



## July 6, 2018 Council Meeting

Start time : 10:00 AM

### Minutes

#### Call to Order

The regular meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:04 a.m., Friday, July 6, 2018 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Darrell Younghans      Division 1

Councillor Kevin Wirsta            Division 2

Councillor Cliff Martin            Division 3

Councillor Maxine Fodness        Division 4

Councillor Dale Hedrick          Division 5

Councillor Laurent Amyotte      Division 6

Sheila Kitz                            CAO

Kyle Attanasio                      Director of Corporate Services

Phyllis Corbiere                    Executive Assistant

Bryan Bespalko                     Public Works Supervisor

Kaitlyn Kenney                     Municipal Intern

Hailey Gish                         Municipal Intern

Janice Huser                        St. Paul Journal

#### Minutes

##### **Resolution #CM20180706.1001**

Moved By: Councillor Maxine Fodness

to approve minutes of the June 12, 2018 Council Meeting with the following correction:

In Camera - Resolution CM20180612.1005 - time changed from 9:37 a.m. to 9:36 a.m.

**Carried**

##### **Resolution #CM20180706.1002**

Moved By: Councillor Cliff Martin

to approve minutes of the May 24, 2018 Special Council Meeting as presented.

**Carried**

**Bank  
Reconciliation**

**Resolution #CM20180706.1003**

Moved By: Councillor Dale Hedrick  
to adopt the Bank Reconciliation for the month ending June, 2018.

**Carried**

**Additions to  
Agenda and  
Acceptance of  
Agenda**

**Resolution #CM20180706.1004**

Moved By: Councillor Maxine Fodness  
to adopt the agenda for the Regular Meeting of Council for July 6, 2018 as presented.

**Carried**

**In Camera**

**Resolution #CM20180706.1005**

Moved By: Councillor Darrell Younghans  
to go in camera as per Sections 17, 24 and 29, Division 2, Part 1 of the FOIP Act regarding information that will be available to the public.  
Time: 10:08 a.m.

**Carried**

Janice Huser, St. Paul Journal, left the Council Room at 10:08 a.m.

Staff - Sheila Kitz, Phyllis Corbiere, Bryan Bepalko, Kaitlyn Kenney, Hailey Gish, and Kyle Attanasio remained in the Council Room during the in camera discussions to provide information to Council if required.

Linda Meger entered the Council Room at 10:18 a.m. and left at 10:43 a.m.

**Resolution #CM20180706.1006**

Moved By: Councillor Cliff Martin  
to revert to an open meeting. Time: 10:45 a.m.

**Carried**

Janice Huser entered the Council Room at 10:45 a.m.

**Resolution #CM20180706.1007**

Moved By: Councillor Maxine Fodness  
to apoint Councillor Dale Hedrick, Councillor Laurent Amyotte, Councillor Cliff Martin, Councillor Kevin Wirsta and Tim Mahdiuk, Director of Community Services to the County of St. Paul Community Association Committee.

**Carried**

**Resolution #CM20180706.1008**

Moved By: Councillor Cliff Martin  
to amend the Standard Sand and Gravel Agreement to reflect the requirement to have the area covered by gravel excavation/stockpile assessed, with the Commercial assessment to be removed at the expiration of the agreement, depletion of the gravel stockpile or reclamation of the gravel pit. Also include an annual lease fee of \$100 per acre to compensate the landowner while the property has a commercial assessment.

**Carried**

**Council Code of  
Conduct Bylaw  
No. 2018-13**

**Resolution #CM20180706.1009**

Moved By: Councillor Maxine Fodness  
to give first reading to Council Code of Conduct Bylaw No. 2018-13.

**Carried**

**Resolution #CM20180706.1010**

Moved By: Councillor Laurent Amyotte  
to give second reading to Bylaw No. 2018-13.

**Carried**

**Resolution #CM20180706.1011**

Moved By: Councillor Darrell Younghans  
to present Bylaw No. 2018-13 for third reading.

**Carried Unanimously**

**Resolution #CM20180706.1012**

Moved By: Councillor Dale Hedrick  
to give third reading to Council Code of Conduct Bylaw No. 2018-13.

**Carried**

**Benefits Policy  
HR-4**

**Resolution #CM20180706.1013**

Moved By: Councillor Cliff Martin  
to approve Benefits Policy HR-4, as amended, as per the  
recommendations of the Policy Committee.

**Carried**

**Service Awards  
Policy HR-15**

**Resolution #CM20180706.1014**

Moved By: Councillor Darrell Younghans  
to approve Service Awards Policy HR-15, as per the recommendations of  
the Policy Committee.

**Carried**

**Rodeo Supper  
Funds Policy -  
ADM-46**

**Resolution #CM20180706.1015**

Moved By: Councillor Maxine Fodness  
to approve Policy ADM-46, the Rodeo Supper Funds Policy, as per the  
recommendation of the Policy Committee.

**Carried**

**County Grant  
Funding for  
Sports Policy  
ADM-51**

**Resolution #CM20180706.1016**

Moved By: Councillor Cliff Martin  
to approve Policy ADM-51, County Grant Funding for Sports, as per the  
recommendations of the Policy Committee.

**Carried**

**Municipal  
Playground  
Inspection Policy  
REC-124**

**Resolution #CM20180706.1017**

Moved By: Councillor Dale Hedrick  
to approve Municipal Playgrounds Inspection Policy REC-124, as per the  
recommendations of the Policy Committee.

**Carried**

**Municipal Parks  
Inspection Policy  
REC-125**

**Resolution #CM20180706.1018**

Moved By: Councillor Darrell Younghans  
to approve Policy REC-125, Municipal Parks Inspection, as per the  
recommendations of the Policy Committee.

**Carried**

**Take-It-Or-Leave-It  
Area Policy  
WM-126**

**Resolution #CM20180706.1019**

Moved By: Councillor Laurent Amyotte  
to approve Take-It-Or-Leave-It Area Policy WM-126, to establish a  
process for Class III Landfills and Waste Transfer Stations, as per the  
recommendations of the Policy Committee.

**Carried**

**Public  
Participation  
Policy ADM-127**

**Resolution #CM20180706.1020**

Moved By: Councillor Kevin Wirsta  
to approve ADM-127, the Public Participation Policy, as per the  
recommendations of the Policy Committee.

**Carried**

**18th Annual  
Alberta CARE  
Conference**

**Resolution #CM20180706.1021**

Moved By: Councillor Maxine Fodness  
to approve Steve Upham, Chairman of the Evergreen Regional Waste  
Management Committee and Warren Leister, Waste Management  
Supervisor to attend the 18th Annual Alberta CARE Conference from  
September 5 - 7, 2018 in Fort McMurray.

**Carried**

**Request -  
Boscombe  
Community  
Centre**

**Resolution #CM20180706.1022**

Moved By: Councillor Cliff Martin  
to pay half the cost of the Bocsombe Community Centre connecting to the  
Ashmont/Mallaig Transmission line, which will be approximately \$7250.

**Carried**

**17th Annual St.  
Paul Rodeo Mile -  
NEAT Club**

**Resolution #CM20180706.1023**

Moved By: Councillor Darrell Younghans  
that the County of St. Paul will be a Bronze Sponsor for \$100 for the 17th  
Annual St. Paul Rodeo Mile Road Race.

**Carried**

**11:00 a.m. -  
Morrey Heathcote**

Morrey and Bonnie Heathcote and entered the Council Room at 11:00  
a.m.

Mr. Heathcote requested information on the process to build a road on the  
road allowance between the SE 4-56-4-W4 and the NE 33-55-4-W4 as  
they want to build a home on their property being SW 4-56-4-W4. He  
informed Council that there is a power line on the road allowance and the  
road allowance is currently being leased out. Mr. Heathcote requested  
permission to mow the road allowance so they can begin doing work on

their property in preparation for building a house. Following their presentation, the delegation left the Council Room at 11:15 a.m.

**Resolution #CM20180706.1024**

Moved By: Councillor Kevin Wirsta

to send the County surveyor to determine the location of the road allowance between SE 4-56-4-W4 and NE 33-55-4-W4, prior to making a decision on the request to build the road.

**Carried**

**Mallaig and  
District Museum  
Letter of Support**

**Resolution #CM20180706.1025**

Moved By: Councillor Laurent Amyotte

to provide the Mallaig Museum with a letter of support to accompany their CFEP grant application for funding to paint and repair the outside of the church and purchase rubberized mats to display their artifacts.

**Carried**

**Request to Name  
Road - Worobec  
Road**

**Resolution #CM20180706.1026**

Moved By: Councillor Cliff Martin

to table the request to name TWP RD 560 off of Secondary Highway 881 Worobec Road until after the next policy meeting, when the committee will review Named Landmarks Policy ADM 99.

**Carried**

**Transfer Unpaid  
Water/Sewer  
Accounts to  
Property Taxes**

**Resolution #CM20180706.1027**

Moved By: Councillor Darrell Younghans

to authorize administration to transfer the outstanding balance of utility arrears over 90 days, to the tax roll as per section 553(1)(b) of the Municipal Government Act.

**Carried**

**Sale of Sand  
Screenings to  
Carillion**

**Resolution #CM20180706.1028**

Moved By: Councillor Cliff Martin

to approve the sale of 10,100 tonnes of sand screenings from the CN pit to Carillion, at a rate of \$4.50 per tonne and that Carillion will load and haul the product.

**Carried**

**11:30 a.m. - Elk  
Point Golf &  
Country Club**

Don Schultz and Murray Cochrane on behalf of the Elk Point Golf and Country Club, entered the Council Room at 11:15 a.m.

The delegation informed Council that they have a vision of developing a 9 hole golf course along with river. They have reason to believe that there is gravel at their current location, NE 35-56-7-W4, which is owned by Town of Elk Point. The delegation then requested if the County could partner with the Town to test for gravel on the golf course property and that the Town of County could work together if they find gravel.

Following their presentation to Council, the delegation left the Council Room at 11:35 a.m.

**Resolution #CM20180706.1029**

Moved By: Councillor Kevin Wirsta

to table the request to test for gravel on the Elk Point Golf Course at NE 35-56-7-W4, and that administration bring forward costs to the July 27 Public Works Meeting.

**Carried**

**Enforcement Letters**

**Resolution #CM20180706.1030**

Moved By: Councillor Maxine Fodness

to revert to the old fee schedule for accessory buildings constructed prior to 2014 in the absence of a dwelling, on the enforcement letters sent to residents.

**Carried**

**Upgrade of MCSNet Tower/Fiber on County Property**

**Resolution #CM20180706.1031**

Moved By: Councillor Laurent Amyotte

to approve the addendum with Lemalu Holdings Ltd. to allow MCSNet to erect a new tower site adjacent to the existing tower on Lot 1U, Block 6, Plan 7920741 and remove the old tower once all customers have been switched over to the new equipment, and ensure that MCSNet completely removes all the equipment from the old tower site.

**Carried**

**Investing in Canada Program**

**Resolution #CM20180706.1032**

Moved By: Councillor Cliff Martin

to send a letter to the Minister of Infrastructure stating the County's concerns with the reported structure and eligibility criteria for the Investing in Canada Program.

**Carried**

**2018 Strategic Plan - 2nd Quarter**

**Resolution #CM20180706.1033**

Moved By: Councillor Maxine Fodness

to accept the 2nd Quarter of the 2018 Strategic Plan as information.

**Carried**

**Strategic Plan - Consultant**

**Resolution #CM20180706.1034**

Moved By: Councillor Laurent Amyotte

to table a decision on hiring a consultant to develop a Strategic Plan to the July Public Works Meeting.

**Carried**

**Moosehills Road Repair Funding**

**Resolution #CM20180706.1035**

Moved By: Councillor Cliff Martin

to reallocate capital funding which was originally set aside to purchase a new Crusher Cone to pay the County's contribution for the Moosehills Road repair.

**Carried**

**RFP for Auditors**

**Resolution #CM20180706.1036**

Moved By: Councillor Maxine Fodness  
to enter into a contract for Auditing Services for the County of St. Paul, FCSS, County Library Board, and LAPP, with Synergy Chartered Accountants for a four year term commencing August 1, 2018 and expiring on July 31, 2022.

**Carried**

**CAO Report**

**Resolution #CM20180706.1037**

Moved By: Councillor Maxine Fodness  
to accept the CAO Report as presented.

**Carried**

**Budget to Actual**

**Resolution #CM20180706.1038**

Moved By: Councillor Cliff Martin  
to approve the budget to actual as of June 30, 2018.

**Carried**

**Listing of  
Accounts Payable**

**Resolution #CM20180706.1039**

Moved By: Councillor Cliff Martin  
Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
21518	June 6, 2018	31393 -34173	\$345,145.04
21540	June 13, 2018	37174 - 31535	\$319,342.97
21548	June 14, 2018	Direct Deposit	\$123,406.59
21576	June 20, 2018	31536 - 31600	\$947,907.11

**Carried**

**Council Fees**

**Resolution #CM20180706.1040**

Moved By: Councillor Cliff Martin  
to approve the Council Fees for the Month of June, 2018 as amended.

**Carried**

**Adjournment**

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 1:15 p.m.

These minutes approved this 14th day of August 2018.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer