



July 8, 2011 Special Council Meeting

Start time : 10:55 AM

MINUTES

CALL TO ORDER

The minutes from this special meeting were prepared in a different format therefore they are included as an attachment.

A special meeting of the Council of the County of St. Paul No. 19 was called to order by the Reeve Upham at 10:55 a.m., Friday, July 8, 2011, at the County Office in St. Paul; there being present:

Reeve Upham

Councillor G. Ockerman	Division 1
Councillor D. Dach	Division 2
Councillor C. Martin	Division 3
Councillor M. Fodness	Division 4
Councillor F. Sloan	Division 5
Councillor A. Corbiere	Division 6
Sheila Kitzi	CAO
Tim Mahdiuk	Assistant CAO
Phyllis Corbiere	Executive Assistant
Leo deMoissac	Public Works Superintendent

AGENDA FOR SPECIAL MEETING

The purpose of calling the Special Meeting was to discuss the following policies:

- a. Snowplowing Driveways
- b. Custom Grader Work
- c. Brush and Tree Removal
- d. Gravel Sales
- e. Road Approaches
- f. Summer Road Maintenance
- g. Road Oiling
- h. Road Graveling
- i. Dust Control
- j. Municipal Road Construction
- k. Damage Claim
- l. Cold Weather
- m. Snow Clearance
- n. Overdue Accounts Receivable
- o. Contracted Services from County Employees/Employee Owned Companies
- p. Cemetery Funds Disbursement

a) **PW-55 - Snowplowing Driveways**

The following amendments were made:

#4 – Add snowplow agreements must be signed

#7 – Move to the end of the Policy

Motion by Councillor M. Fodness to approve Policy PW-55 with the above noted amendments. Carried.

b) **PW-50 – Custom Grader Work**

Motion by Councillor C. Martin to approve Policy PW-50 as presented. Carried.

c) **PW-58 – Brush and Tree Removal**

Motion by Councillor A. Corbiere to approve Policy PW-58 as presented. Carried.

d) **PW-59 – Gravel Sales**

- Fees will be waived if gravel is being used for maintenance by Churches, cemeteries, community halls, local non-profit groups.
- If these groups require large quantities, the request will be brought to Council.
- Gravel will be delivered to ratepayers within a 5 mile radius of the County boundaries, if it is being used for agricultural purposes.

Motion by Councillor F. Sloan to approve Policy PW-59 as amended. Carried.

e) **PW-60 – Road Approaches**

- Replace “an additional approach” with “one additional approach” in the statement.

Motion by Councillor M. Fodness to approve Policy PW-60 as amended. Carried.

f) **PW-61 – Summer Road Maintenance**

Cold mix – add “or Council approval” (if expense is over budget)

Motion by Councillor A. Corbiere to approve Policy PW-61 with the above noted amendment. Carried.

g) **PW-62 – Road Oiling**

Motion by Councillor G. Ockerman to approve Policy PW-62 as presented. Carried.

h) **PW-63 – Road Gravelling**

Renumber Road Gravelling to PW-64 so that it follows Dust Control policy.

Motion by Councillor M. Fodness to approve Policy PW-64 Road Gravelling. Carried.

i) **PW-64 – Dust Control**

Renumber this policy to PW-63 Dust Control so that it supersedes Road Gravelling.

Motion by Councillor G. Ockerman to approve Policy PW-63 Dust Control. Carried.

j) **PW-65 – Municipal Road Construction**

Include statement “Incomplete road projects at the end of the construction season become a top priority for the following construction season”.

Motion by Councillor A. Corbiere to approve Policy PW-65 with the above noted amendment. Carried.

k) **PW-66 – Damage Claim**

Motion by Councillor F. Sloan to approve Policy PW-66 as presented. Carried.

l) **PW-67 – Cold Weather**

Name of Policy to Include “Equipment Mobilization During”

Motion by Councillor M. Fodness to approve Policy PW-67, Equipment Mobilization during Cold Weather, as amended. Carried.

m) **PW-68 – Snow Clearance**

Motion by Councillor G. Ockerman to approve Policy PW-68 as presented. Carried.

n) **ADM-70 – Overdue Accounts Receivables**

Motion by Councillor C. Martin to approve Policy ADM-70 as presented. Carried.

o) **ADM-71 – Contracted Services From County Employees/
Employee Owned Companies**

#3 – add “product or service” at the end of the sentence.

Motion by Councillor C. Martin to approve Policy ADM-71 with the above noted amendment. Carried.

p) **ADM-72 – Cemetery Funds Disbursement**

Motion by Councillor G. Ockerman to approve Policy ADM-72 as presented. Carried.

ADJOURNMENT

Business on the agenda being concluded, Reeve Upham adjourned the meeting. Time: 11:50 a.m.

These minutes approved this 13th day of September, 2011.

(Original signed by Reeve S. Upham)

(Original signed by CAO S. Kitz)

REEVE

CHIEF ADMINISTRATIVE OFFICER