



**County of St. Paul No 19**  
**Council Meeting**  
**Minutes**

**Tuesday, October 8, 2019**  
**10:00 AM**  
**Board Room**

**Present**

Reeve Steve Upham  
Councillor Darrell Younghans, Division 1  
Councillor Kevin Wirsta, Division 2  
Councillor Cliff Martin, Division 3  
Councillor Maxine Fodness, Division 4  
Councillor Dale Hedrick, Division 5  
Councillor Laurent Amyotte, Division 6

**Staff Present**

Tim Mahdiuk, Interim CAO  
Kyle Attanasio, Director of Corporate Services  
Dennis Bergheim, Director of Community Services  
Daniel Reid, Director of Public Works  
Phyllis Corbiere, Executive Assistant  
Arlene Shwetz, Communications Coordinator

**1. Call to Order**

The regular meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:00 a.m.

**2. Minutes**

**Resolution CM20191008.1001**

Moved By: Councillor Maxine Fodness

approve the minutes with amendment to item 4 - Additions to the Agenda. Should be Frog Lake not Fishing Lake.

**Carried**

**3. Bank Reconciliation**

**Resolution CM20191001.1002**

Moved By: Councillor Cliff Martin

to adopt the Bank Reconciliation for the month ending September 30, 2019.

**Carried**

**4. Additions to Agenda and Acceptance of Agenda**

**Resolution CM20191008.1003**

Moved By: Councillor Laurent Amyotte

to adopt the agenda for the Regular Meeting of Council for October 8, 2019 with the following additions:

8.16 Lac Sante ER Distrubance

8.17 Fire Call - Lanferman

8.18 Paving at County Public Works Shop

8.19 HUB - Minister's Roundtable Meeting - October 24

8.20 Street Light Request - Stillwater & Paziuk Subdivisions

**Carried**

**5. Closed Session**

**5.1 Closed Session**

**Resolution CM20191009.1004**

Moved By: Councillor Darrell Younghans

that pursuant to Section 197(2) of the MGA, County Council move into closed session and close the meeting to the public as per Section 17, Division 2, Part 1 of the FOIP Act at 10:04 am.

**Carried**

Arlene Shwetz left the Council Room at 10:04 am.

Crystal St, Arnault entered the Council Room at 10:04 am and left at 10:19 am.

Krystle Fedoretz entered the Council Room at 10:20 am and left at 10:43 am.

Kyle Attanasio, Dennis Bergheim and Phyllis Corbiere left the Council Room at 10:43 am and entered at at 11:06 am.

Janice Huser, St. Paul Journal, and Arlene Shwetz entered the Council Room at 11:06 am.

Tim Mahdiuk and Daniel Reid remained during the closed discussion to provide information to Council as required.

**Resolution CM20191008.1005**

Moved By: Councillor Maxine Fodness

to revert to an open meeting at 11:06 am.

**Carried**

**Resolution CM20191008.1006**

Moved By: Councillor Kevin Wirsta

that as authorized by section 347(c) of the Municipal Government Act, Council defers the collection of all taxes, arrears, and penalties imposed on or before December 31, 2018 owing on Tax Roll 10801701 until payment of all property taxes owing in connection with the 2019 property tax assessment of the property listed on Roll 10801701.

**Carried**

**7. Delegation**

**7.1 11:00 am - Charles Biollo**

Charles Biollo, Lac Sante Resident, entered the Council Room at 11:06 am to discuss ATVs on the Environmental Reserve and trucks and ATVs using Launch Road to access the ER.

Mr. Biollo requested that the traffic be restricted to people who are using the road as access to the lake. He also requested that Council educate the people about the use of Environmental Reserves and to inform them that there is a trial in the Lac Sante Area.

The delegation left the Council Room at 11:25 am and sat in the gallery.

**Resolution CM20191008.1007**

Moved By: Councillor Dale Hedrick

that public works install signs at Launch Road in Paziuk Subdivision, Lac Sante and to provide all County residents with a mail out regarding use of environmental reserves and to advertise on social media.

**Carried**

**7.2 11:15 am - Mike Berlinguette**

Mike Berlinguette entered the Council Room at 11:27 am.

Mr. Berlinguette requested that Council amend the bylaws to allow for the creation of a 50.08 parcel in the NE 34-58-10-W4. The delegation left the Council Room at 11:34 am.

**Resolution CM20191008.1008**

Moved By: Councillor Maxine Fodness

to amend the Municipal Development Plan and the Land Use Bylaw to allow for the creation of a 50.08 acre parcel in the NE 34-58-10-W4 for residential purposes.

**Carried**

**7.3 11:30 am - Ron Boisvert, CAP Arena**

Ron Boisvert, on behalf of the CAP Arena Committee entered the Council Room at 11:34 am to present their proposal to replace the chiller in the CAP Arena. The committee is requesting a \$50,000 grant and a letter of support to accompany their CFEP Grant application for funding for this project. The delegation left the Council Room at 11:51 am.

**Resolution CM20191008.1009**

Moved By: Councillor Cliff Martin

to commit \$50,000 towards the replacement of the chiller to be paid from the 2020 budget, and to provide a letter of support for the CAP Arena Committee to accompany their CFEP grant application.

**Carried**

The meeting adjourned for lunch and reconvened at 1:00 pm with all members of Council present.

**7.4 1:00 pm - Eunhye Cho, St. Paul Library**

Eunhye Cho, Manager of the St. Paul Library, entered the Council Room at 1:00 pm to present her mid-year report. Eunhye reviewed the progress

on their 2019 goals and the projects they are currently working on. The delegation left the Council Room at 1:10 pm.

**6. Business Arising from Minutes**

**6.1 Amyotte & Sons Request to Connect to Mallaig Water Line**

**Resolution CM20191008.1010**

Moved By: Councillor Cliff Martin

to approve the request from Amyotte & Sons Welding to connect to the Mallaig Waterline, at their expense.

**Carried**

**8. New Business**

**8.1 2019 Strategic Plan - 3rd Quarter Update**

**Resolution CM20191008.1011**

Moved By: Councillor Maxine Fodness

to accept the 3rd Quarter of the 2019 Strategic Plan as information.

**Carried**

**8.2 2020 Strategic Plans**

**Resolution CM20191008.1012**

Moved By: Councillor Darrell Younghans

to approve the 2020 County of St. Paul Overarching Strategic Plan.

**Carried**

**Resolution CM20191008.1013**

Moved By: Councillor Laurent Amyotte

to approve the 2020 FCSS County of St. Paul and Elk Point Operational Plan.

**Carried**

**Resolution 20191008.1014**

Moved By: Councillor Kevin Wirsta

to approve the 2020 Administration Operational Plan.

**Carried**

**Resolution 20191008.1015**

Moved By: Councillor Dale Hedrick

to approve the 2020 Communications Operational Plan.

**Carried**

**Resolution CM20191008.1016**

Moved By: Councillor Cliff Martin

to approve the 2020 Community Services Operational Plan.

**Carried**

**Resolution CM20191008.1017**

Moved By: Councillor Maxine Fodness

to approve the 2020 Public Works Operational Plan, excluding the appendixes.

**Carried**

**8.3 Boat Launches**

**Resolution CM20191008.1018**

Moved By: Councillor Cliff Martin

to hire Explore Surveys to complete the dispositions on the boat launches at the following locations:

- Stoney Lake Park - SW 25-56-8-W4 Renew in 2023
- Lac Bellevue, Warren Development – SW 5-56-9-W4
- Lower Therien Lake, Crestview – SE 14-57-10-W4
- Garner Lake, Melnychuk Subdivision – SE 22-60-12-W4

at a cost of \$5000 per boat launch to be paid from the 2020 budget.

**Carried**

**Resolution CM20191008.1019**

Moved By: Councillor Maxine Fodness

to complete the dispositions on the following boat launches that are situated on the road allowance, if required, as determined by Alberta Environment and Parks:

- Laurier Lake – Blue Bird Beach – SE 22-56-4-W4
- Lottie Lake – On Twp Rd 590, NE 33-58-11-W4
- Lac Sante – West of Twp Rd 564, SW 26-56-11-W4

**Carried**

**8.4 Shallow Gas Tax Relief Initiative (SGTRI)**

**Resolution CM20191008.1020**

Moved By: Councillor Kevin Wirsta

that pursuant to Section 347 of the Municipal Government Act, for all properties identified in Schedule A – Summary of Tax Relief by Company, attached to and forming part of the council minutes, Council authorizes to refund the 2019 property taxes paid as to reduce by 35 percent property taxes levied as per section 353(2) of the Municipal Government Act, which includes municipal property taxes, requisitions detailed in section 326(1)(a) and 359(1)(2), as well as special taxes levied under section 382(1) where the tax rate is based on the assessment.

**Carried**

**8.5 Benefits Policy HR-4**

**Resolution CM20191008.1021**

Moved By: Councillor Darrell Younghans

to approve Benefits Policy HR-4, as amended, as recommended by the Policy Committee.

**Carried**

**8.6 Overtime Policy HR-21**

**Resolution CM20191008.1022**

Moved By: Councillor Maxine Fodness

to approve Overtime Policy HR-21, as amended, as per the recommendations of the Policy Committee.

**Carried**

**8.7 Sick Leave Policy HR-29**

**Resolution CM20191008.1023**

Moved By: Councillor Dale Hedrick

to approve Sick Leave Policy HR-29, as amended, as per the recommendations of the Policy Committee.

**Carried**

**8.8 General and Declared Holidays Policy HR-30**

**Resolution CM20191008.1024**

Moved By: Councillor Laurent Amyotte

to approve General and Declared Holidays Policy HR-30, as amended, as per the recommendations of the Policy Committee.

**Carried**

**8.9 Vacation Policy HR-33**

**Resolution CM20191008.1025**

Moved By: Councillor Cliff Martin

to approve Vacation Policy HR-33, as amended, as per the recommendations of the Policy Committee.

**Carried**

**8.10 Library Board Member at Large**

**Resolution CM20191008.1026**

Moved By: Councillor Dale Hedrick

to appoint Shannon Quinney as a member-at-large for the County of St. Paul Library Board for a one-year term.

**Carried**

**8.11 Alberta Recreation and Parks Association Conference**

**Resolution CM20191008.1027**

Moved By: Councillor Laurent Amyotte

to approve Councillor Hedrick and Councillor Wirsta to attend the 2019 Alberta Recreation and Parks Association Conference in Lake Louise on October 25 and 26, 2019.

**Carried**

**8.12 Canola Discovery Forum**

**Resolution CM20191008.1028**

Moved By: Councillor Cliff Martin

to approve Keith Kornelson, Agricultural Fieldman, to attend the 2019 Canola Discovery Forum from November 13 to 15, 2019 in Winnipeg.

**Carried**

**8.13 FCSSAA Conference - Resilient People Strong Communities**

**Resolution CM20191008.1029**

Moved By: Councillor Darrell Younghans

to approve Councillor Fodness and Councillor Younghans to attend the 2019 FCSSAA Conference from November 27 to 29 2019 in Edmonton.

**Carried**

**8.14 St. Paul Fire Department 75th Anniversary Spring Ball**

**Resolution CM20191008.1030**

Moved By: Councillor Darrell Younghans

that the County of St. Paul support the St. Paul Fire Department by purchasing a table of 8 at a cost of \$450 for their 75th Anniversary Spring Ball on April 18, 2020.

**Carried**

**8.15 St. Paul Ag Society - Request for Gravel**

**Resolution CM20191008.1031**

Moved By: Councillor Dale Hedrick

to ratify the donation of 10 yards of gravel for the St. Paul Ag Society, to repair a low spot in the back of the Ag Barn.

**Carried**

**7. Delegation**

**7.5 1:30 pm - Linda Sallstrom, Tourism Initiative**

Linda Sallstrom, on behalf of St. Paul & District Chamber of Commerce and Marianne Price representing Alberta's Lakeland entered the Council Room at 1:30 pm to present the St. Paul/Elk Point Tourism Initiative they are developing. The delegation informed Council that Alberta Tourism is looking for the next area in Alberta to develop. There is funding coming from both levels of government to develop tourism and the committee has partners who see this as a viable opportunity for St. Paul and surrounding area. The delegation requested the support of a Councillor and one staff to sit on this the committee to help drive the initiative. The goal of the Tourism Initiative Committee is to grow the tourism industry in the St. Paul Region and to become a part of a larger region.

**Resolution CM20191008.1032**

Moved By: Councillor Maxine Fodness

to appoint Councillor L. Amyotte and Arlene Shwetz, Communications Coordinator, to the Tourism Initiative Committee.

**Carried**

**8. New Business**

**8.16 Lac Sante ER Disturbance**

**Resolution CM20191008.1033**

Moved By: Councillor Maxine Fodness

that administration enforce Penalty Bylaw 2019-06 as it relates to the Municipal and Reserve Land Regulation Offence and that the owner of Lot 4, Block 1, Plan 0226222 be ordered to reclaim the disturbed ER, with the work to be completed by June 1, 2020.

**Carried**

**8.17 Fire Call - Lanferman**

**Resolution CM20191008.1034**

Moved By: Councillor Cliff Martin

to file Ron Lanferman and David Beck's request for Council to revisit their decision to deny a reduction on the fire call invoice.

**Carried**

**8.18 Paving at County Public Works Shop**

**Resolution CM20191008.1035**

Moved By: Councillor Darrell Younghans

to approve the scope change for the paving project at the public works shop in the amount of \$1889.11.

**Carried**

**Resolution CM20191008.1036**

Moved By: Councillor Maxine Fodness

to table the request from Black Track Paving to fund the overage on the parking lot at the public works shop.

**Carried**

**8.19 Minister's Roundtable Discussions**

**Resolution CM20191008.1037**

Moved By: Councillor Dale Hedrick

to approve Reeve Upham to attend the Minister's Roundtable Discussion on October 24 in Edmonton, as it relates to the Alberta HUB Committee.

**Carried**

**8.20 Street Light Request - Stillwater and Paziuk Subdivisions**

**Resolution CM20191008.1038**

Moved By: Councillor Darrell Younghans

to table the request for the installation of street lights in the Paziuk Subdivision and Stillwater Subdivision until the Street Lighting Policy is approved.

**Carried**

**10. Reports**

**10.1 CAO Report**

**Resolution CM20191008.1039**

Moved By: Councillor Cliff Martin

to accept the CAO Report as presented.

**Carried**

**12. Financial**

**12.1 Budget to Actual**

**Resolution CM20191008.1040**

Moved By: Councillor Maxine Fodness

to approve the budget to actual as of September 30, 2019.

**Carried**

**12.2 Listing of Accounts Payable**

**Resolution CM20191008.1041**

Moved By: Councillor Dale Hedrick

to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
22895	Sept. 10, 2019	34458 - 34548	\$466,856.48
22896	Sept. 11, 2019	Direct Deposit	\$235,759.37
22926	Sept. 20, 2019	34549 - 34621	\$632,934.52
22933	Sept. 23, 2019	Direct Deposit	\$ 90,403.08
22925	Sept. 24, 2019	Direct Deposit	\$581,027.89
22939	Sept. 24, 2019	Direct Deposit	\$ 43, 872.59
22947	Sept. 26, 2019	Direct Deposit	\$ 4,042.71
22961	Oct. 1, 2019	Direct Deposit	\$ 1,660.02

**Carried**

**12.3 Council Fees**

**Resolution CM20191008.1042**

Moved By: Councillor Darrell Younghans

to approve the Council Fees for the Month of September, 2019 as amended.

**Carried**

**13. Adjournment**

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting at 2:55 pm.

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Reeve

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Chief Administrative Officer