



County of St. Paul No 19
Council Meeting
Minutes

Tuesday, April 9, 2019
10:00 AM

Present Reeve Steve Upham, Reeve
 Councillor Darrell Younghans, Division 1
 Councillor Kevin Wirsta, Division 2
 Councillor Cliff Martin, Division 3
 Councillor Maxine Fodness, Division 4
 Councillor Dale Hedrick, Division 5
 Councillor Laurent Amyotte, Division 6

Staff Present Sheila Kitz, CAO
 Tim Mahdiuk, Director of Community Services
 Phyllis Corbiere, Executive Assistant
 Mark Chileen, Director of Public Works

1. Call to Order

The regular meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:05 a.m.

Mereidth Kerr, St. Paul Journal informed Council that she will record the meeting.

Reeve Steve Upham joined the meeting at 10:00 am.

Reeve Steve Upham left the meeting at 2:58 pm.

2. Minutes

Resolution CM20190409.1001

Moved By: Councillor Laurent Amyotte

to approve the minutes of the March 12, 2019 Council Meeting with the order of the agenda items corrected.

Carried

3. Bank Reconciliation

Resolution CM20190402.1002

Moved By: Councillor Maxine Fodness

to adopt the Bank Reconciliation for the month ending March 31, 2019.

Carried

4. Additions to Agenda and Acceptance of Agenda

Resolution CM20190409.1003

Moved By: Councillor Cliff Martin

to adopt the agenda for the Regular Meeting of Council for April 9, 2019 with the following additions:

8.25 Finning Training for Operators

8.26 Remuneration Policy

Carried

8. New Business

8.20 Request for Signage - Ernie's Beach

Resolution CM20190409.1004

Moved By: Councillor Darrell Younghans

to erect pedestrian signs where the current children playing sign is and move the children playing sign to Laurier Avenue.

Carried

8.21 Brandt/John Deere Governmental Factory Trip

Resolution CM20190409.1005

Moved By: Councillor Cliff Martin

to approve Jack VandenBerg and Randy Winterbottom to attend the Brandt/John Deere Governmental Factory Trip from May 13-16, 2019 in Chicago Illinois, at no cost to the County

Carried

8.25 Finning Training for Operators

Resolution CM20190409.1006

Moved By: Councillor Darrell Younghans

to authorize the appropriate staff as determined by Administration to attend Finning training for Operators in Edmonton.

Carried

8.1 Use of County Spaces Policy ADM-32

Resolution CM20190409.1007

Moved By: Councillor Maxine Fodness

to approve Policy ADM-32, Use of County Spaces Policy, as amended, as per the recommendations of the Policy Committee.

Carried

8.2 Credit Card Policy ADM-77

Resolution CM20190409.1008

Moved By: Councillor Cliff Martin

to approve Policy ADM-77, Credit Cards Policy, as amended, as per the recommendations of the Policy Committee.

Carried

8.3 Named Roads and Landmarks Policy ADM-99

Resolution CM20190409.1009

Moved By: Councillor Kevin Wirsta

to approve Policy ADM-99, Named Roads and Landmarks, as amended, as per the recommendations of the Policy Committee.

Carried

8.4 Clubroot Policy ASB-114

Resolution CM20190409.1010

Moved By: Councillor Laurent Amyotte

to approve Clubroot Policy ASB-114, as amended, as per the recommendations of the Policy Committee.

Carried

8.5 Authorization for Use of Firearms Policy ASB-131

Resolution CM20190409.1011

Moved By: Councillor Dale Hedrick

to approve Policy ASB-131, Authorization for Use of Firearms, as per the recommendations of the Policy Committee.

Carried

8.6 Coyote and Wolf Reduction Incentive Program Policy ASB-132

Resolution CM20190402.1012

Moved By: Councillor Darrell Younghans

to approve the Coyote and Wolf Reduction Incentive Program Policy ASB-132, with the amendment to remove the reference to the County's Fee Schedule Bylaw in section 1.2.

Carried

8.7 Beaver Reduction Incentive Program Policy ASB-133

Resolution CM20190409.1013

Moved By: Councillor Dale Hedrick

to approve Policy ASB-133, the Beaver Reduction Incentive Program, with the amendment to remove the reference to the County's Fee Schedule Bylaw in Section 1.2

Carried

8.8 2019 Strategic Plan - 1st Quarter

Resolution CM20190409.1014

Moved By: Councillor Maxine Fodness

to approve the first quarter of the 2019 Strategic Plan.

Carried

8.9 Long Term Disability Benefit Change

Resolution CM20190409.1015

Moved By: Councillor Darrell Younghans

to increase the Long Term Disability Benefit from a non-evidence maximum of \$4,500 to a non-evidence maximum of \$7,150 for all County employees, with the County continuing to cover 90% of the premium to become effective June 1, 2019.

Carried

Resolution CM20190409.1016

Moved By: Councillor Maxine Fodness

to increase the Long-Term Disability Benefit for eligible employees who apply and are approved for coverage beyond the \$7,150 non-evidence maximum up to \$11,000 with the County continuing to cover 90% of the premium, to become effective June 1, 2019.

Carried

8.10 2019 Municipal Operating and Capital Budget

Resolution CM20190409.1017

Moved By: Councillor Cliff Martin

to approve the 2019 Municipal Operation and Capital Budget as per Section 242(1) and 245 of the M.G.A. as follows:

Operating and Capital Revenues	\$ 38,310,083
Debenture & Funding from Restricted Surplus	\$ 5,766,256
Operating Expenses	\$ 27,859,591
Replacement Reserve	\$ 136,000
Debenture Repayment	\$ 773,359
Capital Expenditures	\$ 15,287,033
Surplus	\$ 20,356

Carried

Resolution CM20190409.1018

Moved By: Councillor Maxine Fodness

to approve the 2019 Budget Document.

Carried

8.11 Date for AGM

Resolution CM20190409.1019

Moved By: Councillor Maxine Fodness

to schedule the AGM for Thursday, May 9 at 7:00 p.m. in Mallaig.

Carried

8.12 ISDAB Member at Large

Resolution CM20190409.1020

Moved By: Councillor Cliff Martin

to appoint Maria Cueva to the Intermunicipal Subdivision and Development Appeal Board for the remainder of the four-year term.

Carried

Resolution CM20190409.1021

Moved By: Councillor Dale Hedrick

to advertise for another member at large to sit on the ISDAB.

Carried

8.13 FCSS Board Member

Resolution CM20190409.1022

Moved By: Councillor Dale Hedrick

to appoint Marie Bintz to replace Jessica Murray on the County of St. Paul and Elk Point FCSS Board for the remainder of the four-year term.

Carried

8.14 FCSS Northeast Zone Spring Gathering

Resolution CM20190409.1023

Moved By: Councillor Maxine Fodness

to approve Councillor Younghans to attend the 2019 Northeast Spring gathering to be held April 25 & 26, 2019 in Cold Lake.

Carried

8.15 Request for Encroachment License on Lot 4ER, Block 2, Plan 7922083

Resolution CM20190409.1024

Moved By: Councillor Darrell Younghans

to uphold Land Use Bylaw 2013-50, Section 3.3(1) and MGA 671(1) and deny the request for an encroachment license for shed 1 and the outhouse onto Lot 4ER, Block 2, Plan 7922083.

Carried

8.16 Request for Land Use Bylaw Amendment Regarding Recreational Vehicles

Resolution CM20190409.1025

Moved By: Councillor Maxine Fodness

to uphold Land Use Bylaw 2013-50 and deny the request to allow for 4 recreational vehicles on lots over 1 acre in size within the Country Residential One District (CR1).

Carried

8.17 ASB Seasonal Staff

Resolution CM20190409.1026

Moved By: Councillor Kevin Wirsta

to appoint Megan Kryzanowski, Brayden Delisle and Edward Palmer as Weed Inspectors for the County of St. Paul as per Section 7(1) of the Weed Control Act.

Carried

Resolution CM20190409.1027

Moved By: Councillor Darrell Younghans

to appoint Megan Kryzanowski, Brayden Delisle and Edward Palmer as Pest Inspectors for the County of St. Paul as per Section 10(1) of the Agricultural Pest Act.

Carried

8.18 Fire Guardian

Resolution CM20190409.1028

Moved By: Councillor Dale Hedrick

to appoint Dennis Bergheim as Fire guardian for the County of St. Paul effective April 15, 2019.

Carried

8.19 Request to Name Road - Worobec

Resolution CM20190409.1029

Moved By: Councillor Cliff Martin

to approve the request to name TWP Road 560 off Secondary Highway 881 as Worobec Road, as it conforms to Policy ADM-99.

Carried

8.22 St. Paul Golf Course - Request for Sponsorship

Resolution CM20190409.1030

Moved By: Councillor Darrell Younghans

to defer the request from the St. Paul Golf Course for sponsorship for a Bench or holes on the course, to the INC Meeting with the Town of St. Paul.

Carried

7. Delegation

7.1 11:00 a.m. - Northern Lights Library System

Larry Tiedemann and Julie Walker with the Northern Lights Library System entered the Council Room at 11:00 a.m.

They provided an overview of the the services provided by the NLLS as well as a breakdown of the cost of providing the services calculated on a per capita basis.

The delegation left the Council Room at 11:25 a.m.

7.2 11:30 a.m. - St. Paul Skatepark

Daniel Reid was admitted to the Council Room at 11:27 to discuss the construction of the St. Paul Skatepark. He informed Council that they were successful with the CFEP grant - \$361,000 to match all of the donations they have accumulated to date.

Mr. Reid requested that Council consider donating 910 yards of 3 inch plus 260 yards of 3/4 base gravel, excavation work by a track hoe, end dump and D3 and two manual tampers.

Following his presentation, the delegation left Council meeting at 11:46 a.m.

Resolution CM20190409.1031

Moved By: Councillor Dale Hedrick

motion to approve 910 yards of 3 inch and 260 yards of 3/4 inch gravel, approximately 8 hours use of an end dump, 40 hours for a D3 and 2 plate tampers, for an estimated actual cost of \$31,330.

Carried

8. New Business

8.23 Request to Waive Property Tax Increase

Resolution CM20190409.1032

Moved By: Councillor Dale Hedrick

to table the request from the owner of Lot 3, Block 1, Plan 0221679 in SW 11-58-11-W4 to waive their property tax increase which resulted from the renovations they did in 2016 to convert their attached garage to a suite for their handicapped son, until the Tax Rate Bylaw is approved.

Carried

8.24 Membership in the Coalition of Canadian Municipalities for Energy Action

Resolution CM20190409.1033

Moved By: Councillor Darrell Younghans

that the County of St. Paul become a member in the Coalition of Canadian Municipalities for Energy Action at a cost up to \$1,000 and that Reeve Upham attend the meeting in Fort McMurray on April 10.

Carried

The meeting recessed for lunch at 12:02 p.m. and reconvened at 12:43 with all members of Council present.

8.26 Remuneration Policy

Resolution CM20190409.1034

Moved By: Councillor Cliff Martin

to publish Councillor meetings and conferences attended with an aggregate total for all Council members remuneration (including base salary and meeting per diems), reimbursed expenses and fees paid by the County including the pay schedule, effective January 1, 2019.

Carried

10. Reports

Resolution CM20190514.1035

Moved By: Councillor Laurent Amyotte

to accept the report on the CAPP Meeting sponsored by the Bonnyville and District Chamber of Commerce as presented by Councillor Younghans

Carried

10.1 CAO Report

Resolution CM20190409.1036

Moved By: Councillor Darrell Younghans

to accept the CAO Report as presented.

Carried

7. Delegation

7.3 1:00 p.m. - Synergy Chartered Accountants

Shawn Warrington, Accountant with Synergy Chartered Accountants entered the Council Room at 1:09 p.m. to present the Audited Financial Statements for the County of St. Paul for the period ending December 31, 2018. and left at 1:41 p.m.

Following his presentation and answering questions of Council, Shawn Warrington left the Council Room at 1:41 p.m.

Resolution CM20190409.1037

Moved By: Councillor Laurent Amyotte

to approve the 2018 Audited Financial Statements for the County of St. Paul.

Carried

12. Financial

12.1 Budget to Actual

Resolution CM20190409.1038

Moved By: Councillor Laurent Amyotte

to approve the budget to actual as of March 31, 2019.

Carried

12.2 Listing of Accounts Payable

Resolution CM20190409.1039

Moved By: Councillor Dale Hedrick

to file the listing of Accounts Payable as circulated.

Carried

12.3 Council Fees

Resolution CM20190409.1040

Moved By: Councillor Maxine Fodness

to approve the Council Fees for the Month of March, 2019 as amended - by removing the Trade Show during the RMA Convention from the list of meetings.

Carried

7. Delegation

7.4 2:00 p.m. - RMA Member Visit

President Al Kemmer, Gerald Rhodes and Soren Odegard entered the Council Room at 2:00 p.m.

Reeve Upham left the meeting at 2:20 p.m.

The delegation spoke about the following items:

- Federal Budget, unpaid linear tax amounting to \$81 million among municipalities, municipalities requiring stronger collection program to companies that choose not to pay.
- Long Term municipal funding - replacement for MSI.
- Assessment Year Modifiers
- Funding for Housing
- Funding for Asset Management

The delegation left the meeting at 2:45 p.m.

13. Adjournment

Business on the agenda being concluded, Deputy Reeve Maxine Fodness adjourned the meeting.

Time: 2:55 p.m.

Reeve

Chief Administrative Officer