



December 12, 2017 Council Meeting

Start time : 10:00 AM

Minutes

Call to Order

The regular meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:00 a.m., Tuesday, December 12, 2017 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Darrell Younghans Division 1

Councillor Kevin Wirsta Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Dale Hedrick Division 5

Councillor Laurent Amyotte Division 6

Sheila Kitz CAO

Kyle Attanasio Director of Corporate Services

Phyllis Corbiere Executive Assistant

Mark Chileen Director of Public Works

Janice Huser St. Paul Journal

Sandy Bishop Lakeland Connect

Minutes

Resolution #CM20171212.1001

Moved By: Councillor Maxine Fodness
to approve the minutes of the November 6, 2017 Council Meeting as presented.

Carried

Bank Reconciliation

Resolution #CM20171212.1002

Moved By: Councillor Cliff Martin
to approve the Bank Reconciliation for the month ending November 30, 2017.

Carried

**Additions to
Agenda and
Acceptance of
Agenda**

The following additions were made to the agenda:
8.27 Provincial Education Requisition Credit Application
8.28 Economic Developers Alberta (EDA) Conference
11.4 Jan. 11 ECC Training - conflicts with AAMDC Zone Meeting
Item 8.8 - Utility Bylaw No. 2017-34 was deferred to 2:30 p.m.

Resolution #CM20171212.1003

Moved By: Councillor Darrell Younghans
to adopt the agenda for the Regular Meeting of Council for December 12,
2017 with the above noted additions and amendment.

Carried

**Lot B, Plan
8321080 in PNE
6-60-10-W4**

Resolution #CM20171212.1004

Moved By: Councillor Maxine Fodness
to rescind motion CM20171106.1024, "to bring forward an amendment to
the Land Use Bylaw for a provision of a notwithstanding clause allowing a
subdivision within the Agriculture district of 9.6 acres within Lot C, Plan
8321080 to be consolidated with Lot B, Plan 8321080 in PNW
6-60-10-W4. An Area Structure Plan will not be required".

Carried

Resolution #CM20171212.1005

Moved By: Councillor Cliff Martin
to uphold Land Use Bylaw No. 2013-50 and Municipal Development Plan
2013-51 and deny the request from the owner of Lot B, Plan 8321080 in
PNE 6-60-10-W4 for a special provisions to increase their lot size.

Carried

**Request to
Purchase
Undeveloped
Road Allowance -
Henri & Bibiane
Foisy**

Resolution #CM20171212.1006

Moved By: Councillor Dale Hedrick
to deny the requests from Mr. & Mrs. Foisy to purchase the road allowance
located west of their property, to close Road Plan 3625EO in
SW 1-57-10-W4 and revert the land back to their title, and to deny their
request for gravel.

Carried

**Bareland Condo
Association**

Resolution #CM20171212.1007

Moved By: Councillor Cliff Martin
to file the information on the formation of a Condo Association and a Home
Owner's Association, which has been provided to the representative for
the Waterton Subdivision to determine which option is best suited for their
subdivision.

Carried

**Town of Elk
Point and County
Joint Fire
Services
Agreement**

Resolution #CM20171212.1008

Moved By: Councillor Darrell Younghans
to approve the Town of Elk Point and County Joint Fire Services
Agreement, as approved by the Fire Committee.

Carried

**Bylaw No.
2017-23 -
Dedesignate Part
of Lot R, Block 1,
Plan 527MC**

Resolution #CM20171212.1009

Moved By: Councillor Maxine Fodness
to give first reading to Bylaw No. 2017-23, which is a Bylaw to dedesignate
Part of Lot R, Block 1, Plan 527MC in SW 17-59-9-W4.

Carried

**Bylaw No.
2017-29 -
Borrowing Bylaw
- Master Card
Account**

Resolution #CM20171212.1010

Moved By: Councillor Cliff Martin
to give first reading to Bylaw No. 2017-29, Master Card Borrowing Bylaw.

Carried

Resolution #CM20171212.1011

Moved By: Councillor Laurent Amyotte
to give second reading to Bylaw No. 2017-29.

Carried

Resolution #CM20171212.1012

Moved By: Councillor Maxine Fodness
to present Bylaw No. 2017-29 at this meeting for third and final reading.

Carried Unanimously

Resolution #CM20171212.1013

Moved By: Councillor Darrell Younghans
to give third to Bylaw No. 2017-29.

Carried

**County Credit
Cards**

Resolution #CM20171212.1014

Moved By: Councillor Laurent Amyotte
to approve Tim Mahdiuk, Phyllis Corbiere, Janice Fodchuk, Mark Chileen,
Rob Duffy, DD Skawronski and Kyle Attanasio for a County Credit Card for
the 2018 calendar year, as per policy ADM-77.

Carried

**Bylaw No.
2017-30 -
Borrowing Bylaw
for Current
Expenditures**

Resolution #CM20171212.1015

Moved By: Councillor Dale Hedrick
to give first reading to Bylaw No. 2017-30, Short Term Borrowing for
Current Expenditures, for the financial year commencing January 1, 2018.

Carried

Resolution #CM20171212.1016

Moved By: Councillor Laurent Amyotte
to give second reading to Bylaw No. 2017-30.

Carried

Resolution #CM20171212.1017

Moved By: Councillor Kevin Wirsta
to present Bylaw No. 2017-30 at this meeting for third and final reading.

Carried Unanimously

Resolution #CM20171212.1018

Moved By: Councillor Cliff Martin
to give third reading to Bylaw No. 2017-30.

Carried

**Bylaw No.
2017-31 - Elk
Point Regional
Allied Arts Loan
Guarantee**

Resolution #CM20171212.1019

Moved By: Councillor Kevin Wirsta
to give first reading to Bylaw No. 2017-31, Loan Guarantee on behalf of the Elk Point Regional Allied Arts Society for the financial year commencing January 1, 2018.

Carried

Resolution #CM20171212.1020

Moved By: Councillor Darrell Younghans
to give second reading to Bylaw No. 2017-31.

Carried

Resolution #CM20171212.1021

Moved By: Councillor Maxine Fodness
to present Bylaw No. 2017-31 at this meeting for third and final reading.

Carried Unanimously

Resolution #CM20171212.1022

Moved By: Councillor Laurent Amyotte
to give third reading to Bylaw No. 2017-31.

Carried

**Bylaw No.
2017-32 - Fee
Schedule Bylaw**

Resolution #CM20171212.1023

Moved By: Councillor Laurent Amyotte
to give first reading to Bylaw No. 2017-32, Fee Schedule Bylaw with the following amendments:
Effective January 1, 2018.

- Snow Plow Flags - \$25 - one-time plow
- Custom Grader Work - \$100/hour
- Mowing Charges - \$150 per lot minimum
- - \$150 per hour

Carried

Resolution #CM20171212.1024

Moved By: Councillor Dale Hedrick
to give second reading to Bylaw No. 2017-32.

Carried

Resolution #CM20171212.1025

Moved By: Councillor Maxine Fodness
to present Bylaw No. 2017-32 at this meeting for third and final reading.

Carried Unanimously

Resolution #CM20171212.1026

Moved By: Councillor Cliff Martin
to give Bylaw No. 2017-32 third reading.

Carried

**Bylaw No.
2017-33 -
Nonprofit
Community
Organizations
Tax Exemption**

Resolution #CM20171212.1027

Moved By: Councillor Laurent Amyotte
to give first reading to Bylaw 2017-33, Nonprofit Community Organizations Tax Exemption Bylaw.

Carried

Resolution #CM20171212.1028

Moved By: Councillor Cliff Martin
to give second reading to Bylaw No. 2017-33.

Carried

Resolution #CM20171212.1029

Moved By: Councillor Darrell Younghans
to present Bylaw No. 2017-33 at this meeting for third and final reading.

Carried Unanimously

Resolution #CM20171212.1030

Moved By: Councillor Kevin Wirsta
to give third reading to Bylaw No. 2017-33.

Carried

**2018 Interim
Municipal Budget**

Resolution #CM20171212.1031

Moved By: Councillor Cliff Martin
to approve the interim budget for the year 2018, as per section 242(2) of the M.G.A.:

Operating & Capital Revenues	\$44,145,637
Debenture & Funding From Restricted Surplus	\$ 2,881,405
Operations Expenditures	\$29,804,546
Replacement Reserve	\$ 136,000
Debenture Repayment	\$ 807,429
Capital Expenditures	\$16,279,067

Carried

**11:00 a.m. - MS
Society, Brenda
Rosychuk**

Brenda Rosychuk, Senior Coordinator, Programs, Services and Development with the Lakeland MS Society, was admitted to the Council Room at 11:00 a.m. to give a presentation on the Annual MS Walk which will be held the second weekend of May, which has raised over \$1,485,000 over the last ten years. Ms. Rosychuk explained that their sponsorship options have changed where a \$1,000 donation will provide the same exposure as a \$500 donation did in the past. Brenda requested that Council consider continuing as a sponsor for the 2018 MS Walk.

Following her presentation, the delegation left the Council Room at 11:13 a.m.

Resolution #CM20171212.1032

Moved By: Councillor Laurent Amyotte
to provide \$1,000 sponsorship for the MS Walk, to be paid from the 2018 budget.

Carried

**2018 County
Library Board
Budget**

Resolution #CM20171212.1033

Moved By: Councillor Maxine Fodness
to approve the County Library Board's request for funding in the amount of \$118,954.82, for the 2018 calendar year.

Carried

**2018 Strategic
Plan**

Resolution #CM20171212.1034

Moved By: Councillor Cliff Martin
to approve the amended 2018 Strategic Plan.

Carried

**Funding
Agreement with
Hwy 28/63**

Resolution #CM20171212.1035

Moved By: Councillor Maxine Fodness
to approve the Funding Agreement with Highway 28/63 Regional Water Commission for infrastructure/equipment that will be owned and operated by the Commission.

Carried

Councillor Amyotte left the Council Room at 11:24 a.m.

**Municipal
Internship
Program -
Second Year
Extension**

Resolution #CM20171212.1036

Moved By: Councillor Darrell Younghans
to apply for second year funding for Kaitlyn Kenney under the Alberta Community Partnership Grant, Municipal Internship Stream.

Carried

Councillor Amyotte entered the Council Room at 11:26 a.m.

**Elk Point
Recreation
Grants**

Resolution #CM20171212.1037

Moved By: Councillor Kevin Wirsta
to allocate \$25% of the balance in the Elk Point Grant Fund (\$47,770.48) to CG Baker Riding Arena, \$3,000 to the Elk Point Regional Allied Arts and split the balance between the AG Ross Arena and the Curling Rink:

- CG Baker Riding Arena - \$11,942.62
- Regional Allied Arts - \$3,000
- AG Ross Arena - \$16,413.93
- Curling Rink - \$16,413.93

Carried

**2018-2019
Alberta
Community
Partnership
Grants**

Councillor Maxine Fodness left the Council Room at 11:28 a.m. and re-entered at 11:30 a.m.

Resolution #CM20171212.1038

Moved By: Councillor Darrell Younghans
that the County of St. Paul submit an application under the Alberta Community Partnership (ACP) Grant Program for the following project:

Partner with the County of Two Hills on an ACP Grant application to complete a Transportation Corridor Condition Assessment Study with the County of Two Hills as the managing partner.

Councillor Fodness abstained from voting as she was absent during part of the discussion on this item.

Carried

**11:30 a.m. -
Public Hearing
Bylaw No.
2017-23 -
Dedesignate Part
of Lot R, Block 1,
Plan 527MC**

Originated By: pcorbiere

Reeve Upham declared the Public Hearing open at 11:32 a.m.

Krystle Fedoretz, Planning and Development Officer, informed Council that the Public Hearing has been advertised in accordance with section 606 of the MGA.

She then informed Council that the purpose of the Public Hearing is to hear from anyone affected by Bylaw 2017-23 as it relates to changing the boundary of an environmental reserve to rectify an encroachment problem or other concern within Lot 3, Block 1, Plan 527MC registered in respect of Part of SW 17-59-9-W4 located within the boundaries of the County of St. Paul.

There was no one present to speak in favor of or in opposition to the proposed bylaw and there were no written submissions in favor of or in opposition to the proposed bylaw.

Reeve Upham declared the Public Hearing closed at 11:36 a.m.

Resolution #CM20171212.1039

Moved By: Councillor Cliff Martin

to give second reading to Bylaw No. 2017-23, to dedesignate Part of Lot R, Block 1, Plan 527MC.

Carried

Resolution #CM20171212.1040

Moved By: Councillor Kevin Wirsta

to give third reading to Bylaw No. 2017-23.

Carried

**Sale of
Equipment**

Resolution #CM20171212.1041

Moved By: Councillor Kevin Wirsta

to ratify the sale of the following items, through Mitchner Allen Auction:

- 1985 CAT D7G, Serial # 08Z23176
- 2008 Schulte SDX-110 Snow Blower, Serial # B11000005811 (includes FM 230 Front 3 pt hitch, Serial # F23000033811 and FM 250 Belly Mount Frame)
- Broom – attachment for JD7200 Tractor

Carried

**Letter from Bev
and Warren
Smith re Beaver
Control**

Resolution #CM20171212.1042

Moved By: Councillor Maxine Fodness

to send a letter to Bev and Warren Smith informing them of the procedures which the Ag Service Department follow for beaver control and to provide them with a copy of the County's Beaver Control policies.

Carried

**Water North
Coalition**

Resolution #CM20171212.1043

Moved By: Councillor Cliff Martin

to deny the request to appoint a member to the Water North Coalition.

Carried

**Regional Crime
Forum**

Councillor Fodness gave a presentation on the Regional Crime Forum she attended in Bonnyville on December 1.

Resolution #CM20171212.1044

Moved By: Councillor Darrell Younghans

to ratify Deputy Reeve Fodness' attendance at the Regional Crime Forum on December 1, 2017 in Bonnyville and to provide a letter of support to the MD of Bonnyville in the event that they lobby the government.

Carried

Resolution #CM20171212.1045

Moved By: Councillor Maxine Fodness

motion that administration research options for resolution information for Regional Crime.

Carried

Reeve Upham recessed the meeting at 12:00 p.m. and reconvened the meeting at 1:20 p.m. with all Council members present as well as Sandy Bishop, Lakeland Connect and Janice Huser, St. Paul Journal.

**1:00 p.m. - St.
Paul Chamber of
Commerce**

Linda Sallstrom, Executive Director and Brent Sandmeyer, Interim President of the St. Paul Chamber of Commerce were admitted to the Council Room at 1:25 p.m. to give an update on the Chambers activities, on their successes and challenges for 2017 and what they are planning for 2018. The delegation requested Council's continued support for 2018 with their \$10,000 annual contribution.

The delegation left the Council Room at 1:35 p.m.

Resolution #CM20171212.1046

Moved By: Councillor Cliff Martin

to approve a \$10,000 grant for the St. Paul & District Chamber of Commerce to be paid from the 2018 budget.

Carried

Resolution #CM20171212.1047

Moved By: Councillor Laurent Amyotte

to approve \$5000 grant for the Mallaig Chamber of Commerce and \$5000 grant for the Elk Point Chamber of Commerce, to be paid from the 2018 budget.

Carried

**Meeting with
Dean of
Indigenous
Language**

Councillor Fodness reported on the meeting with the Dean of Indigenous Language.

Resolution #CM20171212.1048

Moved By: Councillor Cliff Martin

to ratify Deputy Reeve Fodness' attendance at the Meeting with the Dean of Indigenous Language on December 1.

Carried

**Business
Support Network
Meeting**

Resolution #CM20171212.1049

Moved By: Councillor Laurent Amyotte

to appoint Reeve Upham to attend the Business Support Network Meeting and Roundtable on November 19, 2017.

Carried

**Annual Law
Seminars -
February 15 & 16**

Resolution #CM20171212.1050

Moved By: Councillor Dale Hedrick

to approve all of Council and the appropriate staff to attend the Brownlee LLP Law Seminar on February 15 and the RMRF Law Seminar on February 16, 2018 in Edmonton.

Carried

**Alberta CARE
Spring Seminar -
Feb. 28 to March
2**

Resolution #CM20171212.1051

Moved By: Councillor Maxine Fodness

to approve Warren Leister and Tim Mahdiuk to attend the Alberta CARE Spring Seminar in Brooks from February 28 to March 2, 2018.

Carried

**International
Institute of
Public
Participation
(IAP2) Course**

Resolution #CM20171212.1052

Moved By: Councillor Cliff Martin

to approve Kaitlyn Kenney to attend IAP2 Certification Training in Edmonton from April 16 to April 20 to be funded by the ACP- Municipal Internship Grant funding.

Carried

**1:30 p.m. - Norm
Berlinguette**

Norm Berlinguette was admitted to the Council Room at 1:40 p.m. to discuss his concerns with the County's Clubroot Policy and to ask questions about the County's process when they were dealing with the Clubroot found on his property.

Following his presentation to Council, the delegation left the Council Room at 1:53 p.m.

**Special Meeting -
December 20**

Resolution #CM20171212.1053

Moved By: Councillor Maxine Fodness

to schedule a Special Meeting of Council for Tuesday, December 19, 2017 at 3:00 p.m.

Carried

December Public Works Meeting

Resolution #CM20171212.1054

Moved By: Councillor Cliff Martin
that the December 26, 2017 Public Works Meeting be cancelled.

Carried

Provincial Education Requisition Credit Application

Resolution #CM20171212.1055

Moved By: Councillor Laurent Amyotte
to rescind Motion PW20171130.1020 from the November 30, 2017 Public Works Meeting.

Carried

Resolution #CM20171212.1056

Moved By: Councillor Laurent Amyotte
to cancel the following Education and Municipal Taxes for the 2015 and 2016 tax years as per section 347 of the MGA:

<u>Roll</u>	2016 <u>Municipal Tax</u>	2016 <u>Education Tax</u>	2015 <u>Municipal Tax</u>	2015 <u>Education Tax</u>	<u>Total to be Cancelled</u>
60000070	\$ 67.69	\$12.82	\$70.34	\$13.71	\$ 164.56
60000420	\$ 376.49	\$71.29	-	-	\$ 447.78
60000900	\$1,389.17	\$263.04	\$1,530.19	\$298.23	\$3,480.63
60000901	\$2,506.50	\$474.61	-	-	\$2,981.11

Carried

Resolution #CM20171212.1057

Moved By: Councillor Cliff Martin
to cancel the following tax levies and penalties accumulated prior to 2015, as per section 347 of the MGA:

<u>Roll Number</u>	<u>Amount to be Cancelled</u>
60000070	\$ 295.71
60000420	\$ 110.28
60000900	\$3,718.82
60000901	\$734.24

Carried

Economic Developers Alberta (EDA) Conference

Resolution #CM20171212.1058

Moved By: Councillor Laurent Amyotte
to approve any Councillors and appropriate staff to attend the Economic Developers Alberta Conference to be held March 21-23, 2018 in Banff.

Carried

CAO Report

Resolution #CM20171212.1059

Moved By: Councillor Cliff Martin
to approve the CAO report as presented.

Carried

Resolution #CM20171212.1060

Moved By: Councillor Maxine Fodness

to cost share a meal with the Town of St. Paul following the reconciliation walk to be held in 2018.

Carried

**Bylaw No.
2017-34 - Utilities
Bylaw**

Golnaz Azimi, joined the Council meeting via telephone to explain how the utility rates are calculated for all users connected to the water line. She explained the difference in the service agreements for the rural residents and residents living within the hamlets and how the debentures are calculated into the fixed fees. The current rates are based on actual data collected in 2015 and will be reviewed in 2018 when the Hamlet of Mallaig is online. At that time, there will be one and a half years of additional data to base the rates on.

Resolution #CM20171212.1061

Moved By: Councillor Cliff Martin

to give first reading to Utilities Bylaw 2017-34.

Carried

Resolution #CM20171212.1062

Moved By: Councillor Laurent Amyotte

to give second reading to Bylaw 2017-34.

Carried

Resolution #CM20171212.1063

Moved By: Councillor Maxine Fodness

to present Bylaw 2017-34 at this meeting for third and final reading.

Carried Unanimously

Resolution #CM20171212.1064

Moved By: Councillor Darrell Younghans

to give third reading to Bylaw 2017-34.

Carried

Resolution #CM20171212.1065

Moved By: Councillor Dale Hedrick

to set the water rates for Non-Pressurized System Customers for the County of St. Paul Regional System (outside boundaries hamlet) effective December 1, 2017.

Carried

Budget to Actual

Resolution #CM20171212.1066

Moved By: Councillor Cliff Martin

to approve the budget to actual as of November 30, 2017.

Carried

**Listing of
Accounts
Payable**

Resolution #CM20171212.1067

Moved By: Councillor Maxine Fodness

to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
20952	Nov. 3, 2017	29807 - 20952	\$1,276,705.97
20970	Nov. 14, 2017	29881 - 29968	\$ 278,636.46
20978	Nov. 15, 2017	Direct Deposit	\$ 96,400.51
20986	Nov. 17, 2017	Direct Deposit	\$ 17,932.33
20997	Nov. 22, 2017	29969 - 30036	\$ 735,094.27

Carried

Council Fees

Resolution #CM20171212.1068

Moved By: Councillor Dale Hedrick

to approve the Council Fees for the Months of November and December, 2017 as circulated.

Carried

Adjournment

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 3:27 p.m.

These minutes approved this 9th day of January, 2018.

Reeve

Chief Administrative Officer