



County of St. Paul No 19
Council Meeting
AGENDA

Tuesday, April 14, 2026
9:00 AM

Pages

1. Call to Order

The meeting will be live streamed at:

www.youtube.com/@countyofst.paulno.1987

2. Minutes

2.1 March 24, 2026, Council Meeting Minutes

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3. Bank Reconciliation

To be forwarded under separate email when available.

4. Additions to Agenda and Acceptance of Agenda

5. Closed Session

5.1 Closed Session

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6. Business Arising from Minutes

6.1 Highway Cleanup 2026 - Allocations

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6.2 Animal Health Act Policy – Update

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6.3 Bunker Gear Replacement - Update

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7. Delegation

7.1 11:00 a.m. Delegation – St. Paul Historical Museum

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7.2 11:30 a.m. Delegation – Synergy Chartered Professional Accountants

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8. New Business

8.1	Bylaw 2026-07 to Repeal Bylaw 2019-20- Appointment of the Director of Corporate Services as a Designated Officer	94
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- 9.4 **St. Paul Champions of Change Art Walk / Portage College** 168
- 10. **Reports**
 - 10.1 **CAO Report**
 - 10.2 **Committee Reports**
- 11. **Financial**
 - 11.1 **Budget to Actual**

To be forwarded under separate email when available.
 - 11.2 **Council Fees**

Council fees for the past month will be circulated for review.
- 12. **Upcoming Meetings/ Events**
 - 12.1 **Public Auction of Lands - May 12, 2026 @ 11:00 a.m.**
- 13. **Adjournment**



County of St. Paul No 19

Council Meeting 2

Minutes

Tuesday, March 24, 2026

10:00 AM

Council Chambers

Present Reeve Glen Ockerman
 Councillor Darrell Younghans, Division 1
 Councillor Shane Smith, Division 2
 Councillor Gerald Michaud, Division 3
 Councillor Maxine Fodness, Division 4 via Zoom
 Councillor Dale Hedrick, Division 5
 Councillor Louis Dechaine, Division 6

Staff Present Jason Wallsmith, CAO
 Phyllis Corbiere, Director of Corporate Services
 Scott Jeffery, Director of Public Works
 Jason Storch, Director of Community Services
 Betty Richard, Executive Assistant
 Emma Schreiner Vonk, Communications Coordinator
 Tyler Fodchuk, IT/GIS Coordinator

Guests Laura Pruneau, Finance Officer

1. Call to Order

The Council Meeting of the County of St. Paul No. 19 was called to order by Reeve Glen Ockerman at 10:00 a.m.

The meeting was live streamed at:

www.youtube.com/@countyofst.paulno.1987

2. Minutes Approval

2.1 March 11, 2026, Council Meeting Minutes

Resolution CM20260324.1001

Moved By: Councillor Gerald Michaud

to approve the Minutes of the March 11, 2026, Council meeting as presented.

Carried

3. Addition to Agenda and Acceptance of Agenda

Resolution CM20260324.1002

Moved By: Councillor Louis Dechaine

to approve the agenda for the March 24, 2026, Council meeting with the following additions:

- 8.12 Elk Point Seniors Advocacy Committee Meeting April 7, 2026 - Elk Point Seniors Centre
- 8.13 Clarity Concern for Council Meeting Audio
- 8.14 TWP RD 572 Brushing request within an undeveloped road allowance
- 8.15 TWP RD 565 Brushing extension request on current project

Carried

5. Business Arising

5.1 Bank Reconciliation ending February 28, 2026

Resolution CM20260324.1003

Moved By: Councillor Maxine Fodness

to adopt the Bank Reconciliation for the month ending February 28, 2026.

Carried

Laura Pruneau, Finance Officer, left the meeting at 10:07 a.m.

4. Closed Session

4.1 Closed Session

Resolution CM20260324.1004

Moved By: Councillor Darrell Younghans

to move into closed session as per Part 1 Freedom of Information, Division 2 Sections 20, 26 and 32 of the Access to Information Act (ATIA) at 10:07 a.m.

Carried

Meeting was closed to the public at 10:07 a.m.

Meeting was livestreamed at 10:23 a.m.

Resolution CM20260324.1005

Moved By: Councillor Louis Dechaine
to revert to an open meeting.

Carried

5. Business Arising

5.2 Budget to Actual - February 2026

Resolution CM20260311.1006

Moved By: Councillor Darrell Younghans
to approve the preliminary budget to actual as of February 28, 2026.

Carried

5.3 Council Fees for February 2026

Resolution CM20260324.1007

Moved By: Councillor Dale Hedrick
to approve the February 2026, Council Fees as circulated.

Carried

5.4 County of Vermilion River Intermunicipal Collaboration Frameworks Termination

Resolution CM20260324.1008

Moved By: Councillor Darrell Younghans
to direct administration to proceed with terminating the County of Vermilion River and the County of St. Paul. No. 19 Intermunicipal Collaboration

Framework agreement existing between the two municipalities pursuant to Municipal Government Act Section 708.28(1.1)

Carried

7. Reports

7.1 Director of Public Works

Two (2) members of public entered the Gallery at 10:31 a.m.

Resolution CM20260324.1009

Moved By: Councillor Shane Smith

to accept the March 2026, Director of Public Works report as presented.

Carried

6. Delegation

6.1 11:00 a.m. Delegation – MS Canada – Monika Sienkiewicz

Delegation, Monika Sienkiewicz | Coordinator, Community Fundraising | MS Canada, entered the meeting via zoom at 11:01 a.m.

She presented to Council the 2026 sponsorship opportunity package that is available for the County of St. Paul for the annual walk being held on Sunday May 31, 2026.

Delegation left the meeting at 11:14 a.m.

Resolution CM20260324.1010

Moved By: Councillor Maxine Fodness

to accept the delegations' presentation as information and further that, table the financial sponsorship decision till final budget discussion.

Carried

7. Reports

7.2 Director of Community Services

Resolution CM20260324.1011

Moved By: Councillor Maxine Fodness

to refer the Dog Bylaw 2020-26 to the Policy committee for review.

Carried

Resolution CM20260324.1012

Moved By: Councillor Shane Smith

to accept the Director of Community Services report as presented.

Carried

6. Delegation

6.2 11:30 a.m. Delegation – St. Paul RCMP Detachment Commander Druhan

St. Paul RCMP Staff Sergeant Andrew Druhan entered the meeting at 11:35 a.m.

As he is new to the area, he introduced himself and requested an opportunity to discuss the County Council's priorities from the previous year. He inquired whether the priorities of addressing property crime and fostering community engagement remain the same, or if Council wishes to identify new priorities for the upcoming year.

Additionally, there was a suggestion to increase communication through Facebook in order to provide residents with timely updates regarding road conditions and closures due to weather.

Councillor Maxine Fodness left the meeting at 11:51 a.m.

Delegation left the meeting at 11:59 a.m.

Resolution CM20260324.1013

Moved By: Councillor Shane Smith

to file presentation as information.

Carried

Council recessed for lunch at 12:00 p.m. and reconvened at 12:46 p.m. with all Council and staff present as prior to the recess with the addition of Councillor Maxine Fodness.

7. Reports

7.3 Regional FCSS Director

Resolution CM20260324.1014

Moved By: Councillor Dale Hedrick

to accept the Regional FCSS Director's submitted report as information.

Carried

8. New Business

8.1 Council Meeting April 14, 2026 – Time Adjustment Request

Resolution CM20260324.1015

Moved By: Councillor Maxine Fodness

to approve changing the start time of the April 14, 2026, Council meeting from 10:00 a.m. to 9:00 a.m.

Carried

8.2 Letter to GOA Ministries Re: CT Scanner for St. Paul Healthcare Centre

Resolution CM20260324.1016

Moved By: Councillor Louis Dechaine

to approve the letter submitted by the St. Paul & District Hospital Foundation as a formal request to the Government of Alberta for a CT scanner for the St. Paul Healthcare Centre, with the recommendation that the wording in the letter be revised to specify the actual number of residents rather than using the term "thousands." Furthermore, ensure that MLA Glenn van Dijken is copied on the correspondence.

Carried

8.3 PW-3 Driveway Snow Removal Policy

Resolution CM20260324.1017

Moved By: Councillor Darrell Younghans

to approve Policy PW-3 Driveway Snow Removal Policy as recommended by the Policy Committee.

Carried

Gary Buchanan, Director of Planning and Development entered Council Chambers at 12:57 p.m.

8.4 2026-04 Fee Schedule Bylaw

Resolution CM20260324.1018

Moved By: Councillor Shane Smith

to give 2026-04 Fee Schedule Bylaw first reading with the following discussed amendments:

- Public Works 32
 - Snow Flags - School Turnaround \$100/driveway to be billed to School Board
- Agricultural Service Board 62
 - Mowing - \$150/hr with a three (3) hour minimum
 - Private Weed Control & Spraying
 - Vehicle 1/2 ton or light duty unit (operator not included)
 - ATV/UTV Sprayer (operator not included)

Carried

Resolution CM20260324.1019

Moved By: Councillor Maxine Fodness

to give second reading to the Fee Schedule Bylaw 2026-04.

Carried

Resolution CM20260324.1020

Moved By: Councillor Darrell Younghans

to present for third reading.

Carried Unanimously

Resolution CM20260324.1021

Moved By: Councillor Louis Dechaine

to give third reading to the 2026-04 Fee Schedule Bylaw.

Carried

8.5 Bylaw 2026-08 – Request to Close & Purchase Parts of Railway Avenue, First Street East, First Avenue, and all Lanes in Block 1, all within Plan 867CL – Hamlet of Owlseye

Resolution CM20260324.1022

Moved By: Councillor Maxine Fodness

to give first reading to Bylaw 2026-08 – Owlseye Road closure.

Carried

Resolution CM20260324.1023

Moved By: Councillor Louis Dechaine

to schedule and advertise a Public Hearing for Bylaw 2026-08, for April 28, 2026, at 11:00 a.m.

Carried

8.6 Elk Point Medical Clinic Agreement

Resolution CM20260324.1024

Moved By: Councillor Maxine Fodness

to approve the agreement to provide funding support for the Elk Point Medical Clinic, with first payment to be made in December 2026.

Carried

8.7 Elk Point Fire Department Interim Budget

Resolution CM20260324.1025

Moved By: Councillor Darrell Younghans

to approve the 2026 Elk Point Fire Hall Budget as presented.

Carried

8.8 Elk Point Rescue Truck Replacement

Resolution CM20260324.1026

Moved By: Councillor Maxine Fodness

to approve putting out RFP for the replacement of the Elk Point Rescue Truck.

Carried

8.9 Parks Golf Cart Replacement

Resolution CM20260324.1027

Moved By: Councillor Shane Smith

to direct Administration to purchase three (3) used golf carts and further that, to fund the purchase using \$16,127 from the Parks Capital Budget

and the \$10,873 of previously collected insurance money from the general surplus.

Carried

Resolution CM20260324.1028

Moved By: Councillor Louis Dechaine

to direct Administration to dispose of current golf cart units G-10, G-8 and G-9 at the next available auction.

Carried

8.10 Lac Bellevue & District Recreation & Ag Society Letter of Support Request

Resolution CM20260324.1029

Moved By: Councillor Dale Hedrick

to provide the Lac Bellevue & District Recreation & Ag Society with a letter of support in principle to strengthen their application for the Kal Tire Grant.

Carried

8.11 Sponsorship Request – Wheatland Female Football

Resolution CM20260324.1030

Moved By: Councillor Shane Smith

to provide the Wheatland Female Football team with a \$1,500 financial contribution for the upcoming season.

Defeated

Resolution CM20250324.1031

Moved By: Councillor Dale Hedrick

to provide the Wheatland Female Football team with a \$500 financial contribution for the upcoming season.

Carried

8.12 *Elk Point Seniors Advocacy Committee Meeting April 7, 2026 - Elk Point Seniors Centre

Resolution CM20260324.1032

Moved By: Councillor Maxine Fodness

to approve the request for Divisional Councillors Shane Smith and Darrell Younghans, and if available, CAO Wallsmith, to attend the Elk Point Seniors Advocacy Meeting on April 7, 2026.

Carried

8.13 *Clarity Concern for Council Meeting Audio

Councillor Louis Dechaine has brought forward public feedback indicating that the clarity of Council meeting recordings is occasionally unclear with side conversations sometimes overshadowing the main discussions.

Efforts will be made to improve the current situation, and Administration will explore options for adjusting the audio equipment.

Resolution CM20260324.1033

Moved By: Councillor Maxine Fodness

to file as information.

Carried

8.14 *TWP572 Brushing Request within an Undeveloped Road Allowance

Resolution CM20260324.1034

Moved By: Councillor Louis Dechaine

to deny the request to brush the undeveloped road allowance located within NE 12-57-6-W4 along TWP Road 572 U.

Carried

8.15 * TWP 565 Brushing Extension Request on Current Project

Resolution CM20260324.1035

Moved By: Councillor Darrell Younghans

to approve the request to extend the current Langden brushing project, 1/2 mile east of the current location, along Township Road 565, in SE 35-56-6-W4, as the public works team is already operating nearby.

Carried

10. Adjournment

Business on the agenda being concluded, Chairman G. Ockerman adjourned the meeting.

Time: 2:09 p.m.

Reeve

Chief Administrative Officer

DRAFT



Request for Decision

Council Meeting April 14, 2026

5.1 – Closed Session

Request

Information to be discussed in closed session to be presented at the meeting.

On June 11, 2025, Alberta's Freedom of Information and Protection of Privacy Act (FOIP) was repealed and replaced with two new pieces of legislation: the Access to Information Act (ATIA) and the Protection of Privacy Act (POPA). Sections commonly utilized by the County of St. Paul Council:

Part 1 Freedom of Information Division 2 of the ATIA:

- Section 20: Disclosure harmful to personal privacy
- Section 26: Disclosure harmful to Intergovernmental relations
- Section 32: Privileged Information (i.e. Legal privilege)

Budget/Financial – \$

Legislation/Bylaw/Policy Consideration –

Section 197(2) of the MGA - Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act

Economic Development Implications –

Alternatives

Recommendation

to move into closed session as per Division 2, Sections ____ of the Access to Information Act (ATIA).

Submitted by: Betty Richard, Executive Assistant



Request for Decision

Council Meeting April 14, 2026

6.1 – Highway Cleanup 2026 - Allocations

Request

At the March 11, 2026, regular Council Meeting Council made the following motion:

- to advertise the County Highway Cleanup 2025 Fundraiser for our local Community Groups, on May 2, 2026, weather permitting.

Administration ran the ad on the County Website and Facebook page from March 16 - April 6, 2026, and in the Lakeland Today newspaper on March 24th and 31st. Administration is looking for direction on the allocation for the local Community Groups that have expressed interest in the fundraiser.

Sections to be allocated:

- 1) **County Shop Road (16 miles):** (2025 - Boscombe 4-H Multi Club cleaned)
 - Expressed interest for 2026
 - St. Paul Girl Guides – 2nd Choice
 - Boscombe 4-H Multi Club
- 2) **Mallaig – HWY 28A/Mallaig North (6 miles):** (2025 - Mallaig Ag Society cleaned)
 - Expressed interest for 2026
 - As of deadline, no interest in this section of road was brought forward
- 3) **Moosehills Road – (13 miles):** (2025 - Ferguson Flats Community Association cleaned)
 - Expressed interest for 2026
 - Jesus the Bright & Morning Star – 1st option
 - Ferguson Flats Association
- 4) **Murphy Road – (14 miles):** (2025 - Jesus the Bright & Morning Star International Ministries cleaned)
 - Expressed interest for 2026
 - Jesus the Bright & Morning Star – 2nd option
- 5) **St. Lina up to and around Landfill (3 miles):** (2025 - St. Lina 4-H Club cleaned)
 - Expressed interest for 2026
 - St. Lina 4-H Club



- 6) **Ross Lake Road - (7 miles):** (2025 - Heinsburg Community Club cleaned)
- Expressed interest for 2026
 - Heinsburg Community Club
 - St. Paul Girl Guides – 1st Choice

St. Paul Girl Guides did state that they would be happy with any section that the County Council saw fit to allot them.

Budget/Financial

\$150/mile cleaned - \$10,300 (with exception of Ross Lake Road being a flat rate of \$2,500)

Legislation/Bylaw/Policy Consideration

Economic Development Implications

Alternatives

Recommendation

Council to allocate at their choosing.

Submitted by: Betty Richard, Executive Assistant

From: Sheldon Ballas
Sent: Thursday, March 12, 2026, 9:24 AM
To: Betty Richard <brichard@county.stpaul.ab.ca>
Subject: 2026 Highway Clean up -

Hi Betty,

Last year our Heinsburg Community Club cleaned the garbage on the 7 miles of the Ross Lake Road (TWP 562) and we would be interested in doing it again this year if possible.

Thanks

-----Original Message-----

From: Roland Dechaine Sent: Tuesday, March 17, 2026 1:47 PM

To: Betty Richard <brichard@county.stpaul.ab.ca>

Subject: Highway clean up

Good afternoon, I'm Roland Dechaine from the St. Lina 4-H club and I'm inquiring about highway clean up. Looking to do the road from SR 867 east to St. Lina and 1/2 mile north from St. Lina to the county landfill.

Thank you

Sent from my iPhone

From: JBMSIM Canada
Sent: Wednesday, March 18, 2026 11:15 PM
To: Betty Richard <brichard@county.stpaul.ab.ca>
Subject: 2026 Highway Cleanup

Good morning Ms. Betty,

Our team would like to apply for 2026 Highway Cleanup and can we have as our 1st option 13 miles Moosehills Road and 2nd option is 14 miles Murphy Road.

This project is important to us, it will give us extra funds for our ministry as well as we can give back to our community.

We pray you consider our application.

Thank you. God Bless.

Joel G. Simbiray
Head Pastor



JESUS THE BRIGHT AND MORNING STAR
INTERNATIONAL MINISTRIES

From: Patricia <
Sent: Monday, March 23, 2026 8:13 PM
To: Betty Richard <brichard@county.stpaul.ab.ca>

Subject: Re: Highway Cleanup

Hi Betty,

We would be happy to be allotted any of the roads for our fundraising efforts, Ross Lake being our first choice and County Shop Road our second choice.

Thank you kindly,

Patricia

On Mon, Mar 23, 2026 at 9:11 AM Betty Richard <brichard@county.stpaul.ab.ca> wrote:

Good morning Patrica!

I most certainly can let Council know that you are interested in that stretch of County Road for our annual highway cleanup fundraiser.

Would you only be interested in this stretch of road? Or would you be willing to do another stretch if this one were to be allotted to another group?

Respectfully,

Betty Richard, APC
Executive Assistant

From: Patricia **Sent:** Friday, March 20, 2026 6:03 PM
To: Betty Richard <brichard@county.stpaul.ab.ca>

Subject: Highway Cleanup

Hello Betty,

I would be interested in having my Girl Guides group participate in the 2026 Annual Highway Clean-Up. We would very much appreciate having the 7 miles on Ross Lake Road for the flat \$2500 rate. We have a large group of girls ready to fundraise for a trip to Ontario and Quebec next summer!

Thank you for your consideration!

Patricia Pigeon

St. Paul Girl Guides

From: Randal
Sent: Monday, March 23, 2026 9:33 PM
To: Betty Richard <brichard@county.stpaul.ab.ca>
Subject: Roadside clean up Boscombe 4h

Dear County of St. Paul,

I am reaching out on behalf of the Boscombe 4-H Multi Club to express our interest in participating in the County's roadside cleanup program.

Our club would be very interested in taking on the cleanup of approximately 16 miles along the County Shop Road and Range Road 95. We are a large and growing club, with projects that include beef, sheep, poultry, and more. As our membership continues to increase, so do the costs associated with running and supporting our programs.

The funds earned through this initiative would go directly back into our club to help cover expenses such as project supplies, events, and improvements that benefit our members and the community.

We take pride in giving back to our community and believe this opportunity would be a great fit for our members while also supporting the County's efforts to keep our roads clean and safe.

Please let us know if this opportunity is available and what steps we would need to take to get involved.

Thank you for your time and consideration.

Sent from my iPhone

From: Lindon Nelson
Sent: Tuesday, March 31, 2026 10:10 AM
To: Betty Richard <brichard@county.stpaul.ab.ca>
Subject: Highway Cleanup

Hi Betty,

Just officially applying for highway clean up.

Ferguson Flats Association would like to apply to do Moose Hills Road for the 2026 highway cleanup. Thank you

Lindon Nelson
President
Ferguson Flats Association



Request for Decision

Council Meeting April 14, 2026

6.2 – Animal Health Act Policy – Update

Request

At the March 11 Council meeting a new policy, “Animal Health Act Policy – ASB 17”, was presented to Council.

The policy was defeated by Council.

Considering that the one of the duties of the ASB, as listed in the ASB Act, is 2(c) “to assist in the control of animal disease under the Animal Health Act”, and it was noted in the 2023 ASB Program Field Visit report that the County did not have a policy in relation to this duty under the Animal Health Act, Administration brought the policy back to the ASB for their further direction.

At the April 1, 2026 ASB meeting the ASB reviewed the policy once again and motioned to send the policy back to Council with more background information on the need to have the policy.

The ASB, acting as the advisory board to Council on matters pertaining to agriculture within the municipality, is recommending that Council pass the Animal Health Act Policy – ASB 17 as presented.

In doing so the County will be in alignment with the recommendation from the province received after the field visit, the ASB Act, and the ASB grant application and agreement.

The policy as recommended by the ASB, the relevant section of the ASB Act, and the section of the ASB Grant application pertaining to the responsibilities related to the Animal Health Act are attached for review.

Budget/Financial – \$

Legislation/Bylaw/Policy Consideration – ASB Act, Animal Health Act, ASB Grant Agreement

Economic Development Implications –

Alternatives

Council approve Animal Health Act Policy – ASB 17 as presented

Council to approve Animal Health Act Policy – ASB 17 as amended.



Recommendation

Council to move to approve Animal Health Act Policy – ASB 17 as presented

Submitted by: Jason Storch, Director of Community Services



ASB-17 – Animal Health Act Policy

Department: Agricultural Service Board

POLICY OBJECTIVE

The County of St. Paul's Agricultural Service Board is committed to supporting agricultural landowners, livestock producers, and residents in the management and mitigation of risks associated with animal diseases that impact animal health, public health, and food safety, in accordance with the Animal Health Act.

POLICY STATEMENT

1.0 Authority and Responsibility

Pursuant to Section 2(c) of the Agricultural Service Board Act, the County of St. Paul shall assist in the control of animal diseases under the Animal Health Act, in accordance with the following guidelines:

- 1.1 In the event of a reportable animal disease outbreak, and in consultation with Provincial and Federal authorities, the County shall assist in the timely dissemination of critical information to residents, livestock owners, agricultural producers, and the public regarding appropriate disease prevention and control measures.
- 1.2 Upon confirmation of a positive case or outbreak under the *Animal Health Act*, within the municipality, County staff shall act in accordance with directives issued by the Chief Provincial Veterinarian.
- 1.3 Additional departments, resources, and information may be engaged as necessary to mitigate risks and coordinate response efforts.

Council Approved:

- (c) “Minister” means the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for this Act;
- (d) “Minister’s representative” means a person designated as a Minister’s representative under section 6;
- (e) “municipality” means a municipal district, specialized municipality or special area;
- (f) “owner” means the registered owner.
RSA 1980 cA-11 s1;1994 cG-8.5 s88;1995 c24 s99(1);
1997 c1 s2

Agricultural service board duties

2 The duties of an agricultural service board are

- (a) to act as an advisory body and to assist the council and the Minister, in matters of mutual concern,
- (b) to advise on and to help organize and direct weed and pest control and soil and water conservation programs,
- (c) to assist in the control of animal disease under the *Animal Health Act*,
- (d) to promote, enhance and protect viable and sustainable agriculture with a view to improving the economic viability of the agricultural producer, and
- (e) to promote and develop agricultural policies to meet the needs of the municipality.

RSA 2000 cA-10 s2;2007 cA-40.2 s74

Boards established

- 3(1)** A council may establish and appoint members to an agricultural service board and provide that the members of the board be paid, out of the funds of the municipality, reasonable allowances for travelling, subsistence and out-of-pocket expenses incurred in attending meetings of the board.
- (2)** The council is to determine the chair, the number of members, the voting status and the term of office of the members of the board.
- (3)** The membership of a board must include persons who are familiar with agricultural concerns and issues and who are qualified to develop policies consistent with this Act.

Goal Area #5: Delivery/Support of the **Animal Health Act (AHA)**

Goal 5-1

Objective

Support and actively engage in activities related to the Animal Health Act (AHA) by providing leadership, expertise, and collaboration to ensure its effective implementation and compliance.

Priority/ies Addressed - Insert as many applicable priorities as needed from the Strategic Agricultural Priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Offer adequate resources and information to producers to support sound agricultural practices and compliance with the Weed Control Act, Agricultural Pests Act, Soil Conservation Act, and support the Animal Health Act.

Priority/ies Addressed - Insert as many applicable priorities as needed from the Strategic Agricultural Priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Establish sufficient policies, procedures, and bylaws to effectively monitor, respond, and enforce legislative requirements of the ASB Acts (Weed Control Act, Agricultural Pests Act, Soil Conservation Act, and support the Animal Health Act).

Activity/ies List each activity that will be done to meet the objective/goal. Ensure you have met the minimum activity level for the legislation.

1. Delegate full-time staff to administer and support the AHA.
2. Timely and effective coordination of reporting any reportable diseases to the CPV.
3. Incorporate mass carcass disposal strategies into Emergency Response Plans to ensure a timely, efficient, and environmentally responsible approach to managing large-scale animal mortality events.

Outputs & Targets* (List by activity# described above.) *Only include for activities where you have set a standard for the output.

1. # full-time staff appointed to survey for any reportable or notifiable diseases.
2. # reportable diseases to the CPV.
3. Developing clear, detailed procedures and identifying appropriate methods and resources for carcass disposal to minimize risks.

Goal 5-2

Objective

Assess and clearly define the role of the municipality in supporting responses to animal health outbreaks and livestock emergencies.

Priority/ies Addressed - Insert as many applicable priorities as needed from the Strategic Agricultural Priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Offer adequate resources and information to producers to support sound agricultural practices and compliance with the Weed Control Act, Agricultural Pests Act, Soil Conservation Act, and support the Animal Health Act.

Priority/ies Addressed - Insert as many applicable priorities as needed from the Strategic Agricultural Priorities listed above. A Strategic Agricultural Priority may apply to multiple goals. There should be at least one priority listed for each goal.

Establish sufficient policies, procedures, and bylaws to effectively monitor, respond, and enforce legislative requirements of the ASB Acts (Weed Control Act, Agricultural Pests Act, Soil Conservation Act, and support the Animal Health Act).

Activity/ies List each activity that will be done to meet the objective/goal. Ensure you have met the minimum activity level for the legislation.

1. Develop and maintain comprehensive animal health policies and bylaws, supported by clear procedures, that outline the municipality's role and response strategies in supporting the AHA and addressing livestock emergencies.
2. Create and maintain a Livestock Emergency Response Plan to help guide the municipality in the event of a livestock emergency

Outputs & Targets* (List by activity# described above.) *Only include for activities where you have set a standard for the output.

1. Council approved animal health policy/ies (procedures) that clearly define the municipality's role and responsibilities when addressing a disease outbreak or livestock emergency..
2. Livestock Emergency Response Plan created.



Province of Alberta

ANIMAL HEALTH ACT

Statutes of Alberta, 2007
Chapter A-40.2

Current as of August 27, 2025

Office Consolidation

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Note

All persons making use of this consolidation are reminded that it has no legislative sanction, that amendments have been embodied for convenience of reference only. The official Statutes and Regulations should be consulted for all purposes of interpreting and applying the law.

Amendments Not in Force

This consolidation incorporates only those amendments in force on the consolidation date shown on the cover. It does not include the following amendments:

2025 cP-25.5 s233 amends s1(v).

2025 c10 s6 amends the Schedule in s1(e).

Regulations

The following is a list of the regulations made under the *Animal Health Act* that are filed as Alberta Regulations under the Regulations Act

	Alta. Reg.	<i>Amendments</i>
Animal Health Act		
Animal Health (General).....	130/2014 266/2020, 216/2022, 228/2022
Authorized Medicine Sales	131/2014 267/2020, 216/2022, 228/2022
Biosecurity	185/2019 218/2022
Disposal of Dead Animals.....	132/2014 218/2022, 228/2022
Livestock Market	133/2014 216/2022, 228/2022, 9/2023
Premises Identification.....	200/2008 4/2014, 136/2014, 197/2014, 228/2022
Reportable and Notifiable Diseases	129/2014 1/2018, 110/2022, 42/2026
Swine Traceability	134/2014 228/2022
Traceability Cattle Identification.....	333/2009 135/2014, 3/2017, 141/2018, 49/2020, 195/2024

ANIMAL HEALTH ACT

Chapter A-40.2

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Schedule

HER MAJESTY, by and with the advice and consent of the
Legislative Assembly of Alberta, enacts as follows:

Part 1 Interpretation

Definitions

1 In this Act,

- (a) “active pharmaceutical ingredients” means pharmaceutically active substances used in the formulation of medicines in dosage forms;
- (b) “animal” means any animal other than a human being;
- (c) “animal by-product” includes, without limitation, blood and any of its components, bones, bristles, feathers, flesh, hair, hoofs, horns, offal, hides, furs, skin and wool;
- (d) “animal product” includes, without limitation, butter, cheese, cream, milk, eggs, meat, ova, semen and antlers;

- (e) “authorized person” means
 - (i) a person listed in the Schedule, or
 - (ii) a person who is designated in the regulations as an authorized person or who is within a class of persons that is designated in the regulations for the purposes of this subclause;
- (f) “biosecurity measures” means actions taken to minimize the spread of a disease or a disease-causing agent;
- (g) “chief provincial veterinarian” means the chief provincial veterinarian appointed under section 5;
- (h) “community pasture” means
 - (i) a forest reserve under the *Forest Reserves Act*,
 - (ii) a community grazing reserve under the *Public Lands Act*, or
 - (iii) public land that is subject to a grazing lease or permit between the Government and a grazing association or group of individuals under the *Public Lands Act*;
- (i) “contaminated material” means bedding, clothing, equipment, feed, footwear, manure, medicine and any other fomite that may have come into contact with a diseased animal or a disease-causing agent;
- (j) “control zone” means a control zone established under section 31;
- (k) “Department” means the department administered by the Minister;
- (l) “disease” means a disease within the meaning of section 2;
- (m) “disease-causing agent” means a micro-organism, macro-organism, chemical, poison, toxin or other agent that causes or may cause a disease;
- (n) “fomite” means an inanimate object that is capable of carrying a disease-causing agent but does not include a vehicle, railway car, aircraft or watercraft;
- (o) “information” includes personal information;
- (p) “inspector” means an inspector appointed under section 6;

- (q) “medicine” means drugs, vaccines, active pharmaceutical ingredients and biological supplies used for the prevention, treatment and control or eradication of diseases or parasites in animals;
- (r) “Minister” means the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for this Act;
- (s) “notifiable disease” means a notifiable disease within the meaning of section 4;
- (t) “owner” in respect of an animal, premises or any other thing includes a person who has custody or care and control of the animal, premises or other thing;
- (u) “personal information” means information about an identifiable individual;
- (v) “registered veterinarian” means a registered veterinarian under the *Veterinary Profession Act*;
- (w) “reportable disease” means a reportable disease within the meaning of section 3;
- (x) “residue” means medicine, chemicals or deleterious substances or their metabolized products remaining in animals, animal products, animal by-products or animal tissues;
- (y) “syndrome” means a set of symptoms or conditions that occur together in an animal;
- (z) “vector” means a living organism that is capable of carrying and transmitting a disease-causing agent but does not include an individual;
- (aa) “withdrawal time” means the amount of time required after the last medicine treatment given to an animal
 - (i) as stated on the label of the medicine if the medicine is being used as described on the label, or
 - (ii) as directed by the prescribing registered veterinarian if the medicine is being used and administered in an extra-label manner,

to achieve the maximum residue limits as set out in the *Food and Drug Act* (Canada).

2007 cA-40.2 s1;2013 c10 s11;2009 c17 s2;2022 c21 s7

Disease

2(1) For the purposes of this Act, “disease” means

- (a) a pathological abnormality or a distinct group of symptoms or behaviours that are generally recognized by the scientific community as resulting or likely resulting from a single cause, or the interaction of more than one cause,
- (b) any syndrome, or
- (c) the condition of carrying a disease-causing agent.

(2) Notwithstanding subsection (1), an inspector who is a registered veterinarian may consider an animal to be diseased if

- (a) in the opinion of the inspector, the animal exhibits a single abnormal symptom or behaviour or a group of abnormal symptoms or behaviours whose cause has not been identified or isolated, or
- (b) repealed 2009 c17 s3,
- (c) the animal has residues that exceed the maximum residue limits set out under the *Food and Drug Act* (Canada).

2007 cA-40.2 s2;2009 c17 s3

Reportable disease

3 For the purposes of this Act, a reportable disease is a disease that

- (a) is prescribed as a reportable disease in the regulations,
- (b) in the opinion of the chief provincial veterinarian requires the implementation of control measures or eradication measures to minimize the risk of the disease spreading because the disease
 - (i) may cause products derived from a diseased animal to be unsafe or unfit for use or consumption,
 - (ii) may be a threat to animal health, public health or the health of other living organisms,
 - (iii) may be a threat to the economic interests of the animal industry, or
 - (iv) may be transmitted between animals and humans,

or

- (c) requires any action to be taken for any purpose prescribed in the regulations.

2007 cA-40.2 s3;2009 c17 s4

Notifiable disease

4 For the purposes of this Act, a notifiable disease is a disease that

- (a) is prescribed as a notifiable disease in the regulations,
- (b) in the opinion of the chief provincial veterinarian requires monitoring because the presence or the location of the disease may affect domestic or international trade,
- (c) in the opinion of the chief provincial veterinarian requires monitoring because it is a new disease to the province and the potential effects of the disease on animal health or public health are not known,
- (d) in the opinion of the chief provincial veterinarian requires monitoring because the disease-causing agent has changed and the effects of the change and the potential effects of the change on animal health or public health are not known,
- (e) in the opinion of the chief provincial veterinarian requires monitoring for any other purpose, or
- (f) requires monitoring for any other purpose prescribed in the regulations.

Part 2 Administration

Chief provincial veterinarian

5 The Minister may appoint a registered veterinarian as chief provincial veterinarian in accordance with the *Public Service Act*.

Inspectors

6(1) For the purposes of this Act, the chief provincial veterinarian is an inspector.

(2) The chief provincial veterinarian may appoint registered veterinarians as inspectors.

(3) The chief provincial veterinarian may appoint individuals who are not registered veterinarians as inspectors.

(4) Inspectors who are not employed pursuant to the *Public Service Act* may be paid the remuneration and expenses that the Minister may from time to time determine.

(5) An inspector must carry identification issued by the chief provincial veterinarian in the form provided for in the regulations.

Delegation of authority

7(1) The Minister may delegate any of the Minister's powers and duties under this Act, other than the power to make regulations, to the chief provincial veterinarian, including the power of subdelegation.

(2) The chief provincial veterinarian may in writing delegate to an inspector or to an employee of the Department any of the chief provincial veterinarian's powers and duties under this Act or powers and duties delegated to the chief provincial veterinarian by the Minister under subsection (1).

Assistance by peace officer

8 An inspector may be accompanied by a peace officer while exercising powers or carrying out duties under this Act.

Part 3 Reporting and Examination

Duty to report

9(1) An owner of an animal or an authorized person who knows or ought to know that a reportable disease is, or may be, present in an animal must report it to the chief provincial veterinarian in accordance with the regulations.

(2) An owner of an animal or an authorized person who knows or ought to know that a notifiable disease is, or may be, present in an animal must report it to the chief provincial veterinarian in accordance with the regulations.

2007 cA-40.2 s9;2022 c16 s1

Examination of live animals

10 For the purposes of administering this Act, an inspector may examine any animal that on reasonable and probable grounds is suspected of

- (a) having a reportable disease,
- (b) having come into contact with an animal that has or had a reportable disease,

- (c) carrying a disease-causing agent for a reportable disease, or
- (d) having come into contact with a vector or a fomite that is or likely is carrying a disease-causing agent for a reportable disease.

Examination of dead animals

11 For the purposes of administering this Act, the chief provincial veterinarian may order the carcass of any dead animal to be exhumed and examined

- (a) if the animal is suspected on reasonable and probable grounds of having died from a reportable disease,
- (b) if the animal was destroyed under section 28 as a result of having or being suspected of having a reportable disease,
- (c) if the animal died and an animal product or animal by-product from the dead animal was contaminated with or was suspected of being contaminated with a reportable disease,
- (d) if the animal was destroyed under section 28 as a result of an animal product or animal by-product from the animal being contaminated with a disease-causing agent for a reportable disease or being suspected of being contaminated with a disease-causing agent for a reportable disease, or
- (e) if the owner of the animal or an authorized person has contravened section 9, a quarantine order under section 12, a surveillance zone order under section 22, a control zone order under section 31, section 62 or the regulations.

Part 4 Quarantine

Quarantine

12(1) When the chief provincial veterinarian believes on reasonable and probable grounds that an animal has a reportable disease or has come into contact with another animal that has or had a reportable disease or that an animal product or animal by-product is contaminated with or is suspected of being contaminated with a disease-causing agent for a reportable disease, the chief provincial veterinarian may issue a quarantine order and

- (a) quarantine premises,

- (b) quarantine an animal on premises,
- (c) quarantine an animal product on premises,
- (d) quarantine an animal by-product on premises,
- (e) quarantine contaminated material on premises,
- (f) quarantine on premises a vehicle, railway car, aircraft or watercraft that carried
 - (i) an animal that has a reportable disease or is suspected on reasonable and probable grounds of having a reportable disease,
 - (ii) an animal product or animal by-product that is or is suspected of being contaminated with a disease-causing agent for a reportable disease, or
 - (iii) contaminated material.

(2) A quarantine order issued under subsection (1) may include any terms and conditions the chief provincial veterinarian considers necessary to minimize the risk of the reportable disease spreading and may

- (a) identify the reportable disease,
- (b) name the owner of the animal, animal product, animal by-product, vehicle, railway car, aircraft, watercraft, premises or contaminated material,
- (c) describe the location of
 - (i) the quarantined premises,
 - (ii) the quarantined animal and the location of the animal on the premises,
 - (iii) the quarantined animal product or animal by-product and the location of the animal product or animal by-product on the premises,
 - (iv) the quarantined vehicle, railway car, aircraft or watercraft and the location of the vehicle, railway car, aircraft or watercraft on the premises, and
 - (v) the quarantined contaminated material and the location of the contaminated material on the premises,

- (d) require an inspector to apply an identification mark, symbol, tag or electronic device to an animal, or require an inspector to record an identification mark, symbol, tag or electronic device that has been previously applied to an animal in order to identify the animal being quarantined,
- (e) require an inspector to apply an identification tag on a vehicle, railway car, aircraft, watercraft or contaminated material in order to identify the vehicle, railway car, aircraft, watercraft or contaminated material being quarantined,
- (f) order the manner in which the owner of the animal is to care for and feed all animals within the quarantined premises,
- (g) impose specific restrictions on the movement of fomites, vectors, animals, animal products, animal by-products, individuals, vehicles, railway cars, aircraft, watercraft and contaminated material that may carry a disease-causing agent for the reportable disease from entering or leaving the quarantined premises,
- (h) impose specific restrictions on the movement of animals, animal products, animal by-products and contaminated material within the quarantined premises,
- (i) specify any precautions or biosecurity measures for animals, animal products, animal by-products, individuals, vehicles, railway cars, aircraft, watercraft and contaminated material entering or leaving the quarantined premises,
- (j) state what tests are being conducted or will be conducted to identify or confirm the presence of the reportable disease or the disease-causing agent for the reportable disease,
- (k) order the isolation and segregation of animals present within the quarantined premises or from a quarantined vehicle, railway car, aircraft or watercraft,
- (l) order the owner of the animal to vaccinate an animal that has or is suspected on reasonable and probable grounds of having the reportable disease or to vaccinate other animals that may be susceptible to the reportable disease,
- (m) order the owner of the premises, the vehicle, the railway car, the aircraft, the watercraft or the contaminated material to clean and disinfect the premises, the vehicle, the railway car, the aircraft, the watercraft and any

- contaminated material on the premises or on or in the vehicle, the railway car, the aircraft or the watercraft,
- (n) order the destruction of an animal in accordance with section 28 if the animal has or is suspected on reasonable and probable grounds of having the reportable disease or if the animal products or animal by-products from an animal are contaminated with or are suspected of being contaminated with the disease-causing agent for the reportable disease,
 - (o) permit the movement of an animal, animal product, animal by-product, vehicle, railway car, aircraft, watercraft or contaminated material from the quarantined premises to another location,
 - (p) require the owner of the animal or premises to inform the inspector of any animals that become sick or have died on the premises during the quarantine, and
 - (q) impose any other terms and conditions the chief provincial veterinarian considers necessary.

2007 cA-40.2 s12;2009 c17 s5

Service of quarantine order

13(1) Subject to subsection (2), a quarantine order must be served by being delivered personally to the owner of the premises, the animal, the animal product, the animal by-product, the vehicle, the railway car, the aircraft, the watercraft or the contaminated material.

(2) If, in the opinion of an inspector, service cannot reasonably be effected in accordance with subsection (1), the inspector may post a copy of the quarantine order in a conspicuous place on the premises where the animal, animal product, animal by-product or contaminated material is located or on the vehicle, the railway car, the aircraft or the watercraft that is the subject of the quarantine order.

Notice of quarantine

14 The chief provincial veterinarian may notify an authorized person of the quarantine order and may provide any information collected under section 18 to an authorized person if the chief provincial veterinarian considers it necessary.

Treatments

15 The chief provincial veterinarian may order specific treatments to be administered to any animal on quarantined premises.

Movement from quarantined premises

16(1) A person may move an animal, animal product, animal by-product, vehicle, railway car, aircraft, watercraft or contaminated material from quarantined premises to another location only

- (a) in accordance with the terms and conditions in the quarantine order, and
- (b) after notifying the inspector at least 12 hours prior to moving the animal, animal product, animal by-product, vehicle, railway car, aircraft, watercraft or contaminated material from the quarantined premises.

(2) A person moving an animal, animal product, animal by-product, vehicle, railway car, aircraft, watercraft or contaminated material must carry a copy of the quarantine order and provide a copy of the quarantine order to any person who takes custody or care and control of the animal, animal product, animal by-product, vehicle, railway car, aircraft, watercraft or contaminated material.

Failure to comply with quarantine order

17(1) A person who fails to comply with the terms and conditions of a quarantine order is guilty of an offence.

(2) If the owner of the premises, animal, animal product, animal by-product, vehicle, railway car, aircraft, watercraft or contaminated material that is subject to a quarantine order fails to comply with the terms and conditions of the quarantine order, the inspector may carry out the terms and conditions of the quarantine order at the expense of the owner.

(3) An inspector must provide in writing to the owner the inspector's determination of the expenses incurred in carrying out the terms and conditions of a quarantine order.

(4) When the terms and conditions of a quarantine order are carried out by an inspector under this section, the amount of the expenses incurred in carrying out the quarantine order, as determined by the inspector, is a debt due to the Crown.

Quarantine inspections

18 In addition to carrying out the powers and duties set out in sections 37 and 38, during a quarantine an inspector may

- (a) examine animals that have a reportable disease or that may have been exposed to a disease-causing agent for a

- reportable disease, collect samples from those animals and conduct tests on those samples,
- (b) examine fomites suspected of carrying a disease-causing agent for a reportable disease and collect samples and conduct tests on those samples,
 - (c) conduct investigations to determine the cause, source or spread of a reportable disease or a disease-causing agent for a reportable disease,
 - (d) identify any animals that may have come into contact with the diseased animal or that may have developed the reportable disease,
 - (e) require the production of the name, address and telephone number of the owner of the quarantined premises, animal, animal product, animal by-product, vehicle, railway car, aircraft, watercraft or contaminated material,
 - (f) conduct any tests on a diseased animal or any animal that may have come into contact with a diseased animal or been exposed to the disease-causing agent for the reportable disease or obtain the results of any tests that have been conducted on a diseased animal or on any animal that may have come into contact with a diseased animal or been exposed to the disease-causing agent for the reportable disease,
 - (g) require the production of a list of the treatments administered to a diseased animal and the diseased animal's response to the treatments,
 - (h) require the production of information on the morbidity or mortality of the animals on the quarantined premises,
 - (i) require the production of the epidemiological and pathological details of a reportable disease in a diseased animal or in any animal that may have come into contact with a diseased animal or been exposed to the disease-causing agent for the reportable disease,
 - (j) assess the health of other animals on the quarantined premises that may have come into contact with a diseased animal or been exposed to the disease-causing agent for the reportable disease, and
 - (k) require the production of any other information or carry out any other activity that the inspector considers necessary for the investigation.

Quarantine order amended

19(1) The chief provincial veterinarian may amend a quarantine order in writing.

(2) A copy of the amendment must be provided to the owner of the quarantined premises, animal, animal product, animal by-product, vehicle, railway car, aircraft, watercraft or contaminated material.

(3) The chief provincial veterinarian must notify the authorized persons notified of the original quarantine order under section 14 of the amendment in the same manner as those persons were notified of the original quarantine order.

Quarantine order revoked

20(1) Subject to subsection (2), the chief provincial veterinarian may revoke a quarantine order in writing.

(2) A quarantine order may not be revoked until the chief provincial veterinarian is satisfied that all of the terms and conditions of the quarantine order have been carried out.

(3) When the chief provincial veterinarian revokes a quarantine order, the chief provincial veterinarian must

- (a)** provide a copy of the revocation to the owner of the quarantined premises, animal, animal product, animal by-product, vehicle, railway car, aircraft, watercraft or contaminated material,
- (b)** notify the authorized persons notified of the original quarantine order under section 14 of the revocation in the same manner as those persons were notified of the original quarantine order, and
- (c)** remove the copy of the quarantine order posted under section 13(2), if any.

Prohibition

21(1) No person shall remove, alter, deface, conceal, damage, destroy, move or render illegible a quarantine order or a copy of a quarantine order posted on the quarantined premises or posted on a quarantined vehicle, railway car, aircraft or watercraft unless the person has the written consent of an inspector.

(2) No person other than an inspector shall remove, alter, deface, conceal, damage, destroy, move or render illegible any seal, earmark, eartag, other identification mark, symbol, tag or any other electronic device used or applied by an inspector on an animal.

(3) No person other than an inspector shall remove, alter, deface, conceal, damage, destroy, move or render illegible an identification tag used or applied by an inspector on a vehicle, railway car, aircraft, watercraft or contaminated material.

Part 5 Surveillance Zone

Surveillance zone

22(1) The chief provincial veterinarian may establish a surveillance zone with a maximum radius of 10 km around quarantined premises and issue a surveillance zone order.

(2) A surveillance zone order issued under subsection (1) may include any terms and conditions the chief provincial veterinarian considers necessary to monitor the surveillance zone for the presence of the specific reportable disease that is present within the quarantined premises and may authorize an inspector

- (a) to examine animals, collect specimens from animals and conduct tests on animals within a surveillance zone to determine if a reportable disease or a disease-causing agent for the reportable disease has spread from the quarantined premises into the surveillance zone,
- (b) to examine fomites, collect samples and conduct tests on those samples collected within a surveillance zone to determine if the disease-causing agent for a reportable disease within the quarantined premises has spread to the surveillance zone,
- (c) to require the vaccination of animals,
- (d) to require owners of animals and authorized persons to report unusual occurrences or incidences of morbidity or mortality within the surveillance zone,
- (e) to impose disease control or disease prevention strategies and any other biosecurity measures to minimize the risk of the reportable disease spreading,
- (f) to conduct and monitor investigations to determine if the specific reportable disease has entered the surveillance zone, and
- (g) to impose any other restriction or requirement the chief provincial veterinarian considers necessary to minimize the risk of the reportable disease or the disease-causing agent for the reportable disease spreading from

quarantined premises to the surveillance zone or within the surveillance zone.

Service of surveillance zone order

23(1) The chief provincial veterinarian may serve notice of a surveillance zone order on an owner of premises or of an animal, animal product or animal by-product, or on an authorized person, within the surveillance zone.

(2) Subject to subsection (3), notice of the surveillance zone order under subsection (1) must be served by being personally delivered.

(3) If, in the opinion of an inspector, service cannot reasonably be effected in accordance with subsection (2), the inspector may post a copy of the surveillance zone order in a conspicuous place on the premises of each person to be served within the surveillance zone.

2007 cA-40.2 s23;2009 c17 s6

Failure to comply with surveillance zone order

24(1) A person who fails to comply with the terms and conditions of a surveillance zone order is guilty of an offence.

(2) If an owner of premises or of an animal, animal product or animal by-product or an authorized person fails to comply with the terms and conditions of a surveillance zone order, the inspector may carry out the terms and conditions of the surveillance zone order at the expense of the owner or authorized person.

(3) The inspector must provide in writing to the owner or authorized person the inspector's determination of the expenses incurred in carrying out the terms and conditions of the surveillance zone order.

(4) When terms and conditions of the surveillance zone order are carried out by an inspector under this section, the amount of the expenses incurred in carrying out the terms and conditions of the surveillance zone order, as determined by the inspector, is a debt due to the Crown.

Surveillance zone order amended

25(1) The chief provincial veterinarian may amend a surveillance zone order in writing.

(2) A copy of the amendment must be served on the persons notified of the original surveillance zone order under section 23 by being delivered personally.

(3) If, in the opinion of an inspector, service cannot reasonably be effected in accordance with subsection (2), the inspector may post a

copy of the amendment in a conspicuous place on the premises of each person who was notified of the original surveillance zone order.

2007 cA-40.2 s25;2009 c17 s7

Surveillance zone order revoked

26 When the chief provincial veterinarian revokes a surveillance zone order, the chief provincial veterinarian must inform the persons served with the surveillance zone order under section 23 of the revocation by

- (a) publishing the revocation in a newspaper having general circulation in the surveillance zone, and
- (b) publishing the revocation on the Department's website.

Prohibition

27 No person shall remove, alter, deface, conceal, damage, destroy, move or render illegible a surveillance zone order or an amendment to a surveillance zone order or a copy of a surveillance zone order or of an amendment to a surveillance zone order posted on premises unless the person has the written consent of an inspector.

Part 6 Destruction and Compensation

Destruction of animals

28(1) The chief provincial veterinarian may order the owner of an animal to destroy or dispose of an animal within a specified period of time and may, subject to the regulations, choose the method of destruction and the method of disposal of the carcass

- (a) if the animal has or is suspected on reasonable and probable grounds of having a reportable disease,
- (b) if the animal has come into contact with an animal that has or is suspected on reasonable and probable grounds of having a reportable disease,
- (c) if the animal is on quarantined premises,
- (d) if the animal has a reportable disease and the chief provincial veterinarian believes on reasonable and probable grounds that allowing the continued survival of the animal would be cruel or inhumane,

- (e) if the animal is carrying or is suspected on reasonable and probable grounds of carrying a disease-causing agent for a reportable disease,
 - (f) if an animal product or animal by-product from the animal is contaminated with or is suspected of being contaminated with a disease-causing agent for a reportable disease, or
 - (g) if the animal has consumed or is suspected on reasonable and probable grounds of having consumed the carcass or other parts of a dead animal contrary to a provincial or federal enactment.
- (2) If the chief provincial veterinarian orders the destruction and disposal of an animal, the chief provincial veterinarian must provide a copy of the order to the owner.
- (3) The owner must comply with an order issued under subsection (1).
- (4) If the owner fails to comply with an order issued pursuant to subsection (1)(g), the Minister may seize, destroy and dispose of the animal.
- (5) The amount of expenses incurred in seizing, destroying and disposing of an animal under subsection (4) is a debt due to the Crown.

2007 cA-40.2 s28;2009 c17 s8

Destruction of other property

- 29(1)** The chief provincial veterinarian may order the destruction and disposal of an animal product, an animal by-product, a vehicle, a railway car, an aircraft, a watercraft or contaminated material if the animal product, animal by-product, vehicle, railway car, aircraft, watercraft or contaminated material has come into contact with a disease-causing agent for a reportable disease and the destruction of the disease-causing agent cannot be ensured by cleaning or disinfecting the animal product, animal by-product, vehicle, railway car, aircraft, watercraft or contaminated material.
- (2) If the chief provincial veterinarian orders the destruction and disposal of an animal product, an animal by-product, a vehicle, a railway car, an aircraft, a watercraft or contaminated material, the chief provincial veterinarian must provide a copy of the order to the owner.
- (3) The owner must comply with an order issued under subsection (1).

Compensation

30(1) The Minister may, in accordance with the regulations, authorize the payment of compensation

- (a) to an owner whose animal is destroyed under section 28,
- (b) to an owner whose animal product, animal by-product, vehicle, railway car, aircraft, watercraft or contaminated material is destroyed under section 29,
- (c) for cleaning costs and disinfecting costs incurred in the course of complying with a quarantine order, surveillance zone order or control zone order,
- (d) for the costs of destruction and disposal of an animal, an animal product, an animal by-product, a vehicle, a railway car, an aircraft, a watercraft or contaminated material under section 28 or 29, or
- (e) for any other matter prescribed in the regulations.

(2) The Minister may refuse to authorize compensation or may reduce the amount of compensation authorized

- (a) if the owner has failed to comply with an order, direction or request made by an inspector,
- (b) if the owner had failed to implement biosecurity measures as specified in the regulations,
- (c) if the owner has failed to comply with this Act,
- (d) if the owner has failed to comply with a statutory duty directly related to the animal or the reportable disease, or
- (e) for any other reason provided for in the regulations.

(3) Neither the owner nor the operator of a vehicle, railway car, aircraft or watercraft is entitled to compensation in respect of anything required to be done under section 37.

Part 7 Control Zones

Control zones

31(1) The Minister may, by order, establish a control zone

- (a) in a region along a border of the province to minimize the risk of a specific reportable disease present in an adjacent province, territory or state from entering Alberta,

- (b) in any region in Alberta to establish or protect a disease-free zone when the specific reportable disease is present in the rest of Alberta, or
- (c) in any region in Alberta to contain a specific reportable disease.

(2) Notice of a control zone order must contain the following information:

- (a) the location of the control zone;
- (b) the specific reportable disease that necessitates establishing the control zone;
- (c) the species of animal the reportable disease occurs in;
- (d) the authority the chief provincial veterinarian has in the control zone;
- (e) any other information the Minister considers relevant.

(3) Notice of a control zone order must be published

- (a) in a newspaper having general circulation in the control zone,
- (b) on the Department's website, and
- (c) in any other manner the Minister considers appropriate.

(4) In addition to publishing notice of the control zone order under subsection (3), the Minister may provide notice of the control zone order to an owner of an animal, animal product or animal by-product within the control zone or to an authorized person in the control zone in any manner the Minister considers appropriate.

(5) For the purposes of each control zone established, in addition to the powers set out in sections 37 and 38, the chief provincial veterinarian may, with the authorization of the Minister, do any one or more of the following:

- (a) create a surveillance program to monitor for the specific reportable disease named in the notice;
- (b) examine animals, collect specimens from animals and conduct tests on animals within a control zone and animals entering and leaving a control zone to determine whether the specific reportable disease is present in those animals;

- (c) examine fomites, collect samples and conduct tests on those samples to determine if the disease-causing agent for the specific reportable disease is present within the control zone;
 - (d) require owners of animals and authorized persons within the control zone to submit samples from animals to test for the presence of the specific reportable disease or the disease-causing agent for the specific reportable disease;
 - (e) restrict the movement of fomites, vectors, animals, vehicles, railway cars, aircraft and watercraft from entering or leaving the control zone;
 - (f) set conditions for the movement of animals, animal products, animal by-products, vehicles, railway cars, aircraft, watercraft and contaminated material into and out of the control zone;
 - (g) require an owner of an animal or an authorized person to report unusual occurrences or incidences of morbidity or mortality in animals within the control zone;
 - (h) impose disease control or disease prevention strategies and any other biosecurity measures to minimize the risk of the specific reportable disease or the disease-causing agent for the specific reportable disease spreading;
 - (i) require the vaccination of animals;
 - (j) require vehicles, railway cars, aircraft, watercraft and equipment to be cleaned and disinfected before entering or leaving the control zone;
 - (k) conduct and monitor investigations to determine if the specific reportable disease or the disease-causing agent for the specific reportable disease has entered the control zone;
 - (l) specify precautions individuals must take before entering or leaving the control zone;
 - (m) impose any other restriction or requirement the chief provincial veterinarian considers necessary.
- (6) A person must comply with any restriction or requirement imposed by the chief provincial veterinarian under subsection (5).

Failure to comply with control zone order

32(1) A person who fails to comply with the terms and conditions of a control zone order is guilty of an offence.

(2) If an owner of an animal, animal product or animal by-product or an authorized person fails to comply with the terms and conditions of a control zone order, the chief provincial veterinarian may carry out the terms and conditions of the control zone order at the expense of the owner or the authorized person.

(3) The chief provincial veterinarian must provide in writing to the owner or the authorized person the chief provincial veterinarian's determination of the expenses incurred in carrying out the terms and conditions of the control zone order.

(4) When the terms and conditions of the control zone order are carried out by the chief provincial veterinarian under this section, the amount of the expenses incurred in carrying out the terms and conditions of the control zone order, as determined by the chief provincial veterinarian, is a debt due to the Crown.

Control zone order amended

33(1) The Minister may amend a control zone order in writing.

(2) A copy of the amendment must be published

- (a) in a newspaper having general circulation in the control zone,
- (b) on the Department's website, and
- (c) in any other manner the Minister published notice of the control zone under section 31(3).

(3) The Minister must notify the owners of animals, animal products or animal by-products and authorized persons notified of the original control zone order under section 31(4) of the amendment in the same manner as those persons were notified of the original control zone order.

Control zone order revoked

34 When the Minister revokes a control zone order, the Minister must

- (a) publish the revocation in a newspaper having general circulation in the control zone,
- (b) publish the revocation on the Department's website,

- (c) publish the revocation in any other manner the Minister published notice of the control zone, and
- (d) notify the owners of animals, animal products or animal by-products and authorized persons notified of the original control zone order under section 31(4) of the revocation in the same manner as those persons were notified of the original control zone order.

Prohibition

35 No person shall remove, alter, deface, conceal, damage, destroy, move or render illegible a control zone order or an amendment to a control zone order or a copy of a control zone order or of an amendment to a control zone order posted on premises unless the person has the written consent of an inspector.

Regulations Act

36 The *Regulations Act* does not apply to an order made by the Minister under this Part.

Part 8 Inspections

Inspection of vehicles, railway cars, aircraft, watercraft

37(1) An inspector and persons assisting an inspector may, for the purpose of administering or ensuring compliance with this Act or the regulations, and carrying out any work or doing any other thing that the inspector is authorized under this Act to carry out or do, inspect any vehicle, railway car, aircraft or watercraft in or on which animals, animal products, animal by-products or contaminated material is transported.

(2) A person operating a vehicle, railway car, aircraft or watercraft described in subsection (1) must, when required by an inspector to do so,

- (a) bring the vehicle, railway car, aircraft or watercraft to a stop and keep it stopped until the end of any period of time that is reasonably necessary to enable the inspector to carry out the powers and duties of an inspector under this Act,
- (b) permit the inspector to examine the vehicle, railway car, aircraft or watercraft and animals, animal products, animal by-products or contaminated material in or on the vehicle, railway car, aircraft or watercraft,

- (c) permit the inspector to take samples and specimens from the animals, animal products, animal by-products or contaminated material in or on the vehicle, railway car, aircraft or watercraft,
 - (d) answer all questions related to the administration of this Act put to the person by the inspector concerning the animals, animal products, animal by-products or contaminated material,
 - (e) produce to the inspector records and other documents, including electronic records or documents, that relate to the animals, animal products, animal by-products or contaminated material in or on the vehicle, railway car, aircraft or watercraft,
 - (e.1) permit the inspector to use any computer hardware or software, including that of the vehicle, railway car, aircraft or watercraft, to obtain readings or other information about animals, animal products or animal by-products,
 - (f) transport the animals to the nearest point where reasonable unloading facilities are available and
 - (i) unload the animals for inspection, and
 - (ii) clean and disinfect the vehicle, railway car, aircraft or watercraft,
- and
- (g) assist the inspector who is carrying out powers and duties under this section.

(3) Subsection (2) does not apply to an aircraft that is in flight.

2007 cA-40.2 s37;2009 c17 s9

Inspection of premises

38(1) An inspector and persons assisting an inspector may, at any reasonable time, pass over land and enter any premises, other than a private dwelling or a part of premises used as a private dwelling, for the purpose of administering or ensuring compliance with this Act or the regulations and carrying out any work or doing any other thing that the inspector is authorized under this Act to carry out or do, including, without limitation, any of the following:

- (a) inspecting any premises or land in or on which any animals, animal products or animal by-products are, or are proposed to be, bought, sold or stored under this Act;

- (b) inspecting any activities that require a licence under this Act;
 - (c) inspecting animals, animal products, animal by-products or contaminated material present on the land or premises being inspected.
- (2) In carrying out an inspection, an inspector may
- (a) require the production for examination of any records or other documents, including electronic records or documents, related to the administration of this Act and make copies of them or temporarily remove them for the purpose of making copies,
 - (a.1) use any computer hardware or software to obtain readings or other information related to the administration of this Act,
 - (b) require any person on the land or in the premises to answer all questions related to the administration of this Act put to the person by the inspector concerning the animals, animal products, animal by-products and contaminated material that are present, have been present or are expected to be present on the land or in the premises,
 - (c) examine, take samples and specimens from, and require tests to be performed on or samples to be taken from, animals, animal products, animal by-products or contaminated material on the land or premises,
 - (d) photograph or otherwise record anything on the land or premises that the inspector considers would be of assistance, and
 - (e) require any person to provide assistance to an inspector who is carrying out powers and duties under this section.
- (3) Before entering a private dwelling or a part of premises used as a private dwelling to carry out powers and duties under this section, an inspector must
- (a) obtain the consent of the owner or occupant of the private dwelling, or
 - (b) obtain an order from a judge of the Court of King's Bench.
- (4) If an inspector removes records or other documents under this section, the inspector must

- (a) give a receipt for them to the person from whom they were taken,
- (b) on request, provide a copy of the records or other documents removed to the person from whom they were taken or to a person who is entitled to custody of them, and
- (c) forthwith return the records or documents to the person from whom they were taken when they have served the purposes for which they were taken.

2007 cA-40.2 s38;2007 c34 s2;2009 c17 s10;AR 217/2022

Identification of inspector

39 An inspector acting under the authority of section 37 or 38 must carry identification in the form provided for in the regulations and on request produce the identification and explain the powers and duties of an inspector under sections 37 and 38.

Incriminating disclosures

40 A person who makes a disclosure under section 37(2)(d) or 38(2)(b) has the right not to have any incriminating disclosure so made used as evidence against the person in a prosecution under this Act except in a prosecution under section 42(2).

Court orders

41(1) If the consent required under section 38(3)(a) is refused or cannot reasonably be obtained, a judge of the Court of King's Bench may, on the application of an inspector, issue an order that

- (a) authorizes the inspector to enter the private dwelling or the part of premises used as a private dwelling to enable the inspector to carry out the powers and duties under section 38, and
- (b) directs a peace officer to accompany the inspector, if requested by the inspector, while the inspector carries out the powers and duties of an inspector under section 38.

(2) If anyone interferes with or hinders an inspector who is attempting to carry out the powers and duties of an inspector under section 18, 37 or 38, a judge of the Court of King's Bench may, on the application of the inspector, issue an order that

- (a) restrains any person from interfering with or in any manner hindering an inspector in the carrying out of the powers and duties of an inspector under this Act,

- (b) directs the owner to do or refrain from doing anything as the judge considers necessary in order to enable the inspector to carry out the powers and duties of an inspector under this Act, and
 - (c) directs a peace officer to accompany the inspector, if requested by the inspector, while the inspector carries out the powers and duties of an inspector under this Act.
- (3) An application under this section may be made ex parte if the judge considers it appropriate in the circumstances.

2007 cA-40.2 s41;2009 c53 s21;AR 217/2022

Offences

42(1) A person who interferes with or hinders an inspector who is carrying out or attempting to carry out the powers and duties of an inspector under this Act or refuses or neglects to comply with any request directed to the person under this Act is guilty of an offence.

(2) A person who knowingly makes a false or misleading statement under section 37(2)(d) or 38(2)(b) is guilty of an offence.

Part 9 Licences

Definitions

43 In this Part,

- (a) “authorized medicine” means authorized medicine as defined in the regulations;
- (b) “licence” means a licence referred to in section 43.4(1);
- (c) “livestock market licence” means a licence to operate a livestock market;
- (d) “outlet” means a place where authorized medicine for production animals is sold to the public;
- (e) “outlet licence” means a licence to operate an outlet;
- (f) “production animal” means production animal as defined in the regulations;
- (g) repealed 2020 c39 s2;
- (h) “wholesale licence” means a licence to sell authorized medicine to outlets.

2009 c17 s11;2020 c39 s2

Requirement for licence

43.1 Subject to the regulations, no person shall

- (a) operate a livestock market without a livestock market licence,
- (b) sell authorized medicine to the public except under the authority of an outlet licence,
- (c) sell authorized medicine to an outlet except under the authority of a wholesale licence, or
- (d) carry on an activity that requires a licence prescribed in the regulations except under the authority of that licence.

2009 c17 s11

43.2 Repealed 2020 c39 s2.

Restrictions

43.3(1) No holder of an outlet licence shall purchase, store or sell medicine to the public that is not authorized medicine.

(2) No holder of a wholesale licence shall sell authorized medicine for resale in an outlet unless an outlet licence has been issued in respect of that outlet.

2009 c17 s11

Application for licence

43.4(1) On application for a licence by a person in accordance with this Part and the regulations, the Minister may issue or refuse to issue any of the following licences:

- (a) a livestock market licence;
- (b) an outlet licence;
- (c) a wholesale licence;
- (d) any other licence prescribed in the regulations.

(2) An application for a licence must be made to the Minister in a form prescribed in the regulations and must be accompanied with a licence fee in the amount prescribed in the regulations.

(3) The Minister may issue a licence under this section subject to any terms and conditions the Minister considers appropriate.

(4) A licence issued under this section is not transferable.

(5) The Minister may, in the Minister's discretion,

- (a) refuse to issue or to renew a licence, or
- (b) cancel or suspend a licence or vary the terms and conditions of a licence if the Minister is satisfied that the licence holder has contravened this Act or the regulations or the terms and conditions of the licence,

and must provide a copy of the decision to the applicant or licence holder, as the case may be.

2009 c17 s11

43.5 Repealed 2020 c39 s2.

Closing of premises

44(1) If an outlet licence has been suspended or cancelled under section 43.4, the area of the premises where authorized medicine is sold must be closed.

(2) Repealed 2020 c39 s2.

(3) A licence holder is not entitled to compensation in respect of anything done under this section.

2007 cA-40.2 s44;2009 c17 s11;2020 c39 s2

Medicine

45(1) If an outlet licence is suspended or cancelled, an inspector may seize and detain any medicine on the premises prior to closing the area of the premises where the medicine is sold.

(2) If an outlet licence referred to in subsection (1) remains suspended or cancelled after all appeals have been exhausted, the inspector may dispose of any medicine seized under subsection (1) in a manner approved by the chief provincial veterinarian.

(3) A licence holder is not entitled to compensation in respect of anything done by an inspector under this section.

2007 cA-40.2 s45;2009 c17 s11

Part 10 Appeals

Appeal procedure

46(1) A person who is directly affected by any of the following decisions may appeal the decision in accordance with this section:

- (a) a determination of the expenses incurred in carrying out the terms and conditions of
 - (i) a quarantine order under section 17,

- (ii) a surveillance zone order under section 24, or
 - (iii) a control zone order under section 32;
 - (b) the amount of compensation authorized or a refusal or reduction of compensation by the Minister under section 30;
 - (c) a refusal by the Minister to issue or renew a licence under Part 9;
 - (d) the terms and conditions imposed on a licence by the Minister under Part 9;
 - (e) the cancellation, suspension or variance of the terms and conditions of a licence under Part 9.
- (2)** An appeal under this section must be commenced by serving the Minister with a notice of appeal in the form prescribed in the regulations within 30 days after the appellant is notified of the decision referred to in subsection (1).
- (3)** The Minister must, within 30 days after being served with a notice of appeal, appoint an appeal board to hear the appeal.
- (4)** An appeal board must consist of at least 3 and not more than 5 persons, one of whom must be designated as chair by the Minister.
- (5)** The Minister may prescribe the time within which an appeal board is to hear an appeal and render a decision, and the Minister may extend that time if the Minister considers it appropriate to do so.
- (6)** An appeal board that hears an appeal under this section may
- (a) confirm the refusal, cancellation, suspension or variance of the terms and conditions of a licence under Part 9,
 - (b) direct that a licence be issued or renewed under Part 9,
 - (c) reinstate a licence cancelled under Part 9,
 - (d) remove or vary a suspension of a licence under Part 9,
 - (d.1) remove or vary a variation of a term or condition of a licence under Part 9,
 - (e) confirm or vary a determination of expenses incurred under section 17, 24 or 32, or
 - (f) confirm or vary the amount of compensation authorized under section 30, direct compensation be authorized under

section 30 or confirm a refusal under section 30 to authorize compensation,

and the appeal board must notify the Minister and the appellant of its decision.

(7) The Minister may pay fees and reasonable living and travelling expenses to the members of an appeal board.

2007 cA-40.2 s46;2009 c17 s12;2020 c39 s2

Decision and record of hearing

47 The appeal board must forward to the Minister documents presented and documents created at the hearing.

Making decision public

48 A decision made by the appeal board may be made public in any manner authorized by the Minister but must not include any information that may identify the appellant.

Appeal to Court of King's Bench

49(1) A person who is affected by a decision of an appeal board under this Act may appeal the decision on a question of law or jurisdiction to the Court of King's Bench.

(2) An appeal under this section must be commenced within 30 days after the appellant receives notice of the appeal board's decision

- (a) by filing an application that sets out the grounds for the appeal with the clerk of the Court of King's Bench, and
- (b) by serving a copy of the application on the appeal board.

(3) The Court of King's Bench may, on application either before or after the time referred to in subsection (2), extend that time if it considers it appropriate to do so.

(4) On the hearing of an appeal, no evidence other than the evidence that was submitted to the appeal board on the making of the decision appealed from may be admitted, and the Court of King's Bench may confirm, vary or quash the appeal board's decision or make any ancillary order that is reasonably necessary for carrying out the Court's decision.

2007 cA-40.2 s49;2009 c53 s21;AR 217/2022

Reinstatement procedure

50(1) A person

- (a) whose licence has been cancelled or suspended under section 43.4, and
- (b) who has in respect of that cancellation or suspension commenced an appeal under section 46,

may apply to the Court of King's Bench for reinstatement of the licence or removal of the suspension pending the determination of the appeal within 30 days after the person is notified of the cancellation or suspension.

(2) A copy of the application must be served on the Minister.

(3) The Court of King's Bench may not hear an application made under this section until 2 or more days after a copy of the application is served on the Minister.

(4) On hearing an application made under this section, the Court of King's Bench may, subject to conditions that it considers appropriate, if any, reinstate the cancelled licence or remove the suspension, as the case may be, pending the determination of the appeal under section 46.

2007 cA-40.2 s50;2009 c17 s13;2009 c53 s21;
2020 c39 s2;AR 217/2022

Protection from liability

51 No action or other proceeding for damages may be commenced against an appeal board, a member or employee of an appeal board or a person appointed or engaged to perform a duty or exercise a power for an appeal board

- (a) for any act done in good faith in the performance or intended performance of any duty or the exercise or intended exercise of any power under this Act or the regulations, or
- (b) for any neglect or default in the performance of the duty or exercise of the power in good faith.

Part 11 Records

Records

52(1) An owner or authorized person required to do so by the regulations must keep records in accordance with the regulations.

(2) Records that must be kept by an owner and an authorized person include any one or more of the following records as prescribed in the regulations:

- (a) birth records for an animal;
- (b) parentage records for an animal;
- (c) identification of animals;
- (d) identification of premises;
- (e) records of the number of animals kept on the premises;
- (f) records of the date each animal arrived on the premises;
- (g) records of the date of sale or purchase of each animal;
- (h) records of the premises each animal, animal product or animal by-product came from;
- (i) records of any change in the use of premises;
- (j) records of any change in the type of species kept on premises;
- (k) a daily log of
 - (i) premises visits by a registered veterinarian, and
 - (ii) examinations of animals made in a registered veterinarian's clinic or in a veterinary hospital;
- (l) records of where prepared feed was produced and purchased from;
- (m) records of whom prepared feed was sold to;
- (n) repealed 2013 cS-19.3 s3;
- (o) any records required to be kept under a licence issued under this Act;
- (p) any other records required by the regulations.

(3) Records required to be kept under this section must be kept for a minimum of 10 years unless another time period is provided for in the regulations.

2007 cA-40.2 s52;2009 c17 s14;2013 cS-19.3 s3;
2020 c39 s2

Part 12

Collection, Use and Disclosure of Information

Information

53(1) Any information collected by, submitted by, disclosed to, disclosed by, used by, required for production by or submitted to an inspector or the chief provincial veterinarian is deemed to be information collected by, submitted by, disclosed to, disclosed by, used by, required for production by or submitted to the Minister and is under the direction and control of the Minister.

(2) For the purposes of administering this Act, the Minister may disclose information referred to in subsection (1) to the chief provincial veterinarian, an inspector or any other employee of the Department, and the chief provincial veterinarian, an inspector or any other employee of the Department may disclose information referred to in subsection (1) to the Minister.

Confidential information

54(1) The information referred to in section 53(1) is to be treated as having been provided in confidence.

(2) Notwithstanding subsection (1), information disclosed in a quarantine order, a surveillance zone order or a control zone order is not confidential information.

Personal information

55(1) Any information referred to in section 53(1) that is personal information is confidential for a period of 5 years from the date the personal information was received.

(2) The Minister must refuse to disclose personal information referred to in subsection (1) to an applicant under the *Access to Information Act* other than the individual to whom the information relates if the personal information was collected to minimize the risk of a reportable disease spreading or to protect animal health or public health.

(3) Subsection (2) prevails over section 20(2)(b) of the *Access to Information Act* but not over any other provision of that Act.

2007 cA-40.2 s55;AR 141/2025

Collection of information

56 The Minister may require the production of, and collect, the following information:

- (a) any records required to be kept by any person under section 52;
- (b) any information collected by an authorized person;
- (c) animal records and reports, animal identification and animal certificates of health under the *Livestock Industry Diversification Act* and the regulations under that Act;
- (d) horse permits, livestock permits and livestock manifests under the *Livestock Identification and Commerce Act*;
- (e) livestock permits, horse permits, pedigree cattle permits and any other permits, animal records, bills of sale for animals and livestock manifests under the *Livestock Identification and Commerce Act*;
- (f) animal records and animal identification referred to in the regulations under the *Meat Inspection Act*;
- (g) animal records referred to in the regulations under the *Livestock and Livestock Products Act*;
- (h) animal records and reports referred to in the regulations under the *Marketing of Agricultural Products Act*;
- (i) any other information prescribed in the regulations.

2007 cA-40.2 s56;2009 c17 s15

Use and disclosure of information

57(1) The Minister may use and disclose for any one or more of the following purposes any information collected by, submitted by, disclosed to, disclosed by, used by, required for production by or submitted to an inspector, the chief provincial veterinarian or the Minister:

- (a) disease eradication;
- (b) disease control;
- (c) disease surveillance;
- (d) protecting animal health and public health;
- (e) assisting in ongoing health, safety and biosecurity measures to minimize a disease outbreak or to minimize the risk of a disease spreading;
- (f) assisting when there is an outbreak of a disease;
- (g) identifying where animals are raised, quarantined, auctioned and slaughtered;

- (h) eliminating animal disease barriers for domestic and export market access;
- (i) enhancing emergency preparedness in the case of an outbreak of a disease or in the event of a natural disaster;
- (j) detecting the presence of diseases;
- (k) monitoring the health of animals;
- (l) analyzing the geographical distribution of a disease;
- (m) analyzing the epidemiology of disease outbreaks;
- (n) conducting assessments and models to predict disease risk;
- (o) tracking the movement of animals, animal products and animal by-products from premises to premises;
- (p) identifying the premises-to-premises movement of animals, animal products and animal by-products;
- (q) any other purpose provided for in the regulations.

(2) Subject to sections 53, 54 and 55, the Minister may disclose to an owner of an animal, animal product or animal by-product or to an authorized person only the information that is necessary to minimize the risk of the disease spreading and to protect animal health and public health.

(3) Subject to the regulations, an owner or an authorized person to whom information is disclosed may use and disclose the information only for the purposes authorized by the Minister.

(4) If the Minister discloses information under this section, the Minister may provide a summary of a report made from an investigation or an inspection conducted under this Act instead of specific details.

(5) Subject to sections 54 and 55, the Minister may use any information collected by, submitted by, disclosed to, disclosed by, used by, required for production by or submitted to an inspector, the chief provincial veterinarian or the Minister to publish reports pertaining to any one or more of the purposes referred to in subsection (1) on the Department's website or by any other means the Minister chooses.

Agreements

58 In addition to agreements under sections 10 and 11 of the *Government Organization Act*, the Minister may enter into

agreements with authorized persons to collect, use and disclose any information referred to in sections 56 and 57.

Part 13 General

Animal health programs

59 The Minister may, in accordance with the regulations, establish and administer animal health programs.

Biosecurity measures

60 The Minister may, in accordance with the regulations, establish biosecurity measures to be implemented for general disease control or for specific diseases.

Community pastures

61 The Minister may, in accordance with the regulations, establish disease control measures on community pastures.

Possession of imported animals

62(1) The Minister may, in accordance with the regulations, prohibit the possession of imported animals that have a prescribed reportable disease or carry or may carry a disease-causing agent for a prescribed reportable disease.

(2) No person shall possess an imported animal with a prescribed reportable disease, the possession of which is prohibited under subsection (1).

Traceability system

63(1) The Minister may use any information collected under Part 12 to establish a traceability system.

(2) A traceability system may include the following information:

- (a) premises identification, including
 - (i) the location of premises,
 - (ii) the name, address and telephone number of the owner of premises,
 - (iii) the type of premises and the business name of premises, and

- (iv) the number of each species of animals raised, kept, displayed, assembled and disposed of each year;
- (b) identification of animals;
- (c) a tracking system for the movement of animals;
- (d) a tracking system for the movement of animal products and animal by-products;
- (e) any other information prescribed in the regulations.

(3) An owner may be required by the regulations to obtain a unique identification number for an animal, an animal product, an animal by-product, premises, a vehicle, a railway car, an aircraft or a watercraft that transports animals, animal products or animal by-products.

Fees

64 The Minister may charge the fees provided for in the regulations for the issuing of licences and for any other program or service provided for in the regulations.

2007 cA-40.2 s64;2009 c17 s16;2020 c39 s2

Sales of animals

65(1) No person shall sell an animal with a reportable disease or an animal that may have been exposed to a disease-causing agent for a reportable disease or any animal product or animal by-product from an animal with a reportable disease for any reason unless authorized in writing by the chief provincial veterinarian.

(2) Repealed 2013 cS-19.3 s3.

2007 cA-40.2 s65;2013 cS-19.3 s3

Protection from liability

66 No action or other proceeding for damages may be commenced against an inspector or any person assisting an inspector

- (a) for any act done in good faith in the performance or intended performance of any duty or the exercise or intended exercise of any power under this Act or the regulations, or
- (b) for any neglect or default in the performance of the duty or exercise of the power in good faith.

Part 14 Offences and Penalties

Offences

67(1) A person who contravenes or fails to comply with any of the following provisions is guilty of an offence:

section 9;
section 16;
section 21;
section 27;
section 28(3);
section 29(3);
section 31(6);
section 35;
section 37(2);
section 43.1(a), (b), (c), (d);
section 43.3(1), (2);
section 52;
section 57(3);
section 62(2);
section 65.

(2) Repealed 2009 c17 s17.

2007 cA-40.2 s67;2009 c17 s17;2020 c39 s2

Penalties

68(1) A person who is guilty of an offence under section 17(1), 24(1), 32(1), 42 or 67 is liable

- (a) for a first offence, to a fine of not more than \$15 000 and, in the case of a continuing offence, to a further fine of not more than \$1000 for each day or part of a day during which the offence continues after the first day, and
- (b) for a 2nd or subsequent offence,
 - (i) to a fine of not more than \$30 000 and, in the case of a continuing offence, to a further fine of not more than \$2000 for each day or part of a day during which the offence continues after the first day, or
 - (ii) to imprisonment for a term not exceeding one year, or to both fines and imprisonment.

(2) A prosecution under subsection (1) may be commenced within 2 years of the commission of the alleged offence but not afterwards.

Order for compliance

68.1 Where a court convicts a person of an offence under this Act, then, without limiting any other liability that that person may have under this Act or any other law, the court may order that person to comply with the provision of this Act for the contravention of which the person has been convicted.

2009 c17 s18

Part 15 Regulations

Lieutenant Governor in Council regulations

69(1) The Lieutenant Governor in Council may make regulations

- (a) designating a person as an authorized person, or designating a class of persons as a class the members of which are authorized persons, for the purposes of section 1(e)(ii);
- (b) prescribing, for the purposes of section 30, circumstances under which compensation may be paid, reduced or refused, the amount of compensation that may be paid and the manner of determining the amount of compensation that may be paid;
- (c) respecting the inspection of premises or land by inspectors;
- (d) respecting the inspection by inspectors of any activities requiring a licence under this Act;
- (e) prescribing identification that must be carried by inspectors;
- (f) respecting the inspection by inspectors of animals, animal products or animal by-products or contaminated material;
- (g) respecting applications for licences, the issuing of licences, the term of licences and the terms and conditions of licences;
- (h) prescribing licences for the purposes of sections 43.1(d) and 43.4(1)(d) and the purposes for which those licences may be issued;
- (i) repealed 2020 c39 s2;
- (j) respecting persons or classes of persons who are exempt from the requirement to hold a licence;

- (k) prescribing fees that may be charged for licences and other services or programs provided under this Act;
- (l) respecting facility and operational requirements of licence holders;
- (m) requiring holders of suspended or cancelled licences to take any action or measure or do any other thing in respect of the premises to which the licence applied or in respect of anything for which the licence was issued;
- (n) prescribing forms, including forms for licence applications and appeals;
- (o) respecting information that may be collected by the Minister under section 56;
- (p) respecting purposes for which information collected under section 56 may be used by the Minister;
- (q) respecting the purposes for which owners and authorized persons may use information disclosed to them;
- (r) respecting the types of records to be kept, maintained and submitted under this Act by owners, authorized persons and licence holders;
- (s) respecting how records are to be kept, maintained and submitted by owners, authorized persons and licence holders;
- (t) respecting the period of time records must be kept by owners, authorized persons and licence holders;
- (u) respecting the establishment and administration of animal health programs and other programs and services under this Act;
- (v) respecting the implementation of biosecurity measures for general disease control and for specific diseases;
- (w) respecting disease control measures on community pastures;
- (x) respecting the possession of imported animals that have a prescribed reportable disease or carry or may carry a disease-causing agent for a prescribed reportable disease;
- (y) respecting the establishment of a traceability system under section 63 and the information that may be included in a traceability system;

- (z) respecting the audit of any matter related to a traceability system;
- (aa) respecting the identification, for the purposes of a traceability system, of animals, animal products, animal by-products, vehicles, railway cars, aircraft and watercraft that transport animals, animal products and animal by-products;
- (bb) respecting the establishment of premises identification within a traceability system under section 63;
- (cc) respecting the destruction and disposal of animals;
- (dd) respecting the sale of animals to which medicine has been administered or that have been exposed to chemicals, toxic substances or other deleterious substances;
- (ee) respecting livestock markets, including, without limitation, regulations
 - (i) defining “livestock market”,
 - (ii) respecting the design, location and construction of livestock markets,
 - (iii) respecting the equipment in livestock markets,
 - (iv) respecting sanitation standards for livestock markets,
 - (v) respecting the handling of livestock at livestock markets, and
 - (vi) respecting the operation of livestock markets;
- (ff) providing with respect to any provision of the regulations under this Act that its contravention constitutes an offence;
- (gg) respecting penalties and orders that may be made in respect of offences created under clause (ff);
- (hh) respecting the transition of any matter from the *Livestock Diseases Act* to this Act;
 - (ii) dealing with any difficulty or impossibility resulting from the transition from the *Livestock Diseases Act* to this Act;
 - (jj) defining words or expressions to be defined by the regulations and any other word or expression used in this Act that is not defined in this Act;

- (kk) respecting the application of any provision of this Act, with or without modification, to an inspector, owner or authorized person;
- (ll) exempting an animal, animal product or animal by-product or any class of animal, animal product or animal by-product from the application of all or part of this Act.

(1.1) A regulation under subsection (1) may apply to all animals, animal products or animal by-products or to one or more specific classes of animals, animal products or animal by-products.

(2) A regulation under subsection (1) may adopt or incorporate, in whole or in part or with modifications, published documents that set out standards, codes, guidelines or other rules relating to any matter in respect of which a regulation may be made under subsection (1).

(3) If a standard, code, guideline or other rule is adopted or incorporated by regulation under this section, the Minister shall ensure that a copy of the standard, code, guideline or other rule is made available to a person on request.

(4) The Lieutenant Governor in Council may make regulations in respect of matters coming under this Act that the Minister, after consulting with the chief provincial veterinarian, considers to be unforeseen, that are not provided for or that are insufficiently provided for in this Act.

(5) A regulation made under subsection (4) is repealed on the earliest of the following:

- (a) the coming into force of an amendment to this Act that provides for the matter dealt with in the regulation made under subsection (4);
- (b) the coming into force of a regulation that repeals the regulation made under subsection (4);
- (c) the expiration of 3 years from the day that the regulation made under subsection (4) comes into force.

(6) The repeal of a regulation under subsection (5)(b) or (c) does not affect anything done, incurred or acquired under the authority of that regulation before the repeal of that regulation.

(7) Subsections (4) to (6) and this subsection are repealed 5 years after this section comes into force, but the repeal does not affect anything done, incurred or acquired under the authority of a

regulation made under subsection (4) before the repeal of subsections (4) to (6).

2007 cA-40.2 s69;2007 c34 s2;2009 c17 s19;2020 c39 s2

Ministerial regulations

70(1) The Minister may make regulations

- (a) prescribing reportable diseases and notifiable diseases for the purposes of sections 3 and 4;
- (b) prescribing purposes for which action must be taken for reportable diseases;
- (c) prescribing purposes for which notifiable diseases are to be monitored;
- (d) respecting the reporting of reportable diseases and notifiable diseases to the chief provincial veterinarian.

(2) A regulation under subsection (1) may adopt or incorporate, in whole or in part or with modifications, published documents that set out standards, codes, guidelines or other rules relating to any matter in respect of which a regulation may be made under subsection (1).

(3) If a standard, code, guideline or other rule is adopted or incorporated by regulation under this section, the Minister shall ensure that a copy of the standard, code, guideline or other rule is made available to a person on request.

2007 cA-40.2 s70;2009 c17 s20

Self-government regulations

70.1(1) The Minister may make regulations

- (a) respecting the establishment of delegated authorities;
- (b) delegating to one or more delegated authorities any of the powers, duties or functions of the Minister or an inspector under this Act, except the power of the Minister to make regulations;
- (c) imposing conditions on the delegated powers, duties or functions;
- (d) limiting the liability of a delegated authority and its employees, agents, directors or officers in an action for negligence with respect to the delegated power, duty or function when the delegated authority and its employees, agents, directors or officers act in good faith pursuant to the delegation, including, but not limited to, providing that any limitation of liability applicable to an inspector may

- be made applicable to a delegated authority and its employees, agents, directors or officers while they are carrying out the inspector's power, duty or function;
- (e) notwithstanding anything in sections 46 to 51, respecting an appeal from an action or a decision of a delegated authority or its employees, agents, directors or officers;
 - (f) authorizing a delegated authority to collect money by the levy of fees and charges with respect to the delegated power, duty or function on persons or classes of persons specified in the regulations, respecting how the fees and charges are to be imposed, collected and accounted for and authorizing the delegated authority to use the money for any purpose related to the operation of the delegated authority in the carrying out of a delegated power, duty or function;
 - (g) respecting the payment of a fee to a delegated authority for the carrying out of a delegated power, duty or function;
 - (h) authorizing a delegated authority to collect, on behalf of the Crown, any money lawfully due to the Crown under this Act and respecting how the money is to be collected and accounted for and remitted to the Minister;
 - (i) respecting records that a delegated authority is required to maintain;
 - (j) respecting an annual report under section 70.7;
 - (k) respecting the confidentiality of information obtained by a delegated authority and its employees, agents, directors or officers while carrying out a delegated power, duty or function;
 - (l) respecting the terms and conditions on which an operator of an inspection site must lease an office to a delegated authority when the delegated authority requires the operator to do so;
 - (m) respecting the inspection of premises where a delegated authority or its employee, agent, director or officer is carrying out a delegated power, duty or function and authorizing the Minister to make copies of any document or other record related to the delegated power, duty or function;
 - (n) respecting the carrying out of an audit of a delegated authority with respect to its delegated powers, duties and

functions and authorizing the Minister to charge reasonable costs incurred in carrying out the audit.

- (2) Where a delegation is made under subsection (1),
- (a) a reference in this Act to the Minister or an inspector with respect to delegated powers, duties or functions is to be read as if it were a reference to the delegated authority, and
 - (b) a person who is affected by an action taken or decision made by a delegated authority pursuant to the delegation may appeal the action or decision in accordance with the regulations made under subsection (1)(e).
- (3) Notwithstanding the *Financial Administration Act*, any money collected by a delegated authority pursuant to subsection (1)(f) or (g) or section 70.6 belongs to the delegated authority.
- (4) If the regulations establish a maximum amount of a fee that a delegated authority may charge for providing a service, the delegated authority may not charge or collect a fee that is greater than that maximum amount.

2009 c17 s21

Rules

- 70.2(1)** A delegated authority may make rules
- (a) respecting the carrying out of a delegated power, duty or function;
 - (b) delegating to the employees or agents of the delegated authority and, in the case of a corporation, to its employees, agents, directors or officers, the carrying out of a delegated power, duty or function, except the power to make rules under this subsection.
- (2) A rule made under subsection (1) is not in force until it is approved by the Minister.
- (3) The *Regulations Act* does not apply to a rule made under this section.

2009 c17 s21

Not Crown agents

- 70.3** With respect to a delegation, a delegated authority and its employees, agents, directors and officers are not agents of the Crown.

2009 c17 s21

Financial Administration Act

70.4 The *Financial Administration Act* does not apply to a delegated authority with respect to a delegated power, duty or function.

2009 c17 s21

Business Corporations Act, s122(4)

70.5 Section 122(4) of the *Business Corporations Act* does not apply to a corporation that is a delegated authority in respect of the carrying out of a power, duty or function under this Act.

2009 c17 s21

Action for fees or charges

70.6 A fee or charge levied pursuant to a regulation made under section 70.1(1)(f) is recoverable by the delegated authority as a debt due to the delegated authority.

2009 c17 s21

Reports

70.7(1) A delegated authority shall, after the end of its fiscal year, prepare and submit to the Minister an annual report with respect to its powers, duties and functions under this Act.

(2) The annual report must include a general summary of the delegated authority's policies and activities in that year, any rules made under section 70.2 in that year and a financial report that includes an audited financial statement.

(3) On receiving the annual report, the Minister shall lay a copy of it before the Legislative Assembly if it is then sitting, and if it is not then sitting, within 15 days after the commencement of the next sitting.

(4) A delegated authority shall, on the written request of the Minister, provide the Minister with other reports as specified by the Minister in the request.

2009 c17 s21

Forms

70.8 Subject to the regulations, a delegated authority may establish and use forms for the purposes of its carrying out its delegated powers, duties or functions.

2009 c17 s21

Inclusive power

71 The authority to make regulations under this Act respecting a matter includes the authority to make regulations prohibiting the matter.

Part 16
Transitional Provisions,
Consequential Amendments, Repeal
and Coming into Force

Transitional provision

- 72** On the coming into force of sections 43 to 51 of this Act,
- (a) all suspensions, cancellations and variations of terms and conditions of licences commenced under the *Livestock Diseases Act* continue under those sections,
 - (b) all ongoing appeals commenced under the *Livestock Diseases Act* continue and must be determined under those sections, and
 - (c) all rights of appeal commenced under the *Livestock Diseases Act* continue under and are subject to those sections.

73 Repealed 2020 c39 s2.

74 to 76 (*These sections amend other Acts; the amendments have been incorporated into those Acts.*)

Repeal

77 The *Livestock Diseases Act*, RSA 2000 cL-15, is repealed.

Coming into force

78 This Act comes into force on Proclamation.

(NOTE: Proclaimed in force, except sections 43(1)(a) to (d) and (2), 44, 45, 52(2)(n), 65(2), 68 and 72, January 1, 2009. Sections 68 and 72 proclaimed in force June 30, 2014.)

Schedule

Authorized Persons

- 1** The following are authorized persons for the purposes of section 1(e) of this Act:
- (a) a registered veterinarian;

- (b) a municipality where quarantined premises are located or within a surveillance zone;
- (c) a police officer or peace officer located in the region surrounding quarantined premises or within a surveillance zone;
- (d) the Chief Medical Officer or a medical officer of health under the *Public Health Act*;
- (e) a provincial health agency or regional health authority under the *Provincial Health Agencies Act*;
- (e.1) a provincial health corporation under the *Provincial Health Agencies Act*;
- (f) an agricultural service board under the *Agricultural Service Board Act*;
- (g) the Alberta Agricultural Products Marketing Council under the *Marketing of Agricultural Products Act*;
- (h) a board under the *Marketing of Agricultural Products Act*;
- (i) a commission under the *Marketing of Agricultural Products Act*;
- (j) a dealer under the *Marketing of Agricultural Products Act*;
- (k) a designated agency under the *Marketing of Agricultural Products Act*;
- (l) a processor under the *Marketing of Agricultural Products Act*;
- (m) a producer under the *Marketing of Agricultural Products Act*;
- (n) a licence holder under a plan made pursuant to section 26 of the *Marketing of Agricultural Products Act*;
- (o) a livestock dealer under the *Livestock Identification and Commerce Act*;
- (p) a delegated authority under the *Livestock Identification and Commerce Act*;
- (q) a licence holder under the *Livestock Identification and Commerce Act*;
- (r) a licence holder under the *Stray Animals Act*;

- (s) a delegated authority under the *Stray Animals Act*;
- (t) any person that holds an approval, authorization or registration under the *Agricultural Operation Practices Act*;
- (u) the Alberta Veterinary Medical Association;
- (v) a Government agency or Government department;
- (w) an administrator, distributor or organization that manages an animal identification system referred to in Part XV of the *Health of Animals Regulations* (Canada);
- (x) a purchaser of an animal that bears animal identification as required by the regulations.

2007 cA-40.2 Sched.;2009 c17 s23;2024 c10 s6;2025 c10 s6



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Request for Decision

Council Meeting April 14, 2026

6.3 – Bunker Gear Replacement - Update

Request

At the March 11, 2026, Council meeting a request was made to utilize \$20,000 from the Joint Use Fire Reserve Account held by the Town of St Paul to purchase bunker gear to replace aging equipment with PFAS free gear.

At that time Council passed the following motion:

Darrell Younghans moved to table for additional information on how the Joint Use Fire Reserve Account has been historically utilized.

In 2014, Town of St Paul and County councils decided to establish a reserve to hold the funds collected from highway calls to be utilized for replacement costs associated with shared equipment.

The most recent use of the funds is as follows:

- 2018 - \$52,000 - purchase command vehicle
- 2023 - \$18,000 – purchase equipment for rescue vehicle
- 2023 - \$10,807 – purchase new fire helmets
- 2024 - \$20,000 – purchase new rescue tools

The reserve currently sits at \$315,000.

No policy exists regarding the use of the reserve. This could be a topic for the next Town/County Fire Committee meeting.

In addition to the funds from the reserve an additional \$10,000 is already budgeted in the 2026 St Paul Fire Department operating budget and \$12,000 will be provided by the St Paul Firefighters Association in 2026. This \$42,000 will purchase 9 sets of bunker gear. In 2027, 2028, and 2029 the Town and County will be asked to fund the replacement of the remaining bunker gear, cost shared 50/50, through the Fire Department's operations budget.

Considering that the County of St Paul funds 4 fire departments in the region each of the Fire Chief's was asked what their gear replacement needs would be over the next few years in light of the conversation around concerns with PFAS in the gear.

Ashmont and Elk Point's Fire Chiefs are comfortable sticking with their normal replacement strategy which would have minimal budget implications beyond normal



required funding. Mallaig purchased a large amount of gear around 10 years ago and will need to replace upwards of 17 sets of gear within the next few years. There is a Mallaig Fire Department Equipment Replacement Reserve in place with approximately \$33,000 in that account.

Budget/Financial – \$

Legislation/Bylaw/Policy Consideration –

Economic Development Implications –

Alternatives

Council to move to approve funding from the Joint Use Fire Reserve account in the amount of \$20,000.00 in 2026 to assist in the purchase of the PFAS free bunker gear.

Council to move to approve funding from the Joint Use Fire Reserve account in the amount of \$20,000 in 2026 to assist in the purchase of the PFAS free bunker gear and to also utilize \$20,000 per year from the Joint Use Fire Reserve to fund the purchase of the gear in 2027, 2028 and 2029

To deny the request.

Recommendation

Council to provide direction

Submitted by: Jason Storch, Director of Community Services



Request for Decision

Council Meeting April 14, 2026

7.1 – 11:00 a.m. Delegation – St. Paul Historical Museum

Request

Lise Belliveau, President of the St. Paul Historical Museum, has formally requested an opportunity to appear before Council to present a GPS self-guided tour initiative.

She is seeking Council's approval for the installation of QR code plaques at designated locations within the County and intends to provide additional details regarding the project during her presentation. A quick example of a tour she has provided can be viewed at: <https://baladodiscovery.com/circuits/698/murals-of-legal>

Budget/Financial – \$

Legislation/Bylaw/Policy Consideration –

Economic Development Implications

Alternatives

Recommendation

Council to provide direction

Submitted by: Jason Wallsmith, CAO

From: Lise Belliveau
Sent: Thursday, March 19, 2026 7:56 PM
To: Betty Richard <brichard@county.stpaul.ab.ca>
Subject: meeting with council

Sorry for taking so long. I am the president of the St. Paul Historical museum and of the Historical Society of the greater St. Paul.

I am working on a GPS self guided tour of St. Paul and some areas of the County. I would like to explain the project and seek permission to put up a QR code plaque in certain areas. I would like to have access to hook up my computer and show them samples of the tour. I would need no more than 15 minutes.

BaladoDécouverte Saint-Paul Circuit

PROJECT INFORMATION SHEET

Partners

The Société historique francophone régionale de Saint-Paul, with the support of the Société historique francophone de l'Alberta and Parallèle Alberta, is developing a bilingual digital heritage circuit in Saint-Paul. This initiative will take the form of a self-guided interactive tour accessible by mobile phone through the BaladoDécouverte platform.

It is not a podcast or a standalone audio production. It is a geolocated digital tool designed to structure the historical interpretation of the territory.

Structure of the Circuit

The official route will include 12 stops selected from a broader documented list of 25 potential sites.

Each stop will include:

- A bilingual historical text (primary component)
- Associated photographs
- An audio component where possible
- On-site physical signage

The digital content is the central component of the project.

What This Means for Partners

Depending on the nature of the site or monument involved, collaboration may include:

- Authorization to include the site in the circuit
- Sharing historical or archival information
- Providing images
- Factual validation of content
- Logistical support for the installation of a QR code panel (where applicable)

Partners assume no technical responsibility. Digital integration and platform management are handled by the project promoters.

Benefits for Partners

- Visibility within a national network of heritage circuits
- Increased local visitation and traffic
- Professional presentation and enhancement of the site
- Contribution to a structured regional memory initiative
- Participation in a bilingual project supporting cultural outreach

Timeline

The development and integration phase is currently underway. Initial deployment is planned by March 31 (current year).

A handwritten signature in blue ink that reads "Lise Bellone". The signature is written in a cursive style with a long horizontal flourish at the end.



Request for Decision

Council Meeting April 14, 2026

7.2 – 11:30 a.m. Delegation – Synergy Chartered Professional Accountants

Request

Shawn Warrington, Partner, of Synergy Chartered Professional Accountants, will present the County's Audited Financial Statements for the period ending December 31, 2025.

Following approval of the Financial Statements, they will be posted on the County of St. Paul website under Governance and Financial Statements.

Budget/Financial – \$

Legislation/Bylaw/Policy Consideration –

Economic Development Implications –

Alternatives

Recommendation

To approve the 2025 Audited Financial Statements for the County of St. Paul, as presented by Shawn Warrington of Synergy Chartered Professional Accounts.

Submitted by: Jason Wallsmith, CAO



Request for Decision

Council Meeting April 14, 2026

8.1 – Bylaw 2026-07 to Repeal Bylaw 2019-20- Appointment of the Director of Corporate Services as a Designated Officer

Request

Bylaw 2026-07 is before Council to repeal Bylaw 2019-20, which appointed the former Director of Corporate Services as a Designated Officer in his capacity as Subdivision and Development Authority Board (SDAB) Clerk.

This Bylaw is no longer required as there is an overarching statement in the Intermunicipal SDAB Agreement Clerk that states:

“The position of designated officer for the limited purpose of carrying out the function of the Clerk to the ISDAB is hereby established.”

The position of Designated Officer is supported by a Council resolution approved during the Annual Organizational Meeting.

Budget/Financial

Legislation/Bylaw/Policy Consideration - MGA Section 191(2) and Section 210(1)

Economic Development Implications

Alternatives

Recommendation

To give Bylaw 2026-07 first reading.

To give Bylaw 2026-07 second reading.

To present Bylaw 2026-07 for third reading.

To give Bylaw 2026-07 Rescinding Bylaw 2019-20 Appointment of the Director of Corporate Services as a Designated Officer, third reading.

Submitted by: Jason Wallsmith, CAO

BYLAW 2026-07

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19 IN THE PROVINCE OF ALBERTA TO REPEAL BYLAW 2019-20 TO APPOINT THE DIRECTOR OF CORPORATE SERVICES AS A DESIGNATED OFFICER.

WHEREAS under the provisions of the Municipal Government Act, RSA 2000, c. M-26 and amendments thereto, the Council of the County of St. Paul has been granted the authority to pass bylaws for municipal purposes; and

WHEREAS Section 191(1), states that the power to pass a bylaw under this or any other enactment includes the power to amend or repeal the bylaw.

WHEREAS Bylaw 2019-20 to Appoint the Director of Corporate Services as a Designated Officer in their capacity as Subdivision and Development Authority Clerk is no longer required:

NOW THEREFORE, the Council of the County of St. Paul No. 19 duly assembled, hereby enacts as follows:

That the following bylaw will be rescinded:

- Bylaw 2019-20 – Appoint the Director of Corporate Services as a Designated Officer

Read a first time this ___ day of _____ 2026.

Read a second time this ___ day of _____ 2026.

Read a third time this ___ day of _____ 2026.

Reeve

Chief Administrative Officer

BYLAW 2019-20

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19 IN THE PROVINCE OF ALBERTA, TO APPOINT THE DIRECTOR OF CORPORATE SERVICES AS A DESIGNATED OFFICER.

Whereas, the Subdivision and Development Appeal Board Regulation 195/2017 as amended from time to time, requires that the Clerk of the Subdivision and Development Appeal Board shall act as a Designated Officer; and

Whereas, Section 210 of the Municipal Government Act, R.S.A. 2000 and amendments thereto outlines the appointment of Designated Officers,

Now Therefore, the Council of the County of St. Paul No.19, in the Province of Alberta, duly assembled, enacts as follows:

1. That Kyle Attanasio, Director of Corporate Services, be appointed as a Designated Officer of the County of St. Paul No. 19 for the purpose of serving as Clerk of the Subdivision and Development Appeal Board.
2. That any previous Subdivision and Development Appeal Board Clerk appointments are hereby rescinded.
3. This Bylaw shall come into force and effect upon the final passing thereof.

Read a first time in Council this 9th day of July A.D. 2019.

Read a second time in Council this 9th day of July A.D. 2019.

Read a third time in Council and duly passed this 9th day of July A.D. 2019.

(Original signed by Reeve S. Upham)

Reeve

(Original signed by Interim CAO Tim Mahdiuk)

Interim Chief Administrative Officer



Request for Decision

Council Meeting April 14, 2026

8.2 – Bylaw 2026-09: Repeal Bylaw 2019-25: Adopt ICF with the County of Vermilion River

Request

At the March 24, 2026, Regular Council Meeting, Administration was directed to proceed with the termination of the Intermunicipal Collaboration Frameworks (ICF) agreement between the County of St. Paul and the County of Vermilion River.

As reported at the meeting, both municipalities have formally agreed that an ICF is no longer needed.

Administration is now presenting Bylaw 2026-09 to repeal Bylaw 2019-25, which previously adopted an ICF with the County of Vermilion River.

Budget/Financial – \$

Legislation/Bylaw/Policy Consideration

Municipal Government Act Section 708.28(1.1) and Section 191(2)

Economic Development Implications –

Alternatives

Council to give all three (3) readings to Bylaw 2026-08: Repeal Bylaw 2019-25: Adopt ICF with the County of Vermilion River.

Council to provide alternative direction.

Recommendation

To give 1st reading to Bylaw 2026-09: Repeal Bylaw 2019-25: Adopt an ICF with the County of Vermilion River.

To give second reading to Bylaw 2026-09.

To present Bylaw 2026-09 for third reading.

To give 3rd reading to Bylaw 2026-09: Repeal Bylaw 2019-25: Adopt an ICF with the County of Vermilion River.

Submitted by: Jason Wallsmith, CAO

BYLAW 2026-09

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19 IN THE PROVINCE OF ALBERTA TO REPEAL BYLAW 2019-25: INTERMUNICIPAL COLLABORATION FRAMEWORK WITH THE COUNTY OF VERMILION RIVER

WHEREAS under the provisions of the Municipal Government Act, RSA 2000, c. M-26 and amendments thereto, the Council of the County of St. Paul has been granted the authority to pass bylaws for municipal purposes; and

WHEREAS Section 191(1), states that the power to pass a bylaw under this or any other enactment includes the power to amend or repeal the bylaw.

WHEREAS Bylaw 2019- 25 to Adopt an Intermunicipal Collaboration Framework with the county of Vermilion River has mutually agreed upon by both parties that this bylaw is no longer required

NOW THEREFORE, the Council of the County of St. Paul No. 19 duly assembled, hereby enacts as follows:

That the following bylaw will be rescinded:

- Bylaw 2019-25 – Adopt an Intermunicipal Collaboration Framework with the County of Vermilion River.

Read a first time this ___ day of _____ 2026.

Read a second time this ___ day of _____ 2026.

Read a third time this ___ day of _____ 2026.

Reeve

Chief Administrative Officer



Request for Decision

Council Meeting April 14, 2026

8.3 – Bylaw 2026-10 – Bylaw to Rescind Undeveloped Road Allowance

Request

The applicant has notified the County to proceed with the cancellation of the undeveloped road right-of-way license agreement as indicated below:

Between NE 22-56-11-W4 and NW 23-56-11-W4. Cameron Oneschuk no longer has an interest in using the undeveloped road allowance.

There are no improvements to be removed from the license area and there are no concerns with the cancellation

Budget/Financial – N/A

Legislation/Bylaw/Policy Consideration – Bylaw 2026-10 to rescind Bylaw 1424, is being presented for first reading. As per section 191(2) of the MGA the amendment or repeal to a bylaw must be made in the same way as the original bylaw and is subject to the same consents or conditions or advertising requirements that apply to the passing of the original bylaw. After first reading, Bylaw 2026-10 will be advertised and then brought back to the May Council Meeting for second and third reading.

Economic Development Implications –

Alternatives

Recommendation

Administration is recommending to give first reading to Bylaw 2026-10, Bylaw to rescind the Bylaw to license the undeveloped road allowance between NE 22-56-11-W4 and NW 23-56-11-W4.

Submitted by: Crystal St. Arnault, Taxation and Assessment Technician

BYLAW 2026-10

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19, IN THE PROVINCE OF ALBERTA, TO RESCIND UNDEVELOPED LICENSE ROAD ALLOWANCE BYLAW THAT IS NO LONGER REQUIRED BY THE APPLICANT.

Whereas, under the provisions of the Municipal Government Act, RSA 2000, c. M-26 and amendments thereto, the Council of the County of St. Paul has the authority to pass bylaws for municipal purposes;

Whereas, Section 63, Subsection (2)(a) permits Council to provide for the repeal of a bylaw or a provision of a bylaw that is inoperative; and

Whereas, Bylaw 1424 to License the Road Allowance located between the NE 22-56-11-W4 and NW 23-56-11-W4 is no longer required;

NOW THEREFORE the Council of the County of St. Paul No. 19 duly assembled, enacts as follows:

That the following bylaw will be rescinded:

- Bylaw 1424 – License Road Allowance

Read a first time in Council this XX day of April A.D. 2026.

Advertised the XX day of April in the Lakeland This Week newspaper.

Read a second time in Council this XX day of May A.D. 2026.

Read a third time in Council this XX day of May A.D. 2026.

Reeve

Chief Administrative Officer

March 23, 2026

Dear County Council,

Please proceed with cancelling the Undeveloped Road Right-of-Way License Agreement between NE 22-56-11-W4 and NW 23-56-11-W4. This road allowance is no longer required, effective immediately.

Thanks,

Cameron Oneschuk

A handwritten signature in blue ink, appearing to read "C. Oneschuk", with a stylized flourish at the end.



Request for Decision

Council Meeting April 14, 2026

8.4 – FCM – Annual Conference June 4 - 7, 2026 - Edmonton

Request

The 2026 FCM Conference will be held June 4-7, 2026, in Edmonton.

Conference program can be reviewed at: [Program Annual Conference and Trade Show | Federation of Canadian Municipalities](#)

At the December 19, 2025, Regular Council meeting, Council chose to not renew the 2026-2027 annual membership to the Federation of Canadian Municipalities.

Budget/Financial

Non-member Early Bird \$1,395 (Before April 23)

Non-member Regular \$1,745(After April 24)

+ Accommodations/mileage/ per diem

Legislation/Bylaw/Policy Consideration

HR-7 Conference & Education Attendance Policy

- This conference is not included in the Conference and Education Attendance Policy HR-7, therefore if any interested Council members wish to attend, Administration will require a motion from Council to proceed.
- If a Council member chooses to attend, this conference would count toward one of the two additional conferences allocated for 2026, as per policy.

Economic Development Implications

Alternatives

To approve any Councillor that wishes to attend the FCM Conference from June 4-7, 2026, in Edmonton.

To deny the request to have a County of St. Paul Councillor attend the FCM Conference this year from June 4-7, 2026, in Edmonton.

To file as information.

Recommendation

Council to provide direction.

Submitted by: Jason Wallsmith, CAO



Request for Decision

Council Meeting April 14, 2026

8.5 – Proxy for Genesis Annual General Meeting (AGM)

Request

The Annual General Meeting for Genesis Reciprocal Insurance Exchange will be held April 28th from 3:00-5:00 p.m. in Calgary. The meeting is scheduled for the day prior to the opening of the RMA RiskPro Symposium.

Administration would like to appoint Duane Gladden, Executive Director and CEO of RMA as proxy to represent the County of St. Paul at the Annual General Meeting of Genesis to be held April 28, 2026, in Calgary.

Budget/Financial – \$

Legislation/Bylaw/Policy Consideration –

Economic Development Implications –

Alternatives

Recommendation

To appoint Duane Gladden, Executive Director and CEO of RMA as proxy to represent the County of St. Paul at the 2026 Genesis Reciprocal Insurance Exchange AGM on April 28, 2026 in Calgary.

Submitted by: Jason Wallsmith, CAO

March 31, 2026

RE: Genesis Annual General Meeting

ATTN: Genesis Subscriber

Please note that this is the official notice of the AGM for Genesis Reciprocal Insurance Exchange. The meeting will take place in person **April 28, 2026, from 3:00 p.m. – 5:00 p.m. Grey Eagle Resort & Casino, Calgary, Alberta, during RMA's RiskPro symposium.**

Please find the proxy document attached. The proxy allows a member to choose an individual other than an elected or administrative official to vote on their behalf. An option exists to defer the proxy vote to Genesis' Principal Attorney. The agenda package will be sent out at minimum 7 days prior to the AGM.

For any questions regarding this meeting please contact Natalie Bartlett, Executive Assistant at natalie@rmaalberta.com or 780-886-7937.

Sincerely,



Duane Gladden
Genesis Principal Attorney



**ANNUAL GENERAL MEETING OF
THE GENESIS RECIPROCAL INSURANCE EXCHANGE
PROXY**

The Undersigned Subscriber to the Genesis Reciprocal Insurance Exchange ("Genesis") hereby appoints: (choose one)

OR

Duane Gladden, Executive Director and CEO of the RMA Group of Companies and Genesis Principal Attorney

to act as proxy at the Annual General Meeting of Genesis to be held on Tuesday April 28, 2026.

My proxy shall have full authority to vote on behalf of the Undersigned.

Dated _____, 2026.

Subscribing Member

Signing Officer

***Note that no proxy is required if a member is represented at the meeting by its most senior elected or most senior administrative personnel.**



Request for Decision

Council Meeting April 14, 2026

8.6 – Amendment to Volunteer Fire Department Policy FES-5

Request

It was noted in the Volunteer Fire Department Policy that there is a section of the policy allowing alcohol, and its consumption at the fire halls.

Considering that these are County facilities, and under the eyes of health and safety and insurance fire fighters are considered employees this is not appropriate wording to have in a policy.

Administration is requesting that Council remove Section 5 of the policy.

The amended policy is attached for Council's review.

Budget/Financial – \$

Legislation/Bylaw/Policy Consideration – FES-5 Volunteer Fire Department Policy

Economic Development Implications –

Alternatives

Council to approve the policy as amended.

Council to provide alternative wording.

Recommendation

Council to move to amend Policy FES-5 Volunteer Fire Department Policy as presented to removed Section 5.0 regarding alcohol from the policy

Submitted by: Jason Storch, Director of Community Services



FES-5 Volunteer Fire Department Policy

Department: Fire and Emergency Services

POLICY OBJECTIVE:

The County of St. Paul No. 19 wishes to establish minimum standards for the operation, management, and administration of all volunteer fire departments within its boundaries in accordance with the Alberta *Occupational Health and Safety Code* and the Alberta *Code of Practice for Fire Fighters* while retaining the autonomy of individual fire departments.

POLICY STATEMENTS:

1.0 Standard Operating Guidelines

1.1 Each volunteer fire department will establish a set of Standard Operating Guidelines (SOGs) that will guide its operation. These SOGs will include guidelines related to:

- (a) Member Responsibilities, Conduct, and Duties;
- (b) Performance Evaluations;
- (c) Attendance;
- (d) Discipline;
- (e) Personal Protective Equipment and Uniforms;
- (f) Training;
- (g) Apparatus Inspections;
- (h) Receiving and Responding to Calls;
- (i) Minimum Personnel required for Response;
- (j) Drugs, Alcohol, and Smoking;
- (k) Social Functions;
- (l) Allowances and Honouraria;
- (m) Fundraising; and
- (n) Unit Response Guidelines (including when to call mutual aid).

1.2 Each volunteer department may create additional SOGs at their discretion.

2.0 Fire Chief and Deputy Chief Appointments

2.1 Each fire department will provide a recommendation in writing for the Fire Chief and Deputy Fire Chief positions annually to the Chief Administrative Officer by March 1st of each year. Council shall appoint a Fire Chief and Deputy Fire Chief by resolution.

3.0 Budgets and Financial Statements

3.1 The Fire Chief or their designee will provide an operational budget and 10-year capital plan to the Chief Administrative Officer or their designee on an annual basis at the appropriate time to carry out the budgeting process.

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3.2 From time to time when planning special projects, the County shall request a copy of the Fire Department Society's financial statements.

4.0 Inspections and Access to Fire Halls

4.1 Inspections of fire halls will be carried out regularly by qualified personnel as required by municipal policy or other legislation.

4.2 The Chief Administrative Officer or their designee is permitted to access any fire hall any time at their discretion.

4.3 The fire halls are public facilities. Any resident wishing to use the fire hall for a meeting or other purpose may contact the Fire Chief. The Fire Chief will make the request to the Chief Administrative Officer or their designee who will make a final determination.

5.0 Alcohol

~~5.1 Alcohol shall be permitted in a designated recreation area within the fire hall.~~

~~5.2 All Fire Department personnel are responsible for ensuring that any consumption of alcoholic beverages on fire department property is handled in a responsible manner.~~

~~5.3 Members assume responsibility for their own actions and will refrain from responding to the scene of an incident if they have been consuming alcohol.~~

Council Approval: October 11, 2016
Amended: January 14, 2020



Request for Decision

Council Meeting April 14, 2026

8.7 – Encroachment Application Appeal – Lot 10, Block 1, Plan 4909Rs, Trespass onto Lot 1R, Block 1 Plan 4909RS

Request

The landowner of Roll #11001710 submitted an Encroachment Application for Lot 10, Block 1, Plan 4909RS Trespass onto Lot 1R, Block 1, Plan 4909RS on February 4, 2026, which was reviewed and denied by the CAO in a formal letter dated February 19, 2026. The encroachments did not meet the CAO's ability to approve as per the DEV-7 Encroachment Agreements/Licenses policy.

The landowners submitted a letter dated March 18, 2026, which is within 30 days of receipt of the letter to exercise their right to appeal the decision.

The landowner was unaware of the encroachments until they received the Alberta Land Surveyor's Real Property Report from Krawchuk Land Surveys Ltd.

1. **Shed** – the shed encroaches onto Lot 1R, Block 1, Plan 4909RS
2. **Outhouse** – a portion of the outhouse encroaches onto Lot 1R, Block 1, Plan 4909RS

The landowner purchased the property in July 2024. The shed and outhouse were placed on the land by the previous owners. Attached is a copy of the appeal letter and the diagram from the Real Property Report. The landowner has also contacted neighboring landowners to find out if there are any concerns with the placement of the outhouse and there has been no negative feedback.

1. The landowner is requesting that Council review the CAO's decision and consider allowing the outhouse to remain. If Council denies the request to have a portion of the outhouse remain on the reserve land, the landowner has asked that Council allow for sufficient time, considering the current weather conditions, to safely remove the outhouse.
2. The landowner will remove the shed onto his property and has also requested sufficient time to complete this.

If Council denies the appeal request, the CAO will send a letter to the landowner denying the request and provide notice that the Encroachment(s) must be removed within 30 days, as per policy. If the landowner decides to move the encroaching structures onto their own property, a development permit and/or safety codes permits may be required.



If Council agrees to approve the requested encroachment for the portion of the outhouse, then the CAO will enter into the appropriate agreement or license with the landowner.

Budget/Financial – \$

Legislation/Bylaw/Policy Consideration

DEV-7 Encroachment Agreements Licenses Policy

Economic Development Implications –

Alternatives

To approve entering into an encroachment agreement/license with the landowner of Lot 10, Block 1, Plan 4909RS for the portion of the outhouse that encroaches onto Lot 1R, Block 1, Plan 4909RS and request that the shed be removed within 30 days, as per policy.

To approve entering into an encroachment agreement/license with the landowner of Lot 10, Block 1, Plan 4909RS for the portion of the outhouse that encroaches onto Lot 1R, Block 1, Plan 4909RS and request that the shed be removed by July 31, 2026.

To deny the request for an encroachment agreement/license with the landowner of Lot 10, Block 1, Plan 4909 for the portion of the outhouse onto Lot 1R, Block 1, Plan 4909RS and send the landowner a letter to have the encroachments removed within 30 days, as per policy.

To deny the request for an encroachment agreement/license with the landowner of Lot 10, Block 1, Plan 4909 for the portion of the outhouse onto Lot 1R, Block 1, Plan 4909RS and send the landowner a letter to have the encroachments removed by July 31, 2026.

Recommendation

Council to provide direction.

Submitted by: Crystal St. Arnault, Taxation and Assessment Technician

March 18, 2026

Good afternoon

My name is Russell Heinrichs and I am writing in response to the correspondence received regarding the encroaching outhouse and firewood shed on property; Lot 1R, Block 1, Plan 4909RS. Thank you very much for bringing this to my attention and giving me the opportunity to provide some additional information below for consideration.

I purchased this property from its original family founding member; Susan Moore (McLeod) in July 2024. Her father; Cecil McLeod built this cabin by hand in approximately 1964 for him and his five daughters to enjoy summers as a family. They loved this area so much, Cecil and his brother Budd began to build this great community including the land, multiple cabins and the roads. Through their dedication and contributions in their honor; the beach was named after them "McLeod Beach". When I purchased this property from Susan (mother of a close friend), I had assured her that I wanted to restore and not tear down what her father had worked so hard to build so that she may return at any time to enjoy the cabin and enjoy the many memories that she, her children and myself have got to enjoy over the years.

I have reached out to my neighbors in the community inquiring if they have any concerns regarding the outhouse structure and have not received any negative feedback. It is my hope that you will consider my efforts to keep this structure and property as close to its original form as possible and allowing me to leave the outhouse structure where it is. If council decides it is required to be moved, I kindly ask for some time to allow the freezing and snow to go away so I may achieve a safe deconstruction.

I will remove and relocate the firewood shed to another location within my property lines and hope that you are also able to provide me with sufficient time to do so regarding weather conditions and safety purposes.

I am invested in being part of this community for years to come and am dedicated to contribute to our community and preserve this beautiful lake. I look forward to your response and guidance in these matters.

Thank you again for your consideration.

Russell Heinrichs



DEV-7 Encroachment Agreements/Licenses Policy

Department: Planning and Development

Purpose:

The purpose of this policy is to provide the standards to which Encroachment Agreements or Licenses may be permitted for landscaping improvements, and/or structures placed within County Lands or Roadways.

Policy Statement:

First and foremost, it is the County's preference to resolve encroachments by having the Landowner remove the encroachment and restore the affected area. However, once an encroachment is identified, the Landowner may make a request to the County for permission to keep the existing development that may be encroaching onto either a Roadway or reserve lands.

The County may, from time to time, enter into Encroachment Agreements pursuant to Section 651.2 of the Municipal Government Act (MGA) pertaining to landscaping improvements or structures that encroach onto a roadway that is under the direction, control, and management of the County on land that is adjoining the roadway. For encroachments on Reserve Lands, the County may, from time to time, enter into an Encroachment License.

Definitions:

1. "County" – means the County of St. Paul.
2. "Encroachment" – means any portion of a landscaping improvement, or structure which extends onto County lands which could be either a roadway or other Reserve Lands.
3. "Encroachment Agreement" – means an agreement, pursuant to Section 651.2 of the MGA under which a municipality permits the encroachment of landscaping improvements, and structures onto a roadway. This Agreement would be registered on the landowner's title as per Section 651 (3) of the MGA.
4. "Encroachment License" – a license which allows the encroachment of landscaping improvements and structures onto Reserve Lands. This License would not be registered on the landowner's title but may be transferred to the next owner of the property.
5. "GIS" – means Geographic Information System used for gathering, managing, and analyzing data.

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6. “Landowner” – means all owners(s) listed on the Certificate of Title as having an interest in the titled land.
7. “May” – means discretionary compliance or a choice in applying policy.
8. “MGA” – means the Municipal Government Act being the Revised Statutes of Alberta 2000 Chapter M-26, and amendments thereto.
9. “Real Property Report” - means a plan that illustrates the survey performed by a professional land surveyor showing what is and what is not on a parcel of land at the time of the survey.
10. “Reserve Lands” – means any lands owned by the County that are designated as Municipal Reserve (MR), Environmental Reserve (ER), Community Service Reserve (CSR), Reserve lands (R), Conservation Reserve (CR) or other County owned land except a public utility lot.
11. “Roadway” - means a highway or Roadway that is subject to the direction, control, and management of the County.
12. “Shall” – means mandatory compliance.

Scope:

Encroachments are identified and brought to the attention of the County in a number of ways. Sometimes encroachment issues are identified by the County’s assessors who conduct inspections of all properties at least once every five years. Other times these are identified through inspections by our Bylaw Enforcement Officer, complaints, by the Landowners themselves or the request for a compliance certificate.

An Encroachment, once identified, will only be allowed to remain by either the use of an Encroachment Agreement where the Encroachment is on a County Roadway, or an Encroachment License where the Encroachment is on Reserve Lands.

The Landowner will be responsible for all costs associated with execution of an Encroachment Agreement or Encroachment License. A one-time minimum non-refundable administrative fee shall be charged to cover administration’s costs to prepare and facilitate the agreement preparation. This one-time fee is included in the County’s Fees Schedule Bylaw. Other costs associated with the approval may include Real Property Report (Landowner must supply), Land Titles registration, legal fees, and increased insurance costs. Initial costs will be estimated, and final costs will be verified with the Landowner and any differences rectified between the Landowner and the County.

Responsibilities:

Council

1. Review and consider adoption of the policy and any recommended amendments.

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2. Consider appeals of Landowners who are requesting either an Encroachment Agreement or Encroachment License that has been denied by the CAO.

Chief Administrative Officer

1. Implement the policy.
2. Authorize Encroachment Agreements or Encroachment Licenses if they follow the guidelines set out by this policy.
3. Report to Council when a new Encroachment Agreement or Encroachment License has been authorized.
4. Report to Council when a request for an Encroachment Agreement or Encroachment License has been denied.

Communications Coordinator

1. Make the policy available to the public.

Planning & Development Officer

1. Review encroachment requests circulated by the Taxation & Assessment Technician.
2. Determine requirements for development or other safety code permits.

Taxation & Assessment Technician

1. Receive the request for an Encroachment Agreement or Encroachment License.
2. Circulate the request for Encroachment Agreement or Encroachment License to the appropriate County departments.
3. Gather and review all information regarding the Encroachment.
4. Recommend to the CAO approval or denial of the encroachment application.
5. If the Encroachment will be allowed, work with Landowner to obtain a Real Property Report and arrange for payment for the agreement as well as signing of the agreement by both parties.
6. Maintain a register of Encroachment Agreements and Encroachment Licenses.
7. Ensure that the Encroachment Agreement or Encroachment License is uploaded to the County's GIS system.
8. Work with legal counsel to ensure the Encroachment Agreement and Encroachment License wording is current and appropriate.

Bylaw Enforcement Officer

1. Identify potential encroachment issues from inspections and complaints.
2. Initiate correspondence with the Landowner regarding suspected encroachment issues.

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3. Coordinate with the Landowner for inspection or survey of the land to confirm if an Encroachment exists from either inspection or complaint.
4. Where an Encroachment is identified, provide the Landowner with information regarding this policy and advise the Landowner of the requirement to remove the Encroachment within 30 days.
5. Follow-up regarding Encroachments that have been denied, to ensure compliance.

Public Works

1. Provide survey of lands where Encroachment is suspected.
2. Review request for Encroachment Agreement or Encroachment License to determine if the Encroachment will interfere with infrastructure, utilities, or roadways.

Reserves:

Environmental

1. While defined in the Definitions section, there is a need to not only identify the 'label' of reserve land (ER, MR, CSR, R, etc.) but to distinguish why land is labeled as such. Land designated ER that have been taken and designated as such for specific legislative purposes and have specific legislative limitations differ from lands designated as MR, R and CSR.
2. MGA Sections 664(1)(a) & (b) describes, essentially, 'undevelopable land'. This is land upon which development is not wanted or desired, so not allowed through the ER designation.
3. Section 664(1)(c) describes a buffer strip, which may or may not be developable.
4. Further, Section 664(1.1) limits the taking of reserve to:
 - i) preserving natural features
 - ii) preventing pollution
 - iii) ensuring public access, and
 - iv) preventing significant risk of personal injury or property damage.
5. Conservation Reserves (Section 644.2) provides for the protection of environmentally significant features but is not land that would be taken as ER. Land taken as Conservation Reserve requires compensation while land taken as ER does not.

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6. Section 671(1)(a) states that ER 'must be left in its natural state or be used as a public park' subject to Section 676(1).
7. Section 676 outlines a procedure for using ER for other purposes for a limited time period.

Municipal / Community

8. Where land taken as ER is largely undevelopable, land taken as MR / CSR is developable land for municipal or school purposes (Section 671(2) and 671(2.1)). By being 'developable', the premise is that the lands do not pose a risk of personal injury or property damage.

Administrative Considerations

Given the types of reserves, and the legislation surrounding them, Administration will perform an analysis of the site to determine if the encroachment on the land is hazardous under Section 664(1)(a) or (b) or (1.1) (d). The encroachment must be moved if:

- It is polluting a water body in some manner,
- It is disturbing a natural feature (nesting / spawning area or rare vegetation),
- It is moveable.

Policy Guidelines:

1. Unless an Encroachment has been authorized by the municipality, the Encroachment shall be removed from the affected municipal lands or roadway. The Landowner shall remove the Encroachment within 30 days of receiving notice to do so. All work conducted in removing an Encroachment shall be at the Landowner's expense.
2. If an Encroachment is authorized, the Landowner and CAO will execute an Encroachment Agreement or Encroachment License once all applicable fees are paid. If fees are not paid, then the Encroachment shall be removed from the affected municipal land or roadway within 30 days.
3. Encroachments with a permit or other authorization from the County will be allowed to remain and minor maintenance (no structural modifications) will be allowed. If the Encroachment falls into disrepair the Owner shall remove the Encroachment and reclaim the area to a natural state, at the landowner's expense.
4. If the Encroachment is damaged or destroyed, the Encroachment shall be removed within 30 days.

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5. Authorized Encroachments do not relieve a Landowner from the requirement to comply with all applicable federal, provincial, and municipal statutes, regulations, order, bylaws and policies. All costs, expenses, liabilities, or other risk associated with an authorized Encroachment shall be endured by the Landowner.
6. In the event that an Encroachment poses a clear and present danger to the public as determined by the County, the Encroachment shall be removed immediately by the Landowner. Should the Landowner, for whatever reason, be unable or unwilling to remove the Encroachment, the County shall immediately remove it and all costs shall be invoiced to the Landowner. Failure to pay this invoice will result in the amount outstanding to be added the Landowner's tax roll.

Considerations for approval of an Encroachment Agreement or Encroachment License:

1. The Landowner will make a request by completing the Encroachment Agreement or Encroachment License Application Form.
2. This request may require a Real Property Report.
3. The request will be received by the Taxation and Assessment Technician.
4. The encroachment will be considered under the following conditions if it does not pose a risk to County infrastructure or utilities:
 - a. Special needs access (ramps, elevators, etc.)
 - b. Entry Stairs
 - c. Eaves
 - d. Retaining Walls which are necessary to support a house
 - e. Development Authority approved stairways for access on Reserve Lands.
5. The Taxation and Assessment Technician will make a recommendation to either approve or deny the application for Encroachment Agreement or Encroachment License.
6. If approved, the landowner will be required to submit a Real Property Report. The CAO will then enter into the appropriate agreement or license with the Landowner and report the approval to Council.
7. If denied, the CAO will send a letter to the Landowner denying the request and providing notice that the Encroachment must be removed within 30 days. The CAO will also provide information regarding the process to appeal to County Council.
8. If the Landowner decides to move the encroaching structure onto their own property, a development permit and/or a safety codes permit may be required.

Appeals to County Council

1. If the CAO does not approve the application for an Encroachment Agreement or Encroachment License, the Landowner may submit in writing to County Council an appeal requesting a review of the CAO's decision,

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2. County Council will review all the information received by Administration.
3. Council's decision will be final.
4. If approved, the landowner will be required to submit a Real Property Report. The CAO will enter into the appropriate agreement or license with the Landowner.
5. If denied, the CAO will send a letter to the Landowner denying the request and providing notice that the Encroachment must be removed within 30 days.
6. If the Landowner decides to move the encroaching structure onto their own property, a development permit and/or a safety codes permit may be required.

Enforcement

1. If an application for either an Encroachment Agreement or Encroachment License is denied, the CAO will issue a notice to the Landowner for removal of the Encroachment and restoration of the encroached land within 30 days.
2. The Bylaw Enforcement Officer will inspect the property to ensure compliance.
3. If the encroachment is not removed after 30 days, or other reasonable time agreed to by the County, the CAO may take whatever steps or legal remedies are available to the County to enforce the removal.

Change of Ownership for Properties with an Encroachment Licence

For a change of ownership on a property with an existing Encroachment License, the Chief Administrative Officer may authorize the purchaser to enter into a new Encroachment License with the County of St. Paul No. 19, providing the Encroachment has not been enlarged, extended, or modified beyond the size and location shown on Schedule "A" of the Agreement with the current landowner.

When an Encroachment License is older than five years, the purchaser will be required to submit an Encroachment License application for consideration by the Chief Administrative Officer accompanied by a new Real Property Report and the administration fee.

Long Term Encroachments

A long-term encroachment does not have grandfathered rights. Regardless of the length of time an Encroachment has been in existence, unless the County has formally authorized it, the Encroachment will have to be resolved using this policy.

Council Approval: July 13, 2021
Amended: October 12, 2021
Amended: September 12, 2023



Request for Decision

Council Meeting April 14, 2026

8.8 – St. Paul Search & Rescue Request for Power Source

Request

St Paul Search & Rescue team has brought forward a request to Public Works. Search and Rescue currently house their vehicles and trailers within the Public Works yard. Last year they had a sea-can delivered to store some of their equipment and tooling to ensure it was locked and stored someplace dry and safe.

They are doing a renovation to the back half of their sea-can this summer and they are wanting to have it insulated and heated. To have this completed they will be requiring a power source, the sea-can is situated beside the salt shed within the public works yard that currently does have power fed to it. Their request is to be able to branch off from the salt shed building to feed the sea-can with power.

The Search and Rescue team will be completing the work at their own dollar; there would be no cost to the County to have this renovation completed. The cost the County would incur would be the extra power used throughout the winter months to heat the building.

Budget/Financial – Annual cost of power – not able to determine budget impact at this time.

Legislation/Bylaw/Policy Consideration –

Economic Development Implications –

Alternatives

To allow the search and rescue team to complete the renovation to the sea-can and be able to tap into the power source that is currently fed to the salt shed.

To deny the request from St Paul search and rescue and have them seek other options for heated storage.

Recommendation

Council to provide direction.

Submitted by: Scott Jeffrey, Director of Public Works



Request for Decision

Council Meeting April 14, 2026

8.9 – Evergreen – Request for Additional Gravel

Request

Paul Poulin, Manager of the Evergreen Regional Waste Management Services Commission, has submitted a request for extra gravel for the 2026 season.

Administration has confirmed with Mr. Poulin that he is requesting 200T of gravel to help maintain the landfill road leading to the MSW cells. In recent years, Evergreen has made similar requests, all of which have been approved by Council.

In April 2025 Council approved the request from Evergreen for additional gravel and referred to the policy committee “for the addition of requests of this nature from Regional Commissions to be added to policy moving forward”. The amendment to the policy will be discussed by the policy committee on Monday, April 13th.

Budget/Financial – \$4,200 to be billed for the 2026

Legislation/Bylaw/Policy Consideration

Fee Schedule 2026-04: **Gravel – Private Sales** \$21/T delivered – max 25 T/rural address or approved development permit

Economic Development Implications

Alternatives

To approve the request from the Evergreen Regional Waste Management Commission to purchase additional gravel for the 2026 season.

To deny the request.

Recommendation

To approve the request from the Evergreen Regional Waste Management Commission to purchase an additional 200T of gravel for the 2026 season at a cost of \$21/T x 200T for a total of \$4,200.

Submitted by: Jason Wallsmith, CAO



EVERGREEN

REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

Box 3, Lafond, AB T0A 2G0

PH. 780-646-6125

March 27, 2026

Mr. Jason Wallsmith
County of St. Paul #19 Council Members

On behalf of the Evergreen Regional Landfill, I am requesting 150 yards of gravel to maintain our landfill road to the MSW cells.

I do know that all customers are limited to 20 yards per rural address; however I know that 20 yards of gravel will not be sufficient to properly maintain a one mile stretch of road. Our landfill road is in good repair because of the gravel used to maintain its condition.

Your consideration for the gravel request is greatly appreciated.

Thank you

Paul Poulin
Evergreen Regional Waste Management Services Commission

Managing today's waste for tomorrow's future.

evergreenwaste@mcsnet.ca  www.evergreenwaste.ca



PW-5 Private Gravel Sales Policy

Department: Public Works

POLICY OBJECTIVE:

The County of St. Paul desires to provide residents with the opportunity to purchase crushed gravel and will make crushed gravel available for sale for the residents of the County. Additionally, the County wishes to protect its assets and ensure the safety of the County employees.

POLICY STATEMENTS:

1.0 Rates

1.1 County Council will determine the rate at which gravel will be sold and delivered to County ratepayers. The rate for all gravel products will be as per the Fee Schedule Bylaw.

2.0 Orders

2.1 Ratepayers can place their gravel order through the Public Works Department or through an online application. The landowner registered on title must order gravel. Renters or others not listed on the land title may request an order, however the landowner must call to confirm the order before delivery.

The start and end date for sales will be at the discretion of the Director of Public Works or their designee.

2.2 Ratepayers will be allowed to choose from these non-spec categories:

(a) 20 mm crush gravel; or

(b) other as available.

2.3 All sales are dependent on surplus availability of product and ability to deliver the product.

2.4 Ratepayers wishing to haul their own gravel from gravel pits will have the purchase rate adjusted to reflect no delivery charge. Gravel picked up at the County Public Works Building will be charged at the full rate as per the County's Fee Schedule Bylaw.

2.5 Gravel will be delivered and charged in a minimum quantity of 6.25 tonnes.

2.6 Residents have the option to have the gravel stockpiled or spread in one motion as needed. Residents must ensure the area(s) gravel will be delivered to be free of obstruction and safe for County crews and equipment to work.

2.7 During all gravel deliveries, the County driver will have the discretion to determine if conditions permit the gravel to be spread. In instances where a property is difficult to

COUNTY OF ST. PAUL NO. 19

Our Mission - To create desirable rural experiences



access or other safety concerns are present, the County will deliver the gravel in a pile and will not spread it. The County reserves the right to refuse delivery of gravel to any ratepayer if the area(s) is deemed, by delivery staff, unsafe or difficult to access.

- 2.8 Pre-inspection of delivery site may be necessary to determine the type of unit to be used for delivery.
- 2.9 County Council reserves the right to limit the amount of gravel to be sold to a maximum twenty-five (25) tonnes per rural address or approved development permit annually within the County of St. Paul.
- 2.10 If a landowner has more than one rural address, the landowner has the option to have their gravel allotment for each location delivered to one rural address or delivered to the separate rural addresses.
- 2.11 A landowner cannot request their allotment of gravel to be delivered to another landowner's rural address.
- 2.12 Gravel invoicing will be sent to the owner of the property where the gravel is delivered.
- 2.13 All ratepayers will be required to sign a contract prior to their first delivery.

3.0 Council Requests

- 3.1 Gravel for maintenance will be at no cost up to a limit of twenty-five (25) tonnes, however larger quantities requested will be brought to Council for consideration for the following locations:
 - (a) Cemeteries;
 - (b) Churches;
 - (c) Agricultural societies;
 - (d) St. Paul Municipal Seed Cleaning Plant;
 - (e) Community halls; and
 - (f) Other local non-profit groups.

Related Policies:

COUNTY OF ST. PAUL NO. 19

Our Mission - To create desirable rural experiences



Rural Addressing

Council Approval: July 8, 2011
Amended: May 6, 2014
Amended: October 10, 2017
Amended: December 11, 2018
Amended: May 12, 2020
Amended: September 13, 2022



Request for Decision

Council Meeting April 14, 2026

8.10 – LICA Collaboration Opportunity – Aquatic Invasive Species Prevention

Request

Elysia De Napoli – LICA Environmental Coordinator has reached out to Administration and the Agricultural Service Board (ASB) to share information regarding a proposed Aquatic Invasive Species (AIS) initiative.

Attached is the request letter along with a summary report from their 2025 early detection monitoring program, which explains the purpose, scope, and potential advantages of this initiative. LICA believes that the aquatic invasive species continue to raise both environmental and economic concerns for our waterways, and regional cooperation is essential for effective prevention and management.

At the recent ASB meeting held on April 1, 2026, the board passed a motion to refer to Council for the County to collaborate and explore further with LICA on the Aquatic Invasive Species prevention project.

Ms. De Napoli is interested in learning whether the Council would like to participate in or support efforts related to aquatic invasive species (AIS) within the County's boundaries. This involvement could include taking preventative actions directly, or working together with LICA on boat washing stations, educational signs, and resources to strengthen early detection and monitoring.

If Council wishes to move forward, the next step would be to meet with CAO Wallsmith to discuss initiatives fitting the County's needs, priorities, and budget. Collaboratively they would work together to prepare a plan and cost estimates for Council review.

Budget/Financial – \$

Legislation/Bylaw/Policy Consideration –

Economic Development Implications –

By preventing the spread of invasive species, the County may avoid costly remediation efforts and safeguard tourism, property values, and fisheries, which are important contributors to the regional economy.



Alternatives

To direct Administration to collaborate with LICA to identify the initiative that would be fitting to the County's needs and further that, prepare a plan and cost estimate for Council to review.

To file as information.

Recommendation

To direct Administration to collaborate with LICA to identify the initiative that would be fitting to the County's needs and further that, prepare a plan and cost estimate for Council to review.

Submitted by: Betty Richard, Executive Assistant



Lakeland Industry and Community Association
☒ Box 8237, 5107W - 50 Street, Bonnyville, AB T9N 2J5
☎ 780 812-2182 ☎ 780 812-2186 🌐 www.lica.ca

March 20, 2026

County of St. Paul No. 19

Email: Jason Wallsmith, jwallsmith@county.stpaul.ab.ca

RE: Collaboration Opportunity: Aquatic Invasive Species Prevention

Dear Reeve and Council,

Lakeland Industry and Community Association (LICA) invites you to consider a collaboration project on the topic of aquatic invasive species prevention for lakes within your municipal jurisdiction.

Aquatic Invasive Species pose an enormous threat to the Beaver River watershed, including the natural ecosystem function and overall biodiversity. LICA has taken strides to support preventative measures by increasing community educational awareness and engagement. In 2025, LICA is proud to have initiated an early detection aquatic invasive species monitoring program with the use of environmental DNA (eDNA), in partnership with the University of Alberta. eDNA samples were collected at 12 locations in the Beaver River watershed, which aim to catch the earliest signs of invasive species presence. High-priority species that were included in monitoring efforts during the 2025 sample period include Quagga & Zebra Mussels, Rusty Crayfish, Goldfish, Prussian Carp, and Whirling Disease. Please see the attached 2025 Early Detection Monitoring Summary Report developed by LICA.

Given the increasing risk of aquatic invasive species spreading, there are many opportunities for municipalities and counties to collaborate in protecting the health of lakes within their jurisdictions, either by implementing preventative measures directly or by partnering with LICA to implement these initiatives. Examples include boat washing stations, educational signage and resources, and enhanced early detection monitoring.

If you are interested in discussing any of these opportunities, please contact LICA's Environmental Coordinator, Elysia De Napoli, via email: watershed@lica.ca or by phone: (780) 812-2182.

Yours in Environmental Stewardship,

A handwritten signature in blue ink that reads "Kristina Morris".

Kristina Morris, LICA Executive Director

. cc'd: Betty Richard brichard@county.stpaul.ab.ca

Attachment(s): 2025 Early Detection Monitoring Summary Report

2025 Early Detection Monitoring Results
Aquatic Invasive Species



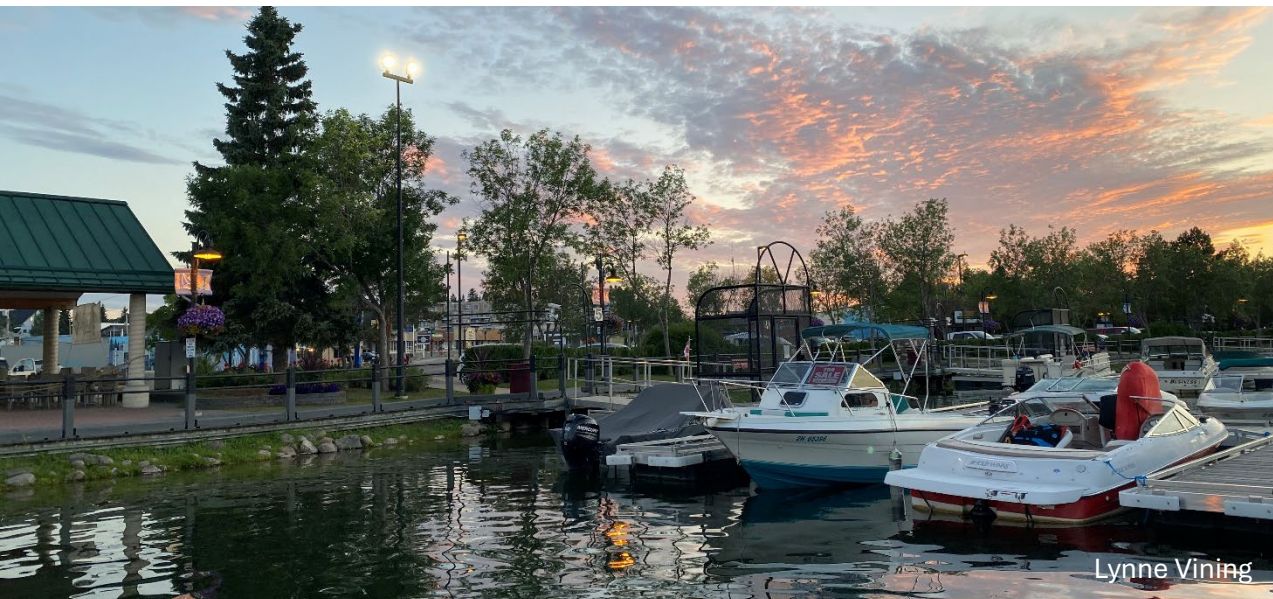
LICA's Early Detection Monitoring Program

Due to the growing threat of aquatic invasive species in the province and in the Beaver River watershed, the Lakeland Industry and Community Association (LICA) took a proactive approach to develop an early detection monitoring program to catch the earliest signs of invasive species presence in the watershed. The Beaver River watershed, also known as the 'Lakeland', is home to diverse landscapes and, as the name suggests, many lakes. This watershed is not only enjoyed by those who reside in this area but also is an attraction to those from far and wide. Aquatic Invasive Species (AIS) early detection monitoring was determined as a data gap in the Beaver River watershed, and this program aims to provide decision makers with information to effectively and proactively manage any introduction of the targeted species.

Acknowledgements:

This program was made possible by the generous personal donation received by Kim Sturgess, the founder and CEO of WaterSMART. With this donation, sample equipment and filters were purchased to enable LICA's staff to carry out the monitoring program. This program is also made possible by Patrick Hanington and Jacob Hambrook at the University of Alberta, who have committed their in-kind support with the use of the required infrastructure to run validated, digital/quantitative PCR (d/qPCR) tests for organisms identified in this program during the years of 2025 & 2026.

This report was prepared by Kayla Metcalfe, LICA's Environmental Coordinator.



Introduction:

Aquatic invasive species (AIS) pose an ongoing risk to Alberta’s lakes and streams, and specifically to LICA, the waterways within the Beaver River watershed. LICA identified early detection monitoring as a priority in the fight against invasive species spread. Environmental DNA (eDNA) is being utilized for this program, as a relatively new technology that has been found to be an effective tool for early detection of aquatic invasive species.

eDNA samples were collected and analyzed with the intent to catch the earliest signs of invasive species of interest in the Beaver River watershed. eDNA is genetic material shed by organisms into their environment. This analysis of eDNA, collected from a sample of water, allows for the identification of organisms present at a given location, specifically when they are visually challenging to identify and when abundance may still be low.

During the 2025 sample season, ten lakes and two rivers were chosen to be sampled with one sample event in July and the second in August. Each waterbody was sampled with a 5.0 µm self-preserving eDNA filter, where two litres of water were filtered per sample. Sampling efforts were done in accordance with LICA’s Standard Operating Procedure, developed specifically for this project, to uphold integrity and credibility.

The sampling strategy considers and aligns with the organism’s life cycle and the time of year they will be present when considering pathways of spread and the recreational use of lakes (relevant to invasive mussels). Please note that spatial variability plays a role in species detection. This program sampled one site per waterbody, with the exception of Fork Lake, where an alternative site was used for the second sample event due to accessibility and water level constraints. As a result, species could potentially be introduced in other areas of the waterbodies and remain undetected by these sampling efforts. The site selection has considered a likely introduction area based on popular community access; however, there are no guarantees that the sites selected will be an introduction site. There are many ways that DNA can be introduced into a system, with or without a living organism, and repeat sampling is the best way to determine live presence. Each river site was sampled twice during both sample events. Duplicate samples are necessary due to variable DNA availability in lotic systems, which assists in ensuring a more representative sample at each river site.

Sample Events

Table 1: Waterbodies sampled as part of the early detection monitoring program in 2025.

Waterbody Name	Sample Event 1	Sample Event 2
Moose Lake	7-Jul	5-Aug
Kehewin Lake	7-Jul	5-Aug
Beaver River	10-Jul	5-Aug
Cold Lake	10-Jul	5-Aug
Crane Lake	10-Jul	5-Aug
Floating Stone Lake	8-Jul	6-Aug
Fork Lake	9-Jul	6-Aug
Whitefish Lake	8-Jul	6-Aug
Sand River	9-Jul	6-Aug

Beaver Lake	8-Jul	6-Aug
Skeleton Lake	9-Jul	6-Aug
Buffalo Lake	9-Jul	6-Aug

2025 Targeted Aquatic Invasive Species: Fish

Goldfish

Goldfish are a common ornamental fish and pet that pose significant harm to aquatic ecosystems when released into the wild.

Goldfish can be identified from native fish by their plump, deep bodies and large heads with a terminal mouth. Contrary to their name, goldfish can present in various colours, including olive-bronze to silvery-white and gold-orange. They have large scales, a forked tail, lack barbels on their face and can also be distinguished by their first dorsal fin ray and first anal fin ray being strongly serrated (Government of Alberta, 2025).

Goldfish are native to eastern Asia and are currently known to be persisting in various waterbodies in Alberta due to illegal release into the wild.



Figure 1. A Government of Alberta image illustrating goldfish captured in the wild.

Prussian Carp

Prussian carp is another invasive fish species that has made its way into Alberta's waterbodies. They are known to disrupt aquatic ecosystems and pose potential threats to native fish.

Prussian carp can be confused with other fish species present in Alberta, so proper identification is key. This fish species is deep-bodied and plump with a terminal mouth, similar to a goldfish. They are silver-gold in colour with darker shading on top. They have large scales with their first dorsal fin ray and first anal fin ray being strongly serrated (Government of Alberta, 2025).

Unfortunately, this invasive fish species has been confirmed within various river watersheds, including at this time: Bow, North Saskatchewan, Oldman, Red Deer, Rosebud and South Saskatchewan. The distribution of this species continues to spread due to natural dispersal and illegal introductions.



Figure 2. A government of Alberta image of a Prussian Carp.

Invertebrates

Northern Crayfish

In Alberta, most Crayfish species are considered invasive; however, there are studies that suggest that Northern crayfish were once isolated to the Beaver River watershed and were therefore considered 'native' to this area of Alberta. Northern crayfish were included in this program to understand the distribution in the two rivers sampled, and to confirm that the DNA collected suggest that the crayfish present are in fact this species, and not another, such as rusty crayfish.

Northern crayfish can be identified by being 10-13 cm long (not including their claws) and are an olive to reddish-brown colour, with long antennae, a straight rostrum, and bumps on the sides of the carapace and claws. They have large, broad, flattened claws, often with reddish-orange tips. Their claws and legs may also appear blue.

In Alberta, in order to limit the spread, northern crayfish can be legally captured in any quantity without a fishing license in Alberta. However, it is mandatory to kill captured crayfish on site, and their use as fishing bait is strictly prohibited (Alberta Invasive Species Council, 2024)



Figure 3. An Alberta Invasive Species Council image of a Northern Crayfish.

Quagga Mussel

Quagga mussels pose a significant threat to Alberta's aquatic ecosystems and economy.

Quagga mussels can be identified by their brown and yellow-white colouring, with a possible faint banding pattern. They are 1-5 cm in size, with their shell presenting in a D-shape.

These mussels can individually live up to 5 years and are more adaptable than zebra mussels, as they can attach to softer substrates and survive in colder water (Government of Alberta, 2025).

These mussels are native to Ukraine. Based on current knowledge, quagga mussels are not currently established in Alberta.



Figure 4. A Government of Alberta image illustrating a quagga mussel.

Red Swamp Crayfish

Red swamp crayfish are an invasive species of crayfish growing from 5-13 cm long. They are dark red in colour with long, narrow claws. A blue-grey coloured line running along the underside of their tail is almost always present. Raised bumps can help to distinguish them from other crayfish species as they can appear bright red, white or black. However, juveniles do not have the red colouring, which can make it difficult to distinguish them from other species (Invasive Species Council, 2026).



Figure 5. An Invasive Species Centre image of a red swamp crayfish.

Rusty Crayfish

Rusty crayfish is an invasive species of crayfish with an aggressive feeding nature, meaning they outcompete native species for food and space. This species is also known to damage fish populations by consuming aquatic vegetation needed for fish spawning.

Rusty crayfish are large, with adults reaching a body length of 7.5-13 cm (not including their claws). They get their name from the rust-coloured patches that run along their sides. This species of crayfish can be distinguished by their grayish-green to reddish-brown claws having black bands near the tips. Their claws have an oval shape when closed, and their rostrum, is smooth, pinched, and distinctly concave (Invasive Species Centre, 2025).

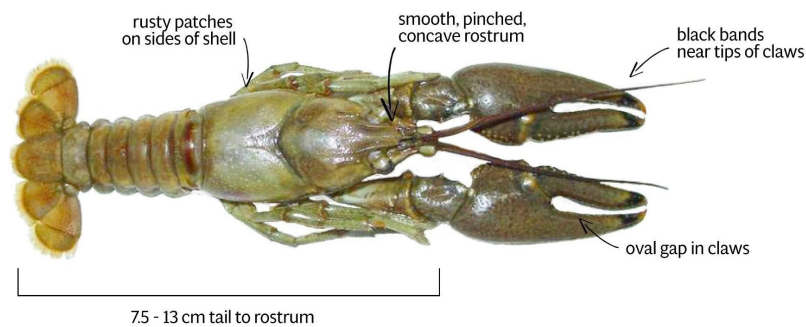


Figure 6. An Invasive Species Centre image of a rusty crayfish, including details on their distinguishing features.

Zebra Mussel

Similar to quagga mussels, these invasive mussels also pose a serious threat to Alberta.

Zebra mussels can be identified by their brown and yellow-white colouring that usually also consists of light to dark banding or a zig-zag pattern. They grow 1-3 cm in size and have a triangular-shaped shell.

These mussels are native to Russia. Based on current knowledge, zebra mussels are not currently established in Alberta.



Figure 7. A Government of Alberta image illustrating a zebra mussel.

Context: Native Mussels vs Invasive Mussels

In Alberta and the Beaver River watershed, there are species of native mussels. These can be easily distinguished from invasive mussels due to their size, shape and growth mediums. Native mussels in Alberta are much larger, with adults often being larger than 7 cm, with an elongated oval-shaped shell. Different from the invasive mussels, which attach to a surface or substrate, native mussels are free-living, meaning you will find them buried in the bottom of lakes and slow-flowing rivers. Remember, an attached mussel is an invasive mussel. (Government of Alberta, 2025).



Figure 8. A Government of Alberta image comparing native mussels in Alberta to invasive mussels. Native mussels are shown on the bottom row, and invasive mussels are shown on the top.

If you think you've spotted a quagga or zebra mussel, report it to Alberta's Invasive Species Hotline at [1-855-336-BOAT](tel:1-855-336-BOAT) (2628).

Disease

Proliferative Kidney Disease & Bryozoan

Bryozoan or 'moss animal' is the parasitic host of Proliferative Kidney Disease (PKD). Spores, released from fish, are found to infect bryozoan invertebrates through feeding, where they multiply within spherical sacs and burst, which then releases a second type of spore that attaches to a fish through skin or gills. The parasite will first replicate in the blood and will then disperse to several organs, like the spleen and kidneys. From here, the spores will multiply and produce a tumour-like enlargement (Government of Alberta, 2018).

The presence of PKD in fish is noted through abdominal swelling due to fluid accumulation and swollen kidneys and/or pale gills. In some circumstances, such as under temperature stress, PKD can lead to fish mortality. However, we have no evidence that fish in Alberta will experience any detrimental impacts from this parasite.

Environmental DNA surveillance suggests that PKD is in Alberta and could be quite widespread. This disease is in the same *family* as the more commonly known Whirling Disease, but as the name suggests targets the fish's kidneys. It is important to note that Bryozoan is the host for PKD, thus you can only have PKD if you have a specific bryozoan species in a waterbody.

Whirling Disease

Whirling disease is caused by *Myxobolus cerebralis*, a microscopic parasite that affects salmonid fish such as salmon, trout and whitefish.

Specific salmonoid species, including whitefish, are particularly susceptible to whirling disease; however, the impacts of this disease differ among the species and waterbodies impacted.

Fish infected with this disease may demonstrate a 'whirling' swimming behaviour from the parasite invading the cartilage that impairs the nervous system. Their physical appearance may also change, which may include skeletal deformities of the body or head if the cartilage is infected at a young age. If so, the tail of the fish will appear crooked, and their head cartilage sunken to appear sloped. Colour changes are also a possible sign due to nerve compression, where the tail may appear dark or even black (Government of Alberta, 2025).

Whirling disease has been declared in the following four major watersheds in Alberta: Bow River, North Saskatchewan River, Oldman River, and Red Deer River.

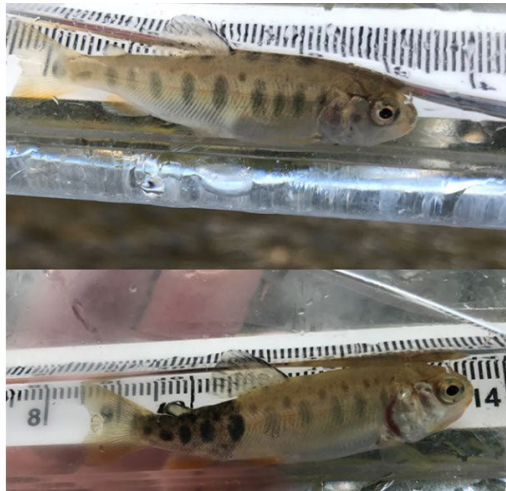


Figure 9. A Government of Alberta image comparing a healthy rainbow trout (top image) with a rainbow trout exhibiting whirling disease symptoms (bottom image).

If you suspect you witnessed a fish with whirling disease, email aep.whirl@gov.ab.ca.

eDNA Results Interpretation Guide:

Risk Level	Explanation
3	Strong likelihood of a true positive. (This organism's DNA was detected in the water sample.)
2	Unable to make a definitive statement. (Sample needs to be re-analyzed. Once it has, if it retains this risk level, a positive or negative risk level cannot be assigned.)
1	Very likely to be truly negative. (This organism's DNA was not present in the water sample.)
N/A	Species not analyzed in the sample.

Individual Waterbody, eDNA Results

Moose Lake

Targeted Species	July 7, 2025	August 5, 2025
Fish		
Goldfish CytB	1	1
Goldfish/Common Carp ND2	1	N/A
Prussian Carp CytB	1	1
Prussian Carp ND2	1	N/A
Invertebrates		
Quagga Mussel	1	1
Zebra Mussel	1	1
Disease		
Bryozoan	1	N/A
Proliferative Kidney Disease	1	N/A
Whirling Disease	1	N/A

Moose Lake Considerations:

Moose Lake was sampled twice during 2025 from the Vezeau Beach Boat Launch. As noted in the table above, the targeted species analyzed were not found to be present in the water sample.

Kehewin Lake

Targeted Species	July 7, 2025	August 5, 2025
Fish		
Goldfish CytB	1	1
Goldfish/Common Carp ND2	1	N/A
Prussian Carp CytB	1	1
Prussian Carp ND2	1	N/A
Invertebrates		
Quagga Mussel	1	1
Zebra Mussel	1	1
Disease		
Bryozoan	1	N/A
Proliferative Kidney Disease	1	N/A
Whirling Disease	1	N/A

Kehewin Lake Considerations:

Kehewin Lake was sampled twice during 2025 from the Provincial Park boat launch. As noted in the table above, the targeted species analyzed were not found to be present in the water sample.

Floating Stone Lake

Targeted Species	July 8, 2025	August 6, 2025
Fish		
Goldfish CytB	1	1
Goldfish/Common Carp ND2	1	N/A
Prussian Carp CytB	1	1
Prussian Carp ND2	1	N/A
Invertebrates		
Quagga Mussel	1	1
Zebra Mussel	1	1

Floating Stone Lake Considerations

Floating Stone Lake was sampled twice during 2025, from the County of St. Paul Campground. As noted in the table above, the targeted species analyzed were not found to be present in the water sample.

Beaver Lake

Targeted Species	July 8, 2025	August 6, 2025
Fish		
Goldfish CytB	N/A	1
Prussian Carp CytB	N/A	1
Invertebrates		
Northern Crayfish	1	N/A
Quagga Mussel	1	1
Rusty Crayfish	1	N/A
Zebra Mussel	1	1

Beaver Lake Considerations

Beaver Lake was sampled twice during 2025, from the Provincial Park campground. As noted in the table above, the targeted species analyzed were not found to be present in the water sample.

Whitefish Lake

Targeted Species	July 8, 2025	August 6, 2025
Fish		
Goldfish CytB	N/A	1
Prussian Carp CytB	N/A	1
Invertebrates		
Northern Crayfish	1	N/A
Quagga Mussel	1	1
Rusty Crayfish	1	N/A
Zebra Mussel	1	1
Disease		
Bryozoa	1	N/A
Proliferative Kidney Disease	1	N/A
Whirling Disease	1	N/A

Whitefish Lake Considerations

Whitefish Lake was sampled twice during 2025, from the Paradise Cove Resort boat launch. As noted in the table above, the targeted species analyzed were not found to be present in the water sample.

Sand River

Targeted Species	July 9, 2025 Sample 1	July 9, 2025 Sample 2	August 6, 2025 Sample 1	August 6, 2025 Sample 2
Fish				
Goldfish CytB	N/A	N/A	1	1
Prussian Carp CytB	N/A	N/A	1	1
Invertebrates				
Northern Crayfish	1	1	1	1
Red Swamp Crayfish	N/A	N/A	1	1
Rusty Crayfish	1	1	1	1
Disease				
Bryozoa	1	1	N/A	N/A
Proliferative Kidney Disease	1	1	1	1
Whirling Disease	1	1	1	1

Sand River Considerations:

The Sand River was sampled twice during 2025, at the Highway 55 crossing point, just north of the conjunction with the Beaver River. As noted in the introduction of this report, duplicate samples are necessary due to variable DNA availability in lotic systems, which assists in ensuring a representative sample at each river site. As noted in the table above, the targeted species analyzed were not found to be present in the water sample.

Fork Lake

Targeted Species	July 9, 2025	August 6, 2025
Fish		
Goldfish CytB	1	1
Goldfish/Common Carp ND2	3	N/A
Prussian Carp CytB	1	1
Prussian Carp ND2	1	N/A
Invertebrates		
Quagga Mussel	1	1
Zebra Mussel	1	1
Disease		
Bryozoa	3	N/A
Proliferative Kidney Disease	1	N/A
Whirling Disease	1	N/A

Fork Lake Considerations:

Fork Lake was sampled twice in 2025. During the July sample event, the sample was collected from the Fork Lake Campground, located on the south-east side of the lake. Due to low water levels, affecting appropriate site accessibility and sample collection, the August sample was taken from the public boat launch located on the north side of the lake. As noted in the table above, two targeted species were found to be at a risk level of 3, meaning that there is a strong likelihood of a true positive in that specific sample.

As detailed on Page 8, Bryozoan is the host for Proliferative Kidney Disease (PKD), thus you can only have PKD if a specific bryozoan species is present in that waterbody. These results suggest that the organism was identified in the eDNA sample collected; however, it is stressed that only this host organism was found, as PKD remained at a risk level of 1.

In light of the risk level received for the Goldfish/Common Carp analysis during the July 9th sample event, repeat samples were run in August for individual Goldfish and Prussian Carp DNA. These results came back with a risk level of 1, meaning that it is very likely for a true negative. Based on these results, there is not enough evidence to suggest that these fish species are present at this location. It is recommended to conduct further monitoring and additional investigation via increased sampling efforts on Fork Lake in future years to monitor any potential introduction. It is worth noting that there are many ways that DNA can be introduced into a system, with or without a living organism, and repeat sampling is the best way to determine live presence.

Skeleton Lake

Targeted Species	July 9, 2025	August 6, 2025
Fish		
Goldfish CytB	1	1
Goldfish/Common Carp ND2	1	N/A
Prussian Carp CytB	1	1
Prussian Carp ND2	1	N/A
Invertebrates		
Quagga Mussel	1	1
Zebra Mussel	1	1

Skeleton Lake Considerations:

Skeleton Lake was sampled twice during 2025, from the public boat launch located near Heritage Park. As noted in the table above, the targeted species analyzed were not found to be present in the water sample.

Buffalo Lake

Targeted Species	July 9, 2025	August 6, 2025
Fish		
Goldfish CytB	N/A	1
Prussian Carp CytB	N/A	1
Invertebrates		
Northern Crayfish	1	1
Quagga Mussel	1	N/A
Red Swamp Crayfish	N/A	1
Rusty Crayfish	1	1
Zebra Mussel	1	N/A

Buffalo Lake Considerations:

Buffalo Lake was sampled twice during 2025, from a private member access point of Buffalo Lake Métis Settlement. A member of the Buffalo Lake Métis Settlement Consultation team accompanied LICA staff at each sample event. As noted in the table above, the targeted species analyzed were not found to be present in the water sample.

Beaver River

Targeted Species	July 10, 2025 Sample 1	July 10, 2025 Sample 2	August 5, 2025 Sample 1	August 5, 2025 Sample 2
Invertebrates				
Northern Crayfish	1	1	1	1
Red Swamp Crayfish	N/A	N/A	1	1
Rusty Crayfish	1	1	1	1
Disease				
Bryozoa	1	1	N/A	N/A
Proliferative Kidney Disease	1	1	1	1
Whirling Disease	1	1	1	1
Physical Sample of Crayfish				
Northern Crayfish	Upon evaluation, it was determined that the crayfish moults collected were Northern Crayfish.			

Beaver River Considerations:

The Beaver River was sampled twice during 2025, at the Highway 28 crossing point, just west of the Saskatchewan border. As noted in the introduction of this report, duplicate samples are necessary due to variable DNA availability in lotic systems, which assists in ensuring a representative sample at each river site.

Please note that crayfish species are found to be challenging to detect from DNA, as they do not release a high volume of DNA unless they are actively shedding. Even then, in a flowing system, this is challenging to collect. Visual observation of crayfish presence was identified, and specimens of crayfish moults were sent to the lab for species verification. Upon laboratory evaluation, it was determined that the crayfish moults visually observed at this location were Northern Crayfish. As noted on page 5, Northern Crayfish are considered native to the Beaver River watershed.

Cold Lake

Targeted Species	July 11, 2025	August 5, 2025
Invertebrates		
Northern Crayfish	1	N/A
Quagga Mussel	1	1
Rusty Crayfish	1	N/A
Zebra Mussel	1	1
Disease		
Bryozoa	3	N/A
Proliferative Kidney Disease	1	1
Whirling Disease	1	1

Cold Lake Considerations:

Cold Lake was sampled twice during 2025, from the marina dock. As noted in the table above, one targeted species was found to be at a risk level of 3, meaning that there is a strong likelihood of a true positive.

As detailed on Page 8, Bryozoa is the host for Proliferative Kidney Disease (PKD), thus you can only have PKD if a specific bryozoa species is present in that waterbody. These results suggest that the organism was identified in the DNA sample collected; however, it is stressed that only this host organism was found, as PKD remained at a risk level of 1.



Crane Lake

Targeted Species	July 11, 2025	August 5, 2025
Fish		
Goldfish CytB	N/A	1
Prussian Carp CytB	N/A	1
Invertebrates		
Northern Crayfish	1	N/A
Quagga Mussel	1	1
Rusty Crayfish	1	N/A
Zebra Mussel	1	1

Crane Lake Considerations

Crane Lake was sampled twice during 2025, from the M.D. of Bonnyville Campground (West). As noted in the table above, the targeted species analyzed were not found to be present in the water sample.

Please report Invasive Species sightings to Alberta's Invasive Species Hotline at [1-855-336-BOAT](tel:1-855-336-BOAT) (2628).

For questions on this report, please contact LICA's Environmental Coordinator at watershed@lica.ca.



Request for Decision

Council Meeting April 14, 2026

8.11 – Spring Cleanup – Freon Appliance Program

Request

The County of St. Paul has traditionally participated in a regional spring cleanup program that allows residents to drop off appliances containing Freon at no charge during the month of May, with the intent of reducing illegal dumping and encouraging proper disposal.

Evergreen Regional Waste Commission has confirmed that Evergreen and other participating sites will be offering the program again in May 2026.

The County's 2026 Fee Schedule includes a \$20 fee for appliances containing Freon. As part of the spring cleanup program, this fee would be waived at County-operated transfer stations for the month of May. Freon removal is now handled by the recycler, resulting in minimal cost or operational impact to the County.

Administration is requesting Council approval to participate in the 2026 spring cleanup program.

Budget/Financial

Legislation/Bylaw/Policy Consideration

Fee Schedule Bylaw 2026-04

Economic Development Implications –

Alternatives

Deny the request.

Approve County participation in the Freon appliance drop-off program for May 1–31, 2026.

Recommendation

That Council approve County participation in the Freon appliance drop-off program for May 1–31, 2026, allowing free drop-off of appliances containing Freon at all County-operated transfer stations during that period.

Submitted by: Chris Schuh, Agriculture and Waste Supervisor



Request for Decision

Council Meeting April 14, 2026

8.12 – Beaver Reduction Incentive Program

Request

Administration is requesting Council approval to activate the Beaver Reduction Incentive Program for the 2026 season, in accordance with the existing Beaver Reduction Incentive Program Policy.

The program is intended to help reduce beaver-related flooding, drainage issues, and infrastructure damage affecting agricultural land, roadways, and municipal infrastructure.

Administration is recommending the following program periods for 2026:

- Spring Program: April 15 to June 30, 2026
- Fall Program: September 1 to October 31, 2026

The incentive rate would remain at \$15 per beaver, consistent with past practice.

Budget/Financial

\$10,500 is included for this program in the Agricultural Services budget, consistent with prior years.

Legislation/Bylaw/Policy Consideration

ASB-14 – Beaver Reduction Incentive Program Policy.

Economic Development Implications –

Alternatives

Approve activation of the 2026 Beaver Reduction Incentive Program as proposed.

Amend the proposed dates or incentive rate.

Do not activate the program for the 2026 season.

Recommendation

That Council approve activation of the 2026 Beaver Reduction Incentive Program, with a spring program running from April 15 to June 30, 2026, a fall program running from September 1 to October 31, 2026, an incentive rate of \$15 per beaver, and program funding of up to \$10,500 as included in the Agricultural Services budget.



Request for Decision

Council Meeting April 14, 2026

8.13 – St. Paul Chamber Golf Event – June 5, 2026

Request

The St. Paul Chamber Golf Event is being held on June 5, 2026.

Registration is at 9:00 a.m. with 10:00 a.m. Shotgun start, followed by supper.

Sponsorship opportunities are now available now and can be viewed at: [St. Paul & District Chamber of Commerce](#) Many options are available, with some selling out quicker than others, ranging from:

- Swag bag items
- Silent Auction or Door Prize
- \$100 - Score Card Sponsor or Longest Putt, Longes Drive, 50/50 Sponsor,
- \$200 - Birdie Sponsor or Mulligan Sponsor
- \$300 - Tee Box, Hole in One
- \$350 - Golf Tee Sponsor
- \$500 - Putting Green Sponsor
- \$1,000 - Golf Card Sponsor or Dinner Sponsor
- \$1,500 - Golf Ball Sponsor
- \$2,000 - Title Sponsor

Council supported this event in the past with typically a load of gravel for the silent auction item and by registering one team of (4) four.

Budget/Financial

Team of four-member price: \$419 Nonmember price \$514

Legislation/Bylaw/Policy Consideration –

Economic Development Implications –

Alternatives

To approve registering a team of four (4) for the St. Paul Chamber Golf event being held on June 5, 2026, and further that provide a silent auction item of Council's choosing.

To approve registering a team of four (4) for the St. Paul Chamber Golf event being held on June 5, 2026.

To provide a sponsorship item of Councils choosing.



Recommendation

Council to provide direction.

Submitted by: Betty Richard, Executive Assistant


GOLF TOURNAMENT!



FRIDAY, JUNE 5TH, 2026

TEE OFF AT 10:00 AM!

PRIZES • FOOD • DRINKS • & MORE!

St. Paul & District
Chamber 
of **Commerce**
www.stpaulchamber.ca

From: Yvonne Weinmeier <executivedirector@stpaulchamber.ca>

Sent: Tuesday, April 7, 2026 8:16 AM

Subject: Spring Has Sprung – Tee Up Your Spot at Our Annual Golf Tournament!

Hi there,

Spring has officially sprung... and that means it's time to hit the greens!

The **St. Paul & District Chamber of Commerce Annual Golf Tournament** is just around the corner, and we're inviting you to be part of one of the most anticipated community events of the year.

Whether you're looking to **network, promote your business, or simply enjoy a great day on the course**, this event delivers it all—great people, great exposure, and a whole lot of fun.

Sponsorship Opportunities Are Now Open!

From Title Sponsor to Hole Sponsors, contests, and on-course activities, there are a variety of ways to showcase your business and connect with participants throughout the day.

- * Want your brand in front of local leaders and decision-makers?
- * Looking for a fun and engaging way to promote your products or services?
- * Ready to align your business with a high-energy community event?

Some Sponsorship opportunities are limited and fill quickly—secure the one that best fits your business before they're gone.

Tournament Date: Friday, June 5, 2026

For full details or to reserve your sponsorship:

[St. Paul Chamber Golf Event](#)

We can't wait to see you on the course!

Warm regards,

Yvonne Weinmeier

Executive Director

St. Paul Chamber of Commerce

4802 - 50 Ave

PO Box 887 St. Paul, AB T0A 3A0

Office - 780-645-5820

Cell - 780-210-5820

<https://stpaulchamber.ca/>





Request for Decision

Council Meeting April 14, 2026

8.14 – Blue Quills University Annual Cultural Camp May 26-29 – Funding Request

Request

A Blue Quills University Indigenous Social Work student has submitted the attached request seeking financial support.

The funding would serve as an honorarium for an Elder, who would be invited to the University to educate youth about traditional men's and women's roles during the annual cultural camp from May 26 to May 29, 2026.

Budget/Financial – \$200

Legislation/Bylaw/Policy Consideration –

Economic Development Implications –

Alternatives

To approve the request for \$200 financial contribution for an honorarium for an Elder at the Cultural Camp being held May 26 – 29, 2026.

To deny the request and file as information.

Recommendation

Council to provide direction.

Submitted by: Betty Richard, Executive Assistant



Blue Quills University
3 Airport Road
St. Paul, AB, T0A 3A0
780-645-4455

April 2, 2026

Dear Manager:

Tánsi, my name is Nadine Youngchief, I'm from Kehewin Cree Nation, a current student at Blue Quills University, studying Indigenous Social Work.

I am requesting funding for an honorarium for an Elder to come in and teach the youth about traditional men and women's roles during the annual Cultural Camp from May 26th - 29th, 2026. Your support will promote cultural teachings in roles for strengthening the family systems for the youth attending. See next page for details.

Thank you for your time and consideration for this proposal.

Sincerley,

Nadine Youngchief

Nadine Youngchief



Blue Quills Cultural Camp

It's Blue Quills University's mission to promote and preserve Indigenous culture and traditions. On May 26th to May 29th, 2026, Blue Quills is hosting the annual Cultural Camp that the Master Social Work students are helping plan as part of our community learning. Everyone is invited to come in and learn from the Elders and Knowledge Keepers!

Purpose

I will be facilitating a tipi teaching session about traditional men and women's roles. My goal is to bring an Elder in to provide these teachings to help youth understand their cultural responsibilities to strengthen families and communities.

Budget

Honorarium for Elder: \$200

Total Funding Requested: \$200

Evaluations

The success of the program will be measured through feedback from the participants, they will also be given surveys to fill out. I will be happy to share the results upon request as they will be ready on June 2.

Nadine Youngchief

Please make cheque payable to Nadine Youngchief and mail to the above address. I kindly ask for a response by April 17 to allow time for planning. Thank you very much for your time.



Request for Decision

Council Meeting April 14, 2026

8.15 – St. Paul & District Minor Ball Signage Sponsorship Opportunity

Request

St. Paul & District Minor Ball has requested signage sponsorship from the County for the upcoming 2026 season. Sponsorship levels range from \$300 Bronze to \$1,500 Platinum, with recognition and placement varying by level.

In addition to the annual sponsorship fee, the sponsor is required to pay a one-time charge of \$350 for the sign's fabrication. The sponsor will then be billed each year according to the chosen sponsorship level. For instance, if Council selects the silver sponsorship level, the County would pay \$350 for the fabrication plus \$500 for the sponsorship, totaling \$850 for the 2026 season. If Council continues at the silver sponsorship level in 2027, the County would be charged an additional \$500 for that year.

Budget/Financial

Pending Council decision.

Legislation/Bylaw/Policy Consideration –

Economic Development Implications –

Alternatives

To approve the request to sponsor St. Paul & District Minor Ball with signage sponsorship at the level of Council's choosing for the 2026 season, and or for any future years.

To deny the request and file as information.

Recommendation

to approve the request to sponsor St. Paul & District Minor Ball with signage sponsorship at the level of Council's choosing for the 2026 season, and/or for any future years if Council so wishes

Submitted by: Jason Wallsmith, CAO

St. Paul & District Minor Ball
Box 573
St. Paul ,Alberta
T0A3A0

Dear: JASON

St. Paul Minor Ball will be offering a sponsorship opportunity to local businesses within our community. Sponsorship signs will be available for purchase and will be displayed on our ball diamond fences , dugouts and scoreboard on diamonds 1,4,5 and JC.

The signs will be displayed during the months of May through October each year.

Dimensions of the signs on the ball diamond fences will be 4 x 8 and made of a wind screen material and a coroplast 4 x 8 will be on the dugouts. Approximate cost of the signs is \$350.00

Which includes materials, set up fee and your company logo. This would be an initial cost as the sign can be reused for several seasons.

Placement of the signs will be on a first come first serve basis.

Advertising on the signs must be appropriate in subject and will be approved by St Paul & District Minor Ball before posting.

Cost of fence advertising:

\$500.00 per season plus the cost of the sign.

Yes, I would like to sponsor a sign for fence advertising

Cost of dugout advertising:

\$1000.00 per season plus cost of the board.

Yes, I would to sponsor a board for dugout advertising

Scoreboard sign advertising:

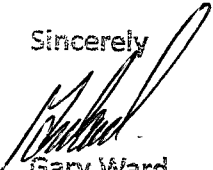
We are also looking for sponsors for 2 scoreboards, Diamond #1 and Diamond #4. The sign is about 2' x 9' and made a dibond material.

\$1000.00 per season plus cost of sign.

Yes, I would like to sponsor a sign for the scoreboards.

St. Paul Minor Ball would like to thank you in advance for considering sponsorship of an advertising package. Your support is greatly appreciated. Please contact myself if you have any questions.

Sincerely


Gary Ward

Cell: 780-646-0845

Email: rjstp@telus.net



SPONSORSHIP PACKAGES

BE PART
OF OUR
TEAM

SPONSORSHIP LEVELS

Platinum \$1500

Gold \$1000

Silver \$500

Bronze \$300

BECOME A SPONSOR TODAY

PLEASE CONTACT GARY
WARD

+1 (780) 646-0845

RJSTP@TELUS.NET



SPONSORSHIP PACKAGES

PLATINUM - \$1500

- Signage on Batting Cage
- Newsletter Recognition
- Social Media Recognition
- Logo on Website

GOLD - \$1000

- Signage on Dugout or Scoreboard
- Newsletter Recognition
- Social Media Recognition
- Logo on Website

SILVER - \$500

- Signage on Fence
- Newsletter Recognition
- Social Media Recognition
- Logo on Website

BRONZE - \$300

- Newsletter Recognition
- Social Media Recognition
- Logo on Website

**ALL SPONSORS ARE RESPONSIBLE FOR
PURCHASING THEIR OWN SIGNAGE
THANK YOU FOR YOUR SUPPORT!**





ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Peace River

AR121809

April 1, 2026

Dear Chief Elected Officials:

Municipal Affairs has been working collaboratively in recent years with industry representatives, professional assessors, and municipal partners to modernize Alberta's regulated property assessment framework through the Assessment Model Review (AMR). One important phase of this work has now been completed, and I am pleased to share policy updates that aim to simplify rules, reduce uncertainty, and improve consistency, transparency, and fairness across the system.

Most regulated property assessment models covering wells, pipelines, telecommunications systems, electric power systems, machinery and equipment, and railways, were last updated in 2005. As you may be aware, the last time the assessment models were reviewed in 2020, government opted not to proceed with proposed changes.

Based on a renewed engagement process designed by stakeholders, the AMR process re-launched in March 2024 with a review of the foundational policies that guide Alberta's regulated assessment system. These policy updates are a major milestone and set the stage for the next phase.

Key decisions include:

- standardizing assessment rates, where feasible, to make assessments more predictable;
- updating assessment models on a regular schedule to reflect changes in technology and construction practices;
- setting more consistent rules by clarifying when construction is considered finished for purposes of assessment, making sure actual construction costs are included with tightly-defined exclusions, and creating a provincial benchmark to fairly adjust labour-related construction costs in remote areas; and,
- introducing penalties for owners who do not provide required assessment information on time.

The rules will be effective for the 2027 tax year, and will apply to facilities built or expanded after that date. These rules will also be applied in the development of updated assessment models for each individual regulated property type as they are reviewed. Accordingly, we do not expect there to be significant assessment changes in 2027 and 2028 resulting from these policy changes.


.../2

Looking ahead, through the next phase of the AMR, we will continue to work with stakeholders to update the assessment models – the rules, rates and procedures for determining valuation – for individual regulated property types. These reviews will be followed by broad and direct engagement with municipalities and industry to consider the impacts of the new assessment models on revenue.

Your municipality will be directly engaged on the overall results of the AMR and the potential impacts of updated assessments. This is an upcoming phase of the AMR process; engagement will focus on implementation of these policy changes. The final decision by government on any changes to assessment models is expected to occur in late 2028.

Attached is a fact sheet summarizing the policy changes, and a frequently asked question document for your use. I look forward to continuing to work with you and your municipal associations on this important initiative.

Sincerely,



Dan Williams, ECA
Minister of Municipal Affairs

Attachment:

1. Fact sheet
2. Frequently Asked Questions

cc: Chief Administrative Officers

Assessment Model Review

Policy Updates – March 2026

Overview

Municipal Affairs is updating the policies that govern regulated property assessments in Alberta as part of the ongoing Assessment Model Review. The changes aim to simplify rules, reduce ambiguity, and improve consistency and fairness of assessments. These updated policies reflect the input of municipalities, industry, and professional assessors.

Clearer rules and standardized assessment practices will improve transparency and predictability, while helping reduce disputes and assessment appeals. The updated system balances the needs of municipalities and industry by applying consistent approaches across regulated property types.

Assessment Models

Clarifying the foundational policies governing the assessment system allows the Assessment Model Review to move to its next phase: updating assessment models to better align with current practices, infrastructure, and technology.

Assessment models are the rules and procedures that determine how each type of regulated property is valued for property taxation purposes. The models for most types of regulated property, including wells, pipelines, telecommunications systems, electric power systems, machinery and equipment, and railways, were last updated in 2005.

Key Changes

Standardization

Standardized rates will be prepared and used wherever feasible and these rates will be developed for new property types where they do not currently exist, such as solar installations, and for existing properties where there are typical configurations of multiple components, such as wellsites. If it is unfeasible to calculate a standardized rate, site-specific reported costs will continue to be used.

The modernization and expansion of standardized rates will improve the consistency and efficiency of assessments, while providing municipalities and property owners with greater predictability.

Assessment Rules for Construction Costs

Regulated assessment is based on construction costs, and these policy updates have clarified which construction costs are assessable.

Construction will be considered complete when physical construction ends, and the assessment will not include pre-construction expenditures or post-build commissioning costs.

Most actual construction costs will be included in the assessment, reflecting the owner's capital investment in the asset. Exclusions will be tightly defined, focusing on costs due to extraordinary events and mandatory safety requirements, for example.

A provincial benchmark will be created to fairly adjust labour-related construction costs in remote areas.

These changes reduce ambiguity and align assessments with actual costs. They clarify rules for stakeholders, reduce complaints, limit subjective claims, and improve comparability and equity across properties, including those in remote areas.

Depreciation

When updated assessment models are developed, they will continue to include both a ceiling and floor limit for depreciation of machinery and equipment under Schedule C of the assessment formula.

This incentivises up-front capital investment by industry and supports long-term revenue in later years for municipalities. It provides scope clarity for assessment model development, reducing stakeholder uncertainty.

Specific assessment models for mature oil and gas assets will be developed as part of the next phase of the model review. Depreciation curves and other factors will be updated to better reflect the characteristics of these assets.

Reporting Consequences

Assessed persons may receive an administrative penalty (fine) when mandatory reporting is not provided to an assessor within 60 days of a formal request.

In these cases, the property owner will also lose the ability to appeal the assessment to the Land and Property Rights Tribunal.

This will improve assessment accuracy and fairness, boost reporting and legislative compliance, and encourage proactive property owner disclosure.

Review Schedule

Following the current Assessment Model Review, models will be updated on a regular, predetermined schedule (e.g., one to two property types a year) with each property type reviewed on a five-year cycle.

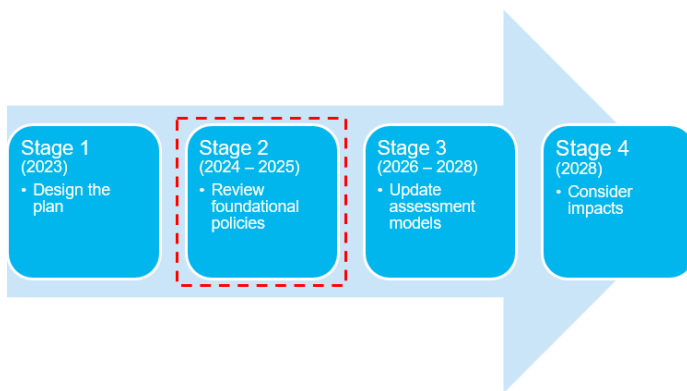
This change keeps assessment models current, captures modern technologies and construction practices, and reduces system shock resulting from delayed updates or overly broad changes.

Transition Rules

These policy changes will take effect on January 1, 2027, and will apply to new facilities assessed on a reported cost basis; assessments for existing major facilities will remain unchanged. The new rules will be applied to assessment models, including standardized rates, as they are updated in the next phase of the Assessment Model Review.

AMR Timeline

These changes mark the end of the policy review stage and move the Assessment Model Review forward into the next phase, which focuses on individual model reviews.



Next Steps

Updates to legislation and regulation to reflect these policy decisions are expected in spring 2026.

Municipal Affairs will work with industry, municipal and assessment stakeholders to begin reviews of the assessment models for individual regulated property types in 2026.

Resources

Stakeholders can follow the progress of the AMR on the at [Assessment Model Review engagement | Alberta.ca](https://www.alberta.ca/assessment-model-review-engagement)

Contact us

For inquiries during the AMR process, please contact the AMR Team toll-free by first dialing 310-0000, then 780-422-1377, or at ma.amr@gov.ab.ca.

Frequently asked questions

Assessment Model Review – Policy Changes

Municipal Affairs is updating the rules that govern regulated property assessments in Alberta as part of the Assessment Model Review. These amendments reflect the input of municipalities, industry, and professional assessors, and aim to simplify rules, reduce ambiguity in interpretation and improve consistency, transparency, and fairness.

Why do assessment models need to be updated now?

Many regulated property types have changed substantially since the last major updates in 2005.

Construction methods, materials, and costs have evolved significantly, and models must reflect current industry practices.

New technologies in several sectors are not recognized or costed in existing models.

Modernizing the models improves fairness, consistency, and transparency in how industrial property is valued.

Updated models ensure clearer rules and valuations that better reflect how today's industrial assets are built and operated.

Which properties are expected to be impacted by the policy changes?

The policy changes are expected to impact regulated property, which includes telecommunications and cable, railways, electric power systems wells, pipelines, and machinery and equipment.

Can you outline the policy changes being implemented and what they are meant to address?

These changes are intended to modernize and reduce ambiguity by clarifying definitions, improving transparency, and aligning assessment rules with current practices.

Clarified rules will allow new assessment models to be developed for each regulated property type. Key policy changes that are being implemented include:

- standardizing assessment rates, where feasible, to make assessments more predictable.
- updating assessment models on a regular schedule to reflect changes in technology and construction practices.
- setting more consistent rules by clarifying when construction is considered finished for purposes of assessment, making sure actual construction costs are included, and creating a

provincial benchmark to fairly adjust labour related construction costs in remote areas; and

- introducing penalties for owners who do not provide required assessment information on time.

Who was consulted and how were they engaged before these policy changes were implemented?

Since 2022, Municipal Affairs has worked collaboratively with a Steering Committee of industry representatives, professional assessors, and municipal partners including Rural Municipalities of Alberta (RMA) and Alberta Municipalities, to modernize Alberta's regulated property assessment framework through the Assessment Model Review.

The recent policy updates reflect their contributions and aim to simplify rules, reduce uncertainty, and improve consistency, transparency, and fairness across the system.

How will these changes affect the tax burden for industry and municipalities?

The first stage of the Assessment Model Review was focused on modernizing the system's principles and foundational policies while providing directions to stakeholders on how the assessment system will function ahead of the next stage.

The updated rules will be effective for the 2027 tax year and will apply to facilities built or expanded after that date, as well as to the assessment models for individual regulated property types as they are developed.

Municipal Affairs does not expect significant assessment changes in the 2027 and 2028 tax years resulting from these policy changes.

How will the transition to new rules work?

The updated rules will be effective for the 2027 tax year and will apply to facilities built or expanded after that date, as well as to the assessment models for individual regulated property types as they are developed.

This avoids retroactive changes and provides a predictable transition for property owners.

What are the next steps following these policy changes?

Over the next few years, Municipal Affairs will continue to work with stakeholders to update the assessment models – the rules and procedures for determining the valuation – for individual regulated property types.

These reviews will be followed by broad and direct engagement with municipalities and industry to consider the impacts of the new assessment models on revenue.

The final decision by government on implementation of any changes to assessment models is expected to occur in late 2028.

Why does Alberta use a regulated assessment standard based on construction costs instead of market value standard like residential assessments?

Alberta uses a regulated assessment standard to ensure uniformity and equity across municipalities, especially for complex industrial properties where comparable market data is limited or unreliable.

The cost-based approach avoids market fluctuations and provides a stable valuation for municipalities and property owners and reduces the risk of sudden shifts in property values.

March 26, 2026

Mr. Glen Ockerman
Reeve
County of St. Paul
5015 – 49 Avenue
ST. PAUL, AB T0A 3A4

Dear Reeve Ockerman and Members of Council,

Thank you for welcoming Nancy Broadbent and myself to the joint Town and County council meeting on December 16, 2025. I appreciated the opportunity to introduce myself and to speak with the council about the leadership transition at Portage College. It was meaningful to reflect on our long-standing relationships in northeast Alberta.

I appreciated sharing an overview of Portage College and highlighting the number of learners from your area who have studied with us in recent years. These connections remind us that the College's work is deeply rooted in the communities we serve, and linked to the success of our municipalities, businesses, and residents.

Enclosed is Portage College's **2024–2025 Report to Community**, which provides a snapshot of our activities and achievements, as well as our contributions of our students, faculty, and staff to the region. I hope you find it informative and reflective of our ongoing impact in northeast Alberta.

In addition, enclosed is Portage College's new **Applied Research Publication**, which provides valuable information on our Research projects and showcases the work of our faculty, students and partners.

As I begin my role as President and CEO, I look forward to strengthening the partnership between Portage College and the community. Together, we can ensure learners in your community can access high-quality education and training opportunities while also supporting the workforce needs of local businesses and the broader economic development of our communities.

Thank you again for the warm welcome and for the important leadership you provide in shaping your community's future. I am eager to collaborate further to support local educational and economic growth, and am confident our partnerships will continue to deliver meaningful results for all concerned.

Sincerely,



Steve Price, PhD
President & CEO
Portage College

Enclosure: Portage College 2024–2025 Report to Community
Portage College Applied Research

From: Linda Sallstrom <lsallstrom@county.stpaul.ab.ca>

Sent: Tuesday, April 7, 2026 9:45 AM

Subject: FW: Tourism and Sport Grant

Please see the below funding opportunities shared by MLA Scott Cyr's office. Feel free to share with others who may be interested and my apologies for any duplication.

Good afternoon,

A recent update from the Ministry of Tourism and Sport may be of interest to your municipality.

The ministry has opened intake periods for three grant programs: Every Kid Can Play, the Active Communities Initiative, and the Major Sport Event Grant.

These programs support key municipal priorities, including improving access to sport and recreation for children and youth, investing in community recreation infrastructure, and attracting major sporting events that can support local economic activity.

The Every Kid Can Play program supports affordability and accessibility for youth participation in sport and recreation, with applications open until May 21, 2026. The Active Communities Initiative provides capital funding for community recreation facilities, with applications open until June 1, 2026. The Major Sport Event Grant offers support for hosting significant provincial, national, and international sporting events.

Given the ongoing work municipalities are undertaking to expand and maintain recreation infrastructure and programming, these programs may present valuable opportunities for both current and upcoming projects.

Further details, including eligibility criteria and application information, can be found at the following links:

Every Kid Can Play: <https://www.alberta.ca/every-kid-can-play-program>

Active Communities Initiative: <https://www.alberta.ca/active-communities-initiative>

If your municipality is considering an application and would benefit from support or coordination, my office would be pleased to assist where possible.

Thank you for your continued leadership and service to your communities.

Sincerely,

Scott Cyr, MLA Bonnyville-Cold Lake-St. Paul

Linda Sallstrom

Economic Development Officer

STEP Economic Development Alliance

780-646-2975

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From: Christy Hesson <Christy.Hesson@PortageCollege.ca>
Sent: Wednesday, April 8, 2026 2:47 PM
To: countysp <countysp@county.stpaul.ab.ca>
Cc: Betty Richard <brichard@county.stpaul.ab.ca>
Subject: You are invited - April 14th Portage College and St. Paul Champions for Change Art Walk Presentation

Good afternoon, Betty and team!

Please see the attached invitation on behalf of the 6 international students who are currently in our Introduction to Tourism class.

They will be presenting their project supporting St. Paul Champions for Change in enhancing the *accessibility, visibility, and community participation* of the St. Paul Art Walk for both residents and visitors.

We wanted to notify the County Council and staff team, as you are welcome to come and experience the Art Walk in new and exciting ways!

Thank you!

Christy Hesson
Hospitality and Tourism Instructor
Portage College

YOU ARE INVITED!

Student Presentation Finale!

Portage College Hospitality and Tourism Program

Tuesday, April 14, 2026 | 3 PM

Board Room #216, East Entrance,
St. Paul Campus
5205 - 50 Avenue

A Tourism Collaboration
with St. Paul Champions
for Change Art Walk

