



County of St. Paul No 19

Public Works Meeting

Minutes

Tuesday, February 26, 2019

10:00 AM

Board Room

Present

Reeve Steve Upham, Reeve
Councillor Darrell Younghans, Division 1
Councillor Kevin Wirsta, Division 2
Councillor Cliff Martin, Division 3
Councillor Maxine Fodness, Division 4
Councillor Dale Hedrick, Division 5
Councillor Laurent Amyotte, Division 6

Staff Present

Sheila Kitz, CAO
Tim Mahdiuk, Director of Community Services
Kyle Attanasio, Director of Corporate Services
Phyllis Corbiere, Executive Assistant
Mark Chileen, Director of Public Works
Bryan Bepalko, Public Works Supervisor
Tony Devlin, Public Works Supervisor
Jack Vanden Berg, Public Works Supervisor

1. Call to Order

The Public Works Meeting of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:00 a.m.

2. Minutes Approval

Resolution PW20190226.1001

Moved By: Councillor Cliff Martin

to approve the minutes of the January 24, 2019 Public Works Meeting with the following correction to Item 7.1:

To honor their contract, they will move gravel from Richland Pit area to the Batty Lake Pit.

Carried

3. Addition to Agenda and Acceptance of Agenda

Resolution PW20190226.1002

Moved By: Councillor Cliff Martin

to approve the agenda of the February 26, 2019 Public Works Meeting with the following additions:

16.8 Top Gro Agro - Connect to Mallaig Water and Sewer Services

16.9 Bios for Website

16.10 Council Remuneration and Expenses Policy

16.11 Elk Point Pond Hockey - Request for Donation

16.12 Construction Projects Requiring Approval

16.13 SDAB Members at Large

Carried

5. Closed Session

Resolution PW20190326.1003

Moved By: Councillor Darrell Younghans

to move into closed session as per section 24, Division 2, Part 1 of the FOIP Act at 10:20 a.m.

Carried

Resolution PW20190226.1004

Moved By: Councillor Dale Hedrick

to revert to an open meeting at 10:42 a.m.

Carried

Resolution PW20190226.1005

Moved By: Councillor Maxine Fodness

to proceed with negotiations with the owners of NW 8-58-9-W4, NE 8-58-9-W4, NW 9-58-9-W4 and NE 9-58-9-W4 to acquire the right-of-way for future construction of TWP Rd 582.

Carried

6. Road and Bridge Construction

6.1 Road and Bridge Construction

Bryan Bespalko reported on the following:

- Looy (Twp Rd 582 East of Hwy 36) (grade raised through slough) - WSP is working on the water act approval.
- Laurier Lake Road
 - Road be re-oiled after construction to be reclaimed.
 - Brushing 50% done; still negotiating with the landowners.

Winter projects

1. RGE RD 110 North of 646(borrow pit secured awaiting AB. environment approval),
2. TWP RD 580 West of RGE RD 101 1/2mile (designed and borrow secured awaiting AB. environment approval),
3. RGE RD 92 North 594 (awaiting AB. environment approval)
4. RGE RD 43 North of TWP RD 570 lower grade and install culvert (quote to bore to high) - Project to be moved to next fall
5. Brushing at Lac Bellevue camp site (Complete)

Resolution PW20190226.1006

Moved By: Councillor Darrell Younghans

to approve work on Township Road 554A.

Carried

6.2 Maintenance

Tony Devlin reported on the following:

- Mulching ROW's - shut down due to deep snow and raptor season

- sand moved from Kinjerski pit to transfer station for future pickling
- salt purchase from NCS Minerals in Vanscoy, SK due to Windsor Plant shut down.

7. Oiling

7.1 Cold Mix

Tony Devlin reported on the following:

Last of the samples were taken to be tested for cold mix design. Waiting on results.

8. Gravel & Crusher

The following tenders for the Crusher Cone (excluding options and GST) were presented to Council :

- | | |
|---|-----------|
| • Elrus Inc. | \$660,200 |
| • 1436019 Alberta Ltd./The Groundworx Company | \$704,585 |
| • Rocky Mountain Equipment | \$733,240 |

Resolution PW20190226.10

Moved By: Councillor Cliff Martin

to accept the bid of \$660,200 from Elrus Inc., for the crusher cone, including the torc wrench for \$20,000.

Carried

Council reviewed the policy for Private Gravel Sales. The five scenarios discussed by Council will be incorporated into the policy and presented to the policy committee.

9. Water & Sewer

Council was informed that Beretta's substantial completion date for the Mallaig water line was 10 days late by the time the line was commissioned. This could result in liquidated damages being charged to the contractor.

Resolution PW20190226.1008

Moved By: Councillor Cliff Martin

that Beretta be charged for 5 days liquidated damages at \$2,000 per day totaling \$10,000 as they did not meet the substantial completion date.

Carried

DM & D will be replacing the tracer wires on the line from Spedden to Ashmont.

10. Dust Controls

Nothing new to report.

11. Shop and Equipment

Jack Vanden Berg reported on the following:

- 5 graders have close to 8000 hours
- working on the graders that are coming off of warranty repairing everything that has to be fixed.

12. Industry Liaison

Mark Chileen reported on the following:

- Plans for road construction in 2019 with CNRL for Range Road 61 North of Willow Range Road down to the river flats and Township Road 555 East 1 mile off of Northern Valley Road.

13. Environmental

WSP is working on Water Act Approval for road construction projects.

14. Parks

Council discussed preparing a resolution for the RMA Fall Convention regarding blanket approval to maintain Boat Launches.

15. Subdivision and Hamlet

Nothing new to report.

16. Other

16.1 Public Works Restructuring

Roll out of the new Public Works structure is complete. Currently advertising to fill vacant positions.

16.2 Elk Point Fire Department - Request for Flashing Stop Sign

Resolution PW20190226.1011

Moved By: Councillor Kevin Wirsta

to send a letter to Alberta Transportation requesting that they install flashing stop signs at the intersection of Murphy Road (Range Road 50)

and Highway 646 and to request CNRL to send a letter supporting the installation of these stop signs.

Carried

16.3 Water Issues on SW 27-58-11-W4

Council discussed the concerns expressed by the owner of SW 27-58-11-W4 regarding water issues on the property and the culvert on Range Road 113 being plugged. Public Works will look at the culvert on Range Road 113 in the spring.

16.4 Water on NW 17-58-11-W4

Resolution PW20190226.1013

Moved By: Councillor Darrell Younghans

that Public Works monitor the drainage on NW 17-58-11-W4 and look at the culvert in the spring to determine whether the water is affecting the County infrastructure, before deciding how to proceed.

Carried

16.5 Senior Snow Flags

Council discussed the free snowplowing service provided to seniors and disabled residents. Council agreed to continue with the program status quo.

16.6 4-H District Show and Sale

Resolution PW20190226.1015

Moved By: Councillor Darrell Younghans

to support the St. Paul District 4-H by providing beef on a bun for the annual Show and Sale on June 3, 2019, as per policy Per-12.

Carried

Resolution PW20190226.1016

Moved By: Councillor Kevin Wirsta

to provide a half-ton truck for the St. Paul District 4-H Show and Sale to be used during the sale.

Carried

16.7 Request to Brush Road Allowance

Resolution PW20190226.1017

Moved By: Councillor Dale Hedrick

to permit the landowner to brush the trees on the road allowance north and west of the NW 22-55-8-W4.

Carried

Resolution PW20190226.1018

Moved By: Councillor Darrell Younghans

that the owner of NW 22-55-8-W4 be permitted to brush the road allowance subject to receiving environmental approvals and the road allowance must be surveyed at landowners expense.

Carried

16.8 Top Gro Agro - Connect to Mallaig Water and Sewer Services

Council discussed the request from Top Gro Agro in Mallaig to connect to the County Water Line and the Mallaig sewer system. Administration was instructed that Council preferred that any utilities should run in the road allowance and that there may be an opportunity to upsize the lines. No motion was made regarding this issue.

16.9 Bios for Website

The new website allows for Council and Staff to have bios along with their pictures on the website. Council agreed that they will not post individual bios.

16.10 Council Remuneration and Expenses Policy

Council discussed the Council Remuneration and Expenses policy and if they will proceed with posting them on the website. The policy will be discussed further at the policy committee.

16.11 Elk Point Pond Hockey - Request for Donation

Resolution PW20190226.1015

Moved By: Councillor Kevin Wirsta

to donate \$300 to the Elk Point Pond Hockey to assist with the expenses of hosting their pond hockey tournament.

Carried

16.12 Construction Projects Requiring Approval

Resolution PW20190226.1016

Moved By: Councillor Cliff Martin

motion to table discussions on the Public Works construction projects requiring approval to the February 28th meeting.

Carried

16.13 SDAB Members at Large

Council was informed that administration will advertise for two members at large to sit on the Intermunicipal Subdivision and Development Appeal Board Committee.

17. Adjournment

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting.

Time: 1:15 p.m.

Reeve

Chief Administrative Officer