



**County of St. Paul No 19  
Council Meeting  
AGENDA**

**Tuesday, October 9, 2018  
10:00 AM**

**5015- 49 Avenue, St. Paul, AB T0A 3A4**

[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

- 1. Call to Order**
- 2. Minutes**
- 3. Bank Reconciliation**
- 4. Additions to Agenda and Acceptance of Agenda**
- 5. Closed Session**

Items to be discussed during the closed session will be presented at the meeting.

- 6. Business Arising from Minutes**
- 7. Delegation**

**7.1 11:00 a.m. Darwin Makowecki - Lac Sante Traffic Count**

**7.2 11:30 a.m. - Public Hearing Bylaw 2018-17 - Amend LUB 2013-50**

**7.3 12:00 p.m. - Transitional Solutions Inc - Urban ICF Project - In Camera**

- 8. New Business**

**8.1 2018 Strategic Plan - 3rd Quarter**

**8.2 Alberta Community Partnership Grant - 2018/2019**

**8.3 Intermunicipal Negotiating Committee for the Urban ICF Project**

**8.4 Request to Become Additional Named Insured - County of St. Paul Community Assn.**

**8.5 Request to Use Old Mallaig Fire Hall**

**8.6 Funding Request - Elk Point Skating Club**

**9. Correspondence**

**10. Reports**

**10.1 CAO Report**

CAO Report to be presented at the meeting.

**11. Upcoming Meetings**

**11.1 Oct. 10 - 9:30 a.m. to 3:40 p.m. - Octopus Creations - Vision/Mission**

**11.2 Oct. 15 - 6:00 p.m. - Urban ICF Kickoff Meeting - Rec Centre**

**11.3 Oct. 16 - 9:00 a.m. to 3:00 p.m. - Strategic Planning**

**12. Financial**

**12.1 Budget to Actual**

Budget to Actual for the period ending September 30, 2018 will be circulated for Council's review.

**12.2 Listing of Accounts Payable**

A listing of Accounts Payable for the month of September will be circulated for Council's review.

**12.3 Council Fees**

Council fees for the month of September will be circulated for review.

**13. Adjournment**

## Issue Summary Report

### 7.1 11:00 a.m. – Darwin Makowecki – Lac Sante Traffic Count

#### Meeting – October 9 Council Meeting

##### Background

Darwin Makowecki and Gladys Ternovoy on behalf of residents at Lac Sante, will be in to discuss their findings on the Traffic Count they did in August. The traffic Count was at the intersection of Township Road 564 and Range Road 113.

## Traffic Count Lac Santé Area 2018

This is the summary of a traffic count that we conducted in the Lac Santé area , specifically at the intersection of TWP Rd 564 and RRd 113. We believe that this data indicates correctly and identifies the traffic that is on TWP Rd 564 from the County west border RRd 114a to RRd 112 and most likely North bound on RRd 112 to Hwy 646. We believe the traffic east bound on TWP Rd 564 continues through the County of Two Hills to Hwy. 36, as the west bound traffic most likely originates at Hwy. 36

The count was conducted to see what volume of traffic we have generally during the summer months and how this may compare to other areas within the county. Comparison of this data may help in determining when, or if a road should be upgraded, improved, re-surfaced, or even maintained (graded) more often as traffic becomes heavier.

We decided to conduct this traffic count because we had the resources available (Gladys Ternovoy, monitoring the garbage area) and the only additional requirement would be to summarize the data (this being done by Darwin Makowecki). This data may then be helpful for County Council to access whether this section of road may be a good choice for surfacing, or even Public Works to determine how often to grade the road or add additional gravel.

The traffic count was conducted Friday, Saturday, Sunday, and holiday Monday on the long weekend. The count was conducted for a 6 hour period from 10:00 am to 4:00 pm on each of the above days.

### Traffic count numbers

	Friday Aug 3	Saturday Aug 4	Sunday Aug 5	Monday Aug
West bound 564	17	36	72	81
East Bound 564	20	34	40	40
South Bound 113	7	28	51	39
North Bound 113	2	15	36	16
<b>Total Daily</b>	<b>46</b>	<b>113</b>	<b>199</b>	<b>176</b>

**Total Weekend Traffic 534** most of this traffic used TWP Rd 564

### Traffic Count Numbers

	Friday Aug10	Saturday Aug 11	Sunday Aug 12
West bound 564	29	38	56
East Bound 564	28	42	21
South Bound 113	16	21	10
North Bound 113	12	18	15
<b>Total Daily</b>	<b>85</b>	<b>119</b>	<b>102</b>

**Total Weekend Traffic 306** most of this traffic used TWP Rd 564

It should be noted that the Friday traffic counts do not reflect the correct number of lake visitors as most Lake People head out to the lake after work on Friday and our count was only until 4:00 pm.

### Summary

It would appear that we have traffic on TWP 564 that is in excess of 100 vehicles per day in our count.

In addition it would appear that we have traffic on TWP Rd 564 in excess of 200 vehicles per day on long weekends in our count.

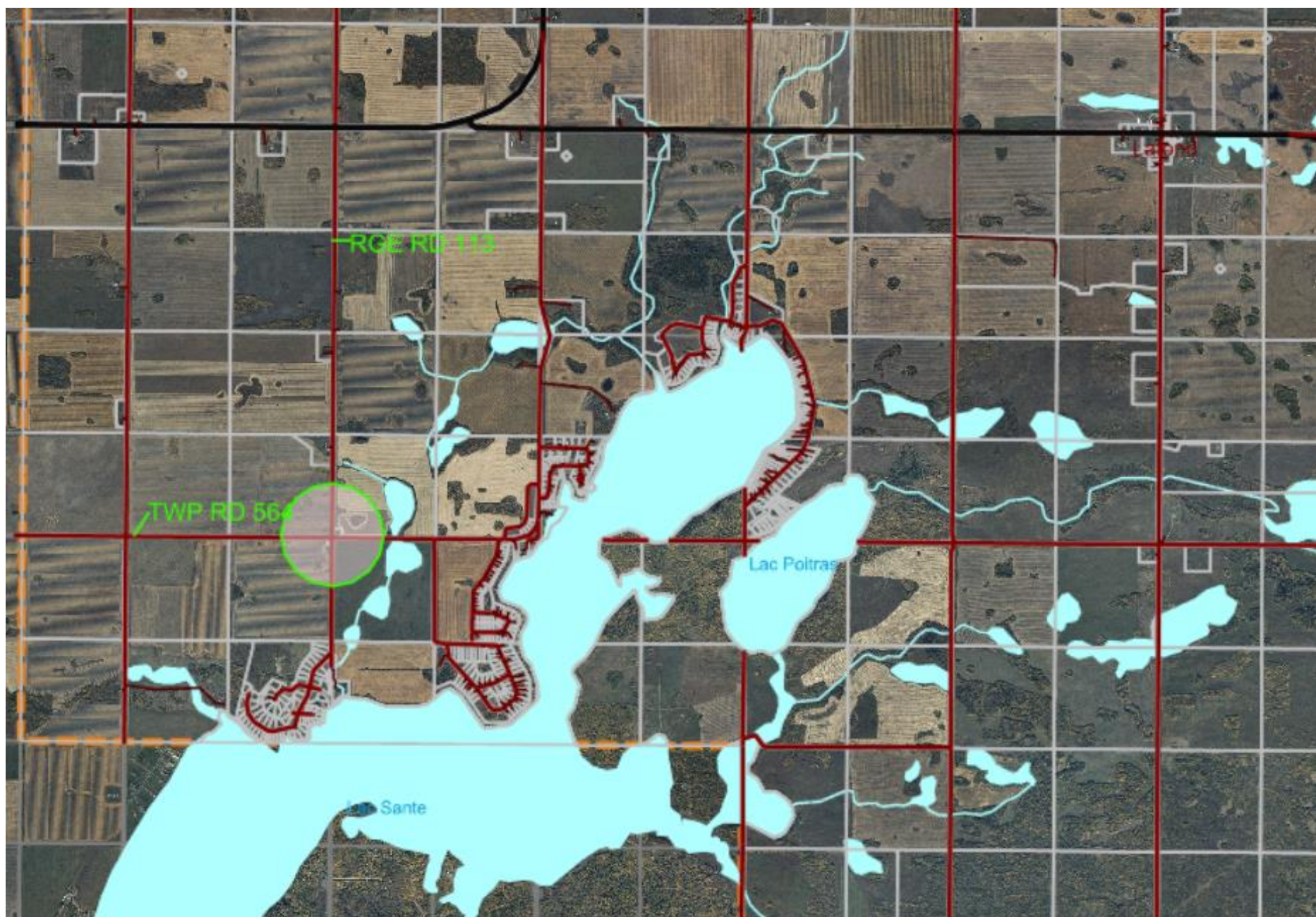
If you look at the number of Lake Lots serviced by TWP Rd 564 from RR114a to Hyw 646 it would be in excess of 200 lots. At an average of 1 vehicle per lot coming to the lake it would be 200 vehicles daily however our gut feeling is that it is double that amount as you see more than one vehicle in most lots.

Twp. Rd 564 was upgraded approximately 10 years ago (subgrade, base, and initial gravel surface).It has held up quite well as there have been very few or no subgrade /base failures for the past few years. However the high volume of traffic moves the course gravel to the outer edges quickly, making rainy conditions slick.

It should be noted that the above traffic count did not see much heavy traffic as it was conducted on the weekend, however there is some heavy construction and water, sewage, and garbage disposal traffic. In the fall some heavy grain hauling, multi-axle trucks use Twp. Rd. 564.

It was our intent to conduct this traffic count to allow County Council and Public Works to compare these counts to other counts in order to assess which roads may require more maintenance or surfacing due to traffic use numbers. We hope this information will help with these comparisons.





## COUNTY OF ST. PAUL NO. 19

### BY-LAW NO. 2018-17

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A By-law to amend Land Use Bylaw No. 2013-50 of the County of St. Paul No. 19, in the Province of Alberta.

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**WHEREAS** the Municipal Government Act, R.S.A. 2000, as amended ("the Act") allows Municipal Council to establish and amend its Land Use Bylaw;

**NOW THEREFORE** the Council of the County of St. Paul No. 19, duly assembled, enacts as follows:

#### 7.22 NUMBER OF DWELLING UNITS ON A LOT

- (1) The number of dwelling units allowed on any parcel of land shall not exceed one (1) except at the sole discretion of the Development Authority, and if the second dwelling unit is proposed to be constructed or located on a lot of 4 ha (9.9 ac.) or more.
- (2) The Development Authority may issue a development permit to a person that would allow the construction or location of more than one dwelling unit on a lot if the second dwelling unit:
  - a. is to be occupied by a person who is engaged on a full-time basis for at least 6 months each year in an agricultural pursuit;
  - b. is contained in a building that, or in buildings each of which, is designed for or divided into 2 or more dwelling units;
  - c. is a manufactured home as defined in this Bylaw and located within a park for manufactured homes; or
  - d. is a building, as defined in the Condominium Property Act, that is the subject of a condominium plan to be registered in a Land Titles Office under that Act.
- (3) Notwithstanding the above, two dwelling units shall be permitted on Lot 1, Block 1, Plan 1024694 contained within NE 1-58-9-W4M.

Read a first time in Council this 14<sup>th</sup> day of September, A.D. 2018.

Advertised the 24<sup>th</sup> day of September and the 2<sup>nd</sup> day of October 2018 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this 9<sup>th</sup> day of October A.D. 2018.

Read a third time in Council this 9<sup>th</sup> day of October A.D. 2018.

*(Original signed by Reeve S. Upham)*

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Reeve

*(Original signed by CAO S. Kitz)*

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Chief Administrative Officer

## Issue Summary Report

### 8.3 Intermunicipal Negotiating Committee for the Urban ICF Project

#### Background:

Prior to the Urban Intermunicipal Collaboration Framework (ICF) kick off meeting to be held October 15, we require a motion to appoint two Council representatives and the CAO to each of the Intermunicipal Negotiating Committees (INC) for the ICF Projects with our Urban neighbours. Reeve Upham will serve as ex officio.

#### Recommendation:

Motion to approve Councillor Maxine Fodness, Councillor Cliff Martin, Reeve Upham as ex officio and CAO Sheila Kitz to the Intermunicipal Negotiating Committee for the ICF Project with the Town of St. Paul.

Originated by:



## **Issue Summary Report**

### **8.4 Request to Become Additional Named Insured – County of St. Paul Community Association**

October 9, 2018

#### Background

The County of St. Paul Community Association was incorporated in late 2017. They have requested to become an additional named insured (ANI) under the County's insurance policy for the purposes of obtaining liability and directors and officers coverage for the Association.

#### Recommendation

Administration is recommending to enter into a Letter of Agreement with the County of St. Paul Community Association to become an Additional Named Insured under the County's insurance policy.

## **Issue Summary Report**

### **8.5 Request to Use Old Mallaig Fire Hall**

October 9

#### **Background**

Mallaig School is requesting to repurpose the old Fire Hall for their Athletics Program and then expand the use to include the Community. The facility would include an area for free weights, a select group of machines as well as an open area.

Public Works and the Utility Department utilize the firehall to store the loader, the water plant parts bus, the steamer truck, the crack filling trailer and tables for the Mallaig Ag Society. They also store parts that are too big to carry around as well as miscellaneous other supplies from other departments from time to time, if they need to be stored in a heated building.

Letters of support from the Community are attached. The Mallaig Ag Society has indicated that they will be removing their tables from the building.

#### **Recommendation**

Administration is recommending to deny the request from Mallaig School to use the old fire hall for a gym area, as it is being widely used by the Public Works and Utility Departments.

Originated by: Phyllis

## **Issue Summary Report**

### **8.10 Funding Request – Elk Point Skating Club**

October 9, 2018 Council Meeting

#### **Background**

The Elk Point Skating Club is requesting funding to help with operating expenses for the 2018/19 season. In 2017/18 season they had income of \$17,203 from fundraising and grants etc. – including bottle drives, selling chocolates and meat, carnival admission and silent auction, and donations. They have applied for a casino but are still on the wait list. Their net loss for 2017 was \$8413. Since the downturn in the economy, they have seen a steady decline in registrations which is why they are operating at a deficit. They are looking at ways to cut their costs.

During the 2018 budgeting process, Council allocated \$75,000 for the Elk Point Recreation Grants. In June Council approved \$2,000 for the Elk Point Pickle Ball Club to help fund the shortfall on their courts. There is \$73,000 remaining in this account to be allocated.

A breakdown of how the Elk Point Recreation Grant funding has been disbursed in the past years is attached.

#### **Alternatives**

Table the request to the November Council meeting and allocate the full \$73,000 left in the Elk Point Recreation Grants Account at that time.

Provide the Elk Point Skating Club with \$8,000 based on the shortfall they had in 2017.

Provide the Elk Point Skating Club with \$4,000, ½ of their shortfall based on 2017.

Deny the request for funding.

#### **Recommendation**

Administration is recommending to table the request for funding to the November Council meeting.

Originated by: Phyllis