



County of St. Paul No 19
Council Meeting
Minutes

Tuesday, January 14, 2020
10:00 AM
Council Room

Present	Reeve Steve Upham Councillor Darrell Younghans, Division 1 Councillor Kevin Wirsta, Division 2 Councillor Cliff Martin, Division 3 Councillor Maxine Fodness, Division 4 Councillor Dale Hedrick, Division 5 Councillor Laurent Amyotte, Division 6
Staff Present	Sheila Kitz, CAO Tim Mahdiuk, Director of Community Services Kyle Attanasio, Director of Corporate Services Daniel Reid, Director of Public Works Bryan Bespalko, Public Works Supervisor Phyllis Corbiere, Executive Assistant Arlene Shwetz, Communications Coordinator
Others Present	Claire Gauvreau, St. Paul Journal

1. Call to Order

The regular meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:00 a.m.

2. Minutes

2.1 December 10, 2019 Council Meeting Minutes

Resolution CM20200114.1001

Moved By: Councillor Cliff Martin

to approve the Minutes of the December 10, 2019 Council meeting with the correction to the typo in Item 7.3.

Carried

3. Bank Reconciliation

Resolution CM20200114.1002

Moved By: Councillor Kevin Wirsta

to adopt the Bank Reconciliation for the month ending December 31, 2019.

Carried

4. Additions to Agenda and Acceptance of Agenda

Resolution CM20200114.1003

Moved By: Councillor Laurent Amyotte

to adopt the agenda for the Regular Meeting of Council for January 14, 2020 with the following additions/deletion:

Remove

7.1 11:00 a.m. - St. Paul BMX Skate Park

Add

8.19 Alberta Seniors Communities Housing (ASCHA) Convention

8.20 FCM Convention

Carried

5. Closed Session

5.1 Closed Session

Resolution CM20200114.1004

Moved By: Councillor Darrell Younghans

that pursuant to Section 197(2) of the MGA, County Council move into closed session and close the meeting to the public as per Sections 19 and 24, Division 2, Part 1 of the FOIP Act at 10:04 a.m.

Carried

Arlene Shwetz and Claire Gauvreau left the Council Room at 10:05 a.m.

Sheila Kitz, Tim Mahdiuk, Kyle Attanasio, Daniel Reid and Phyllis Corbiere remained in the meeting to provide information as required.

Tim Mahdiuk, Kyle Attanasio, Daniel Reid and Phyllis Corbiere left the Council Room at 10:32 a.m.

Staff - Tim Mahdiuk, Daniel Reid, Kyle Attanasio, Phyllis Corbiere, Arlene Shwetz and Claire Gauvreau, St. Paul Journal entered the Council Room at 10:32 a.m.

Resolution CM20200114.1005

Moved By: Councillor Maxine Fodness

to revert to an open meeting at 10:32 a.m.

Resolution CM20200114.1006

Moved By: Councillor Cliff Martin

to accept the management letter dated December 23, 2019 from Synergy Chartered Professional Accountants.

Carried

6. Business Arising from Minutes

6.1 Elk Point Economic Development Committee Request for Funding

Resolution CM20200114.1007

Moved By: Councillor Maxine Fodness

that the County of St. Paul will not provide funding for the Elk Point Economic Development Committee until the Economic Development Strategy is completed.

Carried

8. New Business

8.1 RMRF 35th Annual Law Seminar

Resolution CM20200114.1008

Moved By: Councillor Laurent Amyotte

to approve Reeve Upham, Councillors Amyotte, Fodness, Martin, and Wirsta, Sheila Kitz and Crystal St. Arnault to attend the 35th Annual RMRF Law Seminar on February 7 in Edmonton.

Carried

8.2 Emerging Trends in Municipal Law Seminar

Resolution CM20200114.1009

Moved By: Councillor Cliff Martin

to approve Reeve Upham, Councillors Amyotte, Fodness, Martin and Wirsta, Sheila Kitz and Daniel Reid to attend the 2020 Emerging Trends in Municipal Law Seminar on February 13 in Edmonton.

Carried

8.3 10th Annual Spring Alberta CARE Seminar

Resolution CM202001014.1010

Moved By: Councillor Maxine Fodness

to approve Reeve Upham and Warren Leister to attend the Annual Spring Alberta CARE Seminar from February 26-28, 2020 in Westlock.

Carried

8.4 Town of Elk Point - Request to Cost Share Pancake Breakfast held During Seniors Week

Resolution CM20200114.1011

Moved By: Councillor Dale Hedrick

to pay the Town of Elk Point \$158.03, to cover half the cost of the Pancake Breakfast held during Seniors' Week in June 2019.

Carried

8.5 St. Paul Junior Curling Club

Resolution CM20200114.1012

Moved By: Councillor Laurent Amyotte

to approve a \$300 donation for the St. Paul Junior Curling Association for their annual bonspiel on January 26, 2020.

Carried

8.6 Request for Funding - St. Paul and District Chamber of Commerce

Resolution CM20200114.1013

Moved By: Councillor Kevin Wirsta

to approve a \$10,000 grant for the St. Paul and District Chamber of Commerce for the 2020 operating year.

Carried

Resolution CM20200114.1014

Moved By: Councillor Maxine Fodness

to approve a \$5,000 grant for the Mallaig Chamber of Commerce and a \$5,000 grant for the Elk Point Chamber of Commerce for the 2020 operating year.

Carried

8.7 Letter of Support for Fire Services Training

Resolution CM20200114.1015

Moved By: Councillor Darrell Younghans

to ratify the letter of support for the St. Paul Fire Department to accompany their grant application through the Fire Services Training Program for funding to provide further training for volunteers.

Carried

8.8 Letter of Support for Town of Bonnyville Expression of Interest for Family Resource Network HUB

Resolution CM20200114.1016

Moved By: Councillor Laurent Amyotte

to ratify the letter of support for the Town of Bonnyville for their Expression of Interest to the Ministry of Children's Services to serve as the HUB for the region for the Family Resource Network.

Carried

8.9 2019 Strategic Plan - 4th Quarter Update

Resolution CM20200114.1017

Moved By: Councillor Cliff Martin

to accept the 4th Quarter Strategic Plan for 2019 as presented.

Carried

8.10 2019 Summary of Donations

Resolution CM20200114.1019

Moved By: Councillor Dale Hedrick

to file the 2019 Summary of Donations as information.

Carried

8.11 Policy Manual - Review, Reformatting and Renumbering

Resolution CM20200114.1018

Moved By: Councillor Darrell Younghans

to approve the Policy Manual review, reformatting and renumbering as presented.

Carried

8.12 Date for Public Auction of Lands

Resolution CM20200114.1020

Moved By: Councillor Maxine Fodness

to schedule the Public Auction of Lands for May 12, 2020 at 11:00 a.m., as per section 418 of the MGA.

Carried

8.13 Supply and Delivery of Fuel Tenders

Councillor Cliff Martin left the Council Room at 10:45 a.m. as he is the President of the Cornerstone Co-op and Co-op submitted a bid.

Resolution CM20200114.1021

Moved By: Councillor Darrell Younghans

to award the fuel tender to Cornerstone Co-op for a two-year term, based on the results of the tender evaluation, providing they will honor the margin identified in the tender over the two-years.

Carried

Councillor Cliff Martin entered the Council Room at 10:53 a.m.

8.14 2020-21 Alberta Community Partnership Grant Applications

Resolution CM20200114.1022

Moved By: Councillor Kevin Wirsta

that the County of St. Paul partner with the Town of Elk Point on an Alberta Community Partnership Grant application for the purpose of completing detailed engineering stormwater pre-designs and an implementation strategy with the County of St. Paul as the managing partner.

Carried

Resolution CM20200114.1023

Moved By: Councillor Laurent Amyotte

that the County of St. Paul partner with Summer Village of Horseshoe Bay on an Alberta Community Partnership Grant application for the purpose of completing detailed engineering stormwater pre-designs and implementation strategy with the Summer Village of Horseshoe Bay as the managing partner.

Carried

Resolution CM20200114.1024

Moved By: Councillor Cliff Martin

that the County of St. Paul partner with the Town of St. Paul on an Alberta Community Partnership Grant application for the purpose of completing detailed engineering stormwater pre-designs and an implementation strategy with the Town of St. Paul as the managing partner.

Carried

Resolution CM20200114.1025

Moved By: Councillor Darrell Younghans

that the County of St. Paul partner with the Town of Elk Point on an Alberta Community Partnership Grant application for the purpose of completing an Area Structure Plan and Utility Analysis with the Town of Elk Point as the managing partner.

Carried

8.15 Request for Municipal Development Plan and Land Use Bylaw Amendments Regarding Lot 1, Block 1, Plan 1922940 (Contained within NE 34-58-10-W4)

Resolution CM20200114.1026

Moved By: Councillor Cliff Martin

to table a decision on the request from the owner of NE 34-58-10-W4 to further amend the Municipal Development Plan and the Land Use Bylaw until registration of the parcels under Bylaws 2019-26 and 2019-27 are completed.

Carried

8.16 Request for Land Use Bylaw Amendments Regarding Lot 1, Block 1, Plan 0720985 (Contained within SW 29-56-10-W4)

Resolution CM20200114.1027

Moved By: Councillor Maxine Fodness

that administration prepare an amendment to Land Use Bylaw 2013-50 to allow for the creation of a 16.32 acre country residential parcel within the agricultural district described as Lot 1, Block 1, Plan 0720985 in SW 29-56-10-W4.

Carried

8.17 Request for Encroachment Agreement on Lot 10PUL (Public Utility Lot), Block 7, Plan 8121231

Resolution CM20200114.1028

Moved By: Councillor Maxine Fodness

to enter into an encroachment agreement with the landowner for the portion of the retaining wall that encroaches on Lot 10PUL, Block 7, Plan 8121231 with all associated costs to be paid by the landowner.

Carried

Resolution CM20200114.1029

Moved By: Councillor Darrell Younghans

that the landowner be directed to remove the shed from Lot 38ER, Block 7, Plan 8121231.

Carried

8.18 Disposition for Boat Launch at Lac St. Cyr

Resolution CM20201014.1030

Moved By: Councillor Cliff Martin

to proceed with the disposition for the boat launch at Lac St. Cyr located on NE 36-56-9-W4, as per the survey provided by Explore Surveys.

Carried

8.19 Alberta Seniors Communities Housing (ASCHA) Convention

Resolution CM20200114.1031

Moved By: Councillor Maxine Fodness

to approve Councillors Amyotte, Hedrick and Wirsta to attend the 2020 ASCHA Convention from April 6 to 8, 2020 in Red Deer.

Carried

8.20 FCM Convention

Resolution CM20200114.1032

Moved By: Councillor Maxine Fodness

to approve Councillor Amyotte and Councillor Wirsta to attend the FCM Convention from June 4-7, 2020 in Toronto

Carried

10. Reports

10.1 CAO Report

Resolution CM20200114.1033

Moved By: Councillor Kevin Wirsta

to send a letter to Justice Minister Schweitzer regarding funding for policing.

Carried

Resolution CM20200114.1034

Moved By: Councillor Maxine Fodness

to accept the CAO Report as presented.

Carried

12. Financial

12.1 Budget to Actual

Resolution CM20200114.1035

Moved By: Councillor Laurent Amyotte

to approve the preliminary budget to actual as of December 31, 2019.

Carried

12.2 Listing of Accounts Payable

Resolution CM20200114.1036

Moved By: Councillor Dale Hedrick

to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
23149	Dec. 10, 2019	34958-35031	\$1,104,679.53
23148	Dec. 11, 2019	Direct Deposit	\$ 122,416.52
23157	Dec. 12, 2019	Direct Deposit	\$ 87,022.40
23179	Dec. 18, 2019	35032 - 35135	\$ 445,668.36
23178	Dec. 24, 2019	Direct Deposit	\$ 226,345.27
23210	Dec. 30, 2019	Direct Deposit	\$ 16,938.10

Carried

13. Adjournment

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting at 11:54 a.m.

Reeve

Chief Administrative Officer