



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## **Council Meeting - May 10, 2011**

Tuesday, May 10, 2011

Start time 10:00 AM

Council Room

### **AGENDA**

1. **CALL TO ORDER**
2. **MINUTES**
  - 2.1 **COUNCIL MEETING - APRIL 12, 2011 (2011/04/12)**
3. **BANK RECONCILIATION**
4. **ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**
5. **BUSINESS ARISING FROM MINUTES**
  - 5.1 **POLICY REGARDING DEVELOPMENT OF COUNTY OWNED STRUCTURES WITH NO DEVELOPMENT PERMIT**
  - 5.2 **BYLAW NO. 1567 - AMEND SECTION 2.3 OF THE LAND USE BYLAW**
  - 5.3 **REGIONAL WATER COMMISSION**
  - 5.4 **PROVINCE REQUEST FOR ROAD CLOSURE - PLAN 2457EU**
6. **DELEGATION**
  - 6.1 **10:15 A.M. - PUBLIC HEARING - BYLAW NO. 1573 - TO BE RESCHEDULED**
  - 6.2 **10:15 A.M. - DELEGATION - BRAD SHAPKA**
  - 6.3 **11:00 A.M. - BEV CHOMLAK & VIVIAN AUSTIN - ST. PAUL AUXILIARY HOSPITAL & EXTENDED CARE HANDIVAN ASSOCIATION**
  - 6.4 **11:30 A.M. - PUBLIC HEARING - BYLAW NO. 1572 - AMEND IDP**
  - 6.5 **1:00 P.M. - PUBLIC AUCTION OF LANDS - SET RESERVE BIDS - DISCUSSIONS IN CAMERA**
  - 6.6 **1:30 P.M. - PUBLIC AUCTION OF LANDS**
7. **NEW BUSINESS**
  - 7.1 **ARMAA MEETING - MAY 12 & 13**
  - 7.2 **ALBERTA: P3 INTRODUCTORY WORKSHOP**
  - 7.3 **ALBERTA EMERGENCY ALERT TRAINING SESSIONS**
  - 7.4 **FUNDING REQUEST - MALLAIG SR. HIGH BOYS TEAM HANDBALL**
  - 7.5 **FUNDING REQUEST - ST. PAUL REGIONAL HIGH SCHOOL BADMINTON TEAM**

- 7.6 FUNDING REQUEST - ELK POINT CANADA DAY CELEBRATIONS
- 7.7 NORTHERN LIGHTS LIBRARY SYSTEM ANNUAL CONFERENCE
- 7.8 REQUEST TO RENT WHITNEY LAKE STAMPEDE GROUNDS
- 7.9 LAKELANDER'S TRAILER CLUB
- 7.10 BYLAW NO. 1574 - UTILITIES BYLAW
- 7.11 REQUEST TO CONNECT NEW HOME TO MALLAIG WATER AND SEWER SYSTEM
- 7.12 REPLACEMENT OF DOORS FOR ADMINISTRATION BUILDING
- 7.13 AGREEMENT - WASTE RECYCLING CENTER JOINT OPERATING AGREEMENT
- 7.14 REQUEST - KEVIN ROTH
- 7.15 MALLAIG & DISTRICT MUSEUM - RETIRED AMBULANCE
- 7.16 TOWN OF ELK POINT AIRPORT AGREEMENT
- 7.17 APPROVAL OF OILING AND DUST CONTROLS FOR 2011 CONSTRUCTION SEASON
- 7.18 OPEN TENDERS FOR SALE OF USED EQUIPMENT
- 7.19 2011 ROAD CONSTRUCTION EASEMENTS
- 7.20 ROAD CONSTRUCTION EASEMENTS
- 7.21 REQUEST TO CONSTRUCT 300-400 FEET OF ROAD TO SW 36-57-8-W4
- 7.22 POLICY - CELL PHONE
- 7.23 POLICY - TANGIBLE CAPITAL ASSETS (TCA)
- 7.24 PARTNERS IN INJURY REDUCTION REFUND
- 7.25 WRITTEN RESPONSE TO DELEGATION AT MARCH COUNCIL MEETING
- 7.26 AGM/OPEN HOUSE
- 7.27 IN CAMERA ITEMS
- 8. CORRESPONDENCE
- 9. REPORTS
  - 9.1 JOINT HEALTH & SAFETY COMMITTEE MEETING MINUTES
  - 9.2 CAO REPORT
- 10. UPCOMING MEETINGS
  - 10.1 MAY 17-20 - MUNICIPAL ADMINISTRATION LEADERSHIP WORKSHOP
  - 10.2 MAY 24 @ 10:00 A.M. - PUBLIC WORKS
  - 10.3 JUNE 6 @ 4:00 P.M. - 4-H BEEF ON A BUN
- 11. FINANCIAL
  - 11.1 COUNCIL FEES
  - 11.2 BUDGET TO ACTUAL
  - 11.3 LISTING OF ACCOUNTS PAYABLE INVOICES
- 12. ADJOURNMENT

## 2 Minutes

2.1 COUNCIL MEETING - APRIL 12, 2011 (2011/04/12)



## **Council Meeting - April 12, 2011**

Start time : 10:00 AM

### **MINUTES**

#### **CALL TO ORDER**

The 592nd meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:08 a.m. Tuesday, April 12, 2011 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman Division 1

Councillor Dwight Dach Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Frank Sloan Division 5

Councillor Alphonse Corbiere Division 6

Sheila Kitzi CAO

Tim Mahdiuk Assistant CAO

Phyllis Corbiere Executive Assistant

Leo deMoissac Public Works Superintendent

Shauna Burke St. Paul Journal

2 Members of the Public

#### **MINUTES**

##### **Resolution #CM20110412.1001**

( Moved By: Councillor Alphonse Corbiere )

Motion to approve the minutes for the Regular Council Meeting held March 8, 2011 with a correction to the spelling of "Corbiere" after the list of Upcoming Meetings.

**CARRIED**

##### **Resolution #CM20110412.1002**

( Moved By: Councillor Cliff Martin )

Motion to approve the minutes of the Special Meeting held March 10 & 29, 2011 as presented.

**CARRIED**

#### **BANK RECONCILIATION**

##### **Resolution #CM20110412.1003**

( Moved By: Councillor Frank Sloan )

To adopt the Bank Reconciliation for the month of March, 2011.

**CARRIED**

#### **ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**

The following additions were made to the agenda:

- EOEP-Land Use Development Approval Course
- Alberta's Lakeland - Request for Payroll contract
- Equipment Items for Sale by Tender
- St. Vincent Speed Change
- Spray Truck
- Highway 28/63 Water Commission
- Draft Letter by Councillor Fodness

##### **Resolution #CM20110412.1004**

( Moved By: Councillor Maxine Fodness )

Motion to adopt the agenda for the April 12, 2011 Regular Council



Meeting with the above noted additions.

**CARRIED**

**ROAD DATA  
AGREEMENT**

**Resolution #CM20110412.1005**

( Moved By: Councillor Glen Ockerman )

Motion that the County enter into the Agreement with Road Data Services Ltd. for transition services to prepare the data to be utilized in Travis MJ, for data management and permit approval management functions related to TRAVIS MJ, and for the ongoing services after implementation.

**CARRIED**

**BYLAW NO. 1564 -  
LEASE LOT 28ER,  
BLOCK 2, PLAN  
8023220**

Council was presented with historical information on Lot 28ER, Block 2, Plan 8023220 which staff compiled from the land file, additional information from the adjoining lot owner Tami Boggiss and additional information from Betty Andichuk, daughter of the lessee. Council then discussed whether or not to proceed with leasing the property to Mr. Scott.

**Resolution #CM20110412.1006**

( Moved By: Councillor Cliff Martin )

Motion to give second reading to Bylaw No. 1564, which is a bylaw to Lease Lot 28ER, Block 2, Plan 8023220 to Mr. Gordon Scott for a three year term.

**DEFEATED**

**10:30 A.M. -  
MARGO  
FAUCHON,  
COMMUNITY  
GARDENS**

Margo Fauchon, representing the Community Gardens of St. Paul was admitted to the Council Room at 10: 30 a.m. Ms. Fauchon began by thanking Council for help in accessing their first CIP grant to get started with this project. She then informed Council of the events they will be hosting at each garden site and the mentoring program with the Boys and Girls Club. The Community Gardens Society applied for a second CIP grant which included funding for a part time community garden coordinator, however they have been informed that funding for this position does not qualify under CIP guidelines.

Community Gardens of St. Paul is now requesting a \$3000 donation to help pay the wages for the part time community garden coordinator. She advised Council that this is a one-time request, as they are looking at partnerships for the future or will try to access funding through other programs, such as the step program.

**Resolution #CM20110412.1007**

( Moved By: Councillor Frank Sloan )

Motion to support the St. Paul Community Gardens with a one-time grant of \$3000 to pay half the wages for a part-time Community Garden Coordinator position for the 2011 season.

**CARRIED**

Councillor Frank Sloan left the meeting at 10:49 a.m. as his grandson plays with the Ashmont Basketball team that submitted the next request.

**FUNDING  
REQUEST -  
ASHMONT  
SECONDARY  
BOY'S  
BASKETBALL  
TEAM**

**Resolution #CM20110412.1008**

( Moved By: Councillor Cliff Martin )

Motion to approve a \$500 grant for the Ashmont Senior High Boys Basketball team to assist with travel expenses of attending the Provincial tournament in Calgary, as per policy ADM-51.

**CARRIED**

Councillor Frank Sloan entered the meeting at 10:50 a.m.

**FUNDING  
REQUEST - ST.  
PAUL MIDGET "A"  
CANADIENS  
HOCKEY TEAM**

**Resolution #CM20110412.1009**

( Moved By: Councillor Alphonse Corbiere )

Motion to approve a \$500 grant for the Midget "A" Canadiens Hockey team to assist with travel expenses to attend the Provincial Championship in Hanna, as per policy ADM-51.

**CARRIED**

**FUNDING  
REQUEST - ELK  
POINT  
HISTORICAL  
SOCIETY**

**Resolution #CM20110412.1010**

( Moved By: Councillor Maxine Fodness )

Motion to approve a \$400 grant for the Elk Point Historical Society to pay for a portion of a permanent sign for the deck overlooking the North Saskatchewan River.

**CARRIED**

Councillor Glen Ockerman left the meeting at 10:54 a.m.

**FUNDING  
REQUEST -  
ENBRIDGE RIDE  
TO CONQUER  
CANCER**

**Resolution #CM20110412.1011**

( Moved By: Councillor Maxine Fodness )

Motion to file the request from Natasha Chapdelaine and Sherri Gerlinsky for sponsorship for the Enbridge Ride to Conquer Cancer as information.

**CARRIED**

Councillor G. Ockerman entered the meeting at 10:56 a.m.

**11:00 - 12:00 -  
AAMD&C MEMBER  
VISIT**

Gerald Rhodes, Executive Director, Bob Barss, President and Soren Odegard, District 5 Director with the AAMD&C were admitted to the Council Room at 11:00 a.m. The following Items were discussed:

- Draft Regional Plan of Lower Athabasca - Municipalities will have to amend LUB within 5 years from implementation of Lower Athabasca Regional Plan (Sec. 621 of MGA)
- Water commissions - lots of commissions and no one seems to be in the lead. What is the bigger plan to make the most efficient use of time/money.
- Election - Nomination issues/Residency issues - Elections act review - AAMD&C will be doing some work on it; they have a survey out.
- Province has signed contract. There is a first in clause for improvements to contract. Discussion on funding.
- Amalgamation/dissolution based on facts and criteria if community is showing indicators that they are no longer viable - Municipal sustainability.
- Modifier on Linear and Mechanical

**INFORMATION**

The meeting recessed for lunch and reconvened at 1:23 p.m. with all members present.

**BYLAW NO. 1573 -  
LEASE LOT 28ER,  
BLOCK 2, PLAN  
8023220**

**Resolution #CM20110412.1012**

( Moved By: Councillor Cliff Martin )

Motion to give first reading to Bylaw No. 1573, which is a Bylaw to Lease Lot 28ER, Block 2, Plan 8023220 to Gordon Scott and allow a change in use of the environmental reserve.

**CARRIED**

**1:30 P.M. -  
PRESENTATION  
OF AUDITED  
FINANCIAL  
STATEMENTS**

Richard Jean, auditor with Joly McCarthy & Dion, was admitted to the Council Room at 1:30 p.m. to present the 2010 audited financial statements for the Family and Community Support Services Department (FCSS).

**Resolution #CM20110412.1013**

( Moved By: Councillor Alphonse Corbiere )

Motion to accept the 2010 Audited Financial Statements for the FCSS Department.

**CARRIED**

Richard Jean then presented the 2010 Audited Financial Statements for the County of St. Paul.

**Resolution #CM20110412.1014**

( Moved By: Councillor Frank Sloan )

Motion to approve the 2010 Audited Financial Statements for the County of St. Paul as presented.

**CARRIED**

Richard Jean then left meeting at 1:55 p.m.

<b>TRANSPORTATION GRANT - MALLAIG &amp; DISTRICT SENIOR CITIZENS CLUB</b>	<b>Resolution #CM20110412.1015</b> (Moved By: Councillor Alphonse Corbiere ) Motion to approve a \$1,000 transportation grant for the Mallaig and District Senior Citizens Club for 2011.	<b>CARRIED</b>
<b>REQUEST FOR SPONSORSHIP - RIVERLAND CHALLENGE</b>	<b>Resolution #CM20110412.1016</b> (Moved By: Councillor Dwight Dach ) Motion to approve a \$500 grant for the 4th Annual Riverland Challenge at Fort George and Buckingham House.	<b>CARRIED</b>
<b>MALLAIG &amp; DISTRICT MUSEUM</b>	<b>Resolution #CM20110412.1017</b> (Moved By: Councillor Glen Ockerman ) Motion to donate the 1978 Fire Truck, which is no longer being used by the Mallaig Fire Department, to the Mallaig Museum to become part of their historical collection.	<b>CARRIED</b>
<b>REQUEST FOR PROCEEDS FROM RODEO SUPPER</b>	<b>Resolution #CM20110412.1018</b> (Moved By: Councillor Cliff Martin ) Motion to provide half of the proceeds from the rodeo supper to the Ashmont Moms and Tots and half to the Sunshine Quilts.	<b>CARRIED</b>
<b>NORTHERN 7 FOSTER CARE ANNUAL CONFERENCE</b>	<b>Resolution #CM20110412.1019</b> (Moved By: Councillor Frank Sloan ) Motion to provide silent auction item for the Northern 7 Foster Care Annual Conference as per policy.	<b>CARRIED</b>
<b>WESTERN CANADIAN WALLEYE TRAIL</b>	<b>Resolution #CM20110412.1020</b> (Moved By: Councillor Glen Ockerman ) Motion to deny the request for Sponsorship to assist with the 2011 operating costs for the Western Canadian Walleye Trail.	<b>CARRIED</b>
<b>NE ALBERTA RETIRED TEACHERS' ASSOCIATION</b>	<b>Resolution #CM20110412.1021</b> (Moved By: Councillor Glen Ockerman ) Motion to deny the request for financial assistance for the annual Alberta Retired Teachers' Association Memorial Golf Tournament.	<b>CARRIED</b>
<b>PROPOSED POLICY REGARDING DEVELOPMENT OF COUNTY OWNED STRUCTURES WITH NO PERMIT</b>	<b>Resolution #CM20110412.1022</b> (Moved By: Councillor Maxine Fodness ) Motion that the draft policy regarding "Development of County Owned Structures Not Requiring a Permit" be referred to the Policy Committee.	<b>CARRIED</b>
<b>SURVEY RESULTS FOR REEVE-AT-LARGE REMUNERATION</b>	<b>Resolution #CM20110412.1023</b> (Moved By: Councillor Frank Sloan ) Motion to refer the survey results for the reeve at large remuneration to the Policy Committee.	<b>CARRIED</b>
<b>2011 MUNICIPAL OPERATING AND CAPITAL BUDGET</b>	<b>Resolution #CM20110412.1024</b> (Moved By: Councillor Cliff Martin ) Motion to approve the 2011 Municipal Operating and Municipal Capital Budget as follows:	

Operating & Capital Revenues	\$28,142,130
Operating Expenses	\$17,000,420
General Revenue for Capital	\$11,134,302
Surplus	\$ 7,408

**CARRIED**

**PUBLIC HEARING**

**Resolution #CM20110412.1025**

( Moved By: Councillor Maxine Fodness )

Motion to adjourn the meeting and proceed to public hearing to discuss Bylaw No. 1567, which is a bylaw to Amend Section 2.3 of the Land Use Bylaw as it relates to Development Not Requiring a Development Permit .

Time: 2.16 p.m.

**CARRIED**

Reeve Upham declared the Public Hearing open at 2:17 p.m. with all members of Council present.

Council was informed that the Public Hearing was advertised in accordance with section 606 of the M.G.A.

Krystle Fedoretz, Planning and Development Officer, informed those in attendance that the purpose of the public hearing is to discuss Bylaw No. 1567, which is a bylaw to amend Section 2.3 of the Land Use Bylaw as it relates to Developments not Requiring a Development Permit.

A written Submission from Robert Tomlinson dated April 11, 2011 was read aloud to Council. Mr. Tomlinson spoke in opposition to Bylaw No. 1567. After reading the submission, Krystle Fedoretz provided a copy for the record.

Yvonne Tomlinson, Division 4, spoke in opposition to the proposed amendment to the Land Use Bylaw. She feels that administration made a mistake. Transfer stations have been developed since 2001 and the ones in Division 4 have not been developed in accordance with the EPAA Act. Has concerns with waste bins in ditches, on a curve, on an approach. Requested waste management system according to provincial acts. It is the County's responsibility to adhere to Provincial acts and regulations.

There was no one present to speak in favor of proposed bylaw.

Reeve Upham declared the public hearing closed at 2:30 p.m.

**2:30 P.M. - PUBLIC  
HEARING - BYLAW  
NO. 1569 -  
REZONE PNE  
1-58-10-W4**

**Resolution #CM20110412.1026**

( Moved By: Councillor Cliff Martin )

Motion to proceed to the public hearing scheduled for 2:30 p.m. to discuss Bylaw No. 1569 regarding the proposed rezoning of PNE 1-58-10-W4.

**CARRIED**

Reeve Upham declared the public hearing open at 2:31 p.m.

Council was informed that the Public Hearing was advertised in accordance with section 606 of the M.G.A.

Krystle Fedoretz informed Council that the purpose of the public hearing is to discuss the proposed rezoning of PNE 1-58-10-W4 from Urban Expansion to Country Residential.

Krystle Fedoretz then informed Council that there were no written submissions either for or against the proposed bylaw.

No one was present to speak in opposition to or in favor of the proposed amendment.

Reeve Upham declared the public hearing closed at 2:32 p.m.

Reeve Upham called the meeting back to order at 2:33 p.m.

**2:15 P.M. - PUBLIC  
HEARING - BYLAW  
NO. 1567 - AMEND  
LAND USE BYLAW  
- SECTION 2.3**

**Resolution #CM20110412.1027**

( Moved By: Councillor Glen Ockerman )

Motion to give second reading to Bylaw No. 1567, which is a bylaw to amend Section 2.3 of the Land Use Bylaw as it relates to Development Not Requiring a Development Permit.

**CARRIED**

**BYLAW NO. 1571 -  
2011 MILL RATE  
BYLAW**

**Resolution #CM20110412.1028**

( Moved By: Councillor Frank Sloan )

Motion to give first reading to Bylaw No. 1571, 2011 Mill Rate Bylaw.

**CARRIED**

**Resolution #CM20110412.1029**

( Moved By: Councillor Alphonse Corbiere )

Motion to give second reading to Bylaw No. 1571.

**CARRIED**

**Resolution #CM20110412.1030**

( Moved By: Councillor Cliff Martin )

Motion to present Bylaw No. 1571 at this meeting for third and final reading.

**CARRIED UNANIMOUSLY**

**Resolution #CM20110412.1031**

( Moved By: Councillor Alphonse Corbiere )

Motion to give Bylaw No. 1571 third reading.

**CARRIED**

**2011 STRATEGIC  
PLAN UPDATE -  
1ST QUARTER**

**Resolution #CM20110412.1032**

( Moved By: Councillor Glen Ockerman )

Motion to accept the first quarter of the 2011 Strategic Plan as information.

**CARRIED**

**CEMETERY  
COMMITTEE**

**Resolution #CM20110412.1033**

( Moved By: Councillor Glen Ockerman )

Motion that Council approve John Yewchin as a member at large for the Cemetery Committee.

**CARRIED**

**PARKS  
COMMITTEE  
MEETING MARCH**

**Resolution #CM20110412.1034**

( Moved By: Councillor Dwight Dach )

Motion that Council approve the building of 10 picnic tables for the Recreation Department and approve the following camping rates as recommended by the Parks Committee:

Non-powered sites - \$15.00/night

Powered sites - \$20.00/night

All sites at Westcove increase by \$5/night (due to increase attraction of Spray Park)

Day Use at Westcove - \$2/person (no age restriction)

**CARRIED**

**REGIONAL WATER  
COMMISSION**

**Resolution #CM20110412.1035**

( Moved By: Councillor Alphonse Corbiere )

Motion to table a decision on the Elk Point/St. Paul Regional Water Commission to the May Council Meeting and in the interim administration will set up a meeting for all of Council to meet with John Van Doesburg, C & J Vanco Services and Robert Jenkins, consultant.

**CARRIED**

<b>BYLAW NO. 1572 - AMEND INTERMUNICIPAL DEVELOPMENT PLAN</b>	<b>Resolution #CM20110412.1036</b> (Moved By: Councillor Cliff Martin ) Motion to give first reading to Bylaw No. 1572 which is a bylaw to amend the InterMunicipal Development Plan as it relates to rezoning PSE 17-58-9-W4 from Urban Reserve to Country Residential.	<b>CARRIED</b>
<b>ALBERTA MUNICIPAL HEALTH AND SAFETY ASSOCIATION - AUDITOR COURSE</b>	<b>Resolution #CM20110412.1037</b> (Moved By: Councillor Alphonse Corbiere ) Motion to ratify Steven Jeffery's attendance at the AMHSA Auditor Course in Sherwood Park from March 21-24, 2011.	<b>CARRIED</b>
<b>ECONOMIC DEVELOPERS ALBERTA 2011 ANNUAL CONFERENCE &amp; AGM</b>	<b>Resolution #CM20110412.1038</b> (Moved By: Councillor Glen Ockerman ) Motion to ratify Councillor Dach's attendance at the Economic Developers Alberta (EDA) 2011 Annual Conference and AGM from April 6-8, 2011 in Kananaskis.	<b>CARRIED</b>
	Councillor Dach read a brief report to Council outlining the information that was covered at the Conference.	
<b>AOPA FOCUS GROUP</b>	<b>Resolution #CM20110412.1039</b> (Moved By: Councillor Maxine Fodness ) Motion to ratify Councillor Martin's attendance at the Alberta Operations Practices Act Focus Group session on April 8 in Leduc.	<b>CARRIED</b>
	Councillor Martin gave a brief overview of the discussions by the focus group. Most are satisfied with the act as it is now.	
<b>RUSA EXECUTIVE MEETINGS</b>	<b>Resolution #CM20110412.1040</b> (Moved By: Councillor Frank Sloan ) Motion to ratify Bryan Bepalko's attendance at the RUSA Executive meetings in Red Deer on April 7 & 8, 2011.	<b>CARRIED</b>
<b>EOEP - SUSTAINABILITY - LEADING YOUR COMMUNITY TO A SUSTAINABLE FUTURE COURSE</b>	<b>Resolution #CM20110412.1041</b> (Moved By: Councillor Alphonse Corbiere ) Motion to approve Councillor Dach to attend the course on Leading your Community to a Sustainable Future through the Elected Officials Education Program on April 15, 2011 in High River.	<b>DEFEATED</b>
	Reeve Upham recessed the meeting at 2:20 p.m. and reconvened the meeting at 2:32 p.m. with all members present,	
<b>2011 AARFP CONFERENCE AND TRADE SHOW</b>	<b>Resolution #CM20110412.1042</b> (Moved By: Councillor Dwight Dach ) Motion to approve Danny Weinmeier and Ken Warholik to attend the 2011 AARFP Conference and Trade Show on Monday April 17, 2011 in Lloydminster.	<b>CARRIED</b>
<b>NORTH SASKATCHEWAN WATERSHED ALLIANCE REGIONAL FORUM</b>	<b>Resolution #CM20110412.1043</b> (Moved By: Councillor Frank Sloan ) Motion to approve Councillor Dach, Councillor Martin and the Planning Department to attend the North Saskatchewan Watershed Alliance forum on April 18, 2011 in St. Paul.	<b>CARRIED</b>
<b>EMPLOYMENT STANDARDS CODE SEMINAR</b>	<b>Resolution #CM20110412.1044</b> (Moved By: Councillor Maxine Fodness ) Motion to approve Tim Mahdiuk and Leo deMoissac to attend the one-day Employment Standards Code Seminar on April 28, 2011 in Edmonton.	

CARRIED

EDA SPECIALIZED  
COURSES FOR  
ELECTED  
OFFICIALS

**Resolution #CM20110412.1045**  
( Moved By: Councillor Frank Sloan )  
Motion to approve any Councillors who so wish, to attend a one-day course on Economic Development for Elected Officials on May 3, 2011 in Lac La Biche.

CARRIED

COLD LAKE OIL  
SANDS AREA  
CRISP  
COMMUNITY  
ADVISORY GROUP

**Resolution #CM20110412.1046**  
( Moved By: Councillor Glen Ockerman )  
Motion to approve Reeve Upham to participate in the Cold Lake Oil Sands Area CRISP Community Advisory Group with the kick off meeting to take place on May 3, 2011 in Cold Lake.

CARRIED

LICA ANNUAL  
GENERAL  
MEETING

**Resolution #CM20110412.1047**  
( Moved By: Councillor Maxine Fodness )  
Motion to file the invitation to the LICA Annual General Meeting as information.

CARRIED

REQUEST TO  
CANCEL PENALTY  
ON PROPERTY  
TAXES

**Resolution #CM20110412.1048**  
( Moved By: Councillor Dwight Dach )  
Motion to cancel penalties in the amount of \$116.88 on the property taxes for NW 30-61-11-W4

CARRIED

ROAD  
CONSTRUCTION  
EASEMENTS

**Resolution #CM20110412.1049**  
( Moved By: Councillor Cliff Martin )  
Motion to approve the following easements to purchase the property required to correctly register the existing roads.

NE 23-55-9-W4	John & Connie Mahon
NE 7-56-6-W4	Alice Miller
SE 18-56-6-W4	Lucien & Roxanne Hoffman
SE 10-56-7-W4	Donna Lynne Dahmer
SW 11-56-7-W4	Robert & Shawna Nichols, Exec for Brent
SE 20-59-10-W4	Victor Labant
NE 20-59-10-W4	Victor Labant
SW 21-59-10-W4	Victor Labant
SE 29-59-10-W4	Milton & Christine Lilje
SE 33-9-10-W4	David, Myrtle, Peter & Michael Weinmeier
SE 33-59-10-W4	North East Muni-Corr Ltd.

CARRIED

2011 ROAD  
CONSTRUCTION  
EASEMENTS

**Resolution #CM20110412.1050**  
( Moved By: Councillor Frank Sloan )  
Motion to approve the following easements for road construction purposes:  
Project 1C111, Rg Rd 43 from Twp Rd 570 to Twp Rd 574 - 4 Miles

NW 34-56-4-W4	Fred Bristow (Lessee)
SW 3-57-4-W4	Reed Nichols (Lessee)
NW 3-57-4-W4	Reed Allan Nichols
NE 4-57-4-W4	Ralph Jurak
East side of NE 9-57-4-W4	Stewart & Beverly Peterson
SE 9-57-4-W4	Connie Thomson
NW 10-57-4-W4	Connie Thomson
SW 10-57-4-W4	Connie Thomson
West side of NW 15-57-4-W4	Stewart & Beverly Peterson
West side of SW 15-57-4-W4	Connie Thomson
East side of NE 16-57-4-W4	Stewart & Beverly Peterson
East side of SE 16-57-4-W4	Stewart & Beverly Peterson
East side of SE 21-57-4-W4	Stewart Peterson
East side of NE 21-57-4-W4	Darrell Younghans
West side of NW 22-57-4-W4	Connie Thomson
SW 22-57-4-W4	Trevor & Mildred Dunham

**CARRIED**

**PROVINCE  
REQUEST FOR  
ROAD CLOSURE -  
PLAN 2457EU**

**Resolution #CM20110412.1051**

( Moved By: Councillor Glen Ockerman )

Motion to table the request from Alberta Culture and Community Spirit to close undeveloped road plan 2457EU from its terminus in the northeast corner of Legal Subdivision 15 to its intersection with Legal Subdivision 11, Section 10, Township 56, Range 3 West of the 4th Meridian until administration can view the area proposed to be closed.

**CARRIED**

**ATCO  
TRANSMISSION  
LINE FOR ST.  
PAUL**

**Resolution #CM20110412.1052**

( Moved By: Councillor Cliff Martin )

Motion that Council send the letter to ATCO outlining the County of St. Paul's concerns regarding the proposed St. Paul Transmission Line.

**CARRIED**

**EOEP - LAND USE  
DEVELOPMENT  
APPROVAL  
COURSE - MAY 13**

**Resolution #CM20110412.1053**

( Moved By: Councillor Maxine Fodness )

Motion to approve any Councillors who so wish, to attend the EOEP - Land Use Development Approval Course on May 13, 2011 in Westlock.

**CARRIED**

**ALBERTA'S  
LAKELAND -  
REQUEST FOR  
PAYROLL  
CONTRACT**

**Resolution #CM20110412.1054**

( Moved By: Councillor Alphonse Corbiere )

Motion to enter into a contract with Alberta's Lakeland DMO to offer payroll services for their full time employee. Alberta's Lakeland will refund all costs.

**CARRIED**

**EQUIPMENT FOR  
SALE BY TENDER**

**Resolution #CM20110412.1055**

( Moved By: Councillor Maxine Fodness )

Motion to authorize the Public Works Department to run an advertisement in the St. Paul Journal and Elk Point Review for the sale of the following equipment:



**Trucks**

1990 Chev 1/2 Ton	Ser. # 2GCEC14H7L1181013
1992 GMC Diesel 1/2 Ton	Ser. # 1GTEC14C4NE537164
1992 GMC Diesel 1/2 Ton	Ser. # 1GTEC14C5NE537481
1990 Ford F350 (Old Ambulance)	Ser. # 1FDKE30M2LHB68562
1981 Dodge 1/2 Ton	Ser. # 1B7KD26S7BS171465

**Equipment**

1985 CAT 950B Loader	Ser. # 31R02025
----------------------	-----------------

**ASB Equipment**

31 Food Land Roller	
1998 Homemade Utility Trailer	Ser. # 2ATB0302XWU107613

**Parks Equipment**

JD LT160 Riding Mower	Ser. # M0160D015863
JD LX176 Riding Mower	Ser. # M0L176A130058
JD 855 Tractor	Ser. # LV0855E301594
JD 6x4 Gator	Ser. # W006X4X052530
3 Push Mowers	

**Misc. Attachments**

2 - Craig V-Plows for 140H graders
2 - Shop built dozers for 140 graders

**CARRIED**

**ST. VINCENT  
SPEED CHANGE**

**Resolution #CM20110412.1056**  
( Moved By: Councillor Cliff Martin )  
Motion that administration sign the letter received from Paula Campbell, Operations Manager with Alberta Transportation, approving the speed zone change for Highway 881. Paula Campbell with then forward the letter to the Honorable Luke Ouellette.

**CARRIED**

**SPRAY TRUCK**

**Resolution #CM20110412.1057**  
( Moved By: Councillor Dwight Dach )  
Motion that Council gives Jeremy Robinson, Assistant Ag Fieldman, the authorization to accept the offer of \$27,000 for the spray truck.

**CARRIED**

**HIGHWAY 28/63  
WATER  
COMMISSION**

**Resolution #CM20110412.1058**  
( Moved By: Councillor Maxine Fodness )  
Motion that the County of St. Paul explore the possibility of joining the Hwy 28/63 Water Commission and that administration contact Charles Newell, Chairman of the Commission, to obtain the necessary information required by Council prior to April 19, 2011.

**CARRIED**

**DRAFT LETTER BY  
COUNCILLOR  
FODNESS**

**Resolution #CM20110412.1059**  
( Moved By: Councillor Cliff Martin )  
Motion to file Councillor Fodness' letter dated April 12, 2011 to Mr. Tomlinson regarding the destruction of documents as part of the public record.

**CARRIED**

Councillor Fodness' letter:  
April 12, 2011

Dear Council,

With reference to Mr. Tomlinson's written presentation of March 8, 2011, I would like to respond to a statement made. I quote:

"Destruction of documents

I spoke with Councilor Fodness in regards to this problem. I expressed my concerns and wanted a brief explanation as to how this came to be. I also requested Administration staff for their explanation and if they could restore the file. To date no reply. Why?"

When Mr. Tomlinson made this statement during the Council meeting of March 8, 2011, I reminded him that he had received a response from me concerning this matter. Our administrator, Sheila Kitz, informed me that the said file was inadvertently destroyed in error and is currently being rebuilt. Furthermore, the County has a bylaw pertaining to the destruction of documents and administration will be developing procedure pertaining to the bylaw. This information was forwarded to Mr. Tomlinson prior to his presentation on March 8, 2011.

I request Council approve this letter to be filed for public record.

Yours sincerely,

Maxine Fodness

## INFORMATION

### UKRAINIAN GREEK CATHOLIC CHURCH

#### **Resolution #CM20110412.1060**

( Moved By: Councillor Glen Ockerman )

Motion to file the thank you letter from the Ukrainian Greek Catholic Church of St. John the Baptist Northern Valley as information.

**CARRIED**

### AAMD&C STANDING ISSUES COMMITTEES

Council was presented with a copy of letters from the AAMD&C advising of the following appointments:

- Councillor G. Ockerman - District 5 rep on Intergovernmental Relations, Finance & Justice
- Reeve S. Upham - Alternate District 5 rep on Intergovernmental Relations, Finance & Justice
- Councillor C. Martin - Alternate District 5 rep on Infrastructure, Transportation and Muncipal Affairs

#### **Resolution #CM20110412.1061**

( Moved By: Councillor Dwight Dach )

Motion to file the letters as information.

**CARRIED**

### 2010 ASHMONT FIRE DEPARTMENT ANNUAL REPORT

#### **Resolution #CM20110412.1062**

( Moved By: Councillor Frank Sloan )

Motion to file the Ashmont Fire Department's Annual Report for 2010 as information.

**CARRIED**

### CAO REPORT

CAO Report

**INFORMATION**

### IN CAMERA DISCUSSIONS

#### **Resolution #CM20110412.1063**

( Moved By: Councillor Maxine Fodness )

Motion that Council go in camera at 4:17 p.m. to discuss land and legal issues.

**CARRIED**

#### **Resolution #CM20110412.1064**

( Moved By: Councillor Maxine Fodness )

Motion that Council return to an open meeting at 4:46 p.m.

**CARRIED**

**ROAD  
CONSTRUCTION  
PRIORITIES**

**Resolution #CM20110412.1065**

( Moved By: Councillor Cliff Martin )

Motion to postpone 1 mile of construction in Division 6 on Twp Rd 602, South of 13-60-12-W4 as included in the 2011 road priorities which were approved at the January 11, 2011 Council Meeting.

**CARRIED**

**Resolution #CM20110412.1066**

( Moved By: Councillor Frank Sloan )

Motion to approve the construction of Project 5C113 (Legal Description) for the 2011 Construction season.

**CARRIED**

**UPCOMING  
MEETINGS**

April 26 @ 10:00 a.m. - Public Works

May 10 @ 10:30 p.m. - Public Auction of Lands (During Regular Council Meeting)

**INFORMATION**

**LISTING OF  
ACCOUNTS  
PAYABLE**

The following lists of Accounts Payable for the month of March, 2011 were presented to Council.

<u>Batch</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
15076	11834-11883	\$149,990.27
15086	11884-11932	\$103,186.52
15104	11933-11998	\$445,799.40
15123	11999-12029	\$577,559.53

**INFORMATION**

**BUDGET TO  
ACTUAL**

Nothing to report

**COUNCIL FEES**

**Resolution #CM20110412.1067**

( Moved By: Councillor Frank Sloan )

Motion to approve the Council Fees for the Month of March, 2011.

**CARRIED**

**ADJOURNMENT**

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 4:38 p.m.

These minutes approved this 10th day of May, 2011.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

## 5 Business Arising from Minutes

- 5.1 POLICY REGARDING DEVELOPMENT OF COUNTY OWNED STRUCTURES WITH NO DEVELOPMENT PERMIT
- 5.2 BYLAW NO. 1567 - AMEND SECTION 2.3 OF THE LAND USE BYLAW
- 5.3 REGIONAL WATER COMMISSION
- 5.4 PROVINCE REQUEST FOR ROAD CLOSURE - PLAN 2457EU



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 5.1 POLICY REGARDING DEVELOPMENT OF COUNTY OWNED STRUCTURES WITH NO DEVELOPMENT PERMIT

#20110502005

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

The draft policy regarding "Development of County Owned Structures Not Requiring a Permit" was tabled to the Policy Committee at the April Meeting. It was discussed by the policy committee and the planning department has reviewed it. Attached is a copy of the policy.

Approval of this policy will also determine if Council will proceed with 3rd reading of Bylaw No. 1567 (next item on the agenda).

#### Recommendation

---

Motion to approve the Policy Regarding Development of County Owned Structures with no Development Permit.

#### Additional Information

---

**Originated By :** kfedoretz

## COUNTY OF ST. PAUL #19

**Policy Number**

**DEV-56**

**Title**

**Development of County  
Owned Structures Not  
Requiring a Permit**

**Page 1 of 2**

**Date Approved**

### **Policy**

Where a permit is not required for the development of a County of St. Paul No. 19 owned structure, administration shall follow this policy.

The Development Authority shall notify all adjacent landowners by letter mail within 800m of the property line of the proposed development.

If the development will be occurring in a subdivision, all landowners within the subdivision shall be notified by letter mail in addition to the 800m notification boundary.

All above notifications shall include a site map as well as a description of the proposed development.

Landowners will be given 14 days to comment/appeal the proposed development. Appeals must be accompanied by a \$200.00 deposit (refundable if successful). Appeals will be heard by County Council during a regularly scheduled Council meeting. Council will follow procedures as outlined below when hearing an appeal.

#### **Appeals Hearing Procedure**

1. Reeve calls Appeals Hearing to Order
2. Reeve asks Assistant CAO to announce the purpose of the Appeal Hearing.
3. Assistant CAO announces the purpose of the Appeal Hearing.
4. Reeve introduces self and members of the Council
5. Assistant CAO asks for names of those who wish to speak in support of the Development and for names of those who wish to speak against the Development.
6. Reeve will describe the ground rules of the Hearing:
  - a) The Planning and Development Officer will provide the background on the proposed County development
  - b) The person appealing will state their case
  - c) The Planning and Development Officer will state their case
  - d) Persons in support of the development will then speak
  - e) Appellant will summarize their case

## COUNTY OF ST. PAUL #19

### Development of County Owned Structures Not Requiring a Permit

<b>Date Approved</b>	<b>Page 2 of 2</b>	<b>Policy Number DEV-56</b>
----------------------	--------------------	-----------------------------

- f) The Planning & Development Officer will summarize their case
- g) The Council will make its decision – considering only matters raised at the Hearing
- h) Speakers are asked not to repeat matters or information raised by others and to keep presentations short.
7. Reeve will ask the Planning and Development Officer to provide the background on the proposed County development.
8. Council will be allowed to ask questions for clarification
9. Reeve will ask appellants to present their case.
10. Council will be allowed to ask questions for clarification
11. Reeve will ask the Planning and Development Officer to present their case.
12. Council will be allowed to ask questions for clarification
13. Anyone speaking in favour of the development will be allowed to speak.

	<b>Date</b>
<b>Approved by Council</b>	
<b>Amended</b>	
<b>Amended</b>	



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 5.2 BYLAW NO. 1567 - AMEND SECTION 2.3 OF THE LAND USE BYLAW

#20110502006

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

At the April meeting, Council gave 2nd reading to Bylaw No. 1567 with third reading to be considered after the Policy on Development of County Owned Structures Not Requiring a Permit is passed.

#### Recommendation

---

Motion to give 3rd reading to Bylaw No. 1567, Amendment to Section 2.3 of the Land Use Bylaw.

#### Additional Information

---

**Originated By :** kfedoretz



COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 1567

A By-law to amend Land Use Bylaw No. 1486 of the County of St. Paul No. 19, in the Province of Alberta.

**WHEREAS** the Municipal Government Act, R.S.A. 2000, as amended ("the Act") allows Municipal Council to establish and amend its Land Use Bylaw;

**NOW THEREFORE** the Council of the County of St. Paul No. 19, duly assembled, enacts as follows:

- 1. The Land Use Bylaw of the County of St. Paul No. 19, Bylaw No. 1486, is hereby amended as follows:
  - a) Section 2.3, Development Not Requiring a Development Permit, is hereby amended to include the following:
    - (14) Waste storage sites operated by the County of St. Paul No. 19. Waste storage sites consist of fencing surrounding waste receptacles. Waste storage sites may also contain a concrete base for receptacle placement. Notification of construction must be provided to the Development Authority prior to commencement of construction.
    - (15) The construction of any structure or thing by the County of St. Paul No. 19. Notification must be provided to the Development Authority prior to the commencement of construction.

Read a first time in Council this 8<sup>th</sup> day of March, A.D. 2011.

Advertised the 22<sup>nd</sup> day of March, A.D. 2011, and the 29<sup>th</sup> day of March, A.D. 2011 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this 12<sup>th</sup> day of April, A.D. 2011.

Read a third time in Council this            day of            , A.D. 2011.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 5.3 REGIONAL WATER COMMISSION

#20110502007

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

At the April meeting, Council made a motion to table a decision on the Elk Point/St. Paul Regional Water Commission to the May Council Meeting and in the interim meet with John Van Doesburg, C & J Vanco Services and Robert Jenkins, consultant.

Following the information meeting with John Van Doesburg and Robert Jenkins regarding the formation of a Regional Water Commission, Council to decide if they want to proceed with becoming a member of the commission or if they want to wait until we have some concrete numbers from the Engineers.

#### Recommendation

---

As per Council's wishes.

#### Additional Information

---

**Originated By :** skitz



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 5.4 PROVINCE REQUEST FOR ROAD CLOSURE - PLAN 2457EU

#20110502008

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

At the April Meeting, Council tabled the request from the Government of Alberta to close undeveloped road Plan 2457EU located at/near the Frog Lake Historic Site in LSD 15-10-56-3-W4 until administration has the chance to view the area proposed to be closed.

At the March 29th Public Works Meeting, Council authorized administration to proceed with the proposed road closure. We now require a formal motion from Council to proceed with the road closure.

#### Recommendation

---

Motion to cancel the following road plan as requested by the Government of Alberta, Culture and Community Spirit which is located near the Frog Lake Historic Site as it is no longer being used for public travel:

A Resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Statutes of Alberta, 2000, c. M-26, as amended.

**WHEREAS**, the land hereafter described is no longer required for public travel.

**THEREFORE**, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described road, subject to rights of access granted by other legislation or regulations.

The following Road Plan affecting the following quarter section:

***Road Plan 2457EU in LSD 15-10-56-3-W4***

Cancelled portions to be consolidated with respective title.

#### Additional Information

---

**Originated By** : skitz

## 6 Delegation

- 6.1 10:15 A.M. - PUBLIC HEARING - BYLAW NO. 1573 -  
TO BE RESCHEDULED
- 6.2 10:15 A.M. - DELEGATION - BRAD SHAPKA
- 6.3 11:00 A.M. - BEV CHOMLAK & VIVIAN AUSTIN - ST.  
PAUL AUXILIARY HOSPITAL & EXTENDED CARE  
HANDIVAN ASSOCIATION
- 6.4 11:30 A.M. - PUBLIC HEARING - BYLAW NO. 1572 -  
AMEND IDP
- 6.5 1:00 P.M. - PUBLIC AUCTION OF LANDS - SET  
RESERVE BIDS - DISCUSSIONS IN CAMERA
- 6.6 1:30 P.M. - PUBLIC AUCTION OF LANDS



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 6.1 10:15 A.M. - PUBLIC HEARING - BYLAW NO. 1573 - TO BE RESCHEDULED

#20110502009

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

At the April meeting, Council gave first reading to Bylaw No. 1573, which is a bylaw to allow the lease and amend the use of Lot 28ER, Block 2, Plan 8023220 at Upper Mann Lake.

The Bylaw was advertised however it was advertised as Bylaw No. "1572" instead of Bylaw No. "1573". All the other information in the advertisement was correct, however Municipal Affairs is advising that the Bylaw be readvertised.

#### Recommendation

---

Motion to table the Public Hearing.

#### Additional Information

---

**Originated By :** kfedoretz



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

**6.2 10:15 A.M. - DELEGATION - BRAD SHAPKA**

**#20110506008**

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

### **Background**

---

Brad Shapka has an appointment with Council to request permission from Council to build a road to their lease land on County property.

### **Additional Information**

---

**Originated By :** skitz

## Appendix 1 for 6.2: Lakelander's Trailer Club

### Phyllis Corbiere

---

**From:** Starbrite [startro@telusplanet.net]  
**Sent:** Friday, May 06, 2011 3:00 PM  
**To:** Phyllis Corbiere  
**Subject:** Lakelanders Trailer Club

Dear County Council,

As per my previously sent letter, I would like an audience with the County Council on May 10, 2011. I wish to inform the Council on our progress of building our own road to our leased land. Also, I wish to discuss a new access agreement for this summer.

Yours truly,

Brad Shapka  
Treasurer  
Lakelander's Trailer Club



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### **6.3 11:00 A.M. - BEV CHOMLAK & VIVIAN AUSTIN - ST. PAUL AUXILIARY HOSPITAL & EXTENDED CARE HANDIVAN ASSOCIATION**

**#20110502010**

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### **Background**

---

Bev Chomlak and Vivian Austin, on behalf of the St. Paul Auxiliary Hospital and Extendicare Handivan Association have an appointment to present their funding request to assist with the annual operating costs of their Handivan. This handivan provides transportation services to the residents of the J.P. Decosse Auxiliary Hospital and the St. Paul Extendicare.

They have attached a breakdown of their travel costs for the period of April, 2009 to June 2010.

#### **Recommendation**

---

As per Council's wishes.

#### **Additional Information**

---

**Originated By :** pcorbiere



Mrs. Sheila Kitz  
Chief Administrative Officer  
County of St. Paul No. 19  
5015-49 Ave.  
St. Paul, Alberta  
T0A 3A4

Dear Ms. Kitz,

March 18, 2011


I am writing this letter on behalf of the St. Paul Auxiliary Hospital & Extendicare Handivan Association. Our Association was created in August 1993 to provide transportation service to the residents of the J.P. Decosse Continuing Care Centre (a.k.a. J.P. Decosse Auxiliary Hospital) and the St. Paul Extendicare. The Handivan Association is made up of representatives from both the Auxiliary Hospital and Extendicare residents, staff and volunteers. The Handivan Association operates independently of the St. Paul Health Care Centre and the St. Paul Extendicare.

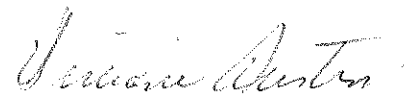
The Handivan Association is responsible for the annual operating, maintenance and scheduling of the Handivan. The Handivan Association is looking for funding through the Municipal Sustainability Initiative Program towards our annual operating costs. I have attached a breakdown of our Annual Operating Costs for the past year ending June 2010.

We would appreciate the opportunity to present our request to Council at your earliest convenience. Please contact Bev Chomlak at 780-645-3331 or Vivian Austin at 780-645-3375.

We appreciate your cooperation and support for this request.

Sincerely,

  
Bev Chomlak  
Handivan Association

  
Vivian Austin  
Handivan Association

*May 10<sup>th</sup> → 11:00 - Phone for reminder*

**St. Paul Auxiliary Hospital & Extendicare Handivan Association**  
**Travel Costs for April 1, 2009 - June 30, 2010**

Month Of:	Fuel	Service Maintenance	Rent	Insurance	Provincial Treasurer	Monthly Total
April	143.35	539.59				682.94
May	72.38					72.38
June	40.95					40.95
July	71.44	141.26				212.70
August						0.00
September	203.82					203.82
October	68.65		2,000.00		96.45	2165.10
November		946.29				946.29
December						0.00
January						0.00
February					50.00	50.00
March				1,671.00		1671.00
April						0.00
May						0.00
<b>Yearly Totals</b>	<b>600.59</b>	<b>1627.14</b>	<b>2000.00</b>	<b>1671.00</b>	<b>146.45</b>	<b>6045.18</b>



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

**6.4 11:30 A.M. - PUBLIC HEARING - BYLAW NO. 1572 - AMEND IDP #20110502011**

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

### Background

---

At the April Meeting, Council gave 1st reading to Bylaw No. 1572, a bylaw to Amend the Intermunicipal Development Plan as it relates to rezoning PSE 17-58-9-W4 from Urban Reserve to Country Residential.

The Bylaw has been advertised and the adjacent Landowners have been notified.

### Recommendation

---

Motion to adjourn the meeting to proceed to public hearing scheduled for 11:30 a.m. to discuss Bylaw No. 1572, amendment to the Intermunicipal Development Plan as it relates to rezoning PSE 17-58-9-W4 from Urban Reserve to Country Residential.

### Additional Information

---

**Originated By :** kfedoretz



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 6.5 1:00 P.M. - PUBLIC AUCTION OF LANDS - SET RESERVE BIDS - DISCUSSIONS IN CAMERA #20110504002

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

The Public Auction of Land is scheduled for 1:30 p.m. today.

Prior to the Public Action, we require a motion from Council to go in camera to discuss land issues related to the public auction.

Following discussions on reserve bids, we will require a motion from Council to set the reserve bids and to appoint an auctioneer for the Public Auction.

#### Recommendation

---

Motion that the meeting go in camera to discuss land issues related to the public auction.

Time: ----- p.m.

Motion that the meeting revert to an open meeting.

Time: ----- p.m.

Motion to set the the reserve bids for the properties being offered for sale at the Public Auction of Lands, as advertised in the Alberta Gazette dated March 15, 2011 and the St. Paul Journal issue dated April 26, 2011 be as indicated below:

Roll No.	Legal Description	Assessment	Reserve Bid

Motion to appoint ----- as the auctioneer for the Public Auction of Lands scheduled for 1:30 p.m. today, May 12, 2011.

#### Additional Information

---

**Originated By :** Imeger



## Issue Summary Report

### 6.6 1:30 P.M. - PUBLIC AUCTION OF LANDS

#20110502012

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

Section 418 of the M.G.A. requires Council to offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid.

#### Recommendation

---

At 1:30 the auctioneer will announce that he will offer for sale by Public Auction, all parcels listed for sale in the Alberta Gazette, dated March 15, 2011 and the St. Paul Journal issue of April 26, 2011, in respect of which redemption of taxes has not been affected.

He will also state that the sale of each parcel is subject to a reserve bid, to reservations and conditions in the existing certificate of titles and to the best of his knowledge the properties are vacant unless he indicates otherwise. He will also state that the properties with improvements do not include the sale of any contents. If any properties with improvements are sold at the public auction, the County will have 60 days from the date of the sale to remove the contents from the property. A deposit of 10% will be required with the balance payable after 60 days.

He will advise that the properties are being offered for sale on an "as is" "where is" basis, and state that the County of St. Paul No. 19 makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use zoning, buildings and development conditions, absence or presence of environmental contamination, or the ability to develop of the subject land for any intended use by the purchaser.

He will also indicate that the County of St. Paul No. 19 may, after the public auction, become owner of any parcel of land that is not sold at the public auction. The properties may be subject to G.S.T.

He will then proceed with the sale and disposed of each parcel as follows:

Roll No.	Legal Description	Reserve Bid	Disposition

## Additional Information

---

Originated By : skitz

# 7 New Business

- 7.1 ARMAA MEETING - MAY 12 & 13
- 7.2 ALBERTA: P3 INTRODUCTORY WORKSHOP
- 7.3 ALBERTA EMERGENCY ALERT TRAINING SESSIONS
- 7.4 FUNDING REQUEST - MALLAIG SR. HIGH BOYS TEAM HANDBALL
- 7.5 FUNDING REQUEST - ST. PAUL REGIONAL HIGH SCHOOL BADMINTON TEAM
- 7.6 FUNDING REQUEST - ELK POINT CANADA DAY CELEBRATIONS
- 7.7 NORTHERN LIGHTS LIBRARY SYSTEM ANNUAL CONFERENCE
- 7.8 REQUEST TO RENT WHITNEY LAKE STAMPEDE GROUNDS
- 7.9 LAKELANDER'S TRAILER CLUB
- 7.10 BYLAW NO. 1574 - UTILITIES BYLAW
- 7.11 REQUEST TO CONNECT NEW HOME TO MALLAIG WATER AND SEWER SYSTEM
- 7.12 REPLACEMENT OF DOORS FOR ADMINISTRATION BUILDING
- 7.13 AGREEMENT - WASTE RECYCLING CENTER JOINT OPERATING AGREEMENT
- 7.14 REQUEST - KEVIN ROTH
- 7.15 MALLAIG & DISTRICT MUSEUM - RETIRED AMBULANCE
- 7.16 TOWN OF ELK POINT AIRPORT AGREEMENT
- 7.17 APPROVAL OF OILING AND DUST CONTROLS FOR 2011 CONSTRUCTION SEASON
- 7.18 OPEN TENDERS FOR SALE OF USED EQUIPMENT
- 7.19 2011 ROAD CONSTRUCTION EASEMENTS
- 7.20 ROAD CONSTRUCTION EASEMENTS

- 7.21 REQUEST TO CONSTRUCT 300-400 FEET OF ROAD  
TO SW 36-57-8-W4
- 7.22 POLICY - CELL PHONE
- 7.23 POLICY - TANGIBLE CAPITAL ASSETS (TCA)
- 7.24 PARTNERS IN INJURY REDUCTION REFUND
- 7.25 WRITTEN RESPONSE TO DELEGATION AT MARCH  
COUNCIL MEETING
- 7.26 AGM/OPEN HOUSE
- 7.27 IN CAMERA ITEMS





*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.1 ARMAA MEETING - MAY 12 & 13

#20110502013

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### **Background**

---

ARMAA Executive Meetings have been scheduled for May 12th and May 13th.

#### **Recommendation**

---

Motion to approve Sheila Kitz to attend the ARMAA Executive Meetings on May 12 and 13, 2011 in Nisku

#### **Additional Information**

---

**Originated By :** skitz



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.2 ALBERTA: P3 INTRODUCTORY WORKSHOP

#20110505008

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

PPP Canada is offering an introductory workshop to help build an understanding of the P3 model and its value on May 26, 2011 in Edmonton.

The objectives of the workshop are to provide an introduction to PPP Canada and to work with stakeholders in Alberta to determine how P3s can help address infrastructure needs in the province, and to identify potential types of projects that could be developed as P3s, related structuring options, and actionable next steps.

#### Recommendation

---

Motion to approve Sheila Kitz to attend the Alberta: P3 Introductory Workshop in Edmonton on May 26, 2011.

#### Additional Information

---

**Originated By :** skitz



**PPP Canada**



## **Alberta: P3 Introductory Workshop**

**When: May 26, 2011**

**Where: Edmonton, Crowne Plaza Chateau Lacombe (10111 Bellamy Hill, (780) 428-6611)**

### **What are P3s?**

Public-Private-Partnerships, or P3s, are arrangements set up by governments (municipal, provincial, federal, First Nations) that involve the private sector in providing public infrastructure services (e.g. water, roads) in a way that produces dependable and efficient results over a long period (e.g. 20 years).

P3s have been used across Canada and internationally to provide many kinds of infrastructure services. Well-designed P3s have several advantages over traditional infrastructure procurement:

- P3s can provide access to capital to finance infrastructure (other than through government budgets)
- P3s use private sector expertise to deliver quality services at defined performance standards
- P3s transfer certain risks from government to the private sector (e.g. operation and maintenance risk)
- P3s can cost less over the infrastructure's life-cycle (design, construction, operation and maintenance)

PPP Canada is a federal Crown Corporation established to support the development of the Canadian P3 market. PPP Canada also supports the development of the P3 project pipeline by making funding available to qualifying infrastructure projects from the \$1.2 billion P3 Canada Fund. To date, PPP Canada has launched two calls for project proposals and will be calling for proposals in future rounds.

As part of its mandate, PPP Canada offers P3 introductory workshops to help build an understanding of the P3 model and its value. CPCS Transcom Limited (CPCS) has been retained by PPP Canada to provide an introductory P3 workshop in Edmonton, Alberta on May 26, 2011.

### **Workshop Objectives**

The objectives of the workshop are two-fold:

1. To provide an introduction to PPP Canada (mandate, role in supporting P3s, P3 Fund, eligibility, call for proposals.) and a practical primer on P3s (what are P3s, how do they work, how can P3s help, when is a P3 appropriate, how to maximize the success of a P3 project, etc.)
2. To work with stakeholders in Alberta to determine how P3s can help address infrastructure needs in the province, and to identify potential types of projects that could be developed as P3s, related structuring options, and actionable next steps.

### **Timing and Logistical Details**

The workshop will take place from 8:30am to 5:00pm on May 26, 2011 at the Crowne Plaza Chateau Lacombe in Edmonton. There is no charge to participate in the workshop. Interested participants should register as soon as possible to reserve their place or no later than May 13<sup>th</sup>. Reservations will be accepted on a first- come, first-served basis. To register, please confirm with Marc-André Roy ([mroy@cpcstrans.com](mailto:mroy@cpcstrans.com) 613 237 2500 x 306).

## Tentative Workshop Agenda

This is the proposed agenda. Comments are welcome.

Timing	Session Theme	Session Leader(s)	Format	Outcome
8:00am	<b>Registration &amp; Continental Breakfast</b>	Continental breakfast provided		
8:30am-8:50am	<b>Welcome and Introductory Remarks</b> <ul style="list-style-type: none"><li>• PPP Canada introduction</li><li>• Participant introduction</li><li>• Overview of agenda</li></ul>	PPP Canada/ Marc-André Roy	Plenary & Round-table	Clarity on workshop purpose, objectives
<b>Practical P3 Primer</b>				
8:50am-9:20am	<b>Examples of Relevant P3s</b> <ul style="list-style-type: none"><li>• Overview of P3 market in Canada</li><li>• Relevant case studies, benefits of P3s</li></ul>	Marc-André Roy	Plenary	Basic understanding of use of P3s
9:20am-10:20am	<b>Introduction to P3s (Primer). Part I:</b> <ul style="list-style-type: none"><li>• What are P3s? How do they work? How can P3 model help address local infrastructure needs?</li><li>• Myths and realities of P3s</li></ul>	Marc-André Roy	Plenary	Basic understanding of the P3 model
10:20am	<b>Coffee Break</b>	Coffee and snacks to be provided		
10:45am-12:00pm	<b>Introduction to P3s (Primer). Part II:</b> <ul style="list-style-type: none"><li>• Principles of good P3s</li><li>• Critical success factors</li><li>• P3 Project Cycle</li></ul>	Marc-André Roy	Plenary with Group Input	Practical understanding of P3 application
12:00pm	<b>Lunch</b>	Lunch to be provided		
<b>Regional P3 Experience and Potential P3 Projects</b>				
1:00pm-2:15pm	<b>Infrastructure in the Region</b> <ul style="list-style-type: none"><li>• What are the key infrastructure needs?</li><li>• What are the current infrastructure funding approaches and constraints/limitations?</li><li>• Practical examples of potential P3s in the region</li><li>• Alternative P3 structuring options for specific project examples</li></ul>	Doug Patriquin	Plenary with Group Input	Understanding of P3s within regional context, and potential P3 projects
2:15pm-2:30pm	<b>Coffee Break</b>	Coffee and snacks to be provided		
2:30pm-4:00pm	<b>Practical Example of P3 Project Structuring</b> <ul style="list-style-type: none"><li>• Facilitated breakout groups to discuss 2-3 projects as potential P3s</li><li>• Identification of next steps, as appropriate</li></ul>	Doug Patriquin	Breakout groups	Identification of potential projects and next steps
4:00pm-4:30pm	<b>PPP Canada Fund &amp; Eligibility Criteria (detail)</b> <ul style="list-style-type: none"><li>• PPP Canada project funding eligibility criteria</li><li>• Identifying next steps</li></ul>	PPP Canada	Plenary	Understanding of PPP Canada Fund eligibility criteria
4:30pm-5:00pm	<b>Wrap-up session.</b> <ul style="list-style-type: none"><li>• Lessons learned</li><li>• Workshop evaluation</li></ul>	Marc-André Roy	Group Input	Summary of lessons & next steps

PPP Canada and CPCS would also be available for one on one meetings with interested organizations to discuss specific projects. These meetings would take place on the evening of May 26<sup>th</sup>, and morning of May 27<sup>th</sup>. Interested organizations should request a meeting ahead of time with Marc-Andre Roy ([mroy@cpcstrans.com](mailto:mroy@cpcstrans.com))



## Facilitator Bios

### Marc-André Roy, IMBA

Marc-André is CPCS's Vice President for North America and Principal with the company. He has extensive experience developing, promoting and advising on infrastructure P3 projects. He has also led a number of P3 workshops in Canada and internationally and has acted as transaction advisor on a number of transportation infrastructure P3s (rail, port, multimodal facility, urban transit). He has completed assignments funded by international financial institutions (including the World Bank), and various national governments in North America, Asia, South America, the Middle East and Africa. He has also advised private-sector clients, including operators and debt and equity investors. Marc-André is a graduate of the International MBA program (top graduate of both IMBA and MBA, class of 2004), Schulich School of Business, York University. He is fluent in French and English.

### Doug Patriquin, PhD

Doug is a Principal Consultant and Head of Institutional Development at CPCS. He has extensive experience in planning, implementation and oversight of public-private partnerships in Canada and in international business. Prior to joining CPCS in 2006 he spent 11 years as Chief Operating Officer, President and Chairman of a Canadian Crown corporation (CCC, the Canadian Commercial Corporation), involved in PPP trade and manufacturing projects around the world. Previously, he advised Finance and Treasury Board ministers for five years as the Canadian Government's senior officer responsible for the direction, reform and governance of crown corporations. He also worked for more than 10 years at the Assistant Deputy Minister level in senior policy, planning and management roles in trade, energy, public works and economic development departments in federal, provincial and territorial governments in Canada. His assignments have included extensive project and client development, consultation and facilitation processes, including workshops and training projects and five years' northern and First Nations experience. He has a PhD from the London School of Economics and advanced management training from the Harvard Business School.





*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.3 ALBERTA EMERGENCY ALERT TRAINING SESSIONS

#20110505009

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### **Background**

---

The Government of Alberta is modernizing the Alberta Emergency Public Warning Systems (EPWS) and will be offering training sessions throughout the province.

#### **Recommendation**

---

Motion to authorize Tim Mahdiuk and Dennis Bergheim to attend the Alberta Emergency Alert Training Session at one of the nearest locations on a date suitable to their schedule.

#### **Additional Information**

---

**Originated By :** skitz



Municipal Affairs

Office of the Deputy Minister

18th floor, Commerce Place  
10155 - 102 Street  
Edmonton, Alberta, Canada T5J 4L4  
Telephone 780-427-4826 Fax 780-422-9561

AR50198

Ms. Sheila Kitz  
Chief Administrative Officer, County of St. Paul No. 19  
5015 - 49 Avenue,  
St. Paul, AB, T0A3A4

Dear: Ms. Kitz,

As you are aware, the Government of Alberta is modernizing the Alberta Emergency Public Warning System (EPWS). The new Alberta Emergency Alert warning system will launch in Fall 2011.

We are pleased to now provide Alberta Emergency Alert training sessions throughout the province from July to September 2011. Attached is an information package about Alberta Emergency Alert and a schedule of available training sessions. Training will be provided by the Alberta Emergency Management Agency and there is no charge to users.

We strongly encourage all communities to participate in the new program by nominating users to attend a training session. Alberta Emergency Alert will provide digital alerts across the province to reach more distributors and Albertans than ever before. Users of the previous EPWS will not be automatically switched over to the new system without Alberta Emergency Alert training.

If you have any questions about Alberta Emergency Alert, please contact Ms. April Diver, Public Warning Project Lead, at 780-644-1106, or by email at [april.diver@gov.ab.ca](mailto:april.diver@gov.ab.ca).

We look forward to enhancing public safety through this unique emergency preparedness program.

Sincerely,

A handwritten signature in black ink, appearing to read "Ray Gilmour".

Ray Gilmour  
Deputy Minister

Attachments

cc: Dennis Bergheim, Glen Zayac, Terry Senecal, **Tim Mahdiuk**



## General Program Information for Communities

### Background:

The first provincewide emergency public warning system was developed and launched in Alberta in 1992. The Alberta Emergency Public Warning System (EPWS) delivers critical public information directly through local radio and television stations. This system is currently in place today. Municipal officials such as fire chiefs, directors of emergency management, First Nations representatives, and provincial and federal representatives such as Environment Canada, are trained to activate the system when there is a threat to public safety.

A new system called "Alberta Emergency Alert" will be implemented fall 2011. This new system will provide increased system reliability and enhanced coverage of alerts across Alberta. In partnership with distributors across the province, Alberta Emergency Alert will provide emergency alerts directly to the public in time to save lives.

### What is Alberta Emergency Alert?

Alberta Emergency Alert is a digital public warning system used to alert the public of hazards, potential emergencies or disasters, through participating distributors (such as broadcast media) and the Internet. This web-based tool will be available to all communities in Alberta.

Based on the urgency, severity and certainty of the alert, it will air directly over television and radio to the affected area (**critical alerts**) or it will be available to distributors to air at their discretion (**information alerts**). All alerts will be posted on the Alberta Emergency Alert website where the public can subscribe to receive the information they are interested in. In most cases the main content of the alert will also be available in both official languages (English and French).

The goal of the Alberta Emergency Alert program is to expand the availability of alerts across a variety of distribution channels, including social media applications and Reverse 911.

### What type of alerts can be issued?

Alberta Emergency Alert is designed for all types and severities of alerts enabling Albertans to increase personal emergency preparedness. These alerts can range from weather concerns to industrial incidents, AMBER Alerts or health hazards.





### General Program Information for Communities

#### What types of alerts go directly to air?

**Critical Alerts** - where public safety is threatened and time is essential, Alberta Emergency Alert will interrupt radio and television immediately. These alerts will also be displayed on the Alberta Emergency Alert website and Really Simple Syndicate (RSS) Feed. The following type of alerts may become Critical Alerts:

- |   |   |   |
|---|---|---|
| ✓ Aircraft Crash                          | ✓ Dangerous/Deadly Air                      | ✓ Landslide                                       |
| ✓ AMBER alert                             | Quality or Water Issues                     | ✓ Magnetic Storm                                  |
| ✓ Catastrophic loss of 911                | ✓ Earthquake                                | ✓ Meteorite/Falling object (e.g. space satellite) |
| ✓ Civil Emergency                         | ✓ Explosives                                | ✓ Terrorism                                       |
| ✓ Chemical/Biological/Radiological threat | ✓ Flash Flood                               | ✓ Tornado   |
| ✓ Dam Overflow                            | ✓ High-Intensity or Large-spread Urban Fire | ✓ Train Derailment                                |
|   | ✓ Industrial Fire                           | ✓ Wildfire/Forest Fire                            |
|   | ✓ Infectious Disease                        |   |

#### What types of alerts do not go automatically to air?

Alerts that do not go directly to air are called **Information Alerts**. Information alerts may include any of the above alerts where public safety is not under an immediate threat but where the public may benefit from the information to increase their personal preparedness. They may also include:

- |   |                                    |  |
|---|------------------------------------|--|
| ✓ Animal Health/Dangerous Animal          | ✓ Heavy Rainfall/Thunderstorm      | ✓ Public Services (School Lockdowns, Transit/Bridge/Road Closures, Critical Service outages) |
| ✓ Avalanche                               | ✓ High heat and humidity/Heat Wave | ✓ Storm Surge/High Water   |
| ✓ Blood, Food and Drug shortage           | ✓ Marine Incidents                 | ✓ Utility Outages  |
| ✓ Emergency Preparedness                  | ✓ Missing Vulnerable Person        | ✓ Volcano effects  |
| ✓ Flash Freeze/Cold Wave/Wind Chill/Frost | ✓ Overland Flood                   | ✓ Wind/Dust Storm  |
| ✓ Freezing Rain/Drizzle                   | ✓ Plant Infectious Disease         | ✓ Winter Storm/Ice   |
| ✓ Hazardous Materials                     | ✓ Product Safety                   |  |

#### Who can send alerts?

Authorized Users will be able to issue a large range of alerts on any hazard ranging from minor incidents to potential severe, life-threatening events. Emergency management personnel must be nominated by their municipality or First Nation. They must complete annual training provided by the Alberta Emergency Management Agency (AEMA). These trained Authorized Users will be provided with personal and secure access to the web-based Alberta Emergency Alert program. Using a normal internet connection, Authorized Users can issue a warning for their area.



### General Program Information for Communities

Users will include local government officials, First Nation representatives and key emergency management personnel within communities throughout Alberta. Some provincial and federal government, such as Environment Canada (severe weather) and Alberta Environment (flow forecasting) will also use Alberta Emergency Alert. Alberta police departments may also use Alberta Emergency Alert to issue an AMBER Alert when a child or an adult with a proven mental or physical disability has been abducted and it is believed that his/her life is in grave danger.

#### **How do I become an Authorized User?**

Authorized Users must first be designated by their municipality (and fill out a designation form). The AEMA offers training to designated individuals for Alberta Emergency Alert.

#### **How many Authorized Users should my community have?**

Not all members of a community will have access to Alberta Emergency Alert. Communities should ensure they have enough Authorized Users for adequate coverage through holidays, sickness and events of extended duration. Communities should also consider that Authorized Users will require access to an internet connection. Each municipal office or emergency management committee should maintain a list of all Authorized Users and their contact information.

#### **When and where will Alberta Emergency Alert training take place?**

Initial Authorized User training for Alberta Emergency Alert will occur July to September 2011 throughout the province. Training will be offered frequently over the three month time period to accommodate vacation schedules. Furthermore, training sessions will again be offered in the winter and onwards and can be arranged by contacting your local AEMA field officer.

#### **What if I am an EPWS (old system) Authorized User?**

EPWS Authorized Users, once nominated by their community and trained to use Alberta Emergency Alert, will be switched over to the new system. EPWS Authorized Users will not be automatically switched over to the new system as they MUST first attend Alberta Emergency Alert training.

#### **How much does it cost?**

There is no cost for communities to participate in Alberta Emergency Alert. Training is also provided to Authorized Users by the AEMA at no cost. Authorized Users will require an internet connection to issue an alert.



### General Program Information for Communities

#### Is liability a concern?

The *Emergency Management Amendment Act, 2010*, Part 3, provides liability protection for emergency service providers. Alberta Emergency Alert is designated as an emergency service, carrying out the duties of Alberta Emergency Alert. Section 27 states, "No action lies against the Minister or a person acting under the Minister's direction or authorization for anything done or omitted to be done in good faith while carrying out a power or duty under this *Act* or the regulations."

#### How is public education being addressed?

The Government of Alberta has established a quarterly live test schedule that allows the public to remain familiar with Alberta's alerting system. This schedule is available at [www.aema.alberta.ca](http://www.aema.alberta.ca).

A public education campaign is also under development and participants are encouraged to assist where possible. The public will be viewing alerts through various mediums. Familiarity is essential for this critical public service to be effective.

#### **Alberta Emergency Alert Program**

Office: 780-422-9000

Fax: 780-422-1549

[alberta.emergency.alert@gov.ab.ca](mailto:alberta.emergency.alert@gov.ab.ca)

[www.emergencyalert.alberta.ca](http://www.emergencyalert.alberta.ca)





## Training Schedule

Registration is required prior to attending a training session.

Please contact Crystal Clarke at [crystal.clarke@gov.ab.ca](mailto:crystal.clarke@gov.ab.ca) or 780-415-2924 to register. Sessions may fill up quickly so please register early, but no later than 1 week prior to training dates. Dates and times may be subject to change. Users will receive confirmation instructions 1 week prior to the training session.

Session Times: Morning – 8:30am – 12:00pm Afternoon – 1:00pm – 4:30pm Evening – 6:00pm – 9:00pm

### North West Region

July 12: Clear Hills (Morning)

July 13: Spirit River (Morning)

July 14: Grande Prairie (Morning)

Aug 9: Peace River (Morning)

Aug 10: Valleyview (Morning)

Sept 8: High Level (to be determined)

### Central Region

July 6: Rocky Mountain House (Morning)

July 7: Ponoka (Morning)

July 20: Stettler (Morning)

Aug 11: Innisfail (Morning)

Aug 12: Red Deer (Morning)

Aug 25: Drumheller (Morning)

### North East Region

July 12: Bonnyville (Morning)

July 13: Smoky Lake (Morning)

July 14: Vermilion (Morning)

Aug 17: Lac La Biche (Morning)

Aug 18: Athabasca (Morning)

Sept 7: Fort McMurray (Morning)

### South Central Region

July 5: Cochrane (Morning)

July 6: Airdrie (Morning)

July 19: Strathmore (Morning)

July 20: Calgary (Morning/Afternoon)

July 27: Oyen (Morning)

Aug 10: Okotoks (Morning)

Aug 23: Brooks (Afternoon)

Aug 24: Hanna (Afternoon)

Sept. 6: Calgary (Afternoon)

Sept. 7: Calgary (Morning/Afternoon)

### North Central Region

July 12: Brazeau County/Drayton Valley (Morning)

July 15: Mayerthorpe (Morning)

July 15: Edmonton (Morning/Afternoon)

July 21: Spruce Grove (Morning)

Aug 11: Yellowhead County/Edson (Morning)

Aug 16: Redwater (Morning)

Sept. 6 & 9: Edmonton (Morning/Afternoon) (To be confirmed)

### South Region:

July 5: Pincher Creek (Morning)

July 26: Vulcan (Morning)

Aug 8: Lethbridge (Evening)

Aug 9: Lethbridge (Morning)

Aug 16: Medicine Hat (Morning)

Aug 17: County of Warner (Morning)

Aug 24: Bow Island (Morning)

### East Central Region

July 8: Camrose (Morning)

July 28: Provost (Morning)

Aug 18: Paintearth County (Morning)

Aug 19: Vegerville (Morning)

Aug 25: Wainwright (Morning)



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.4 FUNDING REQUEST - MALLAIG SR. HIGH BOYS TEAM HANDBALL

#20110503002

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

Mallaig School Senior High Boys qualified to attend the Provincial Team Handball tournament in Red Deer from April 28 to 20, 2011. They are requesting a grant to help offset some of the travel costs.

#### Recommendation

---

Motion to approve a \$500 grant for Mallaig School to assist with costs of attending the Team Handball Provincial Tournament in Red Deer from April 28 to 30, 2011 in Red Deer as per policy ADM-51.

#### Additional Information

---

**Originated By** : pcorbiere



## École Mallaig School

PO Box 90 Mallaig, Alberta T0A 2K0

Telephone/Téléphone: (780) 635 – 3858

Fax/Télécopieur: (780) 635 – 3938

E-mail: mcs@sperd.net



### County of St. Paul No. 19

April 19, 2011

5015-49 Avenue  
St. Paul, AB T0A 3A4  
Canada

Re: Provincial Handball Competition Sponsorship

Dear Council Members:

The County of St. Paul No. 19 has, in the past, donated money to our school for Provincial Competitions which has been very much appreciated. We will be sending another team to a Provincial Championship this time for Senior High Handball. We are requesting funding for this team if the County is still in a position to donate some funds to our school. The Provincial Handball Competition will be held in Red Deer on April 28, 29 & 30, 2011.

École Mallaig School serves the communities of Mallaig, St. Lina, Goodridge, Therien and St. Vincent. It is a dual track school from ECS to grade 12 with an enrolment of 243 students.

Your contribution would greatly assist our school's athletic program and would alleviate some of the financial implications of sending our teams to such elite competitions. Thank you very much for considering our request.

If you have any questions or concerns please do not hesitate to contact me at school (635-3858).

Sincerely,

Denis Jodoin  
Principal



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.5 FUNDING REQUEST - ST. PAUL REGIONAL HIGH SCHOOL BADMINTON TEAM

#20110506003

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

The St. Paul Regional High School Badminton Team qualified to attend the Provincial tournament in Strathmore on May 6 & 7. They are requesting a grant to help offset some of the travel costs.

#### Recommendation

---

Motion to approve a \$500 grant for St. Paul Regional High School to assist with costs of attending the Provincial Badminton Tournament in Strathmore on May 6 & 6, 2011 as per policy ADM-51.

#### Additional Information

---

**Originated By** : pcorbiere

**Reference** :

Thursday May 5, 2011

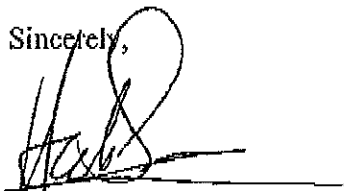
Dear County of St. Paul,

On May 6<sup>th</sup> and 7<sup>th</sup>, St. Paul Regional High School will be going to the ASAA 2011 High School Badminton Provincial Championships in Strathmore. As you may have heard, we had a solid zone championships and ended up winning the 3A banner and total points for all schools involved.

I know that the County of St. Paul supports teams that compete at the Provincial level in athletics. We would like to apply for the provincial funding to help us cover the expenses of sending 14 students and coaches for that competition. If there is any paper work that needs to be filled out, please let us know.

I know that the town has supported us in the past, and we appreciate any support you can give. If you have any questions or concerns, please do not hesitate to contact me at St. Paul Regional High School @ 780-645-4491 or by email [hank\\_smid@sperd.ca](mailto:hank_smid@sperd.ca).

Sincerely,

A handwritten signature in black ink, appearing to read 'Hank Smid', written over a horizontal line.

Hank Smid  
Athletic Director  
St. Paul Regional High School





*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.6 FUNDING REQUEST - ELK POINT CANADA DAY CELEBRATIONS #20110503007

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### **Background**

---

The Elk Point Canada Day Committee started planning activities for their annual Canada Day Celebrations. They are looking for financial support for the celebrations which they are estimating will cost \$8,400.

For the past 2 years, Council approved a \$400 grant for the celebrations.

#### **Recommendation**

---

Motion to approve a \$400 grant for the Elk Point Canada Celebrations.

#### **Additional Information**

---

**Originated By :** skitz

## Appendix 1 for 7.6: Funding Request for Elk Point Canada Day Celebrations



Patrimoine  
canadien

Canadian  
Heritage

Elk Point Canada Day Committee - 2011  
c/o Elk Point FCSS  
5001 Railway Avenue  
ECO Visitor Information Centre  
Box 340  
Elk Point, Alberta T0A 1A0

DATE: April 5, 2011

TO: All Elk Point Community Clubs and Organizations and  
All Businesses operating in or for the Community of Elk Point

FROM: Deanna Easthope, Secretary-Treasurer of the Elk Point Canada  
Day Committee

REFERENCE: Funding Support for Elk Point Canada Day celebration activities

.....

Once again the Elk Point Canada Day Committee is planning activities for our annual Elk Point July 1<sup>st</sup> Canada Day celebrations. The theme for 2011 is **CELEBRATE CANADA**.

Community support for this event is tremendous as many volunteers organize and “carry out” the celebration events to a high level. However, we do need some financial support to give the events their finishing touches. To help you understand our expenses, please find attached a budget listing estimated costs. Any donation you are able to give would be greatly appreciated.

All donations to the Elk Point Canada Day Committee can be dropped off at the FCSS office at 5001 Railway Avenue (ECO Visitor Information Centre) in Elk Point or mailed to the Elk Point Canada Day Committee, Box 340, Elk Point, Alberta T0A 1A0.

On behalf of the Elk Point Canada Day Committee, we would like to say thank you for the support we receive, both in participation and financial. Thank you.

**ELK POINT CANADA DAY COMMITTEE**  
**Estimate financial costs for July 1, 2011**

**ADVERTIZING**

Mailing of flyers .....	250.00
Radio adds .....	700.00
Newspaper adds .....	400.00
Paper/posters .....	200.00

**CANADA DAY IDOL**

Sound system .....	400.00
--------------------	--------

**CHILDREN ACTIVITIES**

Prizes .....	100.00
Material .....	100.00

**CLEAN UP**

Donation made to Girl Guides (grounds clean up) .....	200.00
Arena honorarium for washroom clean up .....	200.00

**FIREWORKS**

Fireworks display .....	3,500.00
-------------------------	----------

**OUTDOOR STAGE SHOW**

Sound system .....	400.00
--------------------	--------

**PARADE**

Parade band .....	800.00
Parade float entry prizes .....	850.00

**DOWNTOWN STAGE SHOW**

Sound system .....	300.00
--------------------	--------

---

<b>TOTAL</b>	<b>\$8,400.00</b>
--------------	-------------------

.....  
**NOTE:**

The Chamber of Commerce Pancake Breakfast, the Strong Man Competition, the Farm Survival contest, and the Canada Day Idol main costs and or prizes are being sponsored by the groups who organize their respective events.



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.7 NORTHERN LIGHTS LIBRARY SYSTEM ANNUAL CONFERENCE #20110503003

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

The Northern Lights Library System will be hosting their 19th Annual Conference from September 15 to 17, 2011. They are requesting donations for the conference in the form of cash or donations.

In the past, Council donated an item to be used as a door prize for this conference.

#### Recommendation

---

Motion to approve the donation of a door prize for the 19th Annual Northern Lights Library Conference.

#### Additional Information

---

Originated By : skitz



April 21, 2011



Ms. Sheila Kitz  
County of St. Paul  
5015- 49 Avenue  
St. Paul AB T0A 3A4

Dear Ms. Kitz,

Northern Lights Library System (NLLS) will be hosting its 19<sup>th</sup> annual conference "Full Speed Ahead: The Library Superhero" on September 15 - 17, 2011. We're asking your help in making this a successful and memorable event for the 150+ library staff, board trustees, and municipal councilors who will be attending.

Registration fees will barely cover the technical part of the conference. To roll out the welcome mat for this gathering of professionals will require donations in the form of cash and donations.

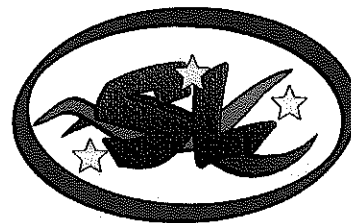
We need help to support special activities that will be offered to conference participants and to provide for registration favors and refreshments during the conference. Some special activities include a tour of the Cold Lake Cold Lake and Bonnyville Libraries, pre-conference wine and cheese evening social with a guest speaker, Friday evening meal with a guest speaker and Saturday breakfast with a guest speaker.

By donating, you'll benefit from exposure of your municipalities name to those who attend the conference. Donors will be listed within the building, and the donations or merchandise you give will be on display throughout the conference.

Won't you consider donating to support the continued work of Northern Lights Library System? You can reach me at 780.724.2596 ext. 242, or let me know through your appointed board member.

Yours truly,

Patricia Mathiot  
Executive Assistant



Northern Lights Library System  
5615 – 48 Street, Postal Bag 8, Elk Point, Alberta T0A 1A0



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.8 REQUEST TO RENT WHITNEY LAKE STAMPEDE GROUNDS

#20110503004

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### **Background**

---

Ruth Stone would like to rent the Whitney Lake Stampede Grounds located in NE 9-56-9-W4 from June 30 to July 4, 2011 for a family reunion.

Mrs. Stone has indicated that she will provide proof of the necessary insurance for the weekend.

#### **Recommendation**

---

As per Council's wishes.

#### **Additional Information**

---

**Originated By** : pcorbiere



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.9 LAKELANDER'S TRAILER CLUB

#20110503005

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

The Lakelander's Trailer Clubs is requesting to enter into another short term access agreement for the 2011 camping season, under the same terms and conditions as last year's agreement . The agreement would allow access to their leased land for the summer of 2011 while they are constructing their own road. The group has been informed by Wally Peters, Public Lands, that the Province of Alberta will allow the club to construct the road. They hope to have the road completed by the end of the summer.

A copy of the Agreement for the 2010 camping season is attached.

#### Recommendation

---

As per Council's wishes.

#### Additional Information

---

**Originated By** : skitz

April 30, 2011

County of St. Paul  
5015-49 Avenue  
St. Paul, AB  
T0A 3A4

Attention: County Council

Dear County Council:

**Re: Short Term Access through Floatingstone Municipal Park**

I am writing this letter on behalf of the Lakelander's Trailer Club. The club is asking that we be granted another short term access agreement, with the same terms and conditions as last year's agreement. This agreement will allow us to access our leased land, for this summer, while we construct our own road. According to Wally Peters, the Province of Alberta will allow the club to construct a road. On May 2, 2011, Wally Peters and I will be mapping out the best possible road access. The club intends to build its own road and depending on weather conditions, we hope to have the road completed by the end of the summer.

In closing we hope that the County of St. Paul is willing to grant us this agreement so we may have access to our lots while the road construction takes place. We thank you for your kindness and co-operation.

Yours truly,



Brad Shapka  
Treasurer  
Lakelander's Trailer Club



June 8, 2010

Lakelander's Trailer Club  
4417-51 Street  
St. Paul, Alberta T0A 3A2

Attention: Brad Shapka

Dear Mr. Shapka:

Re: Short Term Access through Floatingstone Municipal Park

As per our conversation today I would like to confirm that County Council is willing to provide the Lakelander's Trailer Club access through Floatingstone Municipal Park to MLL Lease No. 2202 located at NW 29-60-11-W4th during the 2010 camping season with the following conditions:

- All members of Lakelander's Trailer Club will follow Floatingstone Municipal Park rules. This applies to all rules, however as per our discussion it is imperative that:
  - Park hours are followed – park gates close at 11:00 p.m. and re-open at 8:00 a.m. (deviation from these hours must be negotiated with park attendant in advance)
  - Speed limit must be complied with.
  - No use of shower facilities for Lakelander's Trailer Club members – showers are for the use of campers only.
  - Club members will not be able to purchase firewood at the Park – the sale of firewood is for campers only.
- Lakelander's Trailer Club members will no longer have keys to the main park gate. All keys will be returned (approx 22) to the County of St. Paul – Danny Weinmeier. These keys will be available to club members following the 2010 camping season in order for members to access their lease in the fall.
- Lakelander's Trailer Club members and County staff will have keys to the gate near Group "C" leading to your crown lease.
- The Lakelander's Trailer Club will undertake the building of a road that will provide them an alternate access to their crown lease during 2010. They will also provide an update to the County regarding the progress of this access by December 31, 2010.

Please indicate that you agree with the above conditions for access through Floatingstone Municipal Park for the 2010 camping season by signing one copy of this letter and returning it to the County.

Sincerely,

Sheila Kitz, CAO

The Lakelander's Trailer Club agrees to the conditions of access through Floatingstone Municipal Park for the 2010 camping season as outlined above.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brad Shapka



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.10 BYLAW NO. 1574 - UTILITIES BYLAW

#20110502016

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### **Background**

---

Following Council's meeting to review the Utilities Bylaw and current water rates, changes were made to the bylaw. The significant change which was added into the bylaw deals with charges for new service connections.

All of the recommended changes are shown in red.

#### **Recommendation**

---

Motion to give all 3 readings to Bylaw No. 1574, Utilities Bylaw.

#### **Additional Information**

---

**Originated By :** skitz

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 1574

---

A By-law of the County of St. Paul No. 19 in the Province of Alberta for the regulation, operation and maintenance of water systems, sewer systems and storm water systems and the levying of rates and charges thereof.

---

**WHEREAS** by virtue of the power conferred upon it under the Municipal Government Act. R.S.A. 1989 c.M-26.1, the Council of the County of St. Paul No. 19, duly assembled, enacts as follows:

**1. TITLE**

- 1.1 This Bylaw may be referred to as the “Utilities Bylaw” of the County of St. Paul No. 19.

**2. INTERPRETATION**

- 2.1 In this Bylaw, the following terms shall have the following meaning, unless the context specifically requires otherwise:
- (a) “Billing” Date” means the date set out on the invoice of the County which levies the applicable utility charge;
  - (b) “Building” means any structure used or intended for supporting or sheltering any use or occupancy.
  - (c) “County” means the County of St. Paul No. 19.
  - (d) “Matter” means any solid, liquid or gas.
  - (e) “Outstanding Account” means utility charges for which the County has not received payment within thirty (30) days of the Billing Date.
  - (f) “Person” means a natural person, body corporate, proprietor, association, society, or partnership.
  - (g) “Premises” means any land or building on land or both or any part thereof within the County lying along the line of the water system, sewage system, or storm water system or any combination thereof.
  - (h) “Release” means to directly or indirectly spill, discharge, spray, inject, inoculate, abandon, deposit, leak, seep, pour, drain, emit empty, throw, dump, place or exhaust either intentionally or accidentally.
  - (i) “Sewage System” means any works for the collection, transmission, treatment, or disposal of sewage, or any part of such system.
  - (j) “Storm Sewer System” means a sewer used primarily for the collection of water that is released or drained from a surface as a result of natural precipitation or water to which no Mater has been added as a consequence of its use by any Person.
  - (k) “Technician” means the County’s water/waste water treatment technician as appointed by Council or the County’s Chief Administrative Officer from time to time.
  - (l) “User” means any person to whom the Municipality supplies utility services, and shall be deemed to be:

- a) in a situation where the occupant is the registered owner or purchaser of a building or lot or part of a lot, the occupant; or
- b) in a situation where the occupant is a person other than the registered owner or purchaser of a building or lot or part of a lot:
  - (i) the registered owner or purchaser, where:

the registered owner or purchaser entered into a written agreement with the County for the supply of utility services; or

the supply of utility services is to commence on or after March 1, 1996.
  - (ii) the occupant in all cases other than contained in subsection (i) above; however, the registered owner or purchaser shall be deemed to be the user until such time as the name and address of the occupant is provided in writing to the County;
- (m) "Utility Charges" means the fees, rates, charges or other amounts imposed by the County for Utility Services, pursuant to this Bylaw including the rates set out in Schedule "A";
- (n) "Utility Services" means the County's Storm Sewer System, Sewage System, and Water System;
- (o) "Water System" means any County works for the collection, transmission, treatment, and distribution of water.

### **3. DISCHARGES TO SEWAGE SYSTEM**

- 3.1 No person shall without the prior written approval of the County, discharge or deposit or cause or permit the discharge or deposit into a Sewage system the following:
  - (a) Matter which because of its type, temperature or quantity, may be or may become a health or safety hazard to any person or which may be or may become harmful to a Sewage System of the operation thereof, or which may cause the Sewage System's effluent or operation to contravene any federal, provincial or local legislation or requirement;
  - (b) Matter that may cause an offensive odor to emanate from a Sewage system;
  - (c) Subsurface drainage, including weeping tile drainage;
  - (d) Water that had originated from a source separate from the Water system of the County, unless there is no Water system abutting the Premises;
  - (e) Matter resulting from site remedial activities at spill sites or a petroleum leak sites, and
  - (f) Hauled sewage in any amount without the prior written approval of the County.

3.2 Any person who releases or causes or permits the release into any sewage system of any matter set out in Section 3.1 above, shall:

- (a) Notify the County immediately upon becoming aware of the release;
- (b) Provide information respecting the release, to the satisfaction of the County;
- (c) Be liable for all costs incurred by the County with respect to the Release for containment, sampling, testing, removal, cleanup, disposal and any other related activity.

#### **4. DISCHARGES TO STORM SEWER SYSTEM**

4.1 No person shall release matter of a kind listed below into or in land drainage works, private bench drains or connections to any storm sewer system:

- (a) Matter which because of its type, temperature or quantity may:
  - (i) interfere with the proper operation of a Storm Sewer;
  - (ii) result in a hazard to any person, animal, property or vegetation;
  - (iii) impair the quality of the water in any well, lake, river, pond, spring, stream, reservoir or other water or watercourse; or
  - (iv) result in the contravention of any federal, provincial or municipal legislation including an approval, requirement, direction or other order issued by Alberta Environmental Protection or other enforcing agency with respect to the storm sewer or its discharge; and
- (b) Matter containing more than fifty (50) milligrams per litre of suspended solids;
- (c) Matter containing dyes or colouring material which discolour the water;
  - i. Matter contain solvent extractable matter or vegetable origin or a mineral or synthetic origin which causes a visible film, sheen or discoloration on the water surface;
- (d) Any matter which by itself or in combination with other substances is capable of causing or contributing to any explosion or supporting combustion;
- (e) Matter that is sewage without the County's prior written approval;

4.2 Any person who releases or causes or permits the release into any storm sewer system any matter set out in Section 4.1 above shall:

- (a) notify the County immediately upon becoming aware of the release;
- (b) provide the County with information respecting the release, to the satisfaction of the County;
- (c) Be liable for all costs incurred by the county respecting the release for containment, sampling, testing, removal, cleanup, disposal and any other related activity.

## 5. PROTECTION OF THE UTILITY SERVICES

- 5.1 No person shall break, damage, destroy, deface or tamper or cause or permit the breaking, damaging, destruction, defacing or tampering with any part of the utility services or any permanent or temporary device install in the utility services for the purpose of measuring, sampling and testing of matter in the utility services, and any person who does perform such acts shall be liable for any damage incurred.
- 5.2 The County may discontinue access to the utility services where the County believes the use of utility services to the premises to be contrary to this Bylaw.
- 5.3 The County shall post a sign on the premises at least twenty-four (24) hours prior to preventing access to the utility services from the premises pursuant to Section 5.2 above, advising that access to utility services may be prevented and that there may be a health risk to persons entering the premises.
- 5.4 Whenever the County determines that a release from a premises in the County is contrary to this Bylaw, the County may in addition to any other provisions in this Bylaw require the User to:
- (a) install and maintain a device to detect the presence of a release contrary to this Bylaw;
  - (b) notify the County of a detection of a release contrary to this Bylaw, to provide all information to the County's satisfaction;
- 5.5 Every person who contravenes any provisions of the Bylaw is guilty of an offence and on conviction is liable for a fine of not more than \$2,500.00.
- 5.6 If a person is guilty of a conviction for an offence which offence occurs after the date of conviction for an earlier offence under this Bylaw, that person is guilty of an offence and on conviction is liable for every day or part thereof upon which a subsequent offence occurs or continues to a fine of not less than \$1,000.00 and not more then \$2,500.00.
- 5.7 No person who is convicted for an offence pursuant to this Bylaw is liable to imprisonment.

## 6. CHARGES

- 6.1 New service connections will be charged a fee to access County Utility Services as per Schedule "A". All installation costs will be covered by the owner or applicant. New installations must be installed as per County standards and inspected by County staff prior to backfilling.
- 6.2 The County shall levy utility charges for all premises serviced by or connected to the County's Utility Services and being supplied water or sewer services. Such utility charges shall be calculated in accordance with rates set out in Schedule "A".
- 6.3 The User shall pay the applicable utility charges calculated pursuant to Section 6.1 above, with such payment to be received by the County within thirty (30) days of the billing date.
- 6.4 Any user to whom utilities services have been shut off or discontinued for committing a breach of this Bylaw, shall upon having paid any outstanding account and all costs and charges therewith, and upon requesting the County to restore such utility services, pay to the County a reconnection charge of fifty (\$50.00) dollars.



- 6.5 Summer residents shall be billed for a minimum of 5 months. The water will be connected once and disconnected once per year at no charge. For any additional connections/disconnections each year, the owner will be charged a \$30 fee.
- 6.6 If a County Utility Operator is called out to fix a problem that is not caused by the County water system, the owner will be charged according to the rates set out in Schedule "A".
- 6.7 Outstanding accounts may be assessed cumulative penalty of one and one-half percent (1.5%) of the outstanding account.
- 6.8 Utility charges shall be due and payable notwithstanding that the premises are vacated or abandoned, unless the user successfully applies to the County to be exempted from paying utility charges for one or more utility services. The foreman may accept such application upon being satisfied:
- (a) that the premises are not occupied for any purpose; and /or
  - (b) that the absence of the relevant utility services will not contravene or result in the contravention of any federal, provincial or municipal legislation.
- 6.9 A user is not relieved from paying utility charges by reason of non-receipt of an account for utility charges, whatever the reason for non-receipt.
- 6.10 If there is a water system abutting the premises and no exemption has been granted pursuant to Section 6.6:
- (a) The owner of any premises shall install connections to the water system and any apparatus and appliances required to ensure the proper sanitary condition of the premises;
  - (b) The owner shall ensure that the premises does not use water extracted from or stored in works on the lands, other than the water system, and that if there are such works, the source shall be disconnected, the related works removed and the lands reclaimed to the Municipality's satisfaction; and
  - (c) No person shall use water extracted from or stored in works on the lands other than the water system.
- 6.11 If there is a sewage system abutting the premises and no exemption has been granted pursuant to Section 6.6:
- (a) The owner of any premises shall install connections to the sewage system and any apparatus and appliance required to ensure the proper sanitary condition of the premises;
  - (b) The owner shall ensure that the premises does not store, dispose of or treat sewage through any works on the lands, other than those connected to the sewage system, and that if there are such works, the owner shall remove the related works and reclaim the lands to the municipality's satisfaction; and
  - (c) No person shall use works on the lands for the storage, disposal or treatment of sewage other than the works connected to the sewage system.
- 6.12 Commencing January 1, 2005, the delivery of all utility services shall be billed to the registered owners of a building and/or lot. Where the building and/or lot is rented, the registered owner will be billed directly and be responsible for all utility bills.



- 6.13 In the case of a Mobile home/Modular home owner where the unit is situated on a leased lot the registered owner of the unit shall be deemed to be the consumer.

## **7. ENFORCEMENT**

- 7.1 Enforcement of rectification of breaches of the Bylaw, including enforcement of payment of outstanding accounts for which payment of the applicable utility charge as set out herein has not been made by the user to the County within sixty (60) days of the billing date may be undertaken by the County by any or all of the following methods:
- (a) action in a court of competent jurisdiction;
  - (b) shutting off the utility being supplied to the user or discontinuing there service thereof;
  - (c) distress and sale of the goods and chattels of the person owing the outstanding account wherever those goods and chattels may be found in the County.
- 7.2 Any attempt to collect an outstanding account by any method set out in Section 7.1 above, does not in any way invalidate any liens which the County is entitled to on the premises in respect of which the indebtedness is incurred.

## **8. DELEGATION OF AUTHORITY**

- 8.1 The foreman is hereby authorized to do all things necessary in order to fulfill the foreman's authority under this Bylaw.
- 8.2 The foreman:
- (a) may supervise the collection, removal and disposal of garbage and refuse pursuant to this Bylaw, and any contract entered into pursuant to this Bylaw.
  - (b) may decide what does or does not constitute garbage, refuse, or prohibited waste pursuant to this Bylaw;
  - (c) may schedule the collection of garbage and refuse pursuant to this Bylaw;
  - (d) or any municipal employee or agent requested by the foreman may enter at all reasonable times to a premises on which the customer was or is supplied with utility services, for the purpose of installing, maintaining, removing or replacing any fittings, wires, machines, apparatus, meters, pipes or other things that are the property of the Municipality; and
  - (e) may otherwise inspect, construct and maintain all works, wells, pipes, poles, erections and machinery requisite for any utility service vested in the Municipality.
- 8.3 Any person who considers themselves to be aggrieved by a decision of the foreman may appeal the decision to Council;
- (a) an appeal shall be made within thirty (30) days of receipt of the foreman's decision;
  - (b) all appeals shall be in writing addressed to the Municipality's Administrator; and
  - (c) the Council's decision respecting an appeal shall be final and binding.

- 8.4 The foreman or any municipal employee or agent requested by the foreman, may perform all construction, maintenance, sampling tests, inspections, repairs, placement settings, or alterations with respect to water meters, or any utility, pipe, wire connection or tap within the Municipality's authority.

## 9. GENERAL MATTERS

- 9.1 No person shall supply false information or make inaccurate or untrue statements in a document or information required to be supplied to the County pursuant to this Bylaw.
- 9.2 Any authority or activity to be performed by the County may be performed by the County's Commissioner or person designated by the County's Commissioner.

## 10. REPEAL AND PASSAGE

- 10.1 Bylaw No. 1546 is hereby repealed upon this Bylaw coming into effect.

Read a first time this      day of      , A.D. 2011.

Read a second time this          day of          , A.D. 2011.

Read a third time this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2011, and duly passed this  
day of \_\_\_\_\_, A.D. 2011.

Reeve

Chief Administrative Officer

Schedule “A”

**Rates referred to in Item 6.1**

New Water Service Connection    \$1,500.00  
(includes cc valve, stem and casing, water meter, and inspection)

New Sewer Service Connection    \$1,000.00  
(includes inspection)

**Rates referred to in Item 6.2**

Lottie Lake	Water	\$20.00	(Water \$1.00 per cubic meter)
Mallaig	Water	\$12.00	(Water \$1.10 per cubic meter)
	Sewer	<u>\$20.00</u>	
		\$32.00	
Ashmont	Water	\$12.00	(Water \$1.25 per cubic meter)
	Sewer	<u>\$10.00</u>	
		\$22.00	

Readings: End of March, June, September, December

Exceptions to the above rates are as follows:

**MALLAIG**

Account No.	Name		Amount
20049.1	Mallaig Arena	Flat Water	\$20.00
		Flat Sewer	\$20.00
20054.1	Heritage Homes	Flat Sewer	\$92.00
20055.1	Mallaig School	Flat Sewer	\$284.00
20077.1	Mallaig Curling Rink/Hall	Flat Water	\$20.00
		Flat Sewer	\$20.00

**ASHMONT**

Account No.	Name		Amount
30009.1	Ashmont School	Flat Sewer	\$200.00
30012.1	Heritage Homes	Flat Sewer	\$50.00
300	Ashmont Agriplex	Flat Water	
		Flat Sewer	

**Rates referred to in Item 6.6**

Sewer Work	\$30/hour, minimum of 2 hours
Frozen Water Line	\$30/hour, minimum of 2 hours
Valve Change	Hourly Rate, Plus Parts
Frost Plate	\$20
Power Auger	\$30/hour, minimum of 2 hours
Water Thawer	\$30/hour, minimum of 2 hours
Snake	\$30/hour, minimum of 2 hours



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.11 REQUEST TO CONNECT NEW HOME TO MALLAIG WATER AND SEWER SYSTEM #20110503006

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

Jim and Irene Christensen are building a home on Block F, Plan 6728ET, 3106 Park Avenue in the hamlet of Mallaig. They are requesting permission to trench water and sewer services to their property.

#### Recommendation

---

Motion to authorize Mr. & Mrs. Christensen to trench water and sewer to Block F, Plan 6728ET in the Hamlet of Mallaig based on the new new water and sewer connection fees approved in Bylaw No. 1574. The new water service connection rate is \$1,500 and the new sewer service connection rate is \$1,000.

#### Additional Information

---

**Originated By :** bbespalko

Box 83  
Mallaig Alberta T0A 2K0  
May 2, 2011  
Phone 780 635-3942

Brian Bepalko  
County of St. Paul No 19  
St. Paul, Alberta T0A 3A0

Attention: Brian,

We have completed the foundation on our new home in Mallaig on Block F,  
Plan 6728ET, part of SE 25-60-10-4, 3106 Park Ave.

Therefore, we are requesting the County of St. Paul, No. 19 to give us permission to  
trench the water and sewer into the said property.

We will be obtaining the services of R.P.M. (Real Michaud) to do this job.

Yours truly,



James and Irene Christensen



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.12 REPLACEMENT OF DOORS FOR ADMINISTRATION BUILDING #20110504001

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

We received a quote of \$21,162 from St. Paul Glass to replace all three doors at the office, however the budgeted amount was \$20,000. Because the quote is over budget, we would like a motion from Council to authorize the additional expenditure of \$1,162.

#### Recommendation

---

As per Council's wishes.

#### Additional Information

---

**Originated By :** tmahdiuk

**Reference :**



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.13 AGREEMENT - WASTE RECYCLING CENTER JOINT OPERATING AGREEMENT #20110505001

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

Dennis Bergheim will attend the Council meeting to discuss this item.

At the February meeting, Council made a motion to table this Agreement until after the Transfer Station Committee Meeting.

Further to this transfer station meeting held April 13, 2011 we need to add a statement to the Transfer Station Agreement that would state "a daily tracking record would be kept by the town of St. Paul for residents that use the transfer station" This statement appears in red on the Agreement.

The following is the usage for the month of March:

#### Transfer station:

Town Residents-308-----59 %

County Residents-228-----41%

#### Recycling:

Town Residents 466-----64%

County Residents 262-----36%

Dennis Bergheim has requested an update for the Month of April. If he receives a reply, he will present the numbers to Council at the meeting.

#### Recommendation

---

Motion to approve the Waste Recycling Centre Joint Operating Agreement.

#### Additional Information

---

**Originated By :** dbergheim





## **WASTE RECYCLING CENTRE JOINT OPERATING AGREEMENT**

**THIS AGREEMENT MADE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.**

**BETWEEN:**

**THE TOWN OF ST. PAUL  
Hereinafter called “the Town”  
Of the First Part**

**- and -**

**THE COUNTY OF ST. PAUL NO. 19  
Hereinafter called “the County”  
Of the Second Part**

**AND WHEREAS** this Waste Recycling centre located at the St. Paul Transfer Station will be for the specific use of both town and county residents;

**AND WHEREAS** the Town and the County have reached an agreement, which sets out the terms and conditions of the considerations for the joint development and use of the said Recycling centre;

**NOW THEREFORE** this agreement witnesseth that, in consideration of the mutual covenants and undertakings herein, the parties hereto agree as follows, namely;

### **COST SHARING**

1. The Town and the County will split the capital and operating costs of this Waste Recycling Centre on a 87;13 basis, with the 87% (eighty seven percent) of said operating cost being attributed to the Town and 13% (thirteen percent) of said operating costs being attributed to the County.
2. The County will consider additional contribution to capital expenditures following the review of 2011 statistics collected by Transfer Station staff for inclusion in their 2012 budget.

### **FINANCIAL RESPONSIBILITIES**

3. The Town of St. Paul will administer all financial responsibilities in regards to operating and invoice the County the required share.

### **OPERATIONAL AND MONITORING RESPONSIBILITIES**

The Waste Recycling Centre will be operated by the Town of St. Paul. **A daily tracking record will be kept by Town personal on usage for both County and Town residents and**

- 2 -

a written record will be provided on a quarterly basis to verify usage.

#### REVENUE ALLOCATION

4. Any revenue generated by the Recycling centre will be allocated between the Town and the County on an 87% (eighty- seven percent) Town and 13% (thirteen percent) County basis.

This agreement will be reviewed on an annual basis.

#### TOWN OF ST. PAUL

Per: \_\_\_\_\_  
MAYOR

Per: \_\_\_\_\_  
ADMINISTRATOR

#### COUNTY OF ST. PAUL NO. 19

Per: \_\_\_\_\_  
REEVE

Per: \_\_\_\_\_  
ADMINISTRATOR



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.14 REQUEST - KEVIN ROTH

#20110505003

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### **Background**

---

Attached is a letter from Kevin Roth expressing his interest in projects and developments within the County. Mr. Roth's original request was to purchase land from the County.

Dennis Bergheim will be present to provide additional information on Mr. Roth's request.

#### **Recommendation**

---

As per Council's wishes.

#### **Additional Information**

---

**Originated By** : dbergheim

## Appendix 1 for 7.14: Letter - Kevin Roth

April 4, 2011

County of St. Paul No. 19  
5015-49 Avenue  
St. Paul, Alberta  
TOA 3A4  
Attention: County of St. Paul Council

Subject: County Projects and Developments

Dear County Council,


Please accept this letter as an expression of interest to help with projects and developments in the County.

I recently completed the subdivision in the Lac Bellevue area and have a relationship and track record with the County of St. Paul. I am now looking for a new project to work on.

My idea comes from the Mallaig Subdivision where the County took the lead in this development. I understand the County is not interested in leading future developments given the challenges experienced in Mallaig.

I am open to discussing all projects and developments including residential, commercial or recreational development.

Please reply to advise if there is any interest or potential to work on a project or development in the County of St. Paul.



Kevin Roth  
403 815 9795  
40 Bow Meadows Drive  
Cochrane AB  
T4C 1N1

cc  
Dennis Bergheim  
Phyllis Corbiere  
Krystle Fedoretz



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.15 MALLAIG & DISTRICT MUSEUM - RETIRED AMBULANCE

#20110505002

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

The Mallaig Fire Department has now retired a 1984 Ford ambulance and the Mallaig Museum is requesting that it be donated to the museum to become part of their history collection along with the water truck that was approved at the April Meeting. This truck is currently not being used.

#### Recommendation

---

As per Council's wishes.

#### Additional Information

---

Originated By : dbergheim

Wilbert E. Kelley  
President, Mallaig and District Museum  
Box 85  
Mallaig, AB  
T0A 2K0

April 14, 2011

Denis Bergheim  
County of St. Paul #19  
St. Paul, Alberta  
T0A 3A4

Dear Denis,

Re: Mallaig Retired Ambulance

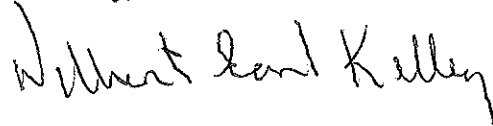
The Mallaig and District Museum is continually looking for additions to our collection which reflects our history. One such item we would like to add to our history collection is the ambulance currently out of use.

The ambulance which is now retired from service was used in the area for many years. Members of the community have approached me and asked that we put it in our museum since it forms a part of our history. With the addition of our new shed we have the ability to house it and preserve its condition.

We respectfully ask that the ambulance be given to the Mallaig and District Museum and become a part of our history collection.

Thank you for your consideration of the above request.

Sincerely,

A handwritten signature in black ink that reads "Wilbert E. Kelley". The signature is written in a cursive, slightly slanted style.

Wilbert E. Kelley



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.16 TOWN OF ELK POINT AIRPORT AGREEMENT

#20110505005

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### **Background**

---

Attached is the Airport Agreement with the Town of Elk Point as discussed by the Airport Committee.

#### **Recommendation**

---

Approve the Airport Agreement with the Town of Elk Point as

#### **Additional Information**

---

**Originated By** : skitz

**Reference** :

AIRPORT AGREEMENT

THIS AGREEMENT MADE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

BETWEEN: THE COUNTY OF ST. PAUL # 19  
of St. Paul, in the Province of Alberta  
  
(hereinafter called the "County")

OF THE FIRST PART

-and-

THE TOWN OF ELK POINT  
of Elk Point, in the Province of Alberta  
  
(hereinafter called the "Town")

OF THE SECOND PART

WHEREAS the Town and the County are desirous of jointly owning and operating a municipal airport on those lands hereinafter described.

NOW THEREFORE THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The parties hereto agree that they will and shall jointly operate a municipal airport on the above described lands and that each party shall share equally in revenue and expenses.
2. Until otherwise mutually agreed upon to the contrary by both parties hereto, said airport shall be operated and managed by an authority to be known as the Elk Point Municipal Airport Authority and to be comprised of representatives as follows, namely:
  - a. Two (2) councillors from the County of St. Paul No. 19
  - b. Two (2) councillors from the Town of Elk Point
  - c. One (1) person at large not being a County Councillor, and appointed by the County.
  - d. One (1) person at large not being a Town of Elk Point Councillor and being appointed by the Town of Elk Point.
  - e. One (1) person appointed by a majority vote of all of the before mentioned appointees.
3. The Elk Point Municipal Airport Authority hereinafter referred to as the "authority" shall have the following rights, duties and obligations, namely:
  - a. The operation of the airport.



## Appendix 1 for 7.16: Airport Agreement with the Town of Elk Point

- b. The preparation of a detailed budget to be submitted to both parties hereto on or before the 1<sup>st</sup> day of February of each year.
  - c. The right to assess charge and collect rentals, lease payments or any other income which might be obtainable from the use of said airport lands and/or improvements thereon.
  - d. To appoint a chairman and other officers as the authority might desire from its members, and shall have the right to set its own procedural regulations.
  - e. To carry on such directions and instructions as might be given to it by both parties hereto, provided, however, that the authority will not and shall not be obliged to follow or accept any instructions or directions from only one of the parties to this agreement.
4. The member of the authority appointed at large shall be appointed from the 1<sup>st</sup> day of July of each year for a two (2) year term and members will be eligible for reappointment for one or more than two year terms.
  5. In consideration of the mutual covenants herein the County does hereby agree to waive all assessments and taxes of both land and any and all improvements on said lands during the currency of this Agreement.
  6. This Agreement may be amended by either party upon thirty days written request to the other party to review the terms of this Agreement.
  7. No person having a direct or indirect interest in any commercial enterprise on said airport land, or any commercial enterprise dealing with any other on said airport lands, or any person having an indirect or direct interest in any contract with the authority shall be eligible to sit on the authority nor shall such a person be appointed by either party hereto. Provided, however, that no person shall be ineligible for appointment simply because he has a private hangar and/or operates a private plane on said airport lands.

TOWN OF ELK POINT

PER   
Mayor

COUNTY OF ST. PAUL #19

PER \_\_\_\_\_  
Reeve

A BY-LAW OF THE TOWN OF ELK POINT AND THE COUNTY OF ST. PAUL NO. 19 IN THE PROVINCE OF ALBERTA TO ESTABLISH AN AIRPORT AUTHORITY FOR THE PURPOSE OF CONSTRUCTING AND OPERATING THE ELK POINT MUNICIPAL AIRPORT.

WHEREAS it has been considered necessary to construct a new airport to upgrade aviation facilities in the trading area;

AND WHEREAS, it has been agreed that the airport be owned and operated by the Town of Elk Point and the County of St. Paul No. 19;

AND WHEREAS, it has been considered expedient that an airport authority be established for the purpose of making applications for grants for construction of certain improvements to the Elk Point Municipal Airport and to subsequently operate the airport;

AND WHEREAS, it has been agreed that the Elk Point Municipal Airport Authority shall consist of two Council members from the Town of Elk Point, two Council members from the County of St. Paul No. 19, and three members appointed at large being a member of the Elk Point and District Chamber of Commerce, one appointed by the Town of Elk Point and one appointed from the County of St. Paul No. 19;

NOW THEREFORE, the Municipal Council of the Town of Elk Point duly assembled in Council and pursuant to the provisions of the Municipal Government Act, hereby enacts as follows:

1. That an airport authority to be known as the Elk Point Municipal Airport Authority is hereby established.
2. The Authority is hereby authorized to make applications for Provincial and Federal grants for the purpose of upgrading an constructing certain improvements to the existing airport.
3. Upon completion of the construction works at the airport, the Authority is hereby empowered to operate the said Airport on such terms and conditions as may be delegated by the Councils, and in accordance with the Ministry of Transport public airport license standards.
4. Make application to Alberta Municipal Affairs for establishment of an Airport Vicinity Protection Area on the airport and adjacent lands.

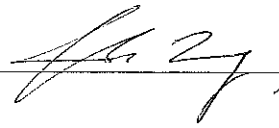
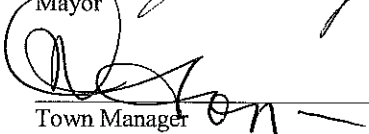
Bylaw #352 is hereby repealed.

READ a first time this 26 day of April, A.D., 20 11.

READ a second time this 26 day of April, A.D., 20 11.

With unanimous consent:

READ a third time and finally passed this 26 day of April, A.D., 20 11.

Mayor   
Town Manager 



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.17 APPROVAL OF OILING AND DUST CONTROLS FOR 2011 CONSTRUCTION SEASON

#20110502014

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

Attached is the Oiling and Dust Controls for the 2011 Construction Season as discussed by Council at the April Public Works Meeting.

#### Recommendation

---

Motion to approve the Oiling and Dust controls for the 2011 Construction Season.

#### Additional Information

---

**Originated By :** Idemoissac

## 2011 Oiling & Dust Controls

Division 1	- Northern Valley Rd	- 2 miles	CNRL	Total 100m of Oil
	- Petersen Rd	- 2 miles	CNRL	
	- Capjack South	- 3miles	CNRL	

Division 2	- Northern Valley Rd	- 2 miles	Discuss pavement for 2012	
	- Lakewood Rd	- 6 miles	CNRL	
	- Ahern Rd East	- 2 miles		Total 100m of oil
	- Ference Rd	- 2 miles		
	- Habiak Rd	- 1 mile	CNRL	

Division 3	- LacBellvue East Rd	- 1.5 miles	New Oil	175m of oil
	- North Rg Rd 91	- 3 miles	New and Reclaim	Deleted
	- Woytiuk Rd	- 3 miles	Reclaim & Repair	50m of oil
	- Roberge Rd	- 2.5 miles	Reclaim & Repair	25m of oil
				Total 250m of oil

Division 4	- French Quarters Rd	- 1 mile	New Oil	125m of oil
	- Cork Hall West Rd	- 1 mile	Reclaim & Repair	50m of oil
	- Ternovoy Rd	- .5 mile	Reclaim & Repair	25m of oil
	- Crestview/golf road	- 1 mile	Reclaim & Repair	50m of oil
				Total 250m of oil

Division 5	- HorseShoe Bay Rd	- 1 mile	Reclaim & Repair	70m of oil
	- Pederson Rd	- 2 miles	Reclaim	Deleted
	- Rg Rd 95 Sunset Bay-	4 miles	Discuss	Deleted
	- Correction Line Rd	- .5 mile	Reclaim & Repair	50m of oil
				Total 120 m of oil

## Appendix 1 for 7.17: 2011 Oiling and Dust Control Priorities

Division 6	- Plateau Estates	- 2 miles	Reclaim	100m of oil
	- St Lina East	- 1.5 miles	Reclaim	75m of oil
	- St Lina South	- 1 mile	New Oil	Deleted

Total 175m of oil

Division Total 995m of oil

Dust Controls

Total 500m of oil

Unforeseen Road Repairs

Total 100m of oil

Grand Total 1595m of oil

Spring fill 650m oil @ \$ 600.00 / m of oil	\$ 390,000.00
---	---------------

Summer fill 945m of oil @ 760.00 / m of oil	\$ 718,200.00
---	---------------

Moose Hills Rd Pavement patching	\$ 100,000.00
----------------------------------	---------------

Cold mix	\$ 200,000.00
----------	---------------

Grand Total \$ 1,408,200.00

Budget for 2011 was approved @ \$ 1,300,000.00

Note: We will be over budget by \$ 108,200.00 for the 2011 season

Priority # 1 Repair existing oiled roads and dust controls to a safe condition.

Priority # 2 Unforeseen oiling issues during the 2011 season

Priority # 3 Oil new roads, and dust controls.

Note: Division 4 wants to do new oiling first.



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.18 OPEN TENDERS FOR SALE OF USED EQUIPMENT

#20110502017

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

At the April meeting, Council authorized the Public Works Department to run an advertisement in the St. Paul Journal and the Elk Point Review for the sale of equipment. The equipment has been advertised the the public works department has sealed bids which will be opened in the presence of Council.

#### Recommendation

---

As per Council's wishes.

#### Additional Information

---

Originated By : Idemoissac

**County of St. Paul  
Equipment Items for Sale by Tender  
Spring 2011**

**Trucks**

1990	Chev ½ ton	Serial # 2GCEC14H7L1181013
1992	GMC – 6.2 L Diesel ½ ton	Serial # 1GTEC14C4NE537164
1992	GMC – 6.2 L Diesel ½ ton	Serial # 1GTEC14C5NE537481
1990	Ford F350 (old ambulance)	Serial # 1FDKE30M2LHB68562
1981	Dodge ½ ton	Serial # 1B7KD26S7BS171465

**Equipment**

1985	CAT 950B Loader	Serial # 31R02025
------	-----------------	-------------------

**ASB Equipment**

1998	32 foot land roller Homemade Utility Trailer	Serial # 2ATB0302XWU107613
------	---	----------------------------

**Parks Equipment**

JD LT160 Riding Lawn Mower	Serial # M0160D015863
JD LX176 Riding Lawn Mower	Serial # M0L176A130058
JD 855 Tractor	Serial # LV0855E301594
JD 6X4 Gator	Serial # W006X4X052530
3 – push mowers	

**Misc. Attachments**

2 – Craig V-plows for 140H graders  
2 – Shop Built dozers for 140 graders



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.19 2011 ROAD CONSTRUCTION EASEMENTS

#20110505004

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

Listed below are the easements that were not available for approval at the April Council Meeting when the other easements were approved for the 2011 road construction season.

These easements are for road construction purposes. Backsloping and County to fence or pay compensation for fencing.

Project 1C111, Rg Rd 43 from Twp Rd 570 to Twp Rd 574 - 4 Miles

NE 33-56-4-W4 Peter Wynn Whitfield

SE 04-57-04-W4 Peter Wynn Whitfield

#### Recommendation

---

Motion to approve the following easements for road construction purposes:

Project 1C111, Rg Rd 43 from Twp Rd 570 to Twp Rd 574 - 4 Miles

NE 33-56-4-W4 Peter Wynn Whitfield

SE 04-57-04-W4 Peter Wynn Whitfield

#### Additional Information

---

Originated By : Idemoissac





*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.20 ROAD CONSTRUCTION EASEMENTS

#20110505012

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

Listed below are road construction easements to purchase the property required to correctly register existing roads. This is part of the ongoing project which Council was informed about at the April Council meeting.

SE 4-57-5-W4	Eldon Cameron
NW 4-57-5-W4	Marcella L. Laine
SW 5-57-5-W4	Kevin & Deborah Lawrence
NW 5-57-5-W4	Kevin & Deborah Lawrence
NE 5-27-5-W4	Frederick & Janet Lawrence
SE 5-57-5-W4	John Hardy Lawrence

#### Recommendation

---

Motion to approve the following easements to purchase the property required to correctly register the existing roads.

SE 4-57-5-W4	Eldon Cameron
NW 4-57-5-W4	Marcella L. Laine
SW 5-57-5-W4	Kevin & Deborah Lawrence
NW 5-57-5-W4	Kevin & Deborah Lawrence
NE 5-27-5-W4	Frederick & Janet Lawrence
SE 5-57-5-W4	John Hardy Lawrence

#### Additional Information

---

**Originated By :** Imeger



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.21 REQUEST TO CONSTRUCT 300-400 FEET OF ROAD TO SW 36-57-8-W4

#20110505013

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

We have received a request to build approximately 300-400 feet of road to serve as an access to SW 36-57-8-W4 where the landowner will be building a new home.

Councillor Martin and Leo deMoissac have went out to look at the site.

#### Recommendation

---

As per Council's wishes.

#### Additional Information

---

**Originated By** : Idemoissac



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.22 POLICY - CELL PHONE

#20110502015

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### **Background**

---

The Policy committee met on April 14. Attached is an updated copy of the Cell Phone Policy. The changes are noted in red.

#### **Recommendation**

---

Motion to Approve Per-6, Cell Phone Policy, as per the recommendations of the Policy Committee.

#### **Additional Information**

---

**Originated By** : skitz



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.23 POLICY - TANGIBLE CAPITAL ASSETS (TCA)

#20110505007

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Additional Information

---

Originated By : skitz



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.24 PARTNERS IN INJURY REDUCTION REFUND

#20110505011

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### **Background**

---

We have received a rebate of \$13,199.07 from WCB for our successful participation in the Partners In Injury Reduction Program during 2010.

#### **Recommendation**

---

Motion to file as information.

#### **Additional Information**

---

**Originated By** : skitz



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.25 WRITTEN RESPONSE TO DELEGATION AT MARCH COUNCIL MEETING

#20110505010

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

At the March Council Meeting , Robert Tomlinson was admitted to the Council Room at 10:31 a.m. to present a list of concerns he has regarding the destruction of documents, retirement of Mr. Bergheim, burying permits, unanswered concerns, level 4 transfer stations, bin sites notification and the Foisy Community Waste Facility.

After Mr. Tomlinson presented his concerns to Council he requested that Council address them and that his letter be filed with the minutes as part of the public record.

At 10:40 a.m., Mr. Tomlinson returned to the gallery as an observer.

Councillor Fodness made a motion to include Robert Tomlinson's presentation with the March minutes as part of the public record.

Councillor Fodness is requesting that Council consider providing Mr. Tomlinson a written response to his concerns.

#### Recommendation

---

As per Council's wishes.

#### Additional Information

---

**Originated By :** mfodness

**Introduction:**

These are

Items I feel Council must be aware of and,

I believe once Council is aware of the legitimate issues they will make the necessary adjustments. Topics of grave concern are.

- Destruction of documents
- Retirement of Mr. Bergheim
- Burning permits
- Unanswered concerns
- Level 4 transfer stations
- Bin sites Notification
- Foisy Community Waste Facility

The legitimate concerns I will be raising all have paper work if, Council feels they need to review, In saying that the information is all within the County system.

- Destruction of documents,

I spoke with Councilor Fodness in regards to this problem. I expressed my concerns and wanted a brief explanation as to how this came to be. I also requested Administration staff for their explanation and if they could restore the file. To date no reply. Why?

- Retirement of Mr. Bergheim; his retirement in August for one day as a County employee was for what reason? I do understand he was re-appointed at his current position. The motion states position/one. Since his retirement he has acquired these positions;
- Director of Environmental and Emergency Services
- Planning and Development manager.
- Subdivision Authority: As planning and development manager that makes him, his own boss. How does that make him accountable?
- Director of Agriculture.
- Agriculture Fieldman: This again makes him his own boss. Another part of this concern how did Mr. Bergheim become Agi Fieldman, he retired !
- Weed inspector With this appointed position by Council comes countless hours in the fields inspecting weeds. Generally this position is filled with a summer student. Council appointed Mr. Bergheim as weed inspector, my question to Council is the Director of Agriculture going to ask the Agi. Fieldman to hire someone to be weed inspector? This is an appointed position by Council to Mr. Bergheim, and one would think he would fulfill his obligations.
- Pest Control Officer; again comes with countless hours in the field, a concern I have is with beaver and beaver dam control. Is the pest control officer trained with explosives. Did council appoint someone qualified and is the task performed by the pest control officer? With that said, how are the explosives stored?
- Technical Advisor for both the Town of Elk Point protection committee and Area Fire

### Protection Management Committee:

- **Economic Development Planning Manager:** I can only imagine what that means., Could Mr Bergheim be the one Council and the CAO turns to for economic advice.
- Evergreen Regional Landfill Manager; Which includes all Classes of landfills, compost facilities and transfer station within both the County of Smoky Lake ,it's Villages,Town of Smoky Lake, Town of St.Paul, the County of St Paul and it's Villages.
- County Waste Authority of the past/ present.
- Fire Guardian
- **A current concern is the ad in the news paper for burning at local transfer stations/regional landfill under the care of both the Landfill Manager and the Fire Guardian. Did the Landfill Manager ask the Fire Guardian for the burning permit? The ad concerns me in many ways first the Standards for Landfills in Alberta 4.7 (b) At least 7 days prior to the date of burning the person responsible for the landfill shall notify all of the following: (i) the local authorities; (ii) all adjacent land owners;and (iii) the local department. Mr. Bergheim ought to be aware of the Landfill Standards, he should also be aware of what's required as fire guardian. The key concern is this a conflict of interest? I do not believe it is right to have a burning notice in the local paper that's for yearly coverage.It would be nice to have comfort in asking the County's Director of Environmental Services point of view in this case.Council should conciliate with this person for clarification.**
- **The land location for the regional landfill is incorrect in the news paper as well. County residences are aware of the importance of there legal land location. That was made very clear by County Staff with the Elective Reeve petition. It was important for the petition and should be as important for the County Fire Guardian to get it right.**
- **With Mr. Bergheim's retirement it's not hard to see an issue or two. How did Council come to agree to Mr. Bergheims current positions.**
- **With all that has been said there are still outstanding concerns. At an Oct. Council meeting the concerns of the local Community Waste Facility is still out standing, the item of concern is 5 (e) of that meeting. The community waste facilities have no notifications filed with AENV which has been identified by AENV as a requirement. This has been a hard fought battle for myself for no reason, at the end of the day AENV has stated to both Ms. Kitz and myself on October 29, 2010 what's required and when. The e-mail states - As a general policy ,only sites which have been issued a Development Permit requires a notification filed with Alberta Environment. On Dec. 23 AENV clarified the Notification requirements once again and this was also sent to Ms. kitz. Again this concern remains outstanding, Development permits have been issued for this sites. So why is their no Notification?**
- Level 4 Transfer station. An agreement the Minister of Environment and Evergreen that grant funds obtain were to construct Level 4 transfer stations. Have the Level 4 transfer stations been constructed and where? It is also known the bids for the transfer stations came in as what was described as project over cost, so the County constructed the transfer station for a said cost of 330,000 reported by Mr. Bergheim at a Lac La Biche meeting last week. My question is, what was the value of those bids and can Council provide them?



## Appendix 1 for 7.25: Presentation by Robert Tomlinson at March Council Meeting

- A concern I have with future cost of waste disposal for the County. When will it be too costly for us to haul to Evergreen? The cost should be assessed in dollars and cents and environmental cost as well. I feel strongly the Annual Reports must be understood by Council and I would like council to commit to this request.
- I would like Council to address these concerns in due course and include this document with the minutes of today's meeting.

Rob Tomlinson



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.26 AGM/OPEN HOUSE

#20110505006

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### **Background**

---

Council to discuss whether or not they want to hold an AGM or Open House.

#### **Recommendation**

---

As per Council's wishes.

#### **Additional Information**

---

**Originated By :** SUpham



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.27 IN CAMERA ITEMS

#20110503001

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### **Background**

---

Items to be presented at the Council Meeting.

#### **Recommendation**

---

Motion that the meeting to in camera to discuss land issues.

#### **Additional Information**

---

**Originated By :** pcorbiere

**Reference :**

## 9 Reports

- 9.1 JOINT HEALTH & SAFETY COMMITTEE MEETING MINUTES
- 9.2 CAO REPORT



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 9.1 JOINT HEALTH & SAFETY COMMITTEE MEETING MINUTES

#20110502018

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Additional Information

---

Originated By : Imeger

**COUNTY OF ST. PAUL NO. 19  
JOINT HEALTH AND SAFETY COMMITTEE MEETING  
April 14, 2011**

**Present:** Bryan Bespalko, Linda Meger, Lawrence Theroux, Steve Upham, Sheila Kitz, Claude Dubrulle, Danny Weinmeier, Dennis Bergheim, Leo Demoissac, D.D. Skawronski-Munro, Stewart Bintz, Steven Jeffery, Ron Dechaine

**1. CALL MEETING TO ORDER**

The 11<sup>th</sup> Joint Health and Safety Committee meeting of the County of St. Paul No. 19 was called to order by Steven Jeffery Co-Chairperson for the Employee Group at 3:05 p.m., Thursday, April 14, 2011 at the Administration Office.

**2. ADDITIONS AND ACCEPTANCE OF THE AGENDA**

There were no additions to the Agenda. Sheila Kitz moved to adopt the agenda as presented. All in favour.

**3. MINUTES**

Moved by Leo Demoissac and Seconded by Ron Dechaine that the minutes of the March 3, 2011 meeting be approved. All in favour.

BUSINESS ARISING

EXTERNAL SAFETY AUDIT-ELEMENT 5: ORIENTATION AND TRAINING

- Bryan Bespalko reviewed the results within Element 5: Orientation and Training we scored 84% in this element. The following items were discussed:
  - In section 5.3 we scored a 75%. This category referred to supervisors determining if workers can do their jobs safely, even though we scored a little lower it was still an acceptable requirement. Supervisors must take the time to do proper training, and mentor their employees which can also include the employees observing the tasks at hand.
  - In section 5.6 it was identified that internally transferred workers are not being re-orientated into their transferred positions. Ex. Parks employees going into construction.

- In Section 5.7 which covered orientation within the first week of employment, it was determined that employees are not receiving the proper training within the first week especially those employees that have returned from year to year. Bryan advised the group that they are trying to iron out the kinks so all employees receive the proper training within the first week of employment.

- Tail gate meetings are being held with small contractors prior to job commencement. It was also discussed that even when electrician comes to the shop or admin office they should also be receiving training prior to job commencement.

- It was noted that no signage referring to "Authorized Personnel Only" was posted at the water treatment facilities. Bryan will be checking into this.

Bryan also advised the group that Steven Jeffery has taken the Auditors Course

Sheila also advised the group that we had a new FCSS director and Bryan has done a safety orientation with that employee.

We will be reviewing in detail Element 6: Emergency Response Planning at the next meeting.

### SAFETY BARS FOR GRAVEL BOXES

Bryan reported he had spoken to some people at a meeting he had attended and they advised him that they purchased engineered box bar for \$1,000.00. These bars are generic and will work on all gravel boxes. He is to get the website address and will bring the information back to the next meeting.

### CELL PHONES/BLE TOOTH/PERSONAL PHONES

- Sheila advised that the policy committee is in the process of developing a policy that will provide an allowance for those employees who utilize their personal phones for County business. If an employee uses their personal phones and it is deemed required for their job, the County will provide them with a blue tooth device and will give them a monthly allowance. The allowance that could be provided may be a \$40.00 per month allowance for non supervisor. The landfill operators would have their allowance prorated depending on how many days a week they work. Once the policy is set, a copy will be distributed to the employees.

### AMHSA COURSES

Linda advised the group that 11 staff participated in the Hazard Identification and Formal Inspection Courses on April 7<sup>th</sup>, these 2 modules were part of the Leadership for Excellence Training sessions. The other 2 modules are scheduled for April 27<sup>th</sup>.

### SHOP RENOVATION UPDATE

- Ken Reported that the sprinkler system upgrade will be completed in 2011 and salt and sand sheds will also be erected in 2011.

### MOTORIZED GATE

- Ken also reported that they are currently working on bringing power to the gate and they should also have this completed in 2011.

The group discussed the option of applying for grants to cover some of the previously discussed items to help cover costs. Since some of the improvements can fall under the "green" program, money may be available for 2012.

Some lights at the shop must be replaced since some of the ballasts have been dripping oil. These costs will come out of the bldg repairs budget.

### TOWING POLICY

- Bryan distributed a vehicle recovery and towing pamphlet along with a pre-job checklist that he had received. If anyone has recommendations after reading the information provided, let Bryan know. The information will be brought forward to the policy committee which Bryan and Steve Upham are sitting on. Bryan will bring forward to the committee once the draft has been prepared at the policy level.

### TEAM BUILDING-QUAD RIDE

- The quad ride event will be taking place April 30<sup>th</sup>. Information regarding the event was included with all the employees' paystubs. The checkpoints will all be accessible to vehicles. All participants will throw beanbags at the check in points and the highest score will win prizes. The prizes will be safety related, such as smoke detectors, fire extinguishes ect... Spouses of employees will also be able to participate however, they will only be eligible for the game prizes. The safety related prizes will be awarded to staff only. All participants will meet at the County shop at 9:00 a.m. and will finish at the staging area in Lindbergh for lunch. Glenn Ockerman will be supplying steaks for all participants. The cost of the hotdogs, salads and game prizes will be taken out of the safety budget. The check points may be Armistice and Elk Point with the final stop in Lindbergh. The final check points will be given on April 30<sup>th</sup>.



## SAFETY BUDGET UPDATE

- The safety budget has been approved with the increase. The budget will be split up into more categories so it is easier to track where the money is being spent. Some of the categories will be Training, Equipment, Testing/Other, Personal Protective Equipment and Other/Team Building events.

## 4. **ROUND TABLE DISCUSSIONS**

### **BRYAN BESPALKO**

#### INCIDENT REPORTS

There were no incidents to report.

Bryan reported that he and Steven Jeffery had attended a Northern Alberta Safety Council meeting in Smoky Lake. This meeting was for safety coordinators and it was an information sharing session.

Some of the discussion was regarding municipal volunteer fire departments. The concerns brought forward was that minimal standards are in place for volunteer fire fighters to adhere to. Bryan is going to be looking into the Hazard Assessment that Lac St. Anne County has, along with standard guidelines from the County of Two Hills. Bryan will also speak to the fire chief's regarding the information that will be brought forward.

AMHSA are going to be holding a session at the AAMDC's for elected officials regarding fire departments. This course will help for budgeting purposes since many changes will be coming in the next couple of years relating to fire departments.

### **KEN WARHOLIK**

No issues to report.

### **DENNIS BERGHEIM**

No issues to report.

### **STEVE UPHAM**

Steve advised that he and Bryan will be sitting on the safety policy committee.

**STEVEN JEFFERY**

Steven advised the group that he had participated in a 4 days auditor's course put on by AMHSA. He is now qualified to perform an audit. He will be interviewing staff as part of the annual audit.

**LINDA MEGER**

No issues to report

**SHEILA KITZ**

Sheila reported that the management staff had participated in the leadership for excellence course. She felt that hazard assessments must be identified so all potential's can be eliminated all together. She also commented on the effectiveness of the safety committee.

**CLAUDE DUBRULE**

No issues to report

**LAWRENCE THEROUX**

No issues to report

**DANNY WEINMEIER**

Danny advised the group that the Mallaig water system building has been broken into 3 times with the theft of the loonies each time. They have had to replace the door and jamb. Bryan will check into installing alarms and perhaps setting up a camera. The group also discussed having Ken Richter reinforce the door.

**RON DECHaine**

No issues to report

**D.D. SKAROWSKI-MUNRO**

No issues to report

**LEO DEMOISSAC**

Leo reported that he had sent a crew down the trail west of the shop to inspect an issue with a culvert. A ratepayer had complained that his house was under water due to the culvert being plugged up. The crew tried to break up the ice that was jammed in the culvert, then they tried to steam the built up ice. With the added pressure the culvert collapsed. He then sent a crew of 3 employees to replace the culvert. When the crew were excavating to remove the old culvert they realized that the gas line marker was just meters away.

Leo reported that he will be completing an incident report due to the near miss with the gas line, and apologized that the incident was not reported immediately. In reviewing the incident a first call was imperative prior to work commencement. Since completing the AMHSA training sessions, level of awareness has risen and it is important to complete a hazard assessment and complete a checklist when first call locates are to do be done.

### **STEWART BINTZ**

Stewart reported that the training by Finning for the new graders went well. The group discussed that the mechanics should also be trained as the equipment is operated with joy sticks. Anyone who must move or work on these new graders should receive some training. Also a new form should be setup for the new equipment along with the training procedures.

### **GENERAL INFORMATION**

Lawrence advised the group that when backing up the scissor neck in the middle of a road flares or strobe lights should be used. Bryan advised that there are some at the shop.

Lawrence and Steven will be doing a loading and unloading equipment demonstration.

### **6. DATE OF NEXT MEETING**

The meeting is scheduled for Thursday May 5, 2011 at 3:00 p.m.

### **7. ADJOURNMENT**

Steven adjourned the meeting at 4:10 p.m.



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 9.2 CAO REPORT

#20110506004

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### **Background**

---

To be presented to Council at the meeting.

#### **Additional Information**

---

**Originated By :** skitz

# 10 Upcoming Meetings

- 10.1 MAY 17-20 - MUNICIPAL ADMINISTRATION  
LEADERSHIP WORKSHOP
- 10.2 MAY 24 @ 10:00 A.M. - PUBLIC WORKS
- 10.3 JUNE 6 @ 4:00 P.M. - 4-H BEEF ON A BUN



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 10.1 MAY 17-20 - MUNICIPAL ADMINISTRATION LEADERSHIP WORKSHOP

#20110506005

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Additional Information

---

**Originated By :** skitz



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

**10.2 MAY 24 @ 10:00 A.M. - PUBLIC WORKS**

**#20110506006**

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

### **Additional Information**

---

**Originated By :** skitz

**Reference :**



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

**10.3 JUNE 6 @ 4:00 P.M. - 4-H BEEF ON A BUN**

**#20110506007**

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

### **Additional Information**

---

**Originated By :** skitz

**Reference :**



# 11 Financial

- 11.1 COUNCIL FEES
- 11.2 BUDGET TO ACTUAL
- 11.3 LISTING OF ACCOUNTS PAYABLE INVOICES



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 11.1 COUNCIL FEES

#20110417007

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### **Background**

---

Council paysheets for the Month of April will be circulated for Council to review.

#### **Recommendation**

---

Motion to approve the Council Fees for the Month of April, 2011

#### **Additional Information**

---

**Originated By** : tmahdiuk



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 11.2 BUDGET TO ACTUAL

#20110417005

Meeting : Council Meeting - May 10, 2011

Meeting Date : 2011/05/10 10:00

#### Additional Information

---

Originated By : skitz

Reference :



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 11.3 LISTING OF ACCOUNTS PAYABLE INVOICES

#20110417006

**Meeting :** Council Meeting - May 10, 2011

**Meeting Date :** 2011/05/10 10:00

#### Background

---

The following lists of Accounts Payable for the month of March, 2011 are being presented to Council:

Batch	Cheque Nos.	Batch Amount
15138	12030-12066	\$ 788,230.76
15154	12067-12109	\$ 229,982.55
15166	12110-12173	\$1,116,613.07
15190	12174-12246	\$ 651,019.38

#### Additional Information

---

**Originated By :** pcorbiere