



## September 14 Council Meeting

Start time : 10:00 AM

### Minutes

#### Call to Order

The regular meeting of the Council of the County of St. Paul No. 19 was called to order by Deputy Reeve Maxine Fodness at 10:00 a.m., Friday, September 14, 2018 at the County Office in St. Paul, there being present the following:

Councillor Darrell Younghans	Division 1
Councillor Kevin Wirsta	Division 2
Councillor Cliff Martin	Division 3
Councillor Maxine Fodness	Division 4
Councillor Dale Hedrick	Division 5
Councillor Laurent Amyotte	Division 6
Sheila Kitz	CAO
Tim Mahdiuk	Director of Community Services
Kyle Attanasio	Director of Corporate Services
Phyllis Corbiere	Executive Assistant
Mark Chileen	Director of Public Works
Kaitlyn Kenney	Municipal Intern
Hailey Gish	Municipal Intern
<u>Absent:</u>	
Steve Upham	Reeve

#### Minutes

##### **Resolution #CM20180914.1001**

Moved By: Councillor Laurent Amyotte  
to approve minutes of the August 14, 2018 Council Meeting with the following correction:

Resolution CM20180814.1015

- Put "transfer to reserve" in quotations, to provide clarity in the motion.

**Carried**

#### Bank Reconciliation

##### **Resolution #CM20180914.1002**

Moved By: Councillor Cliff Martin  
to adopt the Bank Reconciliation for the month ending August 31, 2018.

Carried

**Additions to  
Agenda and  
Acceptance of  
Agenda**

The following additions were made to the agenda:

8.8 Request to Brush Road Allowance

8.9 Letter of Support for Elk Point RCMP

**Resolution #CM20180914.1003**

Moved By: Councillor Darrell Younghans

to adopt the agenda for the Regular Meeting of Council for September 14, 2018 with the above noted additions.

Carried

**Closed Session**

**Resolution #CM20180914.1004**

Moved By: Councillor Darrell Younghans

that pursuant to Section 197(2) of the MGA, County Council move into Closed Session and close the meeting to the public as per Sections 17, 18, 23 and 24, Division 2, Part 1 of the FOIP Act at 10:05 a.m.

Carried

Staff - Sheila Kitz, Mark Chileen, Tim Mahdiuk, Kyle Attanasio, Phyllis Corbiere, Hailey Gish, Kaitlyn Kenney and Krystle Fedoretz remained during the in camera discussions to provide any information as required.

**Resolution #CM20180914.1005**

Moved By: Councillor Cliff Martin

that County Council move out of Closed Session at 10:30 a.m.

Carried

Grant Deme, St. Paul Journal entered the Council Room at 10:30 a.m.

**10:30 a.m. -  
Caroline  
Adamczuk-Sech  
re Structures  
encroaching on  
MR**

Caroline Adamczuk-Sech and Grace Adamczuk entered the Council Room at 10:31 a.m. The owners of Lots 12 and 13, Block 2, Plan 7922083 in NE 25-59-10-W4 at Vincent Lake discussed the letter they received to remove their buildings that are encroaching on the the Municipal Reserve adjacent to their property. Caroline informed Council that when they replaced the old deck they built the new one in the same location and when they added the outdoor kitchen they thought they were within their property lines. They were unaware of the required setbacks. They requested that Council consider permitting them to leave the deck and outdoor kitchen as well as the shower and sauna which are encroaching on the MR. The delegation informed Council that they will be moving the other structures from the municipal reserve.

The delegation left the Council Room at 10:41 a.m.

**Resolution #CM20180914.1006**

Moved By: Councillor Cliff Martin

that the County enter into an encroachment agreement with the owners of Lots 12 and 13, Block 2, Plan 7922083 in NE 25-59-10-W4 to accommodate the deck and outdoor kitchen as well as the shower and sauna buildings which are encroaching on Lot 4ER, Block 2, Plan 7922083, at the landowners expense.

Carried

**Closed Session**

**Resolution #CM20180914.1007**

Moved By: Councillor Laurent Amyotte

that administration send letters to the residents in the hamlet of Mallaig who live along railway avenue between 1st Street and 2nd Street to determine if there is interest in extending their lots to the north. The residents would be required pay for the land as well as the subdivision and registration fees.

**Carried**

**Resolution #CM20180914.1008**

Moved By: Councillor Darrell Younghans

that administration send a letter to the RCMP indicating that the County does not support the oil haulers from CNRL blocking the road to the plant sites.

**Carried**

**Ashmont Gazebo**

**Resolution #CM20180914.1009**

Moved By: Councillor Cliff Martin

that administration explore the cost of repairs required for the Ashmont Gazebo located on the County's siding lands and contact the Ashmont Legion to see if they would be interested in applying for a grant to repair the gazebo.

**Carried**

**Lease Agreement with Mallaig Chamber of Commerce**

**Resolution #CM20180914.1010**

Moved By: Councillor Laurent Amyotte

to approve the 25 year lease with the Mallaig and District Museum Society for 6.32 acres described as Lot 1MR, Block 7, Plan 0928675 in PSE 25-60-10-W4, effective May 1, 2018 with the following correction:

- Section 6 - Add in the word be - There will **be** no right of first refusal.

**Carried**

**Certificate in Municipal Management and Leadership Program**

**Resolution #CM20180914.1011**

Moved By: Councillor Laurent Amyotte

to approve Kyle Attanasio to enroll in the Certificate in Municipal Management and Leadership program through the Alberta School of Business at the University of Alberta commencing October 2018, providing he remains with the County for a period of twelve months after course completion, otherwise a portion of the tuition shall be reimbursed as per policy HR-8.

**Carried**

**11:00 a.m. - Shayne Saskiw & Janelle Saskiw, Alberta Counsel**

Jenelle Saskiw, Senior Associate and Pascal Ryffel, Director of Government Relations with Alberta Counsel entered the Council Room at 11:04 a.m.

Pascall presented information on the Alberta Counsel which was founded as a law firm and grew to include a host of lobby services following the 2015 provincial election. The Counsel has become a cross-partisan firm specializing in government relations with the province. They serve a diverse array of clients, ranging from small businesses to multinational corporations, municipalities, associations, unions and not-for-profit

organizations. Alberta Counsel provides service on a project basis or on a regular retainer program.

Following their presentation, the delegation left Council Room at 11:29 a.m.

**11:30 a.m. -  
Public Hearing -  
Bylaw 2018-15  
Amend Land Use  
Bylaw 2013-50**

Deputy Reeve Fodness declared the Public Hearing open at 11:30 a.m.

Krystle Fedoretz, Planning and Development Officer, informed Council that the Public Hearing has been advertised in accordance with section 606 of the MGA.

She then informed Council that the purpose of the Public Hearing is to hear from anyone affected by Bylaw 2018-15 as it relates to amending Land Use Bylaw No. 2013-50 to address the regulation of cannabis.

There was no one present to speak in favor of or in opposition to the proposed bylaw and there were no written submissions in favor of or in opposition to the proposed bylaw.

Deputy Reeve Fodness declared the Public Hearing closed at 11:31 a.m.

**Resolution #CM20180914.1012**

Moved By: Councillor Cliff Martin

to give second reading to Bylaw No. 2018-15, to amend Land Use Bylaw 2013-50 to address the regulation of cannabis.

**Carried**

**Resolution #CM20180914.1013**

Moved By: Councillor Laurent Amyotte

to give third reading to Bylaw No. 2018-15.

**Carried**

**Subdivision and  
Development  
Appeal Board  
Training**

**Resolution #CM20180914.1014**

Moved By: Councillor Darrell Younghans

to approve Krystle Fedoretz, Planning and Development Officer and Kaitlyn Kenney, Municipal Intern, to attend the Subdivision and Development Appeal Board Training on October 19 in Nisku.

**Carried**

**Request for  
Funding -  
Grandparent Day  
Walk**

**Resolution #CM20180914.1015**

Moved By: Councillor Dale Hedrick

to approve a \$200 donation for the Elk Point Grandparent Day Celebration.

**Carried**

**Elk Point Lions -  
Night Golf**

**Resolution #CM20180914.1016**

Moved By: Councillor Darrell Younghans

to sponsor one team to participate in the Elk Point Lions' Golf Tournament on September 22, if there are enough players to make a team and provide a door prize.

**Carried**

**Devon Canada -  
Request for  
Signage**

**Resolution #CM20180914.1017**

Moved By: Councillor Cliff Martin

to deny the request from Devon Canada Corporation to erect "No Devon Traffic" signage on Range Road 71 south of the Township Road 580 intersection, as haul routes are to be determined by the County.

**Carried**

**Bylaw 2018-17 -  
Wording Change  
to Section 7.22**

**Resolution #CM20180914.1018**

Moved By: Councillor Laurent Amyotte

to give first reading to Bylaw 2018-17, to include a notwithstanding clause under Section 7.22 of Land Use Bylaw 2013-50, to permit two dwelling units on Lot 1, Block 1, Plan 1024694 contained within NE 1-58-9-W4.

**Carried**

**Request for  
Permit to Widen  
MR for Access to  
Floatingstone**

**Resolution #CM20180914.1019**

Moved By: Councillor Cliff Martin

to table the request to remove trees and add gravel on 91R, Block 2, Plan 7722896 north of Lot 87, Block 2, Plan 7722896 to connect to an existing access and to defer DEV-93 to the policy committee.

**Carried**

**Request to Brush  
Road Allowance**

**Resolution #CM20180914.1020**

Moved By: Councillor Darrell Younghans

to table the request from the owner of PNE 31-58-10-W4 to brush the road allowance along range road 105U to the Public Works meeting and in the interim administration will look at the road allowance.

**Carried**

**Letter of support  
for RCMP**

**Resolution #CM20180914.1021**

Moved By: Councillor Darrell Younghans

to provide the Elk Point RCMP Detachment with a letter of support for additional members based on the CSI Values.

**Carried**

Deputy Reeve Fodness recessed the meeting at 12:03 p.m. and reconvened the meeting at 1:00 p.m. with all members of Council present, except Reeve Upham.

**1:00 p.m. - Anton  
Bester, Urban  
Systems**

Anton Bester and Andrew Le, with Urban Systems entered the Council Room at 1:00 p.m.

Andrew reviewed the Construction budget and outlined the scope changes that occurred since the project started as well as the challenges they faced. Anton informed Council that they expect to commission the line in October to be fully operational for delivery of water to the Hamlet of Mallaig. After all the change orders, the contract value at completion is estimated to be under budget. Anton also expressed that Beretta Pipeline Construction Ltd. has been a good company to work with on this project.

The delegation left the Council Room at 1:33 p.m.

**1:30 p.m. -  
Amber Lapatak -  
Closed Session**

Dickie Makokis and Winston Lapatak entered the Council Room at 1:30 p.m.

**Resolution #CM20180914.1022**

Moved By: Councillor Cliff Martin

that pursuant to Section 197(2) of the MGA, County Council move into Closed Session and close the meeting to the public as per Section 17 of the FOIP Act. Time: 1:35 p.m.

**Carried**

Grant Deme, St. Paul Journal left the Council Room at 1:35 p.m.

Staff - Sheila Kitz, Mark Chileen, Tim Mahdiuk, Phyllis Corbiere, Kyle Attanasio, Katilyn Kenney and Hailey Gish remained during the in camera discussion to provide any information as required.

**Resolution #CM20180914.1023**

Moved By: Councillor Cliff Martin

move out of closed session. Time: 2:28 p.m.

**Carried**

**Resolution #CM20180914.1024**

Moved By: Councillor Dale Hedrick

that administration design a sign to be erected at the municipal campgrounds, welcoming everyone to the County of St. Paul Municipal Parks.

**Carried**

**Resolution #CM20180914.1025**

Moved By: Councillor Cliff Martin

to send a response to the Saddle Lake residents advising that the signage will be posted welcoming all people to the municipal parks and that administration will explore cultural awareness training for all County Staff.

**Carried**

**CAO Report**

**Resolution #CM20180914.1026**

Moved By: Councillor Cliff Martin

to approve Councillor Kevin Wirsta to attend the AUMA Conference in Red Deer on September 26 and 27, 2018, in conjunction with the meeting with the Minister of Health regarding Town of Elk Point Physician Recruitment.

**Carried**

**Resolution #CM20180914.1027**

Moved By: Councillor Dale Hedrick

to schedule a Council Retreat for Tuesday September 18 at noon for Council and the CAO for preliminary discussions on strategic planning.

**Carried**

**Resolution #CM20180914.1028**

Moved By: Councillor Darrell Younghans

to accept the CAO report as presented.

**Carried**

**Budget to Actual**

**Resolution #CM20180914.1029**

Moved By: Councillor Kevin Wirsta  
to approve the budget to actual as of August 31, 2018.

**Carried**

**Listing of  
Accounts  
Payable**

**Resolution #CM20180914.1030**

Moved By: Councillor Dale Hedrick  
Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
21728	August 7, 2018	31842 - 31906	\$733,847.53
21738	August 9, 2018	Direct Deposit	\$ 51,691.74
21739	August 10, 2018	31907 - 31991	\$252,902.53
21754	August 16, 2018	31992	\$ 12,652.50
21752	August 16, 2018	31993 - 32033	\$466,569.31
21772	August 24, 2018	32034 - 32078	\$456,381.79
21774	August 24, 2018	Direct Deposit	\$ 98,963.82

**Carried**

**Council Fees**

**Resolution #CM20180914.1031**

Moved By: Councillor Darrell Younghans  
to approve the Council Fees for the Month of August 2018 as circulated.

**Carried**

**Adjournment**

Business on the agenda being concluded, Chairman M. Fodness adjourned the meeting. Time: 3:12 p.m.

These minutes approved this 9th day of October 2018.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer