



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

August 8, 2017

Tuesday, August 08, 2017

Start time 10:00 AM

AGENDA

1. **Call to Order**
2. **Minutes**
 - 2.1 **July 6, 2017 Council Meeting (2017/07/06)**
3. **Bank Reconciliation**
4. **Additions to Agenda and Acceptance of Agenda**
5. **In Camera**
 - 5.1. **In Camera**
6. **Business Arising from Minutes**
 - 6.1. **Community Aggregate Payment Levy**
7. **Delegation**
 - 7.1. **11:00 a.m. - Gerard Belland**
8. **New Business**
 - 8.1. **Road Construction Priorities**
 - 8.2. **Gravel Purchase**
 - 8.3. **Road Cancellation - Road Plan 1422738 in NE/SE 28-55-5-W4 and NW 27-55-5-W4**
 - 8.4. **Road Cancellation - Road Plan 3378BM in SE 28-55-5-W4**
 - 8.5. **Road Cancellation - Road Plan 1172NY in NE 31-55-5-W4**
 - 8.6. **Road Cancellation - Road Plan 832295 in NW/NE 33-55-5-W4**
 - 8.7. **Road Cancellation - Upper Mann/Charonne Road in Section 30-59-10-4**
 - 8.8. **County Census Results**
 - 8.9. **2017 Strategic Plan - 2nd Quarter**
 - 8.10. **Assessment Services Contract**
 - 8.11. **County of Stettler-Request for Support for Payment of School Tax & Seniors Housing Requisition on Delinquent Accounts**

- 8.12. **Request for Encroachment Agreement - Lot 15, Block 5, Plan 4223MC**
- 8.13. **Borrowing Bylaw No. 2017-24 - Elk Point Regional Allied Arts**
- 8.14. **Bylaw No. 2017-26 - Volunteer Fire Fighters Using Flashing Green Lights**
- 8.15. **Ashmont-Mallaig Water Project**
- 8.16. **Request for Letter of Support for STIP Grant Application**
- 8.17. **Request for Letter of Support - Elk Point Ag Society**
- 8.18. **Water North Coalition**
- 8.19. **Alberta Recycling Conference - September 7 & 8**
- 8.20. **Grief Edu-Therapy Certification - September 22-25**
- 8.21. **Workshop - Enforcing Development Agreements - October 30**
- 8.22. **MS Charity Golf Tournament**
- 8.23. **RCMP Regimental Ball**
- 8.24. **2020 Alberta Summer Games**
- 9. **Correspondence**
- 10. **Reports**
 - 10.1. **CAO Report**
- 11. **Upcoming Meetings**
 - 11.1. **Budget to Actual**
 - 11.2. **Listing of Accounts Payable**
 - 11.3. **Council Fees**
- 12. **Financial**
- 13. **Adjournment**

5. In Camera

5.1. IN CAMERA



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

5.1. In Camera

#20170804004

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

In Camera Items to be presented at the meeting.

Recommendation

Motion to go in camera as per sections 16 and 17 of the FOIP Act.

Additional Information

Originated By : pcorbiere

6. Business Arising from Minutes

6.1. COMMUNITY AGGREGATE PAYMENT LEVY



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.1. Community Aggregate Payment Levy

#20170803007

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

At the July Public Works meeting, Council tabled a decision on how to proceed with the Aggregate Payment Levy pending more information on the levy and how many of our neighboring municipalities are charging it. Attached is a list of municipalities across the province who charge the levy. The municipalities in our zone who charge the levy are - Camrose, Flagstaff, Lamont, Smoky Lake and Strathcona.

Attached is the latest Resolution from the AAMD&C regarding the Community Aggregate Payment Levy Rate Amendment as well as the Draft Regulation indicating a proposed maximum levy increase from \$0.25 to \$0.40.

Recommendation

Administration is looking for direction from Council on how to proceed with the Community Aggregate Payment levy.

Additional Information

Originated By : pcorbiere

*UPDATES TO AN EXISTING REGULATION

FOR DISCUSSION PURPOSES ONLY
COMMUNITY AGGREGATE PAYMENT LEVY REGULATION

Table of Contents

- 1 Definitions
- 2 General application of Regulation
- 3 Community aggregate payment levy bylaw
- 4 Amount of levy
- 5 Levy rate
- 6 Exemptions from levy
- 7 Person liable to pay levy
- 8 Application of Act
- 9 Effective date of community aggregate
payment levy bylaw
- 10 Expiry
- 11 Coming into force

Definitions

1 In this Regulation,

- (a) "Act" means the *Municipal Government Act*;
- (b) "Crown" means the Crown in right of Alberta or Canada;
- (c) "levy" means community aggregate payment levy;
- (d) "sand and gravel operator" means a person engaged in extracting sand and gravel for shipment;
- (e) "shipment" means a quantity of sand and gravel hauled from the pit from which it was extracted.

General application of Regulation

2 This Regulation applies to all municipalities that have passed a community aggregate payment levy bylaw.

Community aggregate payment levy bylaw

3(1) A community aggregate payment levy bylaw must

FOR DISCUSSION PURPOSES ONLY

- (a) state when sand and gravel operators must report shipments, in tonnes,
 - (b) state the date or dates on which the municipality will send out levy notices, and the date by which the levy is payable,
 - (c) require the tonnage of sand and gravel in an operator's shipment to be recorded on a sand and gravel shipped tonnage roll,
 - (d) specify that the shipped tonnage roll is based on the tonnage of sand and gravel in an operator's shipment, as reported by the operator,
 - (e) set the uniform levy rate to be applied throughout the municipality, subject to the maximum levy rate, and
 - (f) set the uniform conversion rate of
 - (i) 1 cubic metre = 1.365 tonnes, for sand, and
 - (ii) 1 cubic metre = 1.632 tonnes, for gravelwhere 1 cubic metre is equal to 1.308 cubic yards.
- (2) Where a sand and gravel operator is unable to provide a measurement of weight for the amount of sand and gravel in a shipment, the operator must use the conversion rates set out under subsection (1)(f) to record shipments, in tonnes, for the purposes of reporting under subsection (1)(d).
- (3) A community aggregate payment levy bylaw may require that the community aggregate payment levy be paid monthly or by quarterly payments in the year in which a shipment occurs.

Amount of levy

4 The amount of levy to be imposed in respect of a sand and gravel operator is calculated by multiplying the number of tonnes of sand and gravel recorded on the sand and gravel shipped tonnage roll referred to in section 3(1)(c) for that operator by the levy rate.

Levy rate

- 5(1) The levy rate is set by the municipality and is subject to the maximum levy rate established under subsection (2).
- (2) The maximum levy rate is ~~\$0.25~~ \$0.40 per tonne of sand and gravel.

The levy rate is increasing to account for inflation, the costs of over time to repair and maintain municipal infrastructure damaged by aggregate operations, as well as to contribute towards projects identified by Council that benefit the community.

FOR DISCUSSION PURPOSES ONLY

(3) A municipality must set a uniform levy rate to be applied throughout the municipality.

Exemptions from levy

6(1) No levy may be imposed on the following classes of shipments of sand and gravel:

- (a) a shipment from a pit owned or leased by the Crown for a use or project that is being undertaken by or on behalf of the Crown;
 - (b) a shipment from a pit owned or leased by a municipality for a use or project that is being undertaken by or on behalf of a municipality;
 - (c) a shipment from a pit owned or leased by the Crown or a municipality for a use or project that is being undertaken by or on behalf of the Crown or a municipality.
- (2) No levy may be imposed on shipments of sand and gravel that are subject to another tax, levy or payment that is established by and payable to a municipality.
- (3) No levy may be imposed on shipments of sand and gravel that are required pursuant to a road haul agreement or a development agreement for construction, repair or maintenance of roads identified in the agreement, that is necessary to provide access to the pit from which the sand and gravel is extracted.

Person liable to pay levy

7 For the purposes of section 409.2 of the Act, a person who purchases a sand and gravel business or in any other manner becomes liable to be shown on the sand and gravel shipped tonnage roll as liable to pay a levy must give the municipality written notice of a mailing address to which notices under Division 7.1 of Part 10 of the Act may be sent.

Application of Act

8 Except as modified by this Regulation, Parts 10 to 12 of the Act apply in respect of a community aggregate payment levy and a community aggregate payment levy bylaw, and for that purpose a reference in those Parts

- (a) to a tax includes a community aggregate payment levy,
- (b) to a tax bylaw or a tax rate bylaw includes a community aggregate payment levy bylaw, and

FOR DISCUSSION PURPOSES ONLY

- (c) to a tax roll includes a sand and gravel shipped tonnage roll.

Effective date of community aggregate payment levy bylaw

- 9 A community aggregate payment levy bylaw has no effect before January 1, 2006.

Expiry

Amend the expiry date to December 31, 2022 to ensure a scheduled review.

- 10 For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on December 31, ~~2017~~ 2022.

AR 263/2005 s10;187/2010;175/2015

Coming into force

- 11 This Regulation comes into force on January 1, 2006.

DRAFT

Resolution 17-15F

Community Aggregate Payment Levy Rate Amendment

Lacombe County

*Three-fifths Majority Required
Endorsed by Central District*

WHEREAS Section 409.1 of the *Municipal Government Act* authorizes the council of a municipality to pass a community aggregate payment levy bylaw to impose a levy in respect of sand and gravel businesses in the municipality; and

WHEREAS the *Community Aggregate Payment Levy Regulation* 263/2005 and 187/2010 made pursuant to section 409.3 of the *Municipal Government Act* specifies that the maximum levy rate to be imposed in respect of sand and gravel operators is \$0.25 per tonne of sand and gravel; and

WHEREAS municipalities use the community aggregate payment levy to fund the maintenance and construction of infrastructure, community projects and enforcement positions to work with the sand and gravel industry and residents to manage the gravel extraction process; and

WHEREAS the costs of providing infrastructure, community projects and enforcement staff continues to increase each year; and

WHEREAS the maximum levy rate to be imposed has not been increased since the *Community Aggregate Payment Levy Regulation* came into effect on January 1, 2006; and

WHEREAS the *Community Aggregate Payment Levy Regulation* is set to expire on December 31, 2015;

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request the Government of Alberta to renew the *Community Aggregate Payment Levy Regulation* and to update the maximum levy rate to reflect inflation and the increased cost of infrastructure upgrading and maintenance.

Member Background

Municipalities have used the community aggregate payment levy to construct and maintain infrastructure to accommodate the sand and gravel industry, support community projects and fund community peace officer positions to work with the sand and gravel industry. The community aggregate payment levy has allowed municipalities to address many of the concerns relative to the negative aspects of the sand and gravel industry and improve the image of the industry. Unfortunately the community aggregate payment levy has not kept up with inflation and the increased cost of maintaining infrastructure.

Similar resolutions to increase the maximum community aggregate payment levy were considered by the AAMDC membership in 2008 and 2012 and received support from the majority of the delegates at the convention. Alberta Municipal Affairs reviewed the *Community Aggregate Payment Levy Regulation* in 2010 and notwithstanding the position taken by the AAMDC the maximum levy of \$0.25 per tonne was retained.

AAMDC Background

10-12F: Community Aggregate Payment Levy Rate

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request the Province of Alberta to review the maximum levy under a community aggregate payment levy bylaw of sand and gravel; and

FURTHER BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request the Province of Alberta to institute a regular 5-year review and revision of the maximum community aggregate payment levy provision under Alberta Regulation 263/2005.

Appendix 1 for 6.1.: Aggregate Levy

24-08F: Community Aggregate Payment Levy Rate Amendment

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request the Province of Alberta to establish an Aggregate Payment Levy Review Committee to evaluate and consider changes to the maximum levy rate provided in section 5(2) of Community Aggregate Payment Levy Regulation 263/2005

DEVELOPMENTS: To aid municipalities with rising costs for infrastructure maintenance, the fall 2012 resolution calls for the regular review of the aggregate payment levy rate under the Alberta Regulation 263/2005. The Government most recently reviewed this in 2010 and the AAMDC was consulted during that process, however, overall stakeholder responses expressed contentment with the regulation as is. As there is no intent to review the levy rate at the present time, the AAMDC deems this resolution as Unsatisfactory.

The community aggregate payment levy has been incorporated as an item for input as part of the Taxation and exemptions discussion of the MGA Review.

The *Community Aggregate Payment Levy Amendment Regulation* is set to expire in 2015 and the AAMDC has submitted feedback Municipal Affairs as part of a limited consultation.

7. Delegation

7.1. 11:00 A.M. - GERARD BELLAND



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Issue Summary Report

7.1. 11:00 a.m. - Gerard Belland

#20170802013

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

Gerard Belland, Lac Sante Resident, will be in to speak with Council about the condition of Township Road 564 between Range Road 113 and 115.

Additional Information

Originated By : pcorbiere

This is what I want to address

- Lake Road

Location

TW RRD 564

From 115 to 113 RGE.

affects on vehicle in all types of weather.

meeting On going traffic how the vehicle control is affected.

Twp RD 564 Looking East



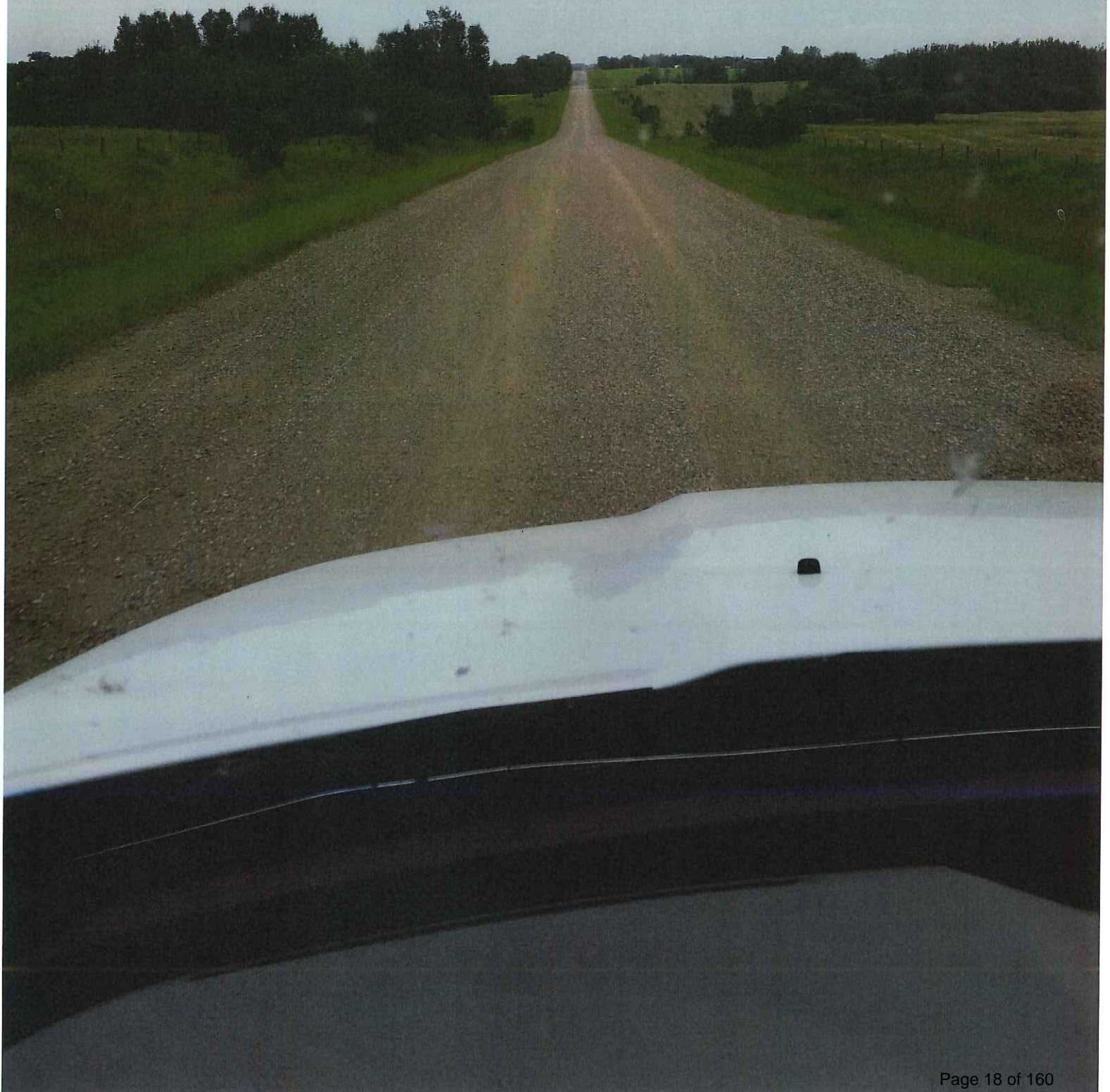
Twp RD 564

Looking East towards
transfer Station



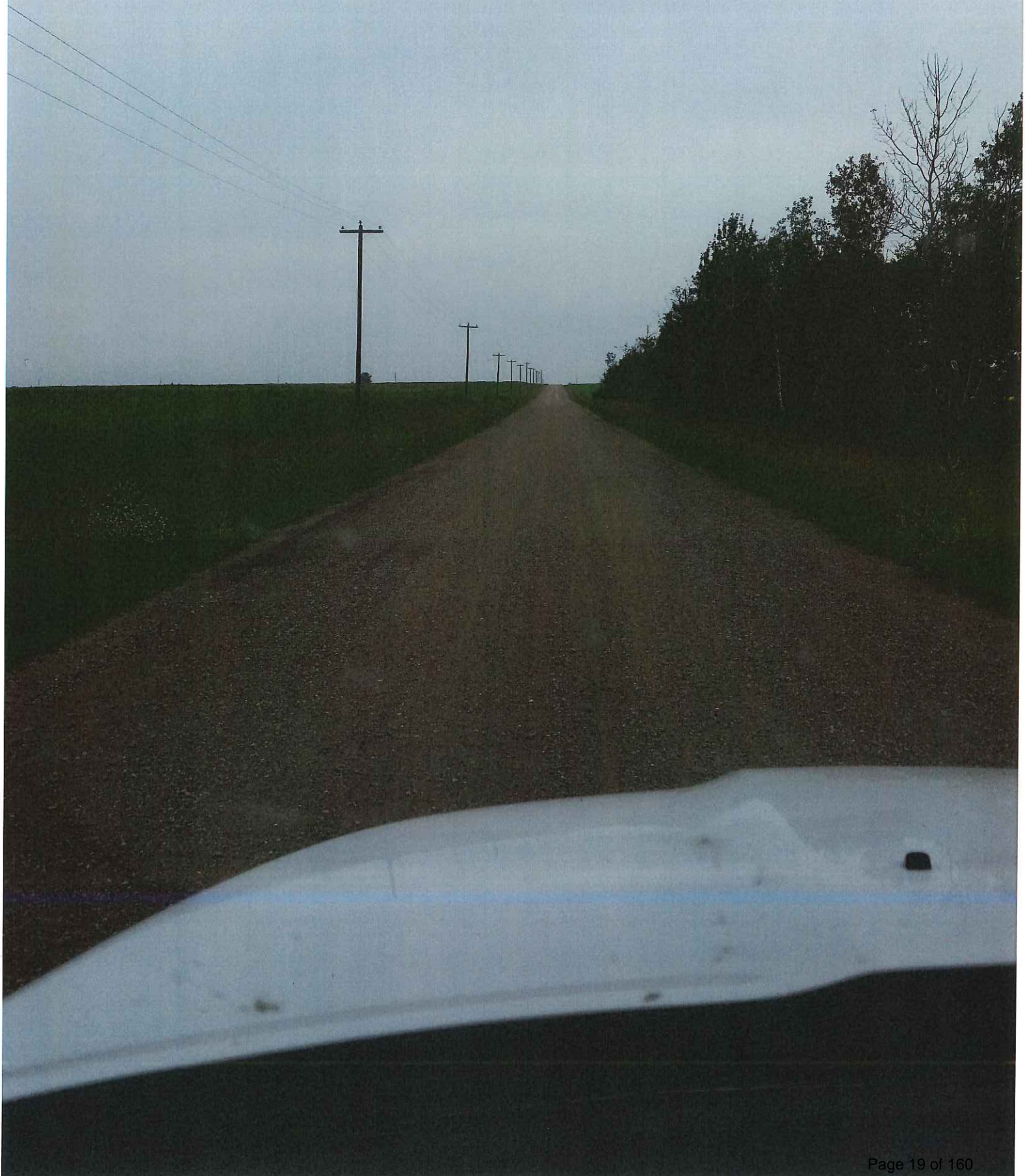
Twp Rd 564

Looking East



Twp RD 564

Looking East at
Two Hills Transition



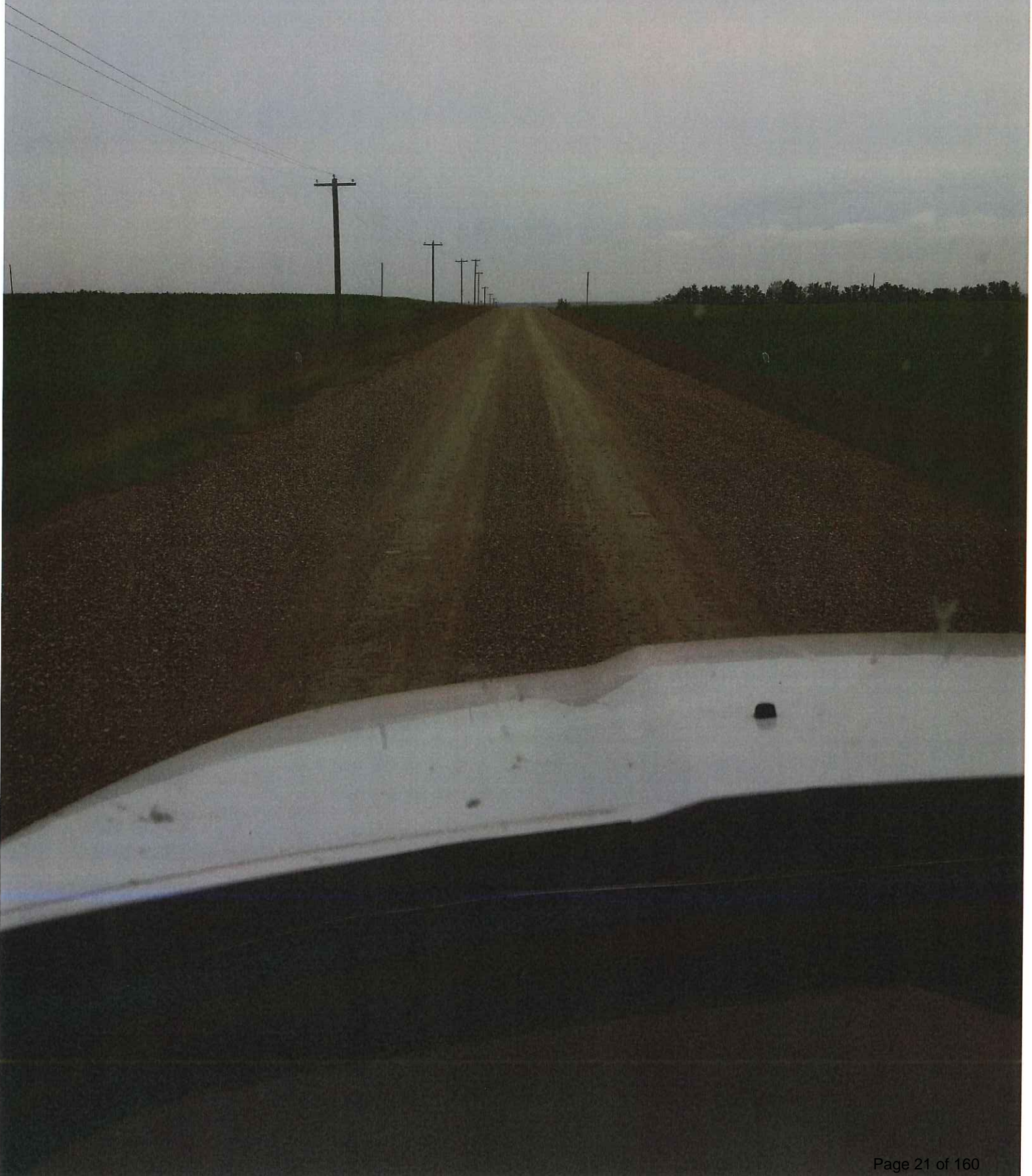
Twp RD 564

Looking East Start
of St. Paul



TWP RD 564

Looking East First KM



8. New Business

- 8.1. ROAD CONSTRUCTION PRIORITIES
- 8.2. GRAVEL PURCHASE
- 8.3. ROAD CANCELLATION - ROAD PLAN 1422738 IN NE/SE 28-55-5-W4 AND NW 27-55-5-W4
- 8.4. ROAD CANCELLATION - ROAD PLAN 3378BM IN SE 28-55-5-W4
- 8.5. ROAD CANCELLATION - ROAD PLAN 1172NY IN NE 31-55-5-W4
- 8.6. ROAD CANCELLATION - ROAD PLAN 832295 IN NW/NE 33-55-5-W4
- 8.7. ROAD CANCELLATION - UPPER MANN/CHARONNE ROAD IN SECTION 30-59-10-4
- 8.8. COUNTY CENSUS RESULTS
- 8.9. 2017 STRATEGIC PLAN - 2ND QUARTER
- 8.10. ASSESSMENT SERVICES CONTRACT
- 8.11. COUNTY OF STETTLER-REQUEST FOR SUPPORT FOR PAYMENT OF SCHOOL TAX & SENIORS HOUSING REQUISITION ON DELINQUENT ACCOUNTS
- 8.12. REQUEST FOR ENCROACHMENT AGREEMENT - LOT 15, BLOCK 5, PLAN 4223MC
- 8.13. BORROWING BYLAW NO. 2017-24 - ELK POINT REGIONAL ALLIED ARTS
- 8.14. BYLAW NO. 2017-26 - VOLUNTEER FIRE FIGHTERS USING FLASHING GREEN LIGHTS
- 8.15. ASHMONT-MALLAIG WATER PROJECT
- 8.16. REQUEST FOR LETTER OF SUPPORT FOR STIP GRANT APPLICATION
- 8.17. REQUEST FOR LETTER OF SUPPORT - ELK POINT AG SOCIETY
- 8.18. WATER NORTH COALITION
- 8.19. ALBERTA RECYCLING CONFERENCE - SEPTEMBER 7 & 8

- 8.20. GRIEF EDU-THERAPY CERTIFICATION -
SEPTEMBER 22-25
- 8.21. WORKSHOP - ENFORCING DEVELOPMENT
AGREEMENTS - OCTOBER 30
- 8.22. MS CHARITY GOLF TOURNAMENT
- 8.23. RCMP REGIMENTAL BALL
- 8.24. 2020 ALBERTA SUMMER GAMES



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Issue Summary Report

8.1. Road Construction Priorities

#20170802016

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

Public Works is looking for direction from Council on road construction priorities.

- Construction crews are currently working on the N & K road. Public Works will present a proposed schedule for road construction at the meeting on Tuesday.
- At the July Public works Meeting Council made a motion to tender out one mile of road construction West of 13-60-9-W4 (Dargis Road).
- There are borrow pit and environmental concerns with the construction of the Camp Lake Road.
- Stoney Lake Parking Lot; Seed Cleaning Plant; Elk Point Ag Society have been scheduled for Fall 2017.

Recommendation

Council to provide Public Works with feedback on the proposed schedule of road construction priorities.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
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Issue Summary Report

8.2. Gravel Purchase

#20170803011

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

JMB has offered to sell gravel to the County from a pit outside of our municipality at the North end near Highway 867 at a price of \$16/ tonne. He is requesting a three year contract with a defined tonnage each year.

Based on this price to purchase the gravel along with our trucking costs, we will be able to spread gravel on the roads within 1/2 hour from the pit for approximately \$25/yard.

Recommendation

Administration is recommending that Council consider entering into a contract with JMB for a three year term commencing in 2018, to purchase 30,000 tonnes (or 23,000 yards) per year at \$16/tonne.

Additional Information

Originated By : mchileen



County of St Paul No 19
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Issue Summary Report

8.3. Road Cancellation - Road Plan 1422738 in NE/SE 28-55-5-W4 and NW 27-55-5-W4 #20170802017

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

Road Plan 1422738 in NE 28-55-5-W4; SE 28-55-5-W4 and NW 27-55-5-W4 is being presented to Council for cancellation as a new road was built (Range Road 53 into the County of Vermilion River). The area to be cancelled is highlighted in yellow.

Section 24 of the M.G.A. allows Council to close and cancel any part of a road described in a surveyed road plan if it is no longer required for use by the travelling public owing to the existence of an alternate route.

Recommendation

Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

WHEREAS, the County of St. Paul will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

First, closure all that portion of Road Plan 1422738 in NE 28-55-5-W4 containing 0.681 hectares (1.683 acres) more or less;

Second, closure all that portion of Road Plan 1422738 in SE 28-55-5-W4 containing 0.023 hectares (0.057 acres) more or less;

Third and final closure all that portion of Road Plan 1422738 in NW 27-55-5-W4 containing 0.206 hectares (0.509 acres) more or less; Excepting thereout all mines and minerals.

Additional Information

Originated By : pcorbiere



County of St. Paul No. 19

August 8, 2017

A Resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

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THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

First, closure all that portion of Road Plan 1422738 in NE 28-55-5-W4 containing 0.681 hectares (1.683 acres) more or less;

Second, closure all that portion of Road Plan 1422738 in SE 28-55-5-W4 containing 0.023 hectares (0.057 acres) more or less;

Third and final closure all that portion of Road Plan 1422738 in NW 27-55-5-W4 containing 0.206 hectares (0.509 acres) more or less;

Excepting thereout all mines and minerals

Cancelled portions shall be consolidated with respective titles.

CHIEF ADMINISTRATIVE OFFICER

REEVE

APPROVED THE _____ DAY OF _____ 201__.

MINISTER OF TRANSPORTATION

5015 - 49 Ave., St. Paul, AB T0A 3A4 Phone 780-645-3301 Fax 780-645-3104
Email Address: countysp@county.stpaul.ab.ca Website: www.county.stpaul.ab.ca

Appendix 1 for 8.3: Road Cancellation

S.W. 1/4 SEC. 34-55-5 W.4M.
 AREA:
 WITHIN LOT 1, BLOCK 1, PLAN 062 2879 = 0.084 ha.
 WITHIN LOT 2, BLOCK 1, PLAN 142 1860 = 0.001 ha.
 WITHIN S.E. 33-55-5-4 = 0.332 ha.
 TOTAL = 0.417 ha.

S.W. 1/4 SEC. 34-55-5 W.4M.
 AREA = 0.417 ha.

N.E. 1/4 SEC. 28-55-5 W.4M.
 AREA:
 WITHIN ROAD PLAN 142 2738 = 0.023 ha.
 WITHIN N.E. 28-55-5-4 = 0.393 ha.
 TOTAL = 0.416 ha.

N.W. 1/4 SEC. 27-55-5 W.4M.
 AREA:
 WITHIN ROAD PLAN 142 2738 = 0.092 ha.
 WITHIN N.W. 27-55-5-4 = 0.324 ha.
 TOTAL = 0.416 ha.

S.E. 1/4 SEC. 28-55-5 W.4M.
 AREA:
 WITHIN ROAD PLAN 3378BM = 0.012 ha.
 WITHIN S.E. 28-55-5-4 = 0.404 ha.
 TOTAL = 0.416 ha.

S.W. 1/4 SEC. 27-55-5 W.4M.
 AREA = 0.416 ha.

SEE DETAIL "F"
 ROAD PLAN 142 2738
 (TO BE CANCELED)

ROAD PLAN 3378BM
 (TO BE CANCELED)

ROAD PLAN 882 1140

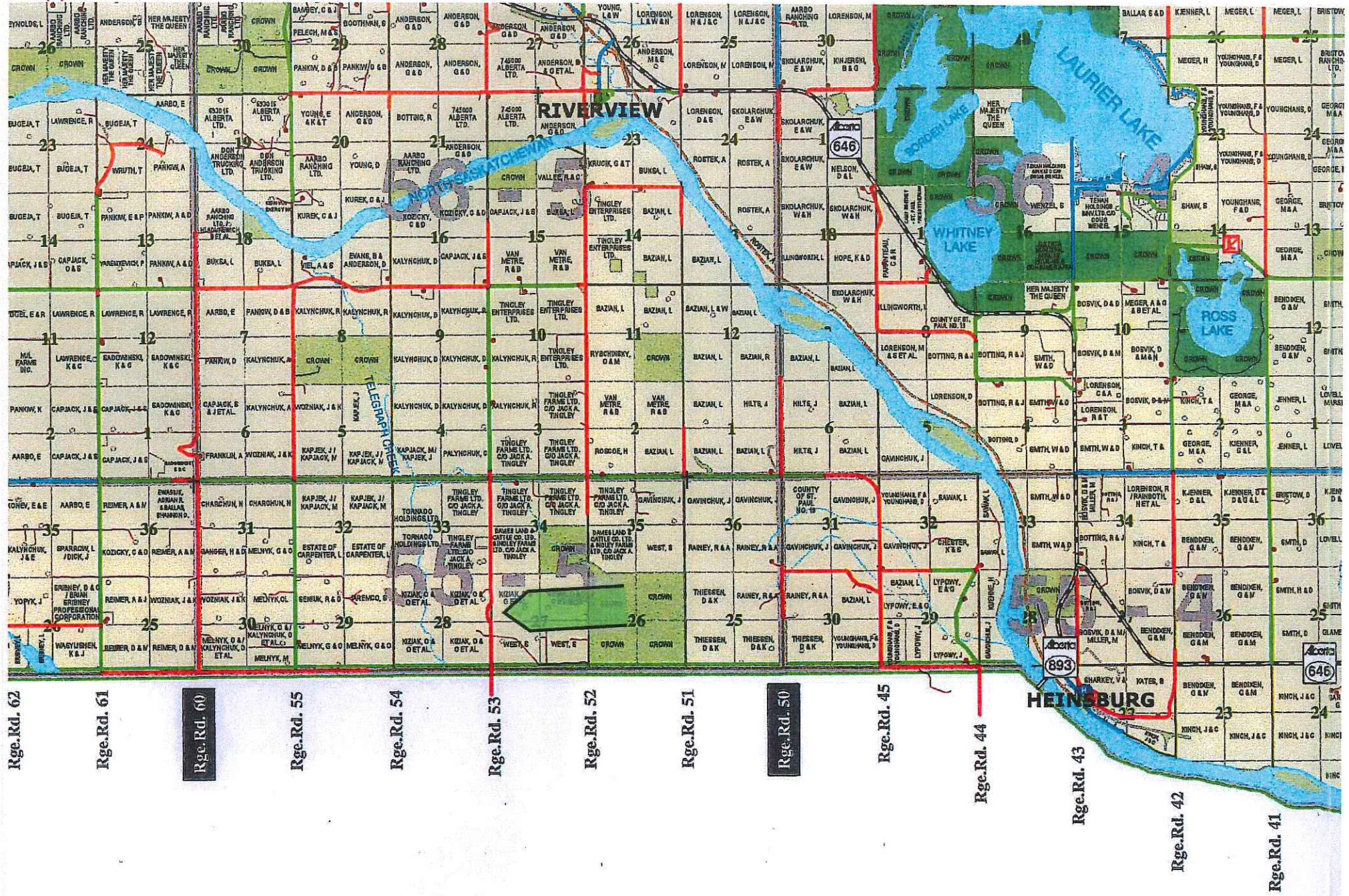
20.12m GOVERNMENT ROAD ALLOWANCE

R16
 Mp. 0.3 E.
 Mkd. "R16" 4.77-
 90°00'00"

N.E. 21
 c.s.
 (illegible)

28
 55-5-4

Appendix 1 for 8.3.: Road Cancellation





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

8.4. Road Cancellation - Road Plan 3378BM in SE 28-55-5-W4

#20170803002

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

Road Plan 3378BM in SE 28-55-5-W4 is being presented to Council for cancellation as a new road was built (Range Road 53 into the County of Vermilion River). The area to be cancelled is highlighted in yellow.

Section 24 of the M.G.A. allows Council to close and cancel any part of a road described in a surveyed road plan if it is no longer required for use by the travelling public owing to the existence of an alternate route.

Recommendation

Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

WHEREAS, the County of St. Paul will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

First, closure all that portion of Road Plan 3378BM in SE 28-55-5-W4 containing 0.012 hectares (0.03 acres) more or less;

Excepting thereout all mines and minerals.

Additional Information

Originated By : pcorbiere



County of St. Paul No. 19

August 8, 2017

A Resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

WHEREAS the County of St. Paul No. 19 will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

***First, closure all that portion of Road Plan 3378BM in SE 28-55-5-W4
containing 0.012 hectares (0.03 acres) more or less;***

Excepting thereout all mines and minerals

Cancelled portions shall be consolidated with respective titles.

CHIEF ADMINISTRATIVE OFFICER

REEVE

APPROVED THE _____ DAY OF _____ 201__.

MINISTER OF TRANSPORTATION







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Issue Summary Report

8.5. Road Cancellation - Road Plan 1172NY in NE 31-55-5-W4

#20170802018

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

Road Plan 1172NY in NE 31-55-5-W4 is being presented to Council for cancellation as a new road was built (Northern Valley Road) but the old road plan was never cancelled. The area to be cancelled is highlighted in yellow.

Section 24 of the M.G.A. allows Council to close and cancel any part of a road described in a surveyed road plan if it is no longer required for use by the travelling public owing to the existence of an alternate route.

Recommendation

Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

WHEREAS, the County of St. Paul will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

All that portion of Road Plan 1172NY in NE 31-55-5-W4 containing 0.271 hectares (0.67 acres) more or less;

Excepting thereout all mines and minerals.

Additional Information

Originated By : pcorbiere



County of St. Paul No. 19

August 8, 2017

A Resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan is no longer required for the travelling public due to the existence of an alternate route,

WHEREAS the County of St. Paul No. 19 will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

***All that portion of Road Plan 1172NY in NE 31-55-5-W4 containing
0.271 hectares (0.67 acres) more or less***

Excepting thereout all mines and minerals

Cancelled portions shall be consolidated with respective titles.

CHIEF ADMINISTRATIVE OFFICER

REEVE

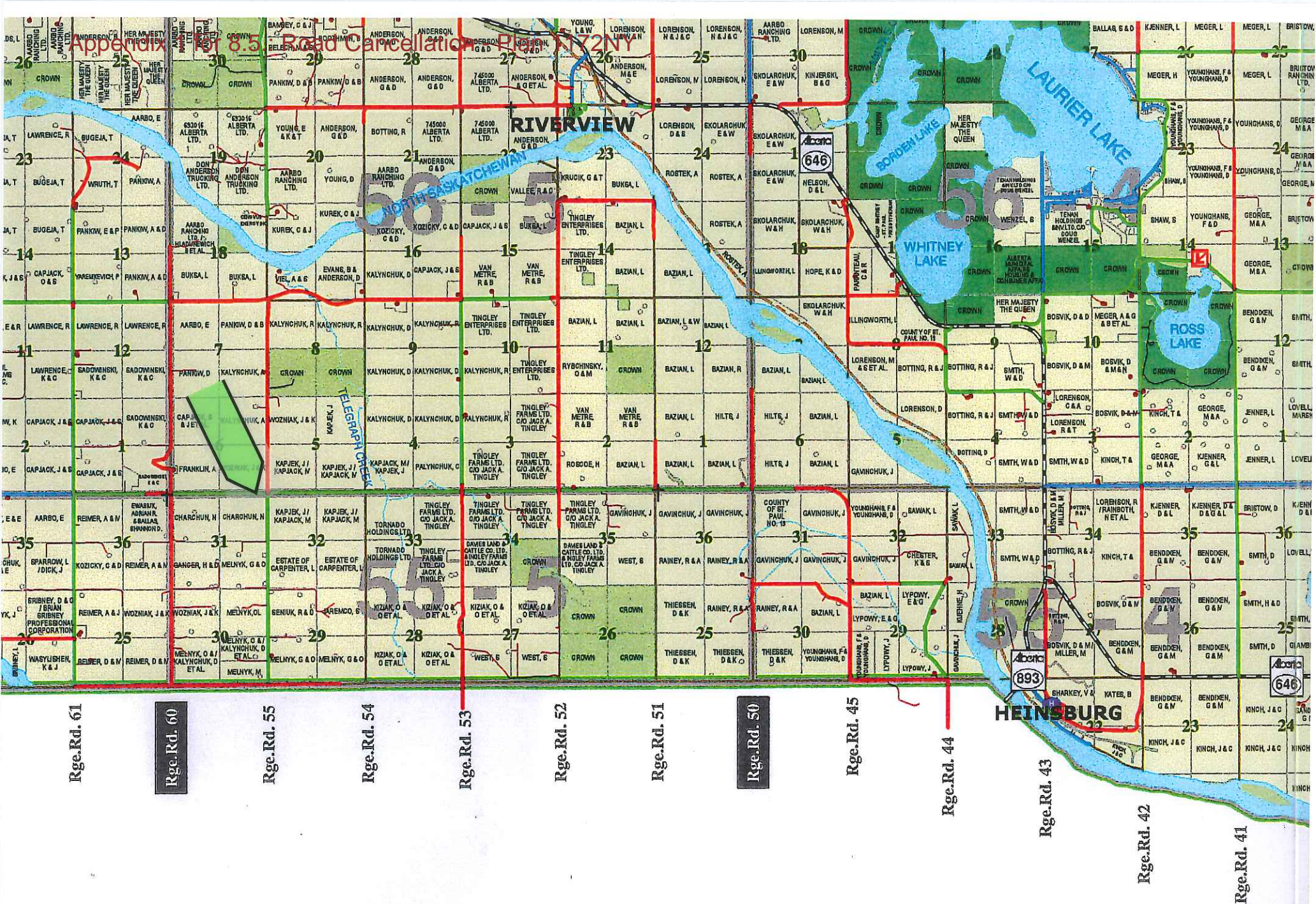
APPROVED THE _____ DAY OF _____ 201_____.

MINISTER OF TRANSPORTATION

31
55-5-4









County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.6. Road Cancellation - Road Plan 832295 in NW/NE 33-55-5-W4

#20170803001

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

Road Plan 8322925 in NW/NE 33-55-5-W4 is being presented to Council for cancellation as a new road was built (Northern Valley Road) but the old road plan was never cancelled. The area to be cancelled is highlighted in yellow.

Section 24 of the M.G.A. allows Council to close and cancel any part of a road described in a surveyed road plan if it is no longer required for use by the travelling public owing to the existence of an alternate route.

Recommendation

Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

WHEREAS, the County of St. Paul will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

First, closure all that portion of Road Plan 8322925 in NW 33-55-5-W4 containing 0.523 hectares (1.29 acres) more or less;

Second, closure all that portion of Road Plan 8322925 in NE 33-55-5-W4 containing 0.811 hectares (2.00 acres) more or less;

Excepting thereout all mines and minerals.

Additional Information

Originated By : pcorbiere



County of St. Paul No. 19

August 8, 2017

A Resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

WHEREAS the County of St. Paul No. 19 will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

First, closure all that portion of Road Plan 8322925 in NW 33-55-5-W4 containing 0.523 hectares (1.29 acres) more or less;

Second, closure all that portion of Road Plan 8322925 in NE 33-55-5-W4 containing 0.811 hectares (2.00 acres) more or less;

Excepting thereout all mines and minerals

Cancelled portions shall be consolidated with respective titles.

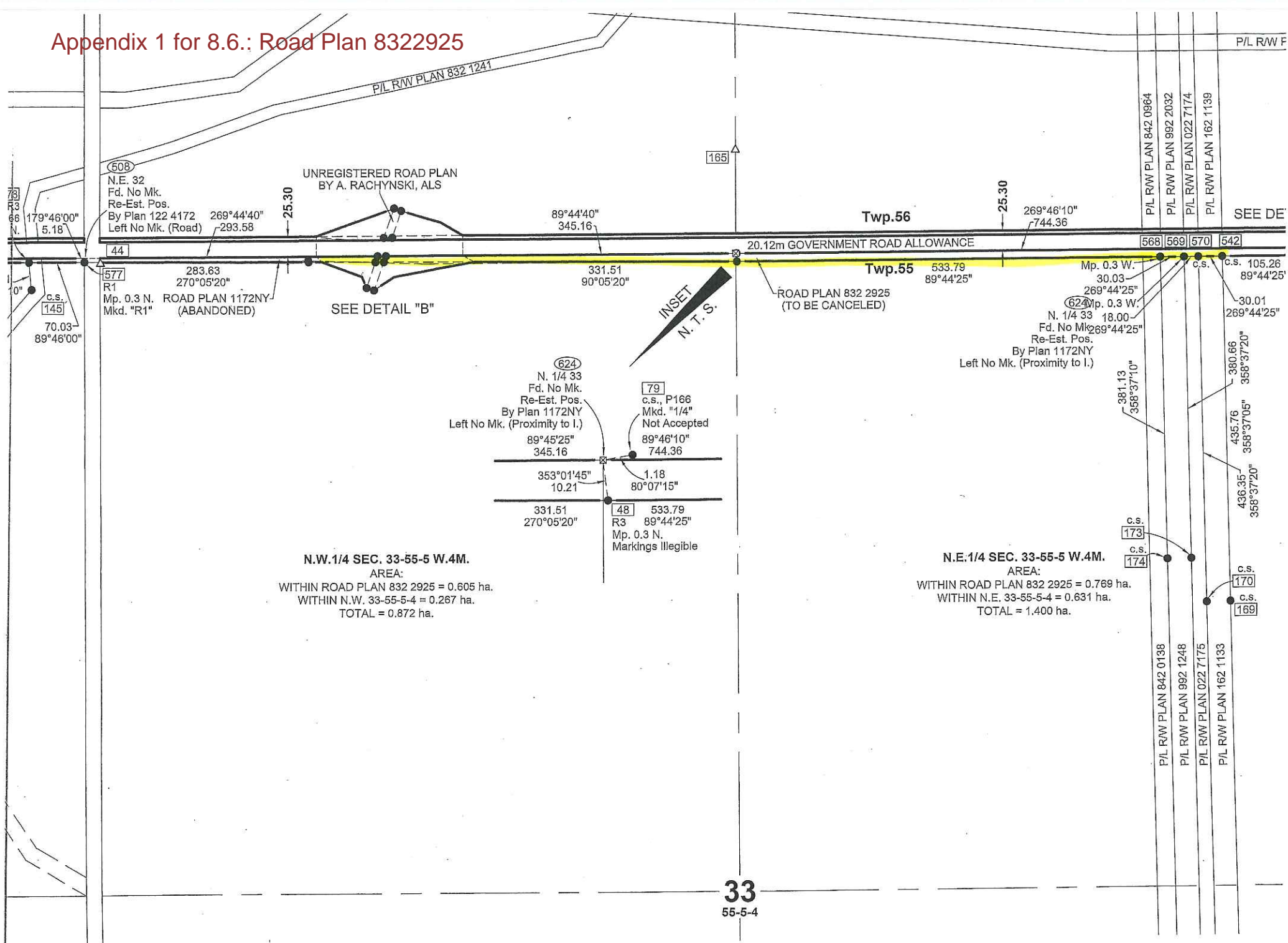
CHIEF ADMINISTRATIVE OFFICER

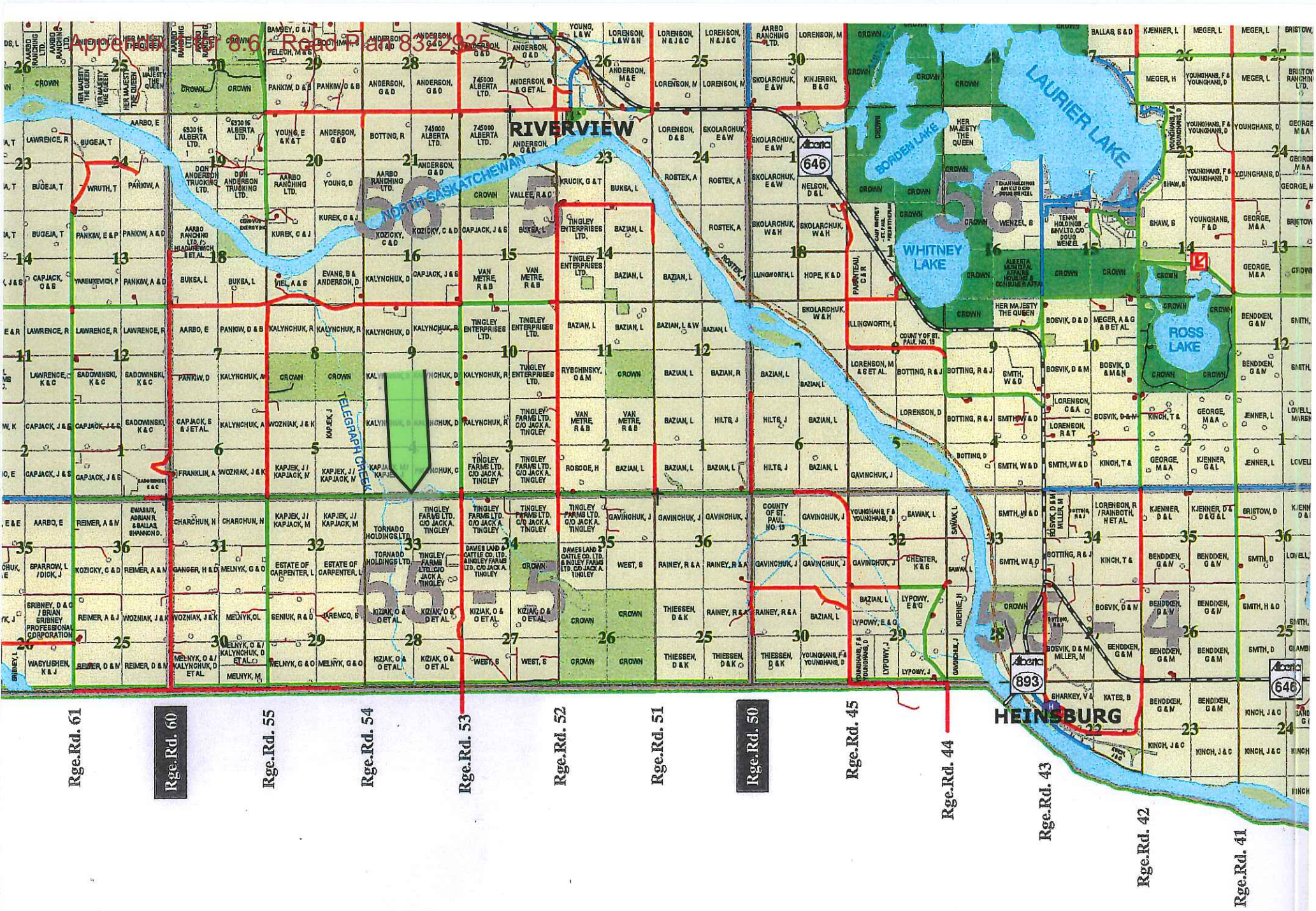
REEVE

APPROVED THE _____ DAY OF _____ 201__.

MINISTER OF TRANSPORTATION

Appendix 1 for 8.6.: Road Plan 8322925







Issue Summary Report

8.7. Road Cancellation - Upper Mann/Charonne Road in Section 30-59-10-4

#20170803010

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

Road Plans 1016EO (blue); 7621859 (orange) and 4535NY (yellow) in Section 30-59-10-W4 are being presented to Council for cancellation as a new road was built - Upper Mann/Charonne Road. As these road plans all run together, they are being presented together for cancellation but will require a separate resolution for each plan.

Section 24 of the M.G.A. allows Council to close and cancel any part of a road described in a surveyed road plan if it is no longer required for use by the travelling public owing to the existence of an alternate route.

Recommendation

Motion to approve the following resolutions:

1. That the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

WHEREAS, the County of St. Paul will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

All that portion of Road Plan **1016EO** in NE 30-59-10-W4 containing 2.38 hectares (5.91 acres) more or less;

Excepting thereout all mines and minerals.

2. That the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

WHEREAS, the County of St. Paul will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

All that portion of Road Plan **7621859** in NE 30-59-10-W4 containing 0.60 hectares (1.48 acres) more or less;
Excepting thereout all mines and minerals.

3. That the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

WHEREAS, the County of St. Paul will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

First, closure all that portion of Road Plan **4535NY** in NW 30-59-10-W4 containing 2.419 hectares (5.99 acres) more or less;

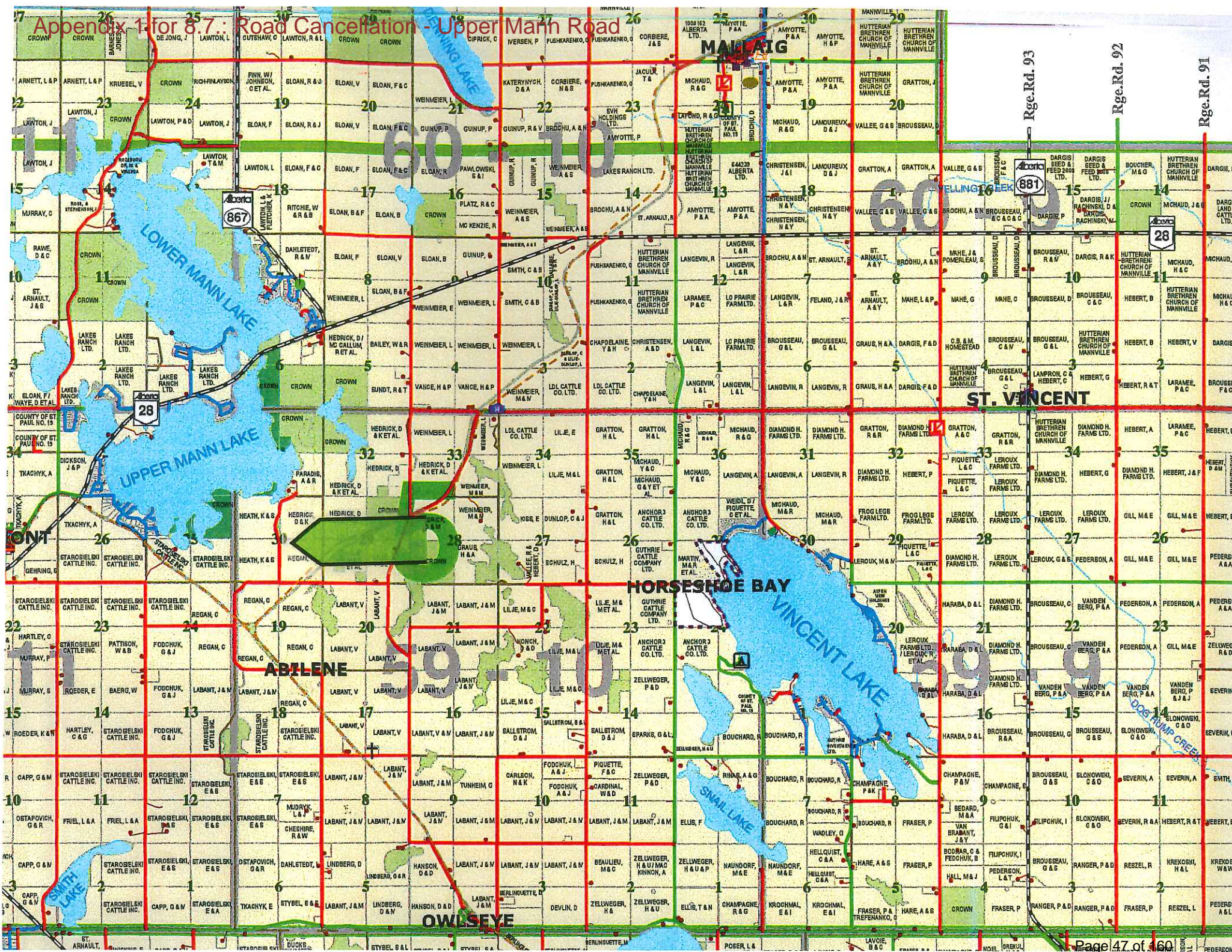
Second, closure all that portion of Road Plan **4535NY** in SW 30-59-10-W4 containing 0.162 hectares (0.40 acres) more or less;

Third and final closure all that portion of Road Plan **4535NY** in SE 30-59-10-W4 containing 4.0 acres more or less;

Excepting thereout all mines and minerals.

Additional Information

Originated By : pcorbiere



Appendix 1 for 8.7.: Road Cancellation - Upper Mann Road



County of St. Paul No. 19

August 8, 2017

A Resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan is no longer required for the travelling public due to the existence of an alternate route,

WHEREAS the County of St. Paul No. 19 will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

***All that portion of Road Plan 1016EO in NE 30-59-10-W4 containing
2.38 hectares (5.91 acres) more or less***

Excepting thereout all mines and minerals

Cancelled portions shall be consolidated with respective titles.

CHIEF ADMINISTRATIVE OFFICER

REEVE

APPROVED THE _____ DAY OF _____ 201_____.

MINISTER OF TRANSPORTATION



County of St. Paul No. 19

August 8, 2017

A Resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan is no longer required for the travelling public due to the existence of an alternate route,

WHEREAS the County of St. Paul No. 19 will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

***All that portion of Road Plan 7621859 in NE 30-59-10-W4 containing
0.60 hectares (1.48 acres) more or less***

Excepting thereout all mines and minerals

Cancelled portions shall be consolidated with respective titles.

CHIEF ADMINISTRATIVE OFFICER

REEVE

APPROVED THE _____ DAY OF _____ 201____.

MINISTER OF TRANSPORTATION



County of St. Paul No. 19

August 8, 2017

A Resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

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WHEREAS the County of St. Paul No. 19 will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

First, closure all that portion of Road Plan 4535NY in NW 30-59-10-W4 containing 2.419 hectares (5.99 acres) more or less;

Second, closure all that portion of Road Plan 4535NY in SW 30-59-10-W4 containing 0.162 hectares (0.40 acres) more or less;

Third and final closure all that portion of Road Plan 4535NY in SE 30-59-10-W4 containing 4.00 acres more or less;

Excepting thereout all mines and minerals

Cancelled portions shall be consolidated with respective titles.

CHIEF ADMINISTRATIVE OFFICER

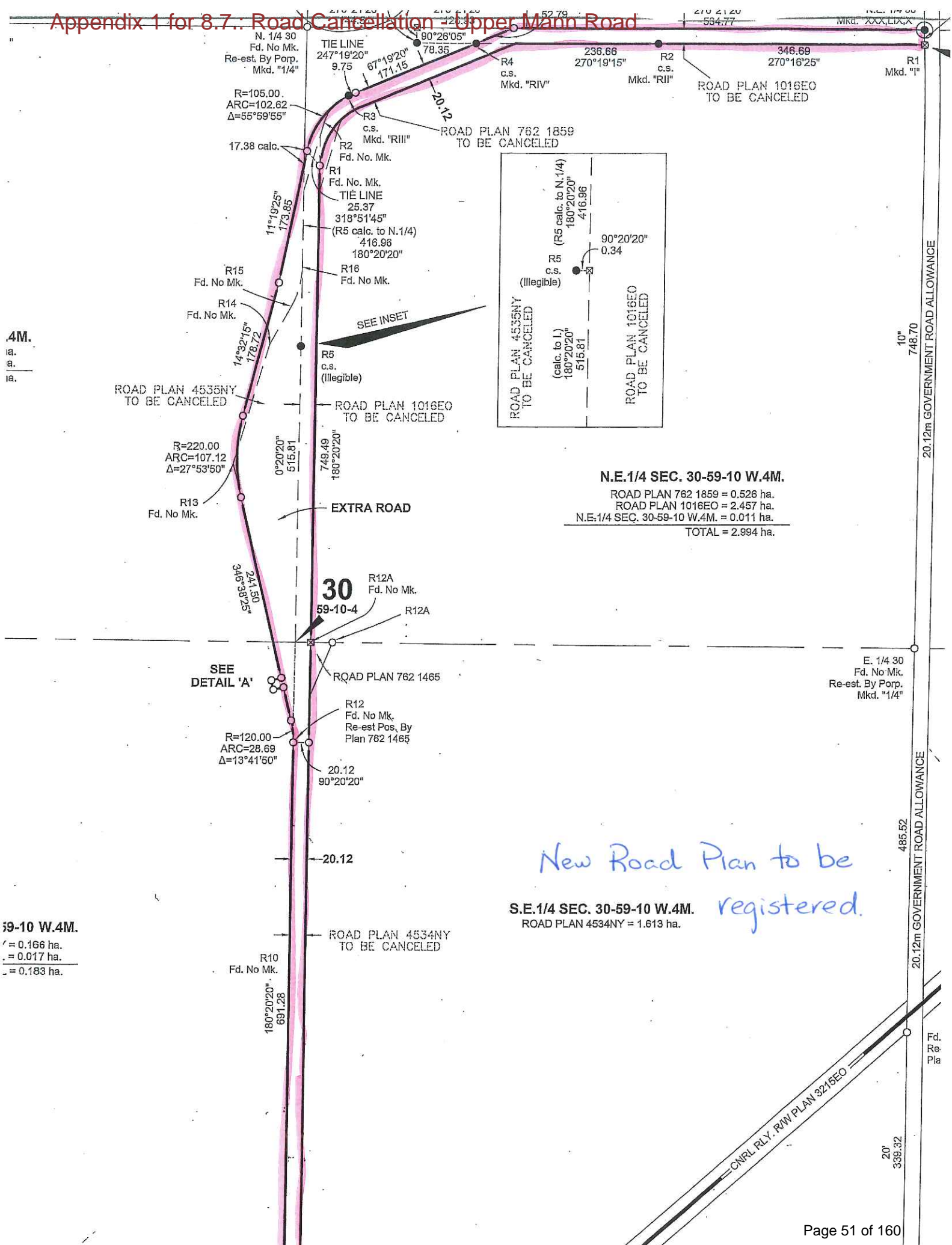
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MINISTER OF TRANSPORTATION

5015 - 49 Ave., St. Paul, AB T0A 3A4 Phone 780-645-3301 Fax 780-645-3104
Email Address: countysp@county.stpaul.ab.ca Website: www.county.stpaul.ab.ca

Appendix 1 for 8.7.: Road Cancellation - Upper Mann Road



4M.
ia.
a.
ia.

39-10 W.4M.
= 0.166 ha.
= 0.017 ha.
= 0.183 ha.

S.E. 1/4 SEC. 30-59-10 W.4M.
ROAD PLAN 4534NY = 1.613 ha.

N.E. 1/4 SEC. 30-59-10 W.4M.
ROAD PLAN 762 1859 = 0.526 ha.
ROAD PLAN 1016EO = 2.457 ha.
N.E. 1/4 SEC. 30-59-10 W.4M. = 0.011 ha.
TOTAL = 2.994 ha.



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.8. County Census Results

#20170804002

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

County Council approved Administration to conduct a census in 2017. This was done during May, June, and July with results being finalized in early August. The results show 300 additional people in the County from 2012 to 2017 which equates to a 4.9% increase in population.

Division	2012 Results	2017 Results
Division 1	677	666
Division 2	777	773
Division 3	1267	1358
Division 4	1166	1312
Division 5	1267	1298
Division 6	1014	1061
Total County	6168	6468

Recommendation

That the official results be sent into Municipal Affairs as the County of St. Paul's official census for 2017.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.9. 2017 Strategic Plan - 2nd Quarter

#20170802010

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

The 2017 Strategic Plan which has been updated for the 2nd quarter is attached.

Recommendation

Administration is recommending that Council accept the 2nd Quarter of the 2017 Strategic Plan as information.

Additional Information

Originated By : pcorbiere

Vision:

“The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy”

This Strategic Plan provides *Council's* priority direction to administration in moving St. Paul County forward in achieving the vision.

All direction give to administration is to be fulfilled adhering to the values of the County:

- ☐ Balance
- ☐ Respect
- ☐ Fairness
- ☐ Integrity
- ☐ Accountability
- ☐ Service/Serving

“Strategic Planning is a process by which we can envision the future and develop the necessary procedures and operations to influence and achieve that future”

– Clark Crouch

Strategic Business Plan 2017

County of St. Paul No. 19

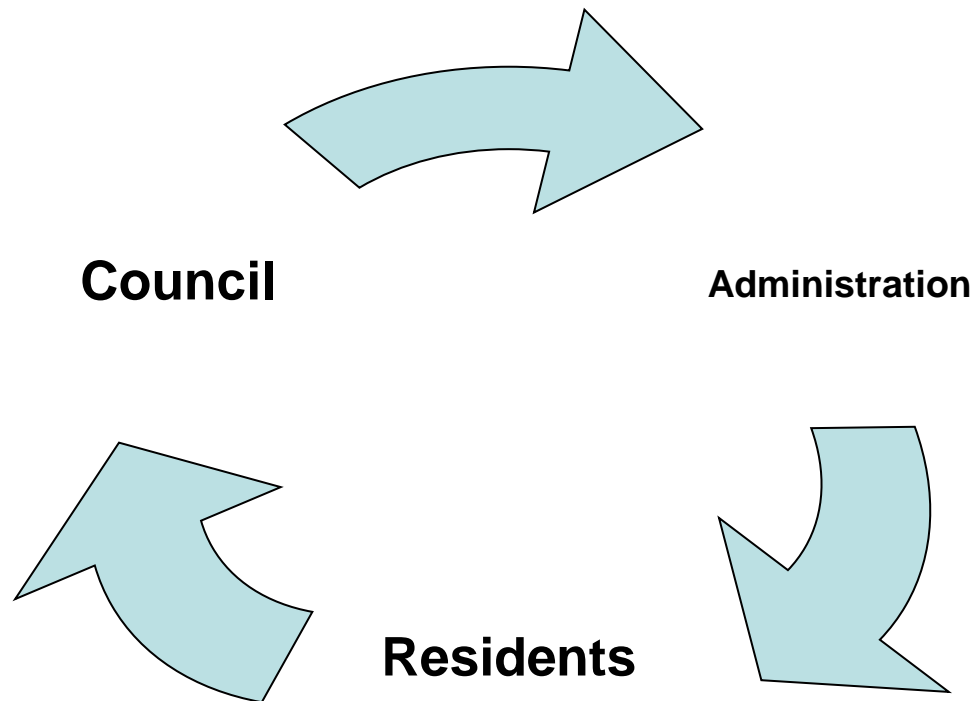


Table of Contents

Vision -----
Core Values -----
Guiding Principles -----
Sustainability Priorities -----
Goal 1 – Governance -----
Goal 2 – Administration -----
Goal 3 – Assessment -----
Goal 4 – Economic Development -----
Goal 5 – Fire/Disaster Services -----
Goal 6 – Protective Services -----
Goal 7 – Public Works/Transportation/Safety -----
Goal 8 – Utilities -----
Goal 9 – Waste Management -----
Goal 10 – FCSS -----
Goal 11 – Agriculture -----
Goal 12 – Planning and Development -----
Goal 13 – Parks & Recreation -----
Goal 14 – Library -----

**County of St. Paul
Strategic Business Plan – 2017**

Vision:

The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy

Core Values:

- ☐ Balance
- ☐ Respect
- ☐ Fairness
- ☐ Integrity
- ☐ Accountability
- ☐ Service/Serving

Guiding Principles:

- 1) Balance the rural character of the County with regional vitality, orderly growth and diversified economic opportunities.
- 2) Promote environmental stewardship and conservation of natural resources.
- 3) Foster innovation and research to improve the community.
- 4) Seek collaborative approaches for effective service delivery and quality of life improvement.
- 5) Strive for operations efficiency and stability to provide affordable services to residents.

Sustainable Priorities:

- Preserve the rural character of the County through the conservation of the quantity and quality of the agricultural land, maintaining the beauty and accessibility of the lakes, and good partnerships with urban neighbors.
- Encourage environmentally sound and sensitive development.
- Allow development in such a manner as to limit the removal of higher capability agricultural land, not put undue pressure on the natural environment or the provision of services and not cause unacceptable adverse effects on the agricultural economy and community.
- Utilize natural resources to promote economic diversification which is compatible with the rural environment and environmentally sound so that all residents may enjoy optimum working and living standards.
- Continue to support and promote sustainable and enhanced agricultural research, activities and practices to achieve the rational diversification and intensification of agricultural activities and a profitable and sustainable future for producers.
- Seek inter-municipal plans and cooperative service agreements such that they continue to support better relationships among rural and urban residents, better services and efficiency of services.
- Encourage the development and expansion of institutional facilities to meet the educational, social, religious and cultural needs of residents.
- Ensure the provision essential services such as emergency services, health services, education and gathering places for social and religious activities, to support the renewal and enhancement of vital components of rural lifestyle and quality of life.
- Support the continued, orderly growth of the incorporated urban centers so they can continue to provide a range of commercial, industrial, residential and institutional services to the wider community.
- Minimize the negative impact on the land by encouraging good stewardship of the land.
- Minimize conflicts between agricultural and non-agricultural land users.

Goal 1 – Governance

Goal 1. Council uses a “rural filter” in making all decisions and models transparent, participatory and inclusive leadership

Action	Lead	Target Date	Quarterly Report
Host Annual Meeting – move the annual meeting around the County – 2017 – St. Paul – Public Works	Council/Sheila	April 2017	2017 Quarter 1 – Annual Meeting scheduled for May 9th Quarter 2 - Complete
Continue with joint meetings with both the Town of St. Paul and the Town of Elk Point. Minimum 1/year	Council/Sheila	Dec 2017	2017 Quarter 1 - Meetings to be scheduled in the 2nd Quarter Quarter 2 – no meetings scheduled to date
<p>Renew scholarships for the St. Paul Regional Education Division</p> <ul style="list-style-type: none"> 3 – Scholarships at \$1,000 each for students who have high marks, community involvement, and volunteerism for students entering fulltime studies 1 – Scholarship at \$1,000 each for students entering a trade. <p>Changed allocation of scholarships based on number of applications received in the last year. Also based on information from SPERD Guidance Councilor</p>	Tim/Phyllis	Summer 2017	2017 Quarter 1 – Completed. Instructed SPERD to change the scholarships to 3 academic and 1 trade in December 2016
<p>Council supports community groups in the St. Paul and Elk Point Region to update their facilities. Support already identified for 2017 includes:</p> <ul style="list-style-type: none"> Riverland Trail Society - 			List community support to date: St. Lina & District Ag Society - \$45,525 McRae Hall - \$12,000 Riverland Trail Society - \$6,720 Note: St. Lina Roof \$12,000 was paid in 2016

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

\$6720 <ul style="list-style-type: none"> • Skate Park - \$30,000 • St. Lina Ag Society - \$43,750 • St. Lina Roof - \$12,000 • Ashmont Legion - \$25,000 • McRae Hall - \$12,000 			
Hold joint meetings to establish framework and initiate negotiations pertaining to Inter-municipal Collaboration Frameworks	Sheila/Kyle		2017 Quarter 2 – Inter Collaboration Committee Memorandum of Understanding is developed – approved by County, Town of Elk Point, SV of Horseshoe Bay, not approved by Town of St. Paul
Hold plebiscite in conjunction with the general municipal elections regarding the hiring of peace officers. The question shall be: Are you in favour of the County of St. Paul No. 19 hiring peace officers to carry out traffic and bylaw enforcement activities within its boundaries to be funded from general municipal revenues?			2017 Quarter 1: Council resolution passed establishing the plebiscite question Quarter 2 – No action required.

Goal 2 – Administration

Goal 2: Excellence in services provided by Administration is premised on ensuring Council is well-informed, strengthening ties with community partners, building effective working relationships with government, promoting the rural character of St. Paul County and building corporate capacity.

Action	Lead	Target Date	Quarterly Report
Continue to work on an asset management project to determine life of assets within municipality Communication plan regarding road classification	Asset Management Committee	Dec 2017	2014 Quarter 1 - Road Classification Workshop held with Council to finalize classifications and levels of service for County roads – to be approved and communicated to residents in 2nd quarter. Quarter 3 – working with Urban Systems to determine 20 year

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

Defer any purchase of software to 2018 or beyond.			capital plan for roads – will be bringing forward to 2015 Strategic Planning.
Risk Assessment of County owned buildings in 2016 – both for insurance purposes and for Asset Management.	Tim/Darlene	Summer 2016	Quarter 4 – County of St. Paul has been asked to present their Asset Management strategy and progress at the next Provincial Asset Management meeting.
Camera sewer lines. Explore lining of water lines if possible.	Utility Staff/Darlene	Summer 2016	2015 Quarter 2, 2015 – The County presented the County’s Asset Management strategy at the Provincial Asset Management Committee. There is a lot of interest in the County’s approach. Quarter 3, 2015 – Administration is working to update our Asset Management system on Excel Spreadsheet, we are recommending to put off purchasing the software at this time as the spreadsheet is meeting our current needs and we do not have the capacity staff wise to undertake a new program at this time. Quarter 4, 2015 – Administration has included money in the 2016 budget proposal for analysis of County owned building and sewer infrastructure. SK Draft Asset Management Policy submitted to Kyle/Sheila for presentation to Policy Committee. Risk assessment of water/sewer lines conducted with Bryan and Danny. Working on Water/Sewer Plan as time permits. DX
Implementation of Asset Management Strategy Implementation strategy to be over 3 years – Asset Management Strategy attached to this document.		Year 1 – Dec 2017 Year 2 – Dec 2018 Year 3 – Dec 2019	2016 Quarter 1, 2016 – Finance personnel has developed an Asset Management Policy that has been brought to the Policy Committee in March 2016 – will be considered by Council at the April Council meeting. Asset Management software purchase to be deferred to 2017 or later. Risk Assessment of County owned buildings and sewer line inspection is included in the 2016 budget. Quarter 2 - Asset Management Policy approved. Asset Managers to be given facilitation in July to proceed with Asset Strategy for 2017 Strategic Planning. DS Quarter 3, 2016 – the Asset Management Committee has meet twice in the last quarter with Urban Systems staff to begin work

			<p>on an Asset Management Strategy that will move our Asset Management program forward. We will be proposing an amendment to the Asset Management Policy for Council consideration. As well we will have a strategy that will have a 3 year implementation plan to look at items like establishment of levels of service, risk assessment, and long term financial planning for County assets.</p> <p>2017</p> <p>Quarter 1 - Team has been compiling Level of Service Worksheets as per the Asset Management Strategy. DS</p> <p>Quarter 2 – Urban Systems did a workshop with the Team to better understand Level of Service Worksheets. The County made application for FCM Grant to assist with Asset Management. This was approved at \$50,000.</p>
<p>Continue adding County vehicles to AVL System – and/or Working Alone mechanisms</p> <p>2016 – complete GPS in fire equipment. Include last gravel trucks, waste hauling trucks, loaders</p> <p>2017 - Complete GPS in Fire Vehicles – St. Paul new Rescue Truck, Elk Point Trucks, New Gravel Truck, New Roll-off Truck</p>	<p>Linda/Mechanics DD</p>	<p>Summer 2017</p>	<p>2014</p> <p>Quarter 1 – Have ordered Supervisor software for 3 vehicles to be used in the field. GPS is being installed on all graders and plow trucks.</p> <p>Quarter 2 – the Work Alone is set up for 51 employees. Staff will be trained on the use of the system in July.</p> <p>Quarter 3 – staff have received initial training on the system – however they are asking for additional training. This will occur in October.</p> <p>2015</p> <p>Quarter 2, 2015 – equipment has been ordered for the vehicles and will be installed as mechanics have the time to install.</p> <p>Quarter 3, 2015 – staff are reviewing the unexpended budget and will order some additional GPS equipment for first responder vehicles as we have funds.</p> <p>Quarter 4, 2015 – additional equipment was ordered in the 4th quarter for 3 more fire units.</p> <p>2016</p> <p>Quarter 2, 2016 – Plans to install GPS equipment for waste hauling trucks are being put in place – to be installed in the 3rd quarter.</p> <p>Quarter 3, 2016 – GPS will be installed in 3 waste trucks,</p>

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

			<p>Director of Emergency Management Vehicle and the new Director of Public Works Vehicle.</p> <p>2017</p> <p>Quarter 1 - Once budget is approved will order 2 supervisor units, one for Warren and Keith. Will meet with Mark to finalize the Public Works Fleet and meet with Trevor to finalize the Fire department needs.</p>
<p>Council to continue to make application to participate in the Internship Program offered through Municipal Affairs as this provides mentorship to up and coming municipal administrators and/or municipal finance staff.</p> <p>If 2016 Grant application is successful, hire and mentor Administrative Municipal Intern.</p>	Kyle/all departments	May 2018	<p>2016</p> <p>Quarter 3, 2016 – An application is ready to be submitted for an Administrative Intern for 2017.</p> <p>2017</p> <p>Quarter 1 - Kaitlyn Kenney has been hired and will commence employment on May 8th</p> <p>Quarter 2 – Kaitlyn Kenney has started working for the County and is engaged in a variety of projects</p>
<p>Communication Plan:</p> <ul style="list-style-type: none"> Ongoing review and updating of County website Explore Social Media for County of St. Paul – Facebook, Twitter – Need to develop policy around this- decide on time requirement – who do we allocate the responsibility to? Monthly/Quarterly newsletter? 	<p>Sheila</p> <p>Paulette</p> <p>Kyle</p> <p>Kyle/Paulette</p>	<p>Ongoing</p> <p>Dec 2017</p> <p>Dec 2017</p>	<p>2015</p> <p>Quarter 3, 2015 – County webpage has been updated on an on-going basis. We have put off implementation of Social Media strategies due to need for policy development and consideration of time required to keep up to date. We are utilizing the Radio Spots and have booked them again for 2016. We have put off having the GIS map public as we are awaiting the installation and implementation of the Telus Fiber that is required in order for the release to the public to work effectively.</p> <p>Quarter 4, 2015 – have met with Accurate Assessment and Bob Bezpalko of Alberta HUB to work on strategies for the GIS Webmap Investors site that will be a pilot for HUB.</p> <p>2016</p> <p>Quarter 1, 2016 – A newsletter is currently being developed to be distributed with Tax Notices in May 2016. IT conversion took place in March 2016 – the Telus Fiber will be connected soon – following that we will proceed with making the Mapping</p>

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

<ul style="list-style-type: none"> Continue with Radio spots Continue Newspaper County Page 8 	FCSS Phyllis/FCSS	Ongoing Ongoing	<p>system public.</p> <p>Quarter 2, 2016 – IT conversion took longer than anticipated. Telus fiber had to be increased in speed – expect that the transition to telus fiber for internet to take place in July.</p> <p>Quarter 3, 2016 – The Telus Fiber was only updated at the end of August. Linda Meger is working with Accurate Assessment to make the eSite (formerly known as Webmap) available on our website for the public. We will also set up a subscription site for realtors to access assessment sheets for an annual fee. The Economic Development option for the eSite is ready to implement and will be made available publicly for potential investors.</p> <p>2017</p> <p>Quarter 2 – We are continuing to use website, newspaper, radio spots as well as a newsletter sent with tax notices to communicate with the public. We have not proceeded with social media as we do not have the staff capacity to stay on top of social media communication.</p>
Develop a Digital Records Strategy that would include land files and planning and development files tying records to GIS mapping system	Linda/Admin staff	Estimate 3-year program - complete Dec 2019	<p>2017</p> <p>Quarter 1 – Still a work in progress</p> <p>Quarter 2 – working with our GIS/Assessment providers and our IT providers to develop a strategy to file our land files and P& D files electronically. We also had a presentation from iCompass to review options for filing of other data.</p>
<p>Explore the cost of program and potentially implement the same – for fillable forms. This would enhance our website for forms that residents can download and use for county services. Ie. Development Permit.</p> <p>Previously the creation of fillable forms was done by our website contractor. It would be much more efficient if in-house staff could</p>			<p>2017</p> <p>Quarter 2 – We worked with our website provider to update our changed forms to make them fillable. This was done as an add-on to our service with no additional cost to the County.</p>

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

adapt forms as they are changed for municipal purposes.			
Hold meeting with Additional Named Insured Organizations (ANIs) for the purpose of re-familiarizing ANIs with insurance requirement and protocols			2017 Quarter 1: ANIs meeting scheduled for May 11th Quarter 2: Meeting with ANIs has been held; approximately ½ of ANIs were represented at the meeting; administration is planning to hold a second session in the Fall to ensure all ANIs can attend

Administration - Policy			
Action	Lead	Target Date	Quarterly Report
Policies/Bylaws to draft or review <ul style="list-style-type: none"> • Salt Management Plan • Procurement Policy • Employee Code of Ethics – update • Council Code of Ethics – per new MGA • Public Participation – per new MGA • Off Highway Vehicle Bylaw • Fee Schedule bylaw as it relates to Fire Calls • Review Vacation Policy • Equipment Sanitation and Contamination Protection Policy – ASB-54 Review – (in light presence of Club 	Kyle		2017 Quarter 1 – Policy Meeting scheduled for 2nd Quarter Quarter 2 – Policy Meeting held on June 23rd; policies will be brought before Council in Quarter 3 and another Policy Committee meeting has been scheduled for Quarter 3

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

Root in the County) •			
Reorganize Agreements	Kyle	Dec 2017	2016 Quarter 1 – No action yet; aiming for second quarter Quarter 2 – Started reviewing agreements that require updating and identifying areas where agreements require development Quarter 4 – Standard agreement finalized; will explore organizing agreements in the new year. 2017 Quarter 1 – No action yet; joint servicing agreements will start being reviewed in Quarter 2

Administration – Building Corporate Capacity			
Action	Lead	Target Date	Quarterly Report
Continue Succession planning processes that will ensure staff are ready for new roles as senior staff retire in the coming years. \$35,000 team building, leadership training, knowledge transfer (Asset Mgt/GIS database) Continue courses in 2016 - Consider leadership/team building courses late in 2017 or 2018 to encompass new staff Organization Review results to be 1 st quarter 2016 – potential to implement recommendations... Cross Training of staff positions nearing retirement.	Sheila	Dec 2016	2014 Quarter 1 – Effective Teams and Leadership courses completed for the first group in January; second round of staff started courses in March. Great feedback from staff and process changes have been undertaken to improve communication to staff. Quarter 3 – courses will resume in October finishing by mid-December Quarter 4 – Courses will extend into January due to snow removal during the end of November. 2015 Quarter 1 – 2015 – Courses complete for 2014 group. Next courses to commence late October. Quarter 3, 2015 – Council has approved an Organizational Review to have a look at how the County will look in the future with the eventual retirement of key municipal staff in the next 1-5 years. Review to be completed in the 4 th quarter. Report to Council in 2016. Quarter 4, 2015 – Nichols Applied Management has undertaken

			<p>Organizational Review including an Employee Engagement Survey. Work will be completed in December 2015, with a final report to Administration and Council in January.</p> <p>2016</p> <p>Quarter 1, 2016 – An Organization review was conducted by Nichols Applied Management – Jeff Bellinger during the last quarter of 2015 – his report was delivered to Council in February 2016 and is available on the County’s website. He has suggested some reorganization of departments as key individuals consider retirement. Leadership Training has been started for County staff in February and will be completed in April 2016.</p> <p>Quarter 2, 2016 – Leadership Training completed in April 2016.</p> <p>Quarter 3, 2016 – Staff who have missed courses in the training will be able to pick up these courses outside of the County.</p> <p>2017</p>
Continue Team building for all staff – minimum of 2 events per year	WHSC	Fall 2017	<p>2017</p> <p>Quarter 1 – Team Building event scheduled for April 7th.</p>
<p>Explore Employee Attraction and Retention Strategies:</p> <ul style="list-style-type: none"> Employee Engagement Survey – every 2-3 years – last one completed in 2015 Contact SPERD for opportunities to present to Grade 6 and 11 classes regarding municipal government. Career opportunities in municipal government. Continuation of Team Building Events Succession Planning – 	Sheila/Janice	Dec 2017	<p>2017</p> <p>Quarter 1 – County will participate in Career Fair on April 12, 2017 that will include Students from the St. Paul Region – over 550 students. The County will have a hands-on demo of a grader simulator as well as another site to discuss other career opportunities with the County.</p>

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

<p>Effective Teambuilding and Leadership series</p> <ul style="list-style-type: none"> • 360 reviews for Management team. • Explore affordable housing or community housing projects for new employees moving to area • Explore ways to find and retain skilled employees • Complete more background research when hiring. Check resumes better • Exit interviews 			
<p>Provide supervisors with training regarding employee performance management. Update/define employee job descriptions; update/amend performance appraisal system.</p>	Sheila	Jan 2017	<p>2017</p> <p>Quarter 1 – Supervisors have attended training sessions and performance appraisal system has been updated to reflect industry best practices and suggestions from supervisory team; performance appraisals to take place in 2nd Quarter. The new process has been rolled out to staff in March 2017.</p> <p>Quarter 2 – Many of the employee performance appraisals have been completed. We are trying to move the process to fall to coincide with moves on salary grids in January.</p>

Goal 3 – Assessment

Goal 3: Assessment meets “best practice” standards, ensuring fair taxation for residents and businesses.

Action	Lead	Target Date	Quarterly Report
<p>Work with Accurate Assessment to ensure accurate assessment of properties in the County of St. Paul and communicate any required changes to residents as procedures</p>	Accurate/Sheila	ongoing	<p>2017</p> <p>Quarter 1 – Accurate Assessment attended a meeting with County Council at the end of March to update council regarding the assessment process and progress made since they have taken over the assessment contract.</p>

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

and methodologies change in the assessment department.			
Determine strategy regarding centralized assessment of industrial properties. Try to ensure smooth transition. Audit procedure?? Entry into CAMALOT system.		As new MGA is proclaimed	2017 Quarter 1 – Administrative staff have attended 2 meetings with Alberta Municipal Affairs team to hear how they plan to roll out the change for assessment of Designated Industrial Properties. Quarter 2 – Municipal Affairs is looking for information from municipalities regarding their designated industrial properties to be forwarded to them in the 3rd quarter. Still no definite information received regarding the process.

Goal 4 – Economic Development

Goal 4. Economic development that is environmentally sound, focuses on sustaining agriculture, enhancing rural-based oil and gas utilization or is compatible with rural lifestyle, is encouraged

Action	Lead	Target Date	Quarterly Report
Explore opportunity around high speed internet for the County – what it means for Economic Development.	Sheila	Dec 2017	2017 Quarter 1: Administration has attended workshops with Alberta HUB. HUB is currently carrying out a broadband project in collaboration with the Northern Alberta Development Council. MCSNet has indicated they are interested in applying for a Federal Grant to run fibre to some of our communities. Quarter 2 – Council provided a letter of support for MCSNet's grant application.
Explore opportunities for application under the new provincial CAREs program for regional economic development	Sheila/Kyle	Dec 2017	2017 Quarter 1: Meeting with local economic development organizations set up for 2nd Quarter Quarter 2: CARES Grant Application submitted in Quarter 2; awaiting results which are anticipated in Quarter 3.

Goal 5 – Fire/Disaster Services

Goal 5: Fire and Disaster services increase safety for residents and respond to rural living as effectively as possible

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

Action	Lead	Target Date	Quarterly Report
Continue Regional Emergency Management Training	All required	As required	<p>2015</p> <p>Quarter 1 – work on the Regional Emergency Management plan is continuing. Rob Duffy participated in the Provincial Emergency management exercise. Training courses are being scheduled as required. Mass Notification System has been approved by the municipalities and implementation has commenced – public notification to happen in 2nd quarter. NESS equipment will be removed from the Post Office by the end of April and will be stored at the County Public Works site.</p> <p>Quarter 2 – NESS Equipment has been moved to County Public Works. Mass Notification System setup commenced – rollout to public in early July. Regional plan nearing completion – working on sub-plans. Electrical upgrades for Elk Point EOC have been completed.</p> <p>Quarter 3 – Sub plans are complete and being sent to each Council for approval. Table Top Exercise was completed August 26, 2015. Communities have agreed to apply for a grant to purchase AFFRC's Radios in 2016.</p> <p>Quarter 4 – County Council has approved the Regional Emergency Management Plan. Training sessions have taken place for ESS portion of the plan. We are waiting for ACP grant announcement to apply for AFFRC's Radio project. A longer EOC is being contemplated at the Town Office lower level. Administration continues to advertise the Mass Notification System in the County's Highlights.</p> <p>2016</p> <p>Quarter 1, 2016 – The Region has been successful in obtaining an ACP Grant to update Radio Tower infrastructure and purchase some AFFRCS Radios. Training is ongoing as it is available. Have had ESS training for the Region during the 1st Quarter. People are still registering for the Mass Notification System. REMP and</p>
Regional Emergency Management exercises – Sim Cell Realistic exercise.	Rob	Fall 2017	
Continue Implementation of Mass Notification System	Rob	1 st quarter 2017 - ongoing	
Set up larger ECC – St. Paul	Rob	Summer 2017	
Community readiness/education sessions	Rob	Summer 2017	
Continue upgrade of radios to AFFRCS Radio Communication System– ACP Grant application	Rob	Fall 2017	
Electrical upgrades to the Elk Point Reception Centre for generator connection	Rob	Summer2017	

			<p>Sub-Plans are now live and have been sent to all stakeholders. ESS exercise has been scheduled and is being prepared for early 2nd quarter. Elk Point Reception Center generator is still being discussed. AEMA held a workshop in Region of St. Paul, large turnout from other municipalities attended. Rob has been attending businesses and all senior's facilities to discuss the REMP and supporting them in updating their plans. Admin support prepared all binders for REMP and Sub-Plans. Admin support has been tracking and filing training requirements for all Agency/Committee members. Preparing for Emergency Preparedness Week May 1-7.</p> <p>End of 2nd quarter we did an ESS Mock Exercise as part of the FSEPP Grant. Exercise went well. Had a few learnings to apply to the ESS Plan. A week later we had a real activation to support Ft. McMurray Evacuees. Approx. 750 evacuees came through and some stayed in St. Paul. NESS equipment was used to support the process. 2 other municipalities also used some for the NESS equipment.</p> <p>ESS Plan is being updated with learnings from the exercise and activation.</p> <p>Start of the 3rd quarter we switched providers for the alert system. We are no longer with Everbridge and have switched to CommAlert. There were no interruptions during the change. Cost is the same, but CommAlert has more options. REMP and Sub plans have been placed in all ECC's and sent to all key stakeholders.</p> <p>Work has started on the radio infrastructure. We are pricing out radios that support AFRRCS. We will be purchasing about 7 for now for the key positions.</p> <p>Training for some of the REMA is still ongoing. Course are booked and sent to those who require it.</p> <p>May 1-7 we conducted Emergency Preparedness Week. Lots of material that was placed for the public went. Mostly it was due to the fire in Ft. Mac. Took a large scare for people to start being proactive.</p>
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		<p>Elk Point Reception Center back-up power is still ongoing. Admin has been supporting the EM process with updating documents in the ESS Plan, tracking training, supporting the Reception Center activation.</p> <p>2017</p> <p>Quarter 1 - Elk Point Allied Arts Center back-up power has been complete. The Town of St. Paul generator was brought out and a load test was conducted on the bldg. and generator. The generator is at its max to run the bldg.. No A/C can be used as it draws too much power. Sim Cell mock exercise is scheduled for the 3rd Q. AFRRCs radios are in and have been given to Elk Point, St. Paul, Ashmont fire chief's. One radio had to be sent back for an upgrade. That will be for Mallaig. The base stations are also here and will be going into the ECC at the St. Paul and Elk Point fire hall ECC's.</p> <p>The REMP was reviewed and updated. Changes of the REMP were sent to all stakeholders.</p> <p>Ongoing training for new Agency members and past ones who need to complete specific training.</p> <p>Emergency Preparedness Week is May 7-13 this year. We'll be setting up tables again in St. Paul and Elk Point Coop.</p> <p>Quarter 2 – Emergency Preparedness Week went well. Lots of information was provided to the public. We had 2 locations set-up, Coop in St. Paul and Coop in Elk Point. We conducted a draw for EP Week. 3 people won EP Kit, a wilderness first aid kit, and a regular first aid kit. Work has continued with the development of the Sim Cell exercise. Will be working with AEMA on it soon for feedback.</p> <p>A lot of people have been signing up for the CommAlert System. This was triggered by the funnel cloud that was</p>
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			<p>spotted west of St. Paul June 28, 2017. Setting up and organizing training for the Emergency Agency and Committee. Updating the REMP with contacts again. Emergency Mgmt. Facebook is getting a lot of use and attention by the public. Great use of social media to get our messages out.</p>
Review Fire Agreement with Elk Point.	Tim/Kyle	March 2017	<p>2016 Quarter 1- Have had meetings to begin discussions on agreement amendments which will be proposed later in 2016. Quarter 2 – No action in 2nd quarter, meetings to take place in 3rd quarter. Quarter 3 – defer negotiation of Elk Point Fire Agreement to Quarter 4 – will be scheduling a joint municipality meeting prior to finalizing the fire agreement. 2017 Quarter 1- Discussions regarding fire services with our regional partners are ongoing. Defer to second quarter. Quarter 2 – No further work on this, next meeting is end of July 2017.</p>
New Equipment for Ashmont Fire Department <ul style="list-style-type: none"> ○ Chain Saw \$500 ○ Cut-off Saw \$2000 ○ Lifting Bag Set \$4500 ○ Nozzles \$2000 ○ Miscellaneous \$2000 ○ Wildland Coveralls \$4700 	Tim/Ashmont Fire Chief	Dec 2016	<p>2017 Quarter 1 – Defer to second quarter until 2017 budget approval. Quarter 2 – approx. ½ the equipment is purchased</p>

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

<ul style="list-style-type: none"> ○ Breathing Respirators \$1600 ○ SCBA Masks \$5000 ○ Bunker Gear \$3200 ○ Gloves/Helmets \$1500 <p>Tanker Truck \$270,000 – 420,000</p> <p>Future Truck Replacements: 2020-21 – Rescue Truck \$250,000 – 300,000 2021-22 – Pumper Truck \$500,000 2021-22 – SCBAs \$50,000 2022-23 – Bush Truck \$100,000</p>			
<p>New Equipment for Mallaig Fire Department:</p> <ul style="list-style-type: none"> ○ Helmets \$3000 ○ Bunker Gear \$16800 ○ Modify cabinet \$2100 ○ Desk/equipment \$1500 ○ Nozzle – bush truck \$1200 ○ Hose \$2400 ○ Decals \$800 ○ Miscellaneous \$1000 ○ SCBA Masks 	Tim/Mallaig Fire Chief	Dec 2016	<p>2017</p> <p>Quarter 1 – Defer to second quarter until 2017 budget approval</p> <p>Quarter 2 – approx. ½ the equipment is purchased</p>
<p>New Equipment for Elk Point Fire Department</p> <ul style="list-style-type: none"> ○ SCBA Masks <p>Elk Point Future equipment placements to be added when available.</p>			

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

<p>New Equipment for St. Paul Fire Department</p> <ul style="list-style-type: none"> ○ New Light Bar for pumper truck - \$3,000 <p>St. Paul Future Truck Replacements</p> <ul style="list-style-type: none"> ○ 2018 – Mini-Pumper (2003 Ford F-350 4X4 – 300 gallon skid tank – waterous 2515 Pump – 20 HP Engine) ○ 2019 – Command Unit (Jointly owned with Town) ○ 2020- Pumper (2004 Freightliner M2 – 900 gallon tank) ○ 2026 – Rescue Truck (2011 Freightliner M2) ○ 2027 – Tanker (2007 Freightliner M2 Tandem – 3000 gallon tank) ○ 2036 – Rescue (2016 Ford F550 Super Duty 4X4) 	Tim/Trevor	Dec 2017	<p>2017</p> <p>Quarter 1 – Defer to second quarter until 2017 budget approval</p> <p>Quarter 2 - In progress, quote received and hope to order by July 7, 2017. - TREVOR</p>
QMP update – inspection of commercial buildings in St. Paul	Trevor/Tim	Winter 2017	<p>2017</p> <p>Quarter 1 – On going.</p> <p>Quarter 2 - On Hold – Reviewed once with County Council, will review again in the future. - TREVOR</p>
Consider annual capital contribution for fire equipment to be set up in reserve to even out budget requirements over the years.	Sheila/Darlene	1 st quarter 2017	<p>2017</p> <p>Quarter 1 - 20 Year Replacement Reserve approved in Interim Budget</p>

Goal 6 – Protective Services

Goal 6: *Efficacious law enforcement*

Action	Lead	Target Date	Quarterly Report
Property Clean-up – Potential to have clean-up month for some of our hamlets and subdivisions. No tippage for removal of old buildings. i.e. Ashmont, Heinsburg, St. Lina, Mallaig, St. Edouard, Lottie Lake, subdivisions etc, 2 weeks no tippage fee for bringing fridges to transfer stations – coordinate with Towns. (last year we did not give enough notice to Town of St. Paul)	Mark/Tim/Sheila	Summer 2017	2017 Quarter 1 – Partnering with Town of St. Paul, Town of Elk Point and Evergreen to allow town/county residents the opportunity to bring fridges/freezers/water coolers to any transfer station/landfill at no charge for Freon removal for a two-week period May 15 – 28, 2017. Council decided to keep the program to this level this year instead of picking up larger items in hamlets or subdivisions. Quarter 2 -
Explore enhanced policing services in collaboration with neighbouring municipalities, First Nations, and Metis Communities	Sheila	December 2017	2016 Quarter 2 – have had an initial meeting with Whitefish First Nation to discuss this item as part of the agenda. Also made application to FCM for grant to work on relationship building with Saddle Lake. This item would be on the relationship building list. 2017 Quarter 2 – CAO attended Community Wellness Committee meeting organized by the St. Paul RCMP Staff Sargent. This cross functional committee is exploring ideas that would increase community wellness.

Goal 7 – Public Works/Transportation/Safety

Goal 7: Services provided by Public Works minimize negative impact on agricultural land, are provided in a safe, cost-effective manner and enhance quality of life for residents.

Action	Lead	Target Date	Quarterly Report
Gravel Levy Bylaw	Mark/Bryan/Linda	Ongoing	2016

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

2016 – Continue to work with gravel operators to ensure compliance with the bylaw.			<p>Quarter 1 – This bylaw was approved and is being implemented in the 1st quarter.</p> <p>Quarter 2 – the first reports and payment for the CAP program are being received. Staff are sending reminders to those owners/operators to encourage compliance.</p> <p>Quarter 4 – staff are still working with pit operators to encourage compliance with the bylaw.</p> <p>2017</p> <p>Quarter 2 – Administration is seeking legal advice regarding how best to compel reporting from delinquent aggregate operators who are currently failing to report. Most operators report.</p>
Continue to utilize Road Use Agreements for road damages	Mark/Bryan	Ongoing	<p>2016</p> <p>Quarter 1 – Road use agreements are being worked on with different industry players in the County. Council approved amendments to the agreements.</p> <p>2017</p> <p>Quarter 1 – Road use agreements are being worked on with different industry players in the County.</p>

Goal 7A: Road system is maintained and upgraded on a regular basis to ensure safety and good quality roads			
Actions	Lead	Target Date	Quarterly Report
Road and Bridge Construction			
See Appendix A for listing of road, bridge construction, and 2017 equipment replacement	Mark		
Make application for Resource Road Grant & Bridge Funding for 2017/18 Provincial Fiscal year.	Mark/Steven		<p>2016</p> <p>Quarter 3 – Council approved 5 miles of engineering for Northern Valley Road that will assist with grant application once the new program is announced.</p>

			2017 Quarter 1 – Strategic Transportation Infrastructure Program grants were submitted for Bridge File 72560 and 78684 as well as the Northern Valley Road; awaiting results Quarter 2 – STIP Grants were approved for all three projects. The Northern Valley Road project which is the re-grading of 7 miles of road to Resource Road Classification has been tendered out with construction to start in Quarter 3. The Bridged Files will be constructed by County forces in Quarter 3.
Goal 7B: Public works equipment is maintained and upgraded on a regular basis			
Action	Lead	Target Date	Quarterly Report
See Appendix C for listing of equipment purchases	Mark		
New Roof for old Ashmont Fire Hall	Mark	Fall 2017	2017 Quarter 1 – Public Works is getting quotes to have this work completed. Quarter 2- quotes have been received – project to be completed Quarter 3.
Goal 7C: Successful Safety			
Actions	Lead	Target Date	Quarterly Report
Courses for Management and Staff as determined by JWHSC	Rob/PW Supervisors	Ongoing	2017 Quarter 1 – Courses are being scheduled with the input from all mgmt. where time allows it. Some courses will be on-line and others will be classroom. We are setting up Air Brake ‘Q Endorsement’ training Fall Protection

			<p>Defensive Driving Quarter 2 – LSE online training was sent to some Mgmt. who have started. A classroom session is scheduled for the Fall. Fall protection training was completed by approx. 25 people Air Brake training was completed by some employees from each municipality and also all 4 fire departments.</p>
Implement Safety Management Systems update for all three municipalities	Rob	Winter 2017	<p>2016 Quarter 1 - Regional Safety Management System (RSMS) is currently being developed. An Incident Management binder will also be developed. New components developed have been rolled out to all employees and are being used, i.e., Field Level Risk Assessments (FLRA's). Quarter 2 - FLRA's are being used consistently. We have also rolled out and are now using the Hazard ID and Near Miss report cards. Job Safety Analysis (JSA) is being used for more high risk work activities (Construction Crew). RSMS is approx.. ¼ complete. 2017 Quarter 1 - The RSMS and IMP are both completed in draft format. The RSMS has been sent in sections to the regional JWHSC for review and feedback. A regional code of practice has been developed for ground disturbance and confined space activities. It is being reviewed by mgmt. A contractor pre-qualification process was developed and has been sent to the CAO's for review and feedback. A bear spray policy was prepared and sent to the CAO's so it can be passed at their next policy meeting. Continuing on developing SOP/SOG's. Quarter 2 – The code of practices are finalized and now being used. The contractor pre-qualification process is on hold and waiting for a meeting to discuss some items. The RSMS and IMP are scheduled for a full day review on July 17th by the Regional Joint Health & Safety Committee. We are seeing the Ground Disturbance forms being filled out</p>

			and also the Confined Space Forms.
Regional safety orientation videos	Work Place Health and Safety Committee	Winter 2017	<p>2016</p> <p>Quarter 1 - A Regional Orientation was developed and includes a video on expectations and committee from the 3 CAO's. All new and returning season staff are required to take it.</p> <p>Orientations have started with all employees. Safety Admin is assisting in the delivery of the orientation.</p> <p>Quarter 2 - The Plan is working well for tracking and following through with any injured employees. It provides a detailed plan to get the employees back to work sooner, WCB supports the process and has been involved in a few long term injuries while using the plan and is satisfied with it.</p> <p>2017</p> <p>Quarter 1 - Orientations are ongoing for all new and returning staff. Orientations are being set-up by the supervisors as employees are brought on. The video that was developed has received good feedback.</p> <p>Quarter 2 – We completed approx. 80 people through orientations. This is new hires and seasonal staff.</p>
Regional Safety Manual, County specific portions.	Rob	Dec 2017	<p>2016</p> <p>Quarter 1 - Each municipality will have input to the RSMS with procedures and Job Safety Analysis (JSA's). Once this component is ready, the different departments will be involved.</p> <p>Quarter 2 - The RSMS is approx.. ¼ complete. There is 7 Sections to the RSMS. Up to Section 4 will go to the committee for review and input.</p> <p>JSA's will be pre-developed for high risk work/tasks. Once the work/task is to be completed the employees use the JSA and fill out the details for that day.</p> <p>2017</p> <p>Quarter 1 - The RSMS and IMP are both completed in draft format. The RSMS has been sent in sections to the regional JWHSC for review and feedback.</p>

			<p>We have started to develop SWP's and SOP's. The JSA's will complement them once complete.</p> <p>Quarter 2 - The RSMS and IMP are scheduled for a full day review on July 17th by the Regional Joint Health & Safety Committee. SOP and SWP's development is ongoing. Bldg. Emergency Response Plans are being developed for all facilities.</p>
Offer Leadership for Safety Excellence Courses	Rob		<p>2016</p> <p>Quarter 1 -Leadership for Safety Excellence (LSE) courses will be booked for the 2nd quarter for Mgmt/Supervisors.</p> <p>Quarter 2 - This was put on hold as to determine an alternate solution to conduct in a large group for cost savings. It will be completed in the 3rd quarter.</p> <p>2017</p> <p>Quarter 1 - We will be setting up 2 sessions. One will be on-line for those that want to do it that way, the other will be a classroom setting.</p> <p>Quarter 2 – Supervisors who are taking the on-line courses will need to complete prior to August 15.</p>
Provide Safety incentives/recognition awards	Rob/Sheila		<p>2016</p> <p>Quarter 1 Incentives/Recognition items are being discussed, as well as a guideline to follow on giving out those items. It is currently with the Regional JWHSC for development.</p> <p>2017</p> <p>Quarter 1 - Looking at different options. This has been put on hold.</p> <p>Quarter 2 – We will be purchasing \$500 worth of gift cards. These will be used as spot recognition when safe work is observed with an employee.</p>
Motivational Speaker for safety event – team building day	JWHSC		<p>2017</p> <p>Quarter 1 - A Regional Team Bldg. afternoon was organized for Q2. We have some events scheduled and Spencer Beach coming in to do a presentation.</p>

			Quarter 2 – Regional Team Bldg. went well. It was a great way to work with our neighboring municipalities. The motivational speaker was very good and helped drive our safety program home with the employees.
Appropriate funds for PPE	Rob		2017 Quarter 1 – This goes through the departments to budget for. Quarter 2 – We had a convex mirror installed by the power pole to help with the blind spot on the side of the bldg.. when you leave the south parking lot.
Review Working Alone System			2017 Quarter 1 - Spots are causing lots of problems. Caitlin has been troubleshooting with Aware360 to get things on track and organized. The Transfer Stations will be getting Spots as they typically work alone. Once we get the Spots up and running properly it will be rolled back out the grader operators again. Quarter 2 – The SPOTS have had a lot of attention to get them in operation status. We have all the problems worked out and have them running properly. We have more staff now using them. We also have staff that are using the APP on their phones.

Goal 8 - Utilities

Goal 8: Utility systems are maintained and upgraded on a regular basis to ensure effective and efficient delivery of services			
Action	Lead	Target Date	Quarterly Report
<p>Work towards improved water quality in Ashmont and Mallaig</p> <ul style="list-style-type: none"> - Determine water supply for Ashmont, Lottie Lake – WTP or Transmission line from Spedden - Move Wiggen Test plant to Mallaig following Ashmont project to enhance water quality there 	Utility Staff/Engineers	<p>WTP – March 2014</p> <p>Test Plant – spring 2013</p>	<p>2013</p> <p>Quarter 1, 2013 - Ashmont Water Treatment plant detailed design is complete. As of April 30, ready for tendering. Administration to liaison with AT to determine if projects that exceed the approval will be funded....this will be part of any tender document. Council to determine if we proceed to tender at the May Council meeting.</p> <p>Quarter 2 - Ashmont Water Treatment Plant was tendered out. Council to determine if tender will be awarded following review by Alberta Transportation – and approval</p>

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

Work on Water Supply from Spedden to Ashmont –	Sheila/Engineers	Dec 2015	<p>by Transportation to cover the unfunded portion – when they are able.</p> <p>Quarter 3 – Following meeting with Alberta Transportation and letter received regarding funding – Council determined to put the awarding of the tender for the Ashmont WTP on hold in order to look at other options. Options that will be explored include: connection to Hwy 28/63 Water Commission at Spedden; connection to St. Paul; and construction of WTP. Council will make determination at October Council meeting.</p> <p>Quarter 4 – Council received report from Urban Systems and based on the report made a resolution to proceed with a scope change requesting to build a line from St. Paul to Ashmont – provided the Town of St. Paul is interested in supplying water to the County. Then in November, the County received new information regarding the price of water from the Hwy 28/63 Commission at Spedden, as well they asked Administration to research potential water line from Cold Lake to Glendon.</p> <p>2014</p> <p>Quarter 2– Council approved the expenditure of \$20,000 to look at the supply of water that can be provided to the County of St. Paul from the Hwy 28/63 Commission. This study will provide Council with information as to what population will trigger required upgrades on that line and the scope of the upgrades – pumping or twinning of lines.</p> <p>Quarter 3 – Council received Associated Engineering report at the September Council meeting – decision was deferred to a future meeting.</p> <p>Quarter 4 – Council resolved to ask for a scope change to connect to the Spedden line. Application was sent to Alberta Transportation.</p> <p>2015</p> <p>Quarter 1 – Water Supply Agreements and agreements to utilize a Smoky Lake County building discussions have begun. These discussions have resulted in further</p>
Agreements for Water Supply, Use of Building for the water connection from Spedden to Ashmont	Sheila/Kyle/Engineers	Spring 2016	
Upgrade truck fill at Ashmont – to include account number/coin option. – 2016 this project to be completed with the water line construction, however not funded by Water for Life.	Utility Staff	Fall 2016	
Water line construction to occur in 2016.	Utility Staff/Engineers	Fall 2016	
Letter has been sent in for Mallaig connection – proceed if accepted by AT	Sheila		
Design and Construction of water transmission line from Ashmont to Mallaig – with Federal and Provincial grant dollars as well as debenture funding. - 2017	Bryan/Sheila	Fall 2017	
Upgrade Truckfill in Mallaig – 2017	Bryan/Sheila	Fall 2017	
Explore Truckfill at Boscombe Hall – depending on alignment for waterline.			

		<p>amendments to the scope of the project that have been submitted to Alberta Transportation as at March 31, 2015. Detailed design of the transmission line and Ashmont connection are underway, the connection at Spedden is being held up by the negotiations with Smoky Lake County and Alberta Transportation.</p> <p>Quarter 2 – Have met with Alberta Transportation staff to discuss latest scope change – they have agreed to the scope change and have sent to the Minister recommending approval. We will be re-routing water line in Ashmont to avoid the Iron Horse Trail and potential contaminated soil in that area.</p> <p>Quarter 3- County has received approval from Alberta Transportation for the scope change. Engineering detailed design is continuing.</p> <p>Quarter 4 – Final Detailed design is almost complete. We have entered into an agreement with Muni-Corr regarding using the Iron Horse Trail ROW for the waterline. Administration and Engineers have looked at the first draft agreement between the County and the Highway 28/63 Water Commission as well as between the County and Smoky lake County. We will have a meeting early in January to work out some more details. A borrowing bylaw will be approved in December for the County’s portion of this project. County sent a letter to Alberta Transportation requesting consideration of the Water for Life Funding to extend waterline from Ashmont to Mallaig. A letter has been received back indicating the County’s request is in the que.</p> <p>2016</p> <p>Quarter 1 – County Council has approved Construction Access Agreement with Smoky Lake County. The 12 km Water Transmission Pipeline project has been tendered out with tenders to be opened on April 5, 2016.</p> <p>Quarter 2 – Water Transmission project was tendered with the award going to Directional Mining and Drilling. The</p>
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		<p>project commenced in May 2016 and is expected to be completed by end of September. Approximately 1/3 of the pipe is installed by the end of June 2016. Council approved the Water Supply Agreement with Highway 28/63 Water Commission.</p> <p>Quarter 3 – The waterline from Spedden to Ashmont is complete, however the work within the water treatment plants at both ends will not be completed until later in October. Plans to flush distribution systems in Ashmont and Lottie Lake are being delayed until commissioning of the system. Debenture for the project has been received in the amount of \$785,000.</p> <p>September 1 the Federal Government announced funding under the clean water and wastewater program that will assist with funding for the water line from Ashmont to Mallaig. Council approved to commence negotiation with Urban Systems for engineering of the last leg of this project. Urban Systems has been the engineer for the project since 2010.</p> <p>2017</p> <p>Quarter 1 – It has been determined that the Ashmont to Mallaig project requires an Inter-Basin Transfer which requires a Special Act of the Legislature to be approved. The process involved public consultation with stakeholders as well as an Environmental Impact Study. The Environmental Impact Study has been completed. Public Consultation process has been determined and will commence in the 2nd quarter. We expect to complete the process by end of May and have this presented on the Legislative agenda for Fall 2017. This process has delayed the design and construction of this project to fall of 2017 – construction to be in 2018. Administration has requested an extension to March 2019 for project completion.</p> <p>The Spedden/Ashmont project is winding down with the water starting to flow in December 2016. However</p>
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			<p>substantial completion was not reached until late January. The contractor still has a few outstanding items to complete in 2nd quarter to finalize the project - some of these include work on the trail that can't be completed until the weather warms up.</p> <p>Quarter 2 – The County has completed its public consultation regarding the InterBasin Transfer required to get water to Mallaig. The consolidated information has been sent to Alberta Environment with the expectation that it will get on the Fall 2017 Legislative agenda. Work on the upgrades to the Highway 28/63 water line have commenced with engineering design being worked on. Expect this work to be tendered summer of 2017.</p> <p>Administration is working with our engineers to ensure completion if deficiencies on the Spedden/Ashmont line.</p>
When requested, explore providing water to Developments	Sheila	2016 as requested	<p>Quarter 1,2,3,4 – No requests</p> <p>2017</p> <p>Quarter 1 – Some interest from a few residents at Mann Lakes – we will be trying to determine the level of interest and be open to discussions regarding potential connection.</p>
Allow water connections for Smoky Lake Residents as per agreement with Smoky Lake County and Highway 28/63 Water Commission. The cost of these connections to be paid by the resident.	Bryan/Sheila	Summer 2017	<p>2016</p> <p>Quarter 1 – in 2016 Council entered into agreements with Smoky Lake County and the Highway 28/63 water commission that would allow the connection of Smoky Lake County residents along the County of St. Paul owned water transmission line to access water and be billed by the County. Council made a motion indicating that any Smoky Lake County resident wishing to connect to the transmission line could connect provided they paid the entire cost of the connection and applied to be a utility customer of the County of St. Paul.</p> <p>2017</p> <p>Quarter 2 – One Smoky Lake County Resident is getting ready to hook up to the transmission line. We have</p>

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

			provided him a quote for the meter vault – the County would look after the construction of this and invoice the full cost to the resident.
2014-2015 Consider application under new Federal Program for upgrade of water distribution systems in Lottie Lake, Ashmont, Bayview Beach, potential Co-ops off St. Paul/Elk Point line (with the municipal portion funded by residents)	Sheila	When announced	2013 Quarter 2 – Program will not be open for applications until 2014.
2017 – Explore new funding opportunities under new Provincial Government for replacement of water distribution lines in Lottie Lake and Ashmont.	Kyle	Ongoing	2014 Quarter 2– Open Houses were held for Lottie Lake and Ashmont residents in June to determine support for new water distribution lines. A newsletter was sent out in June to all residents giving them until the end of July to respond – Council will proceed with an application based on these responses. Quarter 3 – Council reviewed the responses from Lottie Lake and Ashmont residents. It was determined to submit Building Canada Grant applications for both projects when the program is available to receive applications. It has been indicated that no applications will be accepted until early 2015.
Consider Local Improvement Tax as option to replace water distribution lines in Lottie Lake	Sheila	Winter 2017	Quarter 4 – Building Canada grant not accepting applications yet. 2015 Quarter 1– Building Canada Grant application for distribution lines in Lottie Lake and Ashmont was submitted on April 1, 2015. Quarter 3 – we did not receive grant for this project. 2017 Quarter 2– The County continues to research grants that may be used to replace waterlines.
2014 -Review Ashmont Lagoon Feasibility study and work on implementation plan.	Council	January 2014	2014 Quarter 2 – Work has commenced on the de-sludging of the Ashmont Lagoon – will take place in July/August. Flow Meter is scheduled to be installed in July. Geo-technical review has been completed.
2014-15 Short Term measures to extend life of Ashmont Lagoon: • De-sludging lagoon -	Utility staff/Engineers	Summer 2014	Quarter 3 – Lagoon has been de-slugged - flow meter has been installed.

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

<p>\$85,000</p> <ul style="list-style-type: none"> • Re-route trucks to Mallaig (once upgrades complete) • Geo-technical review of area for lagoon expansion • Purchase of required land <p>2015 Detailed design of lagoon upgrade – construction to be in future years 2016-2017. Design \$565,600</p> <p>2016 - Commence construction of lagoon expansion in 2016.</p> <p>2017 – build a joint waste water transfer station as per the Building Canada grant approval. (Joint with the County of Two Hills)</p> <p>Explore if Build Canada program will assist with upgrade of road required for wastewater transfer station.</p>	<p>Sheila</p> <p>Engineers</p> <p>Utility Staff/Engineers</p> <p>Bryan/Sheila</p> <p>Kyle</p>	<p>Fall 2015</p> <p>Fall 2016</p> <p>Summer 2017</p> <p>1st quarter 2017</p>	<p>Quarter 4 – Received report from Urban systems on wastewater plan based on work done at Ashmont lagoon over last 2 years.</p> <p>2015</p> <p>Quarter 1- Building Canada Grant application was submitted for upgrade to Ashmont Lagoon and Transfer Station – joint with the County of Two Hills was submitted on April 1, 2015.</p> <p>Quarter 2– Land agreement has been signed with Allan and Shirley Tkachuk.</p> <p>Quarter 3– County was approved for Building Canada Grant for expansion of Ashmont Lagoon along with a joint waste water transfer station with the County of Two Hills. We are working on procurement of Engineering Services for the project.</p> <p>Quarter 4– Council will pass a borrowing bylaw to address the County’s portion of this project. Engineers have been contracted for the project with Urban Systems being successful consultants. Preliminary design has begun for the project. Expect the lagoon and waste water transfer station to be tendered out as two projects.</p> <p>2016</p> <p>Quarter 1 – Engineering for this project has commenced and is at the 60% phase. Contractors have gone through a Pre-Qualification process. There were 40 respondents with 21 contractors deemed qualified to bid on the project. We expect tenders to go to the qualified contractors by early May 2016. Engineering consultant is still working on finding a location for the waste water transfer station portion of this project.</p> <p>Quarter 2 – Tender for the lagoon portion of this project has gone out to qualified bidders in May 2016. Tender was awarded to G&J Parking Lot Maintenance LP. The Lagoon portion of the project commenced the end of June 2016. The County is still exploring options for the location</p>
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			<p>of the Waste Water Transfer Station identified as part of this project.</p> <p>Quarter 3 – the lagoon will be complete in October 2016. Debenture has been received for the lagoon portion of the project in the amount of \$1,112,000. Location of the waste water transfer station is being determined. Geotechnical analysis has been completed – results will confirm if the location is suitable. If suitable, landowners within 800 meters of the development will be notified of the proposed development.</p> <p>2017</p> <p>Quarter 1 – the lagoon was completed to the point that it could be operated prior to the end of 2016, however some final landscaping work will be completed in 2nd Quarter 2017. Septage Haulers were provided new agreements and given an access code to be able to dump at the Ashmont Lagoon.</p> <p>The Waste Water Transfer Station engineering design and tender were completed for a location south of Lafond. Residents of the area were notified by letter of the proposed location and with no concerns, Council moved forward with the proposed location. Tenders for the project were opened April 6, 2017 and will be reviewed at the April Public Works meeting for award. We expect the project to be completed in July or August of this year.</p> <p>Quarter 2 – the Waste Water Transfer Station project was tendered out and construction is set to begin in July 2017. The County of Two Hills has sent their \$175,000 capital contribution to the County.</p> <p>Final work on the Ashmont Lagoon will be starting in July 2017 and expect to be complete early August.</p>
Conduct and inventory water wells in subdivisions and ensure they are secured and signed as	Danny	Summer 2017	<p>2015</p> <p>Quarter 3 – Not completed</p> <p>Quarter 4 – Not completed</p>

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

non-potable water supplies. Include their location on the GIS System –			2016 Quarter 2 – Work in Progress
Meet with Salt Plant/Riverview residents regarding water and sewer lines in Riverview	Sheila/Utility Staff	1 st quarter 2017	<p>2015 Quarter 1 – Included septic tanks for Riverview. Working with legal counsel regarding update to Utility bylaw – will arrange meeting with residents following update of bylaw. Quarter 2 – working on Utility Bylaw – hope to have ready for Council consideration in September. Quarter 3 – Utility Bylaw will be effective January 1, 2016, therefore meeting will be deferred to new calendar year. Quarter 4 – Administration will hold meetings with residents and salt plant in early new year.</p> <p>2016 Quarter 1 – Administration is obtaining legal advice and opinion regarding the utility services in Riverview. Quarter 2 – Administration continued work with legal counsel to determine strategy for utility services in Riverview Quarter 3 – legal opinion has been received. Meetings to be scheduled in the 4th quarter.</p> <p>2017 Quarter 1 – We are working with a lawyer to draft a letter to the Salt Plant regarding the provision of utility services in Riverview. We will be sending that letter out early in the 2nd Quarter. Quarter 2 – letter was sent to Salt Plant – no response yet, have been following up by email.</p>
Complete Bulkwater Truck Loading Facility in Elk Point area (this project managed by the Town of Elk Point as per ACP Grant approval)	Bryan	Summer 2017	<p>2016 Quarter 1– The County and Town of Elk Point have been successful in obtaining an ACP grant for a bulk water truck loading facility in Elk Point. Quarter 2 – The Town of Elk Point is commencing with Qualification Based Selection for Engineering consultants for the Bulkwater Truck Loading Facility. Invitations to engineering consultants went out at the end of June 2016.</p>

			<p>Quarter 3 – the Town of Elk Point has determined that Urban Systems will be the engineer for the project.</p> <p>2017</p> <p>Quarter 1 – 4 locations have been determined as potential sites for this truck loading facility. Administration from Town and County will be meeting with Alberta Transportation to discuss our 1st choice for location in the 3rd week of April. The Town and County have met with the Elk Point Ag Society to discuss options should we be unable to build at our preferred location as their land would be our 2nd choice.</p> <p>Quarter 2 – The preferred location has been ruled out as an option following meeting with Alberta Transportation. The County and Town of Elk Point will be working with the Elk Point Ag Society to come to agreement regarding purchase of approx. 1 acre of land near CG Baker Arena.</p>
Participate in a feasibility study to assess current street lighting practices and the potential for energy efficiency and better integration of data in GIS database			<p>2017</p> <p>Quarter 1: ACP Grant Application approved; project will commence in 2nd Quarter</p> <p>Quarter 2: Project has commenced; the Summer Village has hired Urban Systems to oversee the project and the municipalities are currently working with ATCO to gain access to lighting data</p>

Goal 9 – Waste Management

Goal 9: Waste management enhances and encourages “best practices” in waste disposal			
Action	Lead	Target Date	Quarterly Report
Front Load Waste bins 2- front load/2 – rolloff bins \$20,000	Tim/Warren	1 st quarter 2017	<p>2017</p> <p>Quarter 1 – Defer to second quarter until 2017 budget approval</p> <p>Quarter 2 – Waste bins have been received.</p>
Roll Off Truck replacement \$225,000 – 2017/18	Tim/Warren	Dec 2017	<p>2017</p> <p>Quarter 1 - Truck ordered should arrive in April/May 2017</p> <p>Quarter 2- Truck has arrived and is in service.</p>

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

Lac Bellevue Bin Site – at overflow	Tim/Warren	Dec 2017	2017 Quarter 1 – Waiting for approval from Alberta Environment and Parks to amend the current lease to include the overflow area Quarter 2 – nothing to report
Review Private bin rental fee vs cost	Sheila/Darlene	1 st quarter 2017	2017 Quarter 1 - Analysis was prepared by Finance Clerk – rate to stay the same
Consult with Elk Point to have joint ownership of Elk Point Transfer station – based on salt shed/pole shed project and operational agreement	Sheila	1 st quarter 2017	2017 Quarter 1 – The County and Town of Elk Point have signed agreement to transfer 50% ownership of the Transfer Station site to the County. The County is paying the Town \$300,000 to own 50% of the site. Quarter 2 – Land transaction is complete.

Goal 10 – FCSS

Goal 10: FCSS services conserve and enhance the rural lifestyle of residents.

Actions	Lead	Target Date	Quarterly Report
Meet the target set out by the province to spend 50% of the budget on Children and youth programs.	Janice	Dec 2017	2017 Quarter 1 - 74 % of the 2016 was spent on child and youth programs.
Organize High Heels and Spurs Program for schools in our region	Janice & Coco	Dec 2017	2017 Quarter 1 – Completed the week of March 20-24
Hold a Seniors Clinic on Alberta Seniors Benefits changes once per year	Janice & Coco	Oct 2017	Quarter 1
Organize and host Seniors Festival	Janice, Coco, Terry	Dec 2017	Quarter 1 Quarter 2 – Hall booked in Ashmont for November 24, 2017

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

Provide recognition to Community Volunteers	Janice, Coco, Terry	Ongoing	2017 Quarter 1 - Volunteer Alberta grant approved for 2017 Quarter 2- Completed April 24 and June 29.
Administer the Meals on Wheels Program	Janice, Coco, Terry	Ongoing	2017 Quarter 1 -- 5 people are currently receiving meals on wheels Quarter 2- 2 people are receiving Meals on Wheels
Arrange Joint Board Meetings with the Town Of St. Paul FCSs to insure no Overlap of Service	Janice	Dec 2017	2017 Quarter 1 – This has been cancelled as per Board direction.
Update FCSS Policy & Procedures Manual as requested	Janice	Ongoing	Ongoing
Welcome Baby program, Administer & implement changes as required	Janice, Coco Terry	Ongoing	Quarter 1 – Ongoing
Welcome to the County and Elk Point Packages. Administer & implement Changes as required	Janice, Coco Terry	Ongoing	Quarter 1 – Ongoing
Coordinate and Manage the annual Ashmont and Mallaig Summer Programs	Janice	Sep 2017	2017 Quarter 1 – Staff hired for 2017 program year. Quarter 2 –Program started July 4,2017.
Manage and Coordinate the Community Connector Trailer	Janice & Coco	Ongoing	2017 Quarter 1 – Trailer is already booked for the 2017 season. The Trailer is being re-decalled as the Co-op has changed their name.
Administer the Mallaig Moms N Tots	Janice	Ongoing	2017 Quarter 1 – Good Attendance

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

Administer the Ashmont Moms N Tots	Janice & Coco	Ongoing	2017 Quarter 1 – Good Attendance
Coordinate the Volunteer Income Tax Program	Coco, Terry	Jun 2017	2017 Quarter 1 – Program started March 1 and to date we have completed just under 200 taxes. Quarter 2- Completed 272 to date.
Coordinate Seniors Week Events	Janice, Coco Terry	Jun 2017	2017 Quarter 1 –Seniors week is June 4-9. Some communities are booked waiting for others to get back to me. Quarter 2- Completed Mallaig 33,Ashmont 22,Heinsburg 18,Elk Point 48.
Complete the Annual Report as Requested by the Province	Janice	June 2017	2017 Quarter 1 – Elk Point's is completed and sent to the Province. County's is completed but waiting for letter from the auditors. Quarter 2 – Completed all Annual reports.
Complete Outcome Measures as requested by the Province	Janice	Dec 2017	2017 Quarter 1 – Just working on the final numbers. But the Province is not ready for the input yet. Quarter 2-Completed
Provide Support & Direction to Seniors that are being Abused	Janice	Ongoing	2017 Quarter 1 – Ongoing
Administer the community Counselling program- & implement Changes as Requested	Janice	Ongoing	2017 Quarter 1 – Not as busy this quarter as last quarter. Quarter 2- Very busy.
Provide Support/Referrals to individuals that Request Assistance	Janice, Coco, Terry	Ongoing	2017 Quarter 1 – Ongoing

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

Consider contribution to the FSLW Program (request \$30,000) not included in FCSS budget – would be over and above County required contribution for FCSS			2017 Quarter 1 –Awaiting Application from the school board and direction from council. Quarter 2 – Issued cheque
Administer snow angel volunteer program for hamlets	Janice/Coco	Ongoing	2017 Quarter 1 – Ongoing Quarter 2 - Ongoing
Assist the general Public with ongoing support and Direction	Janice, Coco, Terry	Ongoing	2017 Quarter 1 – Ongoing
Coordinate the Elk Point Community Information night	Janice, Coco, Terry	Sept 2017	2017 Quarter 1 – Will be booked in September 2017. Quarter 2 – Hall booked for September 5, 2017
Continue the Community Night Movies	Janice	Sept 2017	2017 Quarter 1 – Summer staff hired and 4 STEP applications completed. Quarter2 – First Movie July 1,2017 in Elk Point over 175 people attended.
Coordinate Summer events in the communities			2017 Quarter 1 – Staff hired Quarter 2 – Events are well under way
Coordinate and partner with Extreme for community bussing	Janice	Dec 2017	2017 Quarter 1 – Ongoing, one trip used in February 2017. Quarter 2 – 3 trips booked to date

Goal 11 – Agriculture

Goal 11: Agricultural services are designed to assist the continuation and enhancement of agricultural activities.

Actions	Lead	Target Date	Quarterly Report
Work with highway maintenance contractor to ensure weeds are controlled around those highways	Dennis/Keith	April 2017	2013 Quarter 2 - Agreed to do some weed control along highways in troubled areas. Costs covered (2013)

			<p>2014 Quarter 1- This is based on a per year basis. Transportation will cover costs for any type of work done. Sk Sprayed for weeds on highways near Ashmont. We continue to be in contact with the Ministry of Transportation to ensure their roads are kept clear. Currently we have up to \$5000 to spend on weed control on highways in the County from the Ministry. Kk</p> <p>2015 Quarter 1 – Meetings with Alberta Transportation scheduled for April 2015. Quarter 2 – Province has indicated they will do very limited mowing along Provincial highways. They will only deal with weed issues if they receive a weed notice from the County – in the past we have sprayed in some areas for them and then invoiced – this will not be allowed this year.</p> <p>2016 Quarter 1 – Ongoing Quarter 2 – Alberta Transportation has been notified if they do not ensure weed control along provincial highways the County will issue weed notice. Quarter 3 - Portions of the Provincial Highways were sprayed. This will be charged to Carillion. After some discussion, we were given up to \$5000 to control noxious weeds on the Provincial Highways.</p> <p>2017 Quarter 1 – Received notice from province that they are implementing a Hwy Vegetation Management Plan in 2017. Mowing and spraying will take place on a 4-year rotation TM Alberta Transportation has a four-year plan in place. All provincial highways to receive a top spray and top cut. HWY 28, HWY 29 and HWY 36 to receive fence line to fence line spray. KK</p>
Increase summer staffing by shared student (shared with FCSS)	Keith	Spring 2017	<p>2017 Quarter 1 – Will use the FCSS summer student from mid-June</p>

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

to assist with increased work for Club Root program and increased duties of ASB staff.			to mid-July to check for clubroot in fields with the ASB summer student. Quarter 2 – Clubroot inspections have commenced.
<p>Coyote Bounty for predation control - \$20,000 for Jan-Mar 2014 and additional \$10,00 for fall 2014</p> <p>Continue program in 2015</p> <p>Continue program in 2016</p> <p>Continue program in 2017</p> <p>Continue to advocate to our neighbouring municipalities regarding joining this program</p>	Keith /Warren	Dec 2017	<p>2013</p> <p>Quarter 1 – Program has ended for the spring with 944 coyotes/1 wolf brought in (in 2012 over 1400 coyotes were brought in). \$10,000 left in the budget to commence the program again in November 2013.</p> <p>Quarter 2 –</p> <p>Quarter 4 – Coyote Bounty commenced again November 1, 2013</p> <p>2014</p> <p>Quarter 1 - The coyote bounty has received approximately 1300 coyotes and 3 wolves from the reduction program as of April 1, 2014.</p> <p>Quarter 4 – Program commenced for winter 2014/2015.</p> <p>2015</p> <p>Quarter 1 – Budget expended in March 2015. Total from fall to spring. 1602 coyotes, 13 wolves.</p> <p>Quarter 4 – 185 coyotes brought in to date this fall.</p> <p>2016</p> <p>Quarter 1 – Program has completed at end of March – 1606 coyotes and 3 wolves have been brought in (November 2015-March 2016) – Budget was mostly expended – balance of \$685 left in budget.</p> <p>Quarter 3 - Fielded a few calls about the program. Cleaned up tools to be ready for fall.</p> <p>2017</p> <p>Quarter 1 – Received 985 coyotes and 5 wolves through the program. 68 ratepayers accessed the program. The program ended March 31, 2017 and will begin again on Nov 1, 2017 if it is continued.</p>
Continue with Oxeye Daisy program – 2016 – Education	Keith	Dec 2017 - ongoing	<p>2014</p> <p>Quarter 1, 2104 – We will map out the oxeye daisy outbreak around Ashmont and report how it can spread from year to year. We will continue to have discussions with local residents</p>

			<p>about the weed. We will ensure County roads are clear of oxeye daisy.</p> <p>2016</p> <p>2016</p> <p>Quarter 1 – Planned areas to survey for the upcoming season and noted the Ashmont area for Oxeye Daisy.</p> <p>Quarter 3 – Sprayed Highways around Ashmont and did some private spraying for the weed.</p> <p>2017</p> <p>Quarter 1 – Planning to survey the Ashmont and area for noxious weeds. Continued to give out weed information booklets.</p>
Spraying map to be communicated to Bee Keepers in the area. Notification prior to spraying.	Keith	Summer 2017	<p>2016</p> <p>Quarter 3 - Started to Compile a list of Bee Keepers in the County to be sent notifications for 2017.</p> <p>2017</p> <p>Quarter 1 – Compiling a list of beekeepers to send our plans for spraying this year.</p>
Ensure new road construction/back sloping is reviewed for spraying for up to 5 years.	Keith	Summer 2017	<p>2016</p> <p>Quarter 1 – Maps of back sloping/ new road construction/ mulching are updated for 2016 spray season.</p> <p>Quarter 3 – Areas on maps are checked to see if they need to be sprayed in 2016. Areas not sprayed will be checked in fall.</p> <p>2017</p> <p>Quarter 1 – Maps of back sloping, new road construction, and mulching are updated for the 2017 spray season.</p>
<p>Club Root education for producers and for industry. Best Practices.</p> <p>Continue to staff ASB to check all canola fields in the County</p> <p>Send Pest Notice reminders to landowners affected by Club Root.</p>	Keith	Dec 2017 - ongoing	<p>2016</p> <p>Quarter 1 – Additional staff member has been included in the 2016 Preliminary Budget to assist with field inspection/club root education.</p> <p>Quarter 2 – additional staff member is hired – working to map where canola is planted in the County in preparation for field inspections later in the summer.</p> <p>Quarter 3 – field inspections of approximately 600 canola fields</p>

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

			<p>have taken place. There is potential of 2 fields being identified with the presence of club root. If confirmed, the landowner will be contacted regarding the county's club root policy document.</p> <p>2017</p> <p>Quarter 1 – Summer student hired to complete clubroot surveys in 2017. Clubroot map is saved in our database for comparison to upcoming years.</p> <p>Quarter 2- Field inspections have commenced. Canola was planted on two fields that have pest notice since 2015. Landowner was notified that crops would be destroyed as per the Pest Act. County will seek Court Order to proceed.</p>
<p>Consider mowing of all ditches along all developed road allowances</p> <p>Consider purchase of smaller mower (would work better for mowing the Iron Horse Trail)/Consider contracting out Iron Horse Trail</p> <p>Contract out mowing of gravel roads?</p>	Keith	Spring 2017	<p>2017</p> <p>Quarter 1 – Considering the purchase of a new 10-foot mower and tractor for mowing subdivisions, special events, and the Iron Horse Trail. Considering tendering out the mowing of the Iron Horse Trail (if new tractor/mower is not approved).</p> <p>Quarter 2 – New 10 foot mower was purchased and is being used to mow subdivisions and Iron Horse Trail. Ditch mowing is starting for all roads previously cut, additional roads will be considered in 3rd quarter.</p>
Replace mower – \$35,000	Keith/Warren	Spring 2017	<p>2017</p> <p>Quarter 1 – 15 foot Degelman purchased and waiting delivery.</p> <p>Quarter 2 – new mower arrived and in service.</p>
1 ton truck – transfer Duramax truck to PW	Keith/Warren	Spring 2017	<p>2017</p> <p>Quarter 1 – New 1 ton truck purchased and a new truck from public works will replace the old mower truck.</p>
Replace Side by Side – est \$23,000	Keith/Warren	Spring 2017	<p>2017</p> <p>Quarter 1 – New Bobcat side by side purchased and delivered. The old Kubota will be given to Parks and Recreation.</p>

Goal 12 – Planning & Development

Goal 12: Development is environmentally sound and sensitive			
Actions	Lead	Target Date	Quarterly Report
Review of County owned land – possible sale of properties Gravel testing on properties identified in review (when time permits)	Leo	Dec 2017	2015 Quarter 2– land that is part of the exchange agreement for the Ashmont Lagoon has been tested for gravel – prior to signing of agreement. No gravel was discovered. Gravel testing has been done at Richland pit to determine gravel reserves. 2016 Quarter 3 – gravel testing on lands in the north part of the county has been completed and the county is pursuing potential gravel agreements and/or purchase of lands. 2017
Lac Sante ASP Review We have minor wording changes to bring to council yet this year, however Two Hills may want more substantial changes on their plan – which is separate from ours – do we want to leave on the Strat plan?	Krystle	Dec 2017	2015 Quarter 1 – Joint meeting with the County of Two Hills determined that only minor changes are required to refer to other statutory documents whose numbers have changed. 2017
Cross Training of Planning staff to ensure customer support when staff members are absent.	Krystle/ Chelsey	Dec 2017	Quarter 1 – ongoing
St. Paul North ASP to be completed.	Krystle	1 st quarter 2017	2016 Quarter 2 – Council has received a Draft of the St. Paul North ASP. A joint meeting with the Town will be scheduled to review the Draft before a public meeting will be held to allow the Public to provide input on the plan. Quarter 3 – no action on this item. Administrative changes at the Town of St. Paul has delayed the scheduling of a joint meeting regarding the ASP. Meeting to be scheduled in 4 th quarter. 2017 Quarter 1 – A joint meeting between the Town and County was held to review the draft that was developed last year. Public Open

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

			<p>House held March 30, 2017. Proposed Public Hearings to be held at the Town April 10 and County April 11.</p> <p>Quarter 2 – County did not pass bylaw approving North ASP, the Town of St. Paul has passed the bylaw. The County will meet with residents later to discuss issues regarding the ASP to determine if the County will pursue passing a bylaw.</p>
Review and update inter-municipal development plans with Town of St. Paul and Town of Elk Point and develop an IDP with Summer Village of Horseshoe Bay	Krystle/Kyle / Sheila	Dec 2017	<p>2016</p> <p>Quarter 2 – the Province has announced new requirements under the new MGA that pertain to IDP's – will defer review of this plan until the MGA has been approved and requirements set for IDP's with our neighbours.</p> <p>2017</p> <p>Quarter 1: ACP Grant application was approved; project will commence in 2nd Quarter</p> <p>Quarter 2: RFP for the project has been posted by the managing partner, the Town of Elk Point; RFP will close in early 3rd Quarter. A consultant will be chosen in early August.</p>
Draft and implement inter-municipal development plans with the MD of Bonnyville, Lac La Biche County, Smoky Lake County, County of Two Hills, and County of Vermilion River			<p>2017</p> <p>Quarter 1: ACP Grant application was approved; project will commence in 2nd Quarter</p> <p>Quarter 2: RFP for the project will posted in early 3rd Quarter. A consultant will be chosen by mid-August.</p>
<p>Re-Survey Plan 527MC Block 1 MK at Vincent Lake to have houses be situated on the lots. Estimated cost of re-survey \$42,000. Administration is recommending that the residents (15) be responsible for the cost of re-surveying.</p> <p>Sell the land that is currently ER but would become the land owners</p>	Krystle/Sheila	Dec 2017	<p>Quarter 2- an initial letter has been sent to residents of the subdivision kicking off the project. Krystle and Sheila have met with a committee of 3 residents to communicate more on the project. A meeting is planned for August 21 for residents to meet with the County and Explore Surveys to get more information to inform proposed re-subdivision.</p>

after re-survey to the appropriate lot owners. Determine cost of the sale of land – market??			
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Goal 13 – Parks & Recreation

Goal 13: Recreation opportunities are available to the public through the County of St. Paul or partnerships

Action	Lead	Target Date	Quarterly Report
Explore developing overflow camping area at Lac Bellevue Delay to 2017	Tim/Ken	Fall 2017	<p>2015 Quarter 1 – not included in the 2015 budget Quarter 2 – Submitted an application under the Canada 150 Community Infrastructure Program for a campground expansion at Lac Bellevue as well as a gazebo, two new piers, and a miniature golf course Quarter 3- we were unsuccessful for this grant program.</p> <p>2016 Quarter 2– Administration is working on plans for the overflow camping area as approved in 2016 budget. Quarter 3 – results of survey of the Lac Bellevue campground has resulted in deferring of this project until land purchase from the Crown can be negotiated.</p> <p>2017 Quarter 1 – Waiting for approval from Alberta Environment and Parks for a lease amendment</p>
Explore solar street lighting for new parking lot at Westcove –	Tim/Kyle	Summer 2017	<p>2014 Quarter 1 – Not included in 2014 budget</p> <p>2015 Quarter 1 – not included in 2015 budget, but will review options for grants for this item.</p> <p>2016 Quarter 1 – This has been included in the 2016 Preliminary Budget.</p> <p>2017</p>

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

			Quarter 1 – Deleted from 2017 budget.
Explore replacing piers at all parks Priority for 2017: 1. 2 at Lac Bellevue	Tim	Summer2017	2017 Quarter 1 - Defer to second quarter 2017 after final budget approval Quarter 2 – new piers have been purchased and installed at Lac Bellevue.
Mallaig Recreation – 5 yr plan <ul style="list-style-type: none"> ○ Gazebo – future 2019/20 - \$190,000 ○ Recycle bins ○ Hockey Arena Zamboni Repaired/Ice Plant Overhauled – 2017/18 - \$40,000 ○ Renovate Change rooms 2017/18 – waiting for quote ○ Add camping stalls/power upgrades – waiting for quote <p>Note Mallaig is looking for support of 50% of unfunded portions of projects.</p>	Sheila		2014 Quarter 1 – Arena funding happened in 2014. \$50,000 contribution to playground in 2015 budget, funded by Public Trust Reserve. Quarter 2 – Council provided funding for Mallaig Playground – funded from Public Trust Reserve. Quarter 3 -Council provided funding for playground while the Ag Society waiting to hear about their grant – to be reimbursed to the County once they receive their grant. 2015 Quarter 4 – Council provided additional funding to Mallaig Playground due to the Ag Society receiving less from their CFEP grant than was expected. The additional funding of \$28,500 was funded from the Public Trust Reserve. 2017
Pursue grants for additional recreational servicing opportunities	Kyle	ongoing	2017 Quarter 1: Applying for Agri Spirit Grant in 2nd Quarter Quarter 2 – Agri-Spirit application was sent in to upgrade boat launch at Lac Bellevue
Pursue purchase of Provincial lands for County operated parks that we do not own. Lac Bellevue, Stony Lake.	Sheila/Tim/Linda	Dec 2017	2017 Quarter 1 – Waiting for approval from Alberta Environment and Parks for a lease amendment for Lac Bellevue Park. Not purchasing Mallaig Beach area at this time, lease renewed with the Mallaig Chamber of Commerce.

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

Consider future purchase of Mallaig Beach area			
Provide assistance to St. Lina Ag Society for powering of camping stalls. – County contribution based on CFEP grant application –		Dec 2017	<p>2016 Quarter 3 – the St. Lina Ag Society has applied for a CFEP grant that contemplates this as part of their project. County Council has approved a letter supporting their grant application. The motion also approves 25% of the total cost of the project should the grant application be approved.</p> <p>2017 Quarter 1 – St. Lina was approved their CFEP Grant, \$45,525 is being considered in the 2017 Operational Budget. Quarter 2- County provide \$45,525 to St. Lina for this grant.</p>
Playground at Stoney Lake \$35,000	Tim	Dec 2017	<p>2017 Quarter 1 – Defer to second quarter until 2017 final budget approval Quarter 2 – Playground has been ordered – will be installed after the park season is over.</p>
Westcove re-shingle gazebo	Tim	Fall 2017	<p>2017 Quarter 1 – Defer to second quarter until 2017 final budget approval Quarter 2 - complete</p>
Floatingstone New stalls and another Playground in C Loop	Tim	Fall 2017	<p>2017 Quarter 1- Defer to second quarter</p>
Explore cost of wifi at all municipal parks	Tim	Dec 2017	<p>2017 Quarter 1 – Defer to second quarter. Quarter 2 – Wifi is now available at Westcove – this is a partnership with MCSnet – at no cost to the campers.</p>
Metal roof of park office/garage/bathrooms at Lac Bellevue	Tim	Fall 2017	<p>2017 Quarter 1 – Defer to second quarter. Quarter 2 - complete</p>
Explore the upgrade of boat launches at County Municipal	Tim/Bryan	Fall 2017	<p>2017 Quarter 1 – Lac Bellevue Boat Launch budgeted for 2017</p>

Appendix 1 for 8.9.: 2nd Quarter Strategic Plan

parks, and other lake subdivisions in the County			Quarter 2 – design of boat launch at Lac Bellevue to being worked on – still need Alberta Environment approval of design – plans to upgrade after the camping season.
Participate in a Parks and Recreation Needs Analysis and Master Plan Study	Tim/Kyle/Sheila		2017 Quarter 1: ACP Grant Application was approved; project will commence in 2nd Quarter Quarter 2: RFP for the project has been posted by the managing partner, the Town of St. Paul; a consultant will be chosen by mid-August
Pursue creating a society for the purposes of obtaining grant funding for County parks and other facilities			2017 Quarter 1: Legal opinion has been obtained and reviewed Quarter 2: Administration has begun the process of incorporating the society; continuing to work with legal counsel

Goal 14 – Library/Culture

Goal14: Public libraries conserve and enhance the rural lifestyle of residents by providing easy access to information, reading and educational materials

Action	Lead	Target Date	Quarterly Report
Potential replacement of the Action Van in St. Paul??		April 2017 - budget	2017 Quarter 1 – request received from the Town of St. Paul regarding their intention to replace the Action Bus in 2017. \$20,000 contribution is being considered in the 2017 Operating Budget. Quarter 2 – \$20,000 budget approved. Waiting for Town to purchase handi-van.
Condo Bylaw and Party Wall Agreement complete for building that houses Northern Lights Library and Allied Arts	Sheila/Kyle	Dec 2017	2017 Quarter 1 – No action yet
Elk Point Library – new location will be looking for support			
Assist Allied Arts if success for grant to upgrade lighting to LED			2017 Quarter 2: Allied Arts received a Community Initiatives Grant through Alberta Culture; County approved \$12,000 for the project



Issue Summary Report

8.10. Assessment Services Contract

#20170802015

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

In September 2014, The County entered into an agreement with Accurate Assessment Service to provide assessment services to the County for both general assessment and industrial assessment properties. This agreement expires March 2018. The agreement provides for both parties to extend the agreement for a period of 3 years at rates specified in the agreement. The Modernized Municipal Government Act proposes changes that will see Designated Industrial Assessment centralized by Municipal Affairs. We have received a letter from the Provincial Assessors requesting municipalities to determine if they are interested in continuing to provide assessment function for Designated Industrial properties under a hybrid approach during the expected three year transition process.

We have had no communication from Municipal Affairs since the ARMAA Zone meeting that was held in April regarding this matter. It has been communicated by the Province when centralization was announced that municipalities will not bear the cost of assessment for these types of properties, but will be requisitioned by the Province the cost of these assessments which will be taxed to the owners of these properties.

Alternatives

1. We extend our agreement with Accurate Assessment to March 2021 and enter into a hybrid delivery model with Alberta Municipal Affairs for the assessment of Designated Industrial Assessment Properties over the next three years.
 - This will provide consistent assessment of Designated Industrial Properties as well as annual reporting to Council about changes to assessment
 - Under this agreement, Accurate Assessment works with County taxation staff getting them to set up or remove roll numbers as needed, but Accurate enters all required information into the CAMA lot system so once they have completed their process, it is an easy task for County staff to update our financial system with the data. Currently our staff has to do significant work when receiving information from Municipal Affairs for Linear Assessment properties. The information comes in a format that is not compatible with CAMA lot and needs much intervention from staff before it is updated in CAMA lot and our financial system. We have 52 linear properties which may have 2-3 items of data for each roll. It takes up to five days for County staff to get these 52 properties into our systems. In comparison, we have approximately 1525 machinery & equipment properties with up to 50 lines of data for each roll. It would take considerable staff time to get this information into our systems and ready for taxation. At this point, Municipal Affairs has not determined what assessment software they will use, or what format information will be given to municipalities.
 - Currently Municipal Affairs does not have enough staff to provide assessment services for these types of property, additionally we do not know the training level of staffing to provide this type of assessment.
2. Do not extend Accurate Assessment Contract for Designated Industrial Assessment and indicate to the Province that they should take over assessment of these types of properties.

- this would result in less control over the assessment of these properties
- this would result in uncertainty in how the work will be completed and has potential to increase County staff workload substantially

Recommendation

That County Council extend the contract with Accurate Assessment Services for a period of three years having the agreement expire March 2021.

That County Council send a letter to Municipal Affairs indicating our interest in the hybrid delivery model utilizing the County's contracted assessors during the transition period of centralizing assessment for Designated Industrial Properties.

Additional Information

Originated By : skitz

MEMORANDUM OF AGREEMENT

BETWEEN: **COUNTY OF ST. PAUL,**
a municipal corporation incorporated pursuant to the laws of the
Province of Alberta, having an address at 5105 – 49 Ave.,
St. Paul, Alberta T0A 3A4

(hereinafter referred to as the “**Municipality**”)

OF THE FIRST PART

- and -

ACCURATE ASSESSMENT GROUP LTD.,
a body corporate duly incorporated under the laws of the
Province of Alberta, having an address at 171 Pembina Road,
Sherwood Park, Alberta T8H 2W8

(hereinafter referred to as “**AAG**”)

OF THE SECOND PART

(collectively referred to hereinafter as the “**Parties**”)

WHEREAS the Municipality wishes to enter into an Agreement with AAG for the Services as that term is hereinafter defined; and

WHEREAS AAG has agreed, subject to the terms and provisions of this Agreement, to provide the Services;

THEREFORE the parties to this Agreement, in consideration of the mutual promises hereinafter contained, agree as follows:

1. Definition:

a) **Services** means to provide the Municipality with four (4) years annual assessment, being years 2014 thru to 2017, with an option to renew for another four year term (for the 2018 thru 2021 years) and assume all duties and responsibilities required by any and all statutes in existence from time to time, and as specified within this Agreement and in **Schedule “A”**, attached hereto.
Please refer to **Schedule “A”** for a full Scope of Services

2. The Municipality appoints the **Chief Administrative Officer** (CAO), or such other person as the Municipality may from time to time designate in writing, as its authorized representative to communicate with AAG under this Agreement.

3. AAG appoints the **President** of AAG, or such other person as AAG may from time to time designate in writing, as its authorized representative to communicate with the Municipality under this Agreement.

Appendix 1 for 8.10.: Portion of Assessment contract

CSP-ASMT-001

Assessment Services Agreement

Accurate Assessment Group Ltd.
County of St. Paul

4. The consideration payable to AAG by the Municipality, for the proper performance and provision of the Services shall be as follows:

(a) **2014 General Assessment for the 2015 Taxation Year:**

Residential/Non-Residential/Farmland General Assessment costs are **FIFTEEN DOLLARS (\$15.00)** per the 2013 General Assessment parcel count of **10,404** parcels for a cost of **ONE HUNDRED, FIFTY-SIX THOUSAND, SIXTY DOLLARS (\$156,060.00)** plus GST.

Industrial (Machinery & Equipment) Facility costs are **SIXTY DOLLARS (\$60.00)** per the 2013 General Assessment Industrial Parcel count of **1,328** parcels for a cost of **SEVENTY-NINE THOUSAND, SIX HUNDRED, EIGHTY DOLLARS (\$79,680.00)** plus GST.

Specialty Plant costs are **SIX THOUSAND, FIVE HUNDRED DOLLARS (\$6,500.00)** per the 2013 General Assessment Specialty Plant Parcel count of **1** parcel for a cost of **SIX THOUSAND, FIVE HUNDRED DOLLARS (\$6,500.00)** plus GST.

Less a Resource Sharing Credit at **FIVE DOLLARS (\$5.00)** per the 2013 General Assessment parcel count of **10,404** parcels to be pro-rated for a 7 month term (being September 2014 to March 2015) for a credit cost of **FIFTY TWO THOUSAND, TWENTY DOLLARS (\$52,020.00)**.

(b) **2015 General Assessment for the 2016 Taxation Year:**

Residential/Non-Residential/Farmland General Assessment costs are **FIFTEEN DOLLARS AND FIFTY CENTS (\$15.50)** per the 2014 General Assessment parcel count, to be determined March 1, 2015.

Industrial (Machinery & Equipment) Facility costs are **SIXTY-TWO DOLLARS (\$62.00)** per the 2014 General Assessment Industrial Parcel count, to be determined March 1, 2015.

Specialty Plant costs are **SIX THOUSAND, SEVEN HUNDRED, FIFTY DOLLARS (\$6,750.00)** per the 2014 General Assessment Specialty Plant Parcel count, to be determined March 1, 2015.

(c) **2016 General Assessment for the 2017 Taxation Year:**

Residential/Non Residential/Farmland General Assessment costs are **SIXTEEN DOLLARS (\$16.00)** per the 2015 General Assessment parcel count, to be determined March 1, 2016.

Industrial (Machinery & Equipment) Facility costs are **SIXTY-FOUR DOLLARS (\$64.00)** per the 2015 General Assessment Industrial Parcel count, to be determined March 1, 2016.

Appendix 1 for 8.10.: Portion of Assessment contract

CSP-ASMT-001

Assessment Services Agreement

Accurate Assessment Group Ltd.
County of St. Paul

Specialty Plant costs are **SEVEN THOUSAND DOLLARS (\$7,000.00)** per the 2015 General Assessment Specialty Plant Parcel count, to be determined March 1, 2016.

(d) **2017 General Assessment for the 2018 Taxation Year:**

Residential/Non-Residential/Farmland General Assessment costs are **SIXTEEN DOLLARS AND FIFTY CENTS (\$16.50)** per the 2016 General Assessment parcel count, to be determined March 1, 2017.

Industrial (Machinery & Equipment) Facility costs are **SIXTY-SIX DOLLARS (\$66.00)** per the 2016 General Assessment Industrial Parcel count, to be determined March 1, 2017.

Specialty Plant costs are **SEVEN THOUSAND, TWO HUNDRED, FIFTY DOLLARS (\$7,250.00)** per the 2016 General Assessment Specialty Plant Parcel count, to be determined March 1, 2017.

And if the Municipality, in its unfettered discretion, elects to extend the contract for four (4) more years:

(e) **2018 General Assessment for the 2019 Taxation Year:**

Residential/Non-Residential/Farmland General Assessment costs are **SEVENTEEN DOLLARS (\$17.00)** per the 2017 General Assessment parcel count, to be determined March 1, 2018.

Industrial (Machinery & Equipment) Facility costs are **SIXTY-EIGHT DOLLARS (\$68.00)** per the 2017 General Assessment Industrial Parcel count, to be determined March 1, 2018.

Specialty Plant costs are **SEVEN THOUSAND, FIVE HUNDRED DOLLARS (\$7,500.00)** per the 2017 General Assessment Specialty Plant Parcel count, to be determined March 1, 2018.

(f) **2019 General Assessment for the 2020 Taxation Year:**

Residential/Non-Residential/Farmland General Assessment costs are **SEVENTEEN DOLLARS AND FIFTY CENTS (\$17.50)** per the 2018 General Assessment parcel count, to be determined March 1, 2019.

Industrial (Machinery & Equipment) Facility costs are **SEVENTY DOLLARS (\$70.00)** per the 2018 General Assessment Industrial Parcel count, to be determined March 1, 2019.

Specialty Plant costs are **SEVEN THOUSAND, SEVEN HUNDRED, FIFTY DOLLARS (\$7,750.00)** per the 2018 General Assessment Specialty Plant Parcel count, to be determined March 1, 2019.

(g) **2020 General Assessment for the 2021 Taxation Year:**

Residential/Non-Residential/Farmland General Assessment costs are **EIGHTEEN DOLLARS (\$18.00)** per the 2019 General Assessment parcel count, to be determined March 1, 2020.

Industrial (Machinery & Equipment) Facility costs are **SEVENTY-TWO DOLLARS (\$72.00)** per the 2019 General Assessment Industrial Parcel count, to be determined March 1, 2020.

Specialty Plant costs are **EIGHT THOUSAND DOLLARS (\$8,000.00)** per the 2019 General Assessment Specialty Plant Parcel count, to be determined March 1, 2020.

(h) **2021 General Assessment for the 2022 Taxation Year:**

Residential/Non-Residential/Farmland General Assessment costs are **EIGHTEEN DOLLARS AND FIFTY CENTYS (\$18.50)** per the 2020 General Assessment parcel count, to be determined March 1, 2021.

Industrial (Machinery & Equipment) Facility costs are **SEVENTY-FOUR DOLLARS (\$74.00)** per the 2020 General Assessment Industrial Parcel count, to be determined March 1, 2021.

Specialty Plant costs are **EIGHT THOUSAND, TWO HUNDRED, FIFTY DOLLARS (\$8,250.00)** per the 2019 General Assessment Specialty Plant Parcel count, to be determined March 1, 2020.

5. AAG will submit monthly invoices as per **Schedule "B"**, to the Municipality for the term of the contract. The Municipality will pay the invoice(s) within thirty (30) days of receipt of the invoice if the services billed have been performed to the satisfaction of the Municipality and in accordance with the contract.
6. AAG shall comply with the provisions of:
 - (a) any Act of the legislature of the Province of Alberta and of the Parliament of Canada now in force or enacted hereafter; and
 - (b) any regulations in force from time to time under any of the acts referred to in Clause 6(a); and
 - (c) any applicable Minister's Guidelines; and
 - (d) any existing bylaws or policies that affect the performance of the services by AAG, and that any new bylaws, resolutions or policies that affect the performance of the Services within a reasonable time after the same have been passed or established.
7. All assessment data must be filed, inputted, verified and adopted in accordance with Legislative Requirements and the Municipal Government Act for each year. The Municipality in consultation with AAG is responsible for the preparation of the assessment and tax roll.



Municipal Assessment & Grants Division
Assessment Services Branch
15th Floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
Canada
Telephone 780-422-1377
Fax 780-422-3110
www.alberta.ca

June 30, 2017

Ms. Sheila Kitz, Chief Administrative Officer
County of St. Paul
5015 - 49 Avenue
St. Paul, AB T0A 3A4

Dear Ms. Kitz:

Re: Designated Industrial Property Assessment

The *Modernized Municipal Government Act (MMGA)* received Royal Assent on December 9, 2016. Effective January 1, 2018 the responsibility for the assessment of properties defined as Designated Industrial Properties (DI properties) will be transferred from municipalities to the provincial assessor (PA).

Work is currently underway in consultation with affected stakeholders to develop the detailed plan and long term vision for the delivery of property assessment for designated industrial properties to municipalities and their taxpayers.

Municipal Affairs has been working in consultation with industry, municipalities, and assessors to develop the strategy to effectively manage the transition. The transition is expected to occur over a three year period and will entail a hybrid delivery model that involves some municipalities maintaining the assessment function for DI properties under the guidance of the PA. As we progress through the transition we will evaluate the effectiveness of delivery and make adjustments as required. Although the details have not been finalized, we would like to determine if your municipality would be interested in continuing to provide the property assessment function for DI properties under this hybrid approach.

Please also indicate in your response how many staff or full time equivalent positions your municipality employs or contracts to complete your annual industrial property assessment.

If you have any questions on this matter please feel free to contact Chris Risling, Project Director, Centralized Industrial Assessment, at 780 422 8414 or chris.risling@gov.ab.ca.

Yours truly,

A handwritten signature in black ink, appearing to be "Steve White".

Steve White
Provincial Assessor



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.11. County of Stettler-Request for Support for Payment of School Tax & Seniors Housing Requisition on Delinquent Accounts #20170802014

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

The County of Stettler submitted a letter to the Minister of Municipal Affairs regarding uncollectible School Tax requisitions and Seniors Housing requisitions which municipalities must collect and remit. In many cases, oil and gas companies have become insolvent and they have been unable to recover the School Tax and Seniors Housing requisitions levied against those companies. From 2013 - 2016 they forwarded \$260,882.28 in School Tax and \$27,826.29 in Senior Housing and are predicting a further loss of \$174,367 in School Tax and \$21,534 in Senior Housing for 2017.

In their letter to Municipal Affairs, the County of Stettler requested:

- reimbursement for uncollectible School Tax and Seniors Housing remittances from 2013-2016,
- that the Assessment Services Branch should not allow for taxation of properties that they know are insolvent or under protection
- amendments to the MGA and other provincial legislation to improve the ability of municipalities to recover unpaid taxes levied against oil and gas operations and machinery and equipment and linear property.

The County of Stettler is asking for support in requesting amendments to the MGA and other provincial legislation to improve municipalities ability to recover unpaid taxes levied against oil and gas operations and the associated machinery and equipment and linear property.

Our unpaid school tax from 2013 to 2016 was 1523.20 and MD Foundation was \$77.60; 2017 is estimated at \$20,614.01 for School and 1,038.32 for MD Foundation.

Recommendation

Administration is recommending to support the County of Stettler and submit a letter to Municipal Affairs but also include a comment regarding the implications of future requisition for centralized assessment.

Additional Information

Originated By : pcorbiere



County of Stettler No. 6

Box 1270

6602 – 44 Avenue

Stettler, Alberta T0C 2L0

T:403.742.4441 F: 403.742.1277

www.stettlercounty.ca

RECEIVED JUL 31 2017

July 25, 2017

To: Council of County of St. Paul,

RE: Request for Support

Attached please find a letter we recently sent to the Minister of Municipal Affairs, Shaye Anderson, which was carbon copied to the Premier; our MLA Rick Strankman, and the Presidents of the AAMDC and the AUMA.

We are asking our government to take action on the long outstanding issue of uncollectable School Tax requisitions and Seniors Housing requisitions which municipalities and districts must collect and remit on behalf of the Provincial Government. Our concern is the Municipal Affairs Assessment Services Branch is deliberately passing on provincial debts to municipalities and districts knowing we will be unable to collect, yet still be compelled to remit.

We challenge your council to research your own uncollectable School Tax and Seniors Housing requisition remittances from 2013-2016; and estimated losses for 2017 so we may provide a complete picture to our Provincial Government of the monetary hardship small municipalities and districts are facing together.

We ask for your support on this issue and to join us in requesting amendments to the *MGA* and other provincial legislation to improve our ability to recover unpaid taxes levied against oil and gas operations and the associated machinery and equipment and linear property.

Sincerely,

Wayne Nixon
Reeve

Enclosures (1)



County of Stettler No. 6

Box 1270
6602 – 44 Avenue
Stettler, Alberta T0C 2L0
T:403.742.4441 F: 403.742.1277
www.stettlercounty.ca

July 11, 2017

The Honourable Shaye Anderson, Minister of Municipal Affairs
132 Legislature Building
10800-97 Avenue
Edmonton, AB T5K 2B6

Dear Mr. Anderson,

RE: Payment of School Tax and Seniors Housing Requisitions on Delinquent (Accounts) Oil and Gas Companies

We are writing to request immediate action on an issue we, and many other municipalities have been facing for several years now: The County of Stettler No. 6 (the "County") is obligated to collect and remit School and Seniors Housing Requisition Taxes on behalf of our provincial government. The County is required to remit these requisitions to the Province regardless of whether the County itself has received payment of these requisitions by the County's ratepayers. In many cases, the oil and gas company ratepayers have become insolvent and the County has been unable to recover the significant School Tax and Seniors Housing requisitions levied against these companies.

The mandatory School Tax and Seniors Housing requisition remittance for these oil companies is paid out of our municipality's operating budgets, and our inability to then collect these remittances is causing hardship for our families and taxpayers.

From 2013-2016, the County of Stettler was obligated to collect and then forwarded \$260,882.28 in School Tax requisitions and \$27,826.29 in Senior Housing requisitions to the Alberta Government on behalf of oil and gas companies which we were unable to collect from. As a result, this remittance had to be paid out of our operating budget, which comes from rural taxpayer's pockets.

School Tax and Seniors Housing requisitions are vital to maintaining the fabric of our standard of life here in Alberta. By forcing Alberta municipalities, including the County to undertake the collection of School Tax and Seniors Housing requisitions on behalf of the Province, and thereby force municipalities to assume the risk that these amounts will be unrecoverable, the Province has forced taxpayers within the County to carry the burden of the Province's debts.

We brought this issue forward in the fall of 2016 at the Alberta Association of Municipal Districts and Counties (AAMDC) convention, and also in a meeting we had with then Minister of Municipal Affairs, Danielle Larivee. The County of Stettler raised this issue again at the spring AAMDC conference in March 2017, and again, in a meeting with yourself in March.

We are now facing a further predicted loss of \$174,367 again in 2017 as we prepare School Tax remittance plus an additional \$21,534 in Seniors Housing remittance, for several oil and gas companies already in arrears. Yet we remain obligated to use our operating budget to cover these uncollectable requisitions, placing the burden on our families and our community.

Many oil and gas companies that owe significant tax arrears to the County have become insolvent in the preceding three years. In many instances, the proceeds from the sale of the company's assets through an insolvency proceeding are insufficient to cover the County's claim for tax arrears and the assets are sold "free and clear" of the County's claim for unpaid taxes. In other cases, the insolvent company's assets are not purchased but instead are transferred to the Orphan Well Association for abandonment and reclamation. In both cases, the amounts owed to the County, which are often significant, are entirely unrecoverable. This has left the County with no ability to recover not only its own outstanding taxes, but also the School Tax and Seniors Housing requisitions that the County is obligated to collect on behalf of the Province.

Further, we have previously encountered situations where the Assessment Services Branch of Municipal Affairs continues to issue assessments in respect to assets which are no longer in operation and that are owned by companies that are insolvent. In these cases, the County is compelled to issue assessment and tax notices, which include School Tax and Seniors Housing requisitions, even where there is little or no prospect of ever recovering the levied amounts.

Our municipality is already carrying the burden of uncollected taxes from this industry in the amount of \$1,003,697.93, with a further prediction of \$707,899.78 in losses for 2017. Adding the province's uncollected requisitions to our municipal tax deficit, is a burden families living in our rural municipalities should not have to carry.

In light of these challenging circumstances faced by the County, our requests can be summarized as follows:

1. We are asking for your attention and immediate action to this problem. We respectfully ask that the Minister consider reimbursing the County for uncollectable School Tax and Seniors Housing requisition remittances from 2013-2016 totalling \$288,708.57; and we strongly believe moving forward we should no longer carry the responsibility and burden of paying the province's School Tax and Seniors Housing remittance on behalf of delinquent oil and gas sector industry.
2. Furthermore, we believe the continuation of Municipal Affairs Assessment Services Branch to allow for the taxation of properties they know, or should know, are in insolvency or under protection, is improper. Municipal Affairs Assessment Services Branch is intentionally and deliberately passing on a provincial debt to a municipality, knowing it will be unable to collect on that bad debt. We respectfully request more principled action from our leaders.

3. We ask that future amendments to the *MGA* and other provincial legislation be considered to improve the ability of municipalities to recover unpaid taxes levied against oil and gas operations and the associated machinery and equipment and linear property. For instance, payment of outstanding municipal taxes might become a prerequisite to transfers of oil and gas assets.

We thank you for your attention to this growing problem.

Sincerely,

Wayne Nixon
REEVE

CC: Honourable Rachel Notley, M.L.A, Premier of the Province of Alberta
Mr. Rick Strankman, M.L.A. for Drumheller-Stettler
Mr. Al Kemmere, President AAMDC
Ms. Lisa Holmes, President, AUMA



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.12. Request for Encroachment Agreement - Lot 15, Block 5, Plan 4223MC

#20170803006

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

The owners of Lot 15, Block 5, Plan 4223MC at Floatingstone, are requesting that the County of St. Paul consider entering into an encroachment agreement with them for their boat house which was built in 1975. The boat house is encroaching on Lot 05R, Plan 4223MC.

In August, 2016 the County entered into an encroachment agreement with an adjacent landowner - Lot 2, Block 5, Plan 4223MC for his sheds encroaching on the ER and the road.

Alternatives

Move the building from the ER onto his property and apply for the necessary permits or remove it completely.

Remove the building on the ER.

Enter into an encroachment agreement for the building on the ER and the owner is responsible to pay all costs.

Recommendation

Administration is recommending to uphold policy and request the owner to move/remove the building.

Additional Information

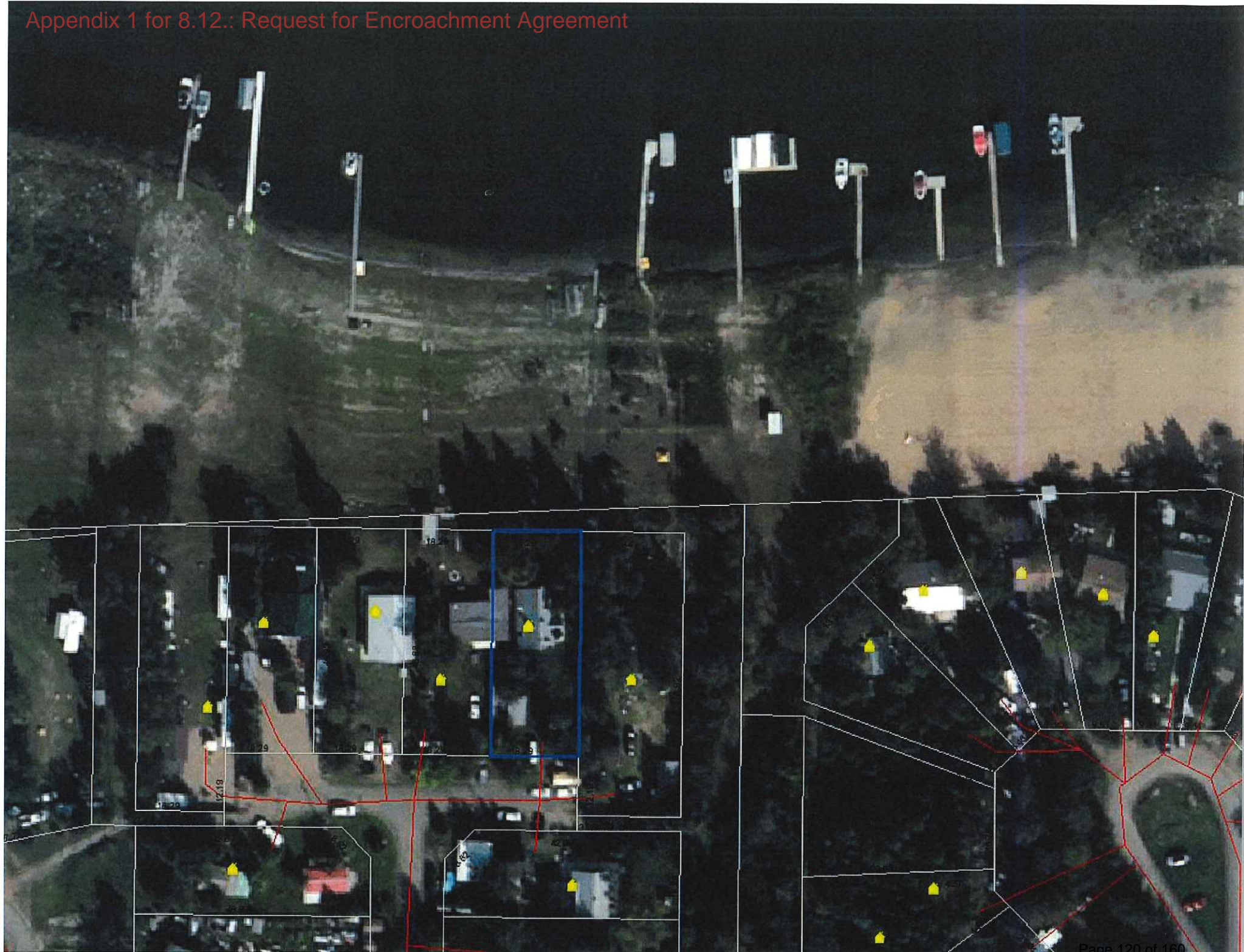
Originated By : kfedoretz

Appendix 1 for 8.12.: Request for Encroachment Agreement

Krystle Fedoretz

From: Betty Nickel <bbnickel356@gmail.com>
Sent: June-16-17 11:37 AM
To: Krystle Fedoretz
Subject: Encroachment Agreement

We are applying for an encroachment agreement with the county for our shed. It was built around 1975 and it is a permanent structure. It is used for storage. We are aware that we have to pay for the cost of the encroachment agreement.
Bill and Betty Nickel



Head office:

18941-111 Avenue NW
Edmonton, AB
T5S 2X4
Toll Free: 1-866-936-1805



Branch office:

5133-50 Avenue
St. Paul, AB
T0A 3A0
Phone: (780) 645-3399

ALBERTA LAND SURVEYOR'S REAL PROPERTY REPORT

OUR FILE: X037916
YOUR FILE:

TO: WILLI & BETTY NICKEL
12831 150 AVENUE
EDMONTON, AB
T6V 1H1

RE: LOT 15
BLOCK 5
PLAN 4223MC
COUNTY OF ST. PAUL NO. 19, AB

DATE OF SURVEY: MAY 20, 2016 & SEPTEMBER 22, 2016

CERTIFICATE OF TITLE: 112 012 183
(A copy of the title is attached)
DATE OF TITLE SEARCH: SEPTEMBER 27, 2016

Alberta Land Surveyor's Certification:

I hereby certify that this Report, which includes the attached plan and related survey, was prepared and performed under my personal supervision and in accordance with the Alberta Land Surveyors' Association's Manual of Standard Practice and supplements thereto. Accordingly, within those standards and as of the date of this Report, I am of the opinion that:

1. the plan illustrates the boundaries of the Property, the improvements as defined in Part D, Section 8.5 of the Alberta Land Surveyors' Association's Manual of Standard Practice, and registered easements and rights-of-way affecting the extent of the title to the Property;
2. the improvements are entirely within the boundaries of the Property;
Except for the encroachment shown on page 3.
3. no visible encroachments exist on the Property from any improvements situated on an adjoining property; Except for the encroachment shown on page 3.
4. no visible encroachments exist on registered easements or rights-of-way affecting the extent of the Property;
5. eaves are measured to line of fascia;
6. distances shown to the buildings are to the greatest extent of the building;
7. title as subject to the following encumbrances;
UTILITY RIGHT OF WAY # 842 076 258, EASEMENT # 832 064 317.

Purpose of Report:

This Report and attached plan have been prepared for the benefit of the Property owner, subsequent owners, and any of their agents for the purpose of (a land conveyance, support of a subdivision application, a mortgage application, a submittal to the municipality for a compliance certificate, etc.) Copying is permitted only for the benefit of these parties, and only if the plan remains attached. Where applicable, registered easements and utility rights-of-way affecting the extent of the Property have been shown on the attached plan. Unless shown otherwise, property corner markers have not been placed during the survey for this Report. The attached plan should not be used to establish boundaries because of the risk of misinterpretation or measurement error by the user. The information shown on this Report reflects the status of this Property as of the date of survey only. Users are encouraged to have the Real Property Report updated for future requirements.

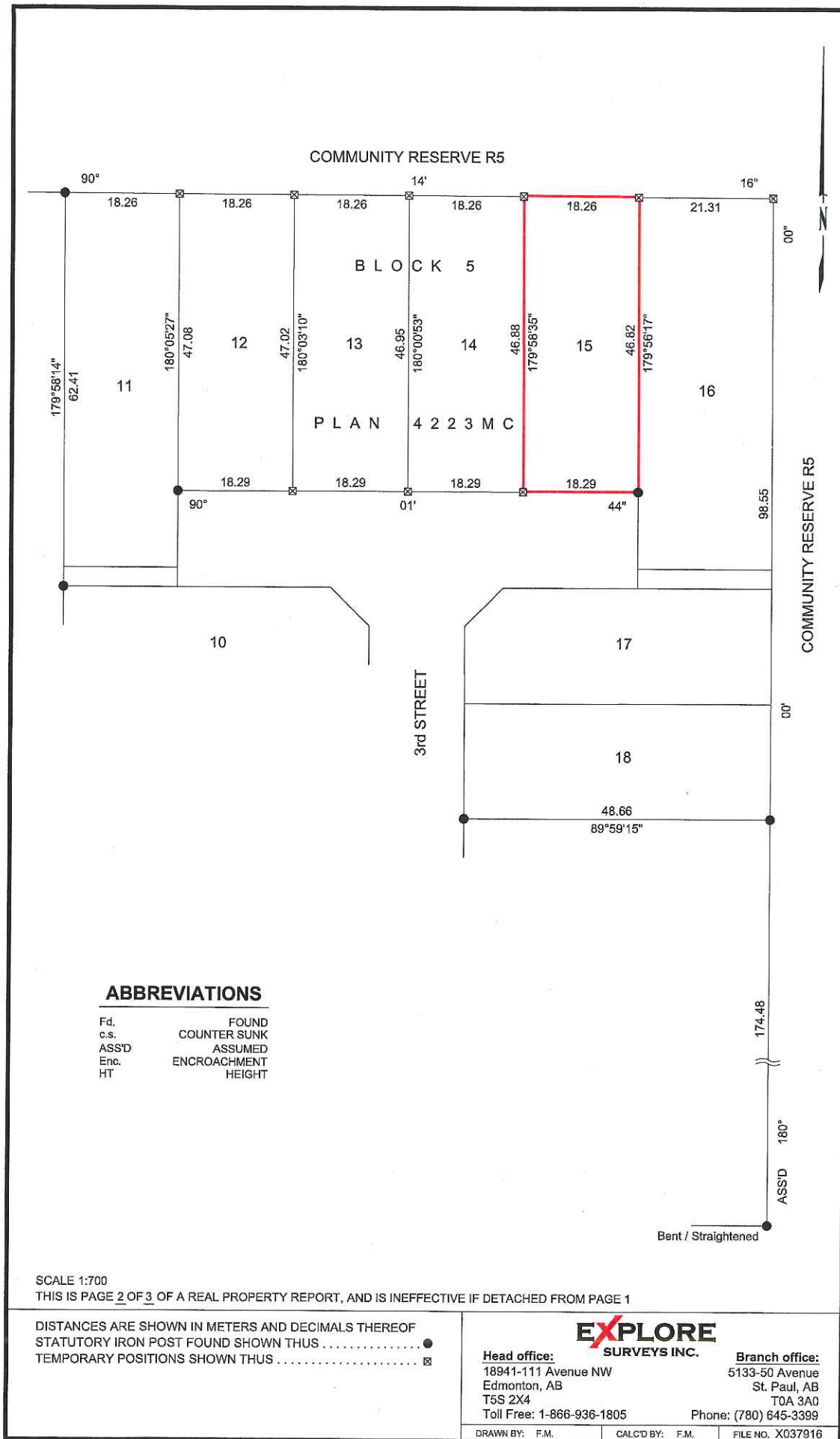
Dated at Drayton Valley, Alberta
SEPTEMBER 27, 2016

A handwritten signature in blue ink, appearing to read "Katie Hunter", is written over a horizontal line.

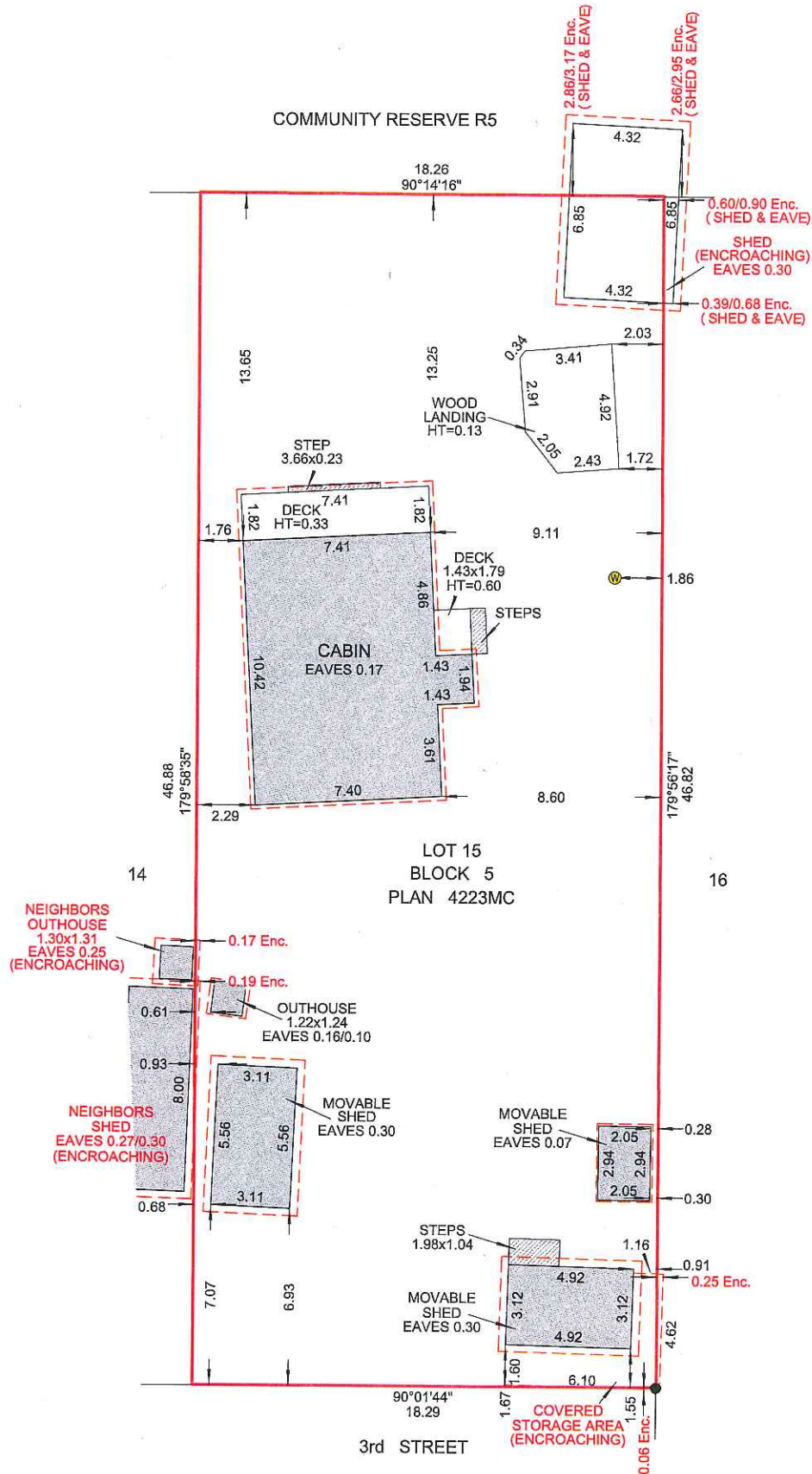
Katie Hunter, A.L.S. ©2016

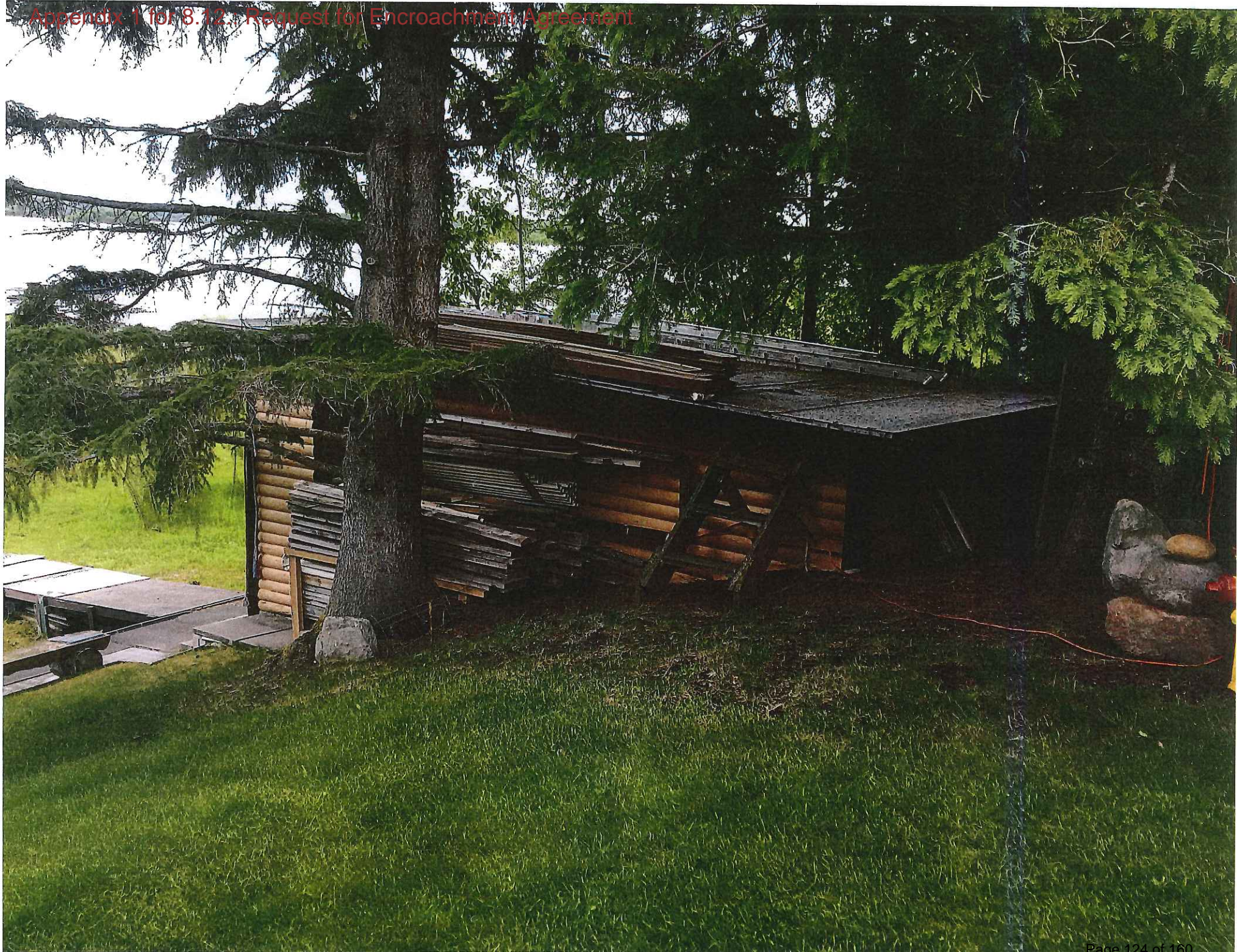
This document is not valid unless it bears an original signature (in blue ink) and a (survey company) permit stamp (in red ink).





Appendix 1 for 8.12.: Request for Encroachment Agreement











County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.13. Borrowing Bylaw No. 2017-24 - Elk Point Regional Allied Arts #20170802007

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

The Servus Credit Union requires an updated Borrowing Bylaw for the Elk Point Regional Allied Arts Society, as the current bylaw is to guarantee the \$300,000 loan and line of credit for the financial year commencing January 1, 2016.

Bylaw No. 2017-24 is being presented to Council to guarantee a loan and line of credit on behalf of the Elk Point Regional Allied Arts Society jointly with the Town of Elk Point for the 2017 financial year.

We will present another bylaw to Council in December for the 2018 calendar year, to renew it at the same time as we renew the other borrowing bylaws.

Recommendation

To give first reading to Bylaw No. 2017-24.

To give second reading to Bylaw No. 2017-24.

To present Bylaw No. 2017-24 at this meeting for third and final reading.

To give third reading to Bylaw No. 2017-24.

Additional Information

Originated By : pcorbiere

BORROWING BYLAW

***LOAN GUARANTEE ON BEHALF OF THE
ELK POINT REGIONAL ALLIED ARTS SOCIETY***

BYLAW NO. 2017-24

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19 IN THE PROVINCE OF ALBERTA

WHEREAS the County of St. Paul No. 19 agrees to guarantee a loan and line of credit on behalf of the Elk Point Regional Allied Arts Society (hereafter called the "Corporation") jointly with the Town of Elk Point. The Corporation considers it necessary to borrow certain sums of money from time to time to meet current expenditures of the Corporation for its financial year commencing **January 1, 2017**.

NOW THEREFORE, pursuant to the provisions of the Municipal Government Act and/or the County Act, it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation with the guarantee of the County of St. Paul No. 19 and the Town of Elk Point do borrow from Servus Credit Union sums of money from time to time in the said financial year as required to meet current expenditures of the Corporation, provided that the total principal amount owed to Servus Credit Union at any one time hereunder shall not exceed the sum of **THREE HUNDRED THOUSAND DOLLARS (\$300,000.00)**.
2. Only Fifty percent (50%) of the money borrowed hereunder will become the responsibility of the County of St. Paul No. 19 and shall come from taxes collected for the current fiscal year and will be repaid to Servus Credit Union upon requisition from the Elk Point Regional Allied Arts Society.
3. Bylaw No. 2016-09 is hereby repealed.
4. This Bylaw comes into force on the final passing thereof.

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed and enacted by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the **8th day of August, 2017** at which a quorum was present, as entered in the minutes of the said Council, and the said Bylaw is in full force and effect.

WITNESS our hands and the seal of the Corporation this 8th day of August, 2017.

Read a first time in Council this 8th day of August, A.D. 2017.

Read a second time in Council this 8th day of August, A.D. 2017.

Read a third time in Council this 8th day of August, A.D. 2017 and duly passed this 8th day of August, A.D. 2017.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.14. Bylaw No. 2017-26 - Volunteer Fire Fighters Using Flashing Green Lights

#20170803012

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

Bylaw No. 2017-26 is being presented to Council to replace Bylaw No. 1390 as the legislation referred to in Bylaw No. 1390 was replaced in 2003 by the Traffic Safety Act. The changes to the Bylaw are noted in red.

Recommendation

Motion to give first reading to Bylaw No. 2017-26, to authorize volunteer firefighters to use green lights in their vehicles.

Motion to give second reading to Bylaw No. 2017-26.

Motion to present Bylaw No. 2017-26 at this meeting for third reading.

Motion to give third and final reading to Bylaw No. 2017-26.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2017-18

A By-law of the County of St. Paul No. 19, in the Province of Alberta to authorize volunteer firefighters to use flashing green lights in their vehicles.

WHEREAS, Section ~~28~~ 59.1 of the Highway **Vehicle Equipment Regulation of the Traffic Safety** Act, AR 122/2009 being Chapter T-6 of the Revised Statutes of Alberta 2000 and amendments thereto, gives municipalities the power to pass a bylaw allowing full time and volunteer firefighters to use flashing green lights in their vehicles as a means of identification;

THEREFORE, the Council of the County of St. Paul No.19, in the Province of Alberta, duly assembled, enacts as follows:

1. A full time or volunteer firefighter may carry on or in a vehicle, other than an emergency vehicle, a lamp that produces intermittent flashes of green light and may operate the lamp in the County of St. Paul if the vehicle is proceeding to a fire or other emergency.
2. No person other than a full time or volunteer firefighter shall operate a lamp that produces intermittent flashes of green light.
3. Nothing in this Bylaw shall be construed so as to permit a full time or volunteer firefighter to operate a vehicle in contravention of the Highway Traffic **Safety** Act, the regulations under the Highway Traffic **Safety** Act, any other provincial legislation or regulation, or any Bylaw of the County of St. Paul.
4. This Bylaw shall come into force and effect upon the final passing thereof.

Bylaw No. 1390 is hereby rescinded

Read a first time in Council this 8th day of August, A.D. 2017.

Read a second time in Council this 8th day of August, A.D. 2017.

Read a third time in Council this 8th day of August, A.D. 2017.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.15. Ashmont-Mallaig Water Project

#20170804003

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

The County received grant funding for the 10.2 Million Dollar project to bring water from Ashmont to Mallaig in September 2016. 3 Million Dollars of that project is slated for an upgrade to the Highway 28/63 Water Commission line involving pumping upgrades in order to supply the required volume of water to Ashmont which will then transfer water to the hamlet of Ashmont, Lottie Lake and Mallaig. This portion of the project is 100% funded by the Federal and Provincial Governments. The County will pay for the expenses and send in reports for reimbursement. In discussions with Mike Yakemchuk, responsible for Water for Life program for Alberta Transportation, the County will be required to pay engineering and construction costs for the pump upgrades which will become infrastructure for the Highway 28/63 Commission as we are the grantees for the project. Highway 28/63 Commission will be overseeing the project and will take over ownership of this upgrade when it is complete. The County's budget was set up for the 3 million to be a contributed asset to the Commission, so this will not change anything for our budget. Administration is looking for a motion from Council to pay the associated invoices that will be received from Associated Engineering (Commission engineer) and the successful contractor once the project is tendered as per the grant.

Recommendation

That County Council approve the payment of invoices to the engineer and successful contractor for the upgrade to the Highway 28/63 Regional Water Services Commission required for the transmission of water from Ashmont to Mallaig.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.16. Request for Letter of Support for STIP Grant Application

#20170802005

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

The Elk Point Airport Commission passed a motion to request the County of St. Paul and Town of Elk Point to support in writing, their application for a 2018 STIP Grant for funding to be used for upgrades to the Elk Point Airport. They will also be requesting a letter of support from CNRL if we approve their request. The Town of Elk Point is also researching a Federal Grant that may be applicable to the upgrades at the airport, which may be used as part of their 25%. Attached is a revised estimate for airport upgrades from IASL.

In January, 2017 Council tabled a decision on partnering with the Town of Elk Point on the STIP grant application.

Recommendation

Administration is recommending to provide the Elk Point Airport with a letter supporting their STIP Grant application with no commitment for funding.

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.16.: Elk Point Request

-----Original Message-----

From: Chief Administrative Officer [mailto:cao@elkpoint.ca]

Sent: Thursday, July 27, 2017 10:44 PM

To: Sheila Kitz <skitz@county.stpaul.ab.ca>

Cc: Tim Mahdiuk <tmahdiuk@county.stpaul.ab.ca>

Subject: Letter of Support - Application 2018 STIP Program - Upgrades Airport

Hi Sheila,

At tonight's (July 27, 2017) Elk Point and District Airport Commission meeting, a motion was passed requesting the County of St Paul No 19 and Town of Elk Point to support in writing an application for the Provincial 2018 STIP Program funding toward upgrades to the Elk Point and District Airport.

Also, if County Council approves and Town Council, we would send a letter to CNRL for a letter of support as well financial support. CNRL are preparing their annual operating budget right now.

Further, we have started researching a Federal grant that might be applicable to the much needed upgrades at the airport. Will keep you posted as this may be part of our 25% towards STIP grant.

Thank you for the help.

Ken Gwozdz
CAO
Town of Elk Point

Sent from my iPhone

APPENDIX "A"
INTEGRATED AIRPORT SYSTEMS LTD.
(780) 418-3054 / (780) 915-4062 iasl@shaw.ca / skiasl@shaw.ca

Elk Point Airport AFL Budget Estimate (July 28, 2017)			Airport Electrical Estimate
Airfield Lighting Rehabilitation - LED Technology			2017 Budget
Task #	Systems	Comments	Class C Estimate
1	General Conditions	Bonds, Insurance, Mob and De-Mob	\$10,000.00
2	Demolitions	Existing Edge Lights, Beacon and Wind Socks	\$5,000.00
3	LED Runway Edge Lights 08-26, TWY A, Apron I	M.I. Lights Mounted on Pullpits, Quartz or LED, Symmetrical	\$255,000.00
4	LED Guidance Signs TWY A, and RWY Exit's	LED Airfield Guidance Signs TWY A and RWY Exit's	\$30,000.00
5	LED Wind Direction Indicators	2-Tied to Rwy CCT. C/W New Auto Transformer	\$23,500.00
6	LED PAPI Installation 08 and 26	LED PAPI c/w Heater System and Tilt Switches	\$128,000.00
7	AFL Controls C/W ARCAL	Airfield Lighting Control System	\$13,000.00
8	Strobe Acquisition Beacon	Strobe Beacon Mounted on FEC Tower	\$17,500.00
9	Runway Constant Current Regulator	1 - 10Kw RWY, TWY and PAPI	\$16,000.00
10	FEC Electrical Room Equipment	Electrical Backboard, Raceways and Equipment Tie-in's	\$5,000.00
11	FEC Building, Poles, Electrical Service (P.C. Sum Allowance)	Electrical Service - (Re-Use of Existing)	\$3,000.00
12	FEC Building Arch, Structural, Foundations, Site Work, Utility's	FEC Building (Re-Use & Minor Renovation)	\$3,000.00
13	Duct Bank Tie-In's / Connections	Duct Bank Tie-ins and Connections	\$10,000.00
14	Trenching and Back Fill	Excavations	\$30,000.00
15	Screw Pile Foundations	15 - Wind Direction, Signs, Beacon, PAPI	\$30,000.00
16	Miscellaneous Items	Miscellaneous - Spares Etc.	\$10,000.00
17	Commissioning, Training and Closeout Documents	Commissioning, Training and Closeout O&M Manuals, Red Line As-Built Records	\$9,500.00
Approval Signature	Dated:	Total Construction Budget Estimate	\$598,500.00
		Grant Funding Applications	\$5,000.00
Client:	Town of Elk Point	Environmental Reviews	\$5,000.00
		10% Contingencies	\$60,000.00
	Elk Point Airport	Engineering Design and Construction Management Fees	\$130,000.00
		Total Construction Budget Estimate	\$798,500.00

Notes:

- 1) Estimate is based on airport closure during airside construction activities 0630 Hrs. to 1 Hr. before dusk
2) Upon 45 min notice by medevac operators, contractor will pull-off and airport will open for emergency traffic
3) Estimate is based on 3 months construction in 2017
4) Estimate is based on design - build implementation



County of St Paul No 19
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www.county.stpaul.ab.ca

Issue Summary Report

8.17. Request for Letter of Support - Elk Point Ag Society

#20170803009

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

The Elk Point Ag Society is requesting financial support for their addition to their riding arena. The total cost of the project is estimated at \$261,943.50 and they are requesting a commitment from the County for 25% of the project, to help them secure CFEP Funding.

There is funding available in the Grants account to fund 25% of their project.

Recommendation

Administration is recommending to provide the Elk Point Ag Society with a letter of support for their renovations to the riding arena with a commitment to fund 25% of the project in the amount of \$65,485.

Additional Information

Originated By : pcorbiere

To Whom it May Concern,

July 12,2017

The Elk Point Agricultural Society is looking for financial support of a addition to our indoor riding arena. We have applied for the Community Facilities Enhancement Program grant to assist us in building this addition. We have had a contractor come in and do an estimate for us. His estimation is that the project will cost \$261,943.50. We are asking you, the County of St. Paul, to support us financially for 25% of the project cost (\$65,485.87). The support would help us to secure this grant. Thank you for your consideration.

Elk Point Agricultural Society



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.18. Water North Coalition

#20170804001

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

At the May Water North Coalition meeting, the membership discussed implementing a \$100 annual membership fee. The WNC is currently supported through strategic and administrative expertise provided by the NADC, but does not have a budget. The possibility of implementing a membership fee is being proposed due to the need to fund presenter costs, project and programs, hosting etc.

The WNC requested that members bring this request to charge a membership fee back to their respective Council.

- Does Council support an annual membership fee?
- Is \$100 a reasonable amount?
- Should the membership fee apply to - voting members; both voting and non-voting; voting and voluntary for non-voting?

The County of St. Paul is a voting member of the Water North Coalition.

Recommendation

Administration is recommending to support the \$100 annual membership fee for voting members, if Council wants to send a representative to the meeting.

Additional Information

Originated By : pcorbiere



Water North Coalition
206-9621-96 Avenue, Bag 900-14
Peace River AB T8S 1T4
Phone: 780.624.6274 | **Fax:** 780.624.6184

Tuesday, August 1, 2017

Dear WNC Member:

During the May 11, 2017 WNC meeting in Cold Lake, the membership discussed the possibility of implementing a \$100 annual membership fee.

Currently, the WNC is supported through the administrative and strategic expertise provided by the Northern Alberta Development Council (NADC), but does not have a dedicated budget. The proposed implementation of a fee is in response to the need to fund presenter costs, projects and programs, hosting (when necessary), etc. The fee structure would be reviewed annually, and a policy would be created to determine management of collected funds.

At the last meeting, members agreed to bring the request to their councils. In doing so, we would like you to consider three questions:

1. Do you support an annual membership fee?
2. Do you support \$100 as a reasonable and sufficient fee amount?
3. Should membership fees apply to i) only voting members, ii) both voting and non-voting members, or iii) voting members, and voluntary for non-voting members?

If you have any questions, do not hesitate to contact me via email or at the number below.

Sincerely,

Bob Marshall
Chair, Water North Coalition
Councillor, County of Grande Prairie No. 1
Phone: 780-532-9722
bmarshall@countygp.ab.ca



TERMS OF REFERENCE

Name	Water North Coalition (WNC)
Members	<i>Voting members:</i> Northern municipalities, First Nations, Métis settlements <i>Non-voting members:</i> Water/wastewater commissions and professionals, Provincial/Federal Government, Rural Water Co-ops, Owners and Operators.
Mission	To find and implement northern solutions to water sourcing and water challenges through: <ul style="list-style-type: none">• Advocacy• Public Education• Attraction and retention• Training
Vision	The group seeks to ensure, through collaboration, that sustainable water systems are available to every northern community.
Principles	Our group will: <ul style="list-style-type: none">• Share information on water and wastewater regulations and responsibilities• Work collaboratively with members and partners• Identify emergent workforce needs• Advocate for “made in the north” solutions and funding for training, education, recruitment and retention, succession planning for municipal water/wastewater personnel
Administrative practices	
The group will: <ul style="list-style-type: none">• Keep membership open• Meet quarterly or as needed in rotating locations for 4 hours• Create an action list following each meeting (NADC to draft)• Elect a Chair and Vice Chair for a one year term with elections to be held after November 1st• Request that NADC provide administrative and other support within its mandate	



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.19. Alberta Recycling Conference - September 7 & 8

#20170802008

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

The 17th Annual Alberta Recycling Conference will be held September 6-8 in Leduc. Registration for the Conference is \$350.

Recommendation

Administration is recommending to approve Warren Leister to attend the Alberta Recycling Conference in Leduc on September 6-8.

Additional Information

Originated By : pcorbiere

17th Annual Alberta Recycling Conference

Please forward registrations & payment to:
ALBERTA C.A.R.E.
Linda McDonald, Executive Director
5212-49 Street
Leduc, AB T9E 7H5
Toll Free: 1.866.818.CARE (2273)
Cell: 1-780-668-6767
Fax: 780.980.0232
Email: executivedirector@albertacare.org
Web: www.albertacare.org

Who Should Attend?

- Municipal Elected Officials
- Waste Management Employees
- Public Works Employees
- Landfill Operators
- Government Waste Management Agencies
- Community Recycling Associations and Non-Profit Groups
- Waste Management Businesses
- Environmental Organizations
- School Boards, Education Facilitators
- Anyone interested in Reusing, Reducing, Recycling and Recovery

Silent Auction
Going once...
Going twice...
Beginning September 6th

17th Annual Alberta Recycling Conference

September 6th-8th

2017

Accommodations

Executive Royal Hotel
8450 Sparrow Drive
Leduc, AB
780-986-1840
Book your room under
Alberta CARE or Block #2428



Executive Royal Hotel



Stone Barn

17th Annual Alberta Recycling Conference

September 6th- 8th

2017

Executive Royal Hotel
8450 Sparrow Drive
Leduc, AB



Leduc and District
Grain Elevator



Tuesday, September 5th

8:00 - 5:00 p.m. Alberta CARE SW Education Course (To be determined)
Register with Linda McDonald: 780-668-6767 cell
executivedirector@albertacare.org

Wednesday, September 6th

10:00 - 5:00 p.m. Registration and Exhibit Set Up

11:00 a.m. Light Lunch and Refreshments

12:15 p.m. **GOLFING:**

Leduc Golf and Country Club

OR

1:00 p.m. **TOURS**



- Canada's Largest Roof Top Solar System

(Bus Provided for Tour)



- Edmonton Airport Terminal Building
Unique Energy Efficient Design and
Recycling and Sorting Facility

5:00 p.m. **COCKTAILS (CASH BAR)**

6:00 p.m. Welcoming Remarks from the Mayor of Leduc
Welcoming Remarks from the Mayor of
Leduc County
Welcoming Remarks from the Legislature

6:30 p.m. **BUFFET BANQUET**

8:00 p.m. Entertainment

\$350.00 Registration Per Person
Register 3 or more Delegates
and receive a....

10% Discount!

Thursday, September 7th

7:30 a.m. **Exhibit Viewing & Buffet Breakfast**

8:30 a.m. **Welcome – Tom Moore, Chairman, Alberta CARE**

8:45 a.m. **Profiles of the City and County of Leduc**
Councillor Beverly Beckett, Mayor John Whaley

9:45 a.m. **"Kids Korner"- Willow Park School -**
2015' Leduc Environmental Achievement Award
Heather Peterson and Class

(Coffee Side Bar All Morning)

10:15 a.m. **How to Reduce and Control Light Pollution**
Source of Wasted Energy and Wasted \$\$ and Contributes
to GHGs
Doug Hube, Dark Skies

11:00 a.m. **W2VA - Waste to Value Added Projects -**
SW Recovery Portfolio
Morley Kjargaard, Senior Bio Industries
Environmental & Renewable Industries, AB Government

11:45 a.m. **Camsel Survey Systems for Municipalities - How To**
Save \$\$ By Real Time DDWM
Sean Gibson, UAV and GIS Services

12:15 p.m. **BUFFET LUNCHEON**

1:15 p.m. **TOURS**

- Leduc #1 Energy Discovery Centre
(70th Anniversary of First Oil Well)
Canada's Largest Oil and Gas Museum

- Leduc Regional Landfill and Leduc
County Transfer Station

(Buses Provided)

OR



Jet River Boat Tour of the North Saskatchewan
(seating limited)

5:00 p.m. **COCKTAILS**

6:30 p.m. **BUFFET BANQUET**

9:00 p.m. **HOSPITALITY EVENING - Hosted by K&K Recycling**

(Silent Auction ends Thursday, Sept 7th at 8:00 p.m.)

Friday, September 8th

7:30 a.m. Exhibit Viewing / Hot Buffet Breakfast

8:30 a.m. **Abestos Management Guidelines**
Matt Rogerson (ROHT) Occupational Hygienist
Policy & Legislature Minister of Labour

9:15 a.m. **Olds College Enviro-Prodigy Growing**
Mushrooms from Beer Waste
Alex Villeneuve, Olds College

10:00 a.m. **Massive Cannabis Production Facility**
Larger than 16 Football Fields located in the
Leduc County
Aurora Canada

10:45 a.m. **Closing Remarks - Tom Moore, Chairman**
Alberta CARE

11:00 a.m. **Conference Ends**

(Coffee Side Board During Morning Sessions)



Telford Lake Boat Races



Castrol Raceway

This Conference is Alberta Environment approved
for 'Continuing Education Units'

Cancellation Deadline
August 25, 2017

Printed on 100% Post-Consumer Recycled Paper



ALBERTA Coordinated Action for
Recycling Enterprises (CARE)
1-866-818-2273 Toll Free
1-780-980-8089 Phone 1-780-668-6767 Cell
1-780-980-0232 Fax



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.20. Grief Edu-Therapy Certification - September 22-25

#20170804005

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

In light of the incidents that have occurred in our area, that have resulted in staff providing debriefing and critical incident stress management to first responders, Janice Fodchuk has requested advanced training for herself and Bryan Bespalko as they work as a team. The Grief Edu-Therapy Certification will take place in Edmonton on September 22 to 25. Registration for both to attend is \$3,979.50.

The Edu-Therapy Certification is a unique training program that teaches the specific tools to eliminate the emotional pain caused by loss of any type. For over 35 years, the care giving team at Edu-Therapy Solutions have been helping grievers rid themselves of the conflicting emotions and the often overwhelming pain as the result of cumulative unresolved losses. Their commitment to research and evidence-based solutions goes far beyond the short term "Feel Good" workshops, giving participants the ability to help themselves and help their community. Edu-Therapy Certification is a unique experiential training designed specifically to assist all who wish to help those with unresolved loss, deal with the pain and retake a productive place in the mainstream of their lives. It is the most current, easy-to-use model that reduces and eliminates intense uncomfortable emotional responses to loss, trauma and abuse.

Recommendation

Administration is recommending to approve Janice Fodchuk and Bryan Bespalko to attend the Edu-Therapy Certification from September 22-25 in Edmonton.

Additional Information

Originated By : pcorbiere

Phyllis Corbiere

From: Janice Fodchuk
Sent: Friday, August 04, 2017 2:46 PM
To: Phyllis Corbiere
Subject: FW: Edu-Therapy Grief Certification CRM:0005035

From: Kelly Miller [mailto:kelly@edu-therapy.net]
Sent: August-23-16 11:13 AM
To: Janice Fodchuk <jfodchuk@county.stpaul.ab.ca>
Subject: Edu-Therapy Grief Certification CRM:0005035

Caregiving professionals are confronted with the effects of loss and the emotional response to it - on a daily basis.

Often the emotional response to loss is grief; a normal response to the end or change in a relationship. Many have bereavement or grief care training for loss in the case of a death or refer to a bereavement support groups, but often we are ill prepared to deal with the emotional response to a death or any of the other 60 life events that have the potential to create significant emotional losses, and conflicting emotions caused by the loss.

Caregiving professionals need to ask themselves:

- Am I equipped to deal with, loss of health issues, aging, job loss, loss of trust and or safety, the emotional response to trauma or abuse to name just a few and are my current methods affective with the population I serve?
- Does my current method deal with the emotional responses as they are significant to the individual or does it just identify a stage that just needs more time?
- Most importantly are you as a professional comfortable and effective with the emotional responses clients have to their losses and do you have a clearly defined process to provide resolution to the pain caused by loss?

Choose the Edu-Therapy™ Process

Edu-Therapy™ can be used in group and individual sessions and is used in many different environments as well as inpatient and outpatient programs. Edu-Therapy™ has been well received within First Nations, Inuit and Metis communities across Canada as it can easily be incorporated into existing treatments and programs and given that it deals with the conflicting emotions caused by loss as it is significant to the individual it doesn't conflict with traditional ways.



County of St Paul No 19
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Issue Summary Report

8.21. Workshop - Enforcing Development Agreements - October 30 #20170802006

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

Athabasca County is hosting a Development Agreement Workshop with Sheila McNaughtan and Kelsey Becker Brooks on October 30. Registration for the workshop is \$220 per person.

The workshop will focus on providing advice on writing development agreements that are consistent with legislation and enforceable. They will also be offering Municipalities the opportunity to review their current agreement template to improve its effectiveness.

Recommendation

Administration is recommending to approve Krystle Fedoretz and Chelsey Thoben to attend the Development Agreement Workshop on October 30th in Athabasca.

Additional Information

Originated By : pcorbiere



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Issue Summary Report

8.22. MS Charity Golf Tournament

#20170802009

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

The 2nd Annual MS Charity Golf Tournament will be held Friday, August 18th. They are requesting if the County would be interested in entering a team for the tournament. Cost is \$400 per team.

Recommendation

Administration is recommending to support the MS Society and enter one team in their Annual Golf Tournament on August 18th, at a cost of \$400.

Additional Information

Originated By : pcorbiere

TEE OFF MS CHARITY GOLF TOURNAMENT

presented by
Lakeland Brewing Company

**FRI
AUG 18**



St. Paul Golf Course & Tin Cup Restaurant
#1 Golf Drive South, St. Paul, Alberta

CHECK IN TIME

9:00 am

TEXAS SCRAMBLE SHOTGUN

10:00 AM

**GAMES AND PRIZES THROUGHOUT
+ SPONSORED HOLES**

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FOURSOME : \$400

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Issue Summary Report

8.23. RCMP Regimental Ball

#20170802011

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

The RCMP Regimental Ball in partnership with St. Paul Victim Services will be held October 21 with proceeds going to the Columbus House of Hope. Cost to purchase a table is \$500.

Alternatives

Purchase at table of 8 for \$500 for the fundraiser.

Purchase tickets at \$75 per ticket for any Councillor who is available to attend the Regimental Ball and make a cash donation for the balance up to \$500 or make a cash donation to the fundraiser if there is no commitment to use the tickets.

Council purchase tickets on their own if they are interested in attending this fundraiser.

Recommendation

Administration is recommending to purchase a table of 8 for \$500 for the RCMP Regimental Ball in support of the Columbus House of Hope.

Additional Information

Originated By : pcorbiere

RCMP REGIMENTAL BALL

In Partnership with St. Paul Victim Services

October 21, 2017
St. Paul Recreation Centre
\$75 per guest/Table \$500

Cocktails 5:30 | Dinner 6:30 | Dance 9:00 | Midnight Lunch
Live Band | Silent & Live Auction

Tickets available at the St. Paul RCMP Detachment



Proceeds to the
Columbus House of Hope



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Issue Summary Report

8.24. 2020 Alberta Summer Games

#20170802012

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

The Town of St. Paul passed a motion to submit a letter to neighboring municipalities - Cold Lake, Bonnyville, Elk Point, Glendon and St. Paul requesting if there is interest in co-hosting the 2020 Alberta Summer Games.

Information about hosting the summer games can be viewed at <https://albertasport.ca/alberta-games/host>.

- Communities hosting the Alberta Summer Games must have facilities suitable for staging approximately 20 sporting competitions, and be capable of feeding and accommodating approximately 2800 athletes, coaches and officials over a four to six day period.
- Municipalities with a population of less than 10,000 are encouraged to partner with neighboring communities to submit a joint bid.
- The typical cost of hosting the Alberta Summer Games has been approximately \$1.6 million.
- Host communities receive consultative assistance and base financial support from Alberta Sport Connection.
- Available Operating, Culture and Legacy grants total \$420,000.

Recommendation

Administration is recommending to deny the request from the Town of St. Paul to co-sponsor hosting the 2020 Summer Games based on costs of hosting this event.

Additional Information

Originated By : pcorbiere



RECEIVED JUL 18 2017

Town of St. Paul
PO Box 1480
5101-50 Street
St. Paul, AB T0A 3A0

*For Aug.
Council.*

July 12, 2017

His Worship Steve Upham
County of St. Paul
5015-49 Ave
St. Paul, AB T0A 3A4

Dear His Worship Upham:

The Town of St. Paul recently received a letter from Ricardo Miranda, Minister of Culture and Tourism, encouraging our community to submit a joint bid with partnering municipalities to host the 2020 Alberta Summer Games.

This information was brought forward at our Regular Council Meeting on June 26, 2017 and the following motion was made:

That the Town of St. Paul submit a letter to the neighboring communities, Cold Lake, Bonnyville, Elk Point, Glendon and County of St. Paul for the interest to co-host the 2020 Alberta Summer Games.

We look forward to your reply regarding your interest in submitting a partnered bid to co-host the 2020 Alberta Summer Games.

Sincerely,

Glenn Andersen
Mayor

cc. Craig Copeland, Mayor of Cold Lake
cc. Laura Papirny, Mayor of Glendon
cc. Parrish Tung, Mayor of Elk Point
cc. Gene Sobolewski, Mayor of Bonnyville

2020 ALBERTA SUMMER GAMES



FOR BID GUIDELINES

Please contact

Alberta Sport Connection
620 – 615 Macleod Trail SE
Calgary, AB T2G 4T8

T 403.297.2909 F 403.297.6669
E suzanne.becker@albertasport.ca

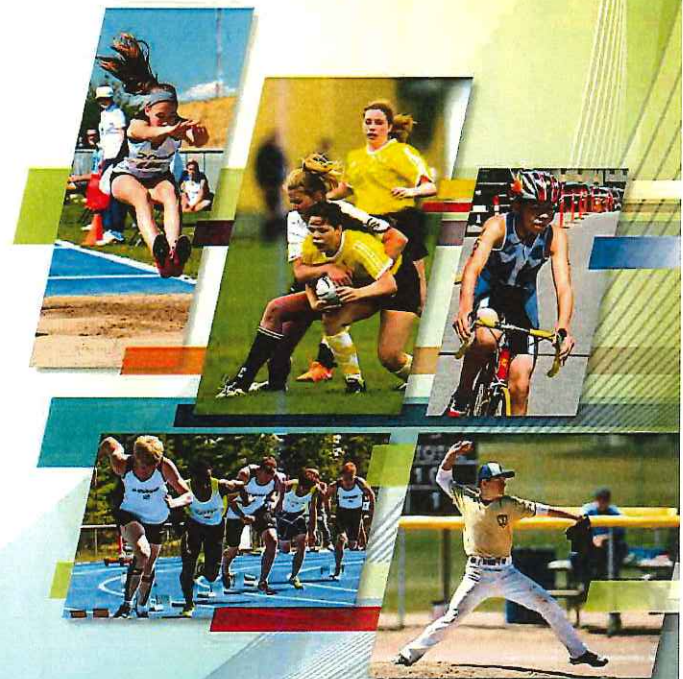


www.albertasport.ca



Alberta Sport Connection supports the delivery of sport programs
and services on behalf of the Government of Alberta

2020 ALBERTA SUMMER GAMES



The Honourable
RICARDO MIRANDA
Minister of Culture & Tourism
Responsible for Sport

*extends an invitation
to communities in Alberta
to bid to host the*

2020 ALBERTA SUMMER GAMES

The Alberta Games are a significant amateur sport and cultural event in our province, providing many benefits to both the host community and to the thousands of Albertans who participate at the local, zone and provincial level.

The Alberta Games have been awarded to communities of all sizes, located throughout the province. Interested communities must be capable of feeding and accommodating approximately 3,000 athletes, coaches and technical officials. Municipalities with populations less than 10,000 are encouraged to join together with neighbouring communities to submit a joint bid.

The 2020 Alberta Summer Games are planned for July, 2020.

For more information visit www.albertasport.ca

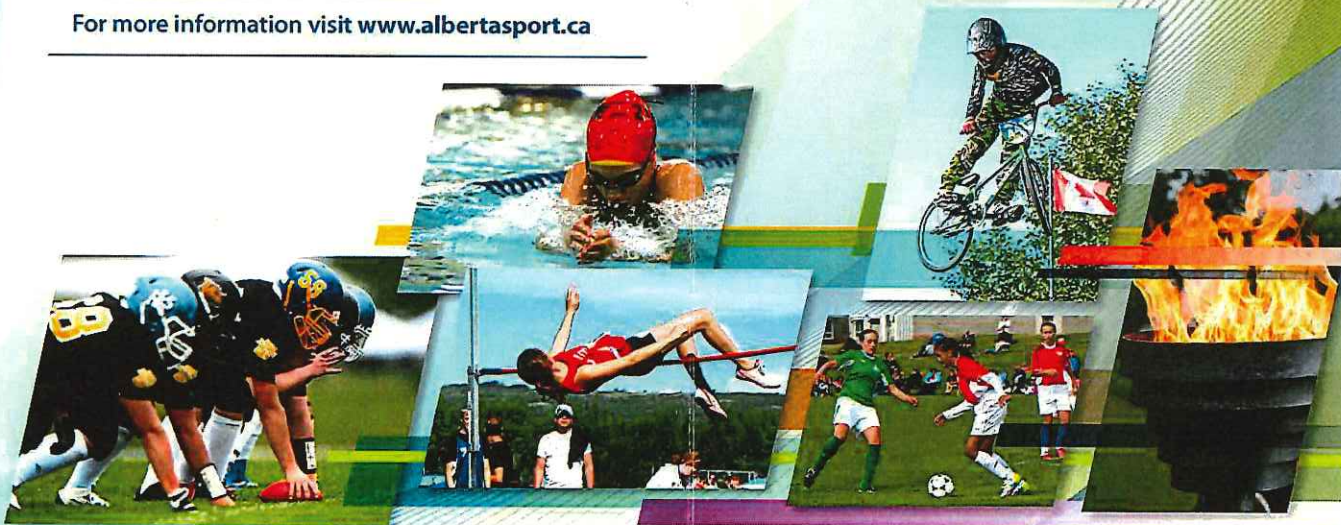
GRANT FUNDING

Operating Grant	\$ 300,000
Cultural Grant	\$ 70,000
Legacy Grant	\$ 50,000
	\$ 420,000

IMPORTANT DEADLINES

A letter of interest to host the 2020 Summer Games, together with a letter of support from Municipal or Band council must be received by **August 31, 2017**.

Completed bids must be received by the Alberta Sport Connection no later than **September 30, 2017**.



10. Reports

10.1. CAO REPORT



County of St Paul No 19
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www.county.stpaul.ab.ca

Issue Summary Report

10.1. CAO Report

#20170802001

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Additional Information

Originated By : skitz

11. Upcoming Meetings

- 11.1. BUDGET TO ACTUAL
- 11.2. LISTING OF ACCOUNTS PAYABLE
- 11.3. COUNCIL FEES



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.1. Budget to Actual

#20170802002

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

A copy of the budget to actual will be presented to Council for review.

Recommendation

Motion to approve the budget to actual as of July 31, 2017.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.2. Listing of Accounts Payable

#20170802003

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

A listing of Accounts Payable will be provided for Council's review.

Recommendation

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
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Additional Information

Originated By : pcorbiere



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Issue Summary Report

11.3. Council Fees

#20170802004

Meeting : August 8, 2017

Meeting Date : 2017/08/08 10:00

Meeting Type : Council Meeting

Background

Council fees for the past month will be circulated for review.

Recommendation

Motion to approve the Council Fees for the Month of July, 2017 as circulated.

Additional Information

Originated By : tmahdiuk