



**Regular Council Meeting**  
**MINUTES**

**CALL TO ORDER**

The 589th meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:03 a.m. on Tuesday, January 11, 2011 at the County Office in St. Paul, there being present the following:

Steve Upham, Reeve	
Councillor Glen Ockerman	Division 1
Councillor Dwight Dach	Division 2
Councillor Cliff Martin	Division 3
Councillor Maxine Fodness	Division 4
Councillor Frank Sloan	Division 5
Councillor Alphonse Corbiere	Division 6
Sheila Kitz	CAO
Tim Mahdiuk	Assistant CAO
Phyllis Corbiere	Executive Assistant
Leo deMoissac	Public Works Superintendent
Shauna Burke	St. Paul Journal

1 Member of the Public

**MINUTES**

**Resolution #CM20110111.2001**

( Moved By: Councillor Cliff Martin )

Motion to approve the minutes of the regular Council Meeting held December 14, 2010 as presented.

**CARRIED**

**Resolution #CM20110111.2002**

( Moved By: Councillor Alphonse Corbiere )

Motion to approve the minutes of the Joint Public Hearing with the Town of St. Paul for the Inter Municipal Development Plan, which was held on January 5, 2011, as presented.

**CARRIED**

**BANK  
RECONCILIATION**

CAO Sheila Kitz presented Council with a preliminary bank reconciliation for the month of December, 2010. The final bank reconciliation will be presented at the February, 2011 Council meeting.

**Resolution #CM20110111.2003**

( Moved By: Councillor Maxine Fodness )

Motion to accept the preliminary bank reconciliation for the month of December, 2010 as information.

**CARRIED**

**ADDITIONS TO  
AGENDA AND  
ACCEPTANCE OF  
AGENDA**

The following additions were made to the agenda:

2. Minutes
  - b. January 5, 2011 Joint Public Hearing

- 7. New Business
  - ff. Elk Point Fire Hall
  - gg. St. Paul Junior Curling Association
  - hh. Emergency Public Warning System Workshop
  - ii. Sewage Disposal Contract
- 9. Councillor Reports
  - c. Community Futures - Upham/Fodness

**Resolution #CM20110111.2004**

( Moved By: Councillor Frank Sloan )

To adopt the agenda for the Regular Meeting of Council for January 11, 2011 with the above noted additions.

**CARRIED**

**BOARD MEMBER AT LARGE FOR SDAB**

**Resolution #CM20110111.2005**

Councillor C. Martin nominated Tom Kurek.

Councillor M. Fodness nominated Sylvia Harder.

Councillor A. Corbiere moved nominations cease. Carried.

After a vote by secret ballot, Tom Kurek was appointed as the Member-at-Large to the Subdivision and Development Appeal Board.

Motion by Councillor M. Fodness to Destroy the ballots.

**CARRIED**

**LAKELANDER'S TRAILER CLUB**

**Resolution #CM20110111.2006**

( Moved By: Councillor Maxine Fodness )

Motion to accept the letter from the Lakelander's Trail Club advising Council that Sustainable Resources is willing to allow the club to construct their own road to the leased site. They are now in the process of getting quotes on the cost to build the road.

**CARRIED**

**RECYCLING AGREEMENT - ST. PAUL TRANSFER STATION**

**Resolution #CM20110111.2007**

( Moved By: Councillor Cliff Martin )

Motion to table the Recycling Agreement for the St. Paul Transfer Station to the February Council Meeting.

**CARRIED**

**EMERGING TRENDS IN MUNICIPAL LAW SEMINAR 2011**

**Resolution #CM20110111.2008**

( Moved By: Councillor Alphonse Corbiere )

Motion to approve Dennis Bergheim and Krystle Fedoretz to attend the Emerging Trends in Municipal Law Seminar sponsored by Brownlee LLP on Thursday February 10, 2011 in Edmonton.

**CARRIED**

**ALBERTA'S IRON HORSE TRAIL ADMINISTRATIVE PAYROLL SERVICES CONTRACT**

**Resolution #CM20110111.2009**

( Moved By: Councillor Dwight Dach )

Motion that Council renew the Payroll Services Contract with North East Muni-Corr Ltd. to continue providing payroll services for Alberta's Iron Horse Trail Administrative Coordinator position, for a term ending December 31, 2012.

**CARRIED**

**2011 LAND LEASES**

**Resolution #CM20110111.2010**

( Moved By: Councillor Cliff Martin )

Motion to approve the following one year land leases for 2011:

- |                        |                   |
|------------------------|-------------------|
| PNE 8-56-4-W4          | Craig Lorenson    |
| NW 31-55-4-W4          | Larry Bazian      |
| SE 4-56-3-W4           | James Boyd        |
| PNW 34-56-5-W4         | Lionel Romanchuk  |
| SE 20-56-7-W4          | Banana Hill Farms |
| Lot A, Plan 7620846 in |                   |

NW 20-56-10-W4	St. Paul Grazing Reserve Assn.
PNW 27-57-8-W4	Jean Fontaine
PNE 6-60-10-W4	Don Imeson
NW 34-62-10-W4	Mardell Thompson
NE 33-62-10-W4	Mardell Thompson
NE 34-62-10-W4	Mardell Thompson

**CARRIED**

**REQUEST TO  
LEASE LOT 28ER,  
BLOCK 2, PLAN  
8023220**

**Resolution #CM20110111.2011**

( Moved By: Councillor Frank Sloan )

Motion that administration draft a bylaw in accordance with Section 676(1)(c) of the Municipal Government Act, which will authorize Council to lease the environmental reserve property for a maximum of 3 years. The Bylaw will be presented to Council at the February meeting for 1st reading.

**CARRIED**

**ADDITIONAL  
NAMED INSURED  
- CAMP WHITNEY  
SOCIETY**

**Resolution #CM20110111.2012**

( Moved By: Councillor Alphonse Corbiere )

Motion to accept Camp Whitney Society as an Additional Named Insured under the County Insurance Policy and to acknowledge that Council is aware of Jubilee Insurance's concerns.

**CARRIED**

**LETTER OF  
SUPPORT -  
MALLAIG LEGION**

**Resolution #CM20110111.2013**

( Moved By: Councillor Frank Sloan )

Motion to ratify the letter of support for the Mallaig Legion for their grant through the New Horizons for Seniors Program for funding to commence Phase III of the Legion Hall repairs.

**CARRIED**

**NLLS BOARD  
ORIENTATION**

**Resolution #CM20110111.2014**

( Moved By: Councillor Cliff Martin )

Motion to approve Councillor M. Fodness and Councillor D. Dach to attend the NLLS Board Orientation session on January 22, 2011 in Elk Point.

**CARRIED**

**HEAVY OIL  
MEETING**

**Resolution #CM20110111.2015**

( Moved By: Councillor Glen Ockerman )

Motion that Administration schedule a meeting with the County of Vermilion River during the Ag Service Board Convention in January, to discuss their proposal to lobby for funding for road infrastructure.

**CARRIED**

**ECONOMIC  
DEVELOPMENT  
TRAINING FOR  
ELECTED  
OFFICIALS**

**Resolution #CM20110111.2016**

( Moved By: Councillor Maxine Fodness )

Motion to defer attendance at a course on Economic Development for Elected Officials, until later in the spring of 2011.

**CARRIED**

**EDA 2011  
ANNUAL  
PROFESSIONAL  
CONFERENCE**

**Resolution #CM20110111.2017**

( Moved By: Councillor Maxine Fodness )

Motion to accept the brochure on the Economic Developers Alberta Conference as information.

**CARRIED**

**PRESENTATION  
BY AEMA  
EMERGENCY  
MANAGEMENT  
FIELD OFFICER**

**Resolution #CM20110111.2018**

( Moved By: Councillor Cliff Martin )

Motion to refer this item to Bryan Bepalko, Safety Supervisor, to set up a regional meeting with Dieter Langer, AEMA Emergency Management Field Officer for East Central Alberta, to give a presentation on Council Responsibilities Before, During and After Emergencies.

**CARRIED**

**2011 ASB  
PROVINCIAL  
CONFERENCE**

**Resolution #CM20110111.2019**

( Moved By: Councillor Maxine Fodness )

Motion to approve Sheila Kitz to attend the Banquet on Thursday, January 20th at the ASB Conference and the Bear Pit Session on Friday morning. Also to approve Leo deMoissac to attend the ASB Conference if there is a meeting scheduled with the County of Vermilion River to discuss heavy oil.

**CARRIED**

**2011 PROPOSED  
PERMIT FEE  
SCHEDULE**

**Resolution #CM20110111.2020**

( Moved By: Councillor Dwight Dach )

Motion to accept the rate increases as outlined on the 2011 Permit Fee Schedule, as per the recommendations of the Safety Codes Committee. A copy of the fee schedule is enclosed with and forms part of these minutes.

**CARRIED**

**COUNTY  
LIBRARY BOARD  
- THANK YOU  
LETTER**

**Resolution #CM20110111.2021**

( Moved By: Councillor Dwight Dach )

Motion to accept the letter from the County of St. Paul Library Board as information. The letter is thanking Council for their continued support of community libraries.

**CARRIED**

**TOWN OF ST.  
PAUL LIBRARY  
BOARD**

**Resolution #CM20110111.2022**

( Moved By: Councillor Frank Sloan )

Motion to deny the request from the Town of St. Paul for County Council representation on the Town of St. Paul Library Board.

**CARRIED**

**REGIONAL  
ECONOMIC  
ADVISORY  
BOARD**

**Resolution #CM20110111.2023**

( Moved By: Councillor Frank Sloan )

Motion to table this item until after lunch, for more information.

**CARRIED**

**WELLNESS  
CLINIC WORKING  
COMMITTEE**

**Resolution #CM20110111.2024**

( Moved By: Councillor Maxine Fodness )

Motion to appoint Reeve S. Upham and Tim Mahdiuk, Assistant CAO to the Wellness Clinic Working Committee.

**CARRIED**

**IN CAMERA  
ITEMS**

**Resolution #CM20110111.2025**

( Moved By: Councillor Maxine Fodness )

Motion that Council go in camera at 11:12 a.m. to discuss a land issue.

**CARRIED**

**Resolution #CM20110111.2026**

( Moved By: Councillor Cliff Martin )

Motion that Council return to an open meeting at 12:16 p.m.

**CARRIED**

*The meeting recessed for lunch and reconvened at 1:11 p.m. with all members present.*

**REGIONAL  
ECONOMIC  
ADVISORY  
BOARD**

**Resolution #CM20110111.2027**

( Moved By: Councillor Cliff Martin )

Motion that Council participate in a Regional Economic Advisory Board with the Town of St. Paul and the Town of Elk Point and that Administration will work with the Towns on Terms of Reference for the committee.

**CARRIED**

Councillor G. Ockerman nominated Councillor C. Martin to the Regional Economic Advisory Board.

**Resolution #CM20110111.2028**

( Moved By: Councillor Glen Ockerman )

Motion to move nominations cease.

**CARRIED**

**BYLAW NO. 1563  
- INTER  
MUNICIPAL  
DEVELOPMENT  
PLAN**

**Resolution #CM20110111.2029**

( Moved By: Councillor Cliff Martin )

Motion that Council give 2nd reading to Bylaw No. 1563, which is a Bylaw to adopt the new Inter Municipal Development Plan between the County of St. Paul and the Town of St. Paul and to rescind Bylaw No. 1539.

**CARRIED**

**Resolution #CM20110111.2030**

( Moved By: Councillor Alphonse Corbiere )

Motion that Council give third and final reading to Bylaw No. 1563.

**CARRIED**

**WRITE OFF  
OUTSTANDING  
ACCOUNTS  
RECEIVABLE**

**Resolution #CM20110111.2031**

( Moved By: Councillor Maxine Fodness )

Motion that Council approves the write-off for accounts receivable invoices totaling \$3,953.28, including penalties, which the collection agency has been unsuccessful in collecting on behalf of the County, some of which date back to 2004.

**CARRIED**

**2010 STRATEGIC  
PLAN - FINAL  
COPY**

**Resolution #CM20110111.2032**

( Moved By: Councillor Cliff Martin )

Motion to approve the final update to the 2010 Strategic Plan.

**CARRIED**

**2011 STRATEGIC  
PLAN**

**Resolution #CM20110111.2033**

( Moved By: Councillor Dwight Dach )

Motion to include item 1.11 - Annual Planning Retreat, in the 2011 Strategic Plan.

**CARRIED**

**Resolution #CM20110111.2034**

( Moved By: Councillor Glen Ockerman )

Motion to accept the 2011 strategic plan as amended.

**CARRIED**

**2011 SALARY  
APPROVAL**

**Resolution #CM20110111.2035**

( Moved By: Councillor Maxine Fodness )

Motion to table this item to the in camera session later during the meeting.

**CARRIED**

**ADMINISTRATION  
OFFICE - HOURS  
OF OPERATION**

**Resolution #CM20110111.2036**

( Moved By: Councillor Glen Ockerman )

Motion that effective February 1, 2011, the administration office will be closed from 12:00 - 1:00 p.m. daily with the exception of Mid May to Mid July to accommodate tax collection season.

**CARRIED**

**3500 PLOW  
TRUCK,  
EXTENDED CAB 4  
X 4**

**Resolution #CM20110111.2037**

( Moved By: Councillor Frank Sloan )

Motion to accept the lowest quote of \$33,669 from Zaronwy Motors for the purchase of a 3500 Automatic Plow Truck gas extended cab 4 x 4.

**CARRIED**

**SNOW PLOWS  
FOR ONE-TON  
TRUCKS**

Council was presented with the following quotes for the purchase of 2 two-way snowplows to be mounted on one-ton trucks:

Danco Equipment - \$6,200

Fort Garry Industries - \$6,100

**Resolution #CM20110111.2038**

( Moved By: Councillor Cliff Martin )

Motion to accept the lowest quote from Fort Garry Industries for the purchase of 2 two-way snowplows at a price of \$6,100, installed.

**CARRIED**

**GRADER  
PURCHASE**

Council was presented with the the following quotes for the purchase of 4 graders:

Strongco - G990 Volvo Graders (\$1,840,197) less a trade in of three graders (\$590,000) for a difference of \$1,250,197.

Finning - 14M Cat Graders (\$1,843,466) less a trade in of three graders (\$597,000) for a difference of \$1,246,466.

**Resolution #CM20110111.2039**

( Moved By: Councillor Glen Ockerman )

Motion to approve the purchase of 4 caterpillar graders from Fining Co. Ltd. for a cash difference of \$1,246,466.

**CARRIED**

**D8T CRAWLER**

The following information for the purchase of a new D8T DS was presented to Council:

D8T DS	Total Selling Price	689,800.00
	2011 Model Before Jan. 2011	-8,000.00
	2003 D8R Trade In	-165,000.00
		<b>516,800.00</b>

**Resolution #CM20110111.2040**

( Moved By: Councillor Alphonse Corbiere )

Motion to approve the purchase of a D8T DS Crawler from Finning Co. Ltd. for a difference of \$516,800.

**CARRIED**

**RATES FOR  
GRAVEL SALES  
TO COUNTY  
RATEPAYERS**

**Resolution #CM20110111.2041**

( Moved By: Councillor Cliff Martin )

Motion to increase the gravel rate from \$9.60 to \$13.00 per yard effectively immediately. This rate includes \$8.00 per yard plus a truck haul rate of \$5.00.

**CARRIED**

**2011 ROAD  
CONSTRUCTION**

**Resolution #CM20110111.2042**

( Moved By: Councillor Frank Sloan )

Approve the following road and bridge construction for the 2011 construction season:

**DIVISION 1**

Petersen Rd 4 miles W of 03, 10, 15, 22-57-04-W4, Rg Rd 43  
CNRL 0.5 mile pave Resource Grant Twp Td 572 **engineering only**

**DIVISION 2**

Greenwalt Rd 1 mile S of 27- 56 – 07 – W4, Twp Rd 564 \*  
Lecapoy Rd 2 miles W of 01,02 - 56 – 07 – W4, Rg Rd 71 \*  
**BF76029**-Bugera Rd 0.5 mile W of 04 - 56 – 06 – W4, Rg Rd 64  
CNRL 4.5 miles pave Resource Grant, Twp Rd 560 & Rg Rd 63 &64  
**engineering only**

**DIVISION 3**

Poulin Rd 2 miles W of 15,22 - 58 - 08 – W4, Rg Rd 83\*  
Stark Rd 1.5 miles W of 11,14-58-08-W4, Rg Rd 82  
**BF71475** - Herms Rd culvert repair ISE 27 - 55 – 09 – W4, Twp Rd 554

**DIVISION 4**

Hurtubise Rd 2 miles S of 25, 26 - 58-10-W4, Twp Rd 584

**DIVISION 5**

**BF70667**-Flat Lake Rd 0.5 mile S of 27 – 59 – 09 – W4, Twp Rd 594  
**BF76289**-Abilene Rd 0.3 mile S of 29 - 59 – 10 - W4, Twp Rd 594  
Permit-Owseye Rd 1 mile W of 04 - 59 – 10 – W4, Rg Rd 104  
Permit-Melnychuk Rd 1 mile S of 13 - 60 – 12 – W4, Twp Rd 602

**DIVISION 6**

**?BF8131**-Beaver Rd 2.5 mile S of 29, 31 - 62 – 10 – W4, Twp Rd 624  
Gibbs Hill 0.3 mile S of 25 - 62 – 11 – W4, Twp Rd 624

**Total miles 18**

\* Denotes road construction project and easements approved in 2010.

**CARRIED**

**RESOURCE ROAD APPLICATION**

**Resolution #CM20110111.2043**

( Moved By: Councillor Dwight Dach )

Motion to approve the following projects under the 2011 Resource Road Application for the 2012 construction season:

Northern Valley Road - 4.5 miles of pavement  
- Twp Rd 560 and Rg Rds 63 & 64  
CNRL Plant off Murphy Road - 0.5 mile, Twp Rd 572

**CARRIED**

**ELK POINT FIRE HALL**

**Resolution #CM20110111.2044**

( Moved By: Councillor Glen Ockerman )

Motion to approve the payment to the Town of Elk Point for the additional costs of the Elk Point Fire Hall, which represents the County's 50% of the project. Further that the MSI Capital Project - Elk Point Fire Hall will be amended to include an additional \$55,000 not required for the public works roof project. Further that the unspent capital amount of \$67,000 from the fire budget will be reallocated to the Elk Point Fire Hall, and that the remaining balance will be funded from operations.

**CARRIED**

**ST. PAUL JUNIOR CURLING ASSOCIATION**

**Resolution #CM20110111.2045**

( Moved By: Councillor Glen Ockerman )

Motion to approve a \$300 grant for the St. Paul Junior Curling Association to purchase prizes for their bonspiel which will be held on February 13, 2011.

**CARRIED**

**EMERGENCY PUBLIC**

**Resolution #CM20110111.2046**

( Moved By: Councillor Alphonse Corbiere )

**WARNING  
SYSTEM  
WORKSHOP**

Motion to approve Tim Mahdiuk and Dennis Bergheim to attend the Emergency Public Warning System Workshop on January 28, 2011 in Vegreville.

**CARRIED**

**SEWAGE  
DISPOSAL  
CONTRACT**

**Resolution #CM20110111.2047**

( Moved By: Councillor Frank Sloan )

Motion to table this item until later during the meeting.

**CARRIED**

**SAFETY  
COMMITTEE  
MEETING  
MINUTES**

Safety Committee Meeting Minutes provided to Council as information.

**CAO REPORT**

Councillor M. Fodness moved to accept the January , 2011 CAO Report as information. **CARRIED**

**COUNCILLOR  
REPORTS**

St. Paul Community Futures - Upham & Fodness

- Board approved new and existing loan requests.
- Keating Business Strategies Ltd. will conduct the regional food processing centre viability study for Portage College and CF.
- Professional Development Workshop was held December 10th and Strategic Plan Workshop on December 15th.

**BUDGET TO  
ACTUAL**

CAO, Sheila Kitz, presented Council with a copy of the preliminary 2010 Municipal Budget to actual as of December 31, 2010.

**Resolution #CM20110111.2048**

( Moved By: Councillor Alphonse Corbiere )

Motion to accept the preliminary budget to actual as of December 31, 2010 as information.

**CARRIED**

**COUNCIL FEES**

Nil

**LISTING OF PAID  
INVOICES**

The following lists of Accounts Payable for the month of December, 2010 were presented to Council:

<u>Batch</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
14894	11322-11362	\$236,637.66
14914	11363-11467	\$363,622.97
14950	11468-11547	\$389,802.83

**INFORMATION**

**IN CAMERA  
ITEMS**

**Resolution #CM20110111.2049**

( Moved By: Councillor Glen Ockerman )

Motion that Council go in camera at 2:33 p.m. to discuss land and labour issues.

**CARRIED**

**Resolution #CM20110111.2050**

( Moved By: Councillor Maxine Fodness )

Motion that Council return to an open meeting at 3:27 p.m.

**CARRIED**

**2011 SALARY  
APPROVAL**

**Resolution #CM20110111.2051**

( Moved By: Councillor Cliff Martin )

Motion that Council approve the 2011 Salary grids as discussed at the Salary Negotiations Meeting, which will include grid adjustments based on the AAMD&C Salary Survey as well as a 1.5% cost of living adjustment.

**CARRIED**

**Resolution #CM20110111.2052**

( Moved By: Councillor Frank Sloan )

Motion to approve a \$5,000 increase plus a 1.5% cost of living adjustment



for the Chief Administrative Officer.

**CARRIED**

**REQUEST FOR  
TEMPORARY  
POWER HOOKUP**

**Resolution #CM20110111.2053**

( Moved By: Councillor Glen Ockerman )

Motion that the County enter into an Agreement with Lane Scott to provide temporary pole service to his property at Lot 22, Block 2, Plan 2950EO in Heinsburg.

Councillor G. Ockerman requested a recorded vote:

**Votes:**

**In** Councillor Alphonse Corbiere, Councillor Dwight Dach,

**Favour:** Councillor Frank Sloan, Councillor Glen Ockerman

**Opposed:** Councillor Cliff Martin, Councillor Maxine Fodness, Reeve Steve Upham

**CARRIED**

**CONSTRUCTION  
EXPO  
CONFERENCE**

**Resolution #CM20110111.2054**

( Moved By: Councillor Dwight Dach )

Motion to approve Leo deMoissac and Bobby Kinjerski to attend the Construction Expo from March 21 to 25, 2011 in Las Vegas and they will receive the same compensation for subsistence and accommodations as they would receive if they attended the AAMD&C Spring Convention. All other expenses will be paid by the employees.

**CARRIED**

*Councillors C. Martin, D. Dach and G. Ockerman left the meeting at 3:33 p.m.*

**SEWAGE  
DISPOSAL  
CONTRACT**

**Resolution #CM20110111.2055**

( Moved By: Councillor Maxine Fodness )

Motion to enter into a one-year Sewage Disposal Contract with Greg Guinup on the condition that he pays the \$25 fee.

**CARRIED**

*Councillors C. Martin, D. Dach and G. Ockerman entered the meeting at 3:40 p.m.*

**3:00 P.M.  
DELEGATION -  
CALL TO ORDER  
DEMONSTRATION**

Dawna Nygaard, Product Specialist with Bellamy Software, was admitted to the Council Room to give a demonstration on the Call 2 Order Meeting Management Software for agenda packages, action tracking and minute management.

**Resolution #CM20110111.2056**

( Moved By: Councillor Maxine Fodness )

Motion to approve the purchase of the Bellamy Software Call 2 Order program for \$19,000.

**CARRIED**

**ADJOURNMENT**

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 4:32 p.m.

These minutes approved this 8th day of February, 2011.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer