



Organizational Meeting

Date : Thursday, October 31, 2013

Start time : 9:00 AM

MINUTES

CALL TO ORDER

The Organizational Meeting of the Council of the County of St. Paul No. 19 was called to order by CAO Sheila Kitz at 9:03 a.m., Thursday, October 31, 2013 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman Division 1

Councillor Dwight Dach Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Frank Sloan Division 5

Councillor Laurent Amyotte Division 6

Sheila Kitz CAO

Tim Mahdiuk Assistant CAO

Phyllis Corbiere Executive Assistant

Kyle Attanasio Municipal Intern

OATH OF OFFICE

Oaths of Office subscribed by the Reeve and Council members were signed in the presence of Commissioner for Oaths, Dennis Bergheim, and are attached hereto.

APPOINTMENT OF DEPUTY REEVE

Reeve S. Upham called for nominations for the office of Deputy Reeve.

Councillor F. Sloan nominated Councillor C. Martin.

Councillor G. Ockerman moved nominations cease.

There being only one nomination, Councillor Cliff Martin was appointed as Deputy Reeve for the ensuing year.

The Official Oath of Office was subscribed to by Deputy Reeve C. Martin and is attached to and forms part of these minutes.

PUBLIC WORKS

Resolution

Moved By: Councillor Cliff Martin

Motion that the Public Works Committee remain as Council as a whole.

CARRIED

Resolution

Moved By: Councillor Glen Ockerman

Motion to appoint Reeve Upham as Chairman for the P.W. Committee.

CARRIED

Resolution

Moved By: Councillor Maxine Fodness

Motion to appoint Rachynski Land Surveys as Surveyor for the County of St. Paul for the upcoming year.

CARRIED

Heavy Oil Committee

Councillor D. Dach nominated Councillor F. Sloan.

Councillor C. Martin nominated Councillor L. Amyotte.

Councillor M. Fodness nominated Councillor D. Dach.

Councillor F. Sloan nominated Councillor G. Ockerman.

Resolution

Moved By: Councillor Frank Sloan

Motion to move nominations cease.

CARRIED

There being four nominations for the four positions on the Heavy Oil Committee, Councillor F. Sloan, Councillor L. Amyotte, Councillor D. Dach and Councillor G. Ockerman were appointed to the Heavy Oil Committee.

Resolution

Moved By: Councillor Glen Ockerman

Motion to appoint Leo deMoissac, Public Works Superintendent, Bobby Kinjerski, Assistant Public Works Superintendent, and Sheila Kitz, CAO to Heavy Oil Committee

CARRIED

Resolution

Moved By: Councillor Cliff Martin

Motion to appoint Councillor G. Ockerman as Chairman for the Heavy Oil Committee.

CARRIED

Resolution

Moved By: Councillor Frank Sloan

Motion to appoint Reeve S. Upham and CAO Sheila Kitz to the **Joint Workplace Health & Safety Committee**.

CARRIED

Resolution

Moved By: Councillor Cliff Martin

Motion to appoint Councillor F. Sloan and Councillor M. Fodness as alternate to the **HWY 36 Committee**.

CARRIED

AGRICULTURE AND LAND USE

Resolution

Moved By: Councillor Glen Ockerman

Motion that the **Agriculture Service Board** consist of Council as a whole.

CARRIED

Resolution

Moved By: Councillor Maxine Fodness

Motion to appoint Councillor F. Sloan as Chairman of the Ag Service Board.

CARRIED

Seed Cleaning Plant Board

Councillor F. Sloan nominated Councillor L. Amyotte.

Councillor D. Dach nominated Councillor F. Sloan.

Resolution

Moved By: Councillor Cliff Martin

Motion that nominations cease.

CARRIED

There being two nominations, Councillor L. Amyotte and Councillor F. Sloan were appointed to the Seed Cleaning Plant Board.

Resolution

Moved By: Councillor Glen Ockerman

Motion to appoint Dennis Bergheim as **Weed Inspector** for the County of St. Paul.

CARRIED

Resolution

Moved By: Councillor Maxine Fodness

Motion to appoint Dennis Bergheim as **Pest Control Officer** for the County of St. Paul.

CARRIED

Resolution

Moved By: Councillor Cliff Martin

Motion that the **St. Paul Inter Municipal Development Plan (IDP) Committee** remain the same with Councillor M. Fodness, **Councillor C. Martin** and Reeve S. Upham, as alternate.

CARRIED

Resolution

Moved By: Councillor Dwight Dach

Motion to appoint Councillor D. Dach and Councillor G. Ockerman to the **Elk Point Inter Municipal Development Plan (IDP) Committee**.

CARRIED

**PUBLIC
UTILITIES**

Evergreen Regional Landfill Committee

Councillor F. Sloan nominated Reeve S. Upham.

Councillor D. Dach nominated Councillor M. Fodness as alternate.

Resolution

Moved By: Councillor Frank Sloan

Motion that nominations cease.

CARRIED

There being only two nominations for the two positions, Reeve S. Upham was appointed to the Evergreen Regional Landfill Committee with Councillor M. Fodness as alternate.

Resolution

Moved By: Councillor Cliff Martin

Motion that the **Water Technical Committee** remain the same with Bryan Bespalko and Sheila Kitz.

CARRIED

Resolution

Moved By: Councillor Frank Sloan

Motion that Councillor M. Fodness and Councillor C. Martin remain on the **St. Paul Transfer Station Committee**.

CARRIED

Resolution

Moved By: Councillor Cliff Martin

Motion that the **Regional Water Commission** members remain the same with Councillor D. Dach, Councillor C. Martin, Reeve S. Upham and Councillor G. Ockerman as alternate.

CARRIED

**FIRE
PROTECTION**

Resolution

Moved By: Councillor Maxine Fodness

Motion that the **Town of Elk Point Fire Protection Committee** remain the same with Councillor D. Dach and Councillor G. Ockerman.

CARRIED

Resolution

Moved By: Councillor Glen Ockerman

Motion to appoint Councillor L. Amyotte, Councillor M. Fodness and Reeve S. Upham to the **St. Paul and Area Joint Fire Protection Management Committee**.

CARRIED

Resolution

Moved By: Councillor Dwight Dach

Motion to appoint Dennis Bergheim and Tim Mahdiuk, as alternate, as the **Technical Advisors** for St. Paul and Elk Point Fire Protection Committees.

CARRIED

Resolution

Moved By: Councillor Frank Sloan

Motion to appoint Dennis Bergheim as **Fire Guardian** for the County of St. Paul.

CARRIED

Resolution

Moved By: Councillor Cliff Martin

Motion that the **Building Committee - Mallaig/Ashmont** consist of Councillor L. Amyotte, Councillor F. Sloan, Sheila Kitz, CAO and Dennis Bergheim.

CARRIED

HEALTH

FCSS

Councillor C. Martin nominated Councillor G. Ockerman.

Councillor F. Sloan nominated Councillor D. Dach.

Councillor C. Martin nominated Councillor F. Sloan.

Councillor C. Martin nominated Councillor M. Fodness.

Councillor M. Fodness nominated Reeve S. Upham.

Following a vote by secret ballot, Councillor F. Sloan, Councillor D. Dach and Councillor G. Ockerman were appointed to the **FCSS Board** for a four year term.

Resolution

Moved By: Councillor Maxine Fodness

Motion to destroy the ballots.

CARRIED

Resolution

Moved By: Councillor Frank Sloan

Motion to appoint Councillor D. Dach as Chairman for the FCSS Board.

CARRIED

Resolution

Moved By: Councillor Glen Ockerman

Motion to appoint Councillor M. Fodness, Councillor D. Dach and Councillor L. Amyotte to the **MD of St. Paul Foundation Board**.

CARRIED

Resolution

Moved By: Councillor Glen Ockerman

Motion to appoint Councillor M. Fodness, Councillor C. Martin, Reeve S. Upham, Councillor F. Sloan and Tim Mahdiuk as member-at-large, to the **St. Paul & District Ambulance Board**.

CARRIED

Resolution

Moved By: Councillor Cliff Martin

Motion that the **Elk Point Community Health Council Steering Committee (Inter Agency)** remain the same with Councillor D. Dach and Councillor G. Ockerman.

CARRIED

Resolution

Moved By: Councillor Glen Ockerman

Motion that Reeve S. Upham, Tim Mahdiuk and Janice Fodchuk remain members of the **St. Paul Dr. Recruitment Committee**.

CARRIED

Resolution

Moved By: Councillor Glen Ockerman

Motion that no one will be appointed to the **Elk Point Dr. Recruitment Committee** as it is no longer active.

CARRIED

Resolution

Moved By: Councillor Frank Sloan

Motion that no one will be appointed to the **NE Doctor Recruitment Committee** as it is no longer active.

CARRIED

AIRPORT	Resolution Moved By: Councillor Frank Sloan Motion to appoint Councillor M. Fodness, Councillor C. Martin and Victor Tessier, member-at-large to the <u>St. Paul Airport Committee</u> for the ensuing year.	CARRIED
	Resolution Moved By: Councillor Maxine Fodness Motion that the <u>Elk Point Airport Committee</u> remain the same with Councillor D. Dach, Councillor G. Ockerman and Dwayne Vogel, as member-at-large.	CARRIED
LIBRARY	Resolution Moved By: Councillor Glen Ockerman Motion that Councillor L. Amyotte, Councillor D. Dach and Betty Way, secretary be appointed to the <u>County Library Board</u> for a four year term.	CARRIED
	Resolution Moved By: Councillor Maxine Fodness Motion to appoint Councillor D. Dach and Councillor L. Amyotte, as alternate, to the <u>Northern Lights Library Board.</u>	CARRIED
	Resolution Moved By: Councillor Frank Sloan Motion that Councillor D. Dach be appointed to the <u>Elk Point Municipal Library Board.</u>	CARRIED
		CARRIED
POLICING	Resolution Moved By: Councillor Cliff Martin Motion that Councillor D. Dach and Councillor G. Ockerman remain members of the <u>Community Advisory Policing Committee - Elk Point.</u>	CARRIED
	Resolution Moved By: Councillor Maxine Fodness Motion to appoint Reeve S. Upham as the <u>Police Liasion Officer</u> for the County of St. Paul.	CARRIED
COMMUNITY FUTURES ST. PAUL SMOKY LAKE	Resolution Moved By: Councillor Cliff Martin Motion that Councillor M. Fodness and Reeve S. Upham be reappointed to the <u>Community Futures St. Paul Smoky Lake Board</u> for a four year term.	CARRIED
		CARRIED
TOWN OF ST. PAUL RECREATION BOARD	Resolution Moved By: Councillor Dwight Dach Motion to appoint Councillor F. Sloan, Councillor C. Martin and members-at-large Tim Mahdiuk and Jana Zarowny, to the <u>Town of St. Paul Rec Board</u> for a four year term.	CARRIED
		CARRIED
ALBERTA'S LAKELAND	Resolution Moved By: Councillor Glen Ockerman Motion to appoint Councillor D. Dach to the <u>Alberta's Lakeland Board.</u>	CARRIED
		CARRIED

**GO EAST
RTO/KALYNA
COUNTRY**

Resolution

Moved By: Councillor Glen Ockerman

Motion that Council will not appoint a member to the Go East RTO or Kalyna Country committees.

CARRIED

**RIVERLAND
RECREATION**

Riverland Recreation

Councillor D. Dach nominated Councillor G. Ockerman.

Councillor F. Sloan nominated Councillor D. Dach.

Resolution

Moved By: Councillor Maxine Fodness

Motion that nominations cease.

CARRIED

There being only two nominations, Councillor G. Ockerman and Councillor D. Dach were appointed to the Riverland Recreation Committee.

**FORT GEORGE &
BUCKINGHAM
HOUSE**

Resolution

Moved By: Councillor Frank Sloan

Motion to appoint Councillor D. Dach to the **Fort George and Buckingham House** committee for a 4 year term.

CARRIED

**REVIEW BOARD
AND
AUTHORITIES**

Resolution

Moved By: Councillor Frank Sloan

Motion that the **Regional Assessment Review Board** remain the same with Councillor C. Martin, Eleanor Zimmerman, member-at-large, and Paulette Mudryk, Clerk, for a four year term.

CARRIED

Resolution

Moved By: Councillor Cliff Martin

Motion that the **Subdivision and Development Appeal Board** consist of Councillor D. Dach, Councillor M. Fodness, Councillor C. Martin, Reeve S. Upham as alternate and Tim Mahdiuk as secretary, for a four year term.

CARRIED

Resolution

Moved By: Councillor Glen Ockerman

Motion to appoint Councillor L. Amyotte and Councillor F. Sloan as alternate, to the **Weed Appeal Board**.

CARRIED

**SAFETY CODES
ACT COMMITTEE**

Resolution

Moved By: Councillor Maxine Fodness

Motion that the **Safety Codes Act Committee** remain the same with Councillor D. Dach, Councillor G. Ockerman and Councillor F. Sloan.

CARRIED

MUNI CORR

Resolution

Moved By: Councillor Dwight Dach

Motion to appoint Councillor G. Ockerman to the **Muni Corr Board** for a four year term.

CARRIED

Resolution

Moved By: Councillor Frank Sloan

Motion to appoint Reeve S. Upham as alternate on the **Muni Corr** board.

CARRIED

**PARKS
COMMITTEE**

Resolution

Moved By: Councillor Cliff Martin

Motion to appoint Councillor D. Dach, Councillor C. Martin, Councillor F. Sloan and Councillor L. Amyotte to the **Parks Committee**.

CARRIED

HUB	Resolution Moved By: Councillor Frank Sloan Motion to appoint Reeve S. Upham to the HUB Board.	CARRIED
	Resolution Moved By: Councillor Dwight Dach Motion to appoint Councillor F. Sloan as alternate.	CARRIED
CEMETERY COMMITTEE	Resolution Moved By: Councillor Cliff Martin Motion to reappoint Councillor C. Martin, Councillor G. Ockerman, Councillor F. Sloan, Leo deMoissac and Linda Meger, Secretary, to the Cemetery Committee , for a 4 year term.	CARRIED
LARA	Resolution Moved By: Councillor Maxine Fodness Motion that the LARA Committee remain the same with Councillor C. Martin and Councillor F. Sloan, as alternate	CARRIED
NORTH SASKATCHEWAN WATERSHED ALLIANCE	Resolution Moved By: Councillor Frank Sloan Motion that Councillor C. Martin and Councillor D. Dach, alternate, remain on the North Saskatchewan Watershed Alliance Committee .	CARRIED
ADMINISTRATIVE	Resolution Moved By: Councillor Cliff Martin Motion to appoint the law firms of Reynolds, Mirth, Richards and Farmer and Brownlee LLP as legal advisors for the County of St. Paul.	CARRIED
	Resolution Moved By: Councillor Cliff Martin Motion to refer the appointment of the Auditors to the Council Meeting.	CARRIED
	Resolution Moved By: Councillor Glen Ockerman Motion that Councillor F. Sloan, Councillor M. Fodness and Councillor C. Martin, as Chairman, be reappointed to the Policy Committee .	CARRIED
	Resolution Moved By: Councillor Cliff Martin Motion that the Salary Negotiation Committee consist of Council as a whole.	CARRIED
	Resolution Moved By: Councillor Maxine Fodness Motion that the Monthly Council Meetings be scheduled for the second Tuesday of each month starting at 10:00 a.m. in accordance with Section 193(1) of the M.G.A., unless otherwise changed by resolution of Council.	CARRIED
	Resolution Moved By: Councillor Maxine Fodness Motion that the monthly Public Works Meetings be held on the fourth Tuesday of each month starting at 10:00 a.m., unless otherwise changed by resolution of Council.	CARRIED

Resolution

Moved By: Councillor Cliff Martin
Motion to authorize Reeve S. Upham, Deputy Reeve C. Martin and CAO Sheila Kitz to sign all cheques, vouchers or other documents necessary for the operation of the County and Tim Mahdiuk, Assistant CAO, to sign in the absence of the Chief Administrative Officer and when instructed to do so by a signing officer of the County of St. Paul.

CARRIED

**REMUNERATION
AND
ALLOWANCES**

Resolution

Moved By: Councillor Cliff Martin
Motion that the remuneration and allowance rates remain consistent with the rates from 2013:

- Per Meeting Rate - \$165
- Meeting Rate for Meetings over 200 km one way - \$190
- Convention Rate - \$190/day
- Base Councillor Supervision - \$2,000/month
- Additional Deputy Reeve pay - \$400/month
- Base Reeve Pay - \$2,600/month
- Travel Time for overnight
- Up to 400 km - 1/2 Day - \$190
- Over 400 km - 1 Day - \$190 each way
- Cell Phone Allowance - \$100
- Member-at-Large - \$165/meeting
- Mileage - \$0.52/km
- Lodging - \$195/night or actual rate if higher - receipts must be provided
- Meals - \$45/day - over 100 km one way except for zone meetings
- Parking - Actual Receipts

and that Councillors pay \$25/month for their laptop, printer, router, etc starting at the beginning of each term and then when the term is up the equipment will belong to them.

CARRIED

ADJOURNMENT

Business on the agenda being completed, Chairman S. Upham adjourned the meeting. Time: 10:55 a.m.

These minutes approved this 19th day of November, 2013.

Reeve

Chief Administrative Officer