



October 11, 2011

Start time : 10:00 AM

MINUTES

CALL TO ORDER

The 498th meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:04 a.m., Tuesday, October 11, 2011 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham	
Councillor Dwight Dach	Division 2
Councillor Cliff Martin	Division 3
Councillor Maxine Fodness	Division 4
Councillor Frank Sloan	Division 5
Councillor Alphonse Corbiere	Division 6
Sheila Kitz	CAO
Tim Mahdiuk	Assistant CAO
Phyllis Corbiere	Executive Assistant
Leo deMoissac	Public Works Superintendent
Janice Huser	St. Paul Journal
Absent	
Councillor G. Ockerman	Division 1

MINUTES

Resolution #CM20111011.1001

Moved By: Councillor Cliff Martin

Motion to approve minutes of the September 13, 2011 Council Meeting as presented.

BANK RECONCILIATION

Resolution #CM20111011.1002

Moved By: Councillor Alphonse Corbiere

Motion to adopt the Bank Reconciliation for the month of August, 2011.

CARRIED

**ADDITIONS TO AGENDA
AND ACCEPTANCE OF
AGENDA**

The following additions were made to the agenda:

7.29 North Central Alberta child & Family Services Planning Consultation

7.30 Ashmont/Lottie Lake Water Diversion Licence

7.31 EOEP Infrastructure Seminar - November 21

7.32 Bank RFP

Resolution #CM20111011.1003

Moved By: Councillor Maxine Fodness

Motion to adopt the agenda for the Regular Meeting of Council for October 11, 2011 with the above noted additions.

CARRIED

**ACCOUNTING/COMPUTER
APPLICATIONS AND**

Resolution #CM20111011.1004

Moved By: Councillor Frank Sloan

Motion to approve Tim Mahdiuk to the Portage College

**OFFICE ADMINISTRATION
ADVISORY COMMITTEE**

Accounting/Computer Applications and Office Administration Advisory Committee and to ratify his attendance at the September 27, 2011 meeting.

CARRIED

**RUSA EXECUTIVE
MEETINGS**

Resolution #CM20111011.1005

Moved By: Councillor Dwight Dach

Motion to ratify Bryan Bepalko's attendance at the Rural Utilities Safety Association Executive meetings on September 29 and 30, 2011 in Red Deer.

CARRIED

**ACCURATE
ASSESSMENT GROUP
USER CONFERENCE AND
GEO MEDIA TRAINING**

Resolution #CM20111011.1006

Moved By: Councillor Alphonse Corbiere

Motion to approve the following staff members to attend Accurate Assessment User Conference and Geo Media Training: Oct. 19 - Krystle Fedoretz, Oct. 20 - Sheila Kitz, and October 19 to 21 - Linda Meger.

CARRIED

**ALBERTA ASSET
MANAGEMENT WORKING
GROUP**

Resolution #CM20111011.1007

Moved By: Councillor Maxine Fodness

Motion to authorize Sheila Kitz's attendance at the Alberta Asset Management Working Group on behalf of ARMAA on October 21, 2011 in Red Deer, at no expense to the County.

CARRIED

**EOEP - MUNICIPAL
FINANCE**

Resolution #CM20111011.1008

Moved By: Councillor Frank Sloan

Motion to approve Councillor Dach and any other Council members who have not already taken the EOEP Municipal Finance Course and wish to do so, to attend on October 21, 2011 in Penhold.

CARRIED

**6TH ANNUAL SYNERGY
CONFERENCE -
WORKING TOGETHER**

Resolution #CM20111011.1009

Moved By: Councillor Maxine Fodness

Motion to file the information on the Annual Synergy Conference - Working Together.

CARRIED

**ALBERTA RECREATION &
PARKS ASSOCIATION
CONFERENCE**

Resolution #CM20111011.1010

Moved By: Councillor Frank Sloan

Motion to table the information on the Alberta Recreation and Parks Association Conference to the 2012 budgeting meeting to discuss the option of Councillors on the Parks Committee attending this conference in the next calendar year.

CARRIED

Resolution #CM20111011.1011

Moved By: Councillor Alphonse Corbiere

Motion to file for information.

CARRIED

**10:15 A.M. - ST. PAUL
CHILD CARE SOCIETY**

Barb Bury and Megan Tucker, on behalf of the St. Paul Child Care Society were admitted to the Council Room to request financial assistance for renovations to their Daycare/Dayhome building. The St. Paul Child Care Society leased out part of their building and when the tenants vacated the property, the building required several upgrades as it had not been properly taken care of. Council was informed that the St. Paul Child Care Society will be applying for grants and doing some fundraising, however in order to upgrade the facility to make it suitable for a new renter they require immediate funding. Following their presentation, the delegation left the Council Room.

Resolution #CM20111011.1012

Moved By: Councillor Alphonse Corbiere

Motion to table the request for funding from the St. Paul Child Care Society to the November Council meeting, for more information on County usage of the facility.

CARRIED

10:30 A.M. - NORTHERN LIGHTS LIBRARY - BRIGITTE SAKALUK, ASSISTANT DIRECTOR

Brigitte Sakaluk, Assistant Director with Northern Lights Library System was admitted to the Council Room at 10:45 a.m. to present the 2010 Statement of Services for the NLLS. She gave an overview of the services that the NLLS offers and presented the 2010 Statistics, income and expenses.

Following her presentation, the delegation left the Council Room.

11:00 A.M. - ST. PAUL ANIMAL SHELTER

Patricia Ellis, Manager of the St. Paul Animal Shelter, was admitted to the Council Room at 11:12 a.m. to request a letter of support in principle for their proposal to purchase 5 acres on NE 6-58-10-W4 to build a new animal shelter. Following her presentation, the delegation left the Council Room .

Krystle Fedoretz, Planning and Development Officer, was admitted to the Council Room to inform Council that the land is zoned agricultural and an animal shelter is a discretionary use under that zoning, therefore restrictions can be placed on the development permit.

Resolution #CM20111011.1013

Moved By: Councillor Frank Sloan

Motion to provide the St. Paul Animal Shelter with a letter of support in principle for their proposal to purchase 5 acres in NE 6-58-10-W4 to build an Animal Shelter.

CARRIED

PREPARING FOR YEAR-END AND AUDITS WORKSHOP

Resolution #CM20111011.1014

Moved By: Councillor Cliff Martin

Motion to approve Tim Mahdiuk and Darlene Smereka to attend the one- day workshop on Preparing for Year-End and Audits on November 1, 2011 in Edmonton.

CARRIED

SEMINAR - ATTRACTING FOREIGN DIRECT INVESTMENT TO EASTERN ALBERTA

Resolution #CM20111011.1015

Moved By: Councillor Alphonse Corbiere

Motion to approve Sheila Kitz, Frank Sloan, HUB member, and any other Councillors who are available to attend the Seminar on Attracting Foreign Direct Investment to Eastern Alberta on November 3, 2011 in St. Paul.

CARRIED

AAMD&C MUNICIPAL FALL CONVENTION

Resolution #CM20111011.1016

Moved By: Councillor Maxine Fodness

Motion to authorize Bryan Bespalko to attend the AAMD&C Municipal Fall Convention for November 22, 2011 so he is present when the County is recognized for achieving Partners In Compliance (PIC) status.

CARRIED

2011 MUNICIPAL HEALTH & SAFETY/UTILITY CONFERENCE

Resolution #CM20111011.1017

Moved By: Councillor Frank Sloan

Motion to approve Bryan Bespalko, one staff member and any Council members to attend the Municipal Health and Safety Utility Conference from November 29 to December 1 in Red Deer.

CARRIED

2011 BELLAMY

Resolution #CM20111011.1018

Moved By: Councillor Cliff Martin

PARTNERSHIP FORUM

Motion to authorize administration to approve the appropriate staff members to attend the Bellamy Forum on December 7 & 8, 2011 in Edmonton.

CARRIED

**CHAMPIONS FOR
CHANGE 2ND ANNUAL
HARVEST BALL**

Resolution #CM20111011.1019

Moved By: Councillor Cliff Martin

Motion to provide a silent auction item for the Champions for Change Annual Harvest Ball.

CARRIED

**11:30 A.M. - JACKIE
MILLER, BLUEBIRD
BEACH ASSOCIATION**

Jackie Miller, representing the Blue Bird Beach Association at Laurier Lake, was admitted to the Council Room at 11:30 a.m. to request the County to develop a walking trail along the road to the boat launch.

Mrs. Miller informed Council that when the subdivision was developed years ago, there were two walkways in the original plan. One walk way was put in, the other one was not. The walkway that was developed is well used and the Blue Bird Beach Association maintains it. The association feels that the other walkway that was designated needs to be cleared out and a fence installed along the road to water's edge. Mrs. Miller requested if county crews could come out and complete the walkway or if they would pay if the Association hired contractors to do the work. The estimates that she received to complete the work came to a total of \$9,300, including fence and survey costs. The Blue Bird Beach Association has agreed to maintain the walkway after it is developed and designated.

Resolution #CM20111011.1020

Moved By: Councillor Frank Sloan

Motion to table the request to designate a walkway at Blue Bird Beach to the October Public Works meeting so that the local Councillor can be present when a decision is made on this issue.

CARRIED

**REQUEST FOR FUNDING
FOR MS WALK**

Resolution #CM20111011.1021

Moved By: Councillor Alphonse Corbiere

Motion to approve a donation of \$500 for the MS Walk on May 12, 2012.

CARRIED

STREET LIGHT REQUEST

Resolution #CM20111011.1022

Moved By: Councillor Alphonse Corbiere

Motion to approve the installation of one street light on the existing pole at the North end of 1st street Smith Grove at Floatingstone.

CARRIED

**TERMS OF REFERENCE-
ELK POINT/ST. PAUL
REGIONAL WATER
COMMISSION**

Resolution #CM20111011.1023

Moved By: Councillor Cliff Martin

Motion to approve the Terms of Reference for the Elk Point/St. Paul Regional Water Commission Technical Committee with the following amendment:

- Authority to include Town of Elk Point/**County of St. Paul.**

CARRIED

**ENGINEER FOR
REGIONAL WATER LINE**

Resolution #CM20111011.1024

Moved By: Councillor Maxine Fodness

Motion to award ISL Engineering the contract to undertake the engineering, design, tender and construction supervision of the Elk Point/St. Paul Regional Water Line as per the recommendations of the Technical Committee.

CARRIED

Reeve Upham recessed the meeting for lunch at 12:00 p.m. and reconvened the meeting at 1:17 p.m. with all members present **except Councillor Ockerman.**

**2011 STRATEGIC PLAN
UPDATE - 3RD QUARTER**
Originated By: skitz

Resolution #CM20111011.1025

Moved By: Councillor Cliff Martin
Motion to accept the 3rd Quarter of the Strategic Plan as information.

CARRIED

**REQUEST FROM TOWN
OF ST. PAUL FOR
ADDITIONAL FUNDING
FOR 40TH STREET
PAVING**

Resolution #CM20111011.1026

Moved By: Councillor Cliff Martin
Motion to deny the request from the Town of St. Paul for funding to cost share the overrun on the 40th Street Paving Project, which was \$106,817 over the original estimated project cost of \$189,638.

CARRIED

**REQUEST TO LEASE W
1/2 24-58-7-W4**

Resolution #CM20111011.1027

Moved By: Councillor Maxine Fodness
Motion to deny request from Kevin Roth to lease the W 1/2 24-58-7-W4 as the Elk Point Elks Club is currently leasing the property and their lease is not due to expire until 2018.

CARRIED

**2011 ROAD
CONSTRUCTION
EASEMENTS**
Originated By: Idemoissac

Resolution #CM20111011.1028

Moved By: Councillor Cliff Martin
Motion to approve the following easements for road construction purposes:

Fix approach

NE 26-57-8-W4 - Real & Laurette Corbiere

Project 3C112

SW 23-58-8-W4 - Terry & Annette Stark

CARRIED

**LAC SANTE FAMILY
RECREATION SOCIETY -
REQUEST FOR SIGNAGE**

Resolution #CM20111011.1029

Moved By: Councillor Frank Sloan
Motion to deny the request from the Lac Sante Family Recreation Society for signage along the County road indicating the trail crossing.

CARRIED

Resolution #CM20111011.1030

Moved By: Councillor Maxine Fodness
Motion to refer the development of a sign policy to the Policy Committee.

CARRIED

**ALLOCATION OF
RECREATIONAL
FACILITIES GRANTS FOR
COMMUNITY HALLS**

Resolution #CM20111011.1031

Moved By: Councillor Alphonse Corbiere
Motion to approve the 2011 Recreational Facilities Grant Allocations to be funded from MSI Operating Grant as follows:

\$2,400	Armistice Community Hall
\$2,400	Ashmont Legion Branch #68
\$2,400	Ashmont Seniors
\$4,600	Boscombe Community Centre
\$2,400	Cork Hall
\$2,400	Ferguson Flats Association
\$2,400	Frog Lake Community Hall
\$2,400	Haying in the 30s
\$2,400	Heinsburg Community Club
\$1,500	Lac Sante Family Recreational Society
\$2,400	Mallaig & District Museum
\$4,600	Mallaig Seniors
\$2,400	Mallaig Chamber of Commerce
\$4,600	Mallaig Legion
\$2,400	McRae Recreation Centre
\$2,400	St. Lina Senior Dew Drop Inn
\$2,400	St. Vincent Rec. Society
\$2,400	Sugden Community Centre
\$2,400	Whitney Lake Bible Camp
\$4,000	Ashmont Ag Society
\$12,500	Elk Point Ag Society - AG Ross Arena
\$3,000	Elk Point Ag Society - Riding Arena
\$4,500	Lac Bellevue Ag Society
\$14,500	Mallaig Ag Society
\$3,000	St. Lina Ag Society
\$10,000	St. Paul Ag Society
\$7,300	Stoney Lake Community Association

CARRIED

**COUNTY OWNED LOTS IN
MALLAIG SUBDIVISION**

The planning and development department presented Council with a restrictive covenant which they are proposing to register against the remaining lots in the new subdivision in the Hamlet of Mallaig. The document outlines the restrictions with respect to the use and improvements permitted within the development in order to preserve the integrity of the Development.

Resolution #CM20111011.1032

Moved By: Councillor Frank Sloan

Motion to table a decision on the Restrictive Covenant for the subdivision that the County developed in the Hamlet of Mallaig.

CARRIED

**URBAN SYSTEMS -
ENGINEERING
STANDARDS**

Resolution #CM20111011.1033

Moved By: Councillor Cliff Martin

Motion that Council approves the Engineering Standards work to be done by Urban systems, at a cost of \$56,400.

CARRIED

**NORTHERN LIGHTS
LIBRARY BOARD
BUDGET INCREASE**

Resolution #CM20111011.1034

Moved By: Councillor Maxine Fodness

Motion that County Council approve the 5 % increase for the Northern Lights Library System budget as requested.

CARRIED

COUNTY OF ST. PAUL

Resolution #CM20111011.1035

50TH ANNIVERSARY

Moved By: Councillor Alphonse Corbiere
Motion to hold a 50th Anniversary Celebration in 2012.

CARRIED

**NORTH CENTRAL
ALBERTA CHILD AND
FAMILY SERVICES
PLANNING
CONSULTATION**

Resolution #CM20111011.1036

Moved By: Councillor Maxine Fodness
Motion to approve any Councillors who wish to attend the North Central Alberta Child and Family Services 2012 - 2015 Business Planning Consultation at any location except Jasper.

CARRIED

**ASHMONT/LOTTIE LAKE
WATER DIVERSION
LICENSE**

Resolution #CM20111011.1037

Moved By: Councillor Cliff Martin
Motion that Council authorize the work plan proposed by Thurber Engineering in order to provide information in support of an AENV groundwater license application for increased production over the originally licensed 3.8 L/s capacity to supply water for Ashmont and Lottie Lake, subject to approval of Alberta Transportation.

CARRIED

**ELECTED OFFICIAL
EDUCATION PROGRAM -
INFRASTRUCTURE
SEMINAR**

Resolution #CM20111011.1038

Moved By: Councillor Frank Sloan
Motion to approve all of Council to attend the EOEP Infrastructure Seminar on November 21, 2011 in Edmonton to be held in conjunction with the Fall Convention.

CARRIED

**REQUEST FOR
PROPOSAL - BANKING
SERVICE**

Resolution #CM20111011.1039

Moved By: Councillor Alphonse Corbiere
Motion to table a decision on whether or not to proceed with a Request for Proposal for banking services for the County.

CARRIED

COUNCIL FEES

Resolution #CM20111011.1040

Moved By: Councillor Alphonse Corbiere
Motion to approve the Council fees for the month ending September 30, 2011 as circulated.

CARRIED

**LISTING OF ACCOUNTS
PAYABLE**

Resolution #CM20111011.1041

Moved By: Councillor Maxine Fodness
Motion to file as information.

<u>Batch</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
15487	13004-13069	\$262,630.70
15494	13070-13141	\$718,063.12
15222	13142-13157	\$197,537.47
15335	13158-13231	\$640,892.69

CARRIED

BUDGET TO ACTUAL

Resolution #CM20111011.1042

Moved By: Councillor Cliff Martin
Motion to file as information.

CARRIED

IN CAMERA

Resolution #CM20111011.1043

Moved By: Councillor Alphonse Corbiere
Motion that the meeting to in camera at 2:46 p.m. to discuss staff and land issues.

CARRIED

Resolution #CM20111011.1044

Moved By: Councillor Alphonse Corbiere

Motion that the meeting return to an open meeting at 3:14 p.m.

CARRIED

CAO REPORT

CAO Sheila Kitz read her report aloud to Council.

INFORMATION

ADJOURNMENT

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 3:14 p.m.

These minutes approved this 8 day of November, 2011.

(Original signed by Reeve Upham)

(Original signed by CAO S. Kitz)

Reeve

Chief Administrative Officer