



County of St. Paul No 19
Council Meeting
Minutes

Tuesday, January 8, 2019
10:00 AM
5015- 49 Avenue, St. Paul, AB T0A 3A4

Present Reeve Steve Upham
 Councillor Darrell Younghans, Division 1
 Councillor Kevin Wirsta, Division 2
 Councillor Cliff Martin, Division 3
 Councillor Maxine Fodness, Division 4
 Councillor Dale Hedrick, Division 5
 Councillor Laurent Amyotte, Division 6

Staff Present Shelia Kitz, CAO
 Tim Mahdiuk, Director of Community Services
 Kyle Attanasio, Director of Corporate Services
 Phyllis Corbiere, Executive Assistant
 Mark Chileen, Director of Public Works
 Kaitlyn Kenney, Municipal Intern
 Hailey Gish, Municipal Intern
 Krystle Fedoretz, Director of Planning & Development

Others Present Meredith Kerr, St. Paul Journal

1. Call to Order

The regular meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:02 a.m.

2. Minutes

Resolution CM20190109.1001

Moved By: Councillor Darrell Younghans

to approve the minutes of the December 11, 2018 Council Meeting with the following correction - Date of EDA Conference - April 3-5, 2019.

Carried

3. Bank Reconciliation

Resolution CM20190109.1002

Moved By: Councillor Cliff Martin

to adopt the Bank Reconciliation for the month ending December 31, 2018.

Carried

4. Additions to Agenda and Acceptance of Agenda

Resolution CM20190109.1003

Moved By: Councillor Laurent Amyotte

to adopt the agenda for the Regular Meeting of Council for January 8, 2019 with the following additions:

8.21 Bylaw 2019-07 Fee Schedule Bylaw

8.22 Request for Compliance or Encroachment Agreement

8.23 Thank you from County Library Board

8.24 Step Grant Funding for 2019.

Carried

5. Closed Session

5.1 Closed Session

Resolution CM20190109.1004

Moved By: Councillor Darrell Younghans

that pursuant to Section 197(2) of the MGA, County Council move into closed session and close the meeting to the public as per Sections 17 and 23, Division 2, Part 1 of the FOIP Act at 10:08 a.m.

Carried

Staff members - Sheila Kitz, Krystle Fedoretz, Hailey Gish, Kaitlyn Kenney, Kyle Attanasio, Mark Chileen, Tim Mahdiuk, Phyllis Corbiere remained in the Board Room during part of the closed session to provide information as required.

Meredith Kerr left the Council Room at 10:08 a.m.

Staff members - Krystle Fedoretz, Hailey Gish, Kaitlyn Kenney, Kyle Attanasio left the Board Room at 10:21 a.m.

Staff - Sheila Kitz, Mark Chileen, Tim Mahdiuk and Phyllis Corbiere remained during the closed session to provide information as required.

Staff - Krystle Fedoretz, Hailey Gish, Kaitlyn Kenney, Kyle Attanasio and Meredith Kerr, St. Paul Journal entered the meeting at 11:20 a.m.

Resolution CM20190109.1005

Moved By: Councillor Dale Hedrick

that the meeting revert to an open meeting at 11:21 a.m.

Carried

Resolution CM20190109.1006

Moved By: Councillor Darrell Younghans

to approve the CAO in a separate class for Long Term Disability effective November 1, 2018 with 100% of the premium to be paid by the CAO.

Carried

Resolution CM20190109.1007

Moved By: Councillor Maxine Fodness

to approve a \$3700 increase to the CAO salary based on the discussions during the CAO evaluation on December 17, 2018.

Carried

6. Business Arising from Minutes

6.1 Town of Elk Point Economic Development Committee

Resolution CM20190109.1008

Moved By: Councillor Cliff Martin

to appoint Councillor Wirsta to the Town of Elk Point Economic Development Committee on a trial basis for a one year term, to be reappointed annually at the Organizational Meeting, as per Town of Elk Point Bylaw 788/18.

Carried

8. New Business

8.1 Date for January Public Works Meeting

Resolution CM20190109.1009

Moved By: Councillor Kevin Wirsta

to reschedule the January Public Works Meeting to Thursday, January 24 at 7:00 p.m., as per section 193 of the Municipal Government Act.

Carried

8.2 Date for Public Auction of Lands

Resolution CM20190109.1010

Moved By: Councillor Cliff Martin

to schedule the Public Auction of Lands for May 14, 2019 at 11:00 a.m.

Carried

8.3 FCM Conference

Resolution CM20190109.1011

Moved By: Councillor Kevin Wirsta

to approve any Councillor who is available to attend the 2019 FCM Conference to be held May 30 to June 2, 2019 in Quebec City.

Carried

8.4 Bylaw 2019-01 - Intermunicipal Development Plan with Lac La Biche County

Resolution CM20190109.1012

Moved By: Councillor Darrell Younghans

to give first reading to Bylaw 2019-01 Intermunicipal Development Plan with Lac La Biche County with the following amendments:

- 2.2.1. – Census numbers for the County of St. Paul changed to 6,468 (2017 Municipal Census)
- 3.4.2.(1) Tourism and recreation opportunities in the region such as ecotourism, enhancements to existing trails, new trail development, staging areas and parks/campgrounds that respect agricultural land

uses and environmentally sensitive lands, **may** be supported.
(originally read “will”)

Carried

7. Delegation

7.1 11:30 a.m. - Amil Shapka, Champions for Change

Amil Shapka and Penny Fox, on behalf of Champions for Change, were admitted to the Council Meeting at 11:40 a.m.

Amil Shapka, Chairman of the Downtown Revitalization Committee, made a presentation on their project to upgrade and develop the Porozni lot located adjacent to the St. Paul Foundry. Mr. Shapka informed council that they plan to erect a metal sculpture depicting French Canadian, Indigenous, Metis and Ukrainian Dancers. They also plan on umbrella seating areas, planters and a community orchard. The group wants the park to be the heart of downtown and will be developing it as funds become available. All components of the project will be available as it is on private property. Mr. Shapka informed Council that the Town of St. Paul has committed \$15,000 funding to the project.

Following their presentation, the delegation left the meeting at 11:50 a.m.

Resolution CM20190109.1013

Moved By: Councillor Cliff Martin

to table the request from St. Paul Champions for Change for funding to assist with developing the Porozni lot adjacent to the St. Paul Foundry into a park, to budget deliberations.

Carried

8. New Business

8.5 Bylaw 2019-02 - Intermunicipal Development Plan with the Municipal District of Bonnyville

Councillor Dale Hedrick left the Council Room at 11:50 a.m.

Resolution CM20190109.1014

Moved By: Councillor Cliff Martin

to give first reading to Bylaw 2019-02 - Intermunicipal Development Plan with the Municipal District of Bonnyville with the following changes:

- 2.2.1. – Census numbers for the County of St. Paul changed to 6,468 (2017 Municipal Census)
- 3.4.2.(1) Tourism and recreation opportunities in the region such as ecotourism, enhancements to existing trails, new trail development, staging areas and parks/campgrounds that respect agricultural land uses and environmentally sensitive lands, **may** be supported. (originally read “will”)

Carried

8.6 Bylaw 2019-03 - Intermunicipal Development Plan with Vermilion River

Councillor Dale Hedrick entered the Council Room at 11:55 a.m.

Resolution CM20190109.1015

Moved By: Councillor Kevin Wirsta

to give first reading to Bylaw 2019-03, Intermunicipal Development Plan with the County of Vermilion River with the following amendments:

- 2.2.1. – Census numbers for the County of St. Paul changed to 6,468 (2017 Municipal Census)
- 3.4.2.(1) Tourism and recreation opportunities in the region such as ecotourism, enhancements to existing trails, new trail development, staging areas and parks/campgrounds that respect agricultural land uses and environmentally sensitive lands, may be supported. (originally read “will”)
- Maps 1, 2, 4 and 6 – Spelling of Lindbergh corrected

Carried

8.7 Bylaw 2019-04 - Intermunicipal Development Plan with County of Two Hills

Resolution CM20190109.1016

Moved By: Councillor Maxine Fodness

to give first reading to Bylaw 2019-04, Intermunicipal Development Plan with County of Two Hills with the following amendments:

- 2.2.1. – Census numbers for the County of St. Paul changed to 6,468 (2017 Municipal Census)

- 3.4.2.(1) Tourism and recreation opportunities in the region such as ecotourism, enhancements to existing trails, new trail development, staging areas and parks/campgrounds that respect agricultural land uses and environmentally sensitive lands, may be supported.
(originally read “will”)
- Map 6 – Updated to include the transfer station south of Elk Point
- Add Lac Sante River Trail to maps

Carried

Reeve Upham recessed the meeting at 12:01 p.m. and reconvened at 1:15 p.m. with all members of Council present as well as Penny Fox with Community Futures.

8.8 Bylaw 2019-05 - Intermunicipal Development Plan with Smoky Lake County

Resolution CM20190109.1017

Moved By: Councillor Dale Hedrick

to give first reading to Bylaw 2019-05, Intermunicipal Development Plan with Smoky Lake County with the following amendments:

- 2.2.1. – Census numbers for the County of St. Paul changed to 6,468 (2017 Municipal Census)
- 3.4.2.(1) Tourism and recreation opportunities in the region such as ecotourism, enhancements to existing trails, new trail development, staging areas and parks/campgrounds that respect agricultural land uses and environmentally sensitive lands, may be supported.
(originally read “will”)

Carried

8.9 Bylaw 2019-06 - Penalties Bylaw

Resolution CM20190109.1018

Moved By: Councillor Cliff Martin

to give first reading to Bylaw 2019-06, Penalties Bylaw.

Carried

Resolution CM20190109.1019

Moved By: Councillor Kevin Wirsta

to give second reading to Bylaw 2019-06.

Carried

Resolution CM20190109.1020

Moved By: Councillor Darrell Younghans

to present Bylaw 2019-06 for third reading.

Carried Unanimously

Resolution CM20190109.1021

Moved By: Councillor Maxine Fodness

to give third reading to Bylaw 2019-06.

Carried

8.10 2018 4th Quarter Strategic Plan

Resolution CM20190109.1022

Moved By: Councillor Kevin Wirsta

to approve the 2018 4th Quarter Strategic Plan as presented.

Carried

8.11 Street Lighting Report

Resolution CM20190109.1023

Moved By: Councillor Laurent Amyotte

to accept the Street Lighting Retrofit Feasibility Study and Strategy undertaken through the Alberta Community Partnership Program.

Carried

Resolution CM20190109.1024

Moved By: Councillor Kevin Wirsta

to schedule a joint meeting with the Municipalities who partnered in this study and ATCO to discuss policy and procedures with costing.

Carried

8.12 CARES Report

Resolution CM20190109.1025

Moved By: Councillor Maxine Fodness

to accept the completed Regional Economic Development Readiness Assessment and Capacity-Building Plan undertaken with funding through the CARES Program.

Carried

8.13 Improvements to Communications: Branding and Website

Resolution CM20190109.1026

Moved By: Councillor Cliff Martin

to approve a website host change from TownLife to Octopus Creative for a one-time fee of \$19,300 plus an annual fee of \$3,300.

Carried

8.14 Agreement with Lemalu Holdings O/A MCSNet for Tower at Lac Bellevue

Resolution CM20190109.1027

Moved By: Councillor Dale Hedrick

to enter into a one-year lease agreement commencing February 1, 2019 with Lemalu Holdings, for a radio communication tower at the Lac Bellevue Municipal Campground.

Carried

8.15 Lease Agreement - Heinsburg Community Club

Resolution CM20190109.1028

Moved By: Councillor Darrell Younghans

to enter into a 25 year lease agreement with the Heinsburg Community Club for Blocks P and R, Plan 4950EO in NW 22-55-4-W4 from January 2019 expiring December 2043. Their Community Hall is located on this property.

Carried

8.16 Request to Reconsider Encroachment Agreement on Lot 17, Block 1, Plan 7620518

Resolution CM20190109.1029

Moved By: Councillor Dale Hedrick

to uphold the decision from the October Public Works meeting and deny the request from the owner of Lot 17, Block 1, Plan 7620518 for an encroachment agreement to permit their 192 square foot summer cottage to remain on Lot 43R, Block 1, Plan 7620518.

Carried

8.17 Joint Lobby Efforts Regarding Bill C-69

Resolution CM20190109.1030

Moved By: Councillor Darrell Younghans

that the Reeve or Deputy Reeve be appointed to attend the meeting with CAPP and other municipal leaders to further lobby efforts for changes to be considered in Bill C-69.

Carried

8.18 Request for Funding St. Paul Chamber of Commerce

Resolution CM20190109.1031

Moved By: Councillor Cliff Martin

to approve a \$10,000 grant for the St. Paul and District Chamber of Commerce for the 2019 operating year.

Carried

Resolution CM20190109.1032

Moved By: Councillor Darrell Younghans

to approve a \$5,000 grant for the Mallaig Chamber of Commerce and the Elk Point Chamber of Commerce for the 2019 calendar year.

Carried

8.19 St. Paul Junior Curling

Resolution CM20190109.1033

Moved By: Councillor Maxine Fodness

to approve a \$300 donation for the Junior Curling Club Bonspiel to be held January 27, 2019.

Carried

8.20 2018 Summary of Donations

Resolution CM20190109.1034

Moved By: Councillor Laurent Amyotte

to file the 2018 summary of donations as information.

Carried

8.21 Bylaw 2019-07

Resolution CM20190109.1035

Moved By: Councillor Cliff Martin

to give first reading to Bylaw 2019-07, Fee Schedule Bylaw.

Carried

Resolution CM20190109.1036

Moved By: Councillor Laurent Amyotte

to give second reading to Bylaw 2019-07.

Carried

Resolution CM20190109.1037

Moved By: Councillor Maxine Fodness

to present Bylaw 2019-07 at this meeting for third reading.

Defeated

8.22 Request for Compliance or Encroachment Agreement

Resolution CM20190109.1038

Moved By: Councillor Darrell Younghans

to deny the request from the owner of Lot 1, Block 3, Plan 0227119 for an encroachment agreement or certificate of compliance for the boathouse and concrete pad which are encroaching on Lot 3ER.

Carried

8.23 Thank you from County Library Board

Resolution CM20190109.1039

Moved By: Councillor Maxine Fodness

to file the letter from the County of St. Paul Library Board thanking Council for their continued financial support.

Carried

8.24 STEP Grant funding for 2019

Resolution CM20190109.1040

Moved By: Councillor Laurent Amyotte

to apply for five positions for STEP grants for summer student positions for the Administration Office, FCSS and Public Works.

Carried

10. Reports

10.1 CAO Report

Resolution CM20190109.1041

Moved By: Councillor Darrell Younghans

to accept the CAO Report as presented.

Carried

12. Financial

12.1 Budget to Actual

Resolution CM20190109.1042

Moved By: Councillor Cliff Martin

to approve the preliminary budget to actual as of December 31, 2018.

Carried

12.2 Listing of Accounts Payable

Resolution CM20190109.1043

Moved By: Councillor Maxine Fodness

to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
22032	December 4, 2018	Direct Deposit	\$ 155,986.39
22053	December 6, 2018	32724-32761	\$2,244,379.42
22068	December 13, 2018	Direct Deposit	\$ 126,124.05
22072	December 14, 2018	32762-32849	\$ 577,555.36
22074	December 17, 2018	Direct Deposit	\$ 72,424.03
22084	December 19, 2018	32850-32891	\$ 463,747.19
22085	December 20, 2018	Direct Deposit	\$ 530,134.26
22089	December 21, 2018	Direct Deposit	\$ 18,258.30

Carried

13. Adjournment

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting at 3:01 p.m.

Reeve

Chief Administrative Officer