 16-56-3-W4.

Motion to give 1st reading to Bylaw No. 1593.

Additional Information

Originated By : kfedoretz

**THE COUNTY OF ST. PAUL NO. 19
LAND USE BYLAW**

**TO THE COUNCIL OF THE COUNTY OF ST. PAUL
APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW NO. 1486**

I/We make application to amend the Land Use Bylaw.

Applicant: Name Douglas Lee Telephone No. 780-943-2322
Address Box 90, Fawcett AB T0G 0Y0

Registered Owner of Land:

Name _____ Telephone No. _____

Address _____

(If different from Applicant)

Description of Land: Parcel/Lot _____ Block _____ Registered Plan _____
or as described on Certificate of Title No. 032 267 242 Section SW 16
Twp. 56 Range 3 West of the 4th Meridian.

Situated within the Agricultural Land Use District.

Amendment applied for

From the following designated permitted Land Use(s).

To Industrial/Commercial Land Use.

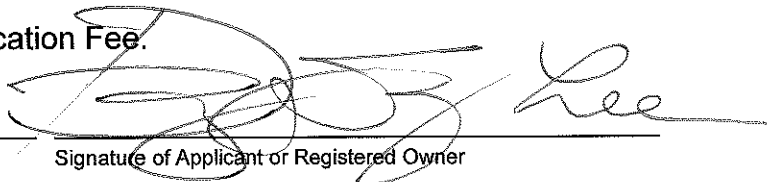
Reasons in support of this Application:

Land already in-use for industrial/commercial purposes.

Owner wishes to expand with the addition of a bottle depot.

I/We enclose \$350.00 being the Application Fee.

Date Feb 22, 2012


Signature of Applicant or Registered Owner

THE COUNTY OF ST. PAUL NO. 19
LAND USE BYLAW

TO THE COUNCIL OF THE COUNTY OF ST. PAUL
APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW NO. 1486

I/We make application to amend the Land Use Bylaw.

Applicant: Name Douglas Lee Telephone No. 780-943-2322
Address Box 90, Fawcett AB T0G 0Y0

Registered Owner of Land:

Name _____ Telephone No. _____
Address _____
(If different from Applicant)

Description of Land: Parcel/Lot _____ Block _____ Registered Plan _____
or as described on Certificate of Title No. 032 267 243 Section SW 16
Twp. 56 Range 3 West of the 4th Meridian.

Situated within the Agricultural Land Use District.

Amendment applied for

From the following designated permitted Land Use(s).

To Industrial/Commercial Land Use.

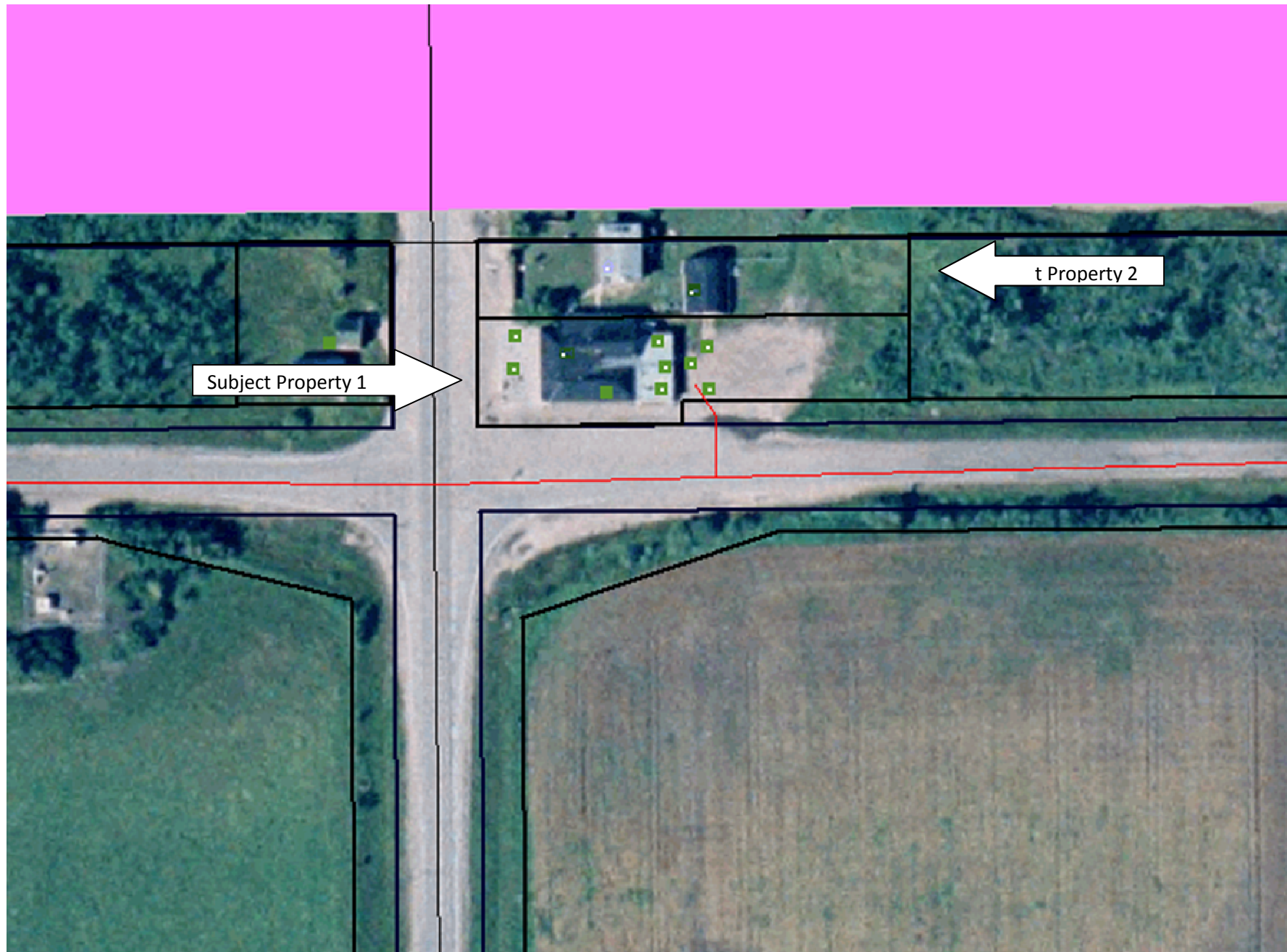
Reasons in support of this Application:

Land has been used for Industrial/Commercial
uses for many years. Site is currently a service station.
Owner wishes to also have a liquor store on site.

I/We enclose \$350.00 being the Application Fee.

Date Feb 22, 2012 _____
Signature of Applicant or Registered Owner

Figure 1. - Subject Property



BY-LAW NO. 1593

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 1486.

WHEREAS, it is deemed expedient to amend the Land Use Bylaw of the County of St. Paul No. 19 as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 1486, Land Use District Map is hereby amended as follows:

FROM: Agricultural to Industrial/Commercial

FOR: SW 16-56-3-W4
 Property 1 - COT 032267243
 Property 2 - COT 032267242



Read a first time in Council this 13th day of March, A.D. 2012.

Advertised the day of , A.D. 2012, and the day of , A.D. 2012 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this day of , A.D. 2012.

Read a third time in Council this day of , A.D. 2012 and duly passed this day of , A.D. 2012.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.11 BYLAW NO. 1594 - REZONE PSW 3-60-9-W4 FROM AG TO IND/COM.

#20120309016

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

Bylaw No. 1594 is being presented to Council to Amend the Land Use Bylaw as it relates to rezoning the PSW 3-60-9-W4 from Agricultural to General Urban.

The landowner wishes to subdivide a 2.5 - 3 acre parcel.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to Section 230 of the M.G.A.

The adjacent landowners will also be notified of the proposed rezoning.

Krystle Fedoretz will attend the Meeting to discuss this application with Council.

Recommendation

Motion to give 1st reading to Bylaw No. 1594.

Additional Information

Originated By : kfedoretz

THE COUNTY OF ST. PAUL NO. 19
LAND USE BYLAW

TO THE COUNCIL OF THE COUNTY OF ST. PAUL
APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW NO. 1486

I/We make application to amend the Land Use Bylaw.

Applicant: Name Gilbert Hebert Telephone No. 780 645 2378
Address Rm 124 St. Vincent A.B. T0A3B0

Registered Owner of Land:

Name Gilbert & Bernard Hebert Telephone No. 780-645-2378
Address Rm 124 St. Vincent AB T0A3B0
(If different from Applicant)

Description of Land: Parcel/Lot _____ Block _____ Registered Plan _____
or as described on Certificate of Title No. SW Section 3
Twp. 60 Range 9 West of the 4th Meridian.

Situated within the agriculture Land Use District.

Amendment applied for

From the following designated permitted Land Use(s).

To General urban Land Use.

Reasons in support of this Application:

Sub divided a parcel between 2.5 - 3 acres

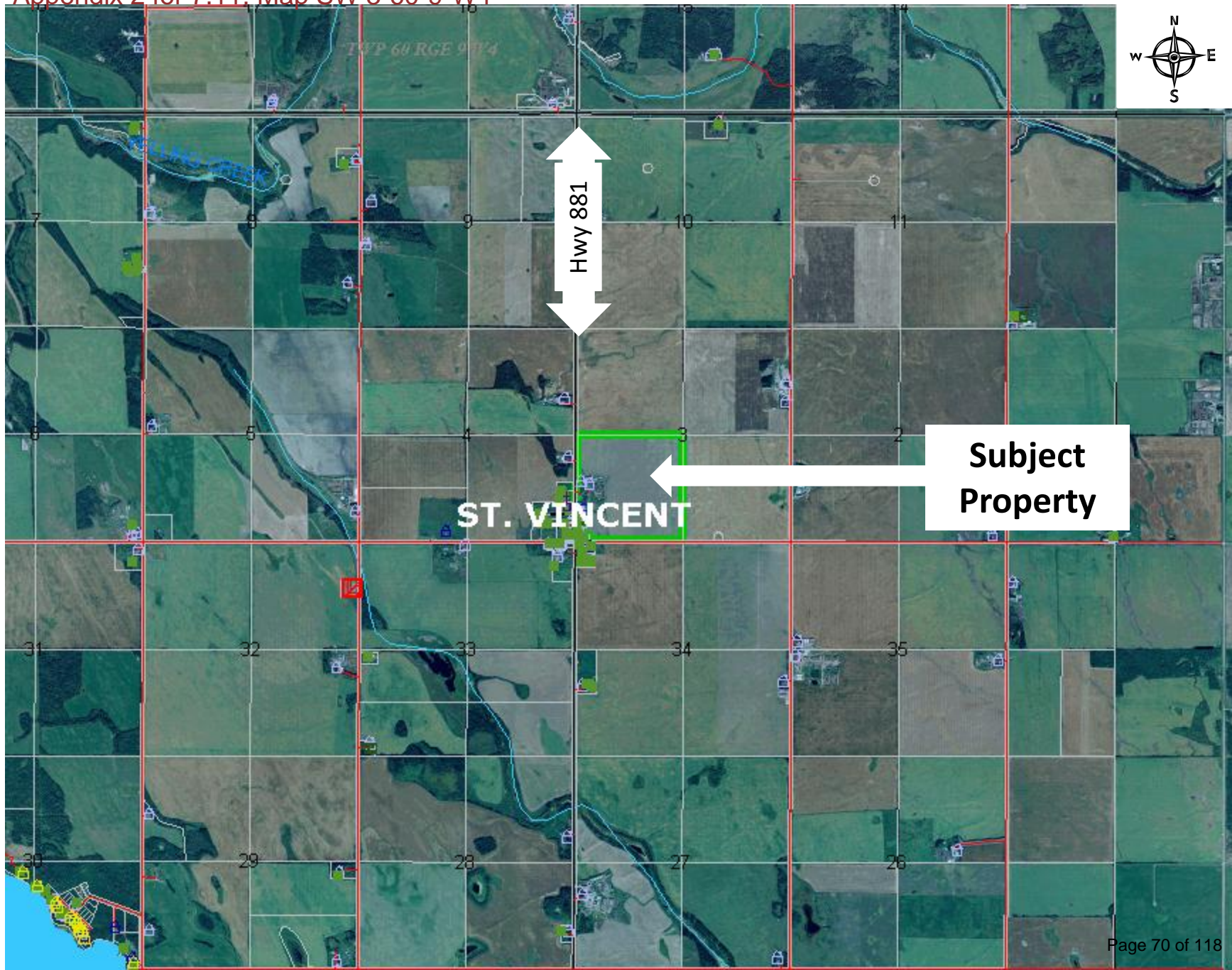
I/We enclose \$350.00 being the Application Fee.

Date Feb 14 / 2012 Gilbert Hebert
Signature of Applicant or Registered Owner

Figure 1.0 – Subject Property
Appendix 2 for 7.11: Map SW 3-60-9-W4



Figure 2.0 – General Location Map
Appendix 2 for 7.11: Map SW 3-60-9-W4



A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 1486.

WHEREAS, it is deemed expedient to amend the Land Use Bylaw of the County of St. Paul No. 19 as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 1486, Land Use District Map is hereby amended as follows:

FROM: Agricultural to General Urban

FOR: PSW 3-60-9-W4



Read a first time in Council this 13th day of March, A.D. 2012.

Advertised the day of , A.D. 2012, and the day of , A.D. 2012 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this day of , A.D. 2012.

Read a third time in Council this day of , A.D. 2012 and duly passed this day of , A.D. 2012.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.12 ST. PAUL DISTRICT 4-H COUNCIL - REQUEST TO HOST BEEF ON A BUN

#20120307002

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

The St. Paul District Council is once again requesting if Council will host a Beef on a Bun for the District Show and Sale on Monday, June 4, 2012.

This is the same weekend as the FCM Conference in Saskatoon.

Recommendation

Motion to support the St. Paul District 4-H by providing beef on a bun for the Annual Show and Sale.

Additional Information

Originated By : pcorbiere

*St. Paul District 4-H Council
Box 1945
St. Paul, AB T0A 3A0*

March 2, 2012

County Council
County of St. Paul No. 19
5015 – 49 Avenue
St. Paul, AB T0A 3A4

Dear Sirs:

Re: 4-H District Show – June 4, 2012

The St. Paul and District 4-H Members, Parents and Council would like to thank you for your continued support with our 4-H program. It is this type of support from our community that enables the 4-H program to continue to operate successfully.

Once again, we are planning our annual Show and Sale which will be held on June 4, 2012. We are wondering if the County is interested in sponsoring the Beef on a Bun supper for our members, families and buyers again this year? We have 62 members who will be participating at the District level.

Thank you for considering our request.

Yours truly,



Phyllis Corbiere
Treasurer
St. Paul District 4-H Council



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.13 REQUEST FOR FUNDING FOR PROVINCIAL HOCKEY CHAMPIONSHIPS

#20120307006

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

The St. Paul Pee Wee A Canadiens will be attending a Provincial Hockey Tournament in Barrhead from March 15 to 18, 2012.

The Mallaig Midgets will be attending a Provincial Hockey Tournament in Mellet also from March 15 to 18, 2012.

Attached are letters requesting financial assistance to help covers their travel expenses.

Recommendation

Ratify the \$500 grant for each team as per policy ADM-51.

Additional Information

Originated By : pcorbiere



Cynthia Roy
4013-46 avenue
St.Paul, Alberta
T0A 3A2

March 4th, 2012

Dear County of St.Paul,

My name is Cynthia Roy and I am writing this letter on behalf of the St.Paul Canadiens Pee Wee A Hockey team. For the month of February and March these young boys have been working hard to prepare for Provincials. On March 4th they won the final round of Provincials against Vermilion on home ice at the Clancy arena. After 3 rounds of beating Bonnyville, Lac La Biche and Vermilion they will represent St.Paul as the Zone 2 Champions for Pee Wee B Provincials in Barrhead. They are a very determined group of boys who wish to represent St.Paul. The majority of these players represented St.Paul by not only hosting but also winning Gold in the Atom B Provincials in 2012 and winning Silver as a 1st Year Pee Wee Team in Drumheller last year. The PeeWee B Provincials will be held on March 15-18th in Barrhead. With the coaching of Ted Graling each boy has to be committed to extra practices and dedication to the sport. As well, the boys are expected to have a good attitude, ability to work as a team, and have some fun.

For many of these boys it will be an experience of a lifetime to play hockey against boys from all over Alberta. They realize that the competition may be tough but are up for the challenge and are willing to put in that extra effort. With league playoffs, Provincial playoffs and practices these kids were skating 3-5x a week.

The other challenge they are faced with is the funds to attend this type of event.

St.Paul Pee Wee A Projected Expenses-Provincials 2012

Travel-to and from Barrhead

Rooms at Ramada in Westlock- \$125.99 plus tax

Weekend passes to event-\$40.00 per family

We are asking you for a donation to help these boys get to Provincials. With your help the boys will be able to travel as a group and be recognized as a team from St.Paul.

We appreciate your support and are determined to make you proud of us.

Cheques can be made out to St.Paul Canadiens Pee Wee A and mailed to myself.

From this experience the boys hope to gain teamwork skills, lifelong friendships, represent St.Paul and of course bring home a banner.

Thank you in advance and if you have any questions feel free to call me at 780-645-4118.

Cynthia Roy

Manager St.Paul Canadiens Pee Wee A

Mallaig Minor Hockey Association

Box 147

Mallaig, AB TOA 2K0

March 6, 2012

County Council
County of St. Paul
5015 - 49 Avenue
St. Paul, AB TOA 3A0

Dear Council Members:

The Mallaig Midget Hockey team has won the title of Zone Champions which gives them the honor of representing their zone at the Provincial Hockey tournament in Millet from March 16 to 18, 2012.

These young men have been playing together for a number of years and are looking forward to this Provincial Hockey Experience. They come from the communities of St. Lina, Mallaig, Glendon and Goodfish.

We are requesting funding that may be available to help offset some of the costs of attending this Provincial Tournament. We thank you in advance for any support you can provide and look forward to a memorable weekend representing Zone 2 at Provincials.

Yours truly,



Martin Corbiere, Manager
Mallaig Midgets



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.14 REQUEST FROM ST. PAUL LEGION

#20120309022

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

The St. Paul Legion purchased the lot east of their building and it has an old building on it. They have hired Location to demolish the building and they would like to hire the county to haul the building away. They will need some roll off bins and possibly a gravel truck. They expect that it will take 1 day to demolish it and haul it away.

Dennis Bergheim will be in to discuss this request with Council.

Recommendation

As per Council's wishes.

Additional Information

Originated By : dbergheim



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.15 ARMAA CONFERENCE

#20120308010

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

The 2012 ARMAA Conference will be hosted by our Zone, which is Zone 5. All municipalities in Zone 5 are being asked for \$500 to help cover the conference expenses.

Recommendation

As per Council's wishes.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.16 MALLAIG & DISTRICT SENIOR CITIZENS CLUB

#20120309011

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

The Mallaig & District Senior Citizens Club received a CFEP Grant of \$9,987 to replace the floor in the Senior Centre. The project has been completed and they are now requesting assistance to fund their portion of the matching grant.

Recommendation

As per Council's wishes.

Additional Information

Originated By : skitz

MALLAIG AND DISTRICT SENIOR CITIZENS CLUB

Box 136
Mallaig, Alberta
T0A 2K0


COUNTY OF ST. PAUL
St. Paul, Alberta
February 6, 2012

Dear County Councillors;

We received the Community Facility Enhancement Program Grant this January for \$9,887.00 towards replacing our floor in the Senior Center. We had applied for the grant last summer and at the time had quotes for doing the floor.

The floor has been done and we understand that in some cases the County matches the grant monies. We would like very much to see that done in our case. We are making formal application toward that. Please accept this letter as a request for matching funds.

Sincerely,

A handwritten signature in cursive script, appearing to read "Noma Gardipee".

Noma Gardipee
Secretary



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.17 MALLAIG AG SOCIETY

#20120309012

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

The Mallaig Ag Society needs to replace 35 tables in their hall. They will cost \$195 each for a total of \$6,825. They are requesting financial assistance to help offset the cost of these tables.

Recommendation

As per Council's wishes.

Additional Information

Originated By : skitz

Appendix 1 for 7.17: Letter from Mallaig Ag Society

For Councils Consideration

The Mallaig Unity center is actively sourcing out new tables , that are desperately needed for our hall.

We would like to approach council for help in recovering this cost.

We are in need of 35 new tables priced at \$195.00 / tables

Total of \$6825.00 + tax

We sure appreciate your consideration as it is difficult for our society to maintain these facilities. The support of our county and our community is necessary and appreciated.

Thank you
Mallaig Ag Society



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.18 AA DISTRICT 3 ROUNDUP COMMITTEE

#20120309013

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

The AA Roundup Committee will be celebrating 50 years of Alcoholics Anonymous in District 3 on the weekend of April 20 - 22, 2012. The committee is requesting Reeve Upham's attendance at the Banquet on Saturday evening in Bonnyville.

Recommendation

As per Council's request.

Additional Information

Originated By : skitz

District 3 Roundup Committee Alcoholics Anonymous

Box 1172
St. Paul, AB
T0A 3A0

RECEIVED FEB 13 2012

February 10, 2012

Mr. Steve Upham
Reeve
County of St. Paul
5015 - 49 Ave.
St. Paul, AB
T0A 3A4

Dear Mr. Upham,

The AA Roundup Committee invites you to be our guest as we celebrate 50 years of Alcoholics Anonymous in District 3 (Cold Lake, Bonnyville, Elk Point, St. Paul, Smoky Lake, etc).

While the full celebration will extend from Friday evening to Sunday morning, April 20 to 22, the feature event is the Banquet, Keynote Speaker and Entertainment on April 21. This all takes place at the Parish Hall at 5011 - 49 Avenue, Bonnyville, starting at 6 pm on Saturday evening. We are very pleased to have internationally-renowned Mari G from Toronto as the keynote speaker for the evening.

If you would like to bring a friend or colleague with you, we would be pleased to provide you with additional Banquet tickets for \$20 per person.

We sincerely hope to see you or another representative of the County of St. Paul at our celebration on Saturday, April 21.

Yours truly,



Brigid McGarry
Secretary
District 3 Roundup Committee

RSVP at your earliest convenience (but in any case by April 1)

e-mail: bmcgarry@mcsnet.ca
phone: 780-646-6156



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.19 2011 ASHMONT FIRE DEPARTMENT ANNUAL REPORT

#20120308001

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

Attached is the 2011 Ashmont Fire Department Annual Report.

Recommendation

Motion to file the 2011 Annual Report as information.

Additional Information

Originated By : skitz

Ashmont Fire Department

2011 Annual Report

Prepared By James Preston

Equipment

No major equipment purchases were made this year. We did do a major upgrade of our medical equipment with the help of a new member who is a Paramedic. We now carry oxygen, multiple spine boards, head chocks, and neck braces as well as a very large amount of specialty bandages and dressings. Two new sets of bunker gear were ordered for members as per our bunker gear replacement program. During personal equipment inspections this year virtually all of our helmets were found to be at least 20 years old. New helmets were ordered for all members, and from now on when bunker gear is replaced a new helmet, and boots will be ordered also to make sure that the entire set of gear is replaced on a rotation. At the end of 2011 a Kodiak stabilization kit was ordered for our department. The tool was not placed into service until early 2012 and will be very helpful at most accident scenes where a vehicle needs to be stabilized for extrication.

New Members

Two new members joined this year

Corey Sagstuen – army trained paramedic who has completed two tours of duty in Afghanistan

Wendall Baerg – past member of the Linden Fire Dept. who has medical training as well as trench rescue and various other firefighter training

Members Leaving

George Newby retired after 31 years of service.

Community Involvement

In 2011 we participated in a number of community events. Some of the events we participated in included;

- bartending, and auctioning for Ladies' Night Out in Ashmont in support of the Ashmont Mom's and Tot's

- providing Emergency services for the Ashmont Quad Rally
- Kindergarten class tours of the fire hall and equipment
- Pancake breakfast for Ashmont Heritage Days
- Hose-laying during Ashmont Heritage Days
- Fire Prevention week tours and presentations
- Giving out candy at the fire hall on Halloween
- Bartending a benefit dance for one of our previous members families



Training

All members received regular in-house training on our regularly scheduled training nights. This year members re-certified their First Aid skills. In addition to regularly scheduled training, members also participated in a S-1100 course (vehicle extrication) in St. Paul, and more in-depth medical training with our new equipment. There has also been interest from a lot of members about a possibly attending a S-600 course (pump operations) if one becomes available. Throughout the year we will also be holding more scheduled weekend afternoon practices, as attendance seems to be better holding them during these times.

Calls for 2011

In 2011 we responded to 28 calls.

- 8 – MVC
- 1 – Structure Fire
- 9 – Outside Fire
- 2 – Medical Assist
- 3 – Mutual Aid
- 2 – Vehicle Fire
- 2 – Other

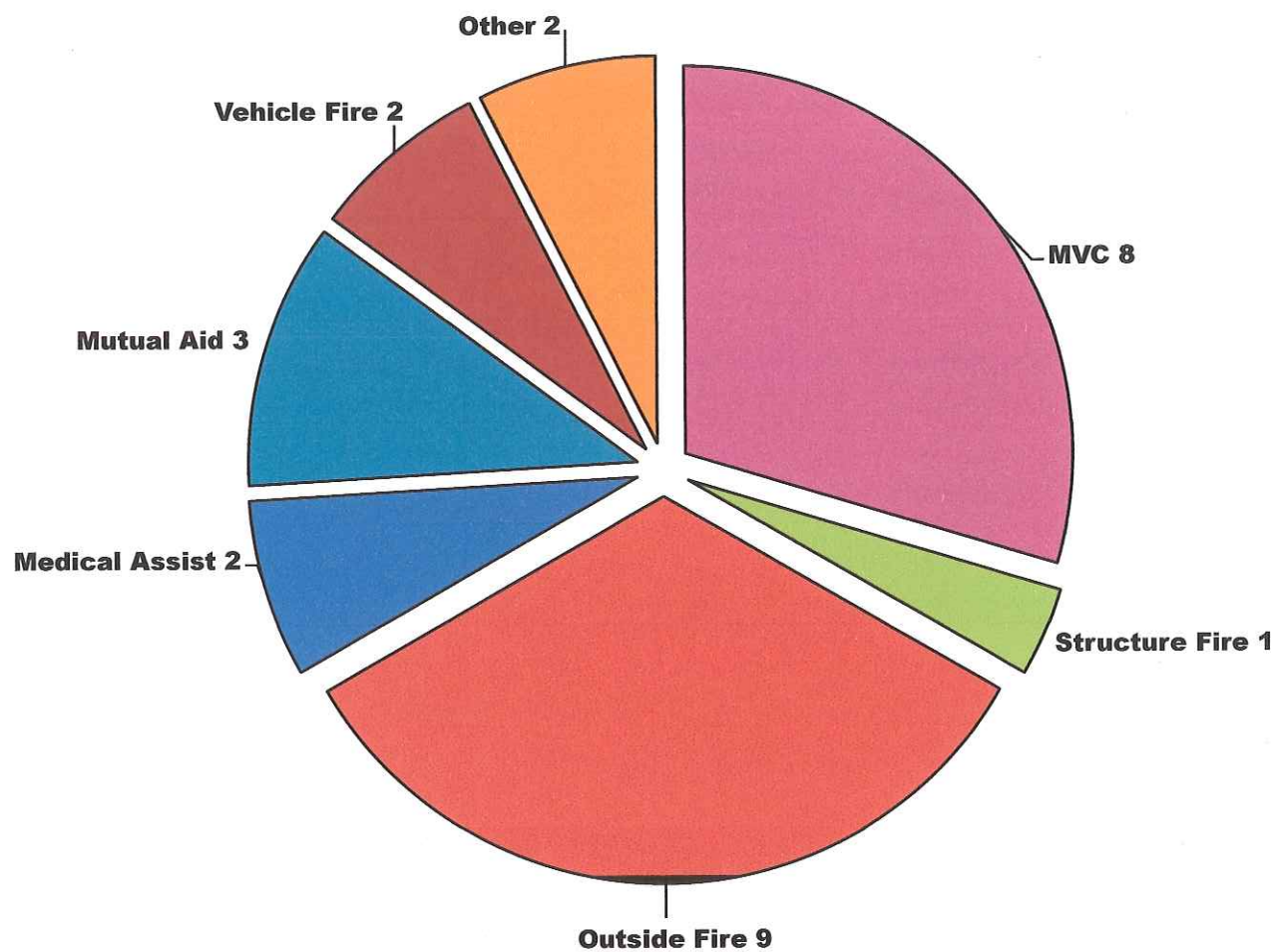
Average Response Time: 18.7 minutes (Avg. distance travelled 15.3km)

In Review

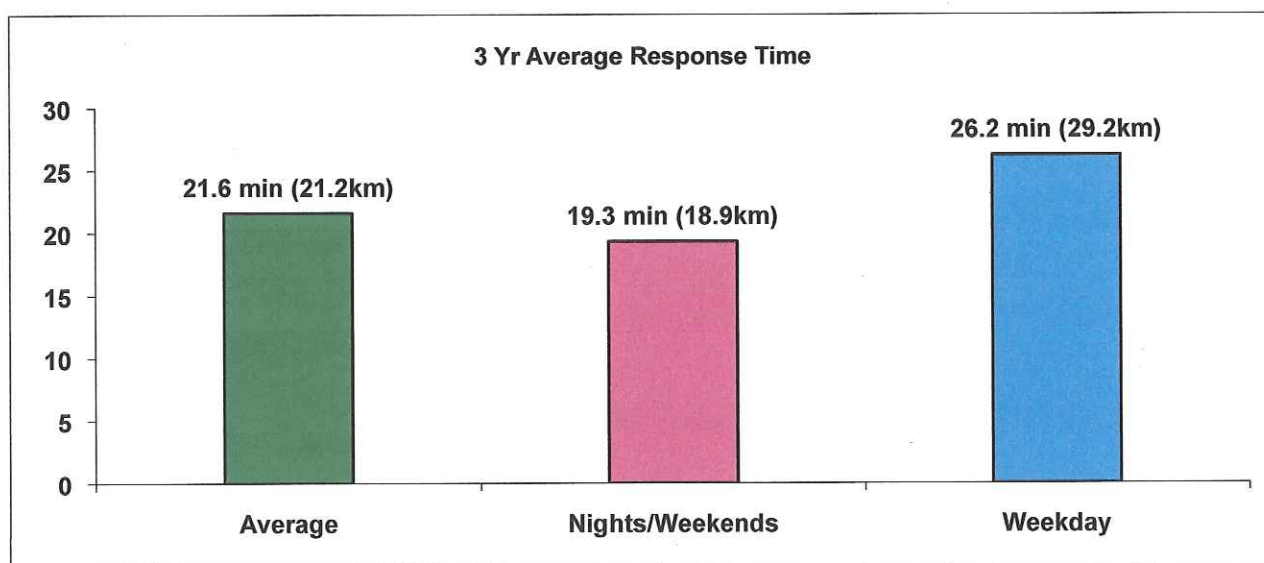
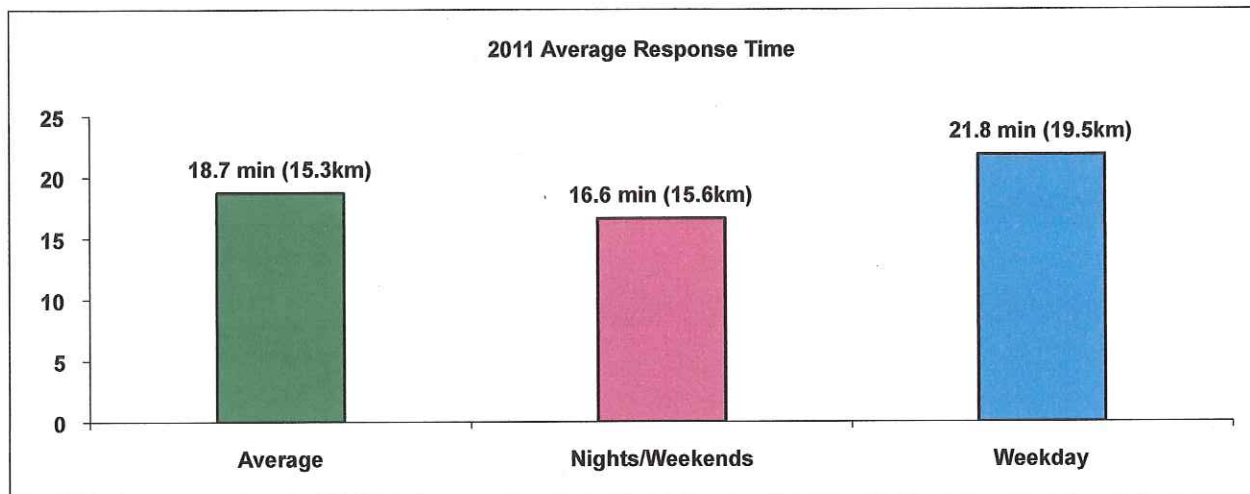
The past year did not bring many surprises for our department. In spring we had our normal busy season responding to 8 calls in a little over a week. There were a couple of calls this year that were a little different than normal. One was responding to St. Paul for the Portage College fire, and the other was responding to Vilna when a unit inside their fire hall caught fire. The big story for our fire department this year was the beginning of planning for a new fire hall. We have selected a location where we would like the hall to be placed, and have worked with Mallaig to come to an agreement on a common design for both communities. The new fire hall is badly needed as we have equipment that cannot be stored in our current hall and must be stored offsite. This hall would be a great asset to our department and our community. We were very fortunate this year to have both of our new members join. Both members bring a vast amount of experience and training to our hall, which has already benefited us in the short time that they have been with us. In the upcoming year we plan to continue to recruit new members, especially those available to respond during regular working hours. Call numbers this past year were below average, but things can change very quickly, especially if no moisture is received long term.

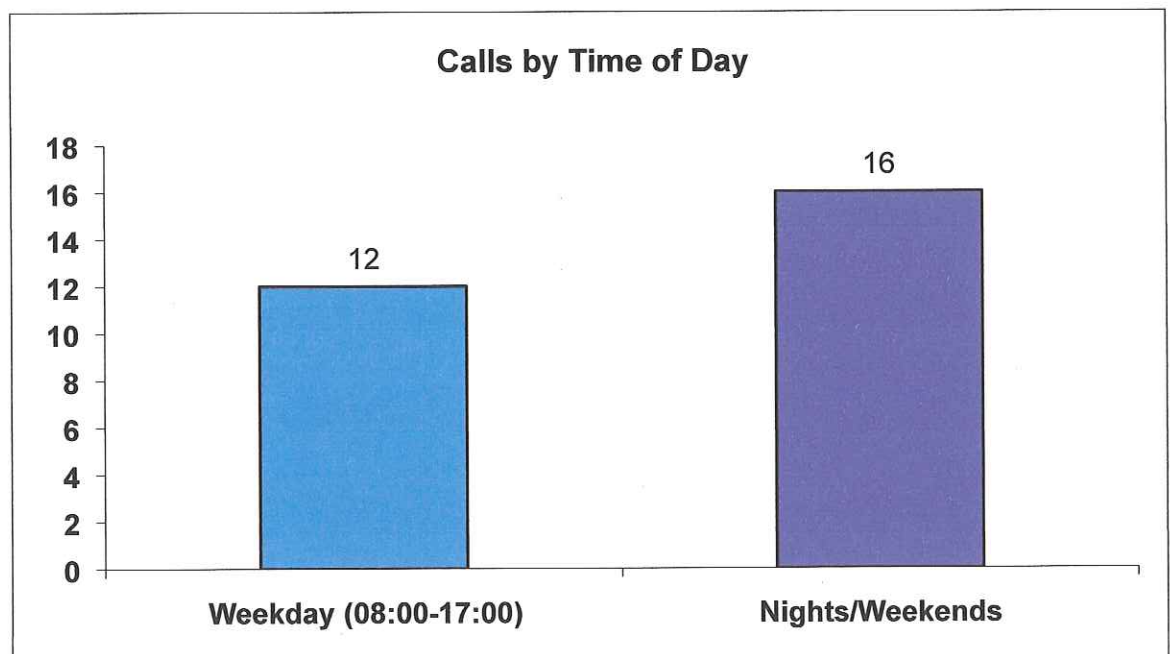
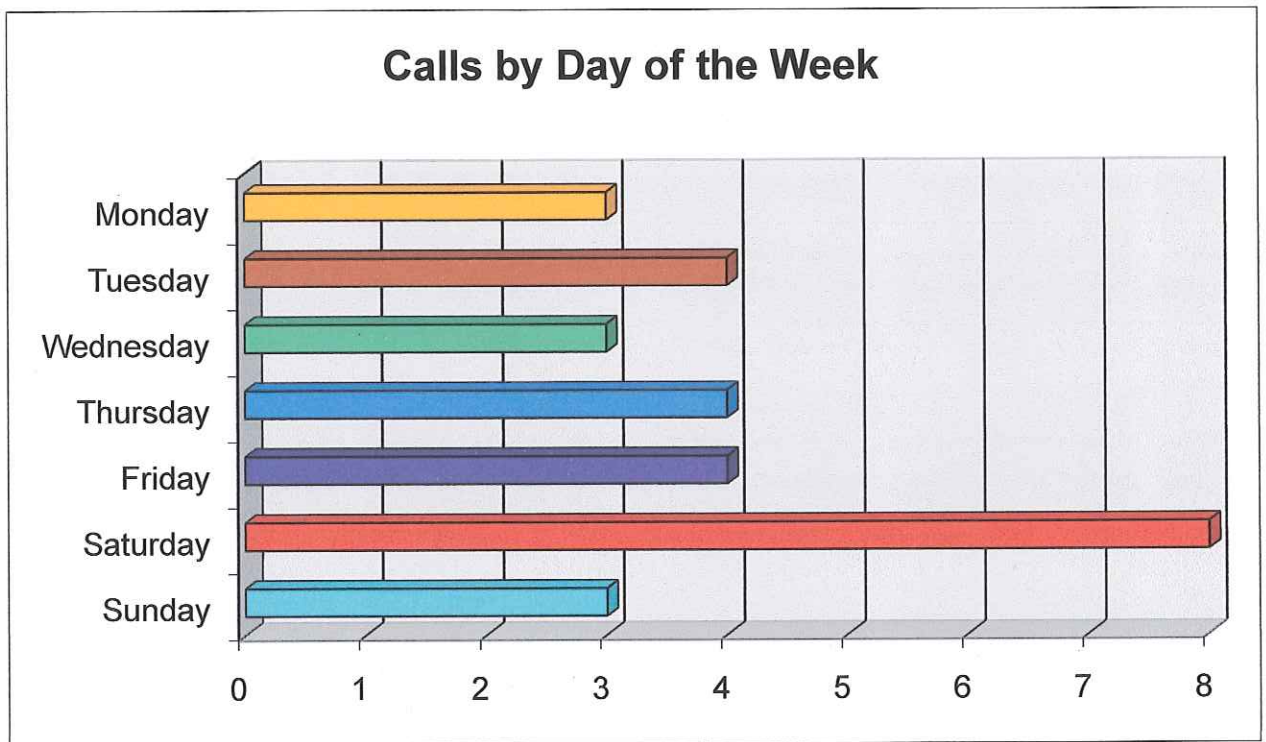


2011 Calls



Total Calls = 28







County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.20 REQUEST TO DESIGNATE FERN CHAPEL AS A MUNICIPAL HISTORIC SITE

#20120309023

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

The Ferguson Flats Association is requesting that the County of St. Paul designate Fern Chapel as a municipal historic site under the Municipal Heritage Partnership Program.

We will have more information on the Municipal Heritage Partnership Program at the meeting on Tuesday.

Recommendation

As per Council's wishes.

Additional Information

Originated By : skitz

Appendix 1 for 7.20: Letter from Ferguson Flats to take over Fern Chapel

Box 1155
Elk Point AB
T0A 1A0

March 9, 2012

County of St. Paul
5015 49 Ave
St. Paul AB
T0A 3A4

Dear County Councillors:

The Ferguson Flats Association requests that the County of St. Paul designate Fern Chapel as a municipal historic site under the Municipal Heritage Partnership Program.

Fern Chapel is one of Alberta's few remaining first generation schoolhouses. It was in use as a school from 1914 to 1949. In addition to being a school, it was also used as a community centre. The Ferguson Flats Association eventually purchased the land and building to preserve it for our community. In fact, that purchase is the reason our association was formed. In 2001, an extensive restoration project was initiated to return Fern Chapel to its original condition. Work was completed in 2003. The building is fully furnished with antiques and rich in local history. The public is welcome to view the building by appointment. We are asking for municipal historical designation to ensure that this treasure is preserved for future generations.

At this point in time, all restoration work is complete. Care and maintenance of the building and grounds is performed by dedicated community volunteers. No financial commitment is needed for this site. Should funding be required in the future, designation under this program would allow us to access provincial funding for restoration and preservation of the site.

For more information about Fern Chapel and for assistance in completing the documentation required for designation under the Municipal Heritage Partnership Program, please contact our association president, Bruno Kummetz (780-724-2024) or our association historian, Sandra Ockerman (780-724-2353, sockerman@mcsnet.ca).

For more information about the Municipal Heritage Partnership Program, please see the website www.mhpp.ab.ca. Questions about the designation program may be directed to Matthew Francis, manager of Municipal Heritage Services (780-438-8502).

Appendix 1 for 7.20: Letter from Ferguson Flats to take over Fern Chapel

Attached find a report submitted to our association by one of our members after a visit from Gary Chen, Heritage Historic Adviser; an excerpt from our minutes authorizing this request; and photos of Fern Chapel.

We look forward to working with the County to achieve historic designation for this site.

Sincerely yours,

Margaret Bayduza
Secretary/Treasurer
Ferguson Flats Association

Cc Bruno Kummetz, Ferguson Flats Association President
 Sandra Ockerman, Ferguson Flats Association Historian
 Gary Chen, Heritage Conservation Adviser





Appendix 2 for 7.20: Photos of Fern Chapel





Re: Fern Chapel School. (Historic Site)

On Sept 28 2009 - Gary Chen - Heritage Historic Adviser from the Historic Resources Mgmt. Edmonton visited the Fern Chapel School where he met with Olga & Bruno. He was impressed with the site and all the historic artifacts within the building. He stressed the importance of preserving and protecting these. It may eventually meet the criteria to be designated as a Provincial Historic site but in the meantime he advised us to contact the County and ask them to protect it under the Municipal Designation Program. If the County is not familiar with this program, ask them to contact Matthew Francis at 780-431-2300 for more information.

Gary Chen took many pictures of items etc. inside the school. To add to their file of this site started in 2001 when we first began the restoration project.



Gary Chen

Heritage Conservation Adviser
Historic Places Stewardship

Culture and Community Spirit
Historic Resources Management

Old St. Stephen's College
8820 - 112 Street
Edmonton, Alberta, Canada T6G 2P8
Tel 780-431-2325 Fax 780-427-5598
Cell 780-893-2325
gary.chen@gov.ab.ca
www.culture.gov.ab.ca/hrm

Excerpt from the minutes of:

Ferguson Flats Association

Minutes of the meeting of November 16, 2009 (Ferguson Flats Hall)

In Attendance

Bruno Kummetz, Ellen Seward, Judy Ockerman, Val Gibson, Bill Zapesocki, Ed Hillebrand, Ella Hillebrand, Olga Ockerman, Fred Zapesocki, Margaret Bayduza

. . .

Fern Chapel

. . .

Motion that the secretary write a letter to the country on behalf of the Ferguson Flats Association to designate Fern Chapel under the Municipal Designation Program.

Moved: Olga

Seconded: Fred

Carried.

. . .

Prepared by Margaret Bayduza, Secretary/Treasurer

Re: Fern Chapel School (Historic Site)

On Sept. 28, 2009, Gary Chen, Heritage Historic Adviser from the Heritage Resources Mgmt. Edmonton visited the Fern Chapel School where he met with Olga & Bruno. He was impressed with the site and all the historic artifacts within the building. He stressed the importance of preserving and protecting these. It may eventually meet the criteria to be designated as a Provincial Historic site, but in the meantime, he advised us to contact the County and ask them to protect it under the Municipal Designation Program. If the County is not familiar with this program, ask them to contact Matthew Francis at 780-431-2300 for more information.

Gary Chen took many pictures of items etc. inside the school to add to their file of this site started in 2001 when we first began the restoration project.

(copy of handwritten report submitted to Nov 16, 2009 meeting by Olga Ockerman)



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.21 AWARD TENDER FOR ASHMONT/LOTTIE LAKE WATER LINE #20120309024

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Background

Eight tenders for the Ashmont/Lottie Lake Water Line were opened on March 9 at 2:00 p.m. by Sheila Kitz along with Matt Brassard of Urban Systems and Darlene Smereka, Finance Officer. Urban Systems is reviewing the tenders and will advise us on Monday who the tender will be awarded to.

Recommendation

Motion to award the tender for the Ashmont/Lottie Lake Water Line.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.22 FOREIGN ANIMAL DISEASE EMERGENCY SUPPORT PLAN WORKSHOP

#20120312001

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.23 2012 DISASTER FORUM

#20120312002

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.24 COYOTE/WOLF REDUCTION INCENTIVE PROGRAM

#20120312003

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.25 3 YEAR BRIDGE REQUEST LIST

#20120312004

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.26 SHARKEY ROAD

#20120323001

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.27 HAMLET GRANT

#20120323002

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.28 APPROVAL FOR ENGINEERING FOR LOCAL ROADS

#20120323003

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.29 ALBERTA ASSOCIATION RECREATION FACILITY PERSONNEL CONFERENCE (AARFP) #20120323004

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.30 RURAL CRIME WATCH

#20120323005

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.31 HIGHWAY 28/63

#20120323006

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Additional Information

Originated By : pcorbiere

9. Reports

9.1 CAO REPORT

9.2 REPORTS



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

9.1 CAO REPORT

#20120214008

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

9.2 REPORTS

#20120214009

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Additional Information

Originated By : pcorbiere

11. Financial

- 11.1 COUNCIL FEES
- 11.2 LISTING OF ACCOUNTS PAYABLE
- 11.3 BUDGET TO ACTUAL



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.1 COUNCIL FEES

#20120214010

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Additional Information

Originated By : tmahdiuk



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.2 LISTING OF ACCOUNTS PAYABLE

#20120214011

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.3 BUDGET TO ACTUAL

#20120214012

Meeting : March 13, 2012

Meeting Date : 2012/03/13 10:00

Additional Information

Originated By : skitz