



County of St. Paul No 19  
Council Meeting  
AGENDA

Tuesday, July 8, 2025  
10:00 AM

Pages

1. Call to Order

The meeting will be live streamed at:

[www.youtube.com/@countyofst.paulno.1987](http://www.youtube.com/@countyofst.paulno.1987)

2. Minutes

2.1 June 10, 2025, Council Meeting Minutes

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3. Bank Reconciliation

4. Additions to Agenda and Acceptance of Agenda

5. Closed Session

5.1 Closed Session

10

6. Business Arising from Minutes

7. Delegation

7.1 11:00 a.m. - Delegation - Encroachment Application for Lot 1, Block 1,  
Plan 7622306 onto Lot 1R, Block 1, Plan 7622036 and County Roadway

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8. New Business

8.1 Rezoning Bylaw 2025-09 – Direct Control Heinsburg

23

8.2 STEP Regional Agricultural Strategic Opportunity Assessment – Contract  
Award

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8.3 County of Two Hills Additional Cold Mix Purchase

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8.4 St. Paul Football Sponsorship Request

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8.5	Ukrainian Civil Liberties Foundation Plaque Installation at St. Michaels Cemetery	40
8.6	RCMP Musical Ride Invitation July 23, 2025	43
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9.1	MS Canada - Thank You	45
9.2	MP John Barlow: RE: Municipal Data on Gopher Damage and Agricultural Impacts	46
10.	Reports	
10.1	CAO Report	
10.2	STEP EDO Report	
10.3	Committee Reports	
11.	Financial	
11.1	Budget to Actual	
11.2	Listing of Accounts Payable	
11.3	Council Fees	
	Council fees for the past month will be circulated for review.	
12.	Upcoming Meetings/ Events	
12.1	RMA District 5 Annual Golf Tournament - July 17, 2025	
12.2	Levels of Service Presentation - August 5, 2025	
12.3	Regional Joint Council Meeting - August 20, 2025	
12.4	Town of Elk Point - Heritage Night - August 20, 2025	
12.5	LRA Rodeo Supper - August 29, 2025	
12.6	St. Paul Fire Department 80th Anniversary Celebration - September 13, 2025	
12.7	RMA 2025 Fall Convention - November 17-20, 2025 - Edmonton	

### 13. Adjournment



## **County of St. Paul No 19**

### **Council Meeting**

#### **Minutes**

**Tuesday, June 10, 2025**

**10:00 AM**

**Council Chambers**

**Present**

Reeve Glen Ockerman  
Councillor Darrell Younghans, Division 1  
Councillor Kevin Wirsta, Division 2  
Councillor Ross Krekoski, Division 3  
Councillor Maxine Fodness, Division 4  
Councillor Dale Hedrick, Division 5  
Councillor Louis Dechaine, Division 6

**Staff Present**

Jason Wallsmith, CAO  
Phyllis Corbiere, Director of Corporate Services  
Scott Jeffery, Director of Public Works  
Jason Storch, Director of Community Services  
Betty Richard, Executive Assistant  
Emma Schreiner Vonk, Communications Coordinator  
Tyler Fodchuk, IT/GIS Coordinator

**Staff Absent**

Ella Broeksma, Administrative Intern

**Others Present**

Gary Buchanan, Director of Planning and Development  
Andy Petterson, Construction Manager

### **1. Call to Order**

The regular meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Glen Ockerman at 10:02 a.m.

The meeting was livestreamed at:

[www.youtube.com/@countyofst.paulno.1987](https://www.youtube.com/@countyofst.paulno.1987)



## **2. Minutes**

### **2.1 May 13, 2025, Council Meeting Minutes**

#### **Resolution CM20250610.1001**

Moved By: Councillor Maxine Fodness

to approve the Minutes of the May 13, 2025, Council Meeting as presented.

**Carried**

## **4. Additions to Agenda and Acceptance of Agenda**

### **Resolution CM20250610.1002**

Moved By: Councillor Louis Dechaine

to adopt the agenda for the Regular Meeting of Council for June 10, 2025, with the following additions:

8.7 - Westcove Boat Launch Issues

10.2 - Reports from:

- Division 1 Councillor Darrell Younghans:
  - STEP
- Division 3 Councillor Ross Krekoski:
  - Library Board
  - Housing Needs Assessment
- Division 4 Councillor Maxine Fodness:
  - Rec Board
  - Transfer Station
  - Evergreen

**Carried**

## **5. Closed Session**

### **5.1 Closed Session**

#### **Resolution CM20250610.1003**

Moved By: Councillor Darrell Younghans

to move into closed session as per Section 17 & 21, Division 2, Part 1 of the FOIP Act at 10:03 a.m.

**Carried**

Meeting was closed to the public at 10:03 a.m.

Reeve Glen Ockerman left the meeting at 10:13 a.m. and reentered Council Chambers at 10:14 a.m.

Meeting was livestreamed at 10:38 a.m.

**Resolution CM20250610.1004**

Moved By: Councillor Louis Dechaine  
to revert to an open meeting.

**Carried**

**6. Business Arising from Minutes**

**6.1 St. Paul North Intermunicipal Area Structure Plan**

**Resolution CM20250610.1005**

Moved By: Councillor Darrell Younghans

to direct Administration to schedule a Joint Council Meeting with the Town of St. Paul to discuss the St. Paul North Intermunicipal Area Structure Plan further.

**Carried**

**6.2 DEV-4 Reserve Lands Management Policy -Update**

**Resolution CM20250610.1006**

Moved By: Councillor Maxine Fodness

to approve DEV-4 Reserve Lands Management Policy with discussed amendments to section 2.7.2. to remove the word "only".

**Carried**

Gary Buchanan, Director of Planning and Development left the meeting at 10:51 a.m.

**7. Delegation**

**7.1 10:45 a.m. Delegation - M. Janke - Regional Trails Master Plan Project Report**

Delegation, Marianne Janke, Executive Director of Travel Lakeland, Alberta's Iron Horse Trail / N.E. Muni-Corr Ltd. and STEP Economic Development Assistant, Baylee Jeffery, entered Council Chambers at 10:52 a.m.

Ms. Janke presented to Council a summary document of the Trails Tourism Master Plan for the STEP Region which was completed in 2024. Ms. Janke reviewed the following:

- the Trails Tourism Master Plan overview / Introduction
  - Path to the Plan
  - Planning Area and Scope
  - Results from a public and stakeholder survey
- Trail Benefits and Desired Outcomes
  - Presence as a Trails Tourism Destination
  - Trail Diversity, Quality & Tourism Readiness
  - Visitation
  - Economic Growth & Diversification
  - Quality of Life, Sustainability & Host Community Support
  - Functioning Trails Tourism Ecosystem
  - Insightful attributes of successful trail destinations that the STEP region can learn from
- Current State of Trails and Trail Tourism Readiness
  - SWOT Assessment of the Region's Trails for Trails Tourism Purposes
- Markets of Greatest Potential
- Travelling Forward Together: Strategies, Actions & Monitoring
  - Expanding and establishing high-quality, designated signature routes
  - Elevating the quality and tourism readiness of national level trails and local trail networks
  - Elevating the quality of visitor experiences
  - Actively attracting target markets
  - Managing and understanding visitors and visitation
  - Building capacities within the STEP regions' trail tourism ecosystem

Scott Jeffery, Director of Public Works left Council Chambers at 11:12 a.m. and re-entered at 11:15 a.m.

Delegation left Council Chambers at 11:32 a.m.

**Resolution CM20250610.1007**

Moved By: Councillor Kevin Wirsta

that the County of St. Paul approve the Regional Trails Masterplan Project Report as presented.

**Carried**

**7.2 11:30 a.m. – Delegation County Resident H. Aarbo Inquiry**

Delegation, County Resident, Harvey Aarbo along with Loree Reynolds, Remi Reynolds and Elaine Aarbo entered Council Chambers at 11:33 a.m.

Louis Dechaine Division 6 Councillor left Council Chambers at 11:33 a.m. and reentered at 11:34 a.m.

Phyllis Corbiere, Director of Corporate Services left Council Chambers at 11:33 a.m. and reentered at 11:35 a.m.

Jason Storch Director of Community Services left Council Chambers at 11:33 a.m. and reentered at 11:36 a.m.

Mr. Aarbo requested to speak with Council regarding road work being done on Range Rd 65U between HWY 646 and Twp Rd 565 and the usage of the roads in this area.

Delegation left the meeting at 11:55 a.m.

**Resolution CM20250610.1008**

Moved By: Councillor Louis Dechaine

to accept as information.

**Carried**

**6. Business Arising from Minutes**

**6.3 The Peoples' Museum Society of St. Paul & District Invitation**

**Resolution CM20250610.1009**

Moved By: Councillor Kevin Wirsta

to approve the attendance of Councillor Dale Hedrick to attend the Grand Opening of the Willington CPR Station at the Peoples Museum in St. Paul on June 22, 2025.

**Carried**

Council recessed at 11:58 p.m. for lunch break and reconvened at 12:34 p.m. with all Council and staff as prior to the break with the exception of Construction Manager Andy Petterson and Director of Community Services Jason Storch.

## **8. New Business**

### **8.1 Alberta Electoral Boundaries Commission**

Jason Storch, Director of Community Services entered Council Chambers at 12:36 p.m.

#### **Resolution CM20250610.1010**

Moved By: Reeve Glen Ockerman

for Reeve Glen Ockerman to attend a presentation with the Electoral Boundaries Commission at one of the available locations.

**Carried**

### **8.2 Facility Assessments RFP**

#### **Resolution CM20250610.1011**

Moved By: Councillor Louis Dechaine

to award the Recreation Facility Condition Assessments and Aquatics Study project to Akron Engineering based on their proposal achieving the highest ranking using the evaluation criteria in the RFP for an estimated cost of \$140,665.

**Carried**

### **8.3 EPR Agreements with Circular Materials**

#### **Resolution CM20250610.1012**

Moved By: Councillor Darrell Younghans

to authorize signing the Master Service Agreement and Statement of Work Agreement with Circular materials to participate in Phase 1 of the EPR

program, pending satisfactory compensation for the additional insurance the County was required to obtain to meet Circular Materials requirements.

**Carried**

#### **8.4 Whitney Lake Firesmart Mowing**

##### **Resolution CM20250610.1013**

Moved By: Councillor Darrell Younghans

to direct administration to proceed with the additional mowing on approximately 3.5 miles of roads identified by Alberta Parks in and around Whitney Lake Provincial Park to assist in the reduction of the fire hazard, pending Alberta Parks confirmation that they will cost share the mowing above and beyond what is normally mowed as a part of the County's roadside mowing program.

**Carried**

#### **8.5 Ag Department Seasonal Staff Appointments**

##### **Resolution CM20250610.1014**

Moved By: Councillor Louis Dechaine

to appoint, Nicholas Billo, Nicholas Bromberger, Dylan Champagne, and David Lampron as inspectors under the Weed Control Act and Agricultural Pests Act, in the County of St Paul for the duration of their employment with the Agricultural Services Department in 2025.

**Carried**

#### **8.6 Canadian Tire Jumpstart Fundraiser – June 20, 2025**

##### **Resolution CM20250610.1015**

Moved By: Councillor Kevin Wirsta

to provide the event with a cash donation of \$500.

**Carried**

#### **8.7 Westcove Boat Launch Issues**

##### **Resolution CM20250610.1016**

Moved By: Councillor Maxine Fodness

to direct Public Works to inspect the current condition of the public Westcove boat launch and install either "use at own risk" or "closed for public" signage pending inspection findings and further that, to bring back possible repair solutions with cost implications to the Public Works meeting June 24, 2025.

**Carried**

Reeve Glen Ockerman left the meeting at 1:11 p.m.

## **10. Reports**

### **10.2 Committee Reports**

Committee Reports were heard from the following:

Tyler Fodchuk, IT/GIS Coordinator left the meeting at 1:19 p.m. and reentered at 1:21 p.m.

- Division 1 Councillor Darrell Younghans:
  - STEP
- Division 3 Councillor Ross Krekoski:
  - Library Board
  - Housing Needs Assessment Study
- Division 4 Councillor Maxine Fodness:
  - Rec Board
  - Transfer Station
  - Evergreen

#### **Resolution CM20250610.1017**

Moved By: Councillor Louis Dechaine

to accept the Committee reports presented as information.

**Carried**

## **11. Financial**

### **11.2 Listing of Accounts Payable**

#### **Resolution CM20250610.1018**

Moved By: Councillor Dale Hedrick

to file the listing of Accounts Payable as circulated.

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
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30284	May 01, 2025	43647-43282	\$105,636.36
30286	May 01, 2025	Direct Deposit	\$170,624.36
30287	May 06, 2025	Direct Deposit	\$1,366,662.99
30331	May 14, 2025	43683-43730	\$ 210,593.25
30346	May 14, 2025	Direct Deposit	\$395,841.22
30387	May 28, 2025	43731-43791	\$729,409.59
30388	May 28, 2025	Direct Deposit	\$ 32,530.48
30390	May 28, 2025	Direct Deposit	\$756,155.79

**Carried**

### **11.3 Council Fees**

#### **Resolution CM20250610.1019**

Moved By: Councillor Louis Dechaine

to approve the Council Fees for the Month of May 2025, as circulated with discussed amendments.

**Carried**

### **13. Adjournment**

Business on the agenda being concluded, Chairwoman Deputy Reeve, Maxine Fodness adjourned the meeting.

Time: 1:30 p.m.

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Reeve

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Chief Administrative Officer





## Request for Decision

Council Meeting July 8, 2025

### 5.1 – Closed Session

#### Request

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Information to be discussed in closed session to be presented at the meeting.

On June 11, 2025, Alberta's Freedom of Information and Protection of Privacy Act (FOIP) was repealed and replaced with two new pieces of legislation: the Access to Information Act (ATIA) and the Protection of Privacy Act (POPA).

Sections commonly utilized by the County of St. Paul Council:

Part 1 Freedom of Information Division 2 of the ATIA:

- Section 20: Disclosure harmful to personal privacy
- Section 26: Disclosure harmful to Intergovernmental relations
- Section 32: Privileged Information (i.e. Legal privilege)

**Budget/Financial** – \$

**Legislation/Bylaw/Policy Consideration** –

Section 197(2) of the MGA - Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act. *(section has not been updated to reflect FOIP changes in the latest edition of the MGA – May 15, 2025)*

**Economic Development Implications** –

**Alternatives**

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**Recommendation**

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to move into closed session as per Division 2, Sections 20 & 26 of the Access to Information Act (ATIA).

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**Submitted by:** Betty Richard, Executive Assistant



## Request for Decision

Council Meeting July 8, 2025

### **7.1 – 11:00 a.m. Delegation - Encroachment Application for Lot 1, Block 1, Plan 7622306 onto Lot 1R, Block 1, Plan 7622036 and County Roadway**

#### **Request**

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Billy Carreiro, applicant for the Encroachment Agreement, on behalf of his father who owns the property, will attend the Council meeting via zoom to request that Council consider providing an encroachment agreement for the visitor cabin and retaining walls.

On May 29, the County received an Encroachment Application for a portion of the visitor cabin and retaining walls from Lot 1, Block 1, Plan 7622036 trespassing onto Lot 1R, Block 1, Plan 7622036 and the adjacent roadways.

On June 18, administration denied the application based on DEV-7 Encroachment Agreements/Licenses Policy and provided the landowner with a letter.

June 18, the applicant responded and requested to appeal administration's decision to Council.

June 24 Public Works Meeting, Council was presented with a request from the applicant to review administration's decision to deny the encroachment application. Council tabled the request for more information.

The landowners were unaware of the encroachments until they received the Alberta Land Surveyor's Real Property Report from Core Geomatics Group Ltd.

1. **Visitor Cabin** – a portion of the cabin encroaches onto Lot 1R, Block 1, Plan 7622036
2. **Retaining Walls** – encroach onto roadways

The visitor cabin is on blocks and timber skids. The retaining walls include decorative rock, blocks and boulders.

Attached are pictures of the retaining wall and cabin encroaching onto County property.

**Budget/Financial** – \$

**Legislation/Bylaw/Policy Consideration** – DEV-7 Encroachment Agreements/Licenses Policy

**Economic Development Implications** –



## **Alternatives**

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To approve entering into an encroachment agreement/license with the landowners of Lot 1, Block 1, Plan 7622036 for the portion of the visitor cabin that encroaches on Lot 1R, Block 1, Plan 7622036 and the retaining walls that encroach on the roadways.

To approve entering into an encroachment agreement/license with the landowners of Lot 1, Block 1, Plan 7622036 for the portion of the visitor cabin that encroaches on Lot 1R, Block 1, Plan 7622036 and to deny the retaining walls that encroach on the roadways and send landowner a letter to have the retaining walls removed within 30 days.

To approve entering into an encroachment agreement/license with the landowners of Lot 1, Block 1, Plan 7622036 for the retaining walls that encroach on the roadways and deny the visitor cabin that encroaches on Lot 1R, Block 1, Plan 7622036 and send landowner a letter to have the visitor cabin removed within 30 days.

To deny the request for an encroachment agreement/license with the landowners of Lot 1, Block 1, Plan 7622036 for the portion of the visitor cabin that encroaches onto Lot 1R, Block 1, Plan 7622036 and the retaining walls that encroach on the roadways and send landowner a letter to have the encroachments removed within 30 days.

## **Recommendation**

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Council to provide direction.

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**Submitted by:** Phyllis Corbiere, Director of Corporate Services

# ALBERTA LAND SURVEYOR'S REAL PROPERTY REPORT

Subject Property  
 Lot 1, Block 1, Plan 762 2036  
 400 - 60501 Range Road 120, County of St. Paul, Alberta, T0A 3E0  
 Date of Survey: May 9th, 2025. Date of Title Search: May 1st, 2025

## Alberta Land Surveyor's Certification:

I hereby certify that this Report, which includes the attached plan and related survey, was prepared and performed under my personal supervision and in accordance with the Alberta Land Surveyors' Association's Manual of Standard Practice and supplements thereto. Accordingly, within those standards and as of the date of this Report, I am of the opinion that:

1. the plan illustrates the boundaries of the Property, the Improvements as defined in Part C, Section 6.5 of the Alberta Land Surveyors' Association's Manual of Standard Practice, and registered easements and rights-of-way affecting the extent of the title to the Property;
2. the Improvements are entirely within the boundaries of the Property, Except, Wood Walkway, Shed and Shed Eaves Encroached into Lot 19, Visilo Cabin, Eaves, Encroached into Lot 1-R, Rew. Walls encroached into Road.
3. no visible encroachments exist on the Property from any Improvements situated on an adjoining property, Except Shed and Eaves Encroached from Lot 2
4. no visible encroachments exist on registered easements or rights-of-way affecting the extent of Property,

## Purpose of Report:

This Report and related plan have been prepared for the benefit of the Property owner, subsequent owners and any of their agents for the purpose of (a land conveyance, support of a subdivision application, a mortgage application, a submittal to the municipality for a compliance certificate, etc.).

Copying is permitted only for the benefit of these parties, and only if the plan remains attached. Where applicable, registered easements and utility rights-of-way affecting the extent of the Property have been shown on the attached plan. Unless shown otherwise, property corner markers have not been placed during the survey for this Report.

The attached plan should not be used to establish boundaries due to the risk of misinterpretation or measurement error by the user.

The Information shown on this Report reflects the status of this Property as of the date of survey only. Users are encouraged to have the Real Property Report updated for future requirements, because subsequent development changes on the Property will not be reflected on the Report.

## Notes:

This document is not valid unless it bears an original signature (in blue ink), or digitally verified signature, and a (survey company) permit stamp (in red ink). Bearings are NAD83 UTM Grid (Zone 12) (CSRS) Grid referred to Central Meridian of 111°W. Distances shown are metres and decimals thereof. All Fences are within 0.20 meters of the property line unless otherwise noted. All setback distances shown are from the building foundation perpendicular to the property boundaries unless otherwise noted. Property referenced on C. of T. No. 912 326 443 is affected by the following encumbrances: Tax Notification #252 102 416

Sherwood Park, Alberta  
 May 14th, 2025

Connie Petersen, ALS  
 (copyright reserved)

Scale 1:300  
 File:25-0397-00 PC:JA DR:ZS CH:CP  
 © Copyright CORE Geomatics Group Inc., 2025.



## Abbreviations

A..... Arc  
 BOW..... Back of Walk  
 C. of T..... Certificate of Title  
 Conc..... Concrete  
 Est..... Establish  
 Fd..... Found  
 Fd.L..... Found Iron Post  
 G.L..... Ground Level  
 Mk..... Mark  
 Pos..... Position  
 R..... Radius  
 Re-est..... Reestablish  
 W/W..... Window Well

## Legend

Iron Post Found: .....  
 Calculated Position: ..... X  
 Property Line: .....  
 Edge of Building shown: .....  
 Building Overhang: .....  
 Fence: .....  
 Right-of-Way: .....

Pic 5  
 ↓

Pic 4  
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Pic 3 →

Pic 1





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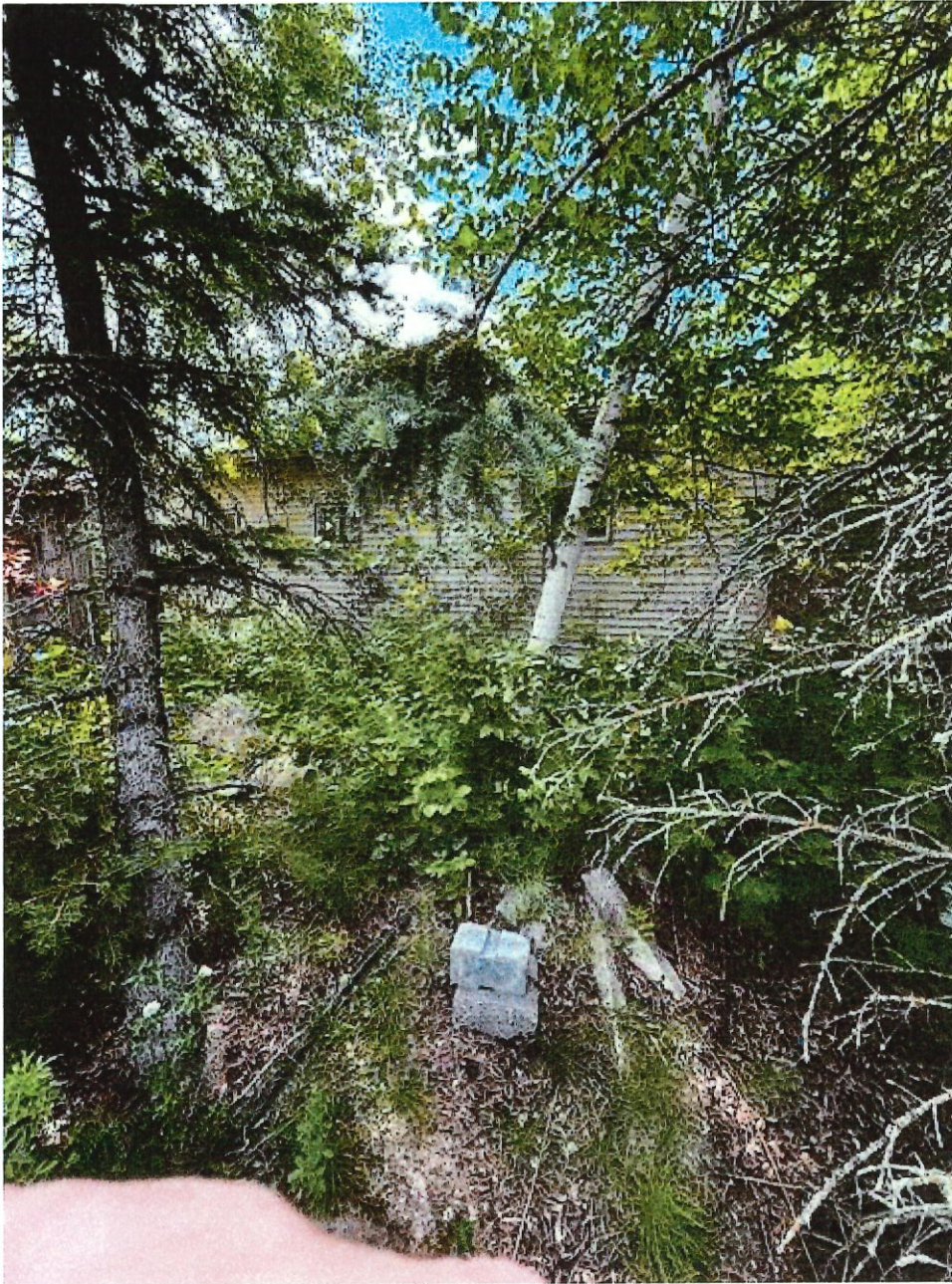
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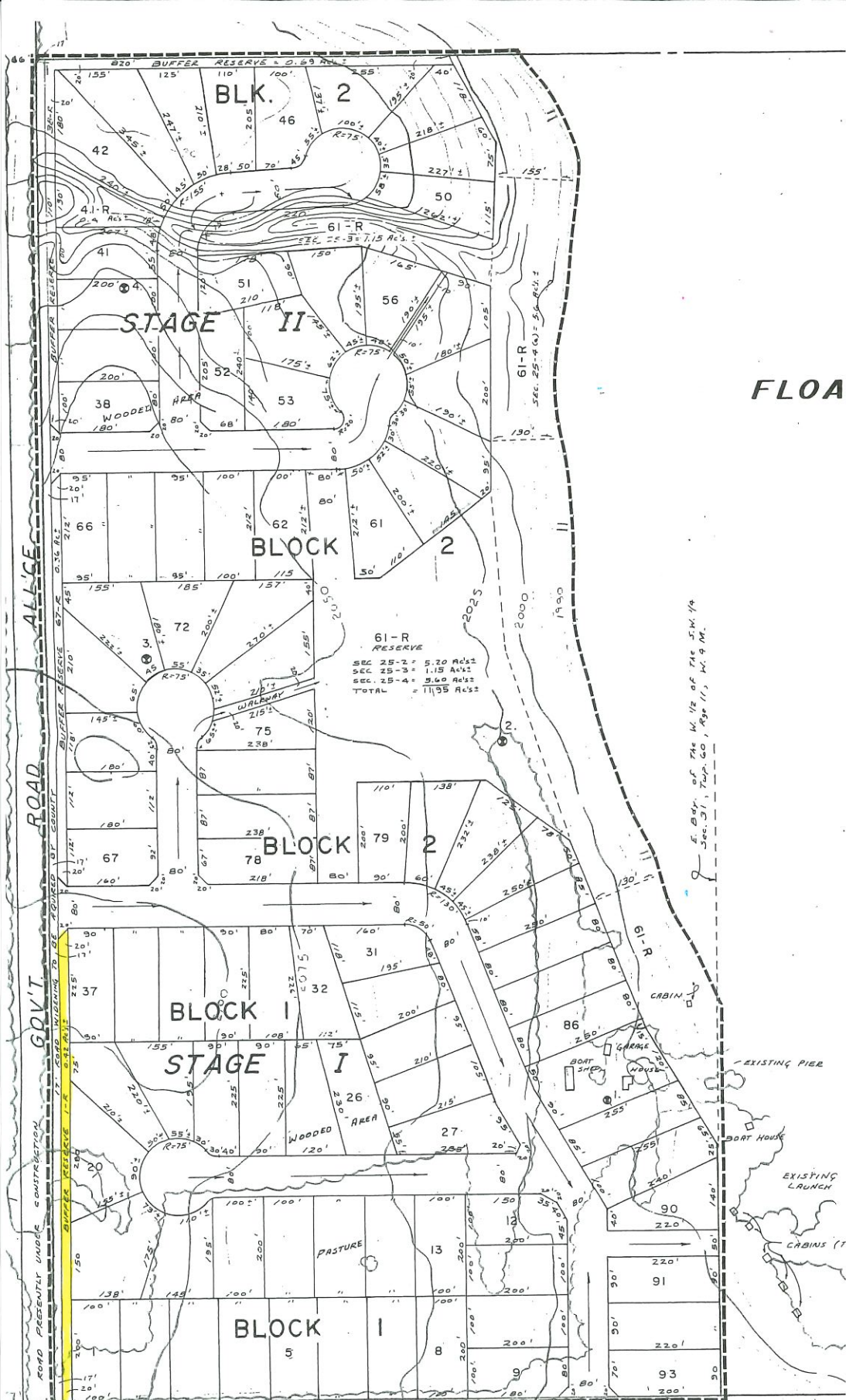




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## Request for Decision

Council Meeting July 8, 2025

### 8.1 – Rezoning Bylaw 2025-09 – Direct Control Heinsburg

#### Request

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The Hamlet of Heinsburg, located in the southeast corner of the County, has experienced little development over the past number of years. A local owner has approached Administration asking for the relaxation of the development requirements of the current General Urban District to encourage development on the existing small, vacant lots in the historic townsite portion of the Hamlet. Further discussion has led to view that a new Direct Control District, applicable to specific parts of Heinsburg, might be more suitable than amending the entire General Urban District.

The proposed new District, *Direct Control Heinsburg*, which applies to certain lots in the historic townsite of the Hamlet (see Schedule A), provides for mostly residential uses, but reduces minimum building sizes, setbacks, allows for one recreational vehicle per lot that contains a dwelling, requires a cistern & holding tank for each lot, along with a reduce range of non-residential uses, compared to the existing General Urban District.

#### Budget/Financial

#### Legislation/Bylaw/Policy Consideration

The Municipal Development Plan identifies the Hamlets as Community Areas. MDP Policy 2.2.16 encourages infilling and redevelopment by on-site water and wastewater systems in Community Areas. In addition, MDP Policy 2.3.5 supports commercial developments requiring minimal services in Community Areas.

Bylaw 2025-09 requires 1<sup>st</sup> reading to initiate the advertising, circulation, and public hearing processes.

#### Economic Development Implications

#### Alternatives

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To give Bylaw 2025-09 1<sup>st</sup> reading.

Decline to give Bylaw 2025-09 1<sup>st</sup> reading.

Another course of action of Council.



## Recommendation

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To give Bylaw 2025-09 1<sup>st</sup> reading and schedule a Public Hearing for August 12, 2025.

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**Submitted by:** Gary Buchanan, Director of Planning and Development

**BYLAW 2025-09**

**A BYLAW OF THE COUNTY OF ST. PAUL IN THE PROVINCE OF ALBERTA TO  
AMEND THE LAND USE BYLAW 2021-13.**

**Whereas**, it is deemed expedient to amend the Land Use Bylaw of the County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

**Now, Therefore**, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers enabling it, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2021-13 is hereby amended as follows:

FROM: The General Urban (U) District to the Direct Control Heinsburg District.

FOR:           Lots 1, 2, 3 and West Half 4 Block 1 Plan 4950EO;  
              Lots 15 to 23 Block 1 Plan 4950EO;  
              Lots West Half 4, 5, 6, 7 Block 2 Plan 4950EO; and,  
              Lots 13 to 23 Block 2 Plan 4950EO,  
              all as show on Schedule A, attached.

Read a first time in Council this \_\_\_\_day of July A.D. 2025.

Advertised the \_\_\_\_day of \_\_\_\_ 2025, and the \_\_\_\_ day of \_\_\_\_ 2025, in the Lakeland This Week newspaper.

Read a second time in Council this \_\_\_\_ day of \_\_\_\_ A.D. 2025.

Read a third time in Council this \_\_\_\_ day of \_\_\_\_ A.D. 2025.

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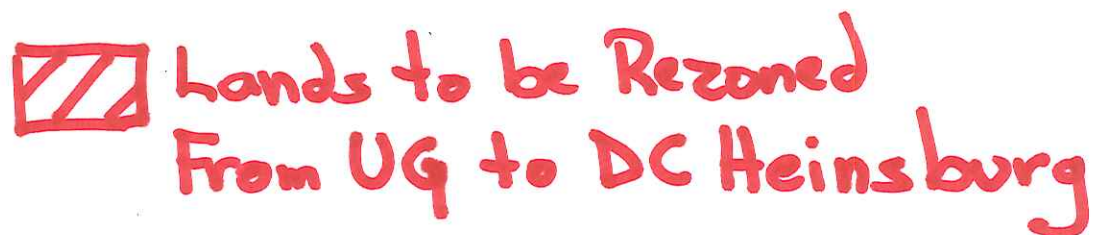
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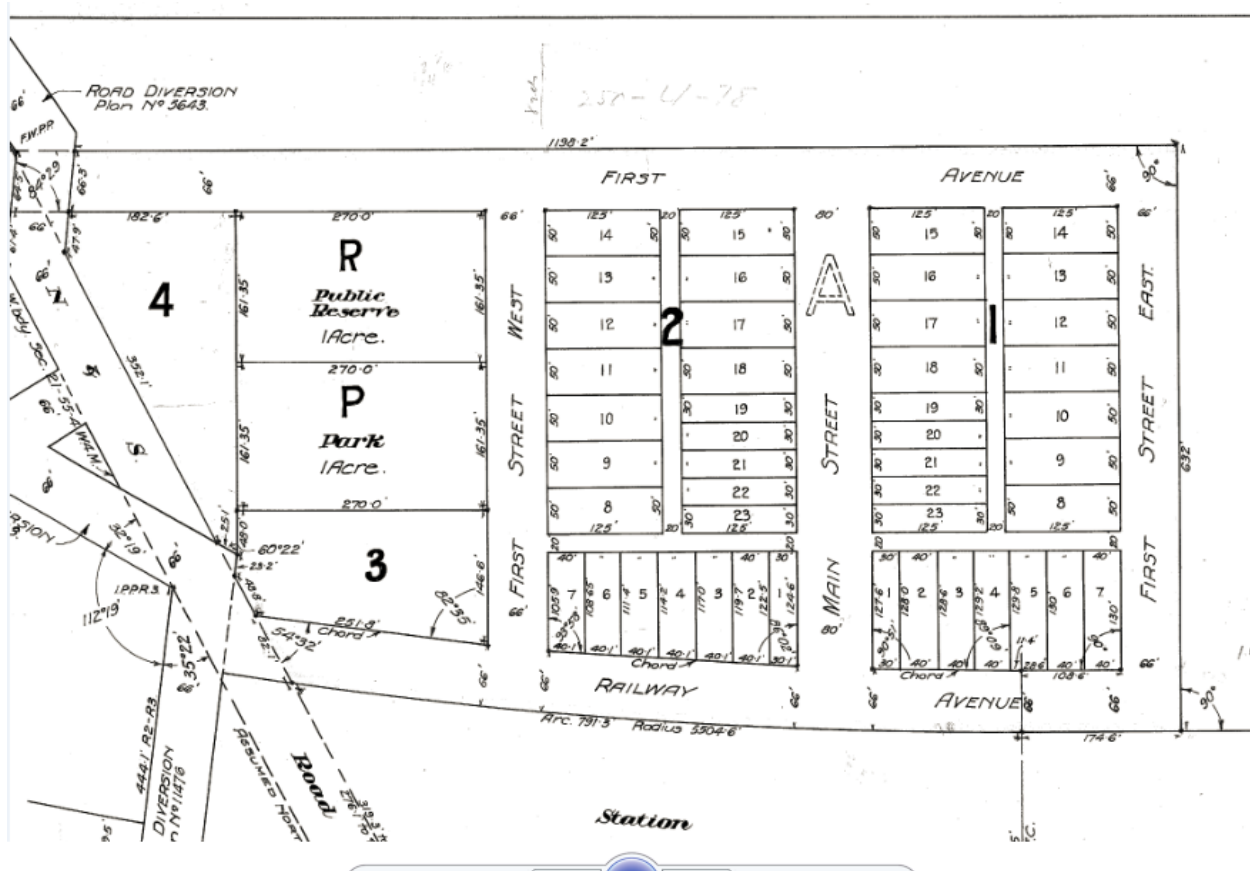
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Chief Administrative Officer



## Plan 4950EO







## Request for Decision

Council Meeting July 8, 2025

### 8.2 – STEP Regional Agricultural Strategic Opportunity Assessment – Contract Award

#### Request

Through the Alberta Community Partnership (ACP) program the County of St. Paul No. 19 was approved for a grant of \$200,000 under the Intermunicipal Collaboration component of the 2024/25 ACP in support of your STEP Regional Agricultural Strategic Opportunity Assessment project.

Through a Request for Proposal (RFP) process four submissions were received from:

- Serecon
- Steel River Group
- MNP
- Outlook Market Research

Outlook Market Research ranked the highest through the evaluation process.

Project objectives are as follows:

- Create an inventory of agricultural assets in the STEP region in nine priority areas: Feedstock, Value Add, Local Food/Food Sustainability, Retail/Service Sector, Agricultural Tourism, Logistics, Land and Buildings, Communication/Marketing, Stakeholder Identification.
- Undertake an opportunity assessment in the nine priority areas
- Develop marketing materials to support the identified opportunities

**Budget/Financial** – The proposed budget is within the ACP funding total for this project.

**Legislation/Bylaw/Policy Consideration** – Legislative, bylaw, and policy impacts and alignment are part of the work identified in the proposal.

**Economic Development Implications** – STEP Regional Agricultural Strategic Opportunity Assessment aligns with the economic development strategic priorities as an identified key industry.



## Alternatives

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That the County enter a Services Contract with Outlook Market Research to complete the work on the STEP Regional Agricultural Strategic Opportunity Assessment as per their RFP submission at a cost of \$200,000.

That the County does not enter a Services Contract with Outlook Market Research to complete the work on the STEP Regional Agricultural Strategic Opportunity Assessment as per their RFP submission at a cost of \$200,000.

## Recommendation

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That the County enter a Services Contract with Outlook Market Research to complete the work on the STEP Regional Agricultural Strategic Opportunity Assessment as per their RFP submission at a cost of \$200,000.

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**Submitted by:** Linda Sallstrom, STEP EDO



## Request for Decision

Council Meeting July 8, 2025

### 8.3 – County of Two Hills Additional Cold Mix Purchase Request

#### Request

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County of Two Hills has requested to purchase additional tonnage of cold mix over and above the current agreement that is in place with the County of St Paul. Our existing agreement allows them to purchase up to 500 tonnes per year.

They have requested an additional 3,000 tonnes, bringing the total to 3,500 tonnes for the 2025 season if approved. The agreement states, cold mix purchases will be invoiced at industry pricing, which may change monthly based on current oil market prices.

Public works has contacted Grynn Contracting Ltd. to confirm they can accommodate additional mixing if this request is approved, as it would exceed our 45,000 tonne agreement with them.

Grynn has indicated that they are able to fulfill this request, with the additional mixing expected to be finished in four (4) days. In addition, the County of Two Hills will handle all trucking from our Richland pit.

**Budget/Financial** – \$68.00/tonne x 3,500/tonne = \$238,000.00 in total sales.

**Legislation/Bylaw/Policy Consideration** –

**Economic Development Implications** –

#### Alternative

---

To approve the request of the additional tonnage of cold mix over and above the current 500 tonne as our agreement states.

To deny the request of additional tonnage requested and remain with the current 500 tonne as listed in the current agreement.



## Recommendation

---

Council to provide direction.

---

**Submitted by:** Scott Jeffery, Director of Public Works



## Request for Decision

Council Meeting July 8, 2025

### 8.4 – St. Paul Football Sponsorship Request

#### Request

---

The St. Paul Lions and Bengals Football Club have submitted the attached sponsorship request to Council for consider.

Several options outlined are:

- Trailer Sponsor (2yr period till spring of 2027) - \$500
- New Bleacher Signage (4yr period) - \$2500
- Bleacher Sign Renewal (4yr period) - \$2000
- Helmet Sponsorship for the 2025 Season - \$400 for a new player helmet

**Budget/Financial** – \$

**Legislation/Bylaw/Policy Consideration** –

**Economic Development Implications** –

#### Alternative

---

To sponsor the St. Paul Lions & Bengals Football club as a level of Council's choosing.

To deny the request and file as information.

#### Recommendation

---

Council to provide direction.

---

**Submitted by:** Betty Richard Executive Assistant



# **ST. PAUL FOOTBALL!**

**Est. 1984**

## **2025 FUNDRAISING PROGRAM**

### **LIONS WFL CHAMPIONS**

**2003      2006      2007      2012      2013      2023**

### **LIONS PROVINCIAL CHAMPIONS**

**2023**

### **BENGALS WBFL CHAMPIONS**

**2004    2007    2010    2017    2022    2023    2024**

### **BENGALS PROVINCIAL CHAMPIONS**

**2017    2022    2023    2024**



## DEAR POTENTIAL SPONSOR:

For 40 years, St. Paul Football has provided kids in St. Paul and the surrounding area with the opportunity to learn lifelong skills such as teamwork, commitment and dedication. To become the future leaders of society, young adults need the continued opportunity to develop these skills. With your help, that can continue!

Football is a game similar to life, where you get knocked down and have to decide whether or not to get up. Our organization teaches kids to get up and continue to work hard to overcome your obstacles. We provide a service which keeps kids in school, gives them the confidence to succeed and to work hard towards their future.

One of the areas where our program is different than others is that we provide all equipment for the players. We are always replacing older equipment and also provide all transportation for games, all referee costs, player insurance and a multitude of other expenses, while providing a low-cost player fee (\$350 for Lions and \$300 for Bengals). Please consider becoming a sponsor for the Bengals and Lions.



## TRAILER SPONSOR OPTION

Your logo is displayed on the side of our trailer for a 2-year period, at a sponsorship of \$500.00 total. The trailer hauls equipment to all away games for both the Lions and Bengals and at times is used by St Paul Regional High School.





## **BLEACHER SIGN OPTION**

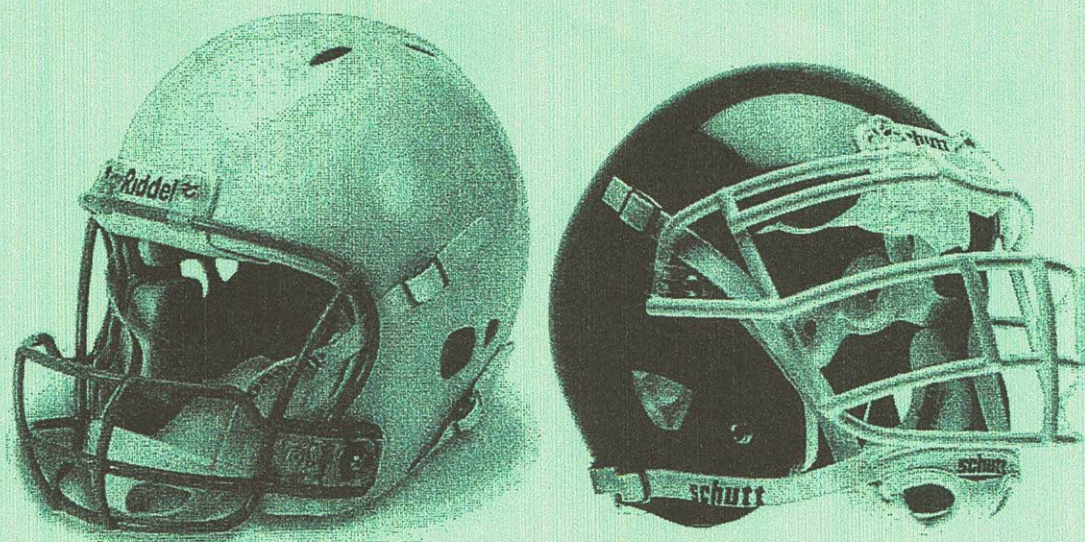
The sign is permanently displayed for 4 years on the back of the bleachers, all-year round. It is visible from 47 Avenue. St Paul Football pays for it to be created, up to a maximum of \$600 depending on graphics and colours. Sponsorship is \$2500 for a new sign and \$2000 to renew for another 4 years.





# HELMET SPONSORSHIP

**\$400.00** HELPS BUY A BRAND NEW PLAYER HELMET. THE RIDDELL SPEED FLEX AND SCHUTT XP ARE EACH RATED AS ONE OF THE BEST HELMETS FOR REDUCING CONCUSSIONS FOR PLAYERS, USING TECHNOLOGY THAT SURROUNDS THE PLAYERS HEAD WITH AIR BAGS, TO PROVIDE MORE PROTECTION.



THESE HELMETS GENERALLY NEED REPLACING AFTER 5-7 YEARS, NOW COST \$500 EACH AND THUS ARE A CONSTANT COST TO THE PROGRAM, WHICH PROVIDES ALL EQUIPMENT EXCEPT CLEATS TO BETWEEN 30 AND 40 PLAYERS EVERY YEAR.

YOUR \$400.00 SPONSORSHIP HELPS PROMOTE PLAYER SAFETY AND GETS YOUR BUSINESS LISTED IN OUR GAME-DAY PROGRAMS WHICH ARE HANDED OUT TO FANS.



## **2025 SPONSORSHIP AGREEMENT**

St. Paul Football and \_\_\_\_\_  
have agreed to enter into a sponsorship agreement for the option  
checked below.

☐

TRAILER SIGN \$500.00 FOR 2 YEARS UNTIL  
THE SPRING OF THE 2027 SEASON.

☐

\$400 HELMET SPONSORSHIP FOR THE  
2025 SEASON.

☐

NEW BLEACHER SIGN FOR 4 YEARS (\$2500)  
UNTIL THE END OF THE 2028 SEASON.

☐

BLEACHER SIGN RENEWAL FOR 4 YEARS (\$2000)  
UNTIL THE END OF THE 2028 SEASON.

Thank you so much for your generous support! A receipt will be  
provided asap.

\_\_\_\_\_  
Sign name

\_\_\_\_\_  
Sign Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

St Paul Football Representative

Sponsor Representative



# TRAILER SPONSOR

**\$500**

Your logo displayed on the side of the LIONS & BENGALS equipment trailer for a 2 year period.



# BLEACHER SIGN

**\$2500**

Your sign is permanently displayed year-round for a 4 year period on the back of the bleachers. The signs are clearly visible from 47<sup>th</sup> Avenue. St. Paul football pays for it to be created (up to \$600)

# ST PAUL FOOTBALL

2025

## Sponsorship Package

For over 40 years, St. Paul football has been a cornerstone in the lives of youth across St. Paul and the surrounding communities. Through football, kids learn lifelong skills such as teamwork, perseverance, leadership, and dedication; qualities that shape them into the leaders of tomorrow. With your support, we can continue providing this vital opportunity for our youth to grow on and off the field.

St. Paul football proudly supports two competitive teams:

-The BENGALS, 7-time WBFL champions and 2017, 2022, 2023, 24 provincial champions

-The LIONS, 6-time WBFL champions and 2023 TierIV provincial champions

Our teams travel extensively to represent our community with pride, sportsmanship and grit- competing in places such as Lloydminster, AB., Meadow Lake, SK., Prince Albert, SK., Grande Prairie, AB., Red Deer, AB., and Calgary, AB. We bring the game to the kids and community wherever it needs to go- with the help of our equipment trailer that covers thousands of kilometers each season.

What sets our program apart is our commitment to accessibility. We supply full equipment to every player, cover all transportation, referees, insurance and all other related costs, while keeping our player registration fees low (\$400/Lions & \$300/Bengals). Sponsorship helps us replace aging gear, keep travel safe and reliable, and ensure that no player is turned away due to cost.

We would be honored to have your business as a partner in this mission. Your support directly impacts our athletes, our community, and the legacy of St. Paul Football.

Thank you for considering becoming a sponsor of the BENGALS and LIONS.

# HELMET SPONSOR

**\$400**



Protect a player. Promote your business.

Your sponsorship buys a top-rated helmet to help reduce concussions and increase player safety. Each helmet costs \$500+ and must be replaced every 5-7 years.

Your name will be mentioned in all game day advertising.

# TEAM UP, WIN BIG, WITH ST. PAUL FOOTBALL





## Request for Decision

Council Meeting July 8, 2025

### 8.5 – Ukrainian Civil Liberties Foundation Plaque Installation at St. Michaels Cemetery

#### Request

---

The Ukrainian Canadian Civil Liberties Foundation is requesting Councils approval to erect a commemorative plaque within St Michaels Cemetery.

As stated in the attached email request, this organization is dedicated to advancing knowledge about historic and contemporary civil liberties issues affecting Ukrainian Canadians. They have placed tri-lingual interpretive panels at all 24 camps across Canada, and additional ones at Lagasse Park in St. Paul (attached) and Pysanka Park in Vegreville amongst others.

They are proposing placing the panel along the north boundary of the cemetery, adjacent to the existing benches and 100 anniversary stone. They will be responsible for all costs associated with its fabrication and installation.

**Budget/Financial** – \$

**Legislation/Bylaw/Policy Consideration** –

**Economic Development Implications** –

#### Alternatives

---

To approve the Ukrainian Canadian Civil Liberties Foundation to install a commemorative plaque at St Michaels Cemetery.

To deny the request.

#### Recommendation

---

Council to provide direction.

---

**Submitted by:** Jason Storch, Director of Community Services

**From:** Amil Shapka <  
**Sent:** Thursday, June 19, 2025 11:27 AM  
**To:** Ron Dechaine <[rdechaine@county.stpaul.ab.ca](mailto:rdechaine@county.stpaul.ab.ca)>;  
**Subject:** Fw: St. Michael Cemetery

Dear Ron,

Further to my telephone conversation this morning, I am writing to inform the County of our intention to erect a historical plaque at St. Michaels, Cemetery. This was unanimously approved by the Lac Bellevue Cemetery Board at their annual meeting last night. The plaque commemorates the little known history of Canada's First World War Internment Operations of 1914-1920. Shortly after entering World War I, the Canadian government enacted *The War Measures Act*, affecting tens of thousands of Ukrainians and other eastern Europeans considered "enemy aliens" for nothing more than having entered Canada on Austrian passports. 24 internment camps were built across Canada, five of which were in Alberta. Thousands of individuals were unjustly interned, including Annie and Euphrosenia Hancherak who now rest at St. Michael's cemetery. They were held at the remote camp in Spirit Lake, Quebec along with Euphrosenia's husband, Nikolai. (see above detailed history). Upon their release they would make their way to join family in Alberta, eventually homesteading in the Lake Eliza District.

This is a project of the Ukrainian Canadian Civil Liberties Foundation, of which I am a member. We are dedicated to advancing knowledge about historic and contemporary civil liberties issues affecting Ukrainian Canadians. We have placed tri-lingual interpretive panels at all 24 camps across Canada, and additional ones at Lagasse Park in St. Paul (below) and Pysanka Park in Vegreville amongst others. We are proposing placing the panel along the north boundary of the cemetery, adjacent to the existing benches and 100 anniversary stone. We will be responsible all costs associated with its fabrication and installation. It will be almost identical to the one below from St. Paul. We have taken into consideration that it be maintenance free and vandal proof. It will be attached to a single screw pile and constructed of steel. Our goal would be to have it placed by the end of this summer. I make myself available to you should you require further information or have questions.

Respectfully,

Amil Shapka



Перші національні операції інтернування в Канаді 1914-1920 рр.

Безпідставно

[illegible]

На підставі обраних оповіщень ці дванадцять інтерв'юваних людей виконали власну роботу і приносили прибутки тим, хто їх утримував. Працюючи у надзвичайно важких умовах, вирощували дерева та продавали їх дорослі, вони несли важкий навантажуваний розподіл Засідень національних парків Канади. Більше 80 000 людей, названих "корисними особами", були призначені завдання нести на собі довжелезні, не підтримувані люди та регулярно інтуїтивно про себе до відвідувачів туристів, а також мисливців промисловців і всі свої державні, відомчі, приватні права грошей, обсягів, особистих слів, пересування, об'єднань, територій та конфліктів майна цього нещасливого майна, яке вони мали, частину якого майна не було бовіжно.

Неважаючи на те, що у 1916 році частині інтернованих було дозволено працювати за межами таборів, певні асоціативні операції інтернування в Канаді тривали до червня 1920 року. Як повідомлялося, багато "ворожих чужинців" ще довго жили, "бачились, заходили із своїмим другом".

*"Удома перебували ми тут дуже пооди і ми так довго не протрималися, ми не маємо достатньо їжі, ми злигодні, як собаки." - 3 листа до своєї дружини від Миколи Олійника, інтернованого №98 у Каса Магунотені, Аляска*

\* "... більше ніж ніхто громадян вважав, що мільйонний влад не наближено білим неприємно змалював присутності цих сунутих, з білосніжними обличчями чужинців." - Кредит Каппон, Іван, Альберта, 18 листопада 1916 р.

"Із безліччя жалів, що свідчили, якби це проголосили (Адам про вибори у восточній часті, 1917 р.) найбільш сильні маючі, як "земляні" турботи, які на цей час найбільш стосуються кваліфікації, почасти згоріли ці замишування, але у їх стрічках буде наслідком постійно зростаючі, які ніколи не викоринили. Людина, чесні якій асиміляції індустрії і яку ілюстрували із національного прикрасити, буде не найкращими і рано чи пізно перебуватиме відшукуються". – Діалог Брінлі Мілз (Брінлі Мілз, *Діалог*, 8-е видання, 1917 р.)

«Я був одним з перших вихідців з України, який у 1918-1920 рр. Мріяв мати свою землю в Румунії. Я працював у Кампоу, в долині у Мункачії (з сучасної балканської брами). Давчим там (селянам), Кампоу та Населі. Населі народився у Кампоу. Набув там 2,5 гектарами ґрунту, який ми викупили в Бельє конвенційного товариства на сфері Сторони. Українці Кампоу були неспокійними. Нині у Кампоу було 400 українців. Ми були колоністами. Ті, хто вийшов із балканської країни до України до Кампоу, отримав вислугу у чині хрестоносця (своєю кров'ю, життям та сім'єю), зробив останню. Те, що і зміна зробила, була неспокійною. Із-за цього, яку міліцію не отримували, про яку ми хотіли зробити, яку хрестоносця, які саме були хрестоносцями, були отримали з 300 українців, які жили в Кампоу, і переселилися в 1917 рр.»





## Request for Decision

Council Meeting July 8, 2025

### 8.6 – St. Paul Musical Ride July 23, 2025, Meet and Greet Invitation

#### Request

---

The St. Paul AG Society has submitted the attached invitation for Council to consider attending the July 23, 2025, RCMP Musical Ride and Meet & Greet event.

There will be two performances, 2:30 p.m. and 6:30 p.m. at the Clancy Richard Arena, in addition to a private Thank You and Meet & Greet event, commencing at 8:30 p.m. at the St. Paul Ag Society Corral.

The Ag Society would like an RSVP by July 18 to confirm any County of St. Paul attendance.

**Budget/Financial** – \$

**Legislation/Bylaw/Policy Consideration** –

**Economic Development Implications** –

#### Alternative

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To approve attendance for any interested Council members and appropriate Administration to attend the July 23, 2025, RCMP Musical Ride and Meet & Greet event.

To file as information.

#### Recommendation

---

Council to provide direction.

---

**Submitted by:** Betty Richard Executive Assistant



**St. Paul Agricultural Society**

Box 1203 St. Paul, AB T0A 3A0

Ph: 780-645-4373 Fax: 780-645-2989

Website: [stpaulagsociety.com](http://stpaulagsociety.com)

Email: [agsociet@telus.net](mailto:agsociet@telus.net)

July 3, 2025

Dear County of St. Paul,

On behalf of the St. Paul Agricultural Society, it is our sincere pleasure to invite you to attend the **RCMP Musical Ride on Wednesday, July 23, 2025**, followed by an exclusive **Thank You Event and Meet & Greet**.

The RCMP Musical Ride is a treasured Canadian tradition that celebrates the precision and pageantry of the Royal Canadian Mounted Police. Performances will be held at **2:30 p.m.** and **6:30 p.m.** at the **Clancy Richard Arena**, located at **5314 48 Avenue, St. Paul, AB**. You are warmly invited to attend either performance.

Following the evening show, we will be hosting a private **Thank You Event and Meet & Greet** starting at **8:30 p.m.** at the **St. Paul Agricultural Society Corral (5322 48 Avenue, St. Paul, AB T0A 3A0)**. This exclusive gathering is by invitation only and will bring together community leaders, event partners, and special guests for an evening of appreciation, connection, and celebration.

Kindly RSVP by **July 18, 2025** to confirm your attendance. You may respond via email at [agsociet@telus.net](mailto:agsociet@telus.net) or by phone at 780-645-4373

Thank you for your continued support, and we look forward to welcoming you on July 23.

Warm regards,

Sean Dolan  
President

County of St. Paul

5015 49 Avenue,  
St. Paul, AB  
T0A 3A4

Dear Betty Richard,

On behalf of the MS Walk team, I would like to thank you for your generous support of our St. Paul, which took place on Sunday, May 25, 2025.

I am excited to let you know that 12,000 participants from coast-to-coast raised an incredible \$3.7 million (and counting!) for those living with multiple sclerosis. These funds raised help connect people affected by MS to information and resources and fund ground-breaking research to find the cause and cure for the disease, ultimately moving us one step closer to creating a world free of MS.

As we came together at our MS Walk, we took action and made a difference in the lives of 90,000 Canadians living with MS. Thank you for being a part of that difference.

We look forward to working with you again in 2026!

With thanks,

Monika Sienkiewicz and the MS Walk Team



**From:** Barlow, John - M.P. <[John.Barlow@parl.gc.ca](mailto:John.Barlow@parl.gc.ca)>  
**Sent:** Friday, June 20, 2025 10:01 AM  
**To:** Barlow, John - M.P. <[John.Barlow@parl.gc.ca](mailto:John.Barlow@parl.gc.ca)>  
**Cc:** [minagr@manitoba.ca](mailto:minagr@manitoba.ca); Minister AG <[ag.minister@gov.sk.ca](mailto:ag.minister@gov.sk.ca)>; RJ Sigurdson <[agric.minister@gov.ab.ca](mailto:agric.minister@gov.ab.ca)>  
**Subject:** Request for Municipal Data on Gopher Damage and Agricultural Impacts

Dear, Reeves, Mayors & Agriculture Service Boards

**Re: Request for Municipal Data on Gopher Damage and Agricultural Impacts**

I am writing to request your assistance in gathering critical municipal data regarding the impact of gopher (Richardson's ground squirrel) infestations on agricultural lands in your jurisdiction. The purpose of this data collection is to provide a clear and credible summary to the Minister of Agriculture and Agri-Food, with the goal of encouraging timely action to support Prairie producers facing increasingly severe pest damage.

Across the Prairie provinces, rural municipalities have reported escalating gopher activity, with noticeable increases in crop and pastureland damage. Recent media coverage and anecdotal reports highlight how some areas have experienced substantial losses in yield and livestock safety concerns.

This situation is further complicated by the federal ban on strychnine, which took full effect in March 2025. With the loss of this deterrent, many producers are reporting limited effectiveness from alternative methods, and municipalities are expressing concern about the long-term viability of maintaining productive agricultural land under these conditions.

**To that end, we kindly request that your Agriculture Service Board provide the following information:**

**Extent of Damage:** Estimates or documented evidence of gopher-related crop and pasture damage during the 2024 growing season.

**Yield and Economic Impact:** Data on any measurable reduction in agricultural productivity or financial losses attributable to gopher activity.

**Current Mitigation Strategies:** A summary of any control measures currently in use within your municipality and their observed effectiveness.

**Outlook for 2025 and Beyond:** Your ASB's assessment of anticipated impacts on agricultural land use and productivity if no effective control options are reintroduced.

Our office will compile this data into a report to be shared with the Minister and relevant stakeholders. This is an important opportunity to ensure the voices of rural municipalities and producers are properly represented at the federal level.

**We kindly ask that all responses be submitted by July 31, 2025.** Submissions may be sent via email to [john.barlow@parl.gc.ca](mailto:john.barlow@parl.gc.ca). Should you have questions or require clarification, please contact my office directly.

Thank you in advance for your attention to this matter and for your continued commitment to the success of Canadian agriculture. I appreciate your municipality's engagement and look forward to your response.

Sincerely,

**John Barlow**

Member of Parliament for Foothills  
Shadow Minister of Agriculture and Agri-Food  
613-995-8471 | [john.barlow@parl.gc.ca](mailto:john.barlow@parl.gc.ca)