



County of St. Paul No 19
Public Works Meeting
AGENDA

Tuesday, February 25, 2025
10:00 AM
Council Chambers

Pages

1.	Call to Order	
	The meeting will be live streamed at:	
	https://www.youtube.com/channel/UCpToiBVrYCsqVZswlpSo	
2.	Minutes Approval	
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3.	Addition to Agenda and Acceptance of Agenda	
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County of St. Paul No 19

Public Works Meeting

Minutes

Monday, January 27, 2025

10:00 AM

Council Chambers

Present

Reeve Glen Ockerman
Councillor Darrell Younghans, Division 1 via zoom
Councillor Kevin Wirsta, Division 2
Councillor Ross Krekoski, Division 3
Councillor Maxine Fodness, Division 4
Councillor Dale Hedrick, Division 5
Councillor Louis Dechaine, Division 6

Staff Present

Jason Wallsmith, CAO
Phyllis Corbiere, Director of Corporate Services
Scott Jeffery, Director of Public Works
Jason Storch, Director of Community Services
Betty Richard, Executive Assistant
Emma Schreiner Vonk, Communications Coordinator

Staff Absent

Tyler Fodchuk, IT/GIS Coordinator

1. Call to Order

The Public Works Meeting of the County of St. Paul No. 19 was called to order by Reeve Glen Ockerman at 10:04 a.m.

The meeting was live streamed at:

<https://www.youtube.com/channel/UCpToiBVrYCsqVZswlpSo>

2. Minutes Approval

2.1 November 26, 2024, Public Works Meeting Minutes

Resolution PW20250127.1001

Moved By: Councillor Maxine Fodness

to approve the Minutes of the November 26, 2024, Public Works meeting as presented.

Carried

3. Addition to Agenda and Acceptance of Agenda

Resolution PW20250127.1002

Moved By: Councillor Louis Dechaine

to approve the agenda for the January 27, 2025, Public Works meeting as presented.

Carried

4. Closed Session

4.1 Closed Session

Resolution PW20250127.1003

Moved By: Councillor Louis Dechaine

to move into closed session as per Section 17 and 27, Division 2, Part 1 of the FOIP Act at 10:05 a.m.

Carried

Meeting was closed to the public at 10:05 a.m.

Meeting was livestreamed at 10:39 a.m.

Resolution PW20250127.1004

Moved By: Councillor Maxine Fodness

to revert to an open meeting.

Carried

Resolution PW20250127.1005

Moved By: Councillor Louis Dechaine

to uphold the County of St. Paul's current land purchase payout amount of \$2,500/acre.

Carried

7. Reports

7.1 Director of Public Works

Phyllis Corbiere, Director of Corporate Services, left Council Chambers at 10:57 a.m. and reentered at 10:59 a.m.

Resolution PW20250127.1006

Moved By: Councillor Maxine Fodness

to accept the January 2025, Director of Public Works report as presented.

Carried

6. Delegation

6.1 11:00 a.m. Delegation – St. Paul Elementary School Playground Additional Funding Request

Delegation Carrie Winterbottom, a representative of the St. Paul Elementary School Playground Fundraising Committee entered Council Chambers at 11:05 a.m.

She presented to Council her reasonings for requesting additional funding for the St. Paul Elementary School Playground fundraising event. In her opinion, she would like the County of St. Paul to provide more funds, as the County has provided larger amounts towards playgrounds in the past.

Council directed Administration to provide Ms. Winterbottom with more information for additional grant funding options and to provide her a letter of support in principle, to accompany any possible grant applications in 2025.

Delegation left the meeting at 11:16 a.m.

Resolution PW20250127.1007

Moved By: Councillor Ross Krekoski

to provide a letter of support in principle to the St. Paul Elementary School Playground Fundraising Committee to accompany any 2025 grant applications and further that, direct Administration to assist them with the grant writing application process.

Carried

7. Reports

7.2 Director of Community Services

Resolution PW20250127.1008

Moved By: Councillor Ross Krekoski

to accept the Director of Community Services January 2025 report as presented.

Carried

Council recessed at 11:18 a.m. and reconvened with all Council and Staff present as prior to the recess at 11:25 a.m.

6. Delegation

6.2 11:30 a.m. Delegation – Public Library Programming Concern

Delegations, County residents Wendy and Wayne Krekoski entered Council Chambers at 11:25 a.m. in addition to approximately 32 public members.

At 11:32 a.m. Reeve Glen Ockerman called the meeting back to order.

Mr. and Mrs. Krekoski presented their concerns on behalf of the public group in attendance, regarding an upcoming reading event at the St. Paul Municipal Library on February 1, 2025. In addition, the group would like to see more accountability implemented when setting standards for the Committee boards moving forward.

Delegations left the meeting at 11:57 a.m.

Resolution PW20250127.1009

Moved By: Councillor Maxine Fodness

to accept as information.

Carried

Resolution PW20250127.1010

Moved By: Councillor Dale Hedrick

that moving forward, Council implements a proper education process for all our Committee boards, regarding how the FOIP Act impacts a closed session.

Carried

7. Reports

7.3 Regional Director of FCSS Report

Resolution PW20250127.1011

Moved By: Councillor Dale Hedrick
to accept as information.

Carried

8. New Business

8.1 Bylaw 2025-01 Borrowing Bylaw and Local Improvement Plan

Resolution PW20250127.1012

Moved By: Councillor Darrell Younghans
to give first reading to Bylaw 2025-01: Riverview APEX

Carried

Resolution PW20250127.1013

Moved By: Councillor Ross Krekoski
to proceed with the Local Improvement Plan, which notifies residents about the proposed tax and the opportunity to petition the local improvement.

Carried

8.2 Bylaw 2025-02 : St Paul North Intermunicipal Area Structure Plan Adoption - First Reading

Resolution PW20250127.1014

Moved By: Councillor Maxine Fodness
to give 1st reading to Bylaw 2025-02: a Bylaw that would adopt the St. Paul North Intermunicipal Area Structure Plan and further that

Administration schedules the required public hearing for February 25, 2025, at 11:00 a.m.

Carried

8.3 Chamber of Commerce Request for 2025 Funding

Resolution PW20250127.1015

Moved By: Councillor Kevin Wirsta

to allocate as per the 2025 preliminary budget as follows:

- St. Paul & District Chamber of Commerce \$10,000
- Elk Point Chamber of Commerce \$5,000
- Mallaig Chamber of Commerce \$5,000

Carried

8.4 2025 AWWOA Conference – Director of Public Works

Resolution PW20250127.1016

Moved By: Councillor Dale Hedrick

to approve the Director of Public Works, Scott Jeffery attend the 2025 AWWOA Conference being held in Banff from March 10-March 14, 2025, and further that, this conference will count towards one of the three allotted conferences for the year, as per policy.

Carried

8.5 Volvo 220 Loader Purchase Request

Resolution PW20250127.1017

Moved By: Councillor Maxine Fodness

to approve the purchase of the Volvo 220 loader from the 2025 Budget for an estimated cost of \$795,250.00

Carried

8.6 H-VAC Repairs and Programming for the Public Works Shop

Resolution PW20250127.1018

Moved By: Councillor Darrell Younghans

to table to allow Administration time to gather more information and bring back to the February 11, 2025, Council Meeting for decision.

Carried

8.7 Range Road 73 Grade Raise Request

Resolution PW20250127.1019

Moved By: Councillor Dale Hedrick

to complete the grade raise of Range Road 73 approaching Highway 29 for an estimated project cost of \$45,211.89.

Carried

8.8 RMA Board Governance Review Member Survey 2025

Phyllis Corbiere, Director of Corporate Services, left the meeting at 12:36 p.m. and reentered at 12:27 p.m.

Scott Jeffery, Director of Public Works left at the meeting at 12:27 p.m. and reentered at 12:29 p.m.

Councillor Dale Hedrick left Council Chambers at 12:38 p.m. and reentered at 12:40 p.m.

CAO Jason Wallsmith guided Council through the survey to provide feedback to RMA as requested.

Resolution PW20250127.1020

Moved By: Councillor Maxine Fodness

to approve and submit the discussed RMA survey responses.

Carried

8.10 Elk Point Indigenous Liaison Advisory Committee

Jason Storch, Director of Community Services, left the meeting at 12:49 p.m.

Resolution PW20250127.1021

Moved By: Councillor Maxine Fodness

that County Council does not wish to appoint a member to this committee at this time, however, this item is to be brought forward for further

discussion at the next Regional Joint Council meeting about the **possibility** of a Joint Indigenous Liaison Advisory Committee.

Carried

8.9 Regional Housing Inventory and Needs Assessment Committee Member Selection

Resolution PW20250127.1022

Moved By: Councillor Darrell Younghans

that Council appoint two (2) members, Councillor Ross Krekoski and Councillor Maxine Fodness, to the St. Paul Regional Housing Study Committee. The Term of this appointment shall end when the project is adopted by all member municipalities. (Town of St. Paul, Town of Elk Point, Summer Village of Horseshoe Bay and the County of St. Paul.)

Carried

Councillor Louis Dechaine left the meeting at 12:58 p.m.

8.11 STEP Regional Destination Marketing Committee

Reeve Glen Ockerman left Council Chambers at 1:02 p.m.

Resolution PW20250127.1023

Moved By: Councillor Ross Krekoski

to approve the name change from RTIC to STEP DMC, accept the revised Terms of Reference, with the exclusion of Council representation, and assign STEP to manage the annual budget provided to the committee starting in 2026.

Carried

8.12 Town of Elk Point Family Day Sponsorship Opportunity

Reeve Glen Ockerman reentered Council Chambers 1:06 p.m.

Resolution PW20250127.1024

Moved By: Councillor Dale Hedrick

to approve the \$100 sponsorship towards the Town of Elk Point/FCSS Family day event being held on February 17, 2025.

Carried

8.13 Go East 2025 Renewal

Resolution PW20250127.1025

Moved By: Councillor Ross Krekoski

to move forward with Scenario 2 for \$2,067(Reginal membership, half-page ad) Go East membership renewal and advertising, directing Administration to coordinate with the Towns on payment.

Carried

9. Adjournment

Business on the agenda being concluded, Chairman G. Ockerman adjourned the meeting.

Time: 1:08 p.m.

Reeve

Chief Administrative Officer

DRAFT



Request for Decision

Public Works Meeting February 25, 2025

4.1 – Closed Session

Request

Information to be discussed in closed session to be presented at the meeting.

Budget/Financial – \$

Legislation/Bylaw/Policy Consideration –

Section 197(1) of the MGA - Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.

Section 17 & 21 of the FOIP Act.

Economic Development Implications –

Alternatives

Recommendation

to move into closed session as per Section 17, Division 2, Part 1 of the FOIP Act.

Submitted by: Betty Richard, Executive Assistant



Request for Decision

Public Works Meeting February 25, 2025

5.1 – ADM-22 Health Professional Relocation Policy

Request

ADM-22 was discussed by the Policy Committee at the July 10, 2024 January 30, 2025 meetings and was brought forward to the February 11th Council Meeting for consideration. When the item came up for discussion at the Council Meeting, the elected officials present were the same as the policy committee and therefore Council agreed it would be best to table it to the next meeting.

Policy ADM-22 was amended to align with the joint Health Professional Allowance Policy between the County and Town of St. Paul. The Policy Committee discussed whether this should become a Regional Committee to include the Town of Elk Point and Summer Village of Horseshoe Bay?

Current policy is attached as well as the Joint Health Professional Allowance Policy.

Budget/Financial – Current budget \$5,000 for Elk Point; \$10,000 for St. Paul

Legislation/Bylaw/Policy Consideration –

Economic Development Implications –

Alternatives

Contact the Town of Elk Point, Town of St. Paul and SV of Horseshoe Bay to discuss the possibility of moving towards a Regional Physician or Health Professional Recruitment Committee.

Refer policy back to Policy Committee for further amendments.

Rescind ADM-22 Policy and utilize joint Town and County Policy.

Recommendation

Council to provide direction

Submitted by: Phyllis Corbiere, Director of Corporate Services

COUNTY OF ST. PAUL NO. 19

Our Mission - To create desirable rural experiences



ADM-22 Physician Relocation Allocation Health Professional Recruitment and Retention Policy

Department: Administration

POLICY OBJECTIVE:

The County of St. Paul and the Town of St. Paul are committed to attracting and retaining physicians to the St. Paul region and assisting physicians in their transition to the community.

PURPOSE:

This Policy is intended to facilitate the hiring of ~~physicians~~ **Health Professionals** and providing relocation assistance to move their homes, family, offices and tools for the trade as necessary to establish the ~~physician~~ **Health Professionals** in the Town of St. Paul.

POLICY STATEMENTS:

1.0 Scope

- 1.1 The Town of St. Paul and The County of St. Paul will cost share (50/50) the Relocation Allowance expense.
- 1.2 This Policy sets out the allowable reimbursement available to facilitate the relocation of ~~Physicians~~ **Health Professionals** who move their homes, family, offices and tools of the trade as part of undertaking employment (new hire) as a designated Physician.
- ~~1.3 This Policy does not apply to any move or travel for any person who is already residing within 200 kilometers of the new workplace.~~

2.0 Eligibility for Relocation Allowance

- 2.1 A ~~Physician~~ **Health Professional** becomes entitled to relocation assistance once they are employed full time in the Town of St. Paul as per requirements in section 4. Proof of employment will be required upon request
- 2.2 A ~~Physician~~ **Health Professional** can only claim the Relocation Allowance once. If the ~~Physician~~ **Health Professional** leaves the Town of St. Paul after collecting the Relocation Allowance and returns to the Town of St. Paul later, they are not eligible for the Relocation Allowance.

3.0 Relocation Allowances

- 3.1 ~~A Physician is entitled to a maximum relocation allowance of \$3,000.~~ **A Health Professional is entitled to a maximum relocation allowance as set out in the annual budget. The Health Professional will be responsible for applying in writing to the Health Professional Recruitment and Retention Committee.**

~~A Physician is entitled to a maximum relocation allowance of \$3,000.00. The physicians will be received payment #1 which is 50% (\$1,500.00) after working in the Town of St. Paul for six (6) months. The physician will receive payment #2 which is 50% (\$1,500.00) after working in the Town of St. Paul full time for twelve (12) months. The Physician will be responsible for requesting each payment in writing to the Physician Recruitment Committee. The request must be labeled Payment #1 or Payment #2. Upon receiving the request, the Physician~~

- 3.2 Recruitment Committee will have ~~forty-five (45)~~ **thirty (30)** days to approve and arrange payment through the Town of St. Paul.

- 3.3 As a term for provision of benefits under this Policy, a **Health Professional** ~~Physician~~ who leaves the service of the Town of St. Paul **will be bound by their agreement with the Health Professional Recruitment and Retention Committee.**

~~before completing six (6) months of paid full-time service will not receive any Relocation Allowance. A Physician who leaves the service of the Town of St. Paul after six (6) months full time employment and before twelve (12) months full time employment in the Town of St. Paul will receive payment #1 (upon written request) and forfeit payment #2.~~

- 3.4 There will be no advances of Moving Allowance Reimbursements to **Health Professionals.** ~~Physicians.~~

Council Approval: August 12, 2014



Health Professional Allowance Policy

1. Governing Principles

- 1.1. **Principles:** The Health Professional Recruitment and Retention Committee is committed to attracting and retaining Health professionals in the Town of St. Paul.
- 1.2. **Purpose:** This Policy is intended to facilitate the hiring of health professionals and providing relocation assistance to move their homes, family, offices and tools for the trade as necessary to establish the health professional in the Town of St. Paul.
- 1.3. **Methods:** To establish an Allowance Plan.
- 1.4. **Payments:** The Town of St. Paul and The County of St. Paul will cost share (50/50) the Allowance expense.

2. Scope

- 2.1 **General:** This Policy sets out the allowance available to facilitate the establishment of the health professionals who move their homes, family, offices and tools of the trade as part of undertaking employment (new hire) as a designated Health professional, in the Town of St. Paul.

3. Eligibility for Allowance

- 3.1 A Health professional becomes entitled to assistance once they are employed full time in the Town of St. Paul as per requirements in section 4. Proof of employment will be required upon request.
- 3.2 A Health professional can only claim the Allowance once. If a Health professional leaves the Town of St. Paul after collecting the Relocation Allowance and returns to the Town of St. Paul at a later date they are not eligible for the Allowance.

4. Arranging and Paying for Allowance

- 4.1 A Health professional is entitled to a maximum relocation assistance of \$5,000.00. [The Health professional will be responsible for applying in writing to the Health Professional Recruitment and Retention Committee. Upon receiving the request, the Health Professional Recruitment and Retention Committee will have 30 days to approve and arrange payment through the Town of St. Paul.]

5. Early Departure from Employment

- 5.1 As a term for provision of benefits under this Policy a Health professional who leaves the service of the Town of St. Paul before completing either, a year of employment within the Town of St. Paul or the time requirement under their Alberta Health Services contract (which ever is the lessor), will be required to pay the Health Professionals Recruitment and Retention Committee back in full.

Amanoshi Eberemu

MAYOR MAUREEN MILLER
TOWN OF ST. PAUL

Health Professional-Name (please print)

Health Professional Recruitment and Retention
Committee Chair

REEVE GLEN OCKERMAN
COUNTY OF ST. PAUL, NO. 19

Health Professional Recruitment and Retention
Committee Vice-Chair

Date

Date



Request for Decision

Public Works Meeting February 25, 2025

5.2 – ADM-32 Donation, Sponsorship and Recognition Policy

Request

ADM-32 was discussed by the Policy Committee on July 10, 2024, and January 30, 2025 and was brought to the February 11th Council meeting for consideration. When the item came up for discussion at the Council meeting, the elected officials present were the same as the policy committee and therefore Council agreed it would be best not to move forward with approval.

The policy name has been changed from ADM-32 Grant Funding for Sports to Donation, Sponsorship and Recognition Policy. The new policy includes ADM-3 Promotional Items, ADM-6 Recognition of Milestones and ADM-32 Grant Funding for Sports policies.

B – Donations and Sponsorships is a new section outlining guidelines for administration to approve requests for donations or sponsorship or requests from non-profits to utilize a gazebo or municipal campsite free of charge up to a \$500 value.

D- Recognitions (formerly ADM-6) has been amended to include plaques for 100 Year Farm Family Awards which are currently being presented, but the process was not documented anywhere in policy.

Swag for Graduates has not been included in this policy. Instead of providing swag to each County Graduate, would Council consider allocating funding for one more scholarship instead? A second Ag related scholarship or a scholarship for Health Professionals were some ideas discussed during the Policy Committee meeting.

Budget/Financial – \$4500-\$5000 to provide a \$25 water bottle to each graduate in the County Schools (SPERD has provided the Grad numbers for 2024-2025, an increase over the past year, increasing this year's total to an estimated \$6,750, if we continue with the same)

Legislation/Bylaw/Policy Consideration –

Economic Development Implications –

Alternatives

Approve ADM-32 Donation, Sponsorship and Recognition Policy.

Rescind Policy ADM-3 Promotional Items Policy



Rescind ADM-6 Recognition of Milestones Policy.

Do not approve ADM-32 Donation, Sponsorship and Recognition Policy and refer back to the Policy Committee for further amendments.

Recommendation

Approve ADM-32 Donation, Sponsorship and Recognition Policy.

Rescind ADM-3 Promotional Items Policy

Rescind ADM-6 Recognition of Milestones Policy

Submitted by: Phyllis Corbiere, Director of Corporate Services

COUNTY OF ST. PAUL NO. 19

Our Mission - To create desirable rural experiences



ADM-32 Grant Funding for Sports Policy ~~Donation, Sponsorship, and Recognition Policy~~

Department: Administration

POLICY OBJECTIVE:

The County of St. Paul is committed to provide support to individuals and groups who represent this municipality and to recognize significant milestone celebrations of our residents.

PURPOSE:

The purpose of this policy is to establish guidelines for Administration to process requests for donations and sponsorship from organizations, individuals, and sports groups within the County boundaries, as well as requests for recognition of personal milestone events.

All requests approved by Administration under the authority of this policy will be summarized and presented to Council for information purposes at Regular Meetings of Council throughout the year.

~~desires to provide support to sports teams or individuals competing in Skills Canada Alberta Competition, group sport teams, and individuals competing in individual sports representing communities within the County under the following circumstances:~~

- ~~(a) Where a team or individual has qualified at the local level to advance to a provincial, national or international level where travel is required; or~~
- ~~(b) Where a team or individual is hosting a provincial, national, or international competition or event within the County of St. Paul.~~

Definition:

County of St. Paul Boundaries – includes the Town of St. Paul, Town of Elk Point and Summer Village of Horseshoe Bay.

Family Farm - a farm that is owned and operated by a family, especially one that has been operated from one generation to another.

POLICY STATEMENTS:

A. Youth ~~Sports Activities Sponsorship~~

1.0 Eligibility

- 1.1 Funding will not be distributed for the purpose of school field trips.
- 1.2 Funding will not be distributed to individuals who have been selected **or who choose** to play on regional teams outside of the County of St. Paul.
- 1.3 **Funding will not be provided for individuals who play on a school sports team outside of the County boundaries.**
- 1.4 Funding will not be distributed to teams or individuals choosing to compete in a tournament.
- 1.5 Funding will only be provided to youth under the age of twenty-one (21).
- 1.6 All funding requests must be received by the County no later than January 31st of the following calendar year.

2.0 Levels of Funding

- 2.1 Teams that have competed at the local level and qualify to advance to a provincial, national, or international level (\$500.00).
- 2.2 Teams that host provincial, national, or international competitions (\$1000.00).
- 2.3 **Athletes** Individuals participating in a ~~individual~~ sport who have competed and qualified to advance to provincial, national, or international competitions **on an individual basis** (\$250.00) **(ie, Badminton, Cross Country, Track and Field).**
- 2.4 Organizations hosting a provincial, national, or international event within the County for individual sports or events (\$500.00).
- 2.5 Funding provided to individuals attending Skills Canada Alberta competitions shall align with the levels of funding for sports teams.

3.0 Requests

- 3.1 ~~Administration is approved to process payment of grants per this policy provided the request meets the criteria above.~~
- 3.2 ~~Council will be informed during the CAO's Report at monthly Council meeting of approvals under this Policy.~~ **Items 1 & 2 are included in the Purpose above.**

- 3.1 Requests from the community for grant funding that does not specifically meet the criteria will be advised that their request does not comply with County policy, but that they can appeal the administrative decision to County Council.
- 3.4 ~~Requests exceeding budgeted amounts for the fiscal year and meet the policy criteria will be brought to Council for ratification.~~ Moved to end of policy
- 3.2 County Council will not consider any funding requests outside the scope of this Policy or for anyone over the age of twenty-one (21).

B. Donations and Sponsorships

- 1.1 Groups will be encouraged to participate in the annual Highway Clean-up Program as a suggested fundraising source.
- 1.2 Requests for a monetary donation or sponsorship for an event or fundraiser may be approved by the CAO, or designate, up to a value of \$500 per request, providing they meet the following criteria:
 - (a) An annual request that has previously been approved by Council;
 - (b) The request is made by a group or organization within the County of St. Paul boundaries, or a majority of the members are County residents;
 - (c) The request is within the cumulative annual budget as approved by Council;
- 1.3 Requests for promotional items to be used as door prizes or silent auction items including a load of gravel, or camping at municipal campgrounds, may be approved by the CAO, or designate, up to a \$500 value.
- 1.4 Requests from non-profit groups to utilize a gazebo or municipal campsites free of charge may be approved at the discretion of the Director of Community Services, up to a \$500 value per organization.

C. Promotional Items – Currently Policy ADM-3

- 1.1 Upon request, the County may provide promotional items to individuals, teams, and various organizations at the discretion of the Chief Administrative Officer or their designate. Items provided will be valued up to a maximum of \$100 \$200 per event. Administration will provide an annual report to Council itemizing the distribution of the promotional items.
- 1.2 Inventories for promotion products will be reviewed annually. Inventory tracking will be maintained by the Executive Assistant for all promotional products.
- 1.3 Lapel pins are available upon request. The County will provide groups or teams attending a formal competition, or groups travelling to another area with lapel pins to exchange with other groups or teams.

- 1.4 Upon request, the County may provide community groups with a County of St. Paul flag free of charge. Inventory for County flags will be maintained by the Executive Assistant.
- 1.5 The County may loan a flag for an event to any group or organization at the discretion of the Chief Administrative Officer or their designate. The flag shall be returned to the County Office at the conclusion of the event. ~~Only one flag at no charge will be given per organization.~~

D. Recognitions - Currently Policy ADM-6

- 1.1 ~~At the request of an elected official, ratepayer or a family member,~~ the County will provide a plaque to County residents ~~(at the request of the divisional councillor)~~ in recognition of a 25th, 50th, 60th, 65th, 70th, and 75th anniversary.
- 1.2 ~~Upon request from a ratepayer, family member or elected official, the County will arrange for a plaque to be presented or sent to honor an anniversary that commemorates the 100th year of existence of a family farm when the home quarter has been consecutively owned and operated by descendants of the original family.~~
- 1.3 ~~Birthday scrolls shall be awarded at the Divisional Councillor's discretion.~~ Upon request from a ratepayer, family member or elected official, the County will honor birthdays for 80, 90 and 100 years of age by either presenting or sending a scroll acknowledging the milestone.
- 1.2 ~~The County may provide plaques to County residents upon request in recognition of 30th, 35th, 40th, and 45th wedding anniversaries for sentimental reasons at the discretion of the Chief Administrative Officer or their designee.~~
- 1.4 At the requests of the Divisional Councillor or Reeve, a plaque may be presented for occasions such as grand openings ~~or other occasions.~~
- 1.4 ~~The County will provide each student graduating from a county school, with swag selected by administration, up to a value of \$25 per student.~~

Requests exceeding ~~budgeted amounts~~ **the cumulative budget for Grants – Board/Organizations** for the fiscal year and meet the policy criteria will be brought to Council for approval.

Supersedes ADM-3 Promotional Items Policy
 ADM-6 Recognition of Milestones Policy
 ADM-32 Grant Funding for Sports Policy

Council Approval: October 13, 2009
 Amended: March 10, 2015
 Amended: July 6, 2018

COUNTY OF ST. PAUL NO. 19

Our Mission - To create desirable rural experiences



ADM-3 Promotional Items Policy

Department: Administration

POLICY OBJECTIVE:

The County of St. Paul recognizes the need to provide items of promotional value to the public from time to time, under varying circumstances. Council desires to establish standards for the distribution of promotional items.

POLICY STATEMENTS:

1.0 General Matters

- 1.1 On request, the County may provide promotional items to individuals, teams, and various organizations at the discretion of the Chief Administrative Officer or their designate. Items provided will be valued up to a maximum of \$100 per event. Administration will provide an annual report to Council itemizing the distribution of the promotional items.
- 1.2 Inventories for promotion products will be reviewed annually. Inventory tracking will be maintained by the Executive Assistant for all promotional products.
- 1.3 Lapel pins are available upon request. The County will provide groups or teams attending a formal competition, or groups travelling to another area with lapel pins to exchange with other groups or teams.
- 1.4 Upon request, the County may provide community groups with a County of St. Paul flag free of charge. Inventory for County flags will be maintained by the Executive Assistant.
- 1.5 Alternatively, the County may loan a flag for an event to any group or organization at the discretion of the Chief Administrative Officer or their designate. The flag shall be returned to the County Office at the conclusion of the event. Only one flag at no charge will be given per organization.

Council Approval: September 14, 2010
Amended: July 6, 2017
Amended: June 8, 2021

COUNTY OF ST. PAUL NO. 19

Our Mission - To create desirable rural experiences



ADM-6 Recognition of Milestones Policy

Department: Administration

POLICY OBJECTIVE:

The County of St. Paul desires to establish a policy to provide congratulatory recognition for milestone events, celebrations, and accomplishments occurring within the County. Council recognizes the importance of participating in the occurrence of milestone events and celebrations, and may provide recognition through a suitable engraved plaque, congratulatory certificate, or other means in honour of these special occasions and accomplishments in the community.

POLICY STATEMENTS:

1.0 General Matters

- 1.1 The County will provide a plaque to County residents (at the request of the divisional councillor) in recognition of a 25th, 50th, 60th, 65th, 70th, and 75th anniversary.
- 1.2 The County may provide plaques to County residents upon request in recognition of 30th, 35th, 40th, and 45th wedding anniversaries for sentimental reasons at the discretion of the Chief Administrative Officer or their designee.
- 1.3 A plaque may be presented for occasions such as grand openings or other occasions at the request of the divisional councillor.
- 1.4 Birthday scrolls shall be awarded at the divisional councillor's discretion.

Council Approval: September 14, 2010



Request for Decision

Public Works Meeting February 25, 2025

6.1 – 11:00 a.m. – Public Hearing for Bylaw 2025-02: St. Paul North IASP

Request

The County and Town of St. Paul have been working to prepare the St. Paul North Intermunicipal Area Structure Plan, which covers parts of the Town and County on the north side of the Town. The municipalities have agreed to a draft plan, copy attached, that provides for the future development of the land within the Plan area, and both municipalities are ready to adopt the draft Plan.

Budget/Financial – Costs of the adoption process - advertisements and notification by mail / email / newspaper / websites to required entities and owners in the Plan area - estimated at \$1,500, are included in the project budget.

Legislation/Bylaw/Policy Consideration – As per the Municipal Government Act, the Plan must be adopted by bylaw following MGA required bylaw adoption procedures – notice, advertisement, and public hearing.

Economic Development Implications – The Plan provides for the mixed used development of the lands in the northern part of the Town and adjoining lands in the County.

Alternatives

Hold the public hearing scheduled for 11:00 a.m., February 25, 2025, to receive comments from the public. (As the Town is also holding their public hearing no further action is contemplated today. At the conclusion of the hearing, Town & County planning staff will jointly review all submissions and report back to the respective Councils on the feedback received and any amendments to consider based on the submissions.)

Decline to hold the Public Hearing and reschedule to another date.

Another course of action directed by Council.

Recommendation

that Council holds the required Public Hearing scheduled for February 25, 2025.

Submitted by: Gary Buchanan, Director of Planning and Development

BYLAW 2025-01

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19, IN THE PROVINCE OF ALBERTA, TO ADOPT THE ST. PAUL NORTH INTERMUNICIPAL AREA STRUCTURE PLAN BETWEEN THE COUNTY OF ST. PAUL AND THE TOWN OF ST. PAUL

UNDER authority of and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta, Chapter M26, R.S.A. 200, and amendments thereto:

WHEREAS, pursuant to the Municipal Government Act, R.S.A. 2000, a municipality in the Province of Alberta may adopt and amend an Area Structure Plan; and,

WHEREAS the Council of the County of St. Paul deems it desirable to adopt a new Joint Area Structure Plan covering parts of the County of St. Paul and the Town of St. Paul;

NOW THEREFORE, under the authority and pursuant to the provisions of the said Municipal Government Act, and by virtue of all other enabling power, the Council of the County of St. Paul, duly assembled enacts as follows:

1. That the St. Paul North Intermunicipal Area Structure Plan between the county of St. Paul and the Town of St. Paul, being Schedule "A" attached hereto, is hereby adopted.

This Bylaw comes into force and effect upon third and final reading.

Read a first time in Council this 27th day of January, A.D. 2025.

Advertised the 11th day of February and the 18th day of February in the Lakeland This Week newspaper.

Read a second time in Council this ___th day of _____, A.D. 2025.

Read a third time in Council this ___th day of _____, A.D. 2025.

Reeve

Chief Administrative Officer



Request for Decision

Public Works Meeting February 25, 2025

7.1 – Director of Public Works Report

Request

The Director of Public Works will present their report as attached.

Budget/Financial – N/A

Legislation/Bylaw/Policy Consideration – N/A

Economic Development Implications –

Alternatives

Recommendation

To file the Director of Public Works Report as presented.

Submitted by: Scott Jeffery, Director of Public Works



Request for Decision

Public Works Meeting February 25, 2025

7.2 - Director of Community Services Report

Request

The Director of Community Services will present their report at the meeting.

Budget/Financial –

Legislation/Bylaw/Policy Consideration – N/A

Economic Development Implications –

Alternatives

Recommendation

Motion to accept the Director of Community Services Report as presented.

Submitted by: Jason Storch, Director of Community Services



Request for Decision

Public Works Meeting February 25, 2025

7.3 – Regional FCSS Director Report

Request

The Regional FCSS Director has submitted the attached report.

Budget/Financial –

Legislation/Bylaw/Policy Consideration – N/A

Economic Development Implications –

Alternatives

Recommendation

Motion to accept the Regional FCSS Director's report as presented.

Submitted by: Betty Richard, Executive Assistant



Request for Decision

Public Works Meeting February 25, 2025

8.1 – Bylaw 2025-05 Fee Schedule

Request

Bylaw 2025-05 is being presented to Council to update the current Fee Schedule.

This bylaw has been reviewed by all departments and the proposed amendments are noted in red.

This bylaw is to become effective at third reading.

Budget/Financial – \$

Legislation/Bylaw/Policy Consideration – Fee Schedule Bylaw 2024-07

Economic Development Implications –

Alternatives

Recommendation

To give first reading to Bylaw 2025 Fee Schedule.

To give second reading to Bylaw 2025-05.

To present Bylaw 2025-05 for third reading.

To give third reading to the Fee Schedule Bylaw 2025-05.

Submitted by: Jason Wallsmith, CAO

BYLAW 2025-05

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19 IN THE PROVINCE OF ALBERTA TO ESTABLISH A FEE SCHEDULE

Whereas, pursuant to provisions of the Municipal Government Act, 2000, Chapter M-26 with amendments thereto it is deemed desirable to set fees for goods and services provided or made available by the County of St. Paul;

~~**Whereas**, the fees approved by this bylaw will replace existing fees in a number of bylaws; and~~

Now Therefore, the Council of the County of St. Paul No. 19 duly assembled hereby enacts as follows:

1. The Schedule of Fees attached to and forming Schedule "A" of this bylaw is adopted;
2. Schedule A to this bylaw will be reviewed by Council on an annual basis; and
- ~~3. The fees contained in the following bylaws are repealed and replaced by the fees approved by this bylaw:

Bylaw 1568 - Records and Data Retrieval Bylaw~~
4. That Bylaw 2023-24 2024-07 is hereby repealed.

Read a first time in Council this th day of , A.D. 2025.

Read a second time in Council th day of, A.D. 2025.

Read a third time in Council and duly passed th day of A.D. 2025.

Reeve

Chief Administrative Officer

Schedule A

Administration 12

Data Retrieval

Administration Fee	\$10 per 1/4 hour
Photocopying Fee	No charge for first 50 pages \$0.25/page for each additional page
Outside Retrieval Fee	Cost of retrieval + 10%

Election Deposit

\$100

NSF Charges

Cheque	\$40
Tax Auto Payment	\$20
Utility Auto Payment	\$20

Promotional Items (Shirts, Caps, Flags etc.)

Cost Recovery

Copies on Plotter

\$15/sheet

Maps

County Land Ownership	\$15
Tube and Postage	\$25
Postage for Folded Map	\$10

Rural Address

Rural Address Replacements Signs	\$0
Rural Address New Signs	\$0

Assessment & Taxation

Tax Certificates	\$30
Tax Searches	\$30
Re-print Tax Notices on Tax Notice Paper	\$10
GIS Annual Subscription - Realtors	\$250
Assessment Appeals- Residential	\$50
Assessment Appeals- Non-Residential	\$200

(Refundable if Successful)

~~Assessment Records to Firms (per roll number)~~ \$20 (no longer used)

Tax Notifications

Registering Tax Notification	\$25
Discharge Tax Notification	\$0

Tax Recovery Process

Admin Fee	As per MGA 427(2)(d)
Final Acquisition	No Charge
Revival of Title	Cost
Tax Sale	\$50

County Office

Lower Level Board Room- 1/2 day	\$50
Lower Level Board Room -1 day	\$75
Not for Profit Organizations	Free

Fire 23

Fire

As per the Alberta Transportation Fee Schedule

- Pumper / Tanker
- Rescue Units

\$ 720 per hour

\$ 720 per hour

Fire Calls for County Resident

First two (2) hours on scene – no charge

Over two (2) hours on scene – charged at
50% of Alberta Transportation Rates per
hour per piece of equipment

Maximum Billing to be \$5,000

Fire Call for County Resident open burning (no permit) or burning
during a Fire Restriction or Fire Ban

One (1) hour minimum (\$720) plus any
additional time spent charged as per
Alberta Transportation rate fee schedule
per hour, per piece of equipment on
scene. Charged from the time fire
equipment leaves the hall until equipment
is back in service.

False Alarm Calls County

1st Response – No charge

2nd Response - \$100

3rd Response - \$200

4th Response & Subsequent Response
\$300

Resets every calendar year

Fire Call for Motor Vehicle Accident on Provincial
or County Highway

As per Alberta Transportation Fee
Schedule per hour per piece of equipment.
Charged from the time fire equipment
leaves the hall until equipment is back in
service.

Fire Call for the Use of Heavy Equipment

As per Alberta Road Builders Rate Guides

Mutual Aid Outside County

As per Mutual Aid Agreement or Alberta
Transportation Fee

Fire Call for Medical Assist

No Charge

Deposit for Smoke Signs

\$100 / Sign

<u>Snowplow Flags – Per Season</u>	\$300 purchased prior to October 31st November 1st
<u>Snow Removal Service without Annual Flag</u>	\$400 purchased after October 31st November 1st to December 15 th Minimum \$50/clearing or charged at Custom Rate
<u>Gravel- Private Sales</u>	\$18/tonne delivered – max 25 tonnes/ rural address or approved development permit max \$450
	\$12/ tonne self-haul - max 25 tonnes/rural address hauled directly from a Gravel Pit max \$300
	\$17/tonne-self-haul – max 25 tonnes/rural address hauled from County yard max \$425
<u>Screenings</u>	\$5.00/tonne self-haul – no limit \$15.00/tonne delivered – max 25 tonnes Hauled from County owned pits
<u>Sand (Natural Fines)</u>	\$6.00/tonne self-haul – max 25 tonnes \$15.00/tonne delivered – max 25 tonnes Hauled from County owned pits
<u>Asphalt Millings</u>	\$12.00/tonne self-haul – max 25 tonnes Hauled from County Yard
<u>Pickled Sand</u>	Cost +10% /tonne self-haul Hauled from County Yards (Elk Point/St. Paul)
<u>Salt</u>	Cost +10% /tonne Hauled from County Yard
<u>Custom Work</u>	Residents & Neighboring Municipalities - 80 % of Road Builders Rate Industry/Non-Residents - Road Builders Rate
<u>Snowplowing School Yard</u>	\$550 per year per School – Ashmont, Mallaig, Heinsburg(this rate was increased from \$450-\$550 in 2018. Is the rate still ok?)
<u>Travis – MJ</u>	\$20 Permit Application Fee

Signage – Named Roads

\$20 Permit Cancellation Fee

\$150/sign (12"x 36") - minimum
Posts, installation and GST extra to be
quoted prior to ordering

Road Use Agreement

Larger signs – actual costs, to be quoted
prior to ordering

Culvert Price List

Administration Fee/km for pre/post
inspections of route
\$400/km for 1 year

Dust Control

Cost (including Freight) plus 10%

200 Meters - blend of calcium chloride and magnesium hydroxide
(25% of actual Cost)

\$470.00

Refurbish Oiled Dust Control – Flat Rate (25% of actual cost)

New Oiled Dust Control (full cost)

\$2,410.00

\$18,490.00

Airport 33

St. Paul Airport Parking Fees- Grass

- \$200 per unit per year
- \$125 per unit per half-year (six months)
- \$5 per unit overnight fee
- \$5 per unit plug-in fee

St. Paul Aircraft Parking Fees- Tarmac

\$10 per day (min of four hours) or \$100
per month
\$100 per day for agricultural spray planes

St. Paul Hangar Land Lease Rates

As per Agreement approved by the St.
Paul Airport Committee.

Notes: i) Fees for Grass area will not be applied to aircraft on lease lot

St. Paul/~~Elk Point Airport~~

\$100/hour Snowplowing – Equipment

\$30/hour for Snow Clearing – by Hand
(around light poles etc.)

Water 41 and Sewage 42

See Schedule "D" of the Utilities Bylaw for Water and Sewer Services Fees and Charges.

Front Load Bin Rental Fees

4-yard bin:	\$90
- Once per month	\$168
- Every 2 Weeks	\$324
- Once per Week	

6 Yard Bin:	
- Once per month	\$96
- Every 2 Weeks	\$181
- Once per Week	\$351

Bin Delivery Charge \$ 75

Bin Delivery Charge to re-deliver a bin after it has been removed
Due to suspension of services \$150

	6 Yard Bin	4 Yard Bin
Additional Charge for Tipping Not Scheduled	\$85	\$82

Roll Off Bin Rental Fees

- Monthly	\$150
- Weekly	\$ 50
-Plus, Bin delivery/removal:	\$160/hr

-Plus, Landfill Tipping Fee: As per Evergreen current tipping fees

Solid Waste Disposal @ designated Class III Landfills

- Concrete/Shingles/General Demolition/Dirt/Roots

\$20 – for loads less than one truck box full
\$55 - ½ - ¾ Ton Truck Bed
\$75 – 1 Ton Truck Bed & Single Axle Trailer
\$150 – Double Axle Trailer or Larger
\$250 – 10 Yards
\$300– 20 Yards

- Mixed Loads (Recyclables or Burnable Material Mixed with Waste)
 - \$300 – Roll Offs
 - \$110 – ½ - ¾ Ton
 - \$150 – 1 Ton
 - \$300 – Dump Trailers
 - \$500 – 10 Yards
 - \$600 – 20 Yards
 - \$600 – Roll Offs
- Holiday Trailer Demolition
 - \$100 – Under 20' Hitch to Bumper
 - \$200 – Over 20' Hitch to Bumper
- Non-Transferable Materials
 - Cost Recovery
- Freon Removal
 - \$20 per unit

Agriculture Service Board 62

Agriculture – Rental Equipment

Rental Equipment	Damage Deposit	Rental
- Post Pounder	\$200	\$100/day \$200/weekend
- Cattle Weigh Scale (Imperial)	\$200	\$20
- Loading Chute with Portable Corrals	\$200	\$20
- Squeeze Chute	\$200	\$20
- Traps	\$300	N/C
- Scare Cannons	\$500	N/C

Mouse Poison

\$4/bag

Richardson's Ground Squirrel Bait

Must be an Ag Producer to purchase.

(subject to availability)

Zinc phosphide coated corn - \$125/20kg bag

Zinc phosphide coated oats - \$165/20kg bag

Beaver Control

\$250/dam removed

Mowing Charges

\$200 per lot minimum or
\$150 per hour

Dog Impoundment Fees

\$30/dog/day

Planning and Development 66

Area Structure Plan

Application Fee – New Application	\$1,000
Amendments	\$ 750
Review Amendment Fee	Consultant Fees passed on at cost
<u>Municipal Development Plan Amendment</u>	\$2,000
<u>Intermunicipal Development Plan Amendment</u>	\$1,500
<u>Land Use Bylaw Amendment/Redistricting</u>	\$1,000
<u>Encroachment Agreements/Licenses</u>	
Application Fee	\$500
<u>Rezoning – wording is the same as Redistricting above</u>	
Application Fee	\$1,000
<u>Undeveloped Road Allowance Licensing</u>	
Application Fee	\$250
Annual License Fee	\$100
<u>Road Cancellation</u>	
Request to Cancel Road Allowance – Administration Fee	\$500
Application for Tree cleanup on Reserve Lands	\$100
<u>Subdivision Applications (As per Municipal Planning Services)</u>	
<u>Subdivision Development Appeal Board (SDAB) Fee</u>	\$300
<u>Development Permits – Residential</u>	
Permitted Use	\$100 + \$1.00 / \$1,000 of value
Discretionary Use	\$500 + \$1.00 / \$1,000 of value
Additions & Accessory Buildings	\$100 + \$1.00 / \$1,000 of value
Accessory Uses	\$100 + \$1.00 / \$1,000 of value
<u>Development Permits – Non-Residential</u>	
Permitted	\$300 + \$1.00 / \$1,000 of value
Discretionary	\$500 + \$1.00 / \$1,000 of value
Additions & Accessory Buildings	\$100 + \$1.00 / \$1,000 of value
Accessory Uses	\$200 + \$1.00 / \$1,000 of value
Natural Resource Extraction	\$500 / acre
Natural Resource Extraction – Logging	\$500 / quarter
Natural Resource Reclamation Security	\$2000 / acre
Development without a Permit	Double Application Fee
Permit Extension (before expiry)	\$100

Compliance Certificate \$125

Letter of Consent to cross County Lands for the purpose of acquiring a permit from Alberta Environment and Parks for a Mooring Structure (Dock) \$50

Permit Fee Schedule Attached

Parks 72

Overnight Camping Fees (Permit)

Daily
Non-Power \$25/night
Power \$35/night

Weekly (14 days maximum stay)
(Based on 7 nights stay)
Non -Power \$125/week
Power \$175/week

Monthly (Designated Sites Only)
(based on 4 weeks/28 days)
Non-Power \$500/month
Power \$700/month

Other Fees
Wood \$10 bundle
Gazebo Rental \$100/day

Cemeteries

Interment Plots- 5'x10' \$600
One Cremation in existing Plot \$200
2nd Interment in existing Plot \$300

Cremation Plots

5'x10' \$600
2nd interment in same plot \$200

Newborn/Infant Plots (28 Days old) \$200

Disinterment \$600

**COUNTY OF ST. PAUL
BUILDING PERMIT FEE SCHEDULE**

RESIDENTIAL BUILDING FEES	
Description of Work	Permit Fee (plus SCC Levy)
New Single Family Dwelling (<i>Total Developed Area</i>)	\$0.55/sq.ft.
New Single Family Dwelling (<i>Attached Garage at time of new construction</i>)	\$0.15/sq.ft.
Home Relocation (Modular, Manufactured, RTM, Existing House) on Basement or Crawl Space (Min. Fee \$350.00)	\$0.35/sq.ft.
Home Relocation (Modular, Manufactured, RTM, Existing House) on Blocking or Piles	\$225.00
Additions, Attached Garage (Minimum Fee \$125.00)	\$0.30/ sq.ft.
Renovations/Basement Development (Minimum Fee \$125.00)	\$0.25/sq.ft.
Bunkhouses (Minimum fee \$200.00)	\$0.25/sq.ft.
Accessory Buildings (detached garage, shop, shed, pole shed, gazebo, etc.) (Minimum Fee \$125.00)	\$0.25/sq.ft.
Carports and Decks (<i>not at time of new home construction</i>) (Minimum Fee \$110.00)	\$0.18/sq.ft.
Wood Burning Stove/Fireplace (<i>if not included at time of new construction</i>)	\$110.00
Roof or Wall Mounted Solar Panels	\$200.00
Hot Tubs, Swimming Pools, Demolition	\$110.00

COMMERCIAL, INDUSTRIAL, INSTITUTIONAL, MULTI-FAMILY BUILDING FEES	
New Construction, Renovation, Addition	Permit Fee (plus SCC Levy) (Per \$1,000.00 of Construction Value)
First \$1,000,000 of construction value	\$5.25
Over \$1,000,000 of construction value (\$5,000 plus)	\$3.25
Demolition	\$5.25
Minimum Commercial Building Permit Fee	\$350.00

NOTE: Permit fees will be doubled if work commences prior to obtaining a permit.

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

Effective April 1, 2024

**COUNTY OF ST. PAUL
ELECTRICAL PERMIT FEE SCHEDULE**

Single Family Dwellings, Additions			
Square Footage	Permit Fee	SCC Levy*	Total Fee
0 – 1200	\$150.00	\$6.00	\$156.00
1200 - 1500	\$165.00	\$6.60	\$171.60
1501 – 2000	\$180.00	\$7.20	\$187.20
2001 – 2500	\$195.00	\$7.80	\$202.80
2501 – 3500	\$210.00	\$8.40	\$218.40
Over 3500	\$210.00 plus \$0.10 per square foot plus SCC Levy		
Manufactured Home Connection Only	\$100.00	\$4.50	\$104.50

Description	Permit Fee	SCC Levy*	Total Fee
Permanent Service Connection Only	\$80.00	\$4.50	\$84.50
Temporary Service / Underground Service	\$80.00	\$4.50	\$84.50
Air Conditioners & Hot Tubs	\$85.00	\$4.50	\$89.50
Solar PV Installations	\$125.00	\$5.00	\$130.00

All other types of electrical installations, use the Other than New Single Family Dwellings, Residential Additions & Connections fee schedule

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

ELECTRICAL PERMIT FEE SCHEDULE

Other than New Single Family Dwellings, Residential Additions & Connections

Installation Cost	Permit Fee	SCC Levy*	Total Fee	Installation Cost	Permit Fee	SCC Levy*	Total Fee
0.00 - 1,000	\$100.00	\$4.50	\$104.50	38,001.00 - 39,000.00	\$455.00	\$18.20	\$473.20
1,001 - 1,500.00	\$105.00	\$4.50	\$109.50	39,001.00 - 40,000.00	\$470.00	\$18.80	\$488.80
1,500.01 - 2,000.00	\$110.00	\$4.50	\$114.50	40,001.00 - 41,000.00	\$485.00	\$19.40	\$504.40
2,000.01 - 2,500.00	\$115.00	\$4.60	\$119.60	41,001.00 - 42,000.00	\$500.00	\$20.00	\$520.00
2,500.01 - 3,000.00	\$120.00	\$4.80	\$124.80	42,001.00 - 43,000.00	\$515.00	\$20.60	\$535.60
3,000.01 - 3,500.00	\$125.00	\$5.00	\$130.00	43,001.00 - 44,000.00	\$530.00	\$21.20	\$551.20
3,500.01 - 4,000.00	\$135.00	\$5.40	\$140.40	44,001.00 - 45,000.00	\$545.00	\$21.80	\$566.80
4,000.01 - 4,500.00	\$140.00	\$5.60	\$145.60	45,001.00 - 46,000.00	\$560.00	\$22.40	\$582.40
4,500.01 - 5,000.00	\$145.00	\$5.80	\$150.80	46,001.00 - 47,000.00	\$575.00	\$23.00	\$598.00
5,000.01 - 5,500.00	\$150.00	\$6.00	\$156.00	47,001.00 - 48,000.00	\$590.00	\$23.60	\$613.60
5,500.01 - 6,000.00	\$155.00	\$6.20	\$161.20	48,001.00 - 49,000.00	\$605.00	\$24.20	\$629.20
6,000.01 - 6,500.00	\$160.00	\$6.40	\$166.40	49,001.00 - 50,000.00	\$620.00	\$24.80	\$644.80
6,500.01 - 7,000.00	\$165.00	\$6.60	\$171.60	50,001.00 - 60,000.00	\$635.00	\$25.40	\$660.40
7,000.01 - 7,500.00	\$180.00	\$7.20	\$187.20	60,001.00 - 70,000.00	\$650.00	\$26.00	\$676.00
7,500.01 - 8,000.00	\$185.00	\$7.40	\$192.40	70,001.00 - 80,000.00	\$665.00	\$26.60	\$691.60
8,000.01 - 8,500.00	\$190.00	\$7.60	\$197.60	80,001.00 - 90,000.00	\$675.00	\$27.00	\$702.00
8,500.01 - 9,000.00	\$195.00	\$7.80	\$202.80	90,001.00 - 100,000.00	\$700.00	\$28.00	\$728.00
9,000.01 - 9,500.00	\$200.00	\$8.00	\$208.00	100,001.00 - 110,000.00	\$725.00	\$29.00	\$754.00
9,500.01 - 10,000.00	\$210.00	\$8.40	\$218.40	110,001.00 - 120,000.00	\$755.00	\$30.20	\$785.20
10,000.01 - 11,000.00	\$220.00	\$8.80	\$228.80	120,001.00 - 130,000.00	\$780.00	\$31.20	\$811.20
11,000.01 - 12,000.00	\$230.00	\$9.20	\$239.20	130,001.00 - 140,000.00	\$809.00	\$32.36	\$841.36
12,000.01 - 13,000.00	\$235.00	\$9.40	\$244.40	140,001.00 - 150,000.00	\$830.00	\$33.20	\$863.20
13,000.01 - 14,000.00	\$240.00	\$9.60	\$249.60	150,001.00 - 160,000.00	\$855.00	\$34.20	\$889.20
14,000.01 - 15,000.00	\$245.00	\$9.80	\$254.80	160,001.00 - 170,000.00	\$880.00	\$35.20	\$915.20
15,000.01 - 16,000.00	\$250.00	\$10.00	\$260.00	170,001.00 - 180,000.00	\$905.00	\$36.20	\$941.20
16,000.01 - 17,000.00	\$260.00	\$10.40	\$270.40	180,001.00 - 190,000.00	\$930.00	\$37.20	\$967.20
17,000.01 - 18,000.00	\$265.00	\$10.60	\$275.60	190,001.00 - 200,000.00	\$955.00	\$38.20	\$993.20
18,000.01 - 19,000.00	\$270.00	\$10.80	\$280.80	200,001.00 - 210,000.00	\$990.00	\$39.60	\$1,029.60
19,000.01 - 20,000.00	\$275.00	\$11.00	\$286.00	210,001.00 - 220,000.00	\$1,030.00	\$41.20	\$1,071.20
20,000.01 - 21,000.00	\$280.00	\$11.20	\$291.20	220,001.00 - 230,000.00	\$1,080.00	\$43.20	\$1,123.20
21,000.01 - 22,000.00	\$285.00	\$11.40	\$296.40	230,001.00 - 240,000.00	\$1,130.00	\$45.20	\$1,175.20
22,000.01 - 23,000.00	\$290.00	\$11.60	\$301.60	240,001.00 - 250,000.00	\$1,180.00	\$47.20	\$1,227.20
23,000.01 - 24,000.00	\$295.00	\$11.80	\$306.80	250,001.00 - 300,000.00	\$1,230.00	\$49.20	\$1,279.20
24,000.01 - 25,000.00	\$300.00	\$12.00	\$312.00	300,001.00 - 350,000.00	\$1,580.00	\$63.20	\$1,643.20
25,000.01 - 26,000.00	\$305.00	\$12.20	\$317.20	350,001.00 - 400,000.00	\$1,355.00	\$54.20	\$1,409.20
26,000.01 - 27,000.00	\$315.00	\$12.60	\$327.60	400,001.00 - 450,000.00	\$1,430.00	\$57.20	\$1,487.20
27,000.01 - 28,000.00	\$325.00	\$13.00	\$338.00	450,001.00 - 500,000.00	\$1,505.00	\$60.20	\$1,565.20
28,000.01 - 29,000.00	\$335.00	\$13.40	\$348.40	500,001.00 - 550,000.00	\$1,580.00	\$63.20	\$1,643.20
29,000.01 - 30,000.00	\$345.00	\$13.80	\$358.80	550,001.00 - 600,000.00	\$1,655.00	\$66.20	\$1,721.20
30,000.01 - 31,000.00	\$355.00	\$14.20	\$369.20	600,001.00 - 650,000.00	\$1,755.00	\$70.20	\$1,825.20
31,000.01 - 32,000.00	\$365.00	\$14.60	\$379.60	650,001.00 - 700,000.00	\$1,855.00	\$74.20	\$1,929.20
32,000.01 - 33,000.00	\$375.00	\$15.00	\$390.00	700,001.00 - 750,000.00	\$1,955.00	\$78.20	\$2,033.20
33,000.01 - 34,000.00	\$385.00	\$15.40	\$400.40	750,001.00 - 800,000.00	\$2,055.00	\$82.20	\$2,137.20
34,000.01 - 35,000.00	\$395.00	\$15.80	\$410.80	800,001.00 - 850,000.00	\$2,155.00	\$86.20	\$2,241.20
35,000.01 - 36,000.00	\$405.00	\$16.20	\$421.20	850,001.00 - 900,000.00	\$2,305.00	\$92.20	\$2,397.20
36,000.01 - 37,000.00	\$415.00	\$16.60	\$431.60	900,001.00 - 950,000.00	\$2,455.00	\$98.20	\$2,553.20
37,000.01 - 38,000.00	\$425.00	\$17.00	\$442.00	950,001.00 - 1,000,000.00	\$2,615.00	\$104.60	\$2,719.60

For projects over \$1,000,000 divide the total installation cost by \$1,000 and then multiply by 2.615 plus SCC Levy

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

NOTE: Permit fees will be doubled if work commences prior to obtaining a permit.

COUNTY OF ST. PAUL
ELECTRICAL PERMIT FEE SCHEDULE

Annual Electrical Permits

Description	Permit Fee	SCC Levy*	Total Fee
Annual Electrical Maintenance	\$400.00	\$16.00	\$416.00

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

GAS PERMIT FEE SCHEDULE

Residential Installations

Number of Outlets	Permit Fee	SCC Levy*	Total Fee
1	\$125.00	\$5.00	\$130.00
2	\$130.00	\$5.20	\$135.20
3	\$135.00	\$5.40	\$140.40
4	\$140.00	\$5.60	\$145.60
5	\$145.00	\$5.80	\$150.80
6	\$150.00	\$6.00	\$156.00
7	\$155.00	\$6.20	\$161.20
8	\$160.00	\$6.40	\$166.40
9	\$165.00	\$6.60	\$171.60
10	\$170.00	\$6.80	\$176.80
Over 10	\$170.00 plus \$8.00 per outlet over 10		

Description	Permit Fee	SCC Levy*	Total Fee
Propane Tank Set (does not include connection to appliance)	\$80.00	\$4.50	\$84.50
Temporary Heat	\$80.00	\$4.50	\$84.50

NOTE: Permit fees will be doubled if work commences prior to obtaining a permit.

*** SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

**COUNTY OF ST. PAUL
GAS PERMIT FEE SCHEDULE**

Commercial, Industrial, Institutional

BTU Input	Permit Fee	SCC Levy*	Total Fee
0 to 150,000	\$120.00	\$4.80	\$124.80
150,001 to 250,000	\$130.00	\$5.20	\$135.20
250,001 to 350,000	\$140.00	\$5.60	\$145.60
350,001 to 500,000	\$175.00	\$7.00	\$182.00
500,001 to 1,000,000	\$200.00	\$8.00	\$208.00
Over 1,000,000	\$200.00 plus \$5.00 per 100,000 (or portion of) over 1,000,000 BTU		

Propane Tank Sets (does not include connection to appliance)			
Description of Work	Permit Fee	SCC Levy*	Total Fee
Tank Set Only (if doing connection, use BTU fee schedule)	\$110.00	\$4.50	\$114.50
Propane Cylinder Refill Centre	\$150.00	\$6.00	\$156.00

NOTE: Permit fees will be doubled if work commences prior to obtaining a permit.

*** SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

COUNTY OF ST. PAUL
PLUMBING PERMIT FEE SCHEDULE
Residential & Non-residential Installations

Number of Fixtures	Permit Fee	SCC Levy*	Total Fee
1 - 5	\$135.00	\$5.40	\$140.40
6	\$140.00	\$5.60	\$145.60
7	\$145.00	\$5.80	\$150.80
8	\$150.00	\$6.00	\$156.00
9	\$155.00	\$6.20	\$161.20
10	\$160.00	\$6.40	\$166.40
11	\$165.00	\$6.60	\$171.60
12	\$170.00	\$6.80	\$176.80
13	\$175.00	\$7.00	\$182.00
14	\$180.00	\$7.20	\$187.20
15	\$185.00	\$7.40	\$192.40
16	\$195.00	\$7.80	\$202.80
17	\$200.00	\$8.00	\$208.00
18	\$205.00	\$8.20	\$213.20
19	\$210.00	\$8.40	\$218.40
20	\$215.00	\$8.60	\$223.60
Add \$5.00 for each fixture over 20			

NOTE: Permit fees will be doubled if work commences prior to obtaining a permit.

*** SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

COUNTY OF ST. PAUL
PRIVATE SEWAGE PERMIT FEE SCHEDULE

Description	Permit Fee	SCC Levy	Total Fee
Holding Tanks	\$200.00	\$8.00	\$208.00
Fields, Open Discharge, Mounds, Sand Filters, Treatment Tanks, etc.	\$400.00	\$16.00	\$416.00

NOTE: Permit fees will be doubled if work commences prior to obtaining a permit.

*** SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

COUNTY OF ST. PAUL
MISCELLANEOUS FEE SCHEDULE

Description	Permit Fee
Additional Inspections (beyond QMP requirements (SCO Discretion))	\$125.00 / inspection subject to 4% SC Levy
Request for Extension	6 months – no charge Another 6 months – 10% of permit fee minimum \$125.00 subject to 4% SC Levy
	New permit required beyond one year
Alternative Solutions / Variances	\$150.00/hour minimum 2 hour charge (Payable directly to the Agency)
Work Commencing without a permit	Double Permit Fee subject to 4% SC Levy
Additional work found during inspection not on the original permit	\$75.00 subject to 4% SC Levy
Building & Private Sewage Issued Permits Change to Drawings or Design	\$150.00 subject to 4% SC Levy



Request for Decision

Public Works Meeting February 25, 2025

8.2 – Rural Transit Solutions Fund – Capital Projects Stream

Request

The Rural Transit Solutions Fund, under the [Canada Public Transit Fund](#), supports the development and expansion of locally driven transit solutions, by helping residents of rural, remote, Indigenous and Northern communities conduct their day-to-day activities, like access services, go to work, school, medical appointments, and visit loved ones.

Housing, Infrastructure and Communities Canada recognizes the diversity of Canada's rural and remote communities and their unique transit needs. As such, the Rural Transit Solutions Fund supports a range of public transit models including fixed-routes, on demand transit and micromobility services, such as e-bikes. Eligible organizations representing these communities can seek support through two program streams depending on the nature of their project:

- **[Planning and Design Projects stream](#):** Through this stream, eligible applicants can seek grants of up to \$50,000 in support of communities' projects to plan and design new or expanded transit solutions for their communities.
- **[Capital Projects stream](#):** Through this stream, eligible applicants can seek contributions of up to \$10 million to help cover tangible capital assets primarily for public use such as the purchase of vehicles and supporting infrastructure.

Organizations with less than two years of experience and no recent feasibility study may still qualify for up to \$250,000 in federal funding. Funding will cover 80% of the project costs.

The County, on behalf of the regional partners, was recently awarded funding in the amount of \$50,000 under the Planning and Design Projects stream. Work to understand who is traveling, where, how often and why will commence shortly throughout the region through extensive consultation.

STEP through the County of St. Paul, and on behalf of the regional partners, would like to submit an application under the Capital Projects stream up to the eligible amount of \$250,000. The application will seek funding to replace or add to the existing fleet of busses owned and operated by the municipalities under the continued operation of the municipalities or in collaboration with a partner organization.



The application deadline is March 4, 2025, making it necessary to submit the application prior to completion of the Planning and Design stage. Additionally, it is anticipated that results of Planning and Design work will point to the need to enhance or replace existing busses. The fund does not include operating costs and will cover 80% of the capital costs.

Budget/Financial – \$The grant of up to \$250,000 in support capital funding for the addition or replacement of municipally owned handi-busses. The fund will cover 80% of the costs requiring a 20% investment by the regional partners.

Legislation/Bylaw/Policy Consideration – The application indicates the busses will operate under the municipality or in collaboration with a partnership stakeholder. This may require bylaw or policy considerations that will facilitate collaboration

Economic Development Implications – The work under the Rural Transit Fund Solutions, both Planning and Design and Capital Projects, aligns with the current housing strategy to support workforce/labour initiatives and quality of life across the region, further supporting investment attraction and retention.

Alternatives

That the County of St. Paul approves a Rural Transit Solutions Fund: Capital Stream application be made in the name of the County of St. Paul on behalf of the regional partnership (County of St. Paul, Town of Elk Point, Town of St. Paul and Summer Village of Horseshoe Bay) for the eligible sum of \$250,000 of which a 20% match is required from the partners.

That the County of St. Paul does not approve a Rural Transit Solutions Fund: Capital Stream application be made in the name of the County of St. Paul on behalf of the regional partnership (County of St. Paul, Town of Elk Point, Town of St. Paul and Summer Village of Horseshoe Bay) for the eligible sum of \$250,000 of which a 20% match is required from the partners.

Recommendation

Council to provide direction.

Submitted by: Jason Wallsmith, CAO



Request for Decision

Public Works Meeting February 25, 2025

8.3 – St. Paul Desna Ukrainian Dance Festival – March 15, 2025

Request

The St. Paul Desna Ukrainian Dance Club will be holding their 31st Annual Ukrainian Dance Festival on Saturday March 15th, 2025.

In their attached letter, they are requesting a monetary donation to be used towards the cost of the festival or as a sponsor for some of the ribbons or awards. In 2019, 2020, 2022, 2023, Council provided a \$300 donation for the dance festival with an increase to \$500 for 2024.

They are also requesting a welcome letter from Reeve Ockerman, to include in their program before March 10, 2025.

Budget/Financial – \$ 500

Legislation/Bylaw/Policy Consideration –

Economic Development Implications –

Alternatives

To approve the request for a monetary donation of \$500 to the St. Paul Desna Ukrainian Dance Club for their 31st Annual Festival being held on March 15th, 2025, and submit a welcome letter from Reeve Ockerman.

To deny the request for a monetary donation at this time but submit a welcome letter from Reeve Ockerman.

Recommendation

To approve a \$500 donation for the St. Paul Ukrainian Dance Club for their 31st Annual Festival on March 15th 2025, and submit welcome letter from Reeve Ockerman.

Submitted by: Betty Richard, Executive Assistant



February 11, 2025

**County of St. Paul
5015 49th Avenue
St. Paul, AB T0A 3A4
780-210-1025**

Attn: Glen Ockerman

Dear Sir,

RE: St. Paul Desna Ukrainian Dance Festival - Request for Welcome Letter and Financial Support

For over 30 years, the St. Paul Desna Ukrainian Dance Club has strived to provide our children with an exciting and educational dance experience. This year, we will be hosting our 31st annual St. Paul Desna Ukrainian Dance Festival on Saturday March 15, 2025 at All Saints Ukrainian Cultural Centre in St. Paul, AB. Each year, the St. Paul Desna Ukrainian Dance Festival attracts hundreds of dancers together with their family and friends from across Alberta to our community. While they are here, they stay in our hotels, eat at our restaurants and frequent local businesses.

As a small, not-for-profit club, community and financial support is extremely important to the success of our festival, and we rely on municipal, business and private donations to help provide our local and visiting dancers with the best experience possible.

As Reeve, we ask that you prepare a letter of welcome for us to include within our program which will be distributed to all our dance families at the festival. Please note that we will be printing the final version of our program on March 10th, so we would appreciate your letter prior to that date.

As well, we ask that the County of St. Paul consider providing us with a financial donation of \$500 which can either be applied towards the costs of the festival generally or as a sponsor of the medals (gold/silver/bronze) awarded to performers based on their performance as determined by our visiting adjudicator.

Finally, we would like to officially invite you to attend our festival to witness this impressive display of Ukrainian culture. The festival is scheduled to run from 8:00am - 10:00pm on Saturday, March 15, and spectators are welcome to come at any time - making it easy to come and go as required.

Thank you for your consideration and anticipated support. Our organization's ability to continue to operate is due in large part to the generous support of the community members who believe in preserving our heritage and keeping our children engaged.

Please feel free to contact us with any questions that you may have.

Sincerely,

Erin Haugen

Festival Coordinator, St. Paul Desna Ukrainian Dance Club

stpauldesnafest@gmail.com

587-252-3410



Request for Decision

Public Works Meeting February 25, 2025

8.4 – St. Paul & District Hospital Foundation Gala – April 5, 2025

Request

The Hospital Foundation board has submitted the attached invitation to Council to their St. Paul & District Hospital Foundation Gala will be held on Saturday April 5, 2025. For this year's event they will be raising funds for a CT Scanner.

Individual tickets for the Gala are \$100 or a table of eight for \$800.

In previous years, Council has either approved the purchase a table of eight and/or provided a silent auction item.

Budget/Financial – \$800 + Silent Auction item

Legislation/Bylaw/Policy Consideration –

Economic Development Implications –

Alternatives

To approve the purchase of a table of eight (\$800) or purchase individual tickets for interested Council members to attend the St. Paul & District Hospital Foundation Gala being held on April 5, 2025, in addition to donating a silent auction item of Council's choosing.

To approve the purchase of a table of eight (\$800) or purchase individual tickets for interested Council members to attend the St. Paul & District Hospital Foundation Gala being held on April 5, 2025

To approve a donation of a silent auction item of Council's choosing.

Recommendation

To approve the purchase of a table of eight (\$800) or purchase individual tickets for interested Council members to attend the St. Paul & District Hospital Foundation Gala being held on April 5, 2025, in addition to donating a silent auction item of Council's choosing.

Submitted by: Betty Richard, Executive Assistant

St. Paul & District Hospital Foundation

P.O. Box 853
St. Paul, AB T0A 3A0
P: 780-645-0215
www.stpaulhospitalfoundation.ca

February 14, 2025

I am excited to announce that the annual St. Paul and District Hospital Foundation Gala will take place on **Saturday, April 5, 2025**. This year's event will feature a full-course dinner, our popular silent and live auctions, entertainment, and a live band.

Every year, our hospital is dedicated to improving healthcare for the St. Paul community and the surrounding areas, which have a combined population of about 15,800 people. This year, we are excited to announce our goal of raising **\$1,000,000.00** for our **CT Scanner Initiative**.

- *A computed tomography (CT) scanner can provide patients with a greater range of diagnostic tests close to home.*
- *CT scanners are critical diagnostic tools that enhance the ability to screen for and accurately diagnose medical conditions such as internal bleeding, lung disorders, and cancer. They can also verify the presence or absence of tumors, infections or changes within the body that result from trauma.*
- *CT scanners take pictures of slices of the body, which are then stitched together and reconstructed in the computer to reveal detailed three-dimensional images.*
- *A CT Scanner can help patients have faster access to needed tests. This means healthcare professionals can have even more confidence in diagnosing patients and ensuring the best care possible is delivered to patients*
- *A CT Scanner is used in the early diagnosis of a stroke and can greatly reduce the stroke patient's chances of living with a disability. The faster the diagnosis, the better the outcome for the patient.*
- *Providing CT scans locally would reduce the need for local patients to travel to other communities to access this service, potentially reducing the time between diagnosis and treatment.*

We the board would like to extend an invitation to the Town and County Council to **Attend the Event** by joining us with your family, friends, or employees by purchasing a table for eight at \$800, or individual tickets for \$100 each.

Your contribution at any level helps purchase these items for the people in our area. With your donation, we would also recognize your business in our program at the evening gala. For further information, please contact any of our board members: Lyle 780-614-8282; Bill 780-645-5492; Ron 780-645-0215; Glenn at 780-614-3803; Yvon at 780-645-1338; Miranda 780-227-0172; Carmen 780-614-4422; Pat 780-210-4301 or our admin Mandy at 780-614-5299.

Thank you for considering supporting our event. Together, we make our community stronger.

Sincerely,

Ron Wirsta

Ron Wirsta
Chairperson



Request for Decision

Public Works Meeting February 25, 2025

8.5 – Snow Plow Naming Contest Results

Request

At the November Public Works Meeting, Council approved a naming contest for the County's graders and plow trucks as a community engagement piece this winter. An initial online submission form was shared on the County's Facebook page, website, and with SPERD on December 13 to collect suggestions until January 10, 2025. 60 names were submitted in total. To make it easier for a final public vote, a staff survey went out to narrow the list down by half and was open from January 26-31. The final vote was open from February 4-14, with the online form available on the County Facebook and website.

21 names were needed in total, with communities selecting the following (starting with submissions with the highest votes):

- Skotty2hotty
- Alice Scooper
- Darth Blader
- Clear-o-path-ra
- Grader Expectations
- Scoop Dog
- David Plowie
- The Termi-grader
- Plough Force One
- Winter Warrior
- Spreadie Mercury
- Spreddie Van Halen
- Go Go Plower Ranger
- Tow Grater
- The Abominable Snowgrater
- Plowy McPlowtruck
- Blizzard Boyz
- Snow Way!
- St. Paul Slush Buster
- Big Push
- Snow Destroyer



Administration and Public Works will now coordinate adding the names to the units and bragging rights will be given to submitters (if names were provided upon submission).

As six of the finalists were submitted by students in St. Paul and County schools (six names between four schools), Administration is asking to coordinate a few school trips to show the winning students and their classmates a grader up close and to celebrate the win with them. A few options are listed in the alternatives for consideration.

Budget/Financial – TBD

Legislation/Bylaw/Policy Consideration –

Economic Development Implications –

Alternatives

Administration to coordinate four school visits (Glen Avon 3L, Ecole Mallaig 5/6, Ecole Elementaire 5, Ecole Racette 6-1), bringing a grader to the winning student(s) classes for questions and photos.

Administration to coordinate a school visit (Ecole Mallaig), bringing a grader to a school located within the County to the winning student's class for questions and photos.

Administration to coordinate a school visit (Ecole Elementaire), bringing a grader to the school who made the top 3 names to the winning student's class for questions and photos.

To include a pizza lunch for any of the above three suggestions.

Recommendation

As per Council direction.

Submitted by: Emma Schreiner Vonk, Communications Coordinator



**President
Présidente**

Rebecca Bligh

Councillor

City of Vancouver, BC

Conseillère municipale
Ville de Vancouver (C.-B.)

**First Vice-President
Premier vice-président**

Tim Tierney

Councillor

City of Ottawa, ON

Conseiller municipal
Ville d'Ottawa (Ont.)

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City of Grand Falls-Windsor,
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Ville de Grand Falls-Windsor
(T.-N.-L.)

**Past President
Président sortant**

Scott Pearce

Mayor

Township of Gore, QC

Maire

Municipalité du
Canton de Gore (Qc)

**Chief Executive Officer
Cheffe de la direction**

Carole Saab
Ottawa, ON

24, rue Clarence Street
Ottawa, Ontario, K1N 5P3

T. 613-241-5221

fcm.ca

February 11, 2025

Reeve Glen Ockerman
County of St. Paul
5015-49 Avenue
St. Paul, Alberta, T0A 3A4

Dear Reeve Ockerman and St. Paul County Council:

Thank you so much for taking the time to follow up and offer your perspectives on your county's priorities, and how FCM can better represent the issues that rural communities and their residents are facing.

As we work to refine our election platform priorities and finalize our report on the state of rural and northern Canada, we value the opportunity to discuss the issues you've raised and ensure we understand the nuances you're experiencing. Notably, advocacy to support local renewal of water and wastewater systems has been a central priority for us in recent years and will feature prominently in the upcoming federal election, with a strong rural lens. To ensure we fully understand your county's realities on this issue I've asked FCM policy staff leading our water infrastructure research to follow up with your CAO to coordinate a technical discussion.

In addition, we know that rural communities continue to face challenges building and maintaining roads and bridges and facilitating expanded access to broadband and cellular services. These are fundamentals that support local jobs and economic activity in the agriculture and resource industries, which in turn fuels our national economy. You have my commitment that we'll continue to stress the critical role rural communities play, and highlight the unique challenges and opportunities you face, ahead of the election and with the next government.

Finally, I was glad to see your support for the steps we've proposed to increase our presence at provincial-territorial association (PTA) events and board meetings. This participation will be helpful for our work together. I agree there is a real potential for better communication to make us aware of rural and regional concerns on a real-time basis.

Thank you again for your letter. I look forward to continuing to work with you in common cause in the time ahead.

Sincerely,

Rebecca Bligh
FCM President

CC: FCM Executive Committee





ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR117690

February 13, 2025

Dear Chief Elected Official:

Joint use and planning agreements (JUPAs) between municipalities and school boards operating within municipal boundaries enable the integrated and long-term planning and use of school sites on municipal reserve, school reserve, and municipal and school reserve lands.

On June 10, 2020, Section 670.1 of the *Municipal Government Act* was proclaimed, setting the deadline for municipalities to complete these agreements with the applicable school boards to June 10, 2023. A two-year extension was granted to June 10, 2025, via Ministerial Order No. MSD:013/23.

The ministries of Municipal Affairs and Education have heard from municipalities and school boards about the challenges of meeting this year's deadline. My colleague, the Honourable Demetrios Nicolaides, Minister of Education, and I have agreed to extend the deadline for municipalities and school boards by one year, to June 10, 2026, to provide sufficient time to complete these agreements. As a result, Ministerial Order MSD:013/23 is rescinded and Ministerial Order No. MSD:004/25 is now in effect. Please find attached a copy of the new Ministerial Order.

Municipal Affairs advisory staff can provide additional supports to municipalities to assist with the development of these agreements. Questions regarding JUPAs can be directed to a planning advisor at ma.advisory@gov.ab.ca, or call toll-free by first dialing 310-0000, then 780-427-2225. Should municipalities require support to mediate discussions with school boards, please email municipalcollaboration@gov.ab.ca, or call the number above for more information.

Sincerely,

Ric McIver
Minister

Attachment: Ministerial Order No. MSD:004/25

cc: Honourable Demetrios Nicolaides, Minister of Education



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

MINISTERIAL ORDER NO. MSD:004/25

I, Ric McIver, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act*, make the following order:

The date by which a municipality must enter into a joint use and planning agreement with a school board, as required by Section 670.1(1) of the *Municipal Government Act*, is extended to June 10, 2026.

Ministerial Order No. MSD:013/23 is hereby rescinded.

Dated at Edmonton, Alberta, this 29 day of January, 2025.



Ric McIver
Minister of Municipal Affairs