



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

December 13, 2011 Council Meeting

Tuesday, December 13, 2011

Start time 10:00 AM

AGENDA

1. **CALL TO ORDER**
2. **MINUTES**
 - 2.1 **NOVEMBER 8, 2011 (2011/11/08)**
3. **BANK RECONCILIATION**
4. **ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**
5. **BUSINESS ARISING FROM MINUTES**
 - 5.1. **REQUEST FOR FUNDING - ST. PAUL & AREA ARCHERY ASSOCIATION**
 - 5.2. **ST. PAUL CHILD CARE SOCIETY**
6. **DELEGATION**
 - 6.1. **10:30 A.M. - PUBLIC HEARING - BYLAW NO. 1587 - REZONE S 1/2 NE 1-58-9-W4**
 - 6.2. **11:00 A.M. - PUBLIC HEARING - BYLAW NO. 1585 - REZONE LOT 1, PLAN 0021514 IN SE 1-58-10-W4**
7. **NEW BUSINESS**
 - 7.1. **DECEMBER PUBLIC WORKS MEETING**
 - 7.2. **DATE FOR SALARY NEGOTIATIONS**
 - 7.3. **UNDERSTANDING THE IMPACT OF RESIDENTIAL SCHOOLS ON FAMILIES, ADDITIONS, VIOLENCE & CRIME**
 - 7.4. **ROADATA SERVICES LTD. CONFERENCE**
 - 7.5. **ASSESSMENT REVIEW BOARD REFRESHER TRAINING**
 - 7.6. **LEADING THE NORTH CONFERENCE**
 - 7.7. **2012 AOWMA TRADE SHOW**
 - 7.8. **COMMUNITY PLANNING ASSOCIATION CONFERENCE**
 - 7.9. **EMERGING TRENDS IN MUNICIPAL LAW SEMINAR**
 - 7.10. **CERTIFICATE IN MUNICIPAL MANAGEMENT AND LEADERSHIP**
 - 7.11. **ST. PAUL & COMMUNITY FAMILY BENEFIT**

- 7.12. **ST. PAUL & DISTRICT HOSPITAL FOUNDATION**
- 7.13. **REQUEST FOR GRANT FOR RAMP FOR HEINSBURG SENIOR HALL**
- 7.14. **REQUEST TO USE BALL DIAMONDS AT WHITNEY LAKE**
- 7.15. **LAC LA BICHE COUNTY - CITY CENTRE AIRPORT**
- 7.16. **2011 MSI PROJECT APPROVAL**
- 7.17. **2012 INTERIM MUNICIPAL BUDGET**
- 7.18. **BYLAW NO. 1588 - BORROWING BYLAW - MASTER CARD ACCOUNT**
- 7.19. **BYLAW NO. 1589 - BORROWING BYLAW - CURRENT EXPENDITURES**
- 7.20. **COUNTY LIBRARY BOARD BUDGET**
- 7.21. **FCSS FUNDING AGREEMENT**
- 7.22. **TOWN OF ST. PAUL - CULTURE, PARKS AND RECREATION AGREEMENT**
- 7.23. **SAFETY CODES RATE CHANGES**
- 7.24. **GUIDING PRINCIPLES AMENDMENT**
- 7.25. **REGIONAL WATER COMMISSION**
- 7.26. **ASHMONT/LOTTIE LAKE SCOPE CHANGE**
- 7.27. **MUNICIPAL CLIMATE CHANGE ACTION CENTRE AGREEMENTS**
- 7.28. **2012 ROAD AND BRIDGE CONSTRUCTION**
- 7.29. **2012 NEW EQUIPMENT**
- 7.30. **SURVEY IN DEVELOPMENTS**
- 7.31. **REGIONAL COYOTE REDUCTION PROGRAM**
- 7.32. **SALARY GRID FOR ASSISTANT AGRICULTURAL FIELDMAN**
- 7.33. **BYLAW NO. 1590 - LEASE LOT 1ER, PLAN 8022307**
- 7.34. **IN CAMERA**

skitz

8. CORRESPONDENCE

9. REPORTS

- 9.1. **CAO REPORT - TO BE PRESENTED AT THE MEETING**
- 9.2. **REPORTS**

10. UPCOMING MEETINGS

- 10.1. **FRIDAY JANUARY 13, 2012 - HOSTED BY LAMONT COUNTY**

11. FINANCIAL

- 11.1. **COUNCIL FEES**
- 11.2. **LISTING OF ACCOUNTS PAYABLE**
- 11.3. **BUDGET TO ACTUAL**

12. ADJOURNMENT

2 Minutes

2.1

NOVEMBER 8, 2011 (2011/11/08)



November 8, 2011

Start time : 10:00 AM

MINUTES

CALL TO ORDER

The 499th meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:08 a.m., Tuesday, November 8, 2011 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham	
Councillor Glen Ockerman	Division 1
Councillor Dwight Dach	Division 2
Councillor Cliff Martin	Division 3
Councillor Maxine Fodness	Division 4
Councillor Frank Sloan	Division 5
Councillor Alphonse Corbiere	Division 6
Sheila Kitz	CAO
Tim Mahdiuk	Assistant CAO
Phyllis Corbiere	Executive Assistant
Leo deMoissac	Public Works Superintendent
Janice Huser	St. Paul Journal

MINUTES APPROVAL

Resolution #CM20111108.1001

Moved By: Councillor Maxine Fodness
to approve minutes of the October 11, 2011 Council Meeting with the following correction:

Reeve Upham recessed the meeting for lunch at 12:00 p.m, and reconvened the meeting at 1:17 p.m. with all members present **except Councillor Ockerman**.

CARRIED

Resolution #CM20111108.1002

Moved By: Councillor Frank Sloan
to approve the minutes of the Organizational Meeting held October 24, 2011 as presented.

CARRIED

BANK RECONCILIATION

Resolution #CM20111108.1003

Moved By: Councillor Alphonse Corbiere
to adopt the Bank Reconciliation for the month of October, 2011.

CARRIED

ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA

The following additions/deletions were made to the agenda:

3.2 October 24, 2011 Organizational Meeting Minutes

New Business

8.28 Date for CAO Evaluation

8.29 Request for Funding - St. Paul Archery Association

8.30 Wellness Centre

Reports

10.1 Joint Municipal Health & Safety Committee Minutes

- 10.2 FCSA Region 7 - Councillor M. Fodness
- 10.3 HUB Seminar-Attracting Foreign Direct Investment to Eastern Alberta - Councillor M. Fodness
- 10.4 Northern Lights - Councillor D. Dach
- 10.5 CAO Report

Resolution #CM20111108.1004

Moved By: Councillor Cliff Martin
to accept the agenda with the above noted additions.

CARRIED

**BYLAW NO. 1584
- LICENCE ROAD
ALLOWANCE SW
14 & NW
11-59-10-W4**

Resolution #CM20111108.1005

Moved By: Councillor Cliff Martin
to give second reading to Bylaw No. 1584, Licence Agreement for the undeveloped road allowance situated between SW 14 & NW 11-59-10-W4.

CARRIED

Resolution #CM20111108.1006

Moved By: Councillor Maxine Fodness
to give third reading to Bylaw No. 1584.

CARRIED

**RESTRICTIVE
COVENANT -
HAMLET OF
MALLAIG**

Krystle Fedoretz, Planning and Development, entered the meeting at 10:20 a.m. to discuss the proposed restrictive covenant to be registered against the lots in the new subdivision in the Hamlet of Mallaig which are still owned by the County of St. Paul. Council decided to remove the word "chain link" from item 2e and insert a new statement after item 2e that Chain Link Fence is acceptable.

Resolution #CM20111108.1007

Moved By: Councillor Alphonse Corbiere
that the Planning and Development Department register the restrictive covenant with the above noted amendments, against the lots in the Mallaig subdivision that are owned by the County of St. Paul.

CARRIED

**BLUE BIRD
BEACH
ASSOCIATION -
REQUEST TO
DESIGNATE
WALKWAY**

Council resumed discussion on the request from the Blue Bird Beach Association at Laurier Lake, to complete the walkway that was on the original Plan 8221194 of the subdivision, but was not developed.

Resolution #CM20111108.1008

Moved By: Councillor Frank Sloan
to table the request to complete the walkway at Bluebird Beach, Plan 8221194, to the Planning Retreat which will be held December 5 & 6, 2011.

CARRIED

**REQUEST FOR
FUNDING - ST.
PAUL CHILD
CARE SOCIETY**

Resolution #CM20111108.1009

Moved By: Councillor Glen Ockerman
to deny the request from the St. Paul Child Care Society for funding to assist with renovations to the Daycare/Dayhome building as the part of the building that will be renovated will be rented out for a private day care operation and Council felt that daycares are provincially funded.

CARRIED

**WORKSHOP -
DRIVING
ECONOMIC
DEVELOPMENT &
DIVERSIFICATION
IN RURAL AB**

Resolution #CM20111108.1010

Moved By: Councillor Maxine Fodness
to approve Sheila Kitz and any Councillors who are available to attend the Driving Economic Development and Diversification Workshop on November 17, 2011 in Lac La Biche.

CARRIED

**10:30 A.M. -
DESIREE &
DANIEL MANDEL**

Bryan Bespalko, Bylaw Enforcement Officer, entered the Council Room.

Desiree Mandel was admitted to the Council Room at 10:30 a.m. to discuss the cleanup notice she was issued and to suggest changes to the

Land Use Bylaw to accommodate the chickens she raises in her back yard and to suggest changes to the Dog Bylaw.

Mrs. Mandel informed Council that she was not aware of the Land Use Bylaw which does not allow for chickens in her backyard. Mrs. Mandel home schools her children and she uses the chickens to educate her children about food production and to teach them about responsibility by taking care of them. The chickens are in an enclosed pen with a run.

She was also unaware of the County's Dog Bylaw until she received a letter from the Bylaw Enforcement Officer. She informed Council of other towns that allow more than 2 dogs per residence through a permitting system. She has three house dogs and one outdoor dog.

Mrs. Mandel presented Council with proposed amendments to the Land Use Bylaw and Dog Control Bylaw. She has numerous signatures of people who support an amendment to the Dog Bylaw which would allow more than 2 dogs per residence.

Following her presentation to Council, the delegation left the meeting.

Council discussed the repercussions of amending the bylaw to increase the number of dogs allowed on a property and enforcement of the proposed amendment. Council also discussed the consequences of allowing the chickens to remain in the hamlet. Following the discussion, Bryan Bepalko left the Council Room.

Resolution #CM20111108.1011

Moved By: Councillor Glen Ockerman

to allow Mrs. Mandel to keep her three chickens and four dogs on her lot in the hamlet of Ashmont on a temporary basis, as the Land Use Bylaw is currently under review.

CARRIED

**AAAF IN SERVICE
TRAINING**

Resolution #CM20111108.1012

Moved By: Councillor Dwight Dach

to authorize Dennis Bergheim and Jeremy Robinson to attend the AAAF Inservice Training from December 5-9, 2011 in Edmonton.

CARRIED

**TOWN OF ST.
PAUL - REQUEST
FOR FUNDING
FOR ACTION BUS**

Resolution #CM20111108.1013

Moved By: Councillor Glen Ockerman

to approve a \$10,000 grant for the Town of St. Paul to help offset operating expenses for the Action Bus.

CARRIED

**REQUEST FOR
FUNDING FOR
PROVINCIAL
CHAMPIONSHIP**

Resolution #CM20111108.1014

Moved By: Councillor Alphonse Corbiere

to ratify the \$500 grant for the Mallaig School Cross Country Team as per policy ADM-51.

CARRIED

**BYLAW NO. 1586
- ESTABLISH
SUBDIVISION
AUTHORITY**

Resolution #CM20111108.1015

Moved By: Councillor Cliff Martin

to give first reading to Bylaw No. 1586, which is a Bylaw to establish the Subdivision Authority for the County of St. Paul.

CARRIED

Resolution #CM20111108.1016

Moved By: Councillor Alphonse Corbiere

to give second reading to Bylaw No. 1586.

CARRIED

Resolution #CM20111108.1017

Moved By: Councillor Maxine Fodness

to present Bylaw No. 1586 at this meeting for third and final reading.

Resolution #CM20111108.1018
Moved By: Councillor Glen Ockerman
to give third reading to Bylaw No. 1586.

CARRIED

**APPOINT
SUBDIVISION
AUTHORITIES**

Resolution #CM20111108.1019
Moved By: Councillor Frank Sloan
to appoint Krystle Fedoretz and Dennis Bergheim as the Subdivision
Authorities for the County of St. Paul effective November 8, 2011.

CARRIED

**COUNCIL
VISIONING
SESSION
REPORT**

Resolution #CM20111108.1020
Moved By: Councillor Maxine Fodness
that Council approve the Vision Statement, Core Values, and Guiding
Principles as presented in the Urban Systems Report with the amendment
to remove the word "our" in the vision statement.

CARRIED

**TAX
CANCELLATION**

Resolution #CM20111108.1021
Moved By: Councillor Cliff Martin
to cancel the property taxes in the amount of \$1,765.77 on SE 5-56-9-W4
as per section 347 of the M.G.A., as there is no recourse to collect them.

CARRIED

**GRAVEL PIT
FEES**

Resolution #CM20111108.1022
Moved By: Councillor Alphonse Corbiere
to increase the gravel pit fees from \$1.50 to \$2.50 per cubic yard effective
October 1, 2011.

CARRIED

**SAND AND
GRAVEL
AGREEMENT**

Resolution #CM20111108.1023
Moved By: Councillor Frank Sloan
to approve the three year Sand and Gravel Agreement with Arthur and
Carol Gibbs for the SW 36-62-11-W4 effective October 19, 2011.

CARRIED

**ROAD
CONSTRUCTION
EASEMENTS**
Originated By: pcorbiere

Resolution #CM20111108.1024
Moved By: Councillor Maxine Fodness
to approve the following easements to purchase the property required to
correctly register an existing road:

Donald & Lilian Demchuk	NE 34-56-8-W4
Edwin, Gunhild & Arne Nelson	SE 34-56-8-W4
Sheila Parks	SE 34-56-8-W4

CARRIED

**PAVING
PATCHES IN
HAMLETS OF
ASHMONT AND
MALLAIG**

Resolution #CM20111108.1025
Moved By: Councillor Alphonse Corbiere
to defer discussions on the paving patches in the Hamlets of Ashmont and
Mallaig to the Planning Retreat on December 5 & 6, 2011.

CARRIED

**PAYROLL
REQUEST FROM
MALLAIG MINOR
HOCKEY**

Resolution #CM20111108.1026
Moved By: Councillor Alphonse Corbiere
to approve the request from Mallaig Minor Hockey to pay the benefits for
the caretaker for the Mallaig arena, who is a seasonal County employee,
in an effort to retain him on a permanent basis between the two positions.

CARRIED

**11:30 A.M. -
SAFER**

Linda Boone, Town of St. Paul FCSS Director and Dolu Ashani, Outreach
Advocate were admitted to the Council Room to give a presentation on the
outreach program including the services they provide and what they hope

COMMUNITIES TASK FORCE	<p>to achieve with the program. They will set up a meeting with Council at a later date.</p> <p>Reeve Upham recessed the meeting at 12:02 p.m. and reconvened the meeting at 1:13 p.m. with all members present.</p>	
DUMPING STATION FOR HAMLET OF MALLAIG	<p>Council discussed the need to install a dumping station in the Hamlet of Mallaig which will cost approximately \$14,000, including the dirt work and gravel. The adjacent landowners will have to be notified, therefore the project will not proceed this year, due to weather constraints.</p> <p>Resolution #CM20111108.1027 Moved By: Councillor Cliff Martin to refer discussions on a dumping station in the Hamlet of Mallaig to the Planning Retreat on December 5 & 6, 2011.</p>	CARRIED
BYLAW NO. 1587 - REZONE P S 1/2 NE 1-58-9-W4	<p>Resolution #CM20111108.1028 Moved By: Councillor Maxine Fodness to give first reading to Bylaw No. 1587, which is a bylaw to rezone the S 1/2 NE 1-58-9-W4 from Agricultural to Country Residential 1.</p>	CARRIED
BYLAW NO. 1585 - REZONE LOT 1, PLAN 0021514	<p>Resolution #CM20111108.1029 Moved By: Councillor Maxine Fodness to give first reading to Bylaw No. 1585, which is a Bylaw to rezone Lot 1, Plan 0021514 from Urban Expansion to Country Residential 2.</p>	CARRIED
APPROACH FOR PSW 30-60-9-W4	<p>Resolution #CM20111108.1030 Moved By: Councillor Alphonse Corbiere to approve the installation of one approach for the SW 30-60-9-W4, as the County is using the current approach for the 8 acre parcel to access the subdivision where the new fire hall will be built.</p>	CARRIED
BOAT LAUNCH FOR SANTE ESTATES	<p>Resolution #CM20111108.1031 Moved By: Councillor Maxine Fodness to provide the developers of Sante Estates with a one-year extension on their development agreement so they can have Ocean's and Fisheries out again in the summer of 2012 to determine if the lake is up enough to support the proposed boat launch site.</p>	CARRIED
BYLAW NO. 1573 - LEASE OF LOT 28ER, BLOCK 2, PLAN 8023110	<p>Resolution #CM20111108.1032 Moved By: Councillor Frank Sloan to waive the setback requirements from the north and south property lines and from the west property line along Scott Drive for the lease on Lot 28ER, Block 2, Plan 8023220 to provide the lessee adequate room for parking and camping on the property. The 25 foot setback from the property line adjacent to the water body will remain in effect.</p>	CARRIED
ELK POINT CHAMBER OF COMMERCE CHRISTMAS EXTRAVAGANZA	<p>Resolution #CM20111108.1033 Moved By: Councillor Glen Ockerman to provide a \$500 donation for the Elk Point Chamber of Commerce for their Annual Christmas Extravaganza.</p>	DEFEATED
REGIONAL COYOTE REDUCTION PROGRAM	<p>Resolution #CM20111108.1034 Moved By: Councillor Glen Ockerman that the County of St. Paul participate in a Regional Coyote Reduction Program with neighbouring municipalities in an attempt to alleviate predation of farm livestock and lessen the effect of coyotes encroaching on residences.</p>	CARRIED

**CURLING TEAM
FOR MALLAIG
FARMER'S SPIEL**

Resolution #CM20111108.1035

Moved By: Councillor Frank Sloan

to ratify the sponsorship for one team at \$160 for the Annual Mallaig Farmer's Spiel which was held from November 3-5, 2011.

CARRIED

**NOVEMBER
PUBLIC WORKS
MEETING**

Resolution #CM20111108.1036

Moved By: Councillor Cliff Martin

to cancel the November Public Works Meeting as the items will be discussed at the Strategic Planning Session on December 5 & 6.

CARRIED

**DATES FOR
REGULAR
COUNCIL
MEETINGS**

Resolution #CM20111108.1037

Moved By: Councillor Maxine Fodness

to schedule the monthly Council meetings for the second Tuesday of each month starting at 10:00 a.m., as per section 193 of the MGA.

CARRIED

**DATES FOR
PUBLIC WORKS
MEETINGS**

Resolution #CM20111108.1038

Moved By: Councillor Cliff Martin

to schedule the monthly Public Works Meetings for the fourth Tuesday of each month starting at 10:00 a.m., as per section 193 of the M.G.A.

CARRIED

**CHRISTMAS
HOURS**

As per Policy Per-30, December 24th to 27th have been designated as Christmas holidays for 2011. The office will also be closed on January 2 in lieu of New Years Day.

INFORMATION

**2:00 P.M. URBAN
SYSTEMS**

Matt Brassard with Urban Systems was admitted to the Council Room at 2:00 p.m. to present Council with their Final Report on the Preliminary Work for the Ashmont/Lottie Lake water line and treatment plant project. They also presented the Work Project for the next stage of work which is the Detailed Design and Construction Services.

Resolution #CM20111108.1039

Moved By: Councillor Frank Sloan

that Council accepts the Final Report for the preliminary work for the Ashmont/Lottie Lake Project.

CARRIED

Resolution #CM20111108.1040

Moved By: Councillor Cliff Martin

that Council reviews and approves the Work Program - Detailed Design and Construction Services for the Ashmont/Lottie Lake project as presented by Urban Systems.

CARRIED

Resolution #CM20111108.1041

Moved By: Councillor Alphonse Corbiere

that Council approves the Lagoon Study and evaluation of direct discharge for the Ashmont/Lottie Lake project.

CARRIED

**DATE FOR CAO
EVALUATION**

Resolution #CM20111108.1042

Moved By: Councillor Glen Ockerman

to set the date for the CAO Evaluation for December 8, 2011 at 1:00 p.m. as per section 205.1 of the M.G.A.

CARRIED

**REQUEST FOR
FUNDING - ST.
PAUL ARCHERY
ASSOCIATION**

Resolution #CM20111108.1043

Moved By: Councillor Alphonse Corbiere

to table the request for funding from the St. Paul Archery Association for more information on how much funding they require, what they will be using it for and if they need it for the 2011 budget.

CARRIED

WELLNESS CENTRE

Resolution #CM20111108.1044
Moved By: Councillor Dwight Dach
to table discussions on the wellness centre to the in camera discussions.

CARRIED

REPORTS

The following reports were presented orally to Council:
10.1 Joint Municipal Health & Safety Minutes - attached to Agenda Package
10.2 CFSA Region 7 - Councillor Fodness
10.3 HUB - Councillor Fodness
10.4 Northern Lights - Councillor Dach
The following report was read aloud to Council:
10.5 CAO Report

Resolution #CM20111108.1045
Moved By: Councillor Alphonse Corbiere
to file the CAO Report as presented.

CARRIED

COUNCIL FEES

Resolution #CM20111108.1046
Moved By: Councillor Cliff Martin
to approve the Council fees for the month ending October 31, 2011 as circulated.

CARRIED

LISTING OF ACCOUNTS PAYABLE

The following lists of Accounts Payable were circulated to Council for review:

<u>Batch</u>	<u>Cheque Nos.</u>	<u>Cheque Date</u>	<u>Batch Amount</u>
15559	13232-13288	Oct. 5, 2011	\$360,684.62
15579	13289-13395	Oct. 17, 2011	\$624,978.30

Resolution #CM20111108.1047
Moved By: Councillor Alphonse Corbiere
to file the lists of Accounts Payable as information.

CARRIED

BUDGET TO ACTUAL

Resolution #CM20111108.1048
Moved By: Councillor Maxine Fodness
to file the budget to actual for the period ending October 31, 2011 as information.

CARRIED

IN CAMERA

Resolution #CM20111108.1049
Moved By: Councillor Alphonse Corbiere
to go in camera to discuss land issues.
Time: 3:37 p.m.

CARRIED

Resolution #CM20111108.1050
Moved By: Councillor Cliff Martin
to revert to an open meeting.
Time: 4:42 p.m.

CARRIED

ADJOURNMENT

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 4:43 p.m.

These minutes approved this 13th day of December, 2011.

Reeve

Chief Administrative Officer

5 Business Arising from Minutes

- 5.1 REQUEST FOR FUNDING - ST. PAUL & AREA
ARCHERY ASSOCIATION
- 5.2 ST. PAUL CHILD CARE SOCIETY



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.1 REQUEST FOR FUNDING - ST. PAUL & AREA ARCHERY ASSOCIATION

#20111208003

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

At the November Meeting, Council made a motion to table the request from the St. Paul & Area Archery Association for more information.

We contacted the Archery Association and they indicated that they require funding to replace their targets which would cost approximately \$2,000 and it could be paid in the 2012 budget year.

In 2009, Council gave a \$2,000 grant to the St. Paul Archery Association for targets.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere



St Paul & Area Archery Association
Box 1037
Elk Point AB T0A1A0
780-724-2648

October 14, 2011

County of St Paul # 19
St Paul, AB

To Whom it may Concern:

We are a locally based Archery Club, operating during the Winter months from the Ag Corral, and during the Summer at an outdoor range East of Elk Point. Last year, 2010-2011, we had 41 members, and are also open to quite a large amount of drop-in shooters. Of our 41 members, 19 were youth.

Our Winter season begins the 3rd of November, 2011, to the end of April, 2012, then we move to our outdoor location May 1, 2012.

We hope to improve our youth programs this year, by updating some of our equipment and targets, and therefore we are asking that you would consider offering our group a grant to help cover the costs of equipment, targets and barn rental fees. Thank you for your consideration.

Sincerely yours,

Carol Brown, Secretary



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.2 ST. PAUL CHILD CARE SOCIETY

#20111208004

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

We received a letter from Barb Buryn, President of the St. Paul Child Care Society, expressing her disappointment with Council's decision to deny funding for the renovations to their building. In her letter, Mrs. Buryn provided background on their society. She also stated that the government funding they receive is a wage top-up to staff and this wage top-up is provided to all day home societies and day care, whether it is a private company or a non profit society.

Mrs. Buryn is requesting that council reconsider their decision.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere

ST. PAUL CHILD CARE SOCIETY

5201-50 Street St. Paul, AB

T0A 3A1

780-645-1984

Fax: 780-645-2047

forkids@persona.ca



RECEIVED NOV 24 2011

November 22, 2011

County of St. Paul
St. Paul, AB
T0A 3A0

Dear Mr. Upham and the County of St. Paul Council:

On behalf of the St. Paul Child Care Society I wish to extend my disappointment on your recent decision to deny funding to our Society. In particular, the manner in which your decision was transmitted to us, I felt was very unprofessional. As of the date of this letter we have yet to receive anything from you in writing or even a phone call saying our request was declined and outlining the reasons behind the decline. To see a bold headline in the St. Paul Journal last week declaring "County denies funding for Child Care Society" is certainly not the way we wanted to find out your decision.

From the comments made by Coun. Glen Ockerman and Maxine Fodness as quoted in the paper, it seems apparent that our request was not completely understood. While we are not a community hall, our organization serves a valuable need to the approximately 45 – 50 children who are presently making use of our service. As indicated to Mr. Mahdiuk in an e-mail on Oct 12th, at present we have 26% of the children in the program that reside in the County. Last year it was over 50%. The numbers vary from year to year depending on the parents who need our assistance. We coordinate the provision of Day Home services in the community and county and ensure that quality care is being provided that meets and exceeds provincial standards. We feel that nothing is more important than ensuring our children are cared for by people who value and respect children.

As for the statement that the province already supports daycares, please let me make it clear we are not a daycare. Our society provides day home services only. Once our building is renovated, our intent is to lease out the part of the building that we do not use, to a day care. We need the lease income to keep our day home program

operational as these funds are used to cover the cost of maintaining the agency office. Who we choose to rent the building to should not be relevant to our request for funding. Regardless of whether it is a Day Care operation or another business, we need to make the renovations so that the building is rentable.

The only direct government funding that we receive for our operations is a wage top-up to staff and this wage top-up is provided to all day home societies as well as day cares (whether or not a day care is a private company or a not-for-profit society). So these funds go directly to our three office staff based on their accreditation levels. Our parents receive government subsidies based on their income levels – again this is not money that goes towards our operations. These funds ultimately go to the Providers who are hired on contract with our agency. The paper indicates that Coun. Ockerman feels that the County providing any funding would be a “duplication of services”. This tells me that perhaps I didn’t do a satisfactory job of explaining how the finances of our society work. On a further note, Day Cares, whether private or not-for-profit, do not receive government funding for their operations. Their staff would receive wage top-ups based on their accreditation level and the parents may qualify for subsidy, the same funding that is available to day home societies.

When we entered into an agreement with the Boys and Girls Club over ten years ago we did not anticipate that it would end the way it did. We felt that our organization was being a good community steward, assisting another non-profit society, by providing a rental arrangement that was very beneficial to their organization. We provided rent at a very reasonable rate so that parents could have a choice of affordable child care options. We believe that this is the reason why a damage deposit was never collected initially as well.

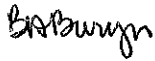
Almost two years ago we realized that there were issues – the existing Day Care board at the time would not commit to a longer term lease and we were forced to accept a month-to-month lease. We also tried to collect a damage deposit but our request was ignored. We knew that the Club was having financial difficulties due to a lawsuit with a previous employee so we decided to, again, be good citizens, and allow them to continue to lease our facility. At the time we started our own discussions on alternatives for the space, but we felt that having a tenant and generating some rental income was better than having no one there at all. We were also aware that the Club had been receiving financial assistance from the Town through FCSS over a number of years so we believed that they would continue to provide them with assistance to keep their Day Care and After School Care programs in place. It is also our understanding that they received some funding from the County as well over the years.

We believe that we were taken advantage of as our only other alternative would have been to provide them notice and force them to leave. We felt that this was not an option as there were a number of children in their care and without the Day Care those parents would very likely have been left with no options for child care. We didn’t think

it would sit well with the community if we were seen as shutting down the Boys and Girls Club's day care program. Besides, most of the building had undergone a renovation about five years ago so we didn't think it would require serious repair work. I hope that you can appreciate the position that we were placed into as the expenses we now have to incur were well beyond what we had planned to spend.

As you are aware the Town Council realized the importance of our organization to the community and made a decision to provide us with some funding. Based on the new information that I have provided, I would ask that you revisit your decision. Please consider our position and the service that we provide to this community – both to the Town and County of St. Paul. I can be reached at (780) 614-8161 to discuss this further.

Yours truly,

A handwritten signature in black ink, appearing to read "Barb Buryn".

Barb Buryn, President
St. Paul Child Care Society

6 Delegation

- 6.1 10:30 A.M. - PUBLIC HEARING - BYLAW NO. 1587 -
REZONE S 1/2 NE 1-58-9-W4
- 6.2 11:00 A.M. - PUBLIC HEARING - BYLAW NO. 1585 -
REZONE LOT 1, PLAN 0021514 IN SE 1-58-10-W4



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.1 10:30 A.M. - PUBLIC HEARING - BYLAW NO. 1587 - REZONE S 1/2 NE 1-58-9-W4 #20111201006

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

At the November Meeting, Council gave 1st reading to Bylaw No. 1587, which is a bylaw to rezone S 1/2 NE 1-58-9-W4 from Agricultural to Country Residential 1.

Bylaw No. 1587 was advertised in the St. Paul Journal the weeks of November 29 and December 6 and the adjacent landowners were notified.

Recommendation

Motion to adjourn the meeting and proceed to public hearing scheduled for 10:30 a.m. to discuss Bylaw No. 1587, which is a bylaw to rezone S 1/2 NE 1-58-9-W4 from Agricultural to Country Residential 1

Additional Information

Originated By : pcorbiere

THE COUNTY OF ST. PAUL NO. 19
LAND USE BYLAW

TO THE COUNCIL OF THE COUNTY OF ST. PAUL
APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW NO. 1486

I/We make application to amend the Land Use Bylaw.

Applicant: Name Prachin Sumsri Telephone No. 780-645-3399
Address Box 1987 St. Paul, AB T0A 3A0

Registered Owner of Land:

Name Ernest Boulianne Telephone No. 780-645-7198
Address Box 1291 St. Paul, AB T0A 3A0
(If different from Applicant)

Description of Land: Parcel/Lot _____ Block _____ Registered Plan _____
or as described on Certificate of Title No. _____ Section S 1/2 P1E. 1
Twp. 58 Range 9 West of the 4th Meridian.

Situated within the Agricultural Land Use District.

Amendment applied for:

From the following designated permitted Land Use(s).

Agricultural

To CR 1 Land Use.

Reasons in support of this Application:

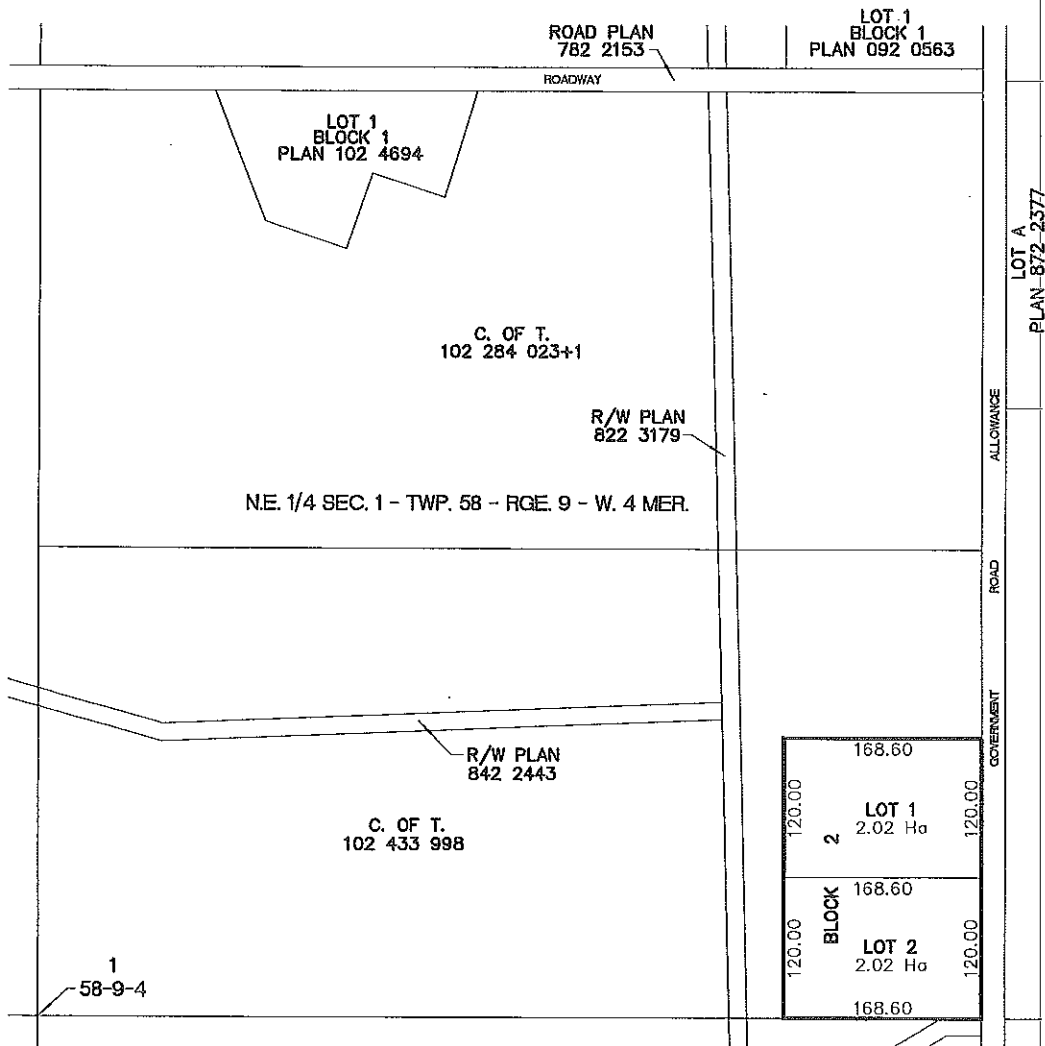
OWNER WISHES TO SUBMIT 2 PERMITS.

I/We enclose \$350.00 being the Application Fee.

Date Nov. 9, 2011

P. Sumsri
Signature of Applicant or Registered Owner

**TENTATIVE PLAN
SHOWING PROPOSED SUBDIVISION OF PART OF
S.1/2 OF NE. 1-58-9-4
COUNTY OF ST. PAUL NO. 19, ALBERTA**



SCALE 1:5000

RACHYNSKI LAND SURVEYS(1998) LTD.

BOX 1987, ST. PAUL, AB.
645-3399
SP-588-11



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.2 11:00 A.M. - PUBLIC HEARING - BYLAW NO. 1585 - REZONE LOT 1, PLAN 0021514 IN SE 1-58-10-W4 #20111202001

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

At the November Meeting, Council gave 1st reading to Bylaw No. 1585, which is a bylaw to rezone Lot 1, Plan 0021514 in SE 1-58-10-W4 from Urban Expansion to Country Residential 2.

Bylaw No. 1585 was advertised in the St. Paul Journal the weeks of November 29 and December 6 and the adjacent landowners were notified.

Recommendation

Motion to adjourn the meeting and proceed to public hearing scheduled for 10:30 a.m. to discuss Bylaw No. 1585, which is a bylaw to rezone Lot 1, Plan 0021514 in SE 1-58-10-W4 from Urban Expansion to Country Residential 2.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 1585

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 1486.

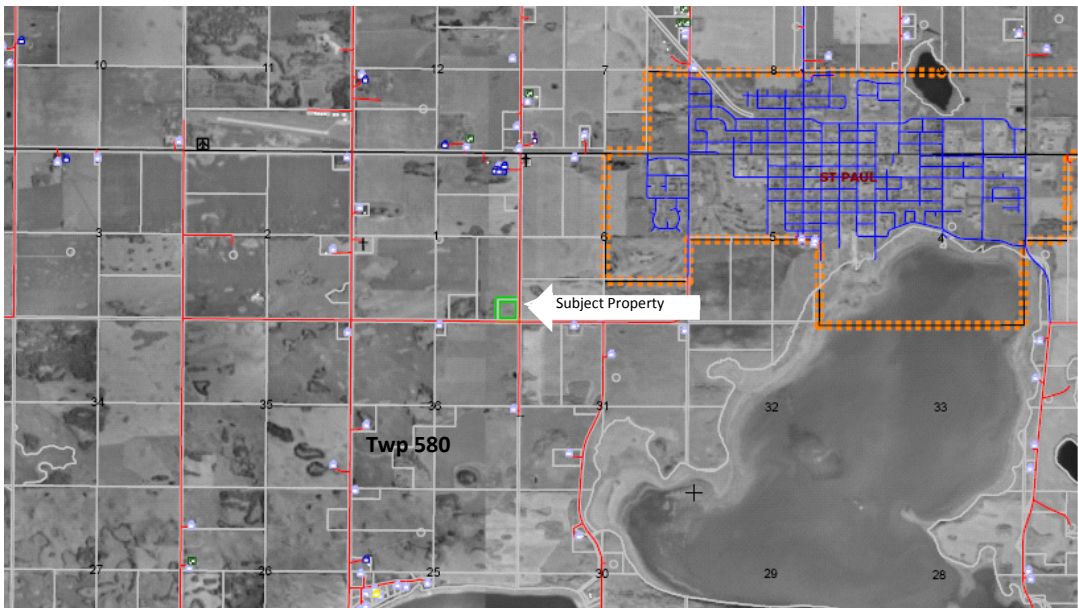
WHEREAS, it is deemed expedient to amend the Land Use Bylaw of the County of St. Paul No. 19 as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 1486, Land Use District Map is hereby amended as follows:

FROM: Urban Expansion to Country Residential 2

FOR: Lot 1, Plan 0021514 in SE 1-58-10-W4



Read a first time in Council this 8th day of November, A.D. 2011.

Advertised the 29th day of November, A.D. 2011, and the 6th day of December, A.D. 2011 in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2011.

Read a third time in Council this day of , A.D. 2011 and duly passed this day of , A.D. 2011.

Reeve

Chief Administrative Officer

7 New Business

- 7.1 DECEMBER PUBLIC WORKS MEETING
- 7.2 DATE FOR SALARY NEGOTIATIONS
- 7.3 UNDERSTANDING THE IMPACT OF RESIDENTIAL SCHOOLS ON FAMILIES, ADDITIONS, VIOLENCE & CRIME
- 7.4 ROADATA SERVICES LTD. CONFERENCE
- 7.5 ASSESSMENT REVIEW BOARD REFRESHER TRAINING
- 7.6 LEADING THE NORTH CONFERENCE
- 7.7 2012 AOWMA TRADE SHOW
- 7.8 COMMUNITY PLANNING ASSOCIATION CONFERENCE
- 7.9 EMERGING TRENDS IN MUNICIPAL LAW SEMINAR
- 7.10 CERTIFICATE IN MUNICIPAL MANAGEMENT AND LEADERSHIP
- 7.11 ST. PAUL & COMMUNITY FAMILY BENEFIT
- 7.12 ST. PAUL & DISTRICT HOSPITAL FOUNDATION
- 7.13 REQUEST FOR GRANT FOR RAMP FOR HEINSBURG SENIOR HALL
- 7.14 REQUEST TO USE BALL DIAMONDS AT WHITNEY LAKE
- 7.15 LAC LA BICHE COUNTY - CITY CENTRE AIRPORT
- 7.16 2011 MSI PROJECT APPROVAL
- 7.17 2012 INTERIM MUNICIPAL BUDGET
- 7.18 BYLAW NO. 1588 - BORROWING BYLAW - MASTER CARD ACCOUNT
- 7.19 BYLAW NO. 1589 - BORROWING BYLAW - CURRENT EXPENDITURES
- 7.20 COUNTY LIBRARY BOARD BUDGET
- 7.21 FCSS FUNDING AGREEMENT

7.22	TOWN OF ST. PAUL - CULTURE, PARKS AND RECREATION AGREEMENT
7.23	SAFETY CODES RATE CHANGES
7.24	GUIDING PRINCIPLES AMENDMENT
7.25	REGIONAL WATER COMMISSION
7.26	ASHMONT/LOTTIE LAKE SCOPE CHANGE
7.27	MUNICIPAL CLIMATE CHANGE ACTION CENTRE AGREEMENTS
7.28	2012 ROAD AND BRIDGE CONSTRUCTION
7.29	2012 NEW EQUIPMENT
7.30	SURVEY IN DEVELOPMENTS
7.31	REGIONAL COYOTE REDUCTION PROGRAM
7.32	SALARY GRID FOR ASSISTANT AGRICULTURAL FIELDMAN
7.33	BYLAW NO. 1590 - LEASE LOT 1ER, PLAN 8022307
7.34	IN CAMERA



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.1 DECEMBER PUBLIC WORKS MEETING

#20111208007

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

The date of the regular scheduled Public Works Meeting, falls on December 27th and the office will be closed as per policy Per-30.

Section 193(3) of the M.G.A. states that Council may change the date of a regularly schedule meeting as long as they provide 24 hours notice to any Councillors not present at the meeting at which the change was made and to the public.

Recommendation

Motion to cancel the December Public Works Meeting as per section 193(3) of the M.G.A.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.2 DATE FOR SALARY NEGOTIATIONS

#20111208009

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

We require a motion from Council to set the date for the Salary Negotiations prior to the January 10th Council Meeting.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.3 UNDERSTANDING THE IMPACT OF RESIDENTIAL SCHOOLS ON FAMILIES, ADDITIONS, VIOLENCE & CRIME #20111209019

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

Blue Quills First Nations College co-hosted by Tribal Chiefs Association Residential Schools Legacy Project and the Saddle Lake Residential Schools Heath Support Program are hosting a two day workshop on Understanding the Impact of Residential Schools on Families, Addictions, Violence and Crime. The workshop will be held on January 12 and 13, 2012 at Blue Quills College. The workshop is open to all of Council.

Recommendation

Motion to approve any Council members who are able to attend this workshop.

Additional Information

Originated By : skitz.



Blue Quills
FIRST NATIONS COLLEGE

creative and inventive • energetic and determined • visionary and courageous

**Understanding the Impact of Residential Schools
on Families, Addictions, Violence & Crime
EVERYONE WELCOME**

Thursday & Friday, January 12 & 13, 2012

Time: 9:00 am to 4:00 pm each day

Blue Quills First Nations College

FREE REGISTRATION — MEALS PROVIDED

*Followed by Pipe Ceremony, Feast & Round Dance on Friday
January 13th, at Ukrainian Cultural Centre, St. Paul,
co-hosted by Tribal Chiefs Association Residential Schools Legacy Project
and Saddle Lake Residential Schools Health Support Program*

Symposium speakers, workshops and displays will explore these topics:

- ⇒ Community impacts and lateral violence undermine progress
- ⇒ Adverse Childhood Experiences have health impacts across the lifespan
- ⇒ Tools and resources for restoring Personal, Family and Community Wellness
- ⇒ The Elder's role in restoring family and community relationships
- ⇒ Building collaborative hope for the future — making a difference together

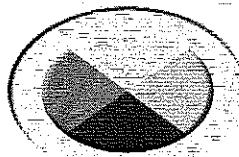
Pre-Register By Contacting Sheila Poitras

Email: sheilap@bluequills.ca Phone: 1-888-645-4455

(pre-registration for SYMPOSIUM is important to ensure BQ has adequate space, meals and resources)

Funded by Advocacy & Public Information, Aboriginal Affairs & Northern Development Canada

Box 279, St Paul, Alberta, T0A 3A0



Ph. 780-645-4455 fx. 780-645-5215

www.bluequills.ca



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.4 ROADATA SERVICES LTD. CONFERENCE

#20111209005

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

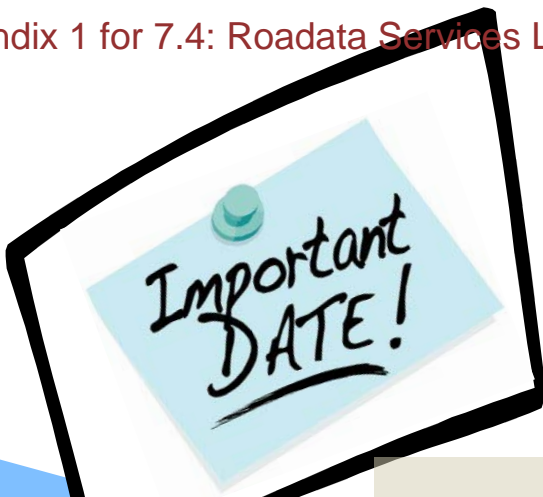
Roadata Services Ltd. will be holding their 5th Annual Infrastructure Protection Conference on January 19, 2012 in Red Deer.

Recommendation

Motion to approve Leo deMoissac, Bobby Kinjerski and Claire Mahdiuk to attend the 5th Annual Infrastructure Protection Conference on January 19, 2012 in Red Deer.

Additional Information

Originated By : Idemoissac



please join us for our 5th annual

INFRASTRUCTURE PROTECTION CONFERENCE

Thursday, January 19th, 2012

10:00am – 2:00pm

The Capri Hotel Convention Centre

Further Details to follow

Topics of interest will include

- ❖ *Road Use Agreement (RUA) Implementation*
- ❖ *Enforcement Options on Commercial Vehicles*
- ❖ *RUA VS Creating a Bylaw – The Legal Perspective*
- ❖ *Best Practice Summary from 2011 conference*
- ❖ *Multiple Legal Loads - Road Damage Science*
- ❖ *TRAVIS Update*

**January 19
2012**



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.5 ASSESSMENT REVIEW BOARD REFRESHER TRAINING

#20111205003

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

Assessment Review Board Refresher Training courses are scheduled for the first quarter of 2012.

Recommendation

Motion to approve the following Assessment Review Board Refresher Training Courses for members and clerks:

- Eleanor Zimmerman - March 7 & 8, 2012 in Edmonton
- Cliff Martin - January 25 & 26, 2012 in Leduc
- Paulette Mudryk and Linda Meger - January 24, 2012 in Leduc

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.6 LEADING THE NORTH CONFERENCE

#20111209008

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

Wood Buffalo in partnership with the NADC will be hosting a Leading the North Conference on January 25-27, 2012.

A copy of the agenda can be viewed at www.leadingthenorth.ca

Recommendation

As per Council's wishes.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.7 2012 AOWMA TRADE SHOW

#20111209018

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

The 14th Annual Alberta Onsite Wastewater Management Association Convention and Trade Show will be held January 26 to 28, 2012 in Edmonton.

Recommendation

Motion to approve Bryan Bespalko to attend the 2012 AOWMA Trade Show on January 27, 2012 in Edmonton to look at sewage handling options.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.8 COMMUNITY PLANNING ASSOCIATION CONFERENCE

#20111205002

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

The Community Planning Association Conference will be held April 16-18, 2012 in Red Deer.

Recommendation

Motion to approve Dennis Bergheim, Krystle Fedoretz and Crystal St. Arnault to attend the Community Planning Association Conference from April 16-18, 2012 in Red Deer.

Additional Information

Originated By : skitz

2012 Annual Education Session

AGENDA

Location: Mainstage

8 a.m. Hot Buffet Breakfast

9 a.m. - 12:15 p.m. Education Session

12:15 - 1:15 p.m. Buffet Lunch for Education Session Participants

“Project Management for Municipalities”

By John Popoff, RPP, MCIP Director of Development Services, Town of Chestermere

Project Management is the process of managing projects. It is not the process of actually doing the work. Proven Project Management tools and techniques can be used to greatly improve the success of projects by bringing in more projects, on time, on budget and as expected. In municipalities, there are two primary sources of work: proactive and reactive. Municipal Staff typically have responsibilities in both categories. Reactive work includes addressing public inquiries, processing applications and attending Council meetings. Proactive work includes projects which have a definite beginning and end. Municipal Staff are challenged finding the time and resources to complete projects while addressing urgent and constant daily activities.

In this three hour educational, John will introduce the Profession of Project Management and how it applies to municipalities. He will introduce key concepts to attendees including how to determine “what is a project” and “what are operations”. John will also explain how a municipality can incorporate a Project Management process and he will share examples from his experience establishing a Project Management process with his staff in Chestermere.

Participants will be introduced to the Science of Project Management including the five process groups and nine knowledge areas, as advocated by the Project Management Institute (PMI), the largest and most influential professional Project Management organization in existence. Attendees will learn how to break projects down into manageable pieces and prepare schedules, budgets and project management plans. Participants will also be introduced to the Art of Project Management including stakeholder analysis, communications planning, leadership, team building and negotiation. Participants will leave with tools, techniques and tips they can apply immediately in their municipal project management efforts.

2011 CPAA Conference Sponsors

Our apology - We also thank Gold Sponsor – County of Stettler and Bronze Sponsor – CMHC who were not listed in the July issue.



Community Planning
Association of Alberta

REGISTRATION FORM

CPAA 2012 PLANNING CONFERENCE And EDUCATION SESSION

APRIL 16, 17, and 18, 2012
Black Knight Inn, Red Deer, Alberta

#205, 10940 – 166A Street
Edmonton, AB T5P 3V5
(780) 432-6387 Tel
(780) 452-7718 Fax
cpaa@cpaa.biz www.cpaa.biz

Name: _____

Firm or Organization: _____

Position/Title: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Phone: _____ Fax: _____ E-mail: _____

Indicate Food Allergies and/or vegetarian preferences: _____

Full-time students please indicate (and see special rate below):

Program of Study and Institution _____

- ☐ **Student Registration Fee: \$50.00** Students must be current members of CPAA.
Check all items that apply:

Education Session 2012 Monday, April 16, 2012

“Project Management for Municipalities” 8:00am to 1:15pm includes Breakfast and Lunch

- ☐ Registration Fee: \$125.00 for CPAA Members
☐ Registration Fee: \$150.00 for non Members

NOTE: CONFERENCE OPENING - 1:30PM Monday, April 16

CPAA 2012 Conference April 16, 17, 18 2012

“Planning for Complete Communities – How to Get There”

- ☐ Registration Fee: \$435.00 for CPAA Members
☐ Registration Fee: \$500.00 for non members
Registration fee for Conference includes: Minister’s Reception, Conference Sessions, Breakfasts, Luncheon & Banquet

Indicate number of extra tickets:

_____ Extra Conference Luncheon Tickets\$30.00

_____ Extra Conference Banquet Tickets\$60.00

- ☐ Display space is available for \$100:00 per space (includes one banquet ticket). Tables and power available upon request.

TOTAL AMOUNT OWING: _____

<input type="checkbox"/> Payment Enclosed	<input type="checkbox"/> Payment to Follow	<input type="checkbox"/> Invoice Above
---	--	--

GST is not applicable. Sorry, but we can not accept credit card payments. Cancellation Policy: There will be no refunds. However, registration is transferable to another person within your organization. Return registration form with a cheque payable to: Community Planning Association of Alberta (address above).



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.9 EMERGING TRENDS IN MUNICIPAL LAW SEMINAR

#20111205001

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

Brownlee LLP will be holding their annual Emerging Trends in Municipal Law Seminar on Thursday, February 9, 2012 in Edmonton.

Recommendation

Motion to approve Council, Sheila Kitzi, Tim Mahdiuk and Leo deMoissac to attend the Emerging Trends in Municipal Law Seminar on February 9, 2012 in Edmonton.

Additional Information

Originated By : pcorbiere



Emerging Trends in Municipal Law 2012
NORTHLANDS EXPO CENTRE - Edmonton
ROOM 105/106

8:00 – 8:50 a.m.	Registration and Continental Breakfast	
8:50 – 9:00 a.m.	Welcome and Introductory Remarks – Thomas D. Marriott	
9:00 – 10:15 a.m.	The Best Laid Plans <i>Redevelopment Challenges and Solutions</i> <i>Presented by: Jeneane S. Grundberg</i>	
10:15 – 10:30 a.m.	Coffee Break	
10:30 – 11:45 a.m.	The Cure for What Ails You <i>Simple Practical Solutions to Your Human Resources Nightmares</i> <i>Presented by: Colin R. Fetter</i>	
11:45 – 12:45 p.m.	Lunch - ROOM 101/102/103/104	
12:45 – 2:00 p.m.	Breakout Session - Option 1 Room 105/106 Social Media <i>Promotion, Pitfalls and Privacy</i> <i>Presenter: Lorne I. Randa and Jenelle R. Butler</i>	Breakout Session - Option 2 Room 301/302 Municipal Infrastructure Projects and Operations <i>Hit the Ground Running – Stay on Track</i> <i>Presented by: Rodd C. Thorkelsson, Paul V. Stocco, and John C. McDonnell</i>
2:00 – 2:15 p.m.	Coffee Break	
2:15 – 3:30 p.m.	Bear Pit Session - Room 105/106	
	Reception to follow – Foyer	



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.10 CERTIFICATE IN MUNICIPAL MANAGEMENT AND LEADERSHIP #20111209001

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

The Certificate in Municipal Management and Leadership program offered by the Alberta School of Business - Executive Education at the University of Alberta develops municipal leaders by increasing their capacity to lead people, teams, departments and organizations. This program is suited for managers who lead one or more teams, groups, or department and would like to further develop effective management and leadership skills in a municipal setting. I am requesting that Council consider Krystle Fedoretz from our Planning and Development Department to participate in the program. She has shown great leadership and management skills and it is my opinion that this program would assist her in developing those skills to a new level. I also see this as a good fit into Council's goal of succession planning.

The program consists of six modules occurring over the course of 11 months. The next intake of the program commences in January 2012. The program fee is \$6,110. This is for the program, however there would be additional costs for subsistence when Krystle would be attending. I estimate those costs to be \$5,000. Total cost to county approximately \$11,000.

I myself have taken the program and would highly recommend it for up and coming managers. I realize that it is an expensive program, but would propose that if Krystle is granted the opportunity to participate in this program that we make the offer subject to her staying in the County's employ for an additional 1 - 2 years following completion of the program, otherwise a portion of the program would have to be reimbursed.

Recommendation

That Council approve Krystle Fedoretz to enroll in the Certificate in Municipal Management and Leadership program through the Alberta School of Business - Executive Education at the University of Alberta commencing January 2012.

Additional Information

Originated By : skitz

September 19, 2011

0666

Sheila Kitz
Chief Administrative Officer
County Of St. Paul No. 19
5015-49 Avenue
St Paul AB T0A 3A4

Dear Sheila,

On behalf of the Alberta School of Business, Executive Education, I am pleased to enclose the 2012-2013 brochure for the Certificate in Municipal Management and Leadership Program (CMML).

We have recently expanded the program as a result of discussions that took place in our annual Advisory Committee meeting. The program, beginning with cohort ten in January 2012 will include new features such as an additional cohort, as well as shorter, topic-specific sessions scheduled during the months when regular CMML modules are not occurring.

The format of program delivery has remained the same; however, this year's record registration numbers led us to incorporate an additional cohort start date. For the first time, we will be accepting registrations for a January 2012 intake, as well as a September 2012 intake. With the option to choose between two different start dates, we strongly encourage participants to complete the program in the cohort they start with as this will maintain the opportunity to form long-lasting networks and relationships with like-minded managers. To continue fostering those networks and providing opportunities for continuous learning beyond program completion, we will be running shorter sessions throughout the year that will focus on hot topics within municipalities. Our hope is to attract alumni from the CMML community, as well as new individuals who are interested in learning more about the program. The first session we have scheduled is *Problem Solving Lessons from Critical Issues* with Dr. Gordon McIntosh on October 20-21, 2011.

The enclosures provide an overview of the program, course descriptions, tuition fees and information relating to delivery dates for all courses in the tenth program offering. Please see our website for more detailed information at www.executiveeducation.ca.

If you have any questions about the above information or the enclosed brochures, please feel free to contact me at any time.

Sincerely,



Heather Christensen
Director, Client Development
Executive Education
780-492-6907
encl./

*Upon successful completion of the CMML program, graduates may be eligible to receive credit for an elective course (3 credits) towards the University of Alberta Masters of Business Administration (MBA) program. Please contact the MBA office at 1-780-492-4213 for more information or go to www.mba.net.

Appendix 1 for 7.10: CMML Program information

The Alberta School of Business is one of the world's leading institutions of business education and research. The Financial Times of London's 2010 research rankings placed the Alberta School of Business 20th in research among publicly funded institutions and 37th for overall research. The Alberta MBA was ranked within the top 100 globally and the Alberta PhD 60th globally. Our student body includes over 2000 students in various undergraduate programs, 460 students in our MBA and PhD programs, and over 5000 students in our Executive Education Programs.



The Certificate in Municipal Management and Leadership (CMML) develops municipal leaders by increasing their capacity to lead people, teams, departments and organizations. As a participant of this program, you will gain a deep understanding of yourself as a leader. You will learn to shift your focus from day-to-day tasks to strategically achieving the organization's business goals while managing change and stakeholder expectations through effective leadership. Throughout the program's duration, you will form long-lasting networks with like-minded managers from across the province, which will prove themselves valuable as your learning continues in your future day-to-day. In keeping with our teaching approach, which integrates a multi-faceted instructional approach in the classroom to ensure the needs of all learning styles are met, the CMML is structured to achieve the following primary learning goals:

- Increase understanding of the many roles, responsibilities and accountabilities of management and leadership
- Deepen self-awareness and stretch mental models

- Improve your personal management and leadership skills
- Develop strategies to apply knowledge and skills
- Enhance capacity to think and behave strategically
- Develop people's capacity through individualized leadership development plans
- Create effective, productive work environments by managing employee performance to deliver results that help to achieve organizational goals.

Upon successful completion of the CMML, graduates may be eligible to receive three credits for an elective course towards the University of Alberta Masters of Business Administration (MBA) program. Please contact the MBA office directly at 780-492-3946 for more information, or visit www.mba.net

Appendix 1 for 7.10: CMML Program information

Executive Education is one of the four pillars of the Alberta School of Business. As the School's professional development provider, we serve clients across all industries and in the public sector. With over 30 programs offered and serving over 5000 participants per year, we continue to work toward becoming the premier executive education source in Canada. As Alberta's premier broker of intellectual capital, we focus on providing education solutions that enable today's business leaders in government, publicly traded companies, and privately held organizations to lead change and increase organizational performance.

WHO CAN PARTICIPATE?

The CMML is suited for managers who lead one or more teams, groups, or departments, and would like to further develop effective management and leadership skills in a municipal setting. It is well suited for mid-manager level and above, and is very appropriate for CAOs. As indicated by one of our recent graduates, "The mix of senior leaders (ex: CAOs) and middle managers provides a variety of

perspectives, which create meaningful learning and networking opportunities".

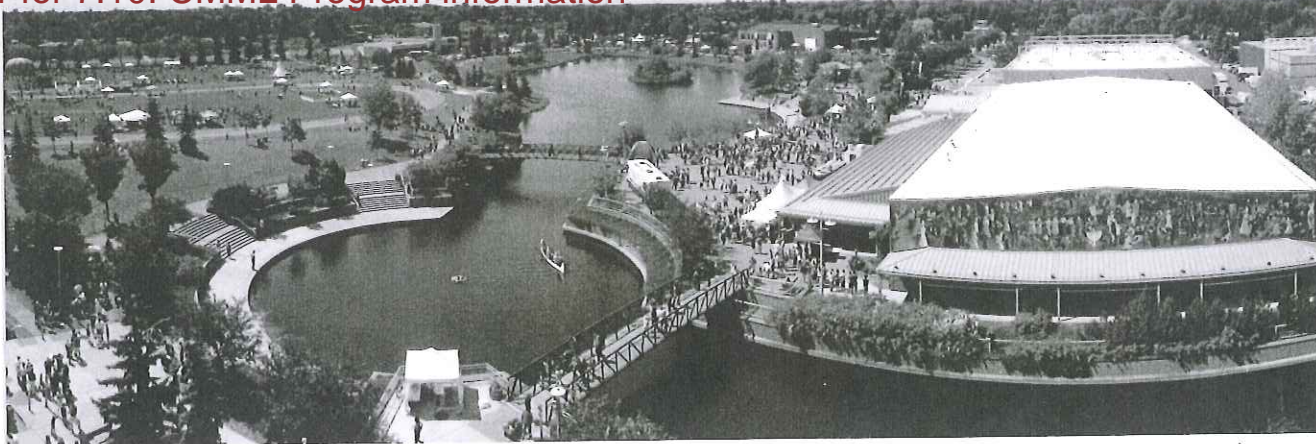
HOW DOES THE PROGRAM WORK?

The program consists of six modules occurring over the course of 11 months. The CMML runs in a cohort format, requiring program completion as part of an intact group. In the event full program completion is not possible, please contact our office at your earliest convenience.

Cohort A

Cohort B

Module	Module Name	Date	Instructor
1	The Challenge of Leading and Managing in Municipalities	January 18-19, 2012	Barry Mitchelson
		September 25-26, 2012	
2	Understanding Yourself as a Leader	February 27-29, 2012	Laurie Hillis
		October 30 – November 1, 2012	
3	The Productive Manager: Management and Leadership Skills	March 20-22, 2012	TBD
		November 20-22, 2012	
4	Information and Technology Management/Creating a Collaborative & Knowledge-Sharing Culture	September 12-14, 2012	Dave McGarva & Salman Mufti
		January 23-25, 2013	
5	Finance for Municipal Managers	October 24-25, 2012	Frank Saccucci
		February 13-14, 2013	
6	Committing to Improving Your Leadership Abilities	December 5-6, 2012 & January 15, 2013	Barry Mitchelson
		March 5-6 & April 18, 2013	



PROGRAM DETAILS

Time: 9:00 am to 4:00 pm

Location: University of Alberta, Enterprise Square
Please note this is our downtown location.

Program Fee: \$6,110 CAD (plus GST)
Fees include all program materials, breakfast, lunch and refreshments.

Logistics: An electronic confirmation will be sent to you in advance of the program start date. Pre-course material will be sent via e-mail (where applicable) prior to each session.

CANCELLATION POLICY

Notification of cancellation from the program must be received via email 21 calendar days prior to commencement.

REGISTRATION AND PAYMENT

To register for the program, please visit www.executiveeducation.ca and click on Register Now!.

Payment is due **prior** to the commencement of the program. Acceptable methods of payment include: credit card (MasterCard, American Express or Visa), purchase order/invoice to the organization, or cheque made payable to the University of Alberta. If you choose invoice as your payment option, please be advised that we require a purchase order or letter of authorization from your organization to accompany actual payment.

More than 21 calendar days prior to program start

Cancellation: You receive a full refund of the program fee.

Transfer: You may transfer your registration to another participant or another cohort with no transfer fee.

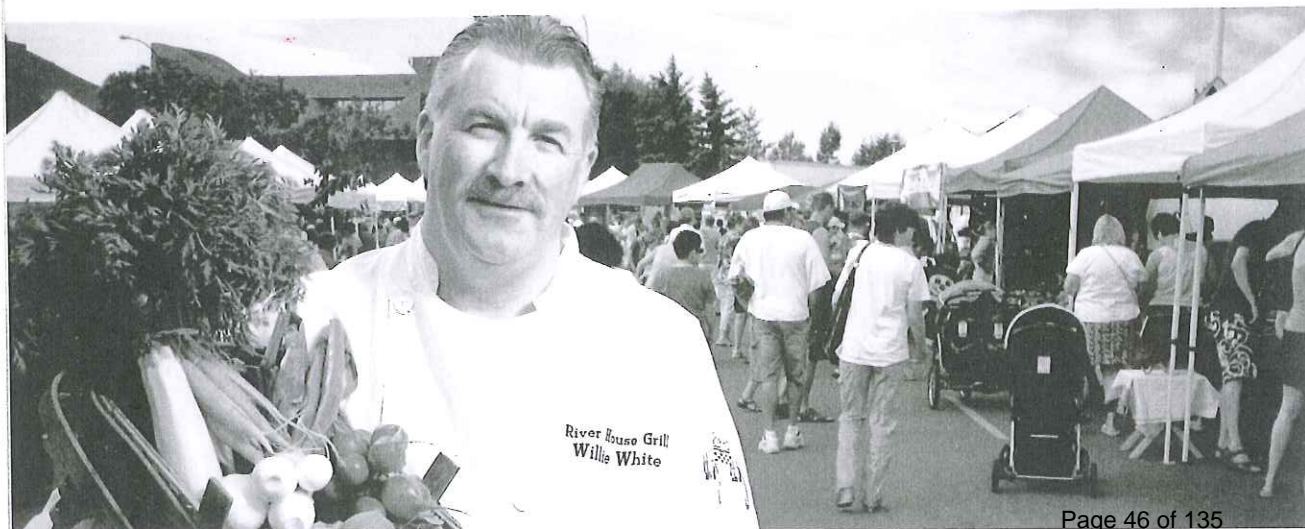
Between 21 and five calendar days prior to program start

Cancellation: You incur a \$300.00 cancellation fee.

Transfer: You incur a \$75.00 transfer fee when transferring your registration to another participant or to another cohort.

After program start date

Assessed on a case-by-case basis. Please contact Kassey Koumarelas at 780-492-4095.





County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.11 ST. PAUL & COMMUNITY FAMILY BENEFIT

#20111202002

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

The St. Paul Community Family Benefit will be holding their fourth Annual New Year's Even Family Benefit Dance and are seeking financial support as well as donations for silent auction items, door prizes or volunteer help. The attached letter outlines the various levels of sponsorship.

In 2011 the County donated a silent auction item to this benefit dance.

Recommendation

Motion to approve the donation of a silent auction item for the benefit.

Additional Information

Originated By : pcorbiere

St. Paul & Community Family Benefit
4713 46 Avenue
St. Paul, AB T0A 3A3



November 1, 2011

County of St. Paul #19
5015 49 Ave
St. Paul, AB T0A 3A4

I am writing on behalf of the St. Paul & Community Family Benefit. We are a committee of six people who got together in 2008 to plan and host a family focused New Year's Eve Dance where 100% of the proceeds go to families living in the town or county of St. Paul that need support during a time of hardship or crisis due to illness or tragedy in the family. Over the last three years we were fortunate enough to assist six families; three from St. Paul area and three from Elk Point area. Each family had varying needs and the funds raised at each benefit has assisted with those needs. No matter how big or small the battle is for each family, we provide community support during their difficult time.

We are now in the process of planning our Fourth Annual New Year's Eve Family Benefit Dance and are seeking your support. We would like you to become a sponsor for the event by providing a cash donation. This money would be used to alleviate any costs that are required to host the event such as entertainment, catering, paper supplies, etc. This way 100% of the proceeds collected that evening can go to the recipients.

We have developed sponsorship levels so that we can better recognize you at the event and after.

- ◆ Platinum: \$1000—+
- ◆ Gold: \$500—\$999
- ◆ Silver: \$200—\$499
- ◆ Bronze: \$50—\$199
- ◆ Honourable Mentions: under \$50

All of our sponsors are recognized in various ways:

- ◆ All sponsor are recognized on each of our dinner tables with your name printed on the table cards.
- ◆ Bronze, Silver, Gold and Platinum sponsors are thanked in the local paper.
- ◆ Silver, Gold and Platinum sponsors are recognized in local radio interviews.
- ◆ Gold and Platinum sponsor are showcased on the venue walls, visible to everyone on the night of the event, as well given 2 free tickets to the New Years Event.
- ◆ Platinum sponsors are featured on-line with links to your business and mentioned in all our print ads and promo banners.

As an alternative to a cash donation please consider donating a silent auction item, door prize or volunteer to help out at the event. Any contribution is greatly appreciated.

Please visit our website at www.stpaulandcommunityfamilybenefit.yolasite.com. If you have any questions or need more information I can be contacted by phone at (780) 645-1327 or by email at st.paulcommunityfamilybenefit@gmail.com.

Thank you for your consideration in this matter.

Tammy Yuschyshyn
Committee Member of St. Paul Community Family Benefit Dance



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.12 ST. PAUL & DISTRICT HOSPITAL FOUNDATION

#20111206001

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

The St. Paul & District Hospital Foundation will be holding their annual fundraising event on March 3, 2012. They will be raising funds for a Drager Monitor and 2 Life Pak 12 Defibrillators/Monitors.

They are looking for support for their fundraiser by way of donations of a live/silent auction item and/or purchase a table of eight for \$350.

In 2010 they County purchased a table and donated an item for their silent auction.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere

St. Paul & District Hospital Foundation

4713 – 48 Avenue

St. Paul, AB T0A 3A3

Phone: (780) 645-3331 Fax: (780) 645-1702

December 1, 2011

RECEIVED DEC 01 2011

Re: Hospital Foundation Fundraiser – March 3, 2012

“The St. Paul and District Hospital Foundation Needs Your Help”

The St. Paul and District Hospital Foundation is a charitable organization founded in 1990. This organization is managed by a board of trustees whose mandate it is to coordinate, utilize and manage donated funds. The donated funds are used to purchase equipment to enhance hospital care for the people of the community and surrounding area who are served by the hospital. All funds raised by the foundation stay in the community and are used toward the purchase of equipment for the St. Paul Healthcare Centre.

We are once again in the process of fundraising. A Fundraising Event will be held on March 3, 2012. The event will include entertainment, supper and a live and silent auction.

Following consultation with local healthcare centre staff and physicians, the Foundation will be fundraising for the following items:

- 1) Drager Monitor – This monitor will be used to monitor post-operative patients who have had general anesthetic.
- 2) Life Pak 12 Defibrillators/Monitors (2) – These defibrillators/monitors will be used for patients presenting with heart attack or cardiac patients. One is required for each Trauma Room in the Emergency Department.

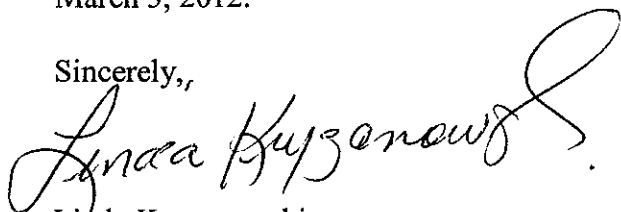
We are asking for your assistance and support with this event in the following ways.

- a) A donation towards the live/silent auction. This donation could be in the form of an item or a cash donation. The cash donation could be used towards the purchase of an item for the event.
- b) Your attendance and the attendance of your employees at the event. Tables for eight can be reserved at a cost of \$350. Individual tickets will be sold at a cost of \$45.

Within the next few weeks you will be visited by representatives from the Foundation who will be requesting your assistance and soliciting your support.

Thank you for your anticipated donation and we look forward to seeing you at this event on March 3, 2012.

Sincerely,,



Linda Kryzanowski
Chairperson



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.13 REQUEST FOR GRANT FOR RAMP FOR HEINSBURG SENIOR HALL

#20111208010

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

The Heinsburg Community Club is planning to replace the front steps to the hall in the near future. The Riverview Seniors share the entrance to the building and would like to replace the ramp adjacent to the steps at the same time.

The Riverview Seniors Club is requesting financial assistance up to \$2,500 to cover their portion of the cost of the ramp.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.13: Letter - Heinsburg Seniors

Box 103
Heinsburg, AB
T0A 1X0

November 16, 2011

County of St. Paul
5015- 49 Ave
St Paul, AB T0A 3A4

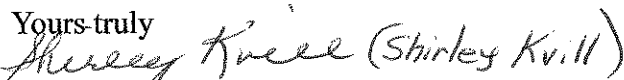
Dear County Council:

Re: Grant for Senior Hall Ramp

The Heinsburg Community Club is planning to replace the front steps to the hall in the near future. The Riverview Seniors, who occupy the attached senior room and share the entrance to the building, have requested that the ramp adjacent to the steps be replaced at the same time, as the ramp is too steep to navigate without being dangerous to those attempting the process.

We would appreciate some financial assistance with this project as we have just recently contributed \$ 4000.00 to replace the furnace in our section of this facility. We would have been unable to do so without your generous grant money and we thank you for any further assistance you may consider to give us. We are asking for any amount up to \$2500.00 to cover our share of the building cost of the ramp ,which is to be constructed to code.

Thank you in advance for considering this request.

Yours truly

(Secretary, Riverview Seniors Club)



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5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.14 REQUEST TO USE BALL DIAMONDS AT WHITNEY LAKE

#20111209016

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

We have received a proposal from Frog Lake Minor Sports requesting to use the ball diamonds at Whitney Lakes from May 15, 2012 to September 30, 2012. the diamonds would be used for youth ball as well as adult ball. They would practice in the evenings during the week with the weekends reserved for games and tournaments. They have suggested the following proposals:

1. The County fix up the ball diamonds and they will pay rent.
2. They will fix up the ball diamonds in exchange for rent.

Recommendation

As per Council's wishes.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.15 LAC LA BICHE COUNTY - CITY CENTRE AIRPORT

#20111205004

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

We have received a request from Lac La Biche County for support with their lobbying campaign to retain the Medevac service standards that currently exist via the City Centre Airport. The province plans to reroute the Medevac flights to Edmonton International Airport once closure of the City Centre Airport occurs which will more than double the transfer time.

Attached is Lac la Biche County's communication strategy along with their goals, objectives and tactics they plan to employ. They have also included a projected budget of \$93,500 for the three month campaign. The investment from each municipality will depend on how many municipalities get involved with the campaign.

Recommendation

As per Council's wishes.

Additional Information

Originated By : skitz



RECEIVED NOV 30 2011

November 25, 2011

Reeve Steve Upham
County of St. Paul No. 19
5015 - 49 Avenue
St. Paul, AB T0A 3A4

Dear Reeve Upham:

As you know, the City of Edmonton has decided to close its City Centre Airport. A master plan design is underway and land development is expected to begin in earnest in 2013. The province plans to reroute Medevac flights to Edmonton International Airport once closure occurs. There is considerable evidence this will negatively impact Medevac service and therefore the health and safety of patients from northern Alberta.

Transfer times from the International Airport to the Royal Alexandra or University of Alberta hospital are expected to be more than double the amount of time from the City Centre Airport (45 minutes vs. 15-20 minutes). This is expected to lower the response standard from one of the best in Canada to one of the worst.

I am writing to you today to ask for your support. Lac La Biche County Council has decided to continue to lobby for retention of the Medevac service standards that currently exist via the City Centre Airport. We believe it is possible to keep the same standards in place if northern communities, businesspeople, health professionals and residents affected by this change join together and lobby as a unified force. A multitude of voices from a multitude of sources conveying the same message is difficult to ignore.

We believe that:

- The Medevac service standards for northern communities must be maintained. Lives depend on it.
- Keeping the City Centre Airport open is the best option for maintaining the Medevac service standard.
- The province must find a suitable alternative before allowing the City Centre Airport to close.

It is hoped that your municipality will join with us and others to communicate to decision-makers our expectations regarding Medevac services. We have developed a communications strategy and have a number of tools and tactics that we plan to employ. The strategy is attached for your information.

.../2

Medevac Services
Page 2

We request that your Council support a 'retain Medevac service standards' lobbying campaign by sharing some of the costs and implementing some or all of the elements in the communications strategy within your own communities.

If your staff have other ideas about strategy or have questions about the attached document, please have them contact our Communications Manager, Shadia Amblie, at 780-623-6769 or shadia.amblie@laclabichecounty.com.

We are unable to determine at this time what the investment of each municipality might be but we are hopeful that of the dozens of northern municipalities we have written to, most if not all will decide to join the campaign. This will make the campaign tremendously effective and very economical for all concerned.

Please let me know if your Council is willing to fight with us to maintain the existing Medevac service standards. We have an ideal window of opportunity right now with a new Premier and Minister of Health and Wellness in place and a provincial election likely in the spring of 2012.

I hope to hear from you soon either by telephone or email. Thank you.

Sincerely,



Peter Kirylchuk
Mayor, Lac La Biche County
T: 780-623-7732
C: 780-404-5108
E-mail: peter.kirylchuk@laclabichecounty.com

Attachment

cc: Lac La Biche County Councillors



**Retaining Medevac Service Standards for Northern Albertans
Communications Plan
October 25, 2011**

BACKGROUND

In July 2009, Edmonton City Council decided to implement a phased closure of the Edmonton City Centre Airport. One of two runways was closed on August 3, 2010, resulting in rerouting some Medevac flights to the Edmonton International Airport (EIA). Eventually, the plan is for all Medevac flights to go to EIA, as Edmonton is committed to developing all of the airport lands. The remaining runway will remain open until the lands are needed. A master plan design is underway and land development is expected to begin in earnest in 2013.

The increased time to get to a patient to a hospital from EIA has resulted in significant concerns among rural communities and many in the medical community about the impact on patients, particularly those who are critically ill. On June 29, 2011 Lac La Biche County Council passed the following motion:

"That Lac La Biche County engage the services of Marcomm to communicate to the community the impact of the closure of the Edmonton municipal airport and to lobby to keep it open. Further, that letters be sent to AAMD&C, AUMA, the City of Edmonton, Premier Ed Stelmach MLA and other provincial political parties expressing the importance of the City Centre airport to provide primary medical care to the residents of Northern Alberta."*

This communications plan addresses the motion.

**Marcomm Works is an Edmonton communications consulting firm.*

STRATEGIC CONSIDERATIONS

- There is universal agreement by Lac La Biche County and many other northern communities, municipal and provincial officials, the medical community, all political parties, Envision Edmonton, and the public at large that patient safety not be compromised by the transfer of flights away from Edmonton City Centre Airport to other locations like the Edmonton International Airport.

- In contrast, there is very little appetite among City of Edmonton decision-makers to revive the debate about keeping the City Centre Airport open, even for Medevac flights. Edmonton City Council and Edmontonians have debated it for more than 15 years, with a number of surveys, motions, petitions and protests being made along the way.
- Envision Edmonton, despite a formidable investment of time and money during the past two years, has failed to stop plans to close City Centre Airport. However, it has not given up the fight, arguing among other things that Medevac services will be seriously undermined with the closure.
- The provincial government has indicated that determining what to do with the City Centre Airport is a municipal matter. Wild Rose Leader Danielle Smith is the only party leader to date who has said the province should intervene.
- Premier Ed Stelmach made a commitment that Medevac services would not be compromised as a result of transferring flights to the Edmonton International Airport. However, he chose not to get involved in the closure debate or decision. Rather, he commissioned the Health Quality Council of Alberta via Alberta Health and Wellness to review the safety implications for patients requiring Medevac services to and from the Edmonton International Airport. The report concluded that:
 - *“While there are specific groups of patients for who increased journey duration represents an increased threat to their well-being, it is difficult to determine the magnitude of this effect.*
 - *Since August 2010, both Alberta Health Services and Edmonton Regional Airports Authority have made changes to their structures and processes in an attempt to mitigate the problem posed by the closure of one runway at the Edmonton City Centre Airport. However, not all necessary structures and processes have been established at the Edmonton International Airport to mitigate potential patient safety concerns related to this relocation.”*
- The Council made 17 recommendations, none of which commented on keeping the City Centre Airport open (it was beyond the scope of the report). However, ten recommendations spoke specifically of what needed to occur at the EIA to “support and guide the transition of Medevac services from the City Centre Airport to EIA.”
- The province has accepted the report and has quietly implemented 5 of the first 7 recommendations. Terms of reference for a Transition Advisory Committee are being drafted. Plans are underway to build a special facility at EIA and provide other supports that will minimize transport delays.

- Transfer times from the International Airport to the Royal Alexandra or University of Alberta hospital are expected to be more than double the amount of time from the City Centre Airport (45 minutes vs. 15-20 minutes). This is expected to lower the response standard from one of the best in Canada to one of the worst.
- The Edmonton International Airport's diversion airport is Calgary. Such a diversion for such things as bad weather would further stretch the critical care time away from hospital.
- Responsibility and management of provincial air ambulance services was transferred to Alberta Health Services in April, 2010.
- The Edmonton Regional Airports Authority has jurisdiction over all airport operations in the Edmonton region and therefore influences such things as flight priorities.
- In 2009/2010, 3,059 patients were transported by fixed wing aircraft from various locations in Alberta to Edmonton. Of these, 7% (214) were deemed priority red which means "time critical, unstable, 'time-to-patient' or 'time-to-tertiary-care' is a pre-eminent factor for patient survival." The other 93% were stable or not urgent cases where time was not a factor in patient survival.
- During the same period, 473 patients were transported in a fixed wing aircraft from Lac La Biche to Edmonton. Of these, 11% (52) were deemed priority red. The other 89% were stable or not urgent cases.
- Lac La Biche doctor and pilot Richard Birkill believes it will be difficult to save the City Centre Airport. He proposes instead to lobby for Medevac flights to land at an alternative small airport that would have the necessary cardiac and specialized surgical supports in place.
 - In the Edmonton region, the best option in his opinion is Villeneuve Airport in northwest Edmonton. The runway could be easily extended to accommodate Medevac flights. Medical supports could be provided in an expansion of Sturgeon Hospital or in a new facility built next door to serve north Edmonton and communities north of the city. The Villeneuve Airport is operated by Edmonton Regional Airports Authority, the same organization that operates the Edmonton International Airport.

TARGET AUDIENCES

- The Premier, provincial elected and departmental officials in the Department of Health and Wellness
- Alberta Health Services
- The Edmonton Regional Airports Authority
- Health professionals involved in Medevac services such as doctors, nurses, paramedics and their associations with emergency service branches (i.e. AMA)
- Lac La Biche County residents
- City of Edmonton
- Lac La Biche-St. Paul MLA Ray Danyluk and other MLAs whose constituencies are impacted by northern Medevac services
- AAMD&C, AUMA and other organizations whose members are negatively impacted by the closure of the City Centre Airport.

CORE COMMUNICATIONS STRATEGY

It's important Lac La Biche County communicate to those in a position to influence City Centre Airport plans about its expectations regarding Medevac services. That voice can be made much stronger by encouraging a broad base of northern communities, businesspeople and professionals to convey the same message. A multitude of voices from a multitude of sources is difficult to ignore.

But in lobbying for Medevac service standards to remain the same for northern residents, it's also important that politicians and other decision-makers hear from taxpayers, voters and residents. Grassroots involvement and opinion often succeeds in tipping the decision-making scales. People will be motivated to make their views known if they are educated and supported in doing so.

The core communications strategy will have three prongs:

1. Arm County residents with the knowledge and support they need to lobby those who can effect change. Key lobbying targets for residents will be the Premier and the Minister of Health and Wellness.
2. Council to work with local physicians, businesspeople and other influential community leaders to communicate to decision-makers the need to maintain the same Medevac service standard as exists now.
3. Encourage other municipalities in the north and provincial associations like AAMD&C to follow Lac La Biche County's lead.

Throughout this process, local citizens will be made aware and kept advised of the County's efforts to protect and maintain Medevac service standards.

COMMUNICATIONS GOAL

Gain a commitment from decision-makers to maintain the existing Medevac service standard at the Edmonton City Centre Airport or at a suitable alternative.

COMMUNICATIONS OBJECTIVES

1. Position the current Medevac service standard at the Edmonton City Centre Airport as critical to the health and welfare of residents in Lac La Biche County and other northern communities.
2. Lobby decision-makers to protect and maintain the existing Medevac standard.
3. Raise awareness of the situation among Lac La Biche County residents and inform them of the County's efforts to keep the Medevac standard in place.
4. Motivate residents, industry and community leaders, and other northern municipalities to support Lac La Biche County's lobbying efforts.

KEY MESSAGES

- The Medevac service standard for northern communities must be maintained. Lives depend on it.
- Keeping the City Centre Airport open is the best option for maintaining the Medevac service standard.
- The province must find a suitable alternative before allowing the City Centre Airport to close.

TOOLS AND TACTICS

1. **Briefing package:** To include a backgrounder, PowerPoint, speaking notes, handouts/fact sheets, key messages, Q&As. This can be used for a variety of purposes: from face- to-face meeting support to on-line postings.
2. **Handbill:** an easy-to-understand information and motivation piece that outlines the situation and encourages the reader to take action. It will contain the Premier and Minister's offices contact information so people know where to direct an opinion.

The handbill would be mass produced and sent to every home and business in Lac La Biche County. Copies would also be dropped at strategic locations like reception areas, grocery stores, the Lac La Biche Airport and other places where visitors, residents and other gather.

3. **On-line and social media:** All print material, media materials, news and updates will be placed on-line. A special Facebook page will be created for the campaign for people to follow and contribute to.

4. **Advertising:** In addition to including content in the *County Connector* and the County's regular radio broadcast slot, posters and a 30-second radio spot would be produced as part of the campaign to raise awareness and encourage people to take action. The posters would be placed in strategic locations through Lac La Biche County. The radio spot would air on both local radio and two of Edmonton's most popular stations with reach into northern Alberta.
5. **Media relations:** This will include targeting both local and provincial media. To include a news conference to launch the campaign, news releases and story marketing to encourage coverage.
6. **Government relations:** letters/emails to key stakeholders and northern communities plus requests to meet the Premier, Minister of Health and Wellness, the government Operations Committee (Ray Danyluk, chair), rural caucus, and other key individuals/organizations.
7. **Tracking and evaluation** – Track progress of provincial government's Transition Advisory Committee, changes/developments regarding City Centre Airport, Medevac facilities/services, and response to the County's campaign. Evaluation will also include gathering feedback/intelligence from meetings/discussions with key decision-making officials. Take action as required until objectives are achieved.

TIMING CONSIDERATIONS

Alison Redford was elected the new leader of the Progressive Conservative Party on October 2, 2011 and became Alberta's new Premier on October 7. Many key cabinet positions changed as a result including the Minister of Health and Wellness (now Fred Horne) and Infrastructure Minister (now Jeff Johnson). A general election is expected in the spring or summer of 2012.

Medevac flights continue to fly into the City Centre Airport on its one remaining runway. It is expected that this runway will remain open for at least 2-3 more years. Given this timeframe, the campaign to protect and maintain Medevac service standards at the City Centre Airport or a suitable alternative can continue for some time.

However, to take advantage of the new Premier's eagerness to engage citizens in consultation about major changes, it is important that the lobby effort be in full swing before the next provincial election. Campaign launch would occur once all materials are in place but would avoid the Christmas season. Launch is anticipated to occur in January, 2012. The campaign will continue at least until the impact is evaluated in April 2012.

Appendix 1 for 7.15: Lac La Biche County - City Centre Airport

Retaining Medevac Service Standards for Northern Albertans Communications Plan – October 25, 2011

7

CRITICAL PATH

Task	Date
Approval of the communications plan	October, 2011
<ul style="list-style-type: none">• Develop materials• Send letters to municipalities/community leaders encouraging involvement• Coordinate launch details	November/December
Launch campaign	January
Meet with Premier, Minister, rural caucus, other key stakeholders	December - February
<ul style="list-style-type: none">• Evaluate impact• Revise communications plan as required	April, 2012

BUDGET

The following budget is based on a three month campaign.

A. Project management and consulting support	\$15,000
B. Materials development (writing, graphic design, printing)	30,000
C. Advertising	30,000
D. Distribution and disbursements	5,000
E. Evaluation	<u>5,000</u>
Total	\$85,000
Contingency (10%)	<u>8,500</u>
Total Project Cost	\$93,500



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.16 2011 MSI PROJECT APPROVAL

#20111209004

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

All MSI Operating and Capital projects have been submitted as per Council's direction at budget, however Administration is providing a listing of the projects and amounts for Council to ratify as approval of the grant applications submitted. See attached listing.

Recommendation

That Council approve the MSI Operating and Capital Projects submitted under the program.

Additional Information

Originated By : skitz

Appendix 1 for 7.16: 2011 MSI Projects

County of St. Paul No. 19 Summary of MSI Projects 2011

Capital Projects Funding	1,880,698.00	(Carry over from 2010 \$106,607 & 2011 allocation \$1,774,091)
Portage College Residence	50,000.00	(note approved \$250,000 over 5 years)
Paving 170 Mt - partner with Town of St. Paul	31,607.00	(Town's Building Canada Application 1/3 Fed, 1/3 Prov, 1/3 Municipal - County supporting the 1/3 Municipal portion by 1/2)
St. Paul Rescue Van	85,000.00	(total approved is \$91,000 - 16,000 to come from 2011 - actual cont req'd \$85,000)
4- Motor Graders	1,714,091.00	
	1,880,698.00	
Balance	-	
Operating Projects Funding	256,686.00	(2011 allocation \$256,686)
Library Board Support	30,000.00	
Agriculture Society Support	58,800.00	
Community Hall Support	53,500.00	
Inter-Municipal Recreation Project	114,386.00	(actually expense \$125,000 - \$114,386 funded by MSI)
	256,686.00	
Balance	-	



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.17 2012 INTERIM MUNICIPAL BUDGET

#20111207001

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

The interim Operating and Capital Budget estimated number for 2012 are as follows:

Operating Revenues - \$28,142,130

Operating Expenditures - \$17,000,420

Capital - \$11,134,302

Section 242(2) of the M.G.A. states that Council may adopt an interim operating budget for part of a calendar year.

Recommendation

To approve the interim budget for the year 2012, as per section 242(2) of the M.G.A.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.18 BYLAW NO. 1588 - BORROWING BYLAW - MASTER CARD ACCOUNT

#20111208005

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

Bylaw No. 1588, Borrowing Bylaw, is being presented to Council to authorize borrowings of up to Fifteen Thousand Dollars (\$15,000) from the Servus Credit Union to finance the Master Card Account.

Section 187 of the M.G.A. requires that every proposed bylaw must have 3 distinct and separate readings.

Recommendation

Council to give three readings to Bylaw No. 1588, the Master Card Borrowing Bylaw.

Additional Information

Originated By : pcorbiere

**BORROWING BYLAW
MUNICIPAL - CURRENT EXPENDITURES**

MASTER CARD ACCOUNT

BYLAW NO. 1588

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19 IN THE PROVINCE OF ALBERTA

WHEREAS the Council of the County of St. Paul No. 19 (hereafter called the "Corporation") in the Province of Alberta considers it necessary to borrow certain sums of money from time to time to meet current expenditures for the County of St. Paul Master Card Account for its financial year commencing **January 1, 2012**.

NOW THEREFORE, pursuant to the provisions of the Municipal Government Act and/or the County Act, it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation do borrow from Servus Credit Union Ltd., (hereafter called "Servus Credit Union") sums of money from time to time in the said financial year as required to meet current expenditures of the Corporation in the said financial year, provided that the total principal amount owed to Servus Credit Union at any one time hereunder shall not exceed the sum of **FIFTEEN THOUSAND DOLLARS (\$15,000.00)**.
2. The Mayor (or Reeve in the case of a County, if that person has the same functions and powers as a Mayor of a Municipality) and Treasurer be and they are hereby authorized for and on behalf of the Corporation:

(a) to apply to Servus Credit Union for the aforesaid loan to the Corporation; and

(b) to obtain advance of monies from Servus Credit Union in the said financial year through use of the Servus Credit Union Master Card, on a revolving basis; and

(c) to execute on behalf of the Corporation such bills, debentures, promissory notes or similar forms of obligation as Servus Credit Union may require as evidence of and security for all sums borrowed hereunder;

and each document executed as foresaid shall be valid and binding upon the Corporation according to its tenor, and Servus Credit Union shall never be bound to inquire whether such officers are observing the limitations on their authority as set forth in this Bylaw.

3. Notwithstanding the foregoing, the Mayor (or Reeve) and Treasurer shall apply such part of the foregoing sum authorized to be borrowed in repayment of previous borrowings of the Corporation such that all amounts borrowed and outstanding by the Corporation at any one time to Servus Credit Union and to all other persons, firms and corporations shall not exceed the amount of the taxes levied or estimated to be levied by the Corporation for the said financial year.
4. All sums borrowed as aforesaid or so much thereof as from time to time remain unpaid shall bear interest at a rate as prescribed by Master Card and such interest shall be calculated and due and payable monthly.
5. All sums authorized to be borrowed hereunder, including interest, shall be due and payable in full no later than December 31st of the said financial year, unless hereafter extended by authority of the Council of the Corporation.
6. As security for payment of money borrowed hereunder, the Corporation hereby charges to and in favor of Servus Credit Union the whole of the taxes levied or to be levied by the Corporation, requisitions made or to be made by the Corporation and all other money due or accruing due to the Corporation, and the Mayor or Reeve and Treasurer of the Corporation are hereby authorized on behalf and in the name of the Corporation to execute and deliver to Servus Credit Union such security documents as Servus Credit Union may require in relation to the foregoing charge. The said charge shall be collateral to the obligation of the Corporation to repay with interest all sums borrowed from Servus Credit Union and Servus Credit Union shall not be bound to recover any such taxes, requisitions or other monies before being entitled to payment from the Corporation.
7. In the event the Council of the Corporation decides to extend the said sum and Servus Credit Union is prepared to extend the said loan, any renewal or extended bill, debenture, promissory note or other obligation executed by the officers designated in paragraph 2 hereof and delivered to Servus Credit Union shall be valid and conclusive proof as against the Corporation of the decision to extend the loan in accordance with the terms of such renewal or extension bill, debenture, promissory note or other obligation, and Servus Credit Union shall not be bound to inquire into the authority of such officers to execute and delivery any such renewal or extension document.
8. This Bylaw comes into force on the final passing thereof.

Page 3

CERTIFICATE

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed and enacted by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the **13th DAY OF DECEMBER, 2011** at which a quorum was present, as entered in the minutes of the said Council, and the said Bylaw is in full force and effect.

WITNESS our hands and the seal of the Corporation this 14th day of December, 2010.

Read a first time in Council this 13th day of December, A.D. 2011.

Read a second time in Council this 13th day of December, A.D. 2011.

Read a third time in Council this 13th day of December, A.D. 2011 and duly passed this 13th day of December, A.D. 2011.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.19 BYLAW NO. 1589 - BORROWING BYLAW - CURRENT EXPENDITURES

#20111208006

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

Bylaw No. 1589, Borrowing Bylaw, is being presented to Council to authorize borrowings of up to Seven Million Dollars (\$7,000,000) from the Servus Credit Union to finance the short term operations of the County.

Section 187 of the M.G.A. requires that every proposed bylaw must have 3 distinct and separate readings.

Recommendation

Council to give three readings to Bylaw No. 1589, Borrowing for Current Expenditures.

Additional Information

Originated By : pcorbiere

BORROWING BYLAW

MUNICIPAL - CURRENT EXPENDITURES

BYLAW NO. 1589

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19 IN THE PROVINCE OF ALBERTA

WHEREAS the Council of the County of St. Paul No. 19 (hereafter called the "Corporation") in the Province of Alberta considers it necessary to borrow certain sums of money from time to time to meet current expenditures of the Corporation for its financial year commencing **January 1, 2012**.

NOW THEREFORE, pursuant to the provisions of the Municipal Government Act and/or the County Act, it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation do borrow from Servus Credit Union Ltd., (hereafter called "Servus Credit Union") sums of money from time to time in the said financial year as required to meet current expenditures of the Corporation in the said financial year, provided that the total principal amount owed to Servus Credit Union at any one time hereunder shall not exceed the sum of **SEVEN MILLION DOLLARS (\$7,000,000.00)**.

2. The Mayor (or Reeve in the case of a County, if that person has the same functions and powers as a Mayor of a Municipality) and Treasurer be and they are hereby authorized for and on behalf of the Corporation:

(a) to apply to Servus Credit Union for the aforesaid loan to the Corporation; and

(b) to obtain advance of monies from Servus Credit Union in the said financial year by way of an overdraft on the Corporation's account at Servus Credit Union or pursuant to promissory notes or other evidence of indebtedness, as may be permitted or required by Servus Credit Union; and

(c) to execute on behalf of the Corporation such bills, debentures, promissory notes or similar forms of obligation as Servus Credit Union may require as evidence of and security for all sums borrowed hereunder;

and each document executed as foresaid shall be valid and binding upon the Corporation according to its tenor, and Servus Credit Union shall never be bound to inquire whether such officers are observing the limitations on their authority as set forth in this Bylaw.

3. Notwithstanding the foregoing, the Mayor (or Reeve) and Treasurer shall apply such part of the foregoing sum authorized to be borrowed in repayment of previous borrowings of the Corporation such that all amounts borrowed and outstanding by the Corporation at any one time to Servus Credit Union and to all other persons, firms and corporations shall not exceed the amount of the taxes levied or estimated to be levied by the Corporation for the said financial year.

4. All sums borrowed as aforesaid or so much thereof as from time to time remain unpaid shall bear interest at a rate per annum equal to the Prime Lending Rate established from time to time by Servus Credit Union and such interest shall be calculated and due and payable monthly.

5. All sums authorized to be borrowed hereunder, including interest, shall be due and payable in full no later than December 31st of the said financial year, unless hereafter extended by authority of the Council of the Corporation.

6. As security for payment of money borrowed hereunder, the Corporation hereby charges to and in favor of Servus Credit Union the whole of the taxes levied or to be levied by the Corporation, requisitions made or to be made by the Corporation and all other money due or accruing due to the Corporation, and the Mayor or Reeve and Treasurer of the Corporation are hereby authorized on behalf and in the name of the Corporation to execute and deliver to Servus Credit Union such security documents as Servus Credit Union may require in relation to the foregoing charge. The said charge shall be collateral to the obligation of the Corporation to repay with interest all sums borrowed from Servus Credit Union and Servus Credit Union shall not be bound to recover any such taxes, requisitions or other monies before being entitled to payment from the Corporation.

7. The repayment of the money borrowed hereunder shall come from taxes collected for the current fiscal year and will be repaid to the Servus Credit Union by June 30 of that year.

8. In the event the Council of the Corporation decides to extend the said sum and Servus Credit Union is prepared to extend the said loan, any renewal or extended bill, debenture, promissory note or other obligation executed by the officers designated in paragraph 2 hereof and delivered to Servus Credit Union shall be valid and conclusive proof as against the Corporation of the decision to extend the loan in accordance with the terms of such renewal or extension bill, debenture, promissory note or other obligation, and Servus Credit Union shall not be bound to inquire into the authority of such officers to execute and delivery any such renewal or extension document.

9. This Bylaw comes into force on the final passing thereof.

Page 3

CERTIFICATE

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed and enacted by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the **13th DAY OF DECEMBER, 2011** at which a quorum was present, as entered in the minutes of the said Council, and the said Bylaw is in full force and effect.

WITNESS our hands and the seal of the Corporation this 13th day of December, 2011.

Read a first time in Council this 13th day of December, A.D. 2011.

Read a second time in Council this 14th day of December, A.D. 2011.

Read a third time in Council this 13th day of December, A.D. 2011 and duly passed this 13th day of December, A.D. 2011.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.20 COUNTY LIBRARY BOARD BUDGET

#20111209013

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

Each year the County Library Board submits its budget to the County Council for consideration and approval. In 2011 the County approved an increased contribution of \$3,000 (up from \$27,000 in 2009) to \$30,000 towards their budget. In 2012 the Library Board is including \$30,000, however they have received requests from both the St. Paul and Elk Point libraries for increased funding. Therefore they are projecting a deficit of approx \$11,300. Therefore Council will have to consider if they are willing to increase their contribution from \$30,000 to \$41,300.

Recommendation

As per Council's wishes.

Additional Information

Originated By : skitz

COUNTY OF ST. PAUL NO. 19 LIBRARY BOARD				
TREASURER'S REPORT				
JANUARY 1 - NOVEMBER 10, 2011				
Bank Balance, January 1, 2011				17,918.69
Revenues:				
County of St. Paul Grant			30,000.00	
Provincial Grant			31,995.00	
Community Development Grant			0.00	
Supplementary Operating Grant			0.00	
NLLS-CAP Funding:				
Ashmont			0.00	
Mallaig			0.00	
G.S.T. Refund: 2010-2011			850.94	
Interest			23.77	62,869.71
				80,788.40
Expenses:				
Northern Lights Membership			25,655.25	
St. Paul Municipal Library				
Service Agreement			10,000.00	
Elk Point Municipal Library				
Service Agreement			10,000.00	
Additional Funding			0.00	
Advertising			0.00	
ALTA Membership			125.00	
Bank Charge			0.00	
Board Conference			3,264.72	
Board Meetings			5,123.47	
Furniture & Equipment (computers)			0.00	
Security Monitoring			486.00	
Office Supplies			0.00	
Repair & Maintenance			0.00	
Staff Training/Travel			1,334.74	
Summer Wages			0.00	
Ashmont Library Expenses:				
Expenses			1,382.56	
Summer Program			216.10	
Mallaig Library Expenses:				
Expenses			4,682.89	
Summer Program			50.37	
Interest Applied to GIC			0.00	
GST			559.56	62,880.66
Bank Balance - November 10, 2011				17,907.74
Total Cash On Hand				17,907.74
Committed Funds:				
Ashmont - Operations & Maintenance			2,608.39	
Mallaig - Operations & Maintenance			993.47	
Total Committed Funds				3,601.86
Total Noncommitted Funds				14,305.88

COUNTY OF ST. PAUL NO. 19 LIBRARY BOARD BUDGET 2012						
					2012	2011
Cash on Hand					14,305.88	9,527.70
Projected Revenue						
	County of St. Paul Grant				30,000.00	27,000.00
	Provincial Grant				31,995.00	31,995.00
	G.S.T. Refund				690.00	690.00
	Interest				15.00	15.00
					77,005.88	59,700.00
Expenses Paid Out						
	Northern Lights Membership				26,958.75	25,655.24
	(\$4.55 Per Capita @ 5925 Population Count)					
	Service Agreements:					
	Elk Point				15,000.00	10,000.00
	St. Paul				15,000.00	10,000.00
	Allocation Funds:					
	Ashmont				2,500.00	
	Mallaig				2,500.00	
	Advertising				400.00	400.00
	ALTA Membership				125.00	125.00
	Bank Charge				50.00	50.00
	Board Conference				3,500.00	3,500.00
	Board Meetings				9,000.00	9,000.00
	Furniture & Equipment (computers)				2,000.00	
	Security Monitoring				700.00	700.00
	Office Supplies				100.00	100.00
	Staff Training/Travel				2,250.00	2,250.00
	GST				400.00	400.00
Projected Expenses to Year End					7,775.00	
	Total Projected Expenses				88,258.75	62,180.24
					-11,252.87	-2,480.24

COUNTY OF ST. PAUL NO. 19 LIBRARY BOARD
SERVICE AGREEMENT FUNDING GRANTED:

St. Paul Municipal Library:	2005	\$ 5,000.00
	2006	\$ 6,000.00
	2007	\$ 6,000.00
	2008	\$ 8,000.00
	2009	\$10,000.00
	2010	\$10,000.00
	2011	\$10,000.00

Elk Point Municipal Library:	2005	\$ 5,000.00
	2006	\$ 6,000.00
	2007	\$ 6,000.00
	2008	\$ 6,000.00
	2009	\$ 8,000.00
	2010	\$10,000.00
	2011	\$10,000.00

*St. Paul Municipal Library requesting:	\$34,026.80
We are offering increase of:	5,000.00

*Elk Point Municipal Library requesting:	\$ 6,800.00
We are offering increase of:	5,000.00

*N.L.L.S. Levy Increase:	<u>\$ 1,303.50</u>
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Total:	<u>\$11,303.50</u>
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ELK POINT MUNICIPAL LIBRARY

October 27, 2011

Box 750, Elk Point, AB T0A 1A0
Phone: (780)724-3737 Fax: (780)724-3739

Irene Van Brabant, Chair
County of St. Paul Library Board
5015 - 49 Avenue
St Paul, AB
T0A 3A4

Dear Board Members:

At our last Elk Point Municipal Library Board Meeting an agenda item was in regards to equity support for our library on behalf of the County.

The first concern was that although Elk Point Library serves more than 1000 County residents, we did not receive any book allotment funds from the County.

Our second concern is the lack of adequate financial support towards the operation cost (\$80,000 annually) of the Elk Point Library which serves a large number of county residents.

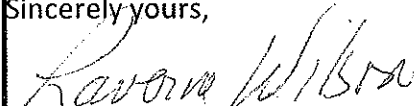
As such, we are requesting an increase in your contributions towards our library as follows:

County of St. Paul Library Board	\$10,000(present support)
Book Allotment	\$3,000
Library Operations (increased library hours, Staff salary, programming, gas, power)	<u>\$3,000</u>
	\$16,000.00 annually

Annual increase factor of 5% of \$16,000 = \$800.00

We welcome any future discussion with your board in the regard. Thank you for your kind consideration.

Sincerely yours,


Laverne Wilson, Board Chair

c.c. Sheila Kitz, CAO County of St. Paul
Steve Upham, Reeve County of St. Paul
Glen Ockerman, Division 1 Councillor

Dwight Dach, Division 2 Councillor



Appendix 2 for 7.20: Library Board Budget-2012

Sue Reilly - Chair
Town of St. Paul Library Board
Box 1328
St. Paul, AB T0A 3A0

Irene Van Brabant – Chair
County of St. Paul No. 19 Library Board
5015 - 49 avenue
St. Paul, AB T0A 3A4

October 26, 2011

Dear Ms Van Brabant:

As you are certainly aware, the St. Paul Municipal Library serves a large number of County of St. Paul residents in addition to residents of the Town of St. Paul. In our recent examination of usage statistics, we find, in fact, nearly 33% of our patrons are residents of the County of St. Paul. Being a resident of the County of St. Paul myself, I greatly value the service I receive from the St. Paul Municipal Library and sincerely hope that this service will continue into the future.

A second fact is that the cost of providing these services continues to rise, due to factors such as increases in the cost of heating the facilities, paying our dedicated staff and the increased cost of suitable material for our collection. My search through the documentation of the last few years shows that the funding received from the County of St. Paul No. 19 Library Board has remained static for a period of at least five years. With that in mind, our board has come up with a proposal for a change in this funding.

Of our two thousand sixty-eight (2068) patrons, six hundred seventy (670) are residents of the County of St. Paul and one thousand three hundred ninety-eight (1398) are resident in the Town of St. Paul. As I mentioned earlier, this makes our County patrons approximately 33% of the total. To be precise, they comprise 32.4% of the total patron count. Our proposal aims to take this percentage into account.

The funding we received from the Town of St. Paul for 2011 was \$105 021.83. If we multiply that amount by the 32.4% of patrons who come from the County of St. Paul to use the library, we get a figure of \$34 026.80. We believe this would be a more equitable level of funding to receive from the County of St. Paul No. 19 and therefore, that is our request for 2012.

The Board and I understand that this reflects a precipitous jump from our current funding agreement. We know that it might be difficult to make such a change all in one fell swoop. We would understand if you wanted to make the change in a more gradual way.

We look forward to hearing from you. If you have any questions, please feel free to contact me, our Library Manager, or any member of our Library Board.

Sincerely,



Sue Reilly

C.C. County of St. Paul No. 19 Council



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.21 FCSS FUNDING AGREEMENT

#20111208001

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

The County participates in the FCSS Program. Each year a Funding Agreement needs to be signed in order to receive the funding from the Ministry of Children and Youth Services. The 2012 Funding per the agreement will be - Province \$170,481 with a minimum contribution from the County of #42,620.

We are looking for Council to ratify the signing of this agreement for the 2012 fiscal year.

Recommendation

That Council ratify the signing of the FCSS Funding Agreement.

Additional Information

Originated By : skitz



Family and Community
Support Services
(FCSS)

AWAITING MINISTRY SIGNATURE
Family and Community Support Services
Funding Agreement

JANUARY 1 - DECEMBER 31, 2012

BETWEEN:

HER MAJESTY THE QUEEN in RIGHT OF ALBERTA

as represented by the Minister of Children and Youth Services
("the Minister")

AND

COUNTY OF ST. PAUL NO. 19, whose address is
5015 - 49 Avenue
St. Paul, Alberta T0A 3A4
("the Municipality")

The Minister and Municipality agree as follows:

1. Subject to appropriation by the Legislature of Alberta, the Minister shall pay the Municipality the committed provincial contribution of \$170,481 to establish, administer, and operate the program referred to in paragraph 2 of the Agreement.
2. The Municipality shall:
 - (a) provide for the establishment, administration, and operation of a Family and Community Support Services Program ("the Program") in accordance with the Family and Community Support Services Act and Regulation;
 - (b) use the total amount of \$213,101 including a required municipal contribution of at least \$42,620 to deliver the Program;
 - (c) repay any provincial funds unused when this Agreement ends;
 - (d) prepare and submit Program and financial information required under the Act, within 120 days of the end of the Municipality's fiscal year, or if the agreement with the Minister is terminated, within a period of time determined by the Minister;
 - (e) ensure that required program and financial information is collected, maintained, used, and disclosed in accordance with the provisions of the Freedom of Information and Protection of Privacy Act; and records identified as necessary under the Act must be kept for a period of five years, in accordance with the retention schedule under which the Ministry operates.
3. The Minister shall pay the Municipality an advance of one-fourth of the total payable under this Agreement in January, April, July, and October, 2012.
4. If a disagreement arises between the parties regarding the expenditure of funding under the Act, the decision of the Minister to resolve the disagreement shall be final.

and conclusive.

5. (a) If in the opinion of the Minister, a Municipality's program fails to meet the requirements of the Family and Community Support Services Regulation
or
(b) if the financial report of the Municipality
 - (i) has not been submitted to the Minister within 120 days of the end of the Municipality's fiscal year,
 - (ii) does not meet the requirements of the Family and Community Support Services Regulation, or
 - (iii) shows that the Municipality has wrongfully used funds provided to it under the Act,

the Minister may withhold amounts of funding under any new agreement or require the Municipality to repay the amounts of funding that in the opinion of the Minister are equivalent to the value of the program components not met or the funds wrongfully used.
6. Where 2 or more municipalities have entered into an agreement to provide joint family and community support services programs, the Municipality represents that pursuant to the agreement with the other municipalities, it has the authority to agree to the terms of this Agreement on their behalf.
7. This Agreement commences on January 1, 2012 and ends on December 31, 2012.
8. This Agreement may be terminated:
 - (a) at any time by mutual agreement of the parties;
 - (b) by either party for any reason by providing 6 months written notice to the other party.
9. If this Agreement is terminated for any reason, the Municipality's obligations under clauses 2(c), (d), and (e) and clauses 5(a) and (b) continue.

The Municipality has signed this Agreement on the 5th day of October, 2011.

The Minister has signed this Agreement on the _____ day of _____, 20____.

Signatures (Affix municipal corporate seal if applicable):

Sheila Kitz

Municipality's duly authorized signing officer
(s)
(Mayor, Reeve as the case may be)

Minister of Children and Youth Services

Participating Municipalities

Title of Program: COUNTY OF ST. PAUL NO.
19

For the Period Ending

December 31, 2012

Scope of Program: ☒ Single Municipality
☐ Multiple Municipality

List all participating municipalities. All participating municipalities must contribute their 20% share.

Calculation of Funding:

\$170,481	\$42,620	\$213,101
Committed Provincial Contribution	Required Municipal Contribution	Total Sum

(\$0.25 per Committed Provincial \$1.00,
which represents 20% of the Total Sum)



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.22 TOWN OF ST. PAUL - CULTURE, PARKS AND RECREATION AGREEMENT

#20111209007

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

Attached is the Culture, Parks and Recreation Agreement between the County and Town of St. Paul which was negotiated at the Joint meeting on November 16. The Annual payments are increased by \$5,000 per year.

Recommendation

Motion to enter into a Culture, Parks and Recreation Agreement with the Town of St. Paul for a five year term effective January 1, 2012 as per the recommendations of the Rec Board Committee. The payment for 2012 is \$130,000 and will increase by \$5,000 each year thereafter.

Additional Information

Originated By : skitz

Appendix 1 for 7.22: Agreement - Culture, Park & Recreation with Town of St. Paul

CULTURE, PARKS AND RECREATION AGREEMENT

This Agreement Made This 16th.Day of November, 2011.

BETWEEN:

**The County of St. Paul No. 19
Hereinafter Called “The County”
Of The First Part**

AND:

**The Town of St. Paul
Hereinafter Called “The Town”
Of the Second Part**

Whereas, the County recognizes its residents are desirous of using the services of the Culture, Parks and Recreation Department of the Town.

And Whereas, the Town associates a cost to provide recreation and cultural services to residents of the Town and County.

And Whereas, the County has agreed that, they contribute towards the operating deficit of the services offered by the Towns Culture, Parks and Recreation Department.

Now Therefore, the parties hereto agree as follows:

- 1) Town services include those services offered by the Culture, Parks and Recreation Department through its program and facilities, excluding the services Offered by the St. Paul Municipal Library
- 2) The membership of the Culture, Parks and Recreation Board, an Advisory Board to the Council of the Town of St. Paul shall consist of the following:
 - two (2) Town Councillors
 - two (2) County Councillors
 - four (4) members from the Town of St. Paul at large
 - two (2) members from the County of St. Paul at large
- 3) The Board will prepare and recommend to Town Council an annual budget for the services provided by the Culture, Parks and Recreation Department.
- 4) The Town agrees that, the Town will charge the same user fees or membership fees to both Town and County residents for the services offered.
- 5) For the services provided to County residents by the Culture, Parks and Recreation Department, the County agrees to contribute the following dollars.

ANNUAL PAYMENTS:

2012	-	\$130,000
2013	-	\$135,000
2014	-	\$140,000
2015	-	\$145,000
2016	-	\$150,000

This agreement shall be for a period of five (5) years; effective January 1st, 2012 and will terminate December 31st, 2016.

County of St. Paul #19

Town of St. Paul

Reeve

Mayor

CAO

Municipal
Administrator



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.23 SAFETY CODES RATE CHANGES

#20111209003

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

The Safety Codes Committee met on December 8, 2011 to discuss the proposed 2012 fee schedule. The proposed fee schedule is attached.

Krystle Fedoretz will be in to discuss the proposed rates with Council.

Recommendation

Motion to approve the proposed 2012 Fee Schedule effective January 1, 2012 as per the recommendations of the Safety Codes Committee.

Additional Information

Originated By : kfedoretz

COUNTY OF ST. PAUL NO. 19 (780)645-3301
PROPOSED 2012 FEE SCHEDULE

DEVELOPMENT PERMITS

Portable Accessory Building, Deck	\$50.00
If all distances are met	\$100.00
If we have to advertise	\$200.00
Access Development on Municipal Reserve less than 5 meters in length	\$50.00
Access Development on Municipal Reserve more than 5 meters in length	\$100.00
Signs	\$25.00 per \$1,000.00 value of construction
Development - Secondary RV Unit	\$50.00/per year

BUILDING PERMIT FEE SCHEDULE

RESIDENTIAL

	PERMIT FEE
Single Family Dwelling (Main Floor & Second Floor)	\$0.47/sq.ft. + scc levy
Single Family Dwelling (Attached Garage)	\$0.07/sq.ft. + scc levy
Minimum Fee: \$300.00; Maximum Fee \$1,000.00 (attached garage not included)	
BUILDING - Access Development on Municipal Reserve less than 5 meters in length	\$50.00 + scc levy
BUILDING - Access Development on Municipal Reserve more than 5 meters in length	\$100.00 + scc levy

MODULAR/MOBILE HOME/RTM

	PERMIT FEE
Home Relocation on Foundation, Basement or Crawlspace (minimum permit fee \$350.00)	\$0.30/sq.ft. + scc levy
Modular /RTM	\$400.00 + scc levy
Modular/RTM (minimum permit fee \$300.00)	\$0.25/sq.ft. + scc levy
Manufactured Home (Mobile Home)	\$200.00 + scc levy
Additions, Renovations, Basement Development	\$0.25/sq.ft. + scc levy
(minimum permit fee \$125.00 ** maximum permit fee \$300.00)	

DEMOLITIONS (RESIDENTIAL)

	PERMIT FEE
Residential Demolition	\$100.00 + scc levy

MINOR RESIDENTIAL

	PERMIT FEE
Garage/Shop (over 250sq.ft.) (minimum permit fee \$125.00 + scc levy)	\$0.25/sq.ft. + scc levy
Cold Storage Shop/unheated (minimum fee \$125.00 + maximum fee \$300.00 + scc levy)	\$0.25/sq.ft. + scc levy
Carport (minimum permit fee \$100.00 + scc levy)	\$0.18/sq.ft. + scc levy
Shed (over 12x12)	\$25.00 + scc levy
Shed (over 10x10)	\$25.00 + scc levy
Garden Storage Shed (250 sq.ft. and under)	\$75.00 + scc levy
Sheds (144sq.ft. and under do not require a development permit)	
Additions (minimum permit fee \$125.00)	\$0.25/sq.ft. + scc levy
Decks—	\$100.00 + scc levy
Decks (500sq.ft. and under), if not included in new construction	\$50.00 + scc levy
Decks (over 500sq.ft.), if not included in new construction	\$100.00 + scc levy
Gazebo (250 sq.ft. and under)	\$75.00 + scc levy
Gazebo (over 250 sq.ft.), minimum permit fee \$125.00 + scc levy	\$0.25/sq.ft. + scc levy
Wood Burning Stove, Fireplace (if not included in new construction)	\$100.00 + scc levy
Outdoor Privy (complete with holding tank)	\$100.00 + scc levy

COMMERCIAL: NEW & RENOVATIONS

TOTAL PERMIT FEE (per \$1,000 value)	
First \$1,000,000	\$ 5.00 + scc levy
Over \$1,000,000	\$ 3.00 + scc levy
Minimum Fee: \$300.00	

ADD 4% SAFETY CODES COUNCIL FEE FOR EACH PERMIT ISSUED WITH A MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00

Appendix 1 for 7.23: 2012 Proposed Fee Schedule	
FOSTER HOMES	
	PERMIT FEE
Fire	\$100.00 + scc levy
Building	\$100.00 + scc levy
<i>Additional Inspections: \$50.00</i>	
DEMOLITION (COMMERCIAL)	
	PERMIT FEE
Commercial Demolition	\$150.00 + scc levy
COMPLIANCE CERTIFICATES	
Compliance Certificates	\$ 125.00

ELECTRICAL PERMIT FEE SCHEDULE**New Residential Single Family Dwellings, Additions, Attached Garage**

Square Footage	Home Owner Fee	Contractor Fee
Up to 1200	\$130.00+scc levy	\$100.00+scc levy
1201-1500	\$135.00+scc levy	\$105.00+scc levy
1501-2000	\$140.00+scc levy	\$110.00+scc levy
2001-2500	\$150.00+scc levy	\$120.00+scc levy
2501-3500	\$160.00+scc levy	\$130.00+scc levy
Over 3500	\$160.00 plus \$0.10 per square foot	\$130.00 plus \$0.10 per square foot
RTM Home/Mobile Home	\$100.00+scc levy	\$100.00+scc levy

Other than New Single Family Residential (basement development, garage, addition, renovation, minor work)

Detached Garage/Accessory Building

Square Footage	Home Owner Fee	Contractor Fee
up to 1200 sq.ft.	\$100.00+scc levy	\$75.00+scc levy
over 1200 sq.ft.	\$100.00 plus \$0.10 per square foot	\$75.00 plus \$0.10 per square foot
Maximum Permit Fee \$150.00 + scc levy		

Basement Development/Renovations

Square Footage	Home Owner Fee	Contractor Fee
up to 1200 sq.ft.	\$100.00+scc levy	\$75.00+scc levy
over 1200 sq.ft.	\$100.00 plus \$0.10 per square foot	\$75.00 plus \$0.10 per square foot+scc levy
Maximum Permit Fee \$150.00 + scc levy		

Permanent Service Connection Only	\$50.00+scc levy
Temporary Power/Underground Service	\$50.00+scc levy
Annual Electrical Permit	\$400.00+scc levy

ELECTRICAL
Non-Residential Installation

Square Footage	Permit Fee
Up to 2500	\$175.00+scc levy
2501-5000	\$200.00+scc levy
5001-7500	\$225.00+scc levy
7501-10000	\$250.00+scc levy
Over 10000	\$300.00+scc levy

ADD 4% SAFETY CODES COUNCIL FEE FOR EACH PERMIT ISSUED WITH A
 MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00

Appendix 1 for 7.23: 2012 Proposed Fee Schedule

ELECTRICAL Non-Residential Installations			
Installation Cost	Permit Fee - not including SCC levy*	Installation Cost	Permit Fee - not including SCC levy*
0 - 1,000.00	\$75.00	38,001.00 - 39,000.00	\$430.00
1,001 - 1,500.00	\$85.00	39,001.00 - 40,000.00	\$445.00
1,500.01 - 2,000.00	\$95.00	40,001.00 - 41,000.00	\$460.00
2,000.01 - 2,500.00	\$100.00	41,001.00 - 42,000.00	\$475.00
2,500.01 - 3,000.00	\$105.00	42,001.00 - 43,000.00	\$490.00
3,000.01 - 3,500.00	\$110.00	43,001.00 - 44,000.00	\$505.00
3,500.01 - 4,000.00	\$120.00	44,001.00 - 45,000.00	\$520.00
4,000.01 - 4,500.00	\$130.00	45,001.00 - 46,000.00	\$535.00
4,500.01 - 5,000.00	\$135.00	46,001.00 - 47,000.00	\$550.00
5,000.01 - 5,500.00	\$140.00	47,001.00 - 48,000.00	\$565.00
5,500.01 - 6,000.00	\$145.00	48,001.00 - 49,000.00	\$580.00
6,000.01 - 6,500.00	\$150.00	49,001.00 - 50,000.00	\$595.00
6,500.01 - 7,000.00	\$155.00	50,001.00 - 60,000.00	\$610.00
7,000.01 - 7,500.00	\$160.00	60,001.00 - 70,000.00	\$625.00
7,500.01 - 8,000.00	\$175.00	70,001.00 - 80,000.00	\$640.00
8,000.01 - 8,500.00	\$180.00	80,001.00 - 90,000.00	\$655.00
8,500.01 - 9,000.00	\$185.00	90,001.00 - 100,000.00	\$680.00
9,000.01 - 9,500.00	\$190.00	100,001.00 - 110,000.00	\$705.00
9,500.01 - 10,000.00	\$195.00	110,001.00 - 120,000.00	\$730.00
10,000.01 - 11,000.00	\$205.00	120,001.00 - 130,000.00	\$755.00
11,000.01 - 12,000.00	\$215.00	130,001.00 - 140,000.00	\$780.00
12,000.01 - 13,000.00	\$225.00	140,001.00 - 150,000.00	\$805.00
13,000.01 - 14,000.00	\$230.00	150,001.00 - 160,000.00	\$830.00
14,000.01 - 15,000.00	\$235.00	160,001.00 - 170,000.00	\$855.00
15,000.01 - 16,000.00	\$240.00	170,001.00 - 180,000.00	\$880.00
16,000.01 - 17,000.00	\$245.00	180,001.00 - 190,000.00	\$905.00
17,000.01 - 18,000.00	\$255.00	190,001.00 - 200,000.00	\$930.00
18,000.01 - 19,000.00	\$260.00	200,001.00 - 210,000.00	\$955.00
19,000.01 - 20,000.00	\$265.00	210,001.00 - 220,000.00	\$1,005.00
20,000.01 - 21,000.00	\$270.00	220,001.00 - 230,000.00	\$1,055.00
21,000.01 - 22,000.00	\$275.00	230,001.00 - 240,000.00	\$1,105.00
22,000.01 - 23,000.00	\$280.00	240,001.00 - 250,000.00	\$1,155.00
23,000.01 - 24,000.00	\$285.00	250,001.00 - 300,000.00	\$1,205.00
24,000.01 - 25,000.00	\$290.00	300,001.00 - 350,000.00	\$1,255.00
25,000.01 - 26,000.00	\$295.00	350,001.00 - 400,000.00	\$1,330.00
26,000.01 - 27,000.00	\$305.00	400,001.00 - 450,000.00	\$1,405.00
27,000.01 - 28,000.00	\$315.00	450,001.00 - 500,000.00	\$1,480.00
28,000.01 - 29,000.00	\$325.00	500,001.00 - 550,000.00	\$1,555.00
29,000.01 - 30,000.00	\$335.00	550,001.00 - 600,000.00	\$1,630.00
30,000.01 - 31,000.00	\$345.00	600,001.00 - 650,000.00	\$1,730.00
31,000.01 - 32,000.00	\$355.00	650,001.00 - 700,000.00	\$1,830.00
32,000.01 - 33,000.00	\$365.00	700,001.00 - 750,000.00	\$1,930.00
33,000.01 - 34,000.00	\$375.00	750,001.00 - 800,000.00	\$2,030.00
34,000.01 - 35,000.00	\$385.00	800,001.00 - 850,000.00	\$2,130.00
35,000.01 - 36,000.00	\$395.00	850,001.00 - 900,000.00	\$2,280.00
36,000.01 - 37,000.00	\$405.00	900,001.00 - 950,000.00	\$2,430.00
37,000.01 - 38,000.00	\$415.00	950,001.00 - 1,000,000.00	\$2,580.00
ADD 4% SAFETY CODES COUNCIL FEE FOR EACH PERMIT ISSUED WITH A MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00			

GAS PERMIT FEE SCHEDULE**New Residential Single Family Dwellings**

Square Footage	Home Owner Fee	Contractor Fee
Up to 1200	\$130.00+scc levy	\$100.00+scc levy
1201-1500	\$135.00+scc levy	\$105.00+scc levy
1501-2000	\$140.00+scc levy	\$110.00+scc levy
2001-2500	\$150.00+scc levy	\$120.00+scc levy
2501-3500	\$160.00+scc levy	\$130.00+scc levy
Over 3500	\$160.00 plus \$0.10 per square foot	\$130.00 plus \$0.10 per square foot
RTM Home/Mobile Home		\$100.00+scc levy
Minor Work (replace furnace, hotwater tank)		\$60.00+scc levy

Residential Garages, Additions, Renovations

Number of Outlets	Home Owner Fee	Contractor Fee
1 to 3	\$125.00+scc levy	\$100.00+scc levy
4	\$130.00+scc levy	\$105.00+scc levy
5	\$135.00+scc levy	\$110.00+scc levy
6	\$140.00+scc levy	\$115.00+scc levy
7	\$145.00+scc levy	\$120.00+scc levy
8	\$150.00+scc levy	\$125.00+scc levy
9	\$155.00+scc levy	\$130.00+scc levy
10	\$160.00+scc levy	\$135.00+scc levy
Over 10	\$160.00 plus \$10.00 per outlet over 10	\$135.00 plus \$10.00 per outlet over 10

Description	Permit Fee-not including SCC Levy
Propane Tank Set (does not include connection to ap	\$100.00+scc levy
Tempory Heat	\$75.00+scc levy

**GAS
For Non-Residential**

BTU Input	Permit Fee-not including SCC Levy
0 to 150,000	\$100.00
150,001 to 250,000	\$110.00
250,001 to 350,000	\$120.00
350,001 to 500,000	\$130.00
500,001 to 750,000	\$150.00
750,001 to 1,000,000	\$170.00
Over 1,000,000	\$170.00 plus \$50.00 per 1,000,000 (or portion of) over 500,000 BTU

Description	
Propane Tank Set (does not include connection to appliance)	\$100.00+scc levy
Add \$50.00 for each additional tank set	
Add \$50.00 when connecting a vaporizer	

Temporary Heat

BTU's	Permit Fee - not including SCC Levy
0 to 250,000	\$100.00
250,001 to 500,000	\$225.00
Over 500,000	\$225.00 plus \$10.00 per 100,000 BTU (or portion of) over 500,000 BTU

ADD 4% SAFETY CODES COUNCIL FEE FOR EACH PERMIT ISSUED WITH A
MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00

PLUMBING PERMIT FEE SCHEDULE**New Residential Single Family Dwellings**

Square Footage	Home Owner Fee	Contractor Fee
Up to 1200	\$130.00+scc levy	\$100.00+scc levy
1201-1500	\$135.00+scc levy	\$105.00+scc levy
1501-2000	\$140.00+scc levy	\$110.00+scc levy
2001-2500	\$150.00+scc levy	\$120.00+scc levy
2501-3500	\$160.00+scc levy	\$130.00+scc levy
Over 3500	\$160.00 plus \$0.10 per square foot	\$130.00 plus \$0.10 per square foot
RTM Home/Mobile Home		\$100.00+scc levy
Minor Work		\$60.00+scc levy

Other than New Single Famil Dwellings including:

Garages, Renovations, Additions, Commercial, Instiutional, Industrial

Number of Fixtures	Home Owner Fee	Contractor Fee
1	\$125.00+scc levy	\$100.00+scc levy
2	\$125.00+scc levy	\$100.00+scc levy
3	\$125.00+scc levy	\$100.00+scc levy
4	\$125.00+scc levy	\$100.00+scc levy
5	\$130.00+scc levy	\$105.00+scc levy
6	\$130.00+scc levy	\$105.00+scc levy
7	\$135.00+scc levy	\$110.00+scc levy
8	\$140.00+scc levy	\$115.00+scc levy
9	\$145.00+scc levy	\$120.00+scc levy
10	\$150.00+scc levy	\$125.00+scc levy
11	\$155.00+scc levy	\$130.00+scc levy
12	\$160.00+scc levy	\$135.00+scc levy
13	\$165.00+scc levy	\$140.00+scc levy
14	\$170.00+scc levy	\$145.00+scc levy
15	\$175.00+scc levy	\$150.00+scc levy
16	\$180.00+scc levy	\$155.00+scc levy
17	\$185.00+scc levy	\$160.00+scc levy
18	\$195.00+scc levy	\$170.00+scc levy
19	\$200.00+scc levy	\$175.00+scc levy
20	\$205.00+scc levy	\$180.00+scc levy
Over 20	\$205.00 plus \$5.00 per fixture over 20	\$180.00 plus \$5.00 per fixture over 20

PRIVATE SEWAGE PERMIT FEE SCHEDULE

Description	Home Owner Fee	Contractor Fee
Holding Tank	\$80.00+scc levy	\$60.00 + scc levy
Open Surface Discharge	\$160.00+scc levy	\$120.00 + scc levy
Fields/Mounds	\$160.00+scc levy	\$120.00 + scc levy
Any system with Treatment P	\$400.00+scc levy	\$200.00 + scc levy

ADD 4% SAFETY CODES COUNCIL FEE FOR EACH PERMIT ISSUED WITH A
MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.24 GUIDING PRINCIPLES AMENDMENT

#20111208002

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

Urban Systems assisted Council with their visioning session which resulted in the adoption of a Vision, Values, and Guiding Principles. I attended their office in November to have a look at the draft water policy which is being tied to those Guiding Principles. At that time I realized that the wording on Guiding Principle #5 could be difficult for the County to follow. It is currently worded:

Achieve operating cost reductions and operations stability over time to provide affordable services to residents.

In conversation with both Urban Systems and based on some of the feedback received at our Public Consultation sessions, I would propose that Council consider the following amendment to that guiding principle:

Strive for operations efficiency and stability to provide affordable services to residents.

Recommendation

That council make the amendment to Guiding Principle #5 to read "Strive for operations efficiency and stability to provide affordable services to residents."

Additional Information

Originated By : skitz



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.25 REGIONAL WATER COMMISSION

#20111209014

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

Robert Jenkins is finalizing the submission to Alberta Municipal Affairs for the creation of the Regional Water Commission and he requires the names of

the 3 appointees from Council as well as the names of alternates, if any.

At the 2010 Organizational Meeting, Councillors Sloan, Fodness, Dach and Reeve Upham were appointed to the Regional Water Committee.

Recommendation

As per Council's wishes.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.26 ASHMONT/LOTTIE LAKE SCOPE CHANGE

#20111209002

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

Urban Systems, the Engineering Firm contracted to work on the Ashmont - Lottie Lake Water Transmission Line as well as the Ashmont Water Treatment Plant has over the course of their preliminary scope of work performed duties and processes that were not part of the original scope of work, but that have assisted the County and Alberta Transportation with making better decisions regarding the project in respect to Detailed Design and Construction parameters. Matt Brassard, Project Manager from Urban Systems has provided a letter outlining the additional work that was done, however not part of the original scope of approved work. This letter informs Council about the work, the cost of each item, as well as the benefit it has provided to the overall project. In all the additional work totals \$28,000. He is requesting that Council consider approving the scope of this work - after the fact. He also acknowledges that in the future, any scope changes would need to be approved in a much more timely fashion.

Recommendation

Based on the relevant information received resulting in better decision making and the potential for future cost savings as a result of the additional work performed by Urban Systems that Council approve the Scope Change as presented to be funded by the Water for Life funding.

Additional Information

Originated By : skitz

Appendix 1 for 7.26: Ashmont - Lottie Lake Scope change letter

Sheila Kitz, CAO
File: 3144.0003.01
December 1, 2011
Page 1

URBANSYSTEMS.

December 1, 2011

File: 3144.0003.01

County of St. Paul
5015 - 49 Avenue
St. Paul, Alberta
T0A 3A4

VIA EMAIL: skitz@county.stpaul.ab.ca

Attention: Sheila Kitz, Chief Administrative Officer

RE: Scope Change to County of St. Paul Water Treatment Plant Upgrades/Water
Transmission Line, Ashmont - Lottie Lake Study

Thank you for the opportunity to present the following scope changes for the County of St. Paul Water Treatment Plant Upgrades and Water Transmission Line project. The work is in addition to our original scope and work program dated June 7, 2011. We believe that this work added value to the process and helped move the project towards the ultimate objective of providing safe, reliable, and high quality drinking water to the communities of Ashmont and Lottie Lake. We believe this work formed a bridge between the original scope and our current assignment (the detailed design stage).

We would respectfully request your approval for the following scope changes. The work and associated fees are described below:

1.0 DESCRIPTION OF WORK

1.1 Ground Water Source Evaluation – \$5,000

These efforts centered on recommendations made by MLM to further evaluate the well capacity should higher demands on the source be contemplated and/or required. The water demands required to service Ashmont and Lottie Lake are higher than the original authorized well production. Therefore, a process to first explore the feasibility of increasing the demand on the wells and then move into increasing the license volume was initiated. Thurber completed the bulk of the exploration work while our efforts centered on process and scope definition for Thurber, coordination, communication, engagement, and managing the process.

1.2 Water Transmission Line Analysis with 150 mm diameter pipe - \$2,000

Further to the analysis on the current projected direction of flow (from Ashmont to Lottie Lake), we analyzed a future scenario whereby water may be sourced from the Town of

St. Paul and flow from Lottie Lake, as the first point of service, to Ashmont and then on to Mallaig. This analysis resulted in the requirement for a 150 mm diameter pipe which has subsequently been approved by AT (Mike Yakemchuk), endorsed by Council, and is included in the current detailed design process.

1.3 Whole System Considerations and Coordination with Alberta Environment - \$8,000

As we worked through the evaluation of the water treatment plant and transmission line, we recognized two significant issues that needed to be addressed, viruses (in terms of water quality and treatment requirements), and residuals (downstream effects and the importance of selecting the treatment process that minimizes/optimizes the residuals generation and handling).

While often overlooked or ignored, treated water residuals play a significant role in the design of the water treatment plants in the context of thinking of the community's infrastructure as a single system. Dealing with the residuals downstream impacts is an important factor in determining the water treatment plant location. The residuals handling issue also plays a significant role in the treatment process selection as certain processes create more residuals than others and a balanced approach needs to be considered.

During the course of our work we evaluated the downstream residuals handling challenge and started to work with Alberta Environment on potential solutions. While the identification of residual options was included in our original scope of work, working through the residuals issue needed to be resolved at a more detailed level in order to make a recommendation on the water treatment plant location and preferred process. We considered multiple options such as evaporation ponds, direct discharge lines to the environment and discharge to the existing sanitary system. We sized the necessary infrastructure and provided a high level cost estimates for all the options. All these options were reviewed with the County, Alberta Environment and Alberta Transportation. We believe that the work completed has provided us with an opportunity to further explore a direct discharge method and potentially save the County hundreds of thousands of dollars in lagoon infrastructure upgrades.

1.4 Moving beyond conceptual design of treatment process - \$5,000

Our original scope of work identified a conceptual design scope to address potential treatment processes. Additional work was completed to help move the project along the design process. These activities included coordination with plant (UV) vendors to refine treatment opportunities in the 10 year and 20 year design horizons to ensure that UV

solutions were scalable. We also started to work through the process of blending water to optimize water quality parameters (like hardness). We also coordinated and engaged a specialist consultant to conduct a silt-density index test. The specialist consultant then provided USL the raw data which we interpreted, analyzed, and incorporated into our recommendations for the proposed treatment process.

1.5 Preliminary Evaluation of Water Treatment Plant locations within the hamlet of Ashmont - \$3,000

After the technical team and Council endorsed Ashmont as the preferred water treatment plant location, questions arose in terms of 2 potential locations within the community: at or near the existing water treatment plant, and a site located west of the existing water treatment plant near the newly proposed firehall site. We completed some preliminary site layouts and evaluated infrastructure needs for both sites considering the opportunities and constraints. This preliminary assessment was not included in our work program dated June 7, 2011. As you are aware, this task is still in progress. We have included all the future work to complete this task in the Detailed Design and Construction Services work program dated October 20, 2011 and are asking for a scope change for the preliminary work completed to date.

1.6 Change in water demands/scenarios/growth projections - \$5,000

After completing and submitting the first draft of the preliminary design report, the technical committee, Council, and Urban systems agreed that the original base projections for water demand, growth projections, and servicing scenarios (future connection to Mallaig, and/or water supply from St. Paul) needed to be modified. This was in part due to a better understanding of the source limitations (capacity) and experiences with other municipalities with regards to implementing conservation methods (higher water rates). The alternate/modified projections were then incorporated into the treatment process (further discussions with vendors on new rates/volumes) and the report was updated.

The total amount of the above work is valued at \$28,000. We appreciate that this is a significant amount of money and feel that the County has benefitted from our approach of addressing the needs and challenges of the project in a timely fashion and ensuring that the project moves forward at an appropriate pace. We feel that the above work has put us in a position to provide the County with reliable information upon which it can make educated decisions and provide further direction for the project.

Appendix 1 for 7.26: Ashmont - Lottie Lake Scope change letter

Sheila Kitz, CAO
File: 3144.0003.01
December 1, 2011
Page 4

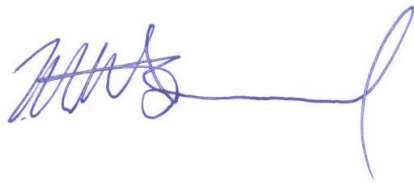
URBANSYSTEMS.

I also acknowledge that scope change requests need to be made in a more timely fashion such that you are not surprised by such requests after budgets have been set and other decisions have been made. Moving forward, I propose that all scope changes should be identified, scoped, and fees assigned within a 30-day time period. This would then provide you and Council the time to evaluate and provide direction as required.

If you have any questions regarding the proposed scope changes and process moving forward, please do not hesitate to contact me at 780-430-4041.

Sincerely,

URBAN SYSTEMS LTD.



Matthew Brassard, P.Eng
Principal

/mb

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County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.27 MUNICIPAL CLIMATE CHANGE ACTION CENTRE AGREEMENTS #20111209015

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

Administration has been working to be ready for grant programs as they become available for retrofitting the Public Works Building to make it more energy efficient as well as increase the safety for the staff. We have had the opportunity to apply for funding under the Municipal Climate Change Action Centre in conjunction with the AUMA. Attached are the agreements for Council's approval. The Implementation Funding Agreement provides \$10,000 funding for undertaking the project. The Bonus Funding Agreement will provide an additional \$10,000 following implementation of the project once it is proven that the steps taken have reduced energy consumption.

Recommendation

That Council approve the signing of the Implementation Funding Agreement and the Bonus Funding Agreement with the Municipal Climate Change Action Centre.

Additional Information

Originated By : skitz

**MCCAC TAME BUILDINGS INITIATIVE
IMPLEMENTATION FUNDING AGREEMENT**

THIS AGREEMENT (the “**Agreement**”) dated the _____ day of _____, 2011.

BETWEEN: **ALBERTA URBAN MUNICIPALITIES ASSOCIATION**, a society
duly created under the laws of Alberta

(the “AUMA”)

AND: **, a municipal corporation, duly incorporated according to the laws of
Alberta

(the “**Municipality**”)

WHEREAS:

- A. Her Majesty the Queen in right of the Province of Alberta (the “**Government of Alberta**”), as represented by the Minister of the Environment, and the AUMA entered into an agreement, dated November 25, 2009 (the “**MCCAC Agreement**”), whereby the Government of Alberta agreed to provide the AUMA with a grant (the “**Grant**”) to create a project called the Municipal Climate Change Action Centre (the “**MCCAC**”), to facilitate energy efficiency and the reduction in greenhouse gas emissions by municipalities;
- B. Based on the terms of the MCCAC Agreement, the unused balance of the Grant for the MCCAC as of April 30, 2013 (or such later date as may be agreed upon) is to be returned by the AUMA to the Government of Alberta;
- C. In the course of its mandate, the MCCAC has developed the “Taking Action to Manage Energy” TAME Buildings Initiative Program (the “**TAME Buildings Initiative**”) to encourage municipalities to obtain detailed energy efficiency assessments with the objective that municipalities will implement the energy efficiency recommendations provided in said assessments and adopt a more strategic focus towards energy management;
- D. The AUMA, through the MCCAC, has implemented the TAME Buildings Initiative which contemplates, among other things, the provision of funding initiatives to each participating municipality within the Province of Alberta; and
- E. The Municipality is agreeable to being a participating municipality for the purposes of the TAME Buildings Initiative that deals with compensation for certain energy efficiency implementation costs, as further detailed herein;

NOW THEREFORE, IN CONSIDERATION OF THE COVENANTS AND AGREEMENTS CONTAINED HEREIN, THE PARTIES HERETO AGREE AS FOLLOWS:

1. DEFINITIONS AND SCHEDULES

- 1.1. In this Agreement, the following terms shall have the following meanings:

- a. **“Agreement”** means this MCCAC TAME Buildings Initiative Implementation Funding Agreement and any Schedules hereto;
- b. **“AMSC”** means the Alberta Municipal Services Corporation;
- c. **“AUMA”** means the Alberta Urban Municipalities Association;
- d. **“Bonus Funding Agreement”** means a separate agreement with the AUMA entitled the “MCCAC TAME Buildings Initiative Bonus Funding Agreement” which provides funding incentives if, among other things, the energy efficiency improvements result in a reduction in greenhouse gas emissions;
- e. **“Consultant”** means a duly qualified energy auditing consultant that has sufficient expertise and experience to issue detailed energy assessments in the form specified by MCCAC;
- f. **“Contribution Maximum”** has the meaning set forth in provision 1 of Schedule 3.3;
- g. **“Detailed Energy Assessment”** means a comprehensive energy assessment performed by a Consultant which provides a detailed assessment of the energy efficiency of the particular building in question and which follows the MCCAC Template;
- h. **“EOI Form”** is the expression of interest form created by the MCCAC, as amended from time to time by the MCCAC;
- i. **“Government of Alberta”** has the meaning set forth in recital A. above;
- j. **“Grant”** has the meaning set forth in recital A. above;
- k. **“Implementation Contribution”** means the amount, as set forth in Schedule 3.3, that the AUMA will pay to the Municipality for implementation of one or more of the energy efficiency recommendations set forth in the Detailed Energy Assessment report performed by a Consultant in relation to one of the Municipality’s buildings;
- l. **“MCCAC”** has the meaning set forth in recital A. above;
- m. **“MCCAC Template”** means the model or guide either established or recommended by the MCCAC, as it may be amended from time to time, to be used and completed by the Consultants in the course of completing the Detailed Energy Assessment for a Municipality, to better ensure a standardized level of quality;
- n. **“Municipality”** means the contracting party defined as “Municipality” on page 1 hereof;
- o. **“TAME Buildings Initiative”** has the meaning set forth in recital C. above;
- p. **“Term”** has the meaning set forth in Section 5.1 hereof.

1.2. The Schedule to this Agreement is as follows and shall form an integral part of this Agreement:

Schedule 3.3	Implementation Contribution
---------------------	-----------------------------

2. EXPRESSION OF INTEREST (EOI) FORM AND CONSULTANT FOR THE DETAILED ENERGY ASSESSMENT

- 2.1. In order to initiate any potential for funding through the TAME Buildings Initiative, and prior to obtaining the Detailed Energy Assessment in relation to a particular building, the Municipality must duly complete, and submit to the MCCAC, an EOI Form in relation to the building. For greater clarity, a separate EOI Form is required for each separate building.
- 2.2. The Detailed Energy Assessment must have been completed by a duly qualified Consultant. The AUMA recommends, but does not require, that the Municipality contact the AMSC for an appropriate Consultant to perform the Detailed Energy Assessment. Regardless of which Consultant conducts or conducted the Detailed Energy Assessment, such Consultant will not be under the AUMA's care and control and accordingly, the AUMA is not, and shall not be, responsible in any way for any acts or omissions of the Consultant and the AUMA hereby disclaims any responsibility or liability in relation thereto.
- 2.3. The Municipality acknowledges its understanding that it does not have to have used the Consultant recommended by the AUMA or AMSC and if the Municipality used a different Consultant, the Municipality agrees that it shall have used appropriate due diligence in choosing a competent and reputable one that otherwise meets the requirements of a Consultant as defined herein.
- 2.4. The Municipality agrees that any agreements or arrangements between the Municipality and the Consultant in relation to the Detailed Energy Assessment or otherwise shall be at the Municipality's sole risk and the Municipality shall be solely responsible to pay all amounts owing to the Consultant in relation to the Detailed Energy Assessment or otherwise.

3. DETAILED ENERGY ASSESSMENT

- 3.1. The Municipality agrees or, where applicable, confirms, that upon completion of the Detailed Energy Assessment by the Consultant in relation to one of its buildings:
 - a. It shall direct (or has directed) the Consultant to provide a copy of the completed Detailed Energy Assessment to the MCCAC; and
 - b. It shall carefully review (or has carefully reviewed) all of the energy improvement and energy management recommendations contained therein; and
 - c. It shall meet (or has met) with representatives of the MCCAC to for the purposes of establishing an implementation plan of some or all of the energy efficiency recommendations contained therein.
- 3.2. Upon finalization of the Municipality's implementation plan, the Municipality shall provide (or has provided) a copy thereof to the MCCAC and shall take such steps as it is able, having regard to the Municipality's monetary and other resources, to implement any or all of the changes detailed in the implementation plan, in accordance with the time lines established in the plan.
- 3.3. The AUMA agrees to reimburse the Municipality, subject to section 6.1 hereof, partial compensation for certain costs associated with the implementation of the energy efficient recommendations, in an amount equal to the Implementation Contribution, provided that:

- 4 -

- a. the work to the building for which the Municipality is seeking contribution is completed within eighteen (18) months of the date of this Agreement;
- b. the Municipality provides to the AUMA the following documentation at least sixty (60) days prior to the expiry of the Term:
 - i. Invoices detailing the nature of the work done as well as the cost of such work;
 - ii. Confirmation of payment by the Municipality of (i) the Detailed Energy Assessment to the Consultant, and (ii) the invoices provided pursuant to subsection 3.3a. above;

and provided that the AUMA is satisfied that the nature of the work done was consistent with the energy efficiency recommendations detailed in the Detailed Energy Assessment. For greater clarity, the Municipality may receive the Implementation Contribution for additional buildings that it obtains a Detailed Energy Assessment on, subject to compliance with the terms hereof and the Contribution Maximum set forth in Schedule 3.3.

- 3.4. The payment referred to in section 3.3 above shall be payable by the AUMA within sixty (60) days of satisfaction by the Municipality of the requirements in section 3.3 above. For greater clarity, the Municipality remains fully liable to the persons with whom it has contracted for the purposes of effecting the energy efficient recommendations, with the Implementation Contribution being payable from the AUMA to the Municipality only.

4. POST-IMPLEMENTATION EVALUATION AND PROGRESS REPORTS

- 4.1. In the event certain energy efficiency recommendations are implemented by the Municipality pursuant to the Detailed Energy Assessment and an Implementation Contribution is received, the Municipality agrees to participate in evaluation measures set up by the MCCAC or its designate, to review and assess, among other things, energy consumption (savings) and emissions reductions in relation to the applicable building, by way of completion of a progress report which shall include a completed EOI Form and any other relevant documentation.
- 4.2. The evaluation and progress reports referred to in section 4.1 shall be provided on a quarterly basis following the completion of the improvements for which the Implementation Contribution was received or at such other times as designated by the MCCAC, acting reasonably. These reports shall be provided by the Municipality for at least eighteen (18) months thereafter.
- 4.3. Without limitation to the above, the AUMA confirms that there may be additional funding incentives available to the Municipality if the energy efficiency improvements result in a reduction in green house gas emissions, provided the Municipality enters into, and meets the requirements of, the "Bonus Funding Agreement."

5. TERM OF AGREEMENT

- 5.1. The term of this Agreement shall commence on the date hereof and shall end on April 13, 2013, which coincides with the date the remainder of the Grant has to be returned by AUMA to the Government of Alberta, or such earlier date in the event the entire amount of the Grant has been distributed by the AUMA (the "Term"). In the event the Government of Alberta is agreeable to extending the Term of the MCCAC Agreement further, then upon written direction of the

AUMA, in its sole discretion, the herein Term shall be extended to the date set forth in the applicable written notice.

6. CONDITIONS OF PAYMENT AND DISCLAIMER OF LIABILITY

- 6.1. Notwithstanding anything contained herein, all funding and payment obligations of the AUMA contained herein are subject to, and conditional upon, there being a sufficient amount of the Grant available for such distribution and payment. The Municipality acknowledges its understanding that there are limited funds available which may affect its compensation entitlements and that time is of the essence in light of the finite period for distribution and utilization of the Grant by the AUMA.
- 6.2. Notwithstanding anything contained herein, the AUMA hereby expressly disclaims liability to the Municipality except as specifically contracted for herein and for greater clarity, the AUMA cannot guarantee the reliability or comprehensiveness of any information provided by MCCAC or the AUMA in relation to energy efficiency and management pursuant to the terms of this Agreement or otherwise. The AUMA believes its information to be accurate and reliable but cautions that there is always new technology and information concerning energy efficiency. Accordingly, the AUMA is providing all information as general information only with no warranty or representation as to its comprehensiveness or accuracy. It is not intended to be, nor shall it be used as, a substitute for specific advice from qualified professionals.

7. GENERAL PROVISIONS

- 7.1. Notices. Any notice, demand or request required or permitted to be given hereunder shall be in writing and shall be deemed effective one (1) Business Day after having been faxed, or four (4) Business Days after having been mailed by prepaid, registered or certified mail, return receipt requested, to the following addresses:

AUMA: c/o MCCAC	Municipality: _____
_____	_____
_____	_____
- 7.2. MCCAC Not A Separate Entity. For clarity, all references and entitlements to, and obligations of, the MCCAC herein are the entitlements and obligations of AUMA, since the MCCAC is not a separate legal entity. However, the MCCAC is specifically referred to herein in light of its specific operational mandate and for clarity to the Municipality as to the point of contact.
- 7.3. Independent Contractors. It is expressly agreed between the parties hereto that the AUMA and the Municipality are contracting as separate entities and neither are agents or legal representatives of any other for any purpose whatsoever nor shall either one of them represent itself as having any power to any way bind or obligate the other party or to assume or create any expressed or implied obligation or responsibility on behalf of the other party.
- 7.4. Currency. All dollar amounts in this Agreement are expressed in Canadian funds.
- 7.5. Time of Essence. Time shall be of the essence of this Agreement.
- 7.6. Entire Agreement. This Agreement contains the entire understanding and agreement of the parties with respect to the subject matter contained herein and supersedes all prior representations, understandings and agreements, written or oral.

- 6 -

- 7.7. Counterparts. This Agreement may be executed in counterparts and a facsimile or portable document format signature shall be deemed an original, and all counterparts shall be construed together as one agreement.
- 7.8. Successors and Permitted Assigns. This Agreement shall not be assignable by any party without the prior written consent of the other parties. This Agreement shall enure to the benefit of and shall be binding on and enforceable by the parties and, where the context so permits, their respective successors (including any successor by reason of the amalgamation of any party) and permitted assigns.
- 7.9. Severability. Each provision of this Agreement is hereby declared to be separate, severable and distinct. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid, illegal or unenforceable in any respect, the remainder of this Agreement shall not be affected thereby and shall be applied and construed as if such invalid, illegal or unenforceable provision had been omitted unless such provision or provisions are so material that its or their invalidity, illegality or unenforceability would materially change the transactions contemplated hereby so as to make them unreasonable and contrary to the intentions of the parties.
- 7.10. Amendments and Waivers. No amendment or waiver of any provision of this Agreement shall be binding on either party unless consented to in writing by such party. No waiver of any provision of this Agreement shall constitute a waiver of any other provision nor shall any waiver constitute a continuing waiver unless otherwise provided.
- 7.11. Governing Law. This Agreement shall be governed by the laws of the Province of Alberta and the laws of Canada applicable therein.

IN WITNESS WHEREOF the parties have executed this Agreement as of the date hereinabove written.

**ALBERTA URBAN MUNICIPALITIES
ASSOCIATION**

***** [INSERT NAME OF MUNICIPALITY]***

Per : _____
Name:
Title:

Per: _____
Name:
Title:

Per : _____
Name:
Title:

Per: _____
Name:
Title:

SCHEDULE 3.3
IMPLEMENTATION CONTRIBUTION

1. Except as provided in provision 2 below, the AUMA agrees to pay up to an aggregate maximum of TEN THOUSAND (\$10,000.00) DOLLARS (the “**Contribution Maximum**”) for implementation of some or all of the energy efficiency improvements set forth in a Detailed Energy Assessment received by the Municipality in relation to a particular building, subject to compliance with the other requirements and restrictions contained in this Agreement.
2. In the event the Municipality obtains three or more Detailed Energy Assessments (in relation to 3 or more buildings), and implements energy efficient improvements in relation to three or more buildings, the aggregate Contribution Maximum shall be increased from TEN THOUSAND (\$10,000.00) DOLLARS to TWENTY THOUSAND (\$20,000.00) DOLLARS. However, in such circumstances, the maximum amount payable by the AUMA in relation to one building shall remain at TEN THOUSAND (\$10,000.00) DOLLARS.

831279.DOC

MCCAC TAME BUILDINGS INITIATIVE BONUS FUNDING AGREEMENT

THIS AGREEMENT (the “**Agreement**”) dated the _____ day of _____, 2011.

BETWEEN: **ALBERTA URBAN MUNICIPALITIES ASSOCIATION**, a society
duly created under the laws of Alberta

(the “AUMA”)

AND: **, a municipal corporation, duly incorporated according to the laws of Alberta

(the “**Municipality**”)

WHEREAS:

- A. Her Majesty the Queen in right of the Province of Alberta (the “**Government of Alberta**”), as represented by the Minister of the Environment, and the AUMA entered into an agreement, dated November 25, 2009 (the “**MCCAC Agreement**”), whereby the Government of Alberta agreed to provide the AUMA with a grant (the “**Grant**”) to create a project called the Municipal Climate Change Action Centre (the “**MCCAC**”), to facilitate energy efficiency and the reduction in greenhouse gas emissions by municipalities;
- B. Based on the terms of the MCCAC Agreement, the unused balance of the Grant for the MCCAC as of April 30, 2013 (or such later date as may be agreed upon) is to be returned by the AUMA to the Government of Alberta;
- C. In the course of its mandate, the MCCAC has developed the “Taking Action to Manage Energy” TAME Buildings Initiative Program (the “**TAME Buildings Initiative**”) to encourage municipalities to obtain detailed energy efficiency assessments with the objective that municipalities will implement the energy efficiency recommendations provided in said assessments and adopt a more strategic focus towards energy management;
- D. The AUMA, through the MCCAC, has implemented the TAME Buildings Initiative which includes, in addition to the implementation funding initiative set forth in a separate funding agreement, a bonus funding initiative in the event of a reduction in GHG Emissions; and
- E. The Municipality is agreeable to being a participating municipality for the purposes of the bonus funding initiative;

NOW THEREFORE, IN CONSIDERATION OF THE COVENANTS AND AGREEMENTS CONTAINED HEREIN, THE PARTIES HERETO AGREE AS FOLLOWS:

1. DEFINITIONS

- 1.1. In this Agreement, the following terms shall have the following meanings:

- 2 -

- a. **“Agreement”** means this MCCAC TAME Buildings Initiative Bonus Funding Agreement;
- b. **“Assessment Period”** shall mean the twelve month period after completion of the implementation of the energy efficiency recommendations set forth in the Detailed Energy Assessment that were chosen by the Municipality for a particular building;
- c. **“AUMA”** means the Alberta Urban Municipalities Association;
- d. **“Bonus”** means an amount equal to SIXTY (\$60.00) DOLLARS per tonne of reductions in GHG Emissions of a building owned by the Municipality up to a maximum of TWENTY THOUSAND (\$20,000.00) DOLLARS;
- e. **“Detailed Energy Assessment”** means a comprehensive energy assessment performed by a qualified consultant which provides a detailed assessment of the energy efficiency of the particular building in question and that otherwise meets the requirements of the MCCAC;
- f. **“EOI Form”** is the Expression of Interest Form created by the MCCAC, as amended from time to time by the MCCAC;
- g. **“GHG Emissions”** means emissions of gases into the atmosphere that can absorb and emit infrared radiation including carbon dioxide;
- h. **“Government of Alberta”** has the meaning set forth in recital A. above;
- i. **“Grant”** has the meaning set forth in recital A. above;
- j. **“MCCAC”** has the meaning set forth in recital A. above;
- k. **“Municipality”** means the contracting party defined as “Municipality” on page 1 hereof;
- l. **“TAME Buildings Initiative”** has the meaning set forth in recital A. above;
- m. **“Term”** has the meaning set forth in Section 3.1 hereof.

2. BONUS FUNDING INITIATIVE

2.1. In the event:

- a. The Municipality has submitted to the MCCAC a completed EOI Form in relation to a building prior to the implementation of any energy efficiency recommendations; and
- b. The Municipality implements in the building any of the energy efficiency recommendations arising out of the Detailed Energy Assessment obtained by the Municipality in relation to such building and provides notice to the AUMA within sixty (60) days of completion of such recommendations; and
- c. Such improvements result in a reduction in the GHG Emissions generated by the building over the Assessment Period calculated in accordance with section 2.2 hereof;

then the AUMA hereby agrees to pay the Bonus to the Municipality. If a Municipality satisfies the requirements set forth in a. to c. above in relation to three or more buildings, then the maximum Bonus to which the Municipality shall be entitled shall be increased to an aggregate maximum of FORTY THOUSAND (\$40,000.00) DOLLARS, but provided that the Municipality shall not receive more than TWENTY THOUSAND (\$20,000.00) DOLLARS in relation to any one building.

- 2.2. The determination as to whether there is a reduction in GHG Emissions shall be based on comparing actual consumption data over the Assessment Period with the consumption data that was set out in the initial EOI Form provided by the Municipality to the AUMA prior to obtaining the Detailed Energy Assessment. It is the responsibility of the Municipality to provide to the AUMA all relevant data necessary to make the Bonus calculations.
- 2.3. The payment referred to in section 2.1 above shall be payable by the AUMA within sixty (60) days of determination of the amount of the Bonus by the AUMA, except where there are three or more buildings involved, in which case the payment shall be made within a reasonable time of the AUMA determining the aggregate Bonus entitlement of the Municipality.

3. TERM OF AGREEMENT

- 3.1. The term of this Agreement shall commence on the date hereof and shall end on April 13, 2013, which coincides with the date the remainder of the Grant has to be returned by AUMA to the Government of Alberta, or such earlier date in the event the entire amount of the Grant has been distributed by the AUMA (the "**Term**"). In the event the Government of Alberta is agreeable to extending the Term of the MCCAC Agreement further, then upon written direction of the AUMA, in its sole discretion, the herein Term shall be extended to the date set forth in the applicable written notice.

4. CONDITIONS OF PAYMENT AND DISCLAIMER OF LIABILITY

- 4.1. Notwithstanding anything contained herein, all funding and payment obligations of the AUMA contained herein are subject to, and conditional upon, there being a sufficient amount of the Grant available for such distribution and payment. If there are no further amounts of the Grant available for distribution, then the AUMA shall not be required to make its payment obligations stated herein. The Municipality acknowledges its understanding that there are limited funds available which may affect its compensation entitlements and that time is of the essence in light of the finite period for distribution and utilization of the Grant by the AUMA.
- 4.2. Notwithstanding anything contained herein, the AUMA hereby expressly disclaims liability to the Municipality except as specifically contracted for herein and for greater clarity, the AUMA cannot guarantee the reliability or comprehensiveness of any information provided by MCCAC or the AUMA in relation to energy efficiency and management pursuant to the terms of this Agreement or otherwise.

5. GENERAL PROVISIONS

- 5.1. Notices. Any notice, demand or request required or permitted to be given hereunder shall be in writing and shall be deemed effective one (1) Business Day after having been faxed, or four (4) Business Days after having been mailed by prepaid, registered or certified mail, return receipt requested, to the following addresses:

AUMA: c/o MCCAC Municipality: _____

- 5.2. MCCAC Not A Separate Entity. For clarity, all references and entitlements to, and obligations of, the MCCAC herein are the entitlements and obligations of AUMA, since the MCCAC is not a separate legal entity. However, the MCCAC is specifically referred to herein in light of its specific operational mandate and for clarity to the Municipality as to the point of contact.
- 5.3. Independent Contractors. It is expressly agreed between the parties hereto that the AUMA and the Municipality are contracting as separate entities and neither are agents or legal representatives of any other for any purpose whatsoever nor shall either one of them represent itself as having any power to any way bind or obligate the other party or to assume or create any expressed or implied obligation or responsibility on behalf of the other party.
- 5.4. Currency. All dollar amounts in this Agreement are expressed in Canadian funds.
- 5.5. Time of Essence. Time shall be of the essence of this Agreement.
- 5.6. Entire Agreement. This Agreement contains the entire understanding and agreement of the parties with respect to the subject matter contained herein and supersedes all prior representations, understandings and agreements, written or oral. However, the parties acknowledge that the funding agreement pertaining to the implementation of energy efficiency recommendations remains in full force and effect.
- 5.7. Counterparts. This Agreement may be executed in counterparts and a facsimile or portable document format signature shall be deemed an original, and all counterparts shall be construed together as one agreement.
- 5.8. Successors and Permitted Assigns. This Agreement shall not be assignable by any party without the prior written consent of the other parties. This Agreement shall enure to the benefit of and shall be binding on and enforceable by the parties and, where the context so permits, their respective successors (including any successor by reason of the amalgamation of any party) and permitted assigns.
- 5.9. Severability. Each provision of this Agreement is hereby declared to be separate, severable and distinct. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid, illegal or unenforceable in any respect, the remainder of this Agreement shall not be affected thereby and shall be applied and construed as if such invalid, illegal or unenforceable provision had been omitted unless such provision or provisions are so material that its or their invalidity, illegality or unenforceability would materially change the transactions contemplated hereby so as to make them unreasonable and contrary to the intentions of the parties.
- 5.10. Amendments and Waivers. No amendment or waiver of any provision of this Agreement shall be binding on either party unless consented to in writing by such party. No waiver of any provision of this Agreement shall constitute a waiver of any other provision nor shall any waiver constitute a continuing waiver unless otherwise provided.
- 5.11. Governing Law. This Agreement shall be governed by the laws of the Province of Alberta and the

- 5 -

laws of Canada applicable therein.

IN WITNESS WHEREOF the parties have executed this Agreement as of the date hereinabove written.

**ALBERTA URBAN MUNICIPALITIES
ASSOCIATION**

**** [INSERT NAME OF MUNICIPALITY]**

Per : _____
Name:
Title:

Per: _____
Name:
Title:

Per : _____
Name:
Title:

Per: _____
Name:
Title:

831278.DOC

Summary of County of St Paul Workshop/Office Audit recommendations

Implementation options	Activities	Implementation cost (\$)	Estimated Savings (\$)	GHG reduction (t)	Potential avoided cost (\$)	Average payback (Yrs)	Return on Investment (%)	MCCAC TAME initiative grant (\$)	Potential GHG bonus @ \$60/t (\$)	Maximum MCCAC contribution (\$)	Payback with MCCAC grant (Yrs)	Return on Investment with MCCAC grant (%)	MCCAC potential contribution to the total retrofit cost (%)
All options implemented (Options 1-6, Executive summary page #4)	Two boiler replacement, 7 make up air units, 4 VFDs, water heater, weather sealing and lighting retrofit	194398	17242	142		11.3	8.87	10000	8520	18520	10.20	9.80	9.53
All options implemented (Options 1-6, Executive summary page #4)	Two boiler replacement, 7 make up air units, 4 VFDs, water heater, weather sealing and lighting retrofit (avoided cost is also realized)	194398	17242	142	18918	10.18	9.83	10000	8520	18520	9.10	10.98	11.80



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.28 2012 ROAD AND BRIDGE CONSTRUCTION

#20111209009

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

Further to the Strategic Planning Session, we require a motion from Council to approve the 2012 Road and Bridge Construction.

Recommendation

Motion to approve the Road and Bridge Construction for the 2012 Construction Season.

Additional Information

Originated By : skitz

2012 Road & Bridge Construction

Division 1 - CNRL Paving .5 mile into Lindberg Plant			Twp Rd 572
BF75789 - Laurier Lake	1 mile	ISE of 34- 56 - 04 - W4	Rg Rd 42
BF01013 - CCS Tender Repairs	ISW of 26	- 56 - 05 - W4	Rg Rd 52
- Langdon Rd	1 mile	W of 27 - 56 - 06 - W4	Rg Rd 63 CNRL \$100,000
Division 2 - CNRL Paving 5.5 miles resource grant			Twp Rd 560 County 1.5 mil
Pending - N. Valley Rd	5 miles	S of 1,2,3,4,5 - 56 - 6 - W4	Twp Rd 560 Easements Only
BF75584 - WNW 12 - 57 - 07 - W4			Rg Rd 71
- Bugera Rd	2 mile	W of 4&9 -56 - 06 - W4	Rg Rd 64 CNRL \$200,000
Division 3 - Stark Rd			1.5 mile W of 14 - 58 - 08 - W4 Rg Rd 81
BF71794 - Dakin Rd	1 mile	W of ,34 - 55 - 09 - W4	Rg Rd 93
BF77775 -			
Division 4 - Tkachyk Rd			2 miles W of 17,20 - 58 - 10 - W4
			Rg Rd 105 Brushing Only Easements
Division 5- Beau Rivage			2 miles W of 29,32 - 59 - 9 - W4 Rg Rd 95
- Abilene Rd	1 mile	W of 30 - 59 - 10 - W4	Rg Rd 105a
- Owlseye Rd	1 mile	W of 04 - 59 - 10 - W4	Rg Rd 104
Pending - Roeder Rd	2 miles	W of 02,11,14,23, of 59 - 11 - W4	Rg Rd 112 Water line Easements on 4 miles
BF70667 - Flat Lake Rd	.5 mile	S of 27 - 59 - 09 -W4	Twp Rd 594
Division 6 - Beaver Rd			2.5 miles S of 29-31 - 62 - 11 - W4 Twp Rd 624
BF77649 - St. Lina Tender Repairs	SSE 28	- 61 - 10 - W4	Twp Rd 614

Total Miles 13.5

Pending 5 miles construction Northern Valley Road

Pending 2 miles construction Roeder Road due to 2012 water line to Lottie Lake

The above 7 miles will take priority if grants and water line become available.

May have to make changes at a later date



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Issue Summary Report

7.29 2012 NEW EQUIPMENT

#20111209010

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

At the Strategic Planning Sessions, Council discussed new equipment purchases for 2012. In order to secure pricing for spring delivery we require a motion to purchase 3 - 14M graders and a rock truck at approximately \$1,855,000 to be funded from the 2012 budget.

Recommendation

Motion to approve the purchase of 3 - 14M graders and a rock truck at approximately \$1,855,000 to be funded from the 2012 budget.

Additional Information

Originated By : Idemoissac



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Issue Summary Report

7.30 SURVEY IN DEVELOPMENTS

#20111209011

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

Further to the discussions at the Strategic Planning Meetings, we require a motion from Council to do a survey at Bluebird Beach and Lac Sante to determine the location of the er property where the lake lots owners would like to determine as an access.

Recommendation

Motion to authorize the Public Works Department to do a survey at Bluebird Beach and Lac Sante.

Additional Information

Originated By : Idemoissac



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Issue Summary Report

7.31 REGIONAL COYOTE REDUCTION PROGRAM

#20111209012

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

At the November meeting, Council passed a motion to participate in the Regional Coyote Reduction Program. Attached is the final draft of the Guidelines and Application Form for the Regional Coyote Reduction Program.

Recommendation

Motion to include \$20,000 in the 2012 Budget for the Regional Coyote Reduction Incentive Program commencing January 1, 2012 to April 30, 2012.

Additional Information

Originated By : dbergheim

COYOTE / WOLF REDUCTION INCENTIVE PROGRAM

The County of St. Paul No. 19 will implement a Coyote/Wolf Reduction Incentive Program for the 2012 Winter Season.

1. The County will pay an incentive of \$15.00 per Coyote/Wolf destroyed during the period from January 1, 2012 to April 30, 2012.
2. The number of Coyotes/Wolves eligible to be turned in for the incentive payment will be limited to a maximum number of 20 Coyotes/Wolves per week and a total season maximum of 100 Coyotes/Wolves, per resident/landowner.

Note: only one member/resident family is eligible to participate in this Coyote/Wolf Incentive Program.

3. To qualify for the Incentive Program Payment, arrangements must be made with Agricultural Service Board staff prior to bringing the Coyotes/Wolves in for the payment, to assure there is someone available to deal with the carcasses. Please contact the Public Works Shop at 780-645-3006. The Coyote/Wolf carcasses must then be brought to the Public Works Shop for verification.

*Please note: When bringing the Coyote/Wolf carcasses to the Public Works Shop for verification, please ensure that they are covered with a tarp to avoid displaying them to the general public.

4. **Only whole, unskinned animals are accepted for payment; pelts are not eligible for payment.**
5. Coyotes/Wolves may be hunted (but not trapped) without a license at all times of the year throughout the Province:
 - a. By a resident who has right of access (permission) to hunt on lands that are not public lands.
 - b. By the owner or occupant of their privately owned land.
6. Coyotes/Wolves may be trapped/snared if the hunter is in possession of a Resident Trapping License, which can be obtained through your local Fish and Wildlife Office.
7. Commercial Trappers will be asked to provide their Registered or Resident Fur Management License number when bringing carcasses to claim the incentive payment. Coyote/Wolf carcasses will only be accepted if the trapper trapped them on his trap line located within the County of St. Paul boundaries.
8. Residents living within the County of St. Paul boundaries will be eligible to participate in this program and will be asked to provide the legal land location on which the animals were trapped or shot.
9. Residents are advised that **it is illegal to sell whole or unskinned carcasses to anyone other than a licensed Fur Buyer.**
10. ASB staff will sever the left front foot off the carcass, for identification that the \$15.00 incentive has been paid out.
11. **It is the resident's responsibility to ensure the Coyote/Wolf carcasses are easily accessible for inspection and removal of the paw.**
12. The carcass will be returned to the resident who will be responsible to dispose of it properly.
13. Animals that originate from outside the County of St. Paul boundaries, or are brought in by a non-resident, will not be accepted for payment under this program.

This program may terminate at an earlier date than the April 30, 2012 deadline, subject to budget limitations and/or abuse of the program.

ASB staff will accept carcasses by **APPOINTMENT ONLY**.

Please contact the Public Works Office at 780-645-3006 to make an appointment.

ASB staff have the right to disqualify carcasses if they suspect they do not meet criteria or if they suspect the Coyote/Wolf carcasses originated outside County boundaries.

For information on regulations governing the use of snares for Coyotes/Wolves, please contact your local Fish & Wildlife Office at 780-645-6313.

Appendix 1 for County of St. Paul No. 19 Agriculture Programs

COUNTY OF ST. PAUL NO. 19 AGRICULTURE PROGRAMS SERVICE BOARD
COYOTE/WOLF REDUCTION INCENTIVE PROGRAM

NAME: _____ DATE: _____

MAILING ADDRESS: _____

PHONE: _____

REGISTERED FUR MANAGEMENT LICENSE: _____

RESIDENT FUR MANAGEMENT LICENSE: _____

LEGAL LAND LOCATION OF RESIDENT: _____

NUMBER OF ANIMALS REGISTERED: _____ @ \$15.00 = TOTAL: \$ _____

LEGAL LAND LOCATION WHERE

COYOTES/WOLVES TAKEN

LOCATION DESTROYED

Ashmont ☐

Elk Point ☐

Heinsburg ☐

Lafond ☐

Lindbergh ☐

OTHER COMMENTS:

Mallaig ☐

(Pelt Condition/Mange)

McRae ☐

Moosehills ☐

St. Brides ☐

St. Edouard ☐

St. Lina ☐

St. Paul ☐

St. Vincent ☐

DECLARATION OF THE APPLICANT:

1. I am submitting Coyote/Wolf carcasses to the Coyote/Wolf Reduction Incentive Program.
I am accepting payment from the program.
2. I have read the Program Conditions. I agree to follow them.
3. I understand that I am not entitled to receive any payment from the Program if I provide false or misleading information to the Program.
4. I declare that the Coyote/Wolf carcasses that I am submitting:
 - a. Are a Coyote/Wolf that was found at large when it was destroyed and not a domestic dog.
 - b. Was destroyed by hunting or trapping on my land or with permission from landowners.
 - c. Was destroyed at the location that I have reported to the ASB; and
 - d. Was not destroyed in a manner that contravened any law.
5. I have been advised that under the Wildlife Act, **"it is illegal to sell whole or unskinned carcasses to anyone other than a licensed Fur Buyer."** Please initial: _____
6. I agree to provide further information if requested by the Agricultural Fieldman for the purpose of verifying my claim for compensation.

<p>_____ Signature</p>	<p>_____ Date</p>
<p><u>Office Use Only:</u> Coyotes / Wolves @ \$15.00 = \$ _____</p> <p> Total Incentive Payment: \$ _____</p> <p style="text-align: center; margin-top: 20px;">_____ Authorized by: County of St. Paul No. 19</p>	



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Issue Summary Report

7.32 SALARY GRID FOR ASSISTANT AGRICULTURAL FIELDMAN #20111209006

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

Further to the discussions at the Strategic Planning Meeting, we require a motion from Council to approve a new Salary Grid for the Assistant Agricultural Fieldman position before this position is advertised.

Recommendation

Motion to approve the 2012 Salary grid for the Assistant Agricultural Fieldman as discussed by Council at the Strategic Planning meeting, which will include grid adjustments based on the AAMD&C Salary Survey.

Additional Information

Originated By : pcorbiere



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Issue Summary Report

7.33 BYLAW NO. 1590 - LEASE LOT 1ER, PLAN 8022307

#20111209020

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

Attached is Bylaw No. 1590 which is a bylaw authorizing the County to lease Lot 1ER, Plan 8022307 in PNW 32-56-9-W4 to Serena Kennedy for a three year period. Section 676(1)(c) of the M.G.A. allows Council to lease an environmental reserve property for a term of not more than 3 years. This Bylaw must be advertised in accordance with Section 606 of the M.G.A. and a public hearing must be held in accordance with Section 230 of the M.G.A.

This property was leased to Serena Kennedy in the past through a standard lease agreement. She cuts the hay on the 18 acre property in an attempt to reduce the fire risk. This will be the same process as the Scott Lease.

Recommendation

Motion to give first reading to Bylaw No. 1590.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 1590

A By-law of the County of St. Paul No. 19 in the province of Alberta, for the lease as well as a use not specified in Section 671(1) of the Municipal Government Act of Lot 1ER Plan 8022307 (within NW 32-56-9-W4M).

WHEREAS the Municipal Government Act, R.S.A. 2000, as amended authorizes a municipality to enter into a lease agreement for the purpose of leasing Environmental Reserve lands; and

WHEREAS this Bylaw has been prepared in accordance with section 676(1)(a)(c) of the Municipal Government Act, R.S.A. 2000 under the direction of the Council of the County of St. Paul No.19 allowing for the lease and private use for agricultural purposes of the Environmental Reserve Lot 1ER, Plan 8022307; and

WHEREAS this Bylaw has been prepared in accordance with section 676(1)(a) of the Municipal Government Act, R.S.A. 2000 under the direction of the Council of the County of St. Paul No.19 allowing for the change in use of the Environmental Reserve Lot 1ER, Plan 8022307; and

WHEREAS this Bylaw has been prepared in accordance with Section 676(1)(c) of the Municipal Government Act, R.S.A. 2000, under the direction of the Council of the County of St. Paul No. 19 allowing for the lease of the Environmental Reserve Lot 1ER, Plan 8022307 for no more than 3 years ; and

WHEREAS no permanent structures shall be constructed on the property; and

WHEREAS the County of St. Paul No. 19 enter into a Lease Agreement with Serena Kennedy and the Lease Agreement shall be valid for a period of three (3) years; and

WHEREAS Serena Kennedy shall pay the County of St. Paul No. 19 \$150 per year, for the duration of the three (3) year lease.

THEREFORE the Council of the County of St. Paul No.19, duly assembled, enacts as follows:

- 1. THAT the County of St. Paul No.19 Bylaw No. **1590** is hereby adopted.

Read a first time this 13th day of December, 2011.

Advertised the _____ day of _____, A.D. 2011, and the _____ day of _____, A.D. 2012 in the St. Paul Journal

Read a second this _____ of _____, 2012.

Read a third time and finally passed this _____ day of _____, 2012.

Reeve

Chief Administrative Officer



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Issue Summary Report

7.34 IN CAMERA

#20111208008

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Background

Item to be presented to Council at the Meeting.

Recommendation

Motion to go in camera to discuss a land issue and a labour issue.

Additional Information

Originated By : pcorbiere

9 Reports

- 9.1 CAO REPORT - TO BE PRESENTED AT THE MEETING
- 9.2 REPORTS



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Issue Summary Report

9.1 CAO REPORT - TO BE PRESENTED AT THE MEETING

#20111201001

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Additional Information

Originated By : skitz



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Issue Summary Report

9.2 REPORTS

#20111201002

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Additional Information

Originated By : pcorbiere

10 Upcoming Meetings

10.1 FRIDAY JANUARY 13, 2012 - HOSTED BY LAMONT
COUNTY



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Issue Summary Report

10.1 FRIDAY JANUARY 13, 2012 - HOSTED BY LAMONT COUNTY

#20111209017

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Additional Information

Originated By : pcorbiere

11 Financial

- 11.1 COUNCIL FEES
- 11.2 LISTING OF ACCOUNTS PAYABLE
- 11.3 BUDGET TO ACTUAL



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Issue Summary Report

11.1 COUNCIL FEES

#20111201003

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Additional Information

Originated By : tmahdiuk



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Issue Summary Report

11.2 LISTING OF ACCOUNTS PAYABLE

#20111201004

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Additional Information

Originated By : pcorbiere



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Issue Summary Report

11.3 BUDGET TO ACTUAL

#20111201005

Meeting : December 13, 2011 Council Meeting

Meeting Date : 2011/12/13 10:00

Additional Information

Originated By : skitz