



**County of St. Paul No 19**

**Public Works Meeting**

**Minutes**

**Tuesday, March 26, 2019**

**10:00 AM**

**Council Chambers**

**Present**

Reeve Steve Upham, Reeve  
Councillor Darrell Younghans, Division 1  
Councillor Kevin Wirsta, Division 2  
Councillor Cliff Martin, Division 3  
Councillor Maxine Fodness, Division 4  
Councillor Dale Hedrick, Division 5  
Councillor Laurent Amyotte, Division 6

**Staff Present**

Sheila Kitz, CAO  
Tim Mahdiuk, Director of Community Services  
Kyle Attanasio, Director of Corporate Services  
Phyllis Corbiere, Executive Assistant  
Mark Chileen, Director of Public Works  
Ken Warholik, Assistant Public Works Superintendent  
Bryan Bepalko, Public Works Supervisor  
Tony Devlin, Public Works Supervisor

**1. Call to Order**

The Public Works Meeting of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:08 a.m.

**2. Minutes Approval**

**Resolution PW20190326.1001**

Moved By: Councillor Maxine Fodness

to approve the minutes of the February 26, 2019 Public Works Meeting as presented.

**Carried**

**3. Addition to Agenda and Acceptance of Agenda**

**Resolution PW20190326.1002**

Moved By: Councillor Cliff Martin

to approve the agenda of the March 26, 2019 Public Works Meeting with the following additions:

7.5 Waste Management 2019 Cleanup Promotion

7.6 Road Issue on RR 105 between Sections 31 and 32-58-10-W4

**Carried**

**5. Closed Session**

**5.1 Closed Session**

Staff - Sheila Kitz, Tim Mahdiuk, Kyle Attanasio, Mark Chileen, Ken Warholik, Bryan Bespalko and Tony Devlin remained during the closed session to provide information as requested.

**Resolution PW201903262019.1003**

Moved By: Councillor Darrell Younghans

to move into closed session as per Section 24, Division 2, Part 1 of the FOIP Act at 10:15 a.m.

**Carried**

**Resolution PW201903262019.1004**

Moved By: Councillor Laurent Amyotte

to revert to an open meeting at 10:31 a.m.

**Carried**

**Resolution PW201903262019.1005**

Moved By: Councillor Maxine Fodness

that Administration continue negotiations with the landowner on purchasing the required right-of-ways for the construction of TWP Rd 582.

**Carried**

## **6. Reports**

### **6.1 Director of Public Works**

#### **Resolution PW20190326.1006**

Moved By: Councillor Cliff Martin

to approve the sale of a used 1/2 ton truck from the Public Works fleet to the Town of Elk Point to be used at the Elk Point Transfer Station, for the amount of \$1,400.

**Carried**

Councillor Darrell Younghans declared a pecuniary interest for the following discussion and left the meeting at 11:05 a.m.

#### **Resolution PW20190326.1007**

Moved By: Councillor Laurent Amyotte

to approve an increase for compensation paid to landowners for borrow pits to \$500 per acre for the 2019 construction season.

**Carried**

#### **Resolution PW20190326.1008**

Moved By: Councillor Cliff Martin

to approve an increase for compensation paid to landowners for land purchase to \$2,500 per acre for the 2019 construction season.

**Carried**

Councillor Darrell Younghans entered the meeting at 11:10 a.m.

#### **Resolution PW20190326.1009**

Moved By: Councillor Dale Hedrick

to tender the ripping/packing and gravel base course for 29.5 miles of roads throughout the County as per the construction schedule and an additional 11.5 miles of chip seal on TWP Rd 290 from Highway 36 east to Highway 881.

**Carried**

**Resolution PW20190326.1010**

Moved By: Councillor Maxine Fodness

to accept the Director of Public Works report as presented.

**Carried**

**6.1.1 Oiling of TWP Rd 564 west of RR 112A**

**Resolution PW20190326.1011**

Moved By: Councillor Maxine Fodness

to approve 2 miles of new oil on TWP Rd 564 west of RR 112A for the 2019 construction season and that administration contact the County of Two Hills to see if they will consider upgrading their road west to Highway 36.

**Carried**

**6.2 Director of Community Services**

**Resolution PW20190326.1012**

Moved By: Councillor Cliff Martin

to accept the Director of Community Services Report as presented.

**Carried**

**6.2.1 Mutual Aid Fire Control Plan - Agriculture and Forestry**

**Resolution PW20190326.1013**

Moved By: Councillor Kevin Wirsta

to approve the updated Mutual Aid Fire Control Plan with Alberta Agriculture and Forestry, Forestry Division and the County of St. Paul effective March 1, 2019 to February 28, 2011 with the amendment to add the word "applicable" to the second paragraph of Page 8, Clause 4.

**Carried**

## **7. New Business**

### **7.1 Funding Request - Lakeland Bantam AA Panthers**

#### **Resolution PW20190326.1014**

Moved By: Councillor Cliff Martin

to deny the request from the Lakeland Bantam AA Panthers for funding to attend the Provincial Championship in Calgary, as it does not conform to Policy ADM-51.

**Carried**

### **7.2 Request for Letter of Support - Town of St. Paul Drainage**

#### **Resolution PW20190326.1015**

Moved By: Councillor Dale Hedrick

to approve a letter of support for the Town of St. Paul supporting the use of the drainage course as a storm water outflow to Upper Therien Lake.

**Carried**

### **7.3 St. Paul Skatepark Project**

#### **Resolution PW20190326.1016**

Moved By: Councillor Darrell Younghans

to table the funding request from the St. Paul Skatepark Project for more information.

**Carried**

### **7.4 2018 Surplus Transfer to Reserves**

#### **Resolution PW20190326.1017**

Moved By: Councillor Laurent Amyotte

to approve the transfer of \$3,700,000 from the 2018 surplus to the reserve for future expenditures to fund the 2019 budget, with the balance to unrestricted surplus.

**Carried**

### **7.5 2019 Waste Management Cleanup Promotion**

**Resolution PW20190326.1018**

Moved By: Councillor Cliff Martin

to waive the charges for Freon removal at the County of St. Paul's Transfer Stations, as part of a spring cleanup promotion for a two week period in May, to be set by administration.

**Carried**

**7.6 RR 105 Between SE 31-58-10-W4 and SW 32-58-10-W4**

**Resolution PW20190326.1019**

Moved By: Councillor Maxine Fodness

that administration advise the landowner to consult with Alberta Environment and Parks regarding the water issue on the undeveloped road allowance and that administration provide the landowner with the County's General Municipal Servicing Standards for road development.

**Carried**

**8. Adjournment**

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting at 12:20 p.m.

---

Reeve

---

Chief Administrative Officer