



**County of St Paul No 19**  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

**October 23, 2017 Organizational Meeting**

Date : Monday, October 23, 2017

Start time : 10:00 AM

**Minutes**

**Call to Order**

The Organizational Meeting of the Council of the County of St. Paul No. 19 was called to order by CAO Sheila Kitz at 10:08 a.m., Monday, October 23, 2017 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Darrell Younghans Division 1

Councillor Kevin Wirsta Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Dale Hedrick Division 5

Councillor Laurent Amyotte Division 6

Sheila Kitz CAO

Tim Mahdiuk Director of Community Services

Phyllis Corbiere Executive Assistant

Mark Chileen Director of Public Works

Kaitlyn Kenney Municipal Intern

**Oath of Office for  
Reeve and  
Elected Officials**

(Oath Of Office)

Oaths of Office subscribed by the Reeve and Council Members were signed in the presence of Commissioner for Oaths Linda Meger and are attached hereto.

**Appointment of  
Deputy Reeve**

(Appointment of Deputy  
Reeve)

Reeve S. Upham called for nominations for the office of Deputy Reeve.

Councillor D. Younghans nominated Councillor C. Martin.

Councillor L. Amyotte nominated Councillor M. Fodness.

Reeve Upham called for nominations for the office of Deputy Reeve two more times.

Councillor C. Martin moved nominations cease.

Following a vote by secret ballot, Councillor M. Fodness was appointed as Deputy Reeve for the ensuing year.

The Official Oath of Office was subscribed to by Deputy Reeve M. Fodness in the presence of Commissioner for Oaths Linda Meger and is attached to and forms part of these minutes.

**Resolution #OM20171023.1001**

Moved By: Councillor Darrell Younghans  
to destroy the ballots for Deputy Reeve.

**Carried**

**Public Works**  
(Committees)

**Resolution #OM20171023.1002**

Moved By: Councillor Maxine Fodness  
that the **Public Works Committee** consist of Council as a whole with Reeve Upham as Chairman.

**Carried**

**Resolution #OM20171023.1003**

Moved By: Councillor Cliff Martin  
to appoint Explore Survey Inc. as surveyors for the County of St. Paul for the upcoming year.

**Carried**

**Resolution #OM20171023.1004**

Moved By: Councillor Maxine Fodness  
to appoint Councillor Dale Hedrick, Councillor Kevin Wirsta and Councillor Darrell Younghans to the **Heavy Oil Committee** along with staff members Mark Chileen, Director of Public Works, Steven Jeffrey, Public Works Supervisor and Sheila Kitz, CAO.

**Carried**

**Resolution #OM20171023.1005**

Moved By: Councillor Cliff Martin  
to appoint Councillor Darrell Younghans as Chairman of the Heavy Oil Committee.

**Carried**

**Resolution #OM20171023.1006**

Moved By: Councillor Darrell Younghans  
to appoint Councillor M. Fodness to the **Joint Workplace Health & Safety** and the **Regional Workplace Health and Safety** Committees.

**Carried**

**Resolution #OM20171023.1007**

Moved By: Councillor Cliff Martin  
to appoint Reeve S. Upham and Councillor L. Amyotte as alternate to the **Veteran's Memorial Highway Association**.

**Carried**

**Agriculture and  
Land Use**  
(Committees)

**Resolution #OM20171023.1008**

Moved By: Councillor Laurent Amyotte  
that all of Council be appointed to the **Agricultural Service Board** with  
Councillor C. Martin as Chairman.

**Carried**

**Resolution #OM20171023.1009**

Moved By: Councillor Maxine Fodness  
to appoint Councillor L. Amyotte and Reeve S. Upham to the **Seed  
Cleaning Plant Board**.

**Carried**

**Resolution #OM20171023.1010**

Moved By: Councillor Laurent Amyotte  
to appoint Keith Kornelson, Ag Fieldman and Warren Leister Assistant Ag  
Fieldman as **Weed Inspectors** for the County of St. Paul.

**Carried**

**Resolution #OM20171023.1011**

Moved By: Councillor Cliff Martin  
to appoint Keith Kornelson and Warren Leister as **Pest Control Officers**  
for the County of St. Paul.

**Carried**

**Resolution #OM20171023.1012**

Moved By: Councillor Laurent Amyotte  
that Councillor M. Fodness and Councillor D. Hedrick with Councillor C.  
Martin as alternate, be appointed to the **St. Paul Inter Municipal  
Development Plan Committee**.

**Carried**

**Resolution #OM20171023.1013**

Moved By: Councillor Maxine Fodness  
to appoint Councillor K. Wirsta and Councillor D. Younghans to the **Elk  
Point Inter Municipal Development Plan Committee**.

**Carried**

**Public Utilities**  
(Committees)

**Resolution #OM20171023.1014**

Moved By: Councillor Laurent Amyotte  
to appoint Reeve S. Upham to the **Evergreen Regional Landfill  
Commission**, with Councillor M. Fodness as alternate.

**Carried**

**Resolution #OM20171023.1015**

Moved By: Councillor Darrell Younghans  
that Councillor Maxine Fodness and Councillor Cliff Martin be appointed to  
the **St. Paul Transfer Station Committee**.

**Carried**

**Resolution #OM20171023.1016**

Moved By: Councillor Cliff Martin  
to appoint Councillor Cliff Martin, Reeve Steve Upham and Councillor Kevin  
Wirsta to the **Elk Point/St. Paul Regional Water Commission**.

Carried

**Resolution #OM20171023.1017**

Moved By: Councillor Darrell Younghans

that Councillor Maxine Fodness be appointed as alternate for the **Elk Point/St. Paul Regional Water Commission.**

Carried

**Resolution #OM20171023.1018**

Moved By: Councillor Maxine Fodness

motion to appoint Councillor Dale Hedrick and Reeve Upham as Alternate to the **Highway 28/63 Regional Water Services Commission**, along with staff CAO Sheila Kitz and Bryan Bespalko, Public Works Supervisor.

Carried

**Resolution #OM20171023.1019**

Moved By: Councillor Laurent Amyotte

to appoint Sheila Kitz, CAO and Bryan Bespalko, Public Works Supervisor, to the **Water Technical Committees (Ashmont/Lottie Lake & St. Paul/Elk Point).**

Carried

**Fire Protection**  
(Committees)

**Resolution #OM20171023.1020**

Moved By: Councillor Maxine Fodness

to appoint Councillor Kevin Wirsta and Councillor Darrell Younghans to the **Town of Elk Point Fire Protection Committee.**

Carried

**Resolution #OM20171023.1021**

Moved By: Councillor Maxine Fodness

that Councillor Laurent Amyotte, Councillor Dale Hedrick and Reeve Steve Upham be appointed to the **St. Paul and Area Joint Fire Protection Management Committee.**

Carried

**Resolution #OM20171023.1022**

Moved By: Councillor Laurent Amyotte

to appoint Tim Mahdiuk, Director of Community Services and Sheila Kitz, CAO as alternate as the **Technical Advisors for the St. Paul and Elk Point Fire Protection Committees.**

Carried

**Resolution #OM20171023.1023**

Moved By: Councillor Cliff Martin

that Council no longer appoint a representative to the **Alberta Fire Chief's Association.**

Carried

**Resolution #OM20171023.1024**

Moved By: Councillor Laurent Amyotte

to appoint Tim Mahdiuk as **Fire Guardian** for the County of St. Paul.

Carried

**Health**  
(Committees)

**Resolution #OM20171023.1025**

Moved By: Councillor Laurent Amyotte  
to appoint Councillor Maxine Fodness and Councillor Darrell Younghans to the **FCSS Committee**, for a four year term.

**Carried**

**Resolution #OM20171023.1026**

Moved By: Councillor Maxine Fodness  
to advertise for three board members at large to serve on the **FCSS Committee**.

**Carried**

**Resolution #OM20171023.1027**

Moved By: Councillor Cliff Martin  
to appoint Councillor Laurent Amyotte, Councillor Dale Hedrick and Councillor Kevin Wirsta to the **MD of St. Paul Foundation Board**.

**Carried**

**Resolution #OM20171023.1028**

Moved By: Councillor Kevin Wirsta  
to appoint Councillor Dale Hedrick, Councillor Maxine Fodness, Councillor Cliff Martin and Reeve Steve Upham to the **St. Paul and District Ambulance Board**, and Tim Mahdiuk as the member at large. **Motion for member at large rescinded.**

**Carried**

**Resolution #OM20171023.1029**

Moved By: Councillor Maxine Fodness  
to appoint Councillor Kevin Wirsta and Councillor Darrel Younghans to the **Elk Point Community Health Council Steering Committee (Inter Agency)**.

**Carried**

**Resolution #OM20171023.1030**

Moved By: Councillor Laurent Amyotte  
to appoint Reeve Steve Upham to the **St. Paul Dr. Recruitment Committee** along with staff Tim Mahdiuk, Director of Community Services and Janice Fodchuk, FCSS Director.

**Carried**

**Airport**  
(Committees)

**Resolution #OM20171023.1031**

Moved By: Councillor Darrell Younghans  
to appoint Councillor Maxine Fodness and Councillor Cliff Martin to the **St. Paul Airport Committee**.

**Carried**

**Resolution #OM20171023.1032**

Moved By: Councillor Laurent Amyotte  
to advertise for a member at large to represent the County of St. Paul on the **St. Paul Airport Committee**.

**Carried**

**Resolution #OM20171023.1033**

Moved By: Councillor Cliff Martin

to appoint Councillor Kevin Wirsta and Councillor Darrell Younghans to the **Elk Point Airport Committee.**

**Carried**

**Resolution #OM20171023.1034**

Moved By: Councillor Maxine Fodness

to advertise for one member at large for the **Elk Point Airport.**

**Carried**

**Health**

(Committees)

**Resolution #OM20171023.1035**

Moved By: Councillor Kevin Wirsta

to amend the motion appointing the committee members for the **St. Paul Ambulance,** by deleting Tim Mahdiuk's appoint as the member at large.

**Carried**

**Resolution #OM20171023.1036**

Moved By: Councillor Cliff Martin

to advertise for a member at large for the **St. Paul Ambulance** Committee, so member at large positions for all County Boards are handled the same.

**Carried**

**Library**

(Committees)

**Resolution #OM20171023.1037**

Moved By: Councillor Kevin Wirsta

to appoint Councillor Laurent Amyotte, Councillor Maxine Fodness and Betty Way as Secretary to the **County Library Board.**

**Carried**

**Resolution #OM20171023.1038**

Moved By: Councillor Laurent Amyotte

to advertise for five board member at large positions for the **County Library Board.**

**Carried**

**Resolution #OM20171023.1039**

Moved By: Councillor Darrell Younghans

that Councillor Laurent Amyotte and Councillor Maxine Fodness as alternate be appointed to represent the County on the **Northern Lights Library System** board.

**Carried**

**Resolution #OM20171023.1040**

Moved By: Councillor Darrell Younghans

to appoint Councillor Kevin Wirsta to the **Elk Point Municipal Library Board.**

**Carried**

**Resolution #OM20171023.1041**

Moved By: Councillor Cliff Martin

that Councillor Maxine Fodness be appointed to the **St. Paul Municipal Library Board.**

**Carried**

**Policing**  
(Committees)

**Resolution #OM20171023.1042**

Moved By: Councillor Maxine Fodness  
that Councillor Kevin Wirsta and Councillor Darrell Younghans be  
appointed to represent the County on the **Elk Point Community Advisory  
Policing Committee**.

**Carried**

**Resolution #OM20171023.1043**

Moved By: Councillor Maxine Fodness  
to appoint Councillor Dale Hedrick as the **Police Liaison Officer** for the  
County.

**Carried**

**Community  
Futures St.  
Paul/Smoky Lake**  
(Committees)

**Resolution #OM20171023.1044**

Moved By: Councillor Maxine Fodness  
that Reeve Steve Upham be appointed to the **Community Futures St.  
Paul/Smoky Lake** board for the 2 years remaining in his term and that  
Councillor Dale Hedrick replace him after the two years and further that  
Councillor Laurent Amyotte be appointed for a four year term.

**Carried**

**Town of St. Paul  
Recreation Board**  
(Committees)

**Resolution #OM20171023.1045**

Moved By: Councillor Kevin Wirsta  
to appoint Councillor Dale Hedrick and Councillor Cliff Martin to the **Town  
of St. Paul Recreation Board** for a four year term.

**Carried**

**Resolution #OM20171023.1046**

Moved By: Councillor Maxine Fodness  
that Ron Wirsta complete his four year term representing the County as a  
member at large on the **Town of St. Paul Recreation Board** and that  
administration advertise for a second board member at large.

**Carried**

**Alberta's  
Lakeland DMO**  
(Committees)

**Resolution #OM20171023.1047**

Moved By: Councillor Maxine Fodness  
to appoint Councillor Laurent Amyotte to the **Alberta's Lakeland DMO  
Board**.

**Carried**

**Kalyna Country**  
(Committees)

**Resolution #OM20171023.1048**

Moved By: Councillor Cliff Martin  
that the County will no longer appoint a County representative to the  
**Kalyna Country** board.

**Carried**

**Riverland  
Recreation**  
(Committees)

**Resolution #OM20171023.1049**

Moved By: Councillor Cliff Martin  
that Councillor Dale Hedrick and Reeve Upham as alternate, be appointed  
to the **Riverland Recreation Committee**.

**Carried**

**Fort George &  
Buckingham  
House**  
(Committees)

**Resolution #OM20171023.1050**

Moved By: Councillor Maxine Fodness  
to appoint Councillor Kevin Wirsta to the **Fort George and Buckingham House** committee.

**Carried**

**Review Boards  
and Authorities**  
(Committees)

**Resolution #OM20171023.1051**

Moved By: Councillor Laurent Amyotte  
to appoint Councillor Cliff Martin to the **Regional Assessment Review Board**, for a four year term and to appoint Paulette Mudryk as the clerk.

**Carried**

**Resolution #OM20171023.1052**

Moved By: Councillor Laurent Amyotte  
to advertise for two members at large to sit on the **Regional Assessment Review Board**.

**Carried**

**Resolution #OM20171023.1053**

Moved By: Councillor Laurent Amyotte  
that Councillor Dale Hedrick, Councillor Cliff Martin and Councillor Kevin Wirsta, Councillor Maxine Fodness as alternate and Kyle Attanasio as secretary, be appointed the **Subdivision and Development Appeal Board** for a four year term.

**Carried**

**Resolution #OM20171023.1054**

Moved By: Councillor Dale Hedrick  
to advertise for four members at large to serve on the **Subdivision and Development Appeal Board**.

**Carried**

**Resolution #OM20171023.1055**

Moved By: Councillor Cliff Martin  
that Councillor Darrell Younghans and Councillor Kevin Wirsta as alternate, be appointed to the **Weed/Pest Appeal Board**.

**Carried**

**Resolution #OM20171023.1056**

Moved By: Councillor Laurent Amyotte  
to advertise for four members at large to serve on the **Weed/Pest Appeal Board**.

**Carried**

**Safety Codes Act  
Committee**  
(Committees)

**Resolution #OM20171023.1057**

Moved By: Councillor Laurent Amyotte  
to appoint Councillor Maxine Fodness, Councillor Dale Hedrick and Reeve Steve Upham to the **Safety Codes Act Committee**.

**Carried**



**North East  
Muni-Corr Ltd.**  
(Committees)

**Resolution #OM20171023.1058**

Moved By: Councillor Maxine Fodness  
to appoint Councillor Dale Hedrick and Councillor Darrel Younghans as  
alternate, to represent the County of St. Paul on the **Muni Corr Committee**

**Carried**

**Northeast  
Alberta  
Information HUB**  
(Committees)

**Resolution #OM20171023.1059**

Moved By: Councillor Dale Hedrick  
that Reeve Steve Upham and Councillor Laurent Amyotte, alternate, be  
appointed to the **Northeast Alberta Information HUB Committee**.

**Carried**

**Regional  
Emergency  
Management  
Plan**  
(Committees)

**Resolution #OM20171023.1060**

Moved By: Councillor Laurent Amyotte  
to appoint Councillor Maxine Fodness and Councillor Darrell Younghans to  
represent the County on the **Regional Emergency Management Plan  
Committee**.

**Carried**

**Parks Committee**  
(Committees)

**Resolution #OM20171023.1061**

Moved By: Councillor Cliff Martin  
to appoint Councillor Laurent Amyotte, Councillor Dale Hedrick, Councillor  
Cliff Martin and Councillor Kevin Wirsta to the **Parks Committee**.

**Carried**

**Cemetery  
Committee**  
(Committees)

**Resolution #OM20171023.1062**

Moved By: Councillor Maxine Fodness  
to appoint Councillor Laurent Amyotte, Councillor Dale Hedrick and  
Councillor Cliff Martin to the **Cemetery Committee** along with staff Mark  
Chileen, Director of Public Works, and Linda Meger as Secretary.

**Carried**

**Resolution #OM20171023.1063**

Moved By: Councillor Dale Hedrick  
to advertise for two members at large to sit on the **Cemetery Committee**.

**Carried**

**Lakeland  
Agricultural  
Research Assn  
(LARA)**  
(Committees)

**Resolution #OM20171023.1064**

Moved By: Councillor Maxine Fodness  
that Councillor Cliff Martin and Councillor Kevin Wirsta as alternate be  
appointed to represent the County of St. Paul on the **LARA Committee**.

**Carried**

**North  
Saskatchewan  
Watershed  
Alliance (NSWA)**  
(Committees)

**Resolution #OM20171023.1065**

Moved By: Councillor Dale Hedrick  
to appoint Councillor Cliff Martin and Councillor Kevin Wirsta as alternate to  
represent the County on the **North Saskatchewan Watershed Alliance**.

Carried

**Elk Point  
Regional Allied  
Arts**  
(Committees)

**Resolution #OM20171023.1066**

Moved By: Councillor Cliff Martin

that Councillor Kevin Wirsta be appointed to the **Elk Point Regional Allied Arts Committee.**

Carried

**Elk Point Canada  
Day Committee**  
(Committees)

**Resolution #OM20171023.1067**

Moved By: Councillor Maxine Fodness

that the County will no longer appoint a representative to sit on the Elk Point Canada Day Committee.

Carried

**Administrative**  
(Committees)

**Resolution #OM20171023.1068**

Moved By: Councillor Laurent Amyotte

to approve Councillor Maxine Fodness, Councillor Cliff Martin, Reeve Steve Upham and Councillor Darrell Younghans, as chairman, to the **Policy Committee.**

Carried

**Resolution #OM20171023.1069**

Moved By: Councillor Laurent Amyotte

that the **Salary Negotiation Committee** consist of Council as a whole.

Carried

**Parks Committee**  
(Committees)

**Resolution #OM20171023.1070**

Moved By: Councillor Maxine Fodness

to appoint Councillor Laurent Amyotte as chairman of the **Parks Committee.**

Carried

**Administrative**  
(Committees)

**Resolution #OM20171023.1071**

Moved By: Councillor Darrell Younghans

to appoint Brownlee LLP and Reynolds Mirth Richards Farmer as Legal Advisors for the County of St. Paul.

Carried

**Resolution #OM20171023.1072**

Moved By: Councillor Laurent Amyotte

to approve Synergy Chartered Accountants to complete the 2017 audit.

Carried

**Resolution #OM20171023.1073**

Moved By: Councillor Maxine Fodness

to rescind Council Resolution No. CM20171010.1036 rescheduling the November Council Meeting to November 7 at 10:00 and the November Public Works Meeting to November 23 at 10:00 a.m. and reschedule the November Council Meeting to Monday, November 6 at 11:00 a.m.

Carried

**Resolution #OM20171023.1074**

Moved By: Councillor Cliff Martin

that the **Monthly Council Meetings** be scheduled for the second Tuesday of each month starting at 10:00 a.m. in accordance with Section 193(1) of the M.G.A., unless otherwise changed by resolution of Council.

**Carried**

**Resolution #OM20171023.1075**

Moved By: Councillor Laurent Amyotte

that the monthly **Public Works Meetings** be scheduled for the fourth Tuesday of each month starting at 10:00 a.m., unless otherwise changed by resolution of Council.

**Carried**

**Resolution #OM20171023.1076**

Moved By: Councillor Cliff Martin

to reschedule the November Public Works Meeting to Thursday, November 30 at 10:00 a.m.

**Carried**

**Resolution #OM20171023.1077**

Moved By: Councillor Laurent Amyotte

to appoint Reeve Steve Upham or Deputy Reeve Maxine Fodness and Sheila Kitz to sign all cheques or other documents necessary for the operation of the County and Kyle Attanasio, Director of Corporate Services, to sign in the absence of the Chief Administrative Officer and when instructed to do so by a signing officer of the County of St. Paul.

**Carried**

**Remuneration  
and Allowances**

(Remuneration )

**Resolution #OM20171023.1078**

Moved By: Councillor Darrell Younghans

that Council remuneration remain the same until the compensation review is completed in the beginning of 2018.

**Carried**

**Resolution #OM20171023.1079**

Moved By: Councillor Cliff Martin

that each Councillor have a payroll deduction every month during their four year term, which will pay half of the cost of their laptop/tablet and when the term is over the equipment will become their property.

**Carried**

**Other**

(Other)

**Resolution #OM20171023.1080**

Moved By: Councillor Maxine Fodness

to approve CAO S. Kitz and Reeve S. Upham to attend the Indigenous Consultation to be held October 30, 2017 in Edmonton.

**Carried**

**Adjournment**

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 12:00 p.m.

These minutes approved this 6th day of November 2017.

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Reeve

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Chief Administrative Officer