



May 8, 2018 Council Meeting

Tuesday, May 08, 2018

Start time 10:00 AM

AGENDA

1. **Call to Order**
2. **Minutes**
 - 2.1 **April 10, 2018 Council Meeting (2018/04/10)**
3. **Bank Reconciliation**
4. **Additions to Agenda and Acceptance of Agenda**
5. **In Camera**
 - 5.1. **In Camera**
6. **Business Arising from Minutes**
7. **Delegation**
 - 7.1. **Public Auction of Lands CANCELLED - TAX ARREARS PAID - NO PROPERTIES TO AUCTION**
 - 7.2. **11:00 a.m. - St. Paul Quarterback's Club**
8. **New Business**
 - 8.1. **Bylaw No. 2018-08 - Installment Tax Payment Plan**
 - 8.2. **Date for July Council Meeting**
 - 8.3. **Asset Management Workshops for Municipal Staff**
 - 8.4. **Sponsorship Request - Elk Point Canada Day Committee**
 - 8.5. **Request for Sponsorship - Elk Point Minor Ball**
 - 8.6. **Request for Sponsorship for Skills Canada Alberta Competition**
 - 8.7. **Request for Senior Transportation Grant - Heritage Lodge Auxiliary Society**
 - 8.8. **Haying in the 30s Request for Gravel**
 - 8.9. **Town of St. Paul - Request for Gravel**
 - 8.10. **Request for Signage in the Hamlet of Ashmont**
 - 8.11. **Request to Waive Permit Fees**
9. **Correspondence**

10. Reports

10.1. **CAO Report**

11. Upcoming Meetings

11.1. **May 9 @ 4:00 p.m. - Joint Meeting with Town of St. Paul & Portage College**

11.2. **May 22 @ 10:00 a.m. - Public Works**

11.3. **May 24 @ 4:30 - Meeting with Legal Counsel re Procurement**

12. Financial

12.1. **Budget to Actual**

12.2. **Listing of Accounts Payable**

12.3. **Council Fees**

13. Adjournment

5. In Camera

5.1. IN CAMERA



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.1. In Camera

#20180503004

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Background

In camera items to be presented at the meeting.

Recommendation

to go in camera as per Division 2, Part 1, Section 27 of the FOIP Act to discuss information provided by legal counsel and Section 21 to discuss intergovernmental information.

Additional Information

Originated By : pcorbiere

7. Delegation

- 7.1. PUBLIC AUCTION OF LANDS CANCELLED - TAX ARREARS PAID - NO PROPERTIES TO AUCTION
- 7.2. 11:00 A.M. - ST. PAUL QUARTERBACK'S CLUB



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.1. Public Auction of Lands CANCELLED - TAX ARREARS PAID - NO PROPERTIES TO AUCTION #20180502005

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Background

Section 418 of the M.G.A. requires Council to offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid. All tax arrears have been paid. There are no properties to auction.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.2. 11:00 a.m. - St. Paul Quarterback's Club

#20180502006

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Background

Todd Tanischuk, with the St. Paul Football Club will be in to speak with Council about their lighting project. They had \$195,000 of their \$240,000 project committed, leaving a shortfall of \$45,000. However, the cost of the lighting has increased by \$13,000 from the quote they received last year, \$10,000 of which they have already fundraised. Their shortfall is now approximately \$50,000.

They have more grants and are hoping that their shortfall will be obtained, but if it isn't they are requesting if the County would provide a loan (low interest or even no interest if possible). Their \$110,000 grant from the province has to be used by next spring, so they need to complete the project this summer.

Section 264 of the MGA allows a municipality to lend money to a non-profit organization. Section 265 of the MGA states that the bylaw authorizing the loan must be advertised.

On a side note - the Football club has submitted a request to clean up after the rodeo performance this year and the rodeo supper next year.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.2.: St. Paul Football Club

Phyllis Corbiere

From: Kyle Attanasio
Sent: Wednesday, May 02, 2018 9:28 AM
To: Phyllis Corbiere
Subject: FW: St Paul Football

Email from St. Paul Quarterbacks' Club.

Thanks.

From: Todd Tanasichuk <tanatodd@sperd.ca>
Sent: April-13-18 3:27 PM
To: Kyle Attanasio <kattanasio@county.stpaul.ab.ca>
Subject: St Paul Football

Hi Kyle.

It's been a while since I've touched base with you about our lighting project.

As you know, we had \$175,000 out of \$240,000 committed. St Paul Football has also committed an additional \$20,000 for a total funding of \$195,000, which left us \$45,000 short.

This spring, I was informed that the cost of the lights was increasing to \$209,000, or \$13,000 more than last year. In the meanwhile, our organization has been doing extra fundraising of about \$10,000 more, so we are currently around \$50,000 short overall.

We do have more grants out there and are hopeful the shortfall will be obtained. However, if it isn't, I am wondering if the County would provide us with an option which you had mentioned last year to have a loan (low interest or even no interest if possible). Our \$110,000 grant from the province has to be used by next spring, and so really we have to complete the project this summer. Could you please present this to the County on our behalf? Its not currently needed, but by early June we should have replies to our grants. We'd like to purchase the lights and begin work in mid July.

Have a great weekend!

Todd

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8. New Business

- 8.1. BYLAW NO. 2018-08 - INSTALLMENT TAX PAYMENT PLAN
- 8.2. DATE FOR JULY COUNCIL MEETING
- 8.3. ASSET MANAGEMENT WORKSHOPS FOR MUNICIPAL STAFF
- 8.4. SPONSORSHIP REQUEST - ELK POINT CANADA DAY COMMITTEE
- 8.5. REQUEST FOR SPONSORSHIP - ELK POINT MINOR BALL
- 8.6. REQUEST FOR SPONSORSHIP FOR SKILLS CANADA ALBERTA COMPETITION
- 8.7. REQUEST FOR SENIOR TRANSPORTATION GRANT - HERITAGE LODGE AUXILIARY SOCIETY
- 8.8. HAYING IN THE 30S REQUEST FOR GRAVEL
- 8.9. TOWN OF ST. PAUL - REQUEST FOR GRAVEL
- 8.10. REQUEST FOR SIGNAGE IN THE HAMLET OF ASHMONT
- 8.11. REQUEST TO WAIVE PERMIT FEES



Issue Summary Report

8.1. Bylaw No. 2018-08 - Installment Tax Payment Plan

#20180503008

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Background

Bylaw No 2018-08 is being presented to Council to rescind Bylaw 1451 to update it as it relates to the process for the installment tax payment plan. This Bylaw was set up in 2005 when we started the payment plan, and it was written based on how other municipalities had their plans set up. Now that we've been using this plan for a number of years, we would like to make changes to the Bylaw. The amendments give staff room to deal with situations where residents start on the payment plan outside of the dates specified in the bylaw and to provide a provision for less than 12 equal payments in the first year.

After residents are on the installment tax payment plan, they are no longer subject to the tax penalty bylaw.

Recommendation

To give first reading to Bylaw No. 2018-08.

The give second reading to Bylaw No. 2018-08.

To present Bylaw No, 2018-08 at this meeting for third and final reading.

To give third reading to Bylaw 2018-08.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2018-08

Being a By-law of the County of St. Paul No. 19, in the Province of Alberta, to authorize the implementation of an installment tax payment plan.

WHEREAS, the Municipal Government Act, Chapter M-26, R.S.A., 2000, permits Council to establish the day or days on which taxes or installments thereof may be paid;

AND WHEREAS the Municipal Government Act, Chapter M-26, R.S.A., 2000, permits Council to provide for the payment of taxes by installments.

NOW THEREFORE the Council of the County of St. Paul No. 19, in the Province of Alberta, duly assembled, pursuant to the terms of the Municipal Government Act, hereby enacts as follows:

1. Taxpayers of the County of St. Paul shall have the right to enter into a Pre-authorized Tax Payment Plan to provide for the payment of property taxes and local improvement taxes in equal monthly installments from January to December in any year. The Pre-authorized Tax Payment plan permits the withdrawal of 12 equal payments from the ratepayer's bank account. Post dated cheques do no qualify.
2. The Plan shall commence on January 1st of each year, provided that all property taxes, local improvement taxes, tax arrears, and penalties are paid in full, ~~unless prior arrangements have been made with administration. The opportunity to join the Plan will be open January 1st to the last day of February inclusive each year, and for 30 days after notice is mailed to new owners.~~
3. Installment payments are to be made payable on the 15th day of each month or the last day of each month. Persons joining the Plan after a payment due date shall be required to make all necessary payments starting from January 1st to the commencement of the plan, ~~unless prior arrangements have been made with administration.~~
4. Tax installments will be based on the tax levy from the prior year ~~and the levy increase/decrease will be divided amongst the seven remaining monthly payments~~ . ~~The difference between the taxes levied for the current year and the total of the 12 installments authorized under the Plan will be due by the tax due date of the current tax year. This amount will be subject to tax penalties in accordance with the tax penalty bylaw unless the balance of the installments is adjusted prior to the tax due date.~~

Appendix 1 for 8.1.: Bylaw No. 2018-08

5. The Tax Penalty Bylaw does not apply to **properties registered in the tax payment plan** ~~installments paid in accordance with the Plan~~. However, the County of St. Paul No. 19 may cancel the privilege of continuing in the Plan if two consecutive payments have not been honored and the unpaid balance of taxes, if any, shall be subject to the provisions of the Tax Penalty Bylaw.
6. Bylaw No. 1451 is hereby rescinded.

This bylaw shall come into force and effect on the date of final passing thereof.

Read a first time in Council this 8th day of May, A.D. 2018.

Read a second time in Council this 8th day of May, A.D. 2018.

Read a third time in Council this 8th day of May, A.D. 2018.

Reeve

Chief Administrative Office



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.2. Date for July Council Meeting

#20180502007

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Background

The regular date for the July Council Meeting - July 10th - conflicts with the ASB Summer Tour in Strathcona County.

Section 193 of the MGA allows a Council to change the date of a regularly scheduled Council meeting.

Recommendation

Administration is recommending to reschedule the July Council Meeting to Friday, July 6 at 10:00 a.m.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

8.3. Asset Management Workshops for Municipal Staff

#20180503009

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Background

RMA, AUMA and Infrastructure and Asset Management Alberta (IAMA) are providing training workshops for municipal staff free of charge. The training will be held during the months of May and June throughout the province.

Recommendation

Motion to approve Sheila Kitz, Darlene Smereka, Hailey Gish and Kaitlyn Kenney to attend the Workshop on Engaging the Public in Asset Management on May 29 in Strathmore.

Motion to approve Kaitlyn Kenney to attend the Technical Basics Workshop on May 30-31 in Lethbridge.

Motion to approve Sheila Kitz, Darlene Smereka, and Kaitlyn Kenney to attend the Workshop on Communicating Levels of Service on June 5 in Drayton Valley.

Additional Information

Originated By : pcorbiere



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5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

8.4. Sponsorship Request - Elk Point Canada Day Committee

#20180503001

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Background

The Elk Point Canada Day Committee is requesting \$4,000 to cover the cost of fireworks for the 2018 Canada Day Celebrations. This is the same budget they used for fireworks for 2013-2016. Total cost of the Canada Day Celebration is \$10,000.

In 2017 Council provided \$6,000 for the fireworks as it was their Canada 150 celebration. Prior to 2017, Council provided \$400.

Recommendation

Administration is recommending to provide \$4,000 for the Elk Point Canada Day Celebrations.

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.4.: Sponsorship Request-Elk Point Canada Day

From: Elk Point Canada Day Committee
Box 448 Elk Point, AB T0A 1A0
recreation@elkpoint.ca 780-207-5898



Date: April 29, 2018

To: County of St. Paul Reeve & Council

Dear Reeve & Council;

The Elk Point Canada Day Committee has been working hard in planning the 2018 celebrations and look forward to inviting hundreds of County residents to enjoy the festivities.

Elk Point prides itself on being the "Right Place to Be" to celebrate our nation's birthday. Each year, the Canada Day celebrations welcomes 3,000+ members from the Town and County to enjoy fun activities and entertainment for all ages.

The Canada Day committee is ran by volunteers and survives on business and individual donations; as well as funding from Heritage Canada (\$1,750), the Town of Elk Point & The County of St. Paul. On average, the festivities cost \$10,000.

Last year, the County of St. Paul was gracious in donating \$6,000 to cover the cost of the fireworks. The cost was slightly higher than average due to the 150 celebrations. This year, we are looking at a fireworks budget of \$4,000, which will be the same budget we used for 2013-2016.

Will the County of St. Paul fund the fireworks for the 2018 Elk Point Canada Day Celebrations for \$4,000?

Included in your funding is sponsorship recognition on all advertisements, thank you addresses, MC speeches, and signage throughout the event.

We would also like to invite either Councillor Wirsta or Councillor Younghans to join our committee as a representative from the County. We meet the 3rd Monday of every month, at 6:00pm at Council Chambers in Elk Point.

Thank you for your support,


Jena Colbourne

Recreation Coordinator; Town of Elk Point



Issue Summary Report

8.5. Request for Sponsorship - Elk Point Minor Ball

#20180503007

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Background

Elk Point Minor Ball hosted the Provincial Championship Tournaments for Mosquitos and Bantams in July, 2017. There was a quick turnaround from the time they were awarded the tournament to when they hosted, so they forgot to submit their request for financial assistance. They have now submitted their request.

Alternatives

Deny the request for funding.

Approve \$2000 to host the provincial tournaments at the Mosquito and the Bantam level, as per policy ADM-51.

Add a clause into Policy ADM-51 with a deadline of January 31st of the following year to apply for the funding, for accounting purposes.

Recommendation

Administration is recommending to approve \$2000 for Elk Point Minor Ball for their tournaments held in 2017 and amend Policy ADM-51 to include a clause with a deadline of January 31, of the following year, to apply for funding.

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.5.: Sponsorship Letter-Elk Point Minor Ball

Elk Point Minor Ball Club
Box 707
Elk Point AB
T0A 1A0

April 18, 2018

County of St. Paul
5015 – 49 Ave
St. Paul AB
T0A 3A4

Dear Council Members:

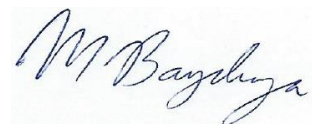
Re: Sponsorship for Provincial Tournaments

Last July, the Elk Point Minor Ball Club hosted the Provincial Championship Baseball Tournaments for Mosquito AA Tier 5 and for Bantam AA Tier 5. We are asking the county for sponsorship for both of these provincial tournaments. We were awarded the tournaments with only four days' notice (final round of provincial play was the weekend before the provincial championships with host sites announced the Monday before the tournament weekend). In the mad rush to complete our tournament preparations, we forgot to apply for county sponsorship.

Teams came from across Alberta to compete in our tournaments – Camrose, Fort Saskatchewan, Calgary, Chestermere, Drayton Valley, Barrhead, South Jasper Edmonton, Sylvan Lake and Strathmore. The tournaments were a great success, and both teams took medals – our Mosquito Sox won silver and our Bantam Sox won gold!

If you need any further information, please contact me at 780-210-0518 or margaretbayduza@gmail.com or our president, Dennell Anderson, at 780-614-0789 or nellsand@telus.net.

Sincerely,



Margaret Bayduza
Elk Point Minor Ball Treasurer

Appendix 1 for 8.5.: Sponsorship Letter-Elk Point Minor Ball

Elk Point Mosquito Sox – 2017 Tier 5 Silver Medalists



Elk Point Bantam Sox – 2017 Tier 5 Champions!





Issue Summary Report

8.6. Request for Sponsorship for Skills Canada Alberta Competition #20180503003

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Background

We have received a request from Regional High School for sponsorship for nine students who qualified to compete in Carpentry, Welding, Hairstyling, Baking and Culinary Arts at the Skills Canada Alberta Provincial Competition in Edmonton from May 30 to June 1, 2018.

This request does not fall within policy, therefore it is being presented for Council consideration.

- In 2015 Council approved \$200 for a student from Mallaig School who attended the Skills Canada Alberta Provincial Competition in Culinary Arts.
- In 2017 Council approved a \$1,200 grant for six Regional High School students who attended the Skills Canada Alberta Provincial Competition. At that time, Policy ADM-51 was referred to the policy committee for review, however it was overlooked.

Alternatives

Based on the previous donations, approve a donation of \$1,800 (\$200 per student), to be incorporated into Policy ADM-51.

To approve \$500 - to align with funding for sports teams attending a provincial championship, to be incorporated into Policy ADM-51.

Council set a rate of \$_____ per student to attend Skills Canada Competition, to be incorporated into Policy ADM-51.

Recommendation

Administration is recommending to approve \$500 for Regional High School to assist with sending their students to Skills Canada Competition, to make it consistent with the donation for sports teams and amend Policy ADM-51 to include the rate.

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.6.: Skills Canada Competition

Wednesday April 18, 2018

Dear County of St. Paul Council,

St. Paul Regional High School will attend the Skills Canada Alberta Provincial Competition in Edmonton on Wednesday May – Friday June 1, 2018. High school students begin their journey with Skills Canada either with either a Regional or Qualifying Skills Canada Competition, or through in-school selection for skill areas not offered in their region. Post-Secondary students apply to compete, with a reference from their technical institute. There are 34 different disciplines that will have competitions occurring at Skills Canada this year, for more info visit their website: <http://www.skillsalberta.com/>

I know that the County of St. Paul supports teams that compete at the Provincial level in athletics and we would like to apply for the same funding for our CTS students who qualified at a Regional competition at Portage College in Lac La Biche and will now represent the North East and St. Paul at this years' provincial competition. We have nine students and four teachers going to the competition in five different disciplines. We have one student competing in Carpentry, two students competing in Welding, three students competing in Hairstyling, one student competing in Baking and two students competing in Culinary Arts. We would like to apply for the provincial funding to help us cover the expenses of sending 9 students for that competition. If there is any paper work that needs to be filled out, please let us know.

I know that the County of St. Paul has supported us in the past in athletic teams advancing to provincials, and we appreciate any support you can give. If you have any questions or concerns, please do not hesitate to contact me at St. Paul Regional High School @ 780-645-4491 or by email hank_smid@sperd.ca.

Sincerely,

Hank Smid
Athletic Director
St. Paul Regional High School



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.7. Request for Senior Transportation Grant - Heritage Lodge Auxiliary Society

#20180503002

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Background

The Heritage Lodge Auxiliary Society has access to the Community Handi-van to provide transportation for recreation and medical trips for their residents. The Auxiliary obtains their funding through small donations and internal funding. They are requesting a travel grant to assist with the cost of fuel so they can continue offering recreation and medical trips to their seniors as well as members of their community.

Recommendation

Administration is recommending to provide a \$1,000 transportation grant to be paid from the Public Transportation Grant account.

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.7.: Heritage Lodge Auxiliary

Heritage Lodge Auxiliary Society
Box 780
Elk Point, AB
T0A 1A0

April 18, 2018

To Whom it may Concern,

I am writing this letter on behalf of the Heritage Lodge Auxiliary. Our organization has two main objectives: to give assistance to the Heritage Lodge to help better the lives of its residents and to establish good relations and be a helpful contact between Heritage Lodge and the public. The Auxiliary carries on without purpose or gain for all its members and any profits or donations to the organization shall be used in promoting its objectives. The Auxiliary obtains its funding through small donations and internal fundraising.

The residents of Heritage Lodge have access to the Community Handi-van and it is used for transportation for recreation and medical trips. The Handi-van is also used for members of the community. The Handi-van was used extensively in the last year for both recreation and medical trips.

We are asking for a travel grant to assist with the cost of fuel so we may continue offering recreation and medical trips to our seniors and members in the community.

Thank you for your consideration,



Diane Hyslop
Activity Coordinator, Elk Point Heritage Lodge



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.8. Haying in the 30s Request for Gravel

#20180503005

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Background

Haying in the 30s poured a concrete pad on Wednesday, May 1st. They requested 40 yards of gravel to be delivered at the site. As there was a quick turnaround from the time of their request to when they needed the gravel, public works delivered the gravel to them.

Recommendation

Motion to ratify the donation of 40 yards of gravel for Haying in the 30s.

Additional Information

Originated By : pcorbiere



May 1, 2018

County of St. Paul
5015 49 Avenue
St. Paul, AB
T0A 3A4

Dear Councillors,

On behalf of the President and Directors of Haying in the 30's we would like to thank you for your past and present support.

In the past, you have supplied us with gravel and we are inquiring if you are able to do so again. We are planning to construct a commemorative building to display pictures, thank-yous and other memorabilia of our past events since inception in 1999.

We would require 40 yards of road gravel for the concrete slab and landscaping of this building.

Thank you for your consideration of this request.

Sincerely,

Henri Gratton
(780) 210-0449
grathenr@sperd.ca



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.9. Town of St. Paul - Request for Gravel

#20180504006

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Background

Town of St. Paul CAO Kim Heyman met with the St. Paul Ag Society to discuss drainage issues they are having in the staging area behind the Ag Corral. They are estimating that they will need about 500 yards of gravel to deal with the various drainage challenges. The Town is requesting the County to consider donating 250 yards of gravel. The Town will commit to donating the other half of the gravel as well as doing the necessary equipment work.

Recommendation

Administration is recommending to approve the request from the Town of St. Paul to donate 250 yards of gravel to assist with the drainage issues they are having in the staging area behind the Ag Corral.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.10. Request for Signage in the Hamlet of Ashmont

#20180503006

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Background

We are having issues with loaded bale trucks hauling through the streets in Ashmont. Residents have contacted Public Works requesting signage to restrict the streets to one ton traffic as it is damaging the streets.

Recommendation

Administration is recommending to erect signage on the three streets in the Hamlet of Ashmont restricting heavy traffic - Council to determine the weight restricting - over 1 tonne? 3 tonnes?

Additional Information

Originated By : mchileen



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.11. Request to Waive Permit Fees

#20180504001

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Background

Shannon Millhouse is requesting that Council waive the permit fees on Lots 11 & 12, Block 4, Plan 1379CL - \$200 for her Development Permit and \$364 for her Building Permit. She set up her restaurant at a temporary location in Ashmont, after Porky's burned down last winter.

The permits have already been issued and they have been advertised. Therefore, even if Council waives the fees we are still required to pay Superior Safety Codes \$276.50 for the building permit and we will have to absorb the advertising costs.

Recommendation

Administration is recommending to deny the request to waive the permit fees.

Additional Information

Originated By : pcorbiere

April 8/18

To County of St. Paul
Councilors,

My name is Shannon Millhouse, as you probably all know my business burnt down in Ashmont known as Perky's, so we have another building in Ashmont that I currently have operating as a restaurant I have not yet settled with insurance and this is hopefully a temporary location so I am asking council to forgive the permit fees, as the finances are just not

available as of yet. I started the little restaurant to try to keep the town alive a little bit so some of our regulars would still have a place to go. because with Perky's gone there is a big void in our little town and in my life. I just simply can't afford the extra expenses, we put a 4 foot divider wall in and replaced a door. why do we even need a permit & painted and layed down linoleum. Thank-You Shannon

10. Reports

10.1. CAO REPORT



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.1. CAO Report

#20180502001

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Additional Information

Originated By : skitz

11. Upcoming Meetings

- 11.1. MAY 9 @ 4:00 P.M. - JOINT MEETING WITH TOWN OF ST. PAUL & PORTAGE COLLEGE
- 11.2. MAY 22 @ 10:00 A.M. - PUBLIC WORKS
- 11.3. MAY 24 @ 4:30 - MEETING WITH LEGAL COUNSEL RE PROCUREMENT



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Issue Summary Report

11.1. May 9 @ 4:00 p.m. - Joint Meeting with Town of St. Paul & Portage College

#20180504003

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.2. May 22 @ 10:00 a.m. - Public Works

#20180504004

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.3. May 24 @ 4:30 - Meeting with Legal Counsel re Procurement #20180504005

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Additional Information

Originated By : pcorbiere

12. Financial

- 12.1. BUDGET TO ACTUAL
- 12.2. LISTING OF ACCOUNTS PAYABLE
- 12.3. COUNCIL FEES



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

12.1. Budget to Actual

#20180502002

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Background

A copy of the budget to actual will be presented to Council for review.

Recommendation

Motion to approve the budget to actual as of _____, 2018.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

12.2. Listing of Accounts Payable

#20180502003

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Background

A listing of Accounts Payable will be provided for Council's review.

Recommendation

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
21341	April 7, 2018	30901 - 31003	\$1,308,852.16
21352	April 10, 2018	31004 - 31007	\$ 46,056.54
21368	April 16, 2018	31008 - 31081	\$ 436,038.26
21376	April 18, 2018	Direct Deposit	\$ 102,955.48
21384	April 24, 2018	31082 - 31126	\$ 701,266.76

Additional Information

Originated By : pcorbiere



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Issue Summary Report

12.3. Council Fees

#20180502004

Meeting : May 8, 2018 Council Meeting

Meeting Date : 2018/05/08 10:00

Meeting Type : Council Meeting

Background

Council fees for the past month will be circulated for review.

Recommendation

Motion to approve the Council Fees for the Month of , 2017 as circulated.

Additional Information

Originated By : tmahdiuk