



June 13, 2017 Council Meeting

Start time : 10:00 AM

Minutes

Call to Order

The regular meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:00 a.m., Tuesday, June 13, 2017 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman	Division 1
Councillor Dwight Dach	Division 2
Councillor Cliff Martin	Division 3
Councillor Maxine Fodness	Division 4
Councillor Frank Sloan	Division 5
Councillor Laurent Amyotte	Division 6
Sheila Kitz	CAO
Tim Mahdiuk	Director of Community Services
Phyllis Corbiere	Executive Assistant
Mark Chileen	Director of Public Works
Ken Warholik	Assistant PW Superintendent
Steven Jeffrey	Public Works Supervisor
Keith Kornelsen	Agricultural Fieldman
Warren Leister	Assistant Agricultural Fieldman
Janice Huser	St. Paul Journal

Minutes

Resolution #CM20170613.1001

Moved By: Councillor Glen Ockerman
to approve minutes of the May 9, 2017 Council Meeting as presented.

Carried

Bank Reconciliation

Resolution #CM20170613.1002

Moved By: Councillor Maxine Fodness
to adopt the Bank Reconciliation for the month ending May 31, 2017.

Carried

**Additions to
Agenda and
Acceptance of
Agenda**

The following additions/deletions were made to the agenda:

8.26 Quote for Wheelchair Accessible Washroom

8.27 Request for Funding - St. Paul Regional Lions Quarterback Club

8.28 Municipal Census - Request for Deadline Extension

8.29 Moosehills Slide

Resolution #CM20170613.1003

Moved By: Councillor Cliff Martin

to adopt the agenda for the Regular Meeting of Council for June 13, 2017 with the above noted additions.

Carried

In Camera

Resolution #CM20170613.1004

Moved By: Councillor Cliff Martin

to go in camera as per sections 16 and 21 of the FOIP Act. Time: 10:07 a.m.

Carried

Janice Huser, St. Paul Journal, left the Council Room at 10:07 a.m.

Resolution #CM20170613.1005

Moved By: Councillor Glen Ockerman

to revert to an open meeting. Time: 10:49 am

Carried

Janice Huser, St. Paul Journal, entered the Council Room at 10:50 a.m.

Resolution #CM20170613.1006

Moved By: Councillor Frank Sloan

to lease 19.7 acres in NW 7-60-10-W4 to adjacent landowner Lee Lawton; as it can only be accessed through his property.

Carried

Resolution #CM20170613.1007

Moved By: Councillor Frank Sloan

to compensate a ratepayer \$2,400 for baling he did on SW 23-58-10-W4, where the County had determined there was Clubroot on the property, resulting in the bales having to be destroyed.

Carried

Resolution #CM20170613.1008

Moved By: Councillor Cliff Martin

that administration send letters to the agricultural dealers and custom applicators listing the land locations where fields have tested positive for Clubroot.

Carried

**10:45 a.m. -
Public Hearing -
Bylaw 2017-20 -
Boundary
Change**

Reeve Upham declared the Public Hearing open at 10:52 p.m.

Krystle Fedoretz, Planning and Development, informed Council that Bylaw No. 2017-20 was advertised as per the requirements of Section 230 and 606 of the MGA.

Krystle Fedoretz then informed Council that the purpose of the Public Hearing is to hear from anyone and everyone affected by Bylaw No, 2017-20 as it relates to a boundary adjustment of an environmental reserve to rectify another concern within Lot 10ER, Block 1, Plan 8121812 registered in respect of Part of SW 26-56-11-W4.

There were no written submissions in favor of or in opposition to the proposed amendment and there was no one present to speak in opposition to the proposed boundary adjustment.

Mr. Gouin, owner of the property, spoke in favor of the boundary adjustment, stating that the boundary adjustment will bring their property into compliance.

Reeve Upham declared the Public Hearing closed at 10:53 a.m.

Resolution #CM20170613.1009

Moved By: Councillor Frank Sloan
to give second reading to Bylaw No. 2017-20.

Carried

Resolution #CM20170613.1010

Moved By: Councillor Cliff Martin
to give third reading to Bylaw No. 2017-20.

Carried

**Tender for
Northern Valley
Road**

Sealed tenders for the Northern Valley Road (TWP Rd 560), Phase 3, Grading and Other Work from Range Road 53 to Range Road 44 were opened on June 8. The tenders are as follows:

G & J Parking Lot Maintenance LP	\$2,107,675.00
Prairie North	\$2,157,631.20
Caburn Contracting Ltd.	\$2,194,492.31
Location Cats	\$2,525,629.01
BTO Contracting	\$2,905,939.20
Morgan Construction	\$3,072,741.20
Martushev Logging Ltd.	\$3,137,052.60
Crow Enterprises	\$3,260,991.00
Broda Group LP	\$3,813,745.70
Swamp Cats	\$4,486,010.81

Resolution #CM20170613.1011

Moved By: Councillor Dwight Dach
to accept the lowest tender for the Northern Valley Road (TWP Rd 560), Phase 3 Grading and Other Work from Range Road 53 to Range Road 44 from G & J Parking Lot Maintenance LP in the amount of \$2,107,675.

Carried

Cold Mix Tender

The following bids for mixing up to 70,000 tonnes of cold mix in the

Richland Pit were presented to Council:

Grynn Contracting Ltd. \$13.75/tonne
Black Track Paving \$14.00/tonne
E Construction Ltd. \$21.94/tonne

Resolution #CM20170613.1012

Moved By: Councillor Glen Ockerman
to award the tender to Black Track Paving for mixing cold mix in the Richland pit at \$14.00/tonne, based on previous working experience with the contractor.

Carried

Excavator

The following tenders for an Excavator were received by the Public Works Department:

Equipment Sales and Service \$234,500
Brandt Tractor Ltd. \$274,000
CEM Heavy Equipment \$222,400 (Shorter Reach)
Finning \$305,665
Browns Industrial Sales \$219,500 (Narrow, Less Stable)
Browns Industrial Sales \$254,000 (Too heavy for purpose)

Resolution #CM20170613.1013

Moved By: Councillor Frank Sloan
purchase Link Belt Excavator for \$234,500, from Equipment Sales and Service on the condition that Public Works Staff demo the excavator to determine its suitability first.

Carried

Crusher Quotes

Councillor G. Ockerman left the Council Room at 11:08 a.m. and returned at 11:10 a.m.

Resolution #CM20170613.1014

Moved By: Councillor Cliff Martin
to table the discussion on the crusher until later during the meeting.

Carried

**Camp Lake
Drainage Issues**

Resolution #CM20170613.1015

Moved By: Councillor Dwight Dach
that Public Works proceed with engineering and water act approvals required to lift the existing section of Range Road 110, by Camp Lake in the N 1/2 31-57-10-W4.

Carried

**CNRL Upgrade
and Develop
Undeveloped
Road Allowance**

Resolution #CM20170613.1016

Moved By: Councillor Frank Sloan
to deny the request from CNRL to upgrade and develop the undeveloped road allowance in section 34-57-6-4.

Carried

**Request to
Access Lot
through Lot
223MR, Block 5,
Plan 7922205**

Resolution #CM20170613.1017

Moved By: Councillor Cliff Martin

to uphold policy and deny the request from the owners of Lot 191, Block 5, Plan 7922205 to access their property through the Municipal Reserve (Lot 223MR, Block 5) north of their property.

Carried

**Update on
Moosehills Road**

Council was informed that Public Works continues to monitor the slide on Moosehills road. Cold mix was applied but it let go post thaw. They are now hauling in gravel and monitoring it; usually done once a week.

**11:00 a.m. - St.
Paul Chamber of
Commerce**

Linda Sallstrom and Renee Moore, with the St. Paul & District Chamber of Commerce were admitted to the Council Room at 11:36 a.m. They spoke of their successes with grants to host events and workshops and their challenges with relocating their office to Portage College and with the loss of membership due to the downturn in the economy. The delegation then requested that Council consider increasing their annual funding contribution from \$5,000 to \$10,000.

The delegation left the Council Room at 11:45 a.m.

Resolution #CM20170613.1018

Moved By: Councillor Dwight Dach

increase funding for the St. Paul District Chamber of Commerce to \$10,000, to match the Town of St. Paul's contribution on the basis that they work closely with Alberta HUB.

Carried

Resolution #CM20170613.1019

Moved By: Councillor Frank Sloan

provide the Mallaig Chamber of Commerce and the Elk Point Chamber of Commerce with a \$5,000 grant each.

Carried

**Request for
Grant - St. Paul
Municipal Seed
Cleaning Assn.**

Resolution #CM20170613.1020

Moved By: Councillor Frank Sloan

to approve a \$5,500 grant for the St. Paul Municipal Seed Cleaning Association.

Carried

**Heinsburg
Community Hall -
Request for
Funding**

Resolution #CM20170613.1021

Moved By: Councillor Glen Ockerman

to provide \$16,500 to the Heinsburg Community Club to help offset the cost of renovations to their hall which included upgrades to their electrical, water and sewer, windows, stoves and cupboards.

Carried

Reeve Upham recessed the meeting at 12:00 p.m. and reconvened the meeting at 1:04 p.m. with all members present.

**1:00 p.m. -
Shawn Jacula -
Laurier Lake**

Shawn Jacula, Erwin Chitrania and Terry Hampson from Waterton Subdivision at Laurier Lake (Plan 8021891) were admitted to the Council Room at 1:05 p.m. They are requesting that the County block off one end

of poplar drive so the subdivision can only be accessed off of Range Road 42, restricting access and slowing traffic down as they travel through their subdivision. They also requested that Council consider fencing along the north side of the reserve land (Lot 27, Block 1, Plan 8021891) to deter ATV traffic from entering the subdivision. Following their presentation, the delegation left the Council Room at 1:15 p.m.

Resolution #CM20170613.1022

Moved By: Councillor Frank Sloan

to deny the request from the Waterton Subdivision residents to block off one end of Poplar Drive and fence the municipal reserve, and offer to schedule a community meeting with administration, the local councillor and the RCMP to discuss alternatives to help address their concerns.

Carried

Request for Support - St. Paul 4-H Multi-Club Exchange Group

Resolution #CM20170613.1023

Moved By: Councillor Laurent Amyotte

provide the St. Paul 4-H Multi-Club Exchange Group with promotional items for their exchange students and waive the rental fees at any County facilities.

Carried

Request for Financial Assistance for ARMAA Conference

Resolution #CM20170613.1024

Moved By: Councillor Glen Ockerman

to provide \$500 to assist with the expenses of hosting the 2017 ARMAA conference in our zone.

Carried

2017 ARMAA Conference

Resolution #CM20170613.1025

Moved By: Councillor Cliff Martin

to approve Kaitlyn Kenney, Municipal Intern, to attend the ARMAA conference from September 6-8, 2017 in Camrose.

Carried

Request to Cancel Property Taxes on Lot 6, Block 3, Plan 0021847

Resolution #CM20170613.1026

Moved By: Councillor Maxine Fodness

to refund the municipal property taxes in the amount of \$134.22 for the 2017 taxation year on Lot 6, Block 3, Plan 0021847, as per section 347 of the M.G.A.

Carried

Go East Letter of Support

Resolution #CM20170613.1027

Moved By: Councillor Dwight Dach

to ratify the letter of support for Go East RTO for their Community and Regional Economic Support (CARES) grant application, Road Trip - Regional Tourism Market Expansion Project.

Carried

Request for Letter of Support for New Horizons

Resolution #CM20170613.1028

Moved By: Councillor Laurent Amyotte

to provide the FCSS Department with a letter of support to accompany their

Grant	New Horizons Grant Application for funding for day trips promoting social participation and inclusion for seniors.	Carried
Intermunicipal Collaboration Committee Memorandum of Understanding	<p>Resolution #CM20170613.1029 Moved By: Councillor Dwight Dach to approve the Intermunicipal Collaboration Committee (ICC) Memorandum of Understanding with the Summer Village of Horseshoe Bay, Town of Elk Point and Town of St. Paul, to establish principles and processes for direct communication to support partnership within the ICC.</p> <p style="text-align: right;">Carried</p> <p>Resolution #CM20170613.1030 Moved By: Councillor Glen Ockerman to appoint Reeve Upham to the Intermunicipal Collaboration Committee.</p> <p style="text-align: right;">Carried</p>	
Regional Strategic Plan	<p>Resolution #CM20170613.1031 Moved By: Councillor Cliff Martin to approve the 2017 Regional Strategic Business Plan as presented.</p> <p style="text-align: right;">Carried</p>	
Municipal Election - Appointment of Returning Officer	<p>Resolution #CM20170613.1032 Moved By: Councillor Laurent Amyotte to appoint Kyle Attanasio as Returning Officer to conduct the 2017 Municipal Election.</p> <p style="text-align: right;">Carried</p>	
Municipal Election - Request to Designate More Than One Polling Station Per Division	<p>Resolution #CM20170613.1033 Moved By: Councillor Maxine Fodness that the County submit a request to the Minister of Municipal Affairs for a Ministerial Order permitting the County Returning Officer to designate more than one polling station per voting subdivision in accordance with Section 2 of the Modified Voting Procedure Regulations.</p> <p style="text-align: right;">Carried</p>	
1:30 p.m. - Norm Berlinguette - In Camera	<p>Norm Berlinguette was admitted to the Council Room at 1:42 p.m. Janice Huser, St. Paul Journal, left the Council Room at 1:42 p.m.</p> <p>Resolution #CM20170613.1034 Moved By: Councillor Laurent Amyotte to go in camera as per section 17 of the FOIP Act. Time: 1:42 p.m.</p> <p style="text-align: right;">Carried</p> <p>Resolution #CM20170613.1035 Moved By: Councillor Laurent Amyotte to revert to an open meeting. Time: 2:32 p.m.</p> <p style="text-align: right;">Carried</p> <p>Councillor G. Ockerman left the Council Chambers at 2:32 p.m. Janice Huser, St. Paul Journal entered the Council Room at 2:32 p.m.</p>	

**Municipal
Election -
Advanced Voting
Dates and
Polling Stations**

Resolution #CM20170613.1036

Moved By: Councillor Dwight Dach
to provide for advanced voting on October 7, 2017 at polling stations located at the County Administration Office and at the Elk Point Seniors Recreation Centre.

Carried

**Municipal
Election - Pay
Schedule for
Deputy
Returning
Officers**

Resolution #CM20170613.1037

Moved By: Councillor Laurent Amyotte
to approve the following pay schedule for deputy returning officers for the 2017 Municipal Election:

- \$250 for Election Day
- \$0.52 per kilometer for mileage
- \$125 for training plus mileage

Carried

**Bylaw 2017-21 -
Short Term
Borrowing for
Northern Valley
Road**

Councillor G. Ockerman entered the Council Room at 2:35 p.m.

Resolution #CM20170613.1038

Moved By: Councillor Dwight Dach
to give first reading to Bylaw No. 2017-21, Short Term Borrowing for the Northern Valley Road, Grading and Other work.

Carried

Resolution #CM20170613.1039

Moved By: Councillor Maxine Fodness
to give second reading to Bylaw No. 2017-21.

Carried

Resolution #CM20170613.1040

Moved By: Councillor Laurent Amyotte
to present Bylaw 2017-21 for third reading.

Carried Unanimously

Resolution #CM20170613.1041

Moved By: Councillor Maxine Fodness
to give third reading to Bylaw 2017-21.

Carried

Crusher Quotes

Resolution #CM20170613.1042

Moved By: Councillor Maxine Fodness
to table further discussions on the purchase of a feeder, jaw and screener for the crusher to the June Public Works Meeting.

Carried

**Road
Cancellation -
Road Plan 92EO
in SE 12-58-9-W4**

Resolution #CM20170613.1043

Moved By: Councillor Cliff Martin
to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

WHEREAS, the County of St. Paul will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

All that portion of Road Plan 92EO in SE 12-58-9-W4 containing .680 hectares (1.68 acres) more or less.

Excepting thereout all mines and minerals.

Carried

Munis 101: The Essentials of Municipal Governance

Resolution #CM20170613.1044

Moved By: Councillor Glen Ockerman

to table a decision on providing the mandatory training for elected officials under the amended MGA, and in the interim administration will get prices the different options.

Carried

Electoral Boundaries Commission

Resolution #CM20170613.1045

Moved By: Councillor Maxine Fodness

that administration draft a submission regarding the Electoral Boundary Commission Report and present it at the July meeting for Council's approval.

Carried

Quote for Wheelchair Accessible Washroom

Resolution #CM20170613.1046

Moved By: Councillor Cliff Martin

to accept the quote of \$20,790 from Provision Renovations Ltd. to renovate the Council Room washroom making it wheelchair accessible.

Carried

Funding Request-St. Paul Regional Lions Quarterback Club

Resolution #CM20170613.1047

Moved By: Councillor Glen Ockerman

to table the request for additional funding from the St. Paul Regional Lions Quarterback Club.

Carried

Municipal Census - Request for Deadline Extension

Resolution #CM20170613.1048

Moved By: Councillor Cliff Martin

that Administration send a letter to the Minister of Municipal Affairs requesting an extension on the deadline for the Municipal Census until July 31, 2017, in accordance with Section 3.1(2) of the Determination of Population Regulation.

Carried

CAO Report

CAO Sheila Kitz presented her report to Council.
Councillor D. Dach left the Council Room at 3:23 p.m. and did not return.
Councillor F. Sloan left the Council Room at 3:20 p.m. and returned at 3:25 p.m.

Resolution #CM20170613.1049

Moved By: Councillor Glen Ockerman
to approve landscaping on the Elk Point Ag Society Land at the CG Baker arena, which is included as part of the purchase of the land for the Elk Point Truck Fill.

Carried

Resolution #CM20170613.1050

Moved By: Councillor Laurent Amyotte
that the County proceed with forming a society to qualify for grant funding for recreational purposes.

Councillor F. Sloan abstained from voting as he was absent during the discussion on this item.

Carried

Resolution #CM20170613.1051

Moved By: Councillor Maxine Fodness
that administration send a letter to the Protection of the Blessed Virgin Mary Ukrainian Catholic Church Pastoral Council informing them that the local Councillor and Public Works will monitor the drainage issues on their cemetery located on NW 6-58-9-W4

Carried

Resolution #CM20170613.1052

Moved By: Councillor Maxine Fodness
to file CAO report as presented.

Carried

Budget to Actual

Resolution #CM20170613.1053

Moved By: Councillor Cliff Martin
to approve the budget to actual as of May 31, 2017.

Carried

Listing of Accounts Payable

Resolution #CM20170613.1054

Moved By: Councillor Glen Ockerman
to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
20414	May 3, 2017	28400 - 28470	\$454,558.10
20439	May 11, 2017	Online	\$ 95,077.39
20441	May 14, 2017	20471 - 28559	\$453,175.44
20457	May 19, 2017	28560 - 28619	\$603,466.51
20480	May 29, 2017	28620 - 28665	\$383,317.79

Carried

Council Fees

Resolution #CM20170613.1055

Moved By: Councillor Frank Sloan
to approve the Council Fees for the Month of May, 2017 as circulated.

Carried

In Camera

Resolution #CM20170613.1056

Moved By: Councillor Glen Ockerman
to go in camera as per section 17 of the FOIP Act. time: 3:40 p.m.

Carried

Janice Huser left the Council Room at 3:40 p.m. and did not return.

Resolution #CM20170613.1057

Moved By: Councillor Maxine Fodness
to revert to open meeting at 3:52 p.m.

Carried

Adjournment

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 3:53 p.m.

These minutes approved this 6th day of July, 2016.

Reeve

Chief Administrative Officer