



## **Council Meeting - September 13, 2011**

Start time : 9:00 AM

### **MINUTES**

#### **CALL TO ORDER**

The 597th meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 9:06 a.m., Tuesday, September 13, 2011 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham	
Councillor Dwight Dach	Division 2
Councillor Cliff Martin	Division 3
Councillor Maxine Fodness	Division 4
Councillor Alphonse Corbiere	Division 6
Sheila Kitz	CAO
Tim Mahdiuk	Assistant CAO
Phyllis Corbiere	Executive Assistant
Leo deMoissac	Public Works Superintendent
Janice Huser	St. Paul Journal

#### **MINUTES**

##### **Resolution #CM20110913.1001**

Moved By: Councillor Alphonse Corbiere

Motion to approve minutes of the August 9, 2011 Council meeting as presented.

**CARRIED**

##### **Resolution #CM20110913.1002**

Moved By: Councillor Cliff Martin

Motion to approve the minutes of the July 8, 2011 Special Council Meeting as presented.

**CARRIED**

#### **BANK RECONCILIATION**

##### **Resolution #CM20110913.1003**

Moved By: Councillor Alphonse Corbiere

Motion to adopt the Bank Reconciliation for the month of July, 2011.

**CARRIED**

#### **ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**

The following additions/deletions were made to the agenda:

- 7.23 CRISP Group Meeting
- 7.24 Rural Crime Watch
- 7.25 Library Funds
- 7.26 Senior Housing - Elk Point Health Committee
- 7.27 Water Concerns
- 7.28 Town of St. Paul Annexation
- 7.29 Dates for Public Consultation Meetings for 2012 Strategic Plan

#### **9. Reports**

- 9.3 Fire Committee - M. Fodness

- 9.4 Safer Communities Task Force - M. Fodness
- 9.5 Library - D. Dach
- 9.6 Rural Crime Watch - D. Dach
- 9.7 Senior Housing - D. Dach
- 9.8 Wellness Centre - S. Upham
- 9.9 Evergreen - G. Ockerman

Councillor F. Sloan entered the meeting at 9:12 a.m.

**Resolution #CM20110913.1004**

Moved By: Councillor Cliff Martin

Motion to adopt the agenda for the Regular Meeting of Council on September 13, 2011 with the above noted additions.

**CARRIED**

**9:15 A.M. - URBAN SYSTEMS**

Councillor G. Ockerman entered the meeting at 9:17 a.m.

Mike Trickey and Golnaz Azimi with Urban Systems were admitted to the Council Room at 9:15 a.m.

Mike gave a presentation on the Infrastructure Asset Management Investment Plan (AMIP) for the County of St. Paul.

Golnaz discussed water policies with Council.

Following their presentations, the delegation left the Council Room at 10:00 a.m.

Reeve Upham recessed the meeting at 10:00 a.m. and reconvened the meeting at 10:12 a.m. with all members present.

**ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**

**Resolution #CM20110913.1005**

Moved By: Councillor Glen Ockerman

Motion to approve the following addition to the agenda for the September 13, 2011 Council Meeting:

7.30 Funding for Elk Point Grandparents Day Walk

**CARRIED**

**BYLAW NO. 1576 - GARNER LAKE AREA STRUCTURE PLAN**

**Resolution #CM20110913.1006**

Moved By: Councillor Maxine Fodness

Motion to give second reading to Bylaw No. 1576, Garner Lake Area Structure Plan as per the amendments to the map following the Public Hearing.

**CARRIED**

**Resolution #CM20110913.1007**

Moved By: Councillor Cliff Martin

Motion to give third reading to Bylaw No. 1576.

**CARRIED**

**WESTCOVE KENNELS - CONTRACT FOR BOARDING STRAY DOGS**

**Resolution #CM20110913.1008**

Moved By: Councillor Alphonse Corbiere

Motion that administration contact the CAOs at the Town of St. Paul and Town of Elk Point to inquire if their dog catchers would be interested in working on contract for the County of St. Paul to pick up dogs on weekends.

**CARRIED**

**Resolution #CM20110913.1009**

Moved By: Councillor Maxine Fodness

Motion to renew the contract for boarding stray dogs with Westcove Kennels for a one-year period commencing September 1, 2011.

**ELECTED OFFICIAL EDUCATION PROGRAM**

**Resolution #CM20110913.1010**

Moved By: Councillor Glen Ockerman

Motion to approve Councillor Dach and any other Councillors who wish to attend the Municipal Governance Course offered through the EOEP on September 19 and 20, 2011 in Olds.

**CARRIED**

**Resolution #CM20110913.1011**

Moved By: Councillor Dwight Dach  
Motion to approve Councillor Dach and any other Councillors to attend the Effective Planning and Strategy course offered through the EOEP, on September 27 in Calgary.

**CARRIED**

**TAX CLERK  
SEMINAR -  
OCTOBER 7**

**Resolution #CM20110913.1012**

Moved By: Councillor Frank Sloan  
Motion to ratify the Tax Department hosting the Annual Tax Clerk Seminar on October 7, 2011.

**CARRIED**

**AMHSA COURSE -  
AUDITOR  
RECERTIFICATION**

**Resolution #CM20110913.1013**

Moved By: Councillor Alphonse Corbiere  
Motion to approve Bryan Bespalko to attend the Auditor Recertification Course offered by Alberta Municipal Health and Safety on October 12, 2011 in Sherwood Park.

**CARRIED**

**10:30 A.M. -  
PUBLIC HEARING  
- BYLAW NO. 1582  
- REZONE PNW  
32-56-10-W4  
URBAN  
EXPANSION TO  
AGRICULTURAL**

**Resolution #CM20110913.1014**

Moved By: Councillor Dwight Dach  
Motion to adjourn the meeting and proceed to public hearing scheduled for 10:30 a.m. to discuss Bylaw No. 1582, which is a bylaw to rezone PNW 32-56-10-W4 from Urban Expansion to Agricultural.

**CARRIED**

Reeve Upham declared the Public Hearing open at 10:32 a.m. with all members of Council present.

Council was informed that the public hearing was advertised in accordance with section 606 of the M.G.A. and the adjacent landowners were notified of the proposed rezoning.

Krystle Fedoretz, Planning Department, informed Council that the purpose of the Public Hearing is to amend Land Use Bylaw No. 1486 as it relates to rezoning PNW 32-56-10-W4 from Urban Expansion to Agricultural District.

There was no one present to speak either for or against the proposed bylaw.

There were no written submissions.

Reeve Upham declared Public Hearing closed at 10:34 a.m. and reconvened the regular meeting of Council.

**Resolution #CM20110913.1015**

Moved By: Councillor Cliff Martin  
Motion to give second reading to Bylaw No. 1582, which is a bylaw to rezone PNW 32-56-10-W4 from Urban Expansion to Agricultural.

**CARRIED**

**Resolution #CM20110913.1016**

Moved By: Councillor Maxine Fodness  
Motion to give third reading to Bylaw No. 1582.

**CARRIED**

**ECONOMIC  
DEVELOPMENT  
FOR ELECTED  
OFFICIALS**

**Resolution #CM20110913.1017**

Moved By: Councillor Alphonse Corbiere  
Motion to file the information on the EDA's Economic Development for Elected Official's course.

**CARRIED**

**4TH ANNUAL  
RURAL ALBERTA  
COMMUNITY**

**Resolution #CM20110913.1018**

Moved By: Councillor Maxine Fodness  
Motion to approve Reeve Upham, Tim Mahdiuk, Assistant CAO and

<b>PHYSICIAN ATTRACTION &amp; RETENTION CONFERENCE</b>	Janice Fodchuk, FCSS Director to attend the 4th Annual Rural Alberta Community Physician Attraction and Retention Conference on Oct. 27 & 28, 2011 in Edmonton.	<b>CARRIED</b>
<b>SUSTAINABLE SUBURBS SUMMIT</b>	<b>Resolution #CM20110913.1019</b> Moved By: Councillor Alphonse Corbiere Motion to file the request to attend the Retrofitting & Planning Sustainable Suburbs Summit Conference in Toronto.	<b>CARRIED</b>
<b>AAMD&amp;C FALL CONVENTION - MEETING WITH ALBERTA ENVIRONMENT</b>	<b>Resolution #CM20110913.1020</b> Moved By: Councillor Frank Sloan Motion that administration schedule a meeting with Alberta Environment during AAMD&C Fall convention to discuss the following items: - Beaver Dams - Water Drainage - Permitting required on Private Land	<b>CARRIED</b>
<b>ALBERTA MUNICIPAL AFFAIRS WORKSHOPS</b>	<b>Resolution #CM20110913.1021</b> Moved By: Councillor Glen Ockerman Motion to approve any staff members of the administration team to attend the Municipal Dispute Resolution Initiative Workshops hosted by Alberta Municipal Affairs between November, 2011 and February, 2012 and to authorize administration to host the Workplace Conflict Workshop on February 8-10, 2012.	<b>CARRIED</b>
<b>2012 FCM CONFERENCE - SASKATOON</b>	<b>Resolution #CM20110913.1022</b> Moved By: Councillor Frank Sloan Motion to approve all of Council and CAO Sheila Kitz to attend the FCM Conference from June 1-4, 2012 in Saskatoon.	<b>CARRIED</b>
	<b>Resolution #CM20110913.1023</b> Moved By: Councillor Maxine Fodness Motion to develop a policy regarding who is responsible to pay for a hotel room in the event of a late cancellation.	<b>CARRIED</b>
<b>ST. PAUL REGIONAL HIGH SCHOOL PROVINCIAL VOLLEYBALL TOURNAMENT</b>	<b>Resolution #CM20110913.1024</b> Moved By: Councillor Glen Ockerman Motion to approve a \$1,000 grant for St. Paul Regional High School to assist with the costs of hosting the ASAA 2011 High School Girls 3A Provincial Volleyball Championship as per County policy ADM-51.	<b>CARRIED</b>
<b>REQUEST FOR FUNDING - ENVISION EDMONTON</b>	<b>Resolution #CM20110913.1025</b> Moved By: Councillor Alphonse Corbiere Motion to deny the request from Envision Edmonton for funding to help cover costs incurred during their awareness campaign.	<b>CARRIED</b>
<b>TRAILER PURCHASE</b>	<b>Resolution #CM20110913.1026</b> Moved By: Councillor Alphonse Corbiere Motion to approve the purchase of a 7 ft x 14 ft Heavy Duty Hydraulic Dump Trailer from Trailer Canada at a price of \$8,688.46.	<b>CARRIED</b>
<b>D3 PURCHASE</b>	<b>Resolution #CM20110913.1027</b> Moved By: Councillor Frank Sloan Motion to approve the purchase of a D3K from Finning for a price of \$112,000.	<b>CARRIED</b>

**LETTER - BARRY  
KUBINCHAK**

**Resolution #CM20110913.1028**

Moved By: Councillor Maxine Fodness

Motion to refer the request from Barry Kubinchak to be connected to the County sewer system, to the Water and Sewer Committee.

**CARRIED**

**11:00 A.M. -  
PUBLIC HEARING  
- BYLAW NO. 1583  
- REZONE PNW  
32-56-10-W4 -  
URBAN  
EXPANSION TO  
GENERAL URBAN  
DISTRICT**

**Resolution #CM20110913.1029**

Moved By: Councillor Cliff Martin

Motion to adjourn the meeting and proceed to public hearing scheduled for 11:00 a.m. to discuss Bylaw No. 1583, which is a bylaw to rezone PNW 32-56-10-W4 from Urban Expansion to General Urban.

**CARRIED**

Reeve Upham declared the Public Hearing open at 11:01 a.m. with all members of Council present.

Council was informed that public hearing was advertised in accordance with section 606 of the M.G.A. and the adjacent landowners were notified of the proposed rezoning.

Krystle Fedoretz, Planning Department, informed Council that the purpose of the Public Hearing is to amend Land Use Bylaw No. 1486 as it relates to rezoning PNW 32-56-10-W4 (.7 acres) from Urban Expansion to General Urban District.

There was no one present to speak either for or against the proposed bylaw.

There were no written submissions.

Reeve Upham declared Public Hearing closed at 11:03 a.m. and reconvened the regular meeting of Council.

**Resolution #CM20110913.1030**

Moved By: Councillor Cliff Martin

Motion to give second reading to Bylaw No. 1583 as it relates to rezoning PNW 32-56-10-W4 (.7 acres) from Urban Expansion to General Urban District.

**CARRIED**

**Resolution #CM20110913.1031**

Moved By: Councillor Alphonse Corbiere

Motion to give third reading to Bylaw No. 1583.

**CARRIED**

**REQUEST TO USE  
COUNTY ROAD  
ALLOWANCE TO  
ACCESS TO  
TOWN OF ST.  
PAUL WATER  
LINE**

**Resolution #CM20110913.1032**

Moved By: Councillor Dwight Dach

Motion to approve the request to bury the town water line in the road allowance on 57th Street (shop road) and west on Twp Rd 582, subject to the Town of St. Paul's approval for the County residents in that area to connect to the water line.

**CARRIED**

**TREES FOR  
MALLAIG  
CEMETERY**

**Resolution #CM20110913.1033**

Moved By: Councillor Glen Ockerman

Motion that the County hire a mover to plant spruce trees by the Mallaig cemetery on County property east of the cemetery, at an approximate cost of \$2,600, subject to a letter of agreement from the diocese to maintain the trees.

**CARRIED**

**ELK POINT/ST.  
PAUL REGIONAL  
WATER  
COMMISSION**

**Resolution #CM20110913.1034**

Moved By: Councillor Maxine Fodness

Motion to table the motions on the Elk Point/St. Paul Regional Water Commission until later during the meeting.

**CARRIED**

**SCOPE CHANGE  
FOR  
ASHMONT/LOTTIE  
LAKE**

**Resolution #CM20110913.1035**

Moved By: Councillor Maxine Fodness

Motion to change the scope for the Ashmont Lottie Lake Water Project to include the Public Consultation as well as the laboratory testing.

**CARRIED**

**WATER POLICY  
PROJECT**

**Resolution #CM20110913.1036**

Moved By: Councillor Maxine Fodness

Motion to enter into a contract with Urban Systems to develop a water policy that would be applicable to the entire County.

**CARRIED**

**11:30 A.M. -  
TENDER OPENING  
- LAURIER LAKE**

The following tenders for Lot 4, Block 3, Plan 8121916 at Laurier Lake as advertised for sale in the August 30 edition of the St. Paul Journal, were opened in the presence of Council:

- Stewart & Corinna Walker - \$26,100

- William Kelley - \$29,000

**Resolution #CM20110913.1037**

Moved By: Councillor Alphonse Corbiere

Motion to accept the highest bid of \$29,000 for the sale of Lot 4, Block 3, Plan 8121916 to William Kelley.

**CARRIED**

**BYLAW NO. 1584 -  
LICENCE ROAD  
ALLOWANCE SW  
14 & NW  
11-59-10-W4**

**Resolution #CM20110913.1038**

Moved By: Councillor Frank Sloan

Motion to give first reading to Bylaw No. 1584, Licence Agreement for road allowance between SW 14 & NW 11-59-10-W4.

**CARRIED**

**2011 ROAD  
CONSTRUCTION  
EASEMENTS**

Originated By: Idemoissac

**Resolution #CM20110913.1039**

Moved By: Councillor Glen Ockerman

Motion to approve the following easements for road construction purposes, backsloping and county to fence or pay compensation for fencing:

Bridge File 762889

SW 30-59-10-W4 Kate Morusyk, Joan Miller & Marion Cyr

SW 30-59-10-W4 Kate Morusyk, Joan Miller & Marion Cyr

NW 30-59-10-W4 Kate Morusyk, Joan Miller & Marion Cyr

NE 30-59-10-W4 Dean Hedrick & Keith Hedrick

NE 30-59-19-W4 Dean Hedrick & Keith Hedrick

Project 3C114, West of NW 25-57-8-W4

NW 25-57-8-W4 Patrice & Denise Robinson

PSW 36-57-8-W4 Matthew Robinson & Sabrina Lilje

**CARRIED**

**CRISP - SEPT. 23**

**Resolution #CM20110913.1040**

Moved By: Councillor Maxine Fodness

Motion to approve Reeve Upham and CAO Sheila Kitz to attend a meeting with the Cold Lake Oil Sands Area CRISP Community Advisory Group on September 22, 2011 at 3:00 p.m. in St. Paul.

**CARRIED**

**RURAL CRIME  
WATCH**

**Resolution #CM20110913.1041**

Moved By: Councillor Maxine Fodness

Motion to table this item to the Organizational Meeting in October, where Council can discuss the parameters of the Rural Crime Watch Committee and decide if they will appoint Council Representatives to the Elk Point and St. Paul Rural Crime Watch Committees.

**CARRIED**

**ELK POINT  
LIBRARY**

Council was presented with a request from the Elk Point Library Board for funding to pay for one more individual from their board to attend the Library Conference in Jasper in April.

**Resolution #CM20110913.1042**

Moved By: Councillor Alphonse Corbiere

Motion to refer the request for funding to the County Library Board and request to review the Agreement with the Elk Point Library Board.

**CARRIED**

Councillor G. Ockerman left at 11:52 a.m.

**SENIOR HOUSING**

Councillor Dach informed Council that the interagency will be developing a committee that will look at the feasibility of constructing additional Seniors Housing in Elk Point.

**Resolution #CM20110913.1043**

Moved By: Councillor Maxine Fodness

Motion to accept as information.

**CARRIED**

**WATER  
CONCERNS**

This item was dealt with earlier in the meeting.

**TOWN OF ST.  
PAUL  
ANNEXATION**

**Resolution #CM20110913.1044**

Motion that the County of St. Paul supports the Town of St. Paul's request to annex the Town owned portion of NE 9-58-9-W4 (108.07 acres).

**STRATEGIC PLAN**

Council discussed possible dates for Public Consultation Meetings for the 2012 Strategic Plan. The CAO will schedule the dates with the facilitator Lois Byers, and inform Council of the dates.

**FUNDING FOR  
ELK POINT  
GRANDPARENTS  
DAY WALK**

**Resolution #CM20110913.1045**

Moved By: Councillor Alphonse Corbiere

Motion to approve a \$200 donation for the Grandparents Day Walk which was held on September 12, 2011 in Elk Point.

**CARRIED**

**MOTIONS FOR  
ELK POINT/ST.  
PAUL REGIONAL  
WATER  
COMMISSION**

**Resolution #CM20110913.1046**

Moved By: Councillor Dwight Dach

Motion that the Council of the County of St. Paul has reviewed and approves the 2011 Business Plan for the Elk Point/St. Paul Regional Water Commission.

**CARRIED**

**Resolution #CM20110913.1047**

Moved By: Councillor Cliff Martin

Motion that the council of the County of St. Paul has reviewed the rates and debt as outlined in the Elk Point/St. Paul Regional Water Commission Business Plan and acknowledges the rate calculation method and the rates set out for water services for 2011 to 2015.

**CARRIED**

**Resolution #CM20110913.1048**

Moved By: Councillor Maxine Fodness

Motion that the County of St. Paul be a member in the Elk Point/St. Paul Regional Water Commission.

**CARRIED**

**THANK YOU  
FROM UKRAINIAN  
CATHOLIC  
CHURCH**

**Resolution #CM20110913.1049**

Moved By: Councillor Dwight Dach

Motion to file the thank you card from the Ukrainian Catholic Church for the donation for their 100th Anniversary Celebration as information.

**CARRIED**

**CAO REPORT**

CAO Sheila Kitz read her report aloud to Council.

**Resolution #CM20110913.1050**

Moved By: Councillor Alphonse Corbiere

Motion to accept the CAO Report as information.

**CARRIED**

**JOINT HEALTH AND SAFETY COMMITTEE**

**Resolution #CM20110913.1051**

Moved By: Councillor Dwight Dach

Motion to accept the Joint Health and Safety Minutes for the July 14, 2011 Meeting as information.

**CARRIED**

**COUNCILLOR REPORTS**

The following reports were presented by Council:

- Fire Committee (Covered in CAO Report)
- Safer Communities Task Force - M. Fodness
- Rural Crime Watch - D. Dach
- Library (Covered in earlier item on agenda)
- Senior Housing - D. Dach
- Wellness Centre - Moved to in camera
- Evergreen Commission - G. Ockerman

**UPCOMING MEETINGS**

- Sept. 16 @ 1:00 p.m. - Regional Water Meeting in Elk Point
- Sept. 23 @ 10:00 a.m. - Zone Meeting in Lac La Biche
- Sept. 27 @ 10:00 a.m. - Public Works

**COUNCIL FEES**

**Resolution #CM20110913.1052**

Moved By: Councillor Alphonse Corbiere

Motion to approve the Council fees for the month of August, 2011.

**CARRIED**

**LISTING OF ACCOUNTS PAYABLE**

The following lists of Accounts Payable for the Month of August, 2011 were presented to Council:

<u>Batch</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
15440	12833-12950	\$767,849.52
15455	12951	\$ 1,884.96
15456	12952	\$ 12,187.14
15459	12953-13003	\$575,407.03

**Resolution #CM20110913.1053**

Moved By: Councillor Dwight Dach

Motion to file as information.

**CARRIED**

**BUDGET TO ACTUAL**

Budget to actual for the month ending August 31, 2011 was circulated to Council for review.

**Resolution #CM20110913.1054**

Moved By: Councillor Maxine Fodness

Motion to file the budget to actual as information.

**CARRIED**

**IN CAMERA**

**Resolution #CM20110913.1055**

Moved By: Councillor Alphonse Corbiere

Motion that the meeting go in camera at 1:55 p.m. to discuss land issues.

**CARRIED**

**Resolution #CM20110913.1056**

Moved By: Councillor Cliff Martin

Motion that Council return to an open meeting at 2:43 p.m.

**CARRIED**

**Resolution #CM20110913.1057**



Moved By: Councillor Frank Sloan

Motion that the County enter into an agreement with Robert Bouchard to rent 49 acres located in PNE 13-59-10-W4, as there is no access to the property but Mr. Bouchard can access it through his adjacent property. The agreement will be for a five year term at a rate of \$25/per acre for 2012 and administration will negotiate a rate for the remaining 4 years of the agreement.

**CARRIED**

**Resolution #CM20110913.1058**

Moved By: Councillor Cliff Martin

Motion to renew the land lease with Raymond Amyotte on W 1/2 NE 24-60-10-W4 for 2012 on the condition that they make the hay prior to the August long weekend, so that it can be used for parking during Haying in the 30s.

**CARRIED**

**ADJOURNMENT**

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 2:45 p.m.

These minutes approved this 11th day of October, 2011.

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Reeve

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Chief Administrative Officer