



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

April 11, 2017 Council Meeting

Tuesday, April 11, 2017

Start time 10:00 AM

AGENDA

1. **Call to Order**
2. **Minutes**
 - 2.1 **March 14, 2017 (2017/03/14)**
3. **Bank Reconciliation - February & March**
4. **Additions to Agenda and Acceptance of Agenda**
5. **In Camera**
 - 5.1. **In Camera**
6. **Business Arising from Minutes**
 - 6.1. **Request for Funding - Mannawanis Friendship Centre**
7. **Delegation**
 - 7.1. **9:30 a.m. - Economic Development Organizations - CARES Program**
 - 7.2. **10:30 a.m. - Public Hearing Bylaw No. 2017-14 - Lease Lot 28ER, Block 2, Plan 8023220**
 - 7.3. **11:15 a.m. - Public Hearing Bylaw No. 2017-19-St. Paul North ASP Public Hearing**
 - 7.4. **11:45 a.m. - Public Hearing Bylaw No. 2017-03 - Amend LUB - Rezone Lot B, Plan 8420293 in SE 16-58-9-4**
 - 7.5. **1:00 p.m. - Public Hearing Bylaw No. 2017-16 -Wording Change to Land Use Bylaw**
 - 7.6. **1:05 p.m. - Synergy Chartered Accountants**
 - 7.7. **1:30 p.m. - Public Hearing Bylaw No. 2017-15 -Wording Change to Land Use Bylaw 2013-50**
8. **New Business**
 - 8.1. **2017 Municipal Operating and Capital Budget**
 - 8.2. **Bylaw No. 2017-18 - Mill Rates**
 - 8.3. **Lafond Wastewater Transfer Station**
 - 8.4. **Bylaw No. 2017-17 - Subdivision Plan Cancellation**
 - 8.5. **Muni Corr Right-of-Way in Hamlet of Mallaig**

- 8.6. **2017 Strategic Plan - 1st Quarter**
- 8.7. **Lease Agreement - Elk Point Regional Allied Arts Society**
- 8.8. **St. Paul Education - Joint Elections Agreement**
- 8.9. **Appoint Alternate for Town of St. Paul Rec Board Committee**
- 8.10. **Request for Letter of Support - MCSNet**
- 8.11. **Alberta Capital Finance Authority (ACFA) AGM**
- 8.12. **Request for Gravel - Town of Elk Point**
- 8.13. **Sponsorship Request - Waiting for Waldemar**
- 8.14. **Columbus House of Hope Golf Tournament**
- 8.15. **Request to Host Beef-on-a-Bun - St. Paul District 4-H Council**
- 9. **Correspondence**
- 10. **Reports**
 - 10.1. **CAO Report**
- 11. **Upcoming Meetings**
 - 11.1. **April 12 @ 7:00 p.m. - Public Consultation - Inter Basin Transfer**
- 12. **Financial**
 - 12.1. **Budget to Actual**
 - 12.2. **Listing of Accounts Payable**
 - 12.3. **Council Fees**
- 13. **Adjournment**

5. In Camera

5.1. IN CAMERA



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Issue Summary Report

5.1. In Camera

#20170405001

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

In Camera items to be presented at the meeting.

Recommendation

Motion to go in camera as per Section 16, 24 and 27 of the FOIP Act.

Additional Information

Originated By : pcorbiere

6. Business Arising from Minutes

- 6.1. REQUEST FOR FUNDING - MANNAWANIS
FRIENDSHIP CENTRE



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.1. Request for Funding - Mannawanis Friendship Centre

#20170407003

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

At the March Meeting, Hinano Rosa Executive Director with the Manawanis Native Friendship Centre informed Council that they will not be receiving their core funding from the Federal government for the beginning of April and therefore have to make alternate plans to start their new fiscal year without this funding. They are looking for \$27,908.52 and requested that Council consider a \$10,000 contribution. They also requested \$10,000 from the Town and were reaching out to Saddle Lake, Kehewin and Goodfish Lake.

The Town of St. Paul will revisit this request at their April 10th Council meeting.

Recommendation

Council to determine if they want to provide funding to the Manawanis Native Friendship Centre.

Additional Information

Originated By : pcorbiere

7. Delegation

- 7.1. 9:30 A.M. - ECONOMIC DEVELOPMENT ORGANIZATIONS - CARES PROGRAM
- 7.2. 10:30 A.M. - PUBLIC HEARING BYLAW NO. 2017-14 - LEASE LOT 28ER, BLOCK 2, PLAN 8023220
- 7.3. 11:15 A.M. - PUBLIC HEARING BYLAW NO. 2017-19- ST. PAUL NORTH ASP PUBLIC HEARING
- 7.4. 11:45 A.M. - PUBLIC HEARING BYLAW NO. 2017-03 - AMEND LUB - REZONE LOT B, PLAN 8420293 IN SE 16-58-9-4
- 7.5. 1:00 P.M. - PUBLIC HEARING BYLAW NO. 2017-16 - WORDING CHANGE TO LAND USE BYLAW
- 7.6. 1:05 P.M. - SYNERGY CHARTERED ACCOUNTANTS
- 7.7. 1:30 P.M. - PUBLIC HEARING BYLAW NO. 2017-15 - WORDING CHANGE TO LAND USE BYLAW 2013-50



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Issue Summary Report

7.1. 9:30 a.m. - Economic Development Organizations - CARES Program

#20170407002

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

Representatives from Alberta HUB, the St. Paul Chamber of Commerce, and Community Futures St. Paul - Smoky Lake will speak to potential opportunities presented by the Community Regional and Economic Support (CARES) Grant Program and lead a discussion on the direction of economic development more generally in the St. Paul region.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.2. 10:30 a.m. - Public Hearing Bylaw No. 2017-14 - Lease Lot 28ER, Block 2, Plan 8023220 #20170404001

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

At the March Meeting, Council gave first reading to Bylaw No. 2017-14 which is a bylaw to lease Lot 28ER, Block 2, Plan 8023220, for a period of three years, as per section 676(1) of the MGA. The current lease expires at the beginning of June. The family is requesting that the agreement be transferred to Mark Scott as representative of Gordon and Ron Scott's heirs.

The adjacent landowners have been notified via letter post and the bylaw was advertised in the St. Paul Journal the weeks of March 28 and April 4, 2017.

Recommendation

Proceed to Public Hearing scheduled for 10:30 a.m. to discuss Bylaw No. 2017-14 to lease for Lot 28ER, Block 2, Plan 8023220 for another three year term.

Following public hearing:

give second reading to Bylaw No. 2017-14

give third reading to Bylaw No. 2017-14.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2017-14

A By-law of the County of St. Paul No. 19 in the province of Alberta, for the lease as well as a use not specified in Section 671(1) of the Municipal Government Act of Lot 28ER, Block 2, Plan 8023220.

WHEREAS the Municipal Government Act, R.S.A. 2000, as amended authorizes a municipality to enter into a lease agreement for the purpose of leasing Environmental Reserve lands; and

WHEREAS this Bylaw has been prepared in accordance with section 676(1)(a)(c) of the Municipal Government Act, R.S.A. 2000 under the direction of the Council of the County of St. Paul No.19 allowing for the lease and private use for recreational purposes of the Environmental Reserve Lot 28ER, Block 2, Plan 8023220; and

WHEREAS this Bylaw has been prepared in accordance with section 676(1)(a) of the Municipal Government Act, R.S.A. 2000 under the direction of the Council of the County of St. Paul No.19 allowing for the change in use of the Environmental Reserve Lot 28ER, Block 2, Plan 8023220; and

WHEREAS this Bylaw has been prepared in accordance with Section 676(1)(c) of the Municipal Government Act, R.S.A. 2000, under the direction of the Council of the County of St. Paul No. 19 allowing for the lease of the Environmental Reserve Lot 28ER, Block 2, Plan 8023220 for no more than 3 years; and

WHEREAS the lease is subject to all protocol as specified by the County of St. Paul Land Use Bylaw 2013-50 for the Country Residential (1) land use district as per the Land Use Bylaw 2013-50; and

WHEREAS no permanent structures shall be constructed on the property; and

WHEREAS all uses must remain 25' from the property line of the lot adjacent to the water body; and

WHEREAS the County of St. Paul No. 19 enter into a Lease Agreement with Mark Scott as representative of Gordon and Ron Scott heirs, and the Lease Agreement shall be valid for a period of three (3) years; and

WHEREAS Mark Scott shall pay the County of St. Paul No. 19 \$150 per year, for the duration of the three (3) year lease.

Page 2
Bylaw No. 2017-14

THEREFORE the Council of the County of St. Paul No.19, duly assembled, enacts as follows:

1. THAT the County of St. Paul No.19 Bylaw No. 2017-14 is hereby adopted.

Read a first time this 14th day of March, 2017.

Advertised the 28th day of March, A.D. 2017, and the 4th day of April, A.D. 2017 in the St. Paul Journal

Read a second time this day of , 2017.

Read a third time and finally passed this day of , 2017.

Reeve

Chief Administrative Officer



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Issue Summary Report

7.3. 11:15 a.m. - Public Hearing Bylaw No. 2017-19-St. Paul North ASP **#20170308005** Public Hearing

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

Following the Open House on March 30, amendments were made to the St. Paul North Area Structure Plan and an updated copy of the plan was distributed to Council and to those in attendance who provided email addresses. Approximately 28 people attended the open house.

As the municipalities received grant funding to prepare the ASP, the deadline to have it completed is April 30th. Therefore, we will be looking for first reading to Bylaw No. 2017-19 prior to proceeding to Public Hearing. After the Public Hearing, Council can give second and third readings to the plan as presented or with amendments.

Recommendation

Motion to give first reading to Bylaw No. 2017-19 - Joint St. Paul North ASP.

Proceed to Public Hearing scheduled for 11:15 a.m.

Following the Public Hearing, Council to consider second and third readings of Bylaw No. 2017-19.

Additional Information

Originated By : pcorbiere



April 3, 2017

File No: 060200828

Holly Habiuk
Town of St. Paul
PO Box 1480, 5101 – 50 Street
St. Paul AB T0A 3A0

Krystle Fedoretz
County of St. Paul No. 19
5015 – 49 Ave.
St. Paul AB T0A 3A4

Dear Ms. Habiuk and Ms Fedoretz:

Subject: ST. PAUL NORTH JOINT ASP OPEN HOUSE

As you know, WSP sponsored an Open House for the St. Paul North Joint ASP. The open house was held at the St. Paul Recreation Centre on Thursday, March 30, 2017 from 6:00 – 8:00 PM. There were approximately twenty-eight people that attended the open house. One written comment was received and one comment sheet was received via email following the open house. Verbal comments included:

1. Concerns from Mr. Plante, a land owner with significant land holdings, regarding the future use of his property adjacent to the town and the lack of available servicing on the west side of the plan area.
2. Concerns about the location of the southwestern storm pond being proposed adjacent to a town resident.
3. Concerns about the eastern storm pond being shown totally on the Plante property.
4. Concerns by B & D Trucking over the future location of their shop expansion adjacent to Twp. Rd. 582.
5. Concerns over the sequence of development in relation to the Highway 29 Industrial ASP.
6. Concerns over the Town acting as a developer.
7. Sizing of the proposed 4 lane arterial roadway (Twp. Rd. 582).
8. A request to include provisions for un-serviced commercial along Range Road 95, north of Township Road 582

We trust the forgoing adequately describes the comments received from the open house. Attached is a copy of the attendees.

Sincerely,

A handwritten signature in black ink, appearing to read "Chuck McNutt", is written over a horizontal line.

Chuck McNutt, RPP, MCIP
Senior Manager, Planning

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Edmonton AB T5J 3L9

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COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2017-19

A By-law of the County of St. Paul No. 19, in the Province of Alberta, to adopt a St. Paul North Joint Area Structure Plan.

WHEREAS, pursuant to the Municipal Government Act, R.S.A. 2000, a municipality in the Province of Alberta may adopt and amend an Area Structure Plan; and

WHEREAS, the Council of the County of St. Paul deems it desirable to adopt a new Joint Area Structure Plan for St. Paul North;

NOW THEREFORE, the Council of the County of St. Paul, duly assembled enacts as follows:

1. That the St. Paul North Joint Area Structure Plan, being Schedule "A" attached hereto, is hereby adopted.

This Bylaw comes into force and effect upon third and final reading.

Read a first time in Council this 11th day of April, A.D. 2017.

Advertised the 28th day of March and the 4th day of April in the Paul Journal and Elk Point Review.

Read a second time in Council this _____ day of _____, A.D. 2017.

Read a third time in Council this _____ day of _____, A.D. 2017.

Reeve

Chief Administrative Officer



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Issue Summary Report

7.4. 11:45 a.m. - Public Hearing Bylaw No. 2017-03 - Amend LUB - Rezone Lot B, Plan 8420293 in SE 16-58-9-4

#20170404002

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

At the February 14, 2017 meeting, Council gave first reading to Bylaw No. 2017-03, which is a bylaw to amend Land Use Bylaw No. 2013-50 as it relates to rezoning all of Lot B, Plan 8420293 within SE 16-58-9-W4 from Agricultural to Industrial/Commercial.

Bylaw No. 2017-03 was advertised in the St. Paul Journal and the Elk Point Review the weeks of March 28 and April 4, 2017.

RSVPs were sent out to adjacent landowners regarding a public consultation which was to be held on March 28, 2017. No RSVPs were received. The public consultation was cancelled.

Recommendation

Proceed to Public Hearing.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2017-03

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50.

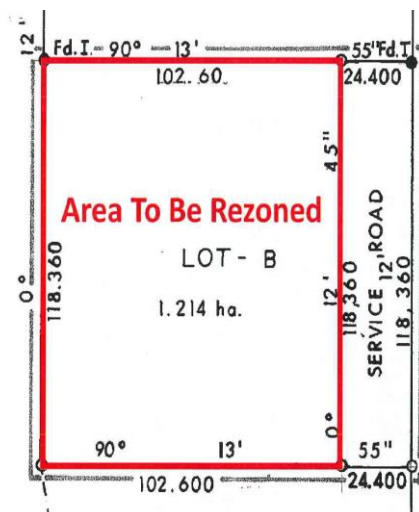
WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-50 is hereby amended as follows:

FROM: Agricultural to Industrial/Commercial

FOR: All of Lot B, Plan 8420293 within SE 16-58-9-W4



Read a first time in Council this 14th day of February, A.D. 2017.

Advertised in the St. Paul Journal and Elk Point Review the weeks of March 28 and April 4, 2017.

Read a second time in Council this 11th day of April, A.D. 2017.

Read a third time and duly passed in Council this 11th day of April, A.D. 2017.

Reeve

Chief Administrative Officer



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Issue Summary Report

7.5. 1:00 p.m. - Public Hearing Bylaw No. 2017-16 -Wording Change to Land Use Bylaw #20170404003

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

At the March 14 Council Meeting, Council gave first reading to Bylaw No. 2017-16, which is a bylaw to add (3)(d) and (e) to Section 7.7 Communication Towers of Land Use Bylaw No. 2013-50, as it pertains to CSA approved communication towers.

Bylaw No. 2017-16 was advertised in the St. Paul Journal and Elk Point Review on March 28 and April 4, 2017. Adjacent landowners were notified via letterpost. Planning and Development has not received any responses to the advertisements.

Recommendation

Proceed to Public Hearing scheduled for 1:00 p.m. to discuss Bylaw No. 2017-16, which is a bylaw to include (3)(d) and 3(e) under Section 7.7 Communication Towers of Land Use Bylaw No. 2013-50.

Following the public hearing:

Motion to give second reading to Bylaw No. 2017-16.

Motion to give third reading to Bylaw No. 2017-16.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2017-16

A By-law to amend Land Use Bylaw No. 2013-50 of the County of St. Paul No. 19, in the Province of Alberta.

WHEREAS the Municipal Government Act, R.S.A. 2000, as amended ("the Act") allows Municipal Council to establish and amend its Land Use Bylaw;

NOW THEREFORE the Council of the County of St. Paul No. 19, duly assembled, enacts as follows:

7.7 COMMUNICATION TOWERS

- (3) Unless demonstrated to be impractical, transmission antennae shall be mounted on existing structures (including buildings or towers) or within transportation and utility corridors.
 - a. The tower base shall be setback from abutting parcels and roadways by a distance of 120 percent of the tower height or the distance between the tower base and guy wire anchors, whichever is greater.
 - b. Transmission towers must have the least practical adverse visual effect on the environment. This may be mitigated through landscaping and/or fencing.
 - c. Notwithstanding the above, towers that are constructed in accordance with Canadian Standards Association (CSA) S37 shall be setback from abutting parcels and roadways by a distance of 20 percent the tower height or the distance between the tower base and guy wire anchors, whichever is greater.
 - d. Notwithstanding the above, a communication tower shall be setback from abutting parcels and roadways by 2 percent the tower height on Lot 37, Block 1, Plan 7622036.
 - e. Notwithstanding the above, a communication tower shall be setback from abutting parcels and roadways by 2 percent the tower height on Lot 110, Block 2, Plan 7922205.

Read a first time in Council this 14th day of March, A.D. 2017.

Advertised March 28 and April 4, 2017 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this day of , A.D. 2017.

Read a third time in Council this day of , A.D. 2017.

Reeve

Chief Administrative Officer



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Issue Summary Report

7.6. 1:05 p.m. - Synergy Chartered Accountants

#20170308006

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

Shawn Warrington, auditor with Synergy Chartered Accountants will be in to present the County's financial statements for the period ending December 31, 2016.

Recommendation

Motion to approve the 2016 Audited Financial Statements for the County of St. Paul.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.7. 1:30 p.m. - Public Hearing Bylaw No. 2017-15 -Wording Change to Land Use Bylaw 2013-50 #20170404004

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

At the March 14 Meeting, Council gave first reading to Bylaw No. 2017-15, which is a bylaw to amend section 7.18 of Land Use Bylaw No. 2013-50, as it pertains to Keeping of Animals.

Bylaw No. 2017-15 was advertised in the St. Paul Journal and Elk Point Review on March 28 and April 4, 2017, but Planning and Development has not received any response to the advertisements.

Recommendation

Proceed to Public Hearing scheduled for 1:30 p.m. to discuss Bylaw No. 2017-15, which is a bylaw to amend Section 7.18 of Land Use Bylaw No. 2013-50.

Following the public hearing:

Motion to give second reading to Bylaw No. 2017-15.

Motion to give third reading to Bylaw No. 2017-15.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2017-15

A By-law to amend Land Use Bylaw No. 2013-50 of the County of St. Paul No. 19, in the Province of Alberta.

WHEREAS the Municipal Government Act, R.S.A. 2000, as amended ("the Act") allows Municipal Council to establish and amend its Land Use Bylaw;

NOW THEREFORE the Council of the County of St. Paul No. 19, duly assembled, enacts as follows:

7.18 KEEPING OF ANIMALS

- (1) No animals other than domestic pets and/or a maximum of 6 laying hens shall be kept on parcels within the General Urban, Country Residential One, Country Residential Two, Light Industrial Residential, and Recreational Vehicle Districts.
- (2) Livestock shall only be kept on parcels within the Agriculture District.

Read a first time in Council this 14th day of March, A.D. 2017.

Advertised the 28th day of March and the 4th day of April, 2017 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this day of , A.D. 2017.

Read a third time in Council this day of , A.D. 2017.

Reeve

Chief Administrative Officer

8. New Business

- 8.1. 2017 MUNICIPAL OPERATING AND CAPITAL BUDGET
- 8.2. BYLAW NO. 2017-18 - MILL RATES
- 8.3. LAFOND WASTEWATER TRANSFER STATION
- 8.4. BYLAW NO. 2017-17 - SUBDIVISION PLAN CANCELLATION
- 8.5. MUNI CORR RIGHT-OF-WAY IN HAMLET OF MALLAIG
- 8.6. 2017 STRAGETIC PLAN - 1ST QUARTER
- 8.7. LEASE AGREEMENT - ELK POINT REGIONAL ALLIED ARTS SOCIETY
- 8.8. ST. PAUL EDUCATION - JOINT ELECTIONS AGREEMENT
- 8.9. APPOINT ALTERNATE FOR TOWN OF ST. PAUL REC BOARD COMMITTEE
- 8.10. REQUEST FOR LETTER OF SUPPORT - MCSNET
- 8.11. ALBERTA CAPITAL FINANCE AUTHORITY (ACFA) AGM
- 8.12. REQUEST FOR GRAVEL - TOWN OF ELK POINT
- 8.13. SPONSORSHIP REQUEST - WAITING FOR WALDEMAR
- 8.14. COLUMBUS HOUSE OF HOPE GOLF TOURNAMENT
- 8.15. REQUEST TO HOST BEEF-ON-A-BUN - ST. PAUL DISTRICT 4-H COUNCIL



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Issue Summary Report

8.1. 2017 Municipal Operating and Capital Budget

#20170310001

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

Based on the results of the budget meetings, Administration is requesting approval of the 2017 Operating and Capital Budget. A detailed budget will be available for download on the County's website following the Council meeting.

Section 242(1) of the M.G.A. states that a Council must adopt an operating budget for each calendar year.

Recommendation

Motion to approve the 2017 Municipal Operation and Capital Budget as per Section 242 & 245 of the M.G.A., as follows:

Operating and Capital Revenues	37,817,729
Debenture and Funding from Restricted Surplus	2,708,779
Operating Expenses	29,090,336
Replacement Reserve	96,000
Capital Lease Buyout	1,320,000
Debenture Repayment	904,564
Capital Expenditures	9,098,274
Surplus	17,334

Additional Information

Originated By : pcorbiere



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Issue Summary Report

8.2. Bylaw No. 2017-18 - Mill Rates

#20170406003

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

Bylaw No. 2017-18 is being presented to Council to approve the Mill Rates for the 2017 taxation year.

Section 187 of the M.G.A. states that all bylaws must have 3 distinct and separate readings.

Recommendation

Motion to give first reading to Bylaw No. 2017-18, Mill Rate Bylaw.

Motion to give second reading to Bylaw No. 2017-18.

Motion to present Bylaw No. 2017-18 at this meeting for third and final reading.

Motion to give third reading to Bylaw No. 2017-18.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19**BY-LAW NO. 2017-18**

A By-law of the County of St. Paul No. 19, in the Province of Alberta to impose several rates of taxation for all purposes as indicated below for the year 2017.

WHEREAS the following requisitions were received for the purpose indicated;

AND WHEREAS the assessed values are shown on the Tax Roll of the County of St. Paul No. 19;

AND WHEREAS the rates shown hereinafter set out are deemed necessary to provide the amounts of the said requisitions;

NOW THEREFORE, by virtue of the power conferred upon it by Section 353 of the Municipal Government Act, the Council of the County of St. Paul No. 19 enacts as follows:

THAT the County Administrator be, and is hereby authorized to levy taxes on the assessed value of all lands, improvements and property set out in the Assessment Roll and situated within the respective districts within the boundaries of the County of St. Paul No. 19 for the purpose indicated:

Alberta School Foundation Fund	Mill rate	Assessed Value	Requisition Amount
Residential & Farmland	2.3591	952,951,730.00	2,248,108
Non-Residential	3.9790	507,372,560.00	2,018,835
		1,460,324,290.00	
Waste Management	0.7500	1,879,462,780.00	1,409,597
Municipal Purposes			
Residential	3.1595	879,633,610.00	2,779,202
Farmland	12.7838	73,318,120.00	937,287
Machinery & Equipment	17.5074	417,017,480.00	7,300,892
Non-Residential	17.5074	507,372,560.00	8,882,775
Provincial Grazing Reserve	12.7838	1,916,700.00	24,503
Prov. Imp. Res./ Vacant	3.1595	204,310.00	646
		1,879,462,780.00	
MD Foundation	0.1449	1,877,341,770.00	272,027
Total Taxes			25,873,873

Appendix 1 for 8.2.: Bylaw No. 2017-18

Notwithstanding the foregoing, the minimum tax on any parcel will be (\$25.00) dollars as allowed by Section 357(1) of the Municipal Government Act.

Bylaw No. 2016-10 is hereby rescinded

This Bylaw shall come into force and effect immediately upon the passing thereof.

Read a first time in Council this 11th day of April, A.D. 2017.

Read a second time in Council this 11th day of April, A.D. 2017.

Read a third time in Council this 11th day of April, A.D. 2017.

Reeve

Chief Administrative Officer



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Issue Summary Report

8.3. Lafond Wastewater Transfer Station

#20170407004

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

The tenders for the Lafond Wastewater Transfer Station were opened on April 6, 2017 at Urban Systems.
Please see attached bid summary and recommendation.

Recommendation

Administration is recommending to accept the bid from Kichton Contracting Ltd. for \$1,135,900.00, as per Urban Systems recommendation.

Additional Information

Originated By : pcorbiere

April 7, 2017

File: 3144.0017.01

County of St. Paul
5015 - 49th Avenue
St. Paul, AB T0A 3A4

Attention: Sheila Kitz, Bryan Bepalko**RE: COUNTY OF ST. PAUL – LAFOND WASTEWATER TREATMENT STATION
BID SUMMARY**

Three (3) tender(s) were received at Urban System's Edmonton office by 2:00:00 PM on April 6, 2017, for the public invitation to above referenced project. We have reviewed the tender submissions for compliance with the contract documents. Please find below a summary of our review:

Submitted By		Total Bid Price (excluding GST)
1	Kitchton Contracting Ltd.	\$ 1,135,900.00
2	Nova Mechanical Systems Ltd.	\$ 1,292,882.00
3	Porter Tanner Associates Inc.	\$ 1,510,704.50

The following is a summary of our review of the three submissions:

Kitchton Contracting Ltd.

Submitted Total Tender Sum **\$ 1,135,900.00** (excluding GST)

- No irregularities noted
- Bid Bond included
- Compliant

Nova Mechanical Systems Ltd.

Submitted Total Tender Sum **\$ 1,292,822.00** (excluding GST)

- No irregularities noted
- Bid Bond included
- Compliant

Porter Tanner Associates Inc.

Submitted Total Tender Sum **\$ 1,510,704.50** (excluding GST)

- No irregularities noted
- Bid Bond included
- Compliant

Attention: 3144.0017.01
File: Sheila Kitz, Bryan Bepalko
Date: April 7, 2017
Page: 2 of 2



Budget Review and Recommendation

The Bid Price of \$1,135,900.00 provided by Kichton Contracting Ltd. Is below our Pre-Bid Estimate of \$1,237,000.00 (excluding GST). Based on our review of the three (3) submitted Bids, we are of the opinion that the "Lafond Wastewater Transfer Station" should be awarded to Kichton Contracting Ltd. in the amount of \$1,135,900.00 (excluding GST).

Upon completion of your own review of these bid submissions, please notify the undersigned, in writing, with how you would like to proceed.

Sincerely,

URBAN SYSTEMS LTD.

A handwritten signature in blue ink, appearing to be "JH" with a stylized flourish.

Jared Halter, P.Eng.
Project Manager

/jh

U:\Projects_EDM\3144\0017\01\T-Tenders-Contracts\Lafond Wastewater Transfer Station ccdc 2\Tender Admin\2016-04-07 - Lafond Wastewater Transfer Station TENDER SUMMARY LETTER.docx



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.4. Bylaw No. 2017-17 - Subdivision Plan Cancellation

#20170405003

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

Bylaw No. 2017-17 is being presented to Council to cancel the Ashmont Lagoon Subdivision Plan 7820053, Lot B and consolidate it with the balance of NE 21-59-11-W4.

Administration submitted an Application for Consolidation of Titles to Land Titles and it has been rejected twice. Following a conversation with Alberta Land Titles, a Plan Cancellation Bylaw is required to be passed by the Municipality as per section 658 of the MGA.

After first reading, the bylaw will be advertised in accordance with section 606 of the MGA and then a Public Hearing must be held prior to second and third readings.

Recommendation

Administration is recommending to give first reading to Bylaw No. 2017-17, to cancel the the Ashmont Lagoon Subdivision Plan 7800053, Lot B and consolidate it with the balance of NE 21-59-11-W4.

Additional Information

Originated By : pcorbiere

**COUNTY OF ST. PAUL NO. 19
BY-LAW NO. 2017-17**

A Bylaw of the County of St. Paul No. 19 in the Province of Alberta for the purpose of cancellation of subdivision plan within the boundaries of County of St. Paul No. 19

WHEREAS Section 658 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, and amendments thereto enables a Council, by bylaw, to order a subdivision plan cancelled, in whole or in part; and

WHEREAS consent to cancel Plan of Subdivision – Certificate of Title 782 005 103, to accommodate the consolidation of this parcel of land with the balance of NE 21-59-11-W4M, has been given by

a) the owners; and

b) all persons shown on the certificate of the land in the plan of subdivision as having an estate or interest in it.

WHEREAS the County of St. Paul No. 19, has requested that the Council of the County cancel the Plan of Subdivision.

NOW THEREFORE BE IT RESOLVED that the Council of the County of St. Paul No. 19 in the Province of Alberta, pursuant to the terms of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, and amendments thereto HEREBY ENACTS AS FOLLOWS:

1. THAT, this Bylaw may be cited as “Subdivision Plan Cancellation”
2. THAT, Subdivision Plan of 7820053, Lot B containing 2.54 hectares (6.270 acres), more or less, be cancelled.
3. THAT the cancelled subdivision plan be consolidated with the balance of NE 21-59-11-W4M of 144.46 Acres.
4. THAT this bylaw shall come into force and take effect upon the Third and Final Reading thereof.

Received first reading this _____ day of _____, 20__.

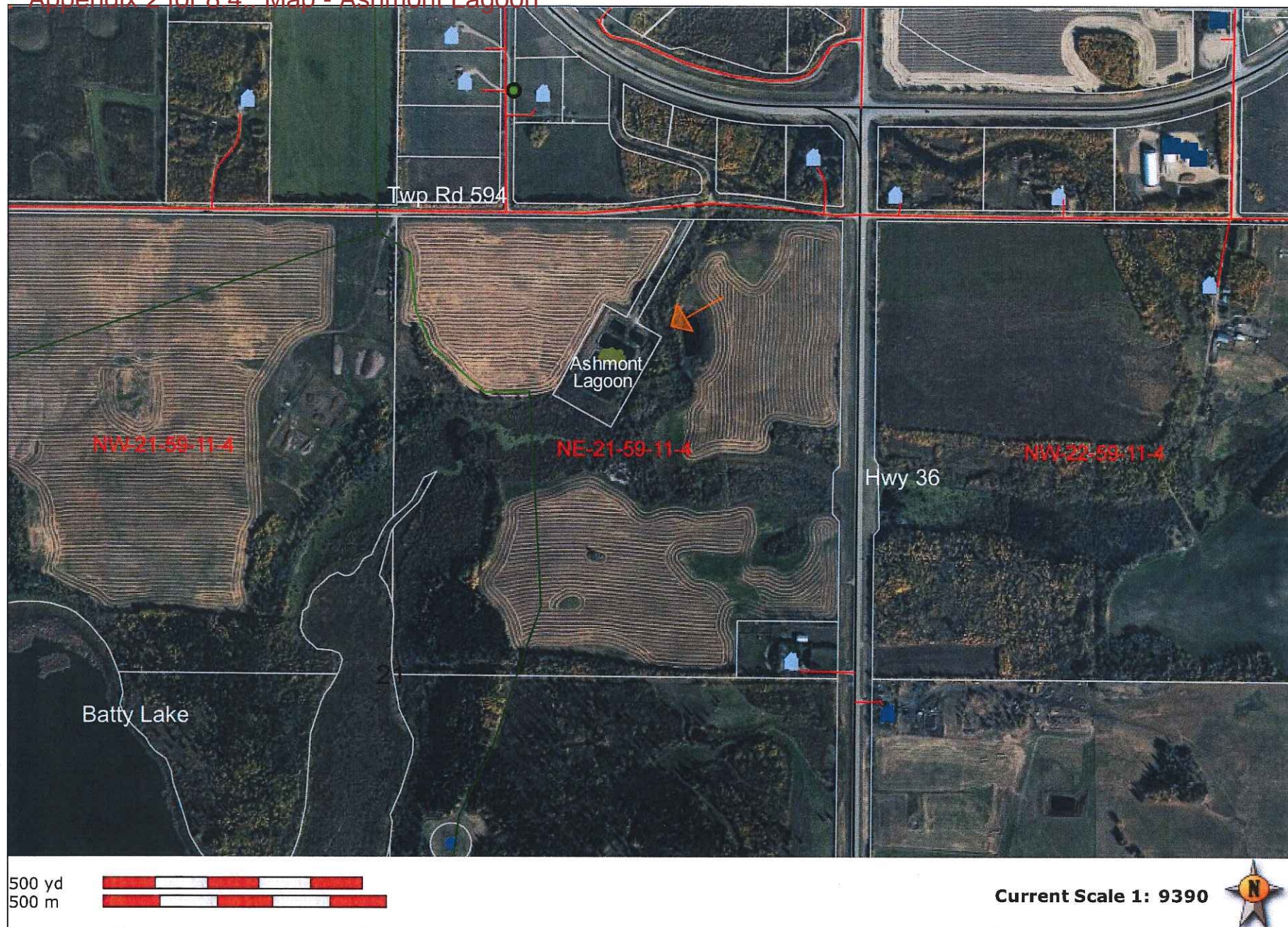
Received second reading this _____ day of _____, 20__.

Received third reading this _____ day of _____, 20__.

Reeve

Chief Administrative Officer

Appendix 2 for 8.4 : Map - Ashmont Lagoon





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.5. Muni Corr Right-of-Way in Hamlet of Mallaig

#20170406005

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

Andy Peterson has surveyed the area required to incorporate the existing road trespasses which is on the Muni Corr right-of-way on the siding lands within the Hamlet of Mallaig, Plan 1085EO. The new 30.48 metre road right of way will not include the imperial oil parcel. The total area required to be taken is 6.382 acres.

The understanding between NE Muni Corr and the County of St. Paul to acquire the above lands was that the County would be responsible for any surveying and subdivision costs for the land to be transferred into the County's name.

Muni Corr will be discussing this item further at their meeting on Monday April 10th.

Recommendation

Administration is recommending to pay the associated subdivision and surveying costs.

Additional Information

Originated By : pcorbiere

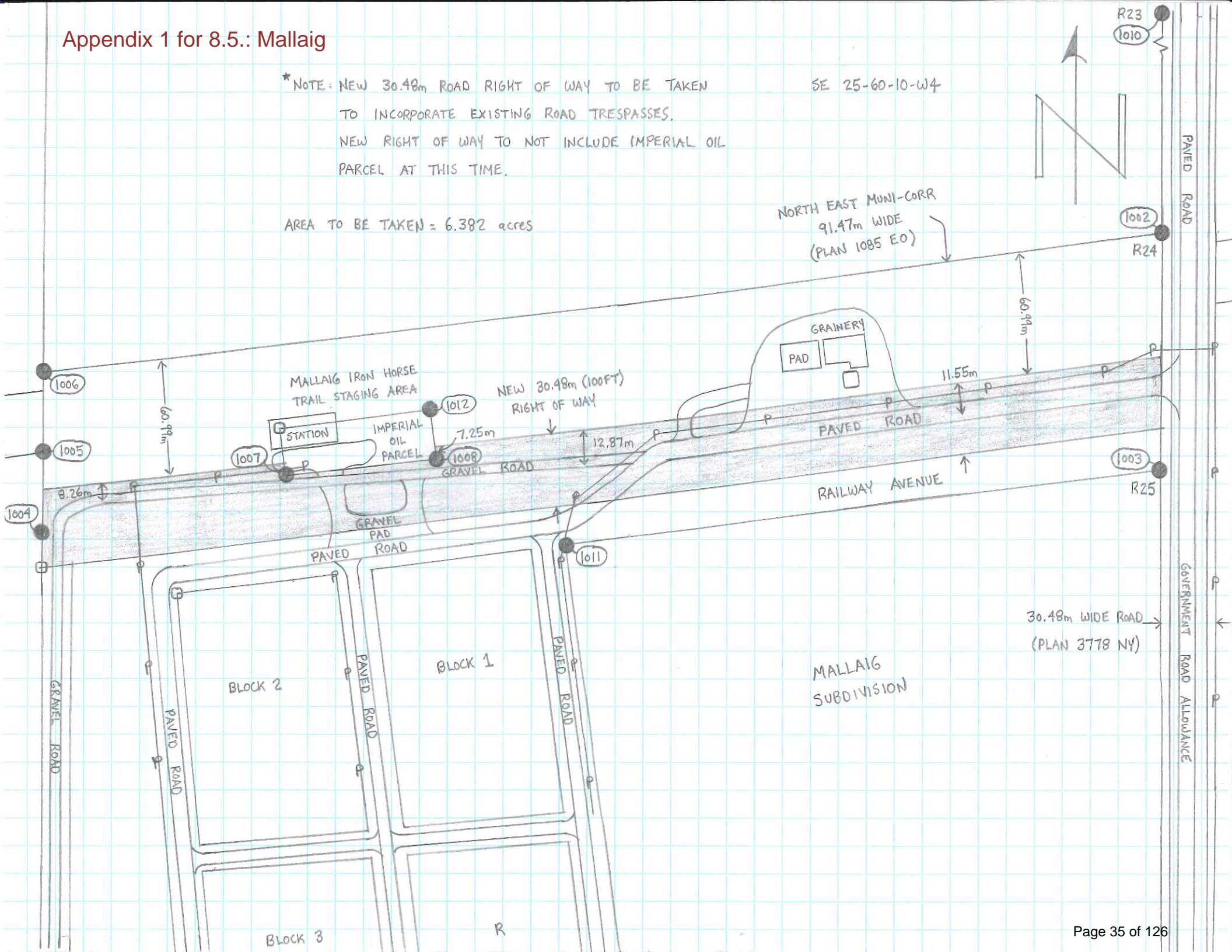


Appendix 1 for 8.5.: Mallaig

* NOTE: NEW 30.48m ROAD RIGHT OF WAY TO BE TAKEN
TO INCORPORATE EXISTING ROAD TRESPASSES.
NEW RIGHT OF WAY TO NOT INCLUDE IMPERIAL OIL
PARCEL AT THIS TIME.

SE 25-60-10-W4

AREA TO BE TAKEN = 6.382 acres





County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.6. 2017 Strategic Plan - 1st Quarter

#20170404005

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

A copy of the 2017 Strategic Plan which has been updated for the 1st quarter, is attached for Council approval.

Recommendation

Motion to accept the first quarter of the 2017 Strategic Plan as presented.

Additional Information

Originated By : pcorbiere

Vision:

“The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy”

This Strategic Plan provides *Council's* priority direction to administration in moving St. Paul County forward in achieving the vision.

All direction give to administration is to be fulfilled adhering to the values of the County:

- ☐ Balance
- ☐ Respect
- ☐ Fairness
- ☐ Integrity
- ☐ Accountability
- ☐ Service/Serving

“Strategic Planning is a process by which we can envision the future and develop the necessary procedures and operations to influence and achieve that future”

– Clark Crouch

Strategic Business Plan 2017

County of St. Paul No. 19

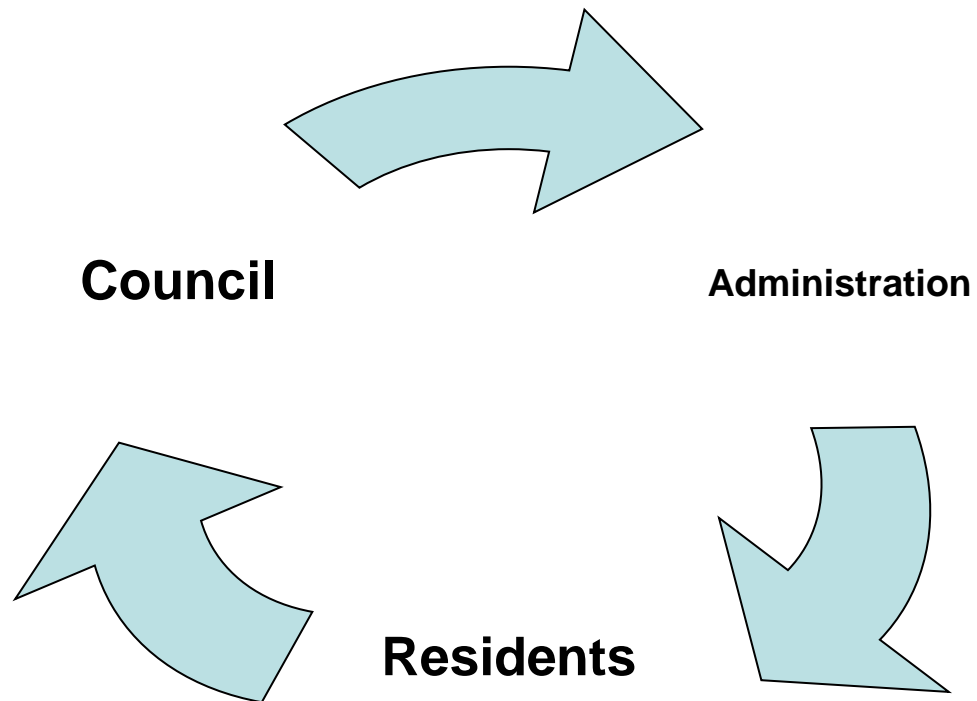


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**County of St. Paul
Strategic Business Plan – 2017**

Vision:

The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy

Core Values:

- ☐ Balance
- ☐ Respect
- ☐ Fairness
- ☐ Integrity
- ☐ Accountability
- ☐ Service/Serving

Guiding Principles:

- 1) Balance the rural character of the County with regional vitality, orderly growth and diversified economic opportunities.
- 2) Promote environmental stewardship and conservation of natural resources.
- 3) Foster innovation and research to improve the community.
- 4) Seek collaborative approaches for effective service delivery and quality of life improvement.
- 5) Strive for operations efficiency and stability to provide affordable services to residents.

Sustainable Priorities:

- Preserve the rural character of the County through the conservation of the quantity and quality of the agricultural land, maintaining the beauty and accessibility of the lakes, and good partnerships with urban neighbors.
- Encourage environmentally sound and sensitive development.
- Allow development in such a manner as to limit the removal of higher capability agricultural land, not put undue pressure on the natural environment or the provision of services and not cause unacceptable adverse effects on the agricultural economy and community.
- Utilize natural resources to promote economic diversification which is compatible with the rural environment and environmentally sound so that all residents may enjoy optimum working and living standards.
- Continue to support and promote sustainable and enhanced agricultural research, activities and practices to achieve the rational diversification and intensification of agricultural activities and a profitable and sustainable future for producers.
- Seek inter-municipal plans and cooperative service agreements such that they continue to support better relationships among rural and urban residents, better services and efficiency of services.
- Encourage the development and expansion of institutional facilities to meet the educational, social, religious and cultural needs of residents.
- Ensure the provision essential services such as emergency services, health services, education and gathering places for social and religious activities, to support the renewal and enhancement of vital components of rural lifestyle and quality of life.
- Support the continued, orderly growth of the incorporated urban centers so they can continue to provide a range of commercial, industrial, residential and institutional services to the wider community.
- Minimize the negative impact on the land by encouraging good stewardship of the land.
- Minimize conflicts between agricultural and non-agricultural land users.

Goal 1 – Governance

Goal 1. Council uses a “rural filter” in making all decisions and models transparent, participatory and inclusive leadership

Action	Lead	Target Date	Quarterly Report
Host Annual Meeting – move the annual meeting around the County – 2017 – St. Paul – Public Works	Council/Sheila	April 2017	2017 Quarter 1 – Annual Meeting scheduled for May 9th
Continue with joint meetings with both the Town of St. Paul and the Town of Elk Point. Minimum 1/year	Council/Sheila	Dec 2017	2017 Quarter 1 - Meetings to be scheduled in the 2nd Quarter
<p>Renew scholarships for the St. Paul Regional Education Division</p> <ul style="list-style-type: none"> 3 – Scholarships at \$1,000 each for students who have high marks, community involvement, and volunteerism for students entering fulltime studies 1 – Scholarship at \$1,000 each for students entering a trade. <p>Changed allocation of scholarships based on number of applications received in the last year. Also based on information from SPERD Guidance Councilor</p>	Tim/Phyllis	Summer 2017	2017 Quarter 1 – Completed. Instructed SPRED to change the scholarships to 3 academic and 1 trade in December 2016.
<p>Council supports community groups in the St. Paul and Elk Point Region to update their facilities. Support already identified for 2017 includes:</p> <ul style="list-style-type: none"> Riverland Trail Society - \$6720 			

Appendix 1 for 8.6.: 2017 Strategic Plan 1st Quarter

<ul style="list-style-type: none"> • Skate Park - \$30,000 • St. Lina Ag Society - \$43,750 • St. Lina Roof - \$12,000 • Ashmont Legion - \$25,000 • McRae Hall - \$12,000 			
Hold joint meetings to establish framework and initiate negotiations pertaining to Inter-municipal Collaboration Frameworks	Sheila/Kyle		
Hold plebiscite in conjunction with the general municipal elections regarding the hiring of peace officers. The question shall be: Are you in favour of the County of St. Paul No. 19 hiring peace officers to carry out traffic and bylaw enforcement activities within its boundaries to be funded from general municipal revenues?			2017 Quarter 1: Council resolution passed establishing the plebiscite question

Goal 2 – Administration

Goal 2: Excellence in services provided by Administration is premised on ensuring Council is well-informed, strengthening ties with community partners, building effective working relationships with government, promoting the rural character of St. Paul County and building corporate capacity.

Action	Lead	Target Date	Quarterly Report
Continue to work on an asset management project to determine life of assets within municipality Communication plan regarding road classification	Asset Management Committee	Dec 2017	2014 Quarter 1 - Road Classification Workshop held with Council to finalize classifications and levels of service for County roads – to be approved and communicated to residents in 2nd quarter. Quarter 3 – working with Urban Systems to determine 20 year capital plan for roads – will be bringing forward to 2015

Appendix 1 for 8.6.: 2017 Strategic Plan 1st Quarter

Defer any purchase of software to 2018 or beyond.			Strategic Planning. Quarter 4 – County of St. Paul has been asked to present their Asset Management strategy and progress at the next Provincial Asset Management meeting.
Risk Assessment of County owned buildings in 2016 – both for insurance purposes and for Asset Management.	Tim/Darlene	Summer 2016	2015 Quarter 2, 2015 – The County presented the County’s Asset Management strategy at the Provincial Asset Management Committee. There is a lot of interest in the County’s approach.
Camera sewer lines. Explore lining of water lines if possible.	Utility Staff/Darlene	Summer 2016	Quarter 3, 2015 – Administration is working to update our Asset Management system on Excel Spreadsheet, we are recommending to put off the purchase of software at this time as the spreadsheet is meeting our current needs and we do not have the capacity staff wise to undertake a new program at this time. Quarter 4, 2015 – Administration has included money in the 2016 budget proposal for analysis of County owned building and sewer infrastructure. SK Draft Asset Management Policy submitted to Kyle/Sheila for presentation to Policy Committee. Risk assessment of water/sewer lines conducted with Bryan and Danny. Working on Water/Sewer Plan as time permits. DX
Implementation of Asset Management Strategy		Year 1 – Dec 2017	2016 Quarter 1, 2016 – Finance personnel has developed an Asset Management Policy that has been brought to the Policy Committee in March 2016 – will be considered by Council at the April Council meeting. Asset Management software purchase to be deferred to 2017 or later. Risk Assessment of County owned buildings and sewer line inspection is included in the 2016 budget.
Implementation strategy to be over 3 years – Asset Management Strategy attached to this document.		Year 2 – Dec 2018	Quarter 2 - Asset Management Policy approved. Asset Managers to be given facilitation in July to proceed with Asset Strategy for 2017 Strategic Planning. DS
		Year 3 – Dec 2019	Quarter 3, 2016 – the Asset Management Committee has meet twice in the last quarter with Urban Systems staff to begin work on an Asset Management Strategy that will move our Asset

			<p>Management program forward. We will be proposing an amendment to the Asset Management Policy for Council consideration. As well we will have a strategy that will have a 3 year implementation plan to look at items like establishment of levels of service, risk assessment, and long term financial planning for County assets.</p> <p>2017</p> <p>Quarter 1 - Team has been compiling Level of Service Worksheets as per the Asset Management Strategy. DS</p>
<p>Continue adding County vehicles to AVL System – and/or Working Alone mechanisms</p> <p>2016 – complete GPS in fire equipment. Include last gravel trucks, waste hauling trucks, loaders</p> <p>2017 - Complete GPS in Fire Vehicles – St. Paul new Rescue Truck, Elk Point Trucks, New Gravel Truck, New Roll-off Truck</p>	<p>Linda/Mechanics DD</p>	<p>Summer 2017</p>	<p>2014</p> <p>Quarter 1 – Have ordered Supervisor software for 3 vehicles to be used in the field. GPS is being installed on all graders and plow trucks.</p> <p>Quarter 2 – the Work Alone is set up for 51 employees. Staff will be trained on the use of the system in July.</p> <p>Quarter 3 – staff have received initial training on the system – however they are asking for additional training. This will occur in October.</p> <p>2015</p> <p>Quarter 2, 2015 – equipment has been ordered for the vehicles and will be installed as mechanics have the time to install.</p> <p>Quarter 3, 2015 – staff are reviewing the unexpended budget and will order some additional GPS equipment for first responder vehicles as we have funds.</p> <p>Quarter 4, 2015 – additional equipment was ordered in the 4th quarter for 3 more fire units.</p> <p>2016</p> <p>Quarter 2, 2016 – Plans to install GPS equipment for waste hauling trucks are being put in place – to be installed in the 3rd quarter.</p> <p>Quarter 3, 2016 – GPS will be installed in 3 waste trucks, Director of Emergency Management Vehicle and the new Director of Public Works Vehicle.</p> <p>2017</p> <p>Quarter 1 - Once budget is approved will order 2 supervisor units, one for Warren and Keith. Will meet with Mark to</p>

Appendix 1 for 8.6.: 2017 Strategic Plan 1st Quarter

			finalize the Public Works Fleet and meet with Trevor to finalize the Fire department needs.
<p>Council to continue to make application to participate in the Internship Program offered through Municipal Affairs as this provides mentorship to up and coming municipal administrators and/or municipal finance staff.</p> <p>If 2016 Grant application is successful, hire and mentor Administrative Municipal Intern.</p>	Kyle/all departments	May 2018	<p>2016 Quarter 3, 2016 – An application is ready to be submitted for an Administrative Intern for 2017.</p> <p>2017 Quarter 1 - Kaitlyn Kenney has been hired and will commence employment on May 8th</p>
<p>Communication Plan:</p> <ul style="list-style-type: none"> • Ongoing review and updating of County website • Explore Social Media for County of St. Paul – Facebook, Twitter – Need to develop policy around this- decide on time requirement – who do we allocate the responsibility to? • Monthly/Quarterly newsletter? • Continue with Radio spots • Continue Newspaper County Page 8 	<p>Sheila</p> <p>Paulette</p> <p>Kyle</p> <p>Kyle/Paulette</p> <p>FCSS</p> <p>Phyllis/FCSS</p>	<p>Ongoing</p> <p>Dec 2017</p> <p>Dec 2017</p> <p>Ongoing</p> <p>Ongoing</p>	<p>2015 Quarter 3, 2015 – County webpage has been updated on an on-going basis. We have put off implementation of Social Media strategies due to need for policy development and consideration of time required to keep up to date. We are utilizing the Radio Spots and have booked them again for 2016. We have put off having the GIS map public as we are awaiting the installation and implementation of the Telus Fiber that is required in order for the release to the public to work effectively.</p> <p>Quarter 4, 2015 – have met with Accurate Assessment and Bob Bezpalko of Alberta HUB to work on strategies for the GIS Webmap Investors site that will be a pilot for HUB.</p> <p>2016 Quarter 1, 2016 – A newsletter is currently being developed to be distributed with Tax Notices in May 2016. IT conversion took place in March 2016 – the Telus Fiber will be connected soon – following that we will proceed with making the Mapping system public.</p> <p>Quarter 2, 2016 – IT conversion took longer than anticipated. Telus fiber had to be increased in speed – expect that the transition to telus fiber for internet to take place in July.</p> <p>Quarter 3, 2016 – The Telus Fiber was only updated at the end of August. Linda Meger is working with Accurate Assessment</p>

Appendix 1 for 8.6.: 2017 Strategic Plan 1st Quarter

			<p>to make the eSite (formally known as Webmap) available on our website for the public. We will also set up a subscription site for realtors to access assessment sheets for an annual fee. The Economic Development option for the eSite is ready to implement and will be made available publicly for potential investors.</p> <p>2017</p>
Develop a Digital Records Strategy that would include land files and planning and development files tying records to GIS mapping system	Linda/Admin staff	Estimate 3 year program - complete Dec 2019	<p>2017</p> <p>Quarter 1 – Still a work in progress</p>
<p>Explore the cost of program and potentially implement the same – for fillable forms. This would enhance our website for forms that residents can download and use for county services. Ie. Development Permit.</p> <p>Previously the creation of fillable forms was done by our website contractor. It would be much more efficient if in-house staff could adapt forms as they are changed for municipal purposes.</p>			
Hold meeting with Additional Named Insured Organizations (ANIs) for the purpose of re-familiarizing ANIs with insurance requirement and protocols			<p>2017</p> <p>Quarter 1: ANIs meeting scheduled for May 11th</p>
Administration - Policy			

Appendix 1 for 8.6.: 2017 Strategic Plan 1st Quarter

Action	Lead	Target Date	Quarterly Report
Policies/Bylaws to draft or review <ul style="list-style-type: none"> • Salt Management Plan • Procurement Policy • Employee Code of Ethics – update • Council Code of Ethics – per new MGA • Public Participation – per new MGA • Off Highway Vehicle Bylaw • Fee Schedule bylaw as it relates to Fire Calls • Review Vacation Policy • Equipment Sanitation and Contamination Protection Policy – ASB-54 Review – (in light presence of Club Root in the County) • 	Kyle		2017 Quarter 1 – Policy Meeting scheduled for 2nd Quarter.
Reorganize Agreements	Kyle	Dec 2017	2016 Quarter 1 – No action yet; aiming for second quarter Quarter 2 – Started reviewing agreements that require updating and identifying areas where agreements require development Quarter 4 – Standard agreement finalized; will explore organizing agreements in the new year. 2017 Quarter 1 – No action yet; joint servicing agreements will start being reviewed in Quarter 2

Appendix 1 for 8.6.: 2017 Strategic Plan 1st Quarter

Administration – Building Corporate Capacity			
Action	Lead	Target Date	Quarterly Report
<p>Continue Succession planning processes that will ensure staff are ready for new roles as senior staff retire in the coming years. \$35,000 team building, leadership training, knowledge transfer (Asset Mgt/GIS database)</p> <p>Continue courses in 2016 - Consider leadership/team building courses late in 2017 or 2018 to encompass new staff</p> <p>Organization Review results to be 1st quarter 2016 – potential to implement recommendations...</p> <p>Cross Training of staff positions nearing retirement.</p>	Sheila	Dec 2016	<p>2014</p> <p>Quarter 1 – Effective Teams and Leadership courses completed for the first group in January, second round of staff started courses in March. Great feedback from staff and process changes have been undertaken to improve communication to staff.</p> <p>Quarter 3 – courses will resume in October finishing by mid-December</p> <p>Quarter 4 – Courses will extend into January due to snow removal during the end of November.</p> <p>2015</p> <p>Quarter 1 – 2015 – Courses complete for 2014 group. Next courses to commence late October.</p> <p>Quarter 3, 2015 – Council has approved an Organizational Review to have a look at how the County will look in the future with the eventual retirement of key municipal staff in the next 1-5 years. Review to be completed in the 4th quarter. Report to Council in 2016.</p> <p>Quarter 4, 2015 – Nichols Applied Management has undertaken Organizational Review including an Employee Engagement Survey. Work will be completed in December 2015, with a final report to Administration and Council in January.</p> <p>2016</p> <p>Quarter 1, 2016 – An Organization review was conducted by Nichols Applied Management – Jeff Bellinger during the last quarter of 2015 – his report was delivered to Council in February 2016 and is available on the County’s website. He has suggested some reorganization of departments as key individuals consider retirement. Leadership Training has been started for County staff in February and will be completed in April 2016.</p> <p>Quarter 2, 2016 – Leadership Training completed in April 2016.</p>

Appendix 1 for 8.6.: 2017 Strategic Plan 1st Quarter

			Quarter 3, 2016 – Staff who have missed courses in the training will be able to pick up these courses outside of the County. 2017
Continue Team building for all staff – minimum of 2 events per year	WHSC	Fall 2017	2017 Quarter 1 – Team Building event scheduled for April 7th.
<p>Explore Employee Attraction and Retention Strategies:</p> <ul style="list-style-type: none"> • Employee Engagement Survey – every 2-3 years – last one completed in 2015 • Contact SPERD for opportunities to present to Grade 6 and 11 classes regarding municipal government. Career opportunities in municipal government. • Continuation of Team Building Events • Succession Planning – Effective Teambuilding and Leadership series • 360 reviews for Management team. • Explore affordable housing or community housing projects for new employees moving to area • Explore ways to find and retain skilled employees • Complete more background research when 	Sheila/Janice	Dec 2017	Quarter 1 – County will participate in Career Fair on April 12, 2017 that will include Students from the St. Paul Region – over 550 students. The County will have a hands-on demo of a grader simulator as well as another site to discuss other career opportunities with the County.

Appendix 1 for 8.6.: 2017 Strategic Plan 1st Quarter

hiring. Check resumes better • Exit interviews			
Provide supervisors with training regarding employee performance management. Update/define employee job descriptions; update/amend performance appraisal system.	Sheila	Jan 2017	2017 Quarter 1 – Supervisors have attended training sessions and performance appraisal system has been updated to reflect industry best practices and suggestions from supervisory team; performance appraisals to take place in 2nd Quarter. The new process has been rolled out to staff in March 2017.

Goal 3 – Assessment

Goal 3: Assessment meets “best practice” standards, ensuring fair taxation for residents and businesses.

Action	Lead	Target Date	Quarterly Report
Work with Accurate Assessment to ensure accurate assessment of properties in the County of St. Paul and communicate any required changes to residents as procedures and methodologies change in the assessment department.	Accurate/Sheila	ongoing	Quarter 1 – Accurate Assessment attended a meeting with County Council at the end of March to update council regarding the assessment process and progress made since they have taken over the assessment contract.
Determine strategy regarding centralized assessment of industrial properties. Try to ensure smooth transition. Audit procedure?? Entry into CAMALOT system.		As new MGA is proclaimed	Quarter 1 – Administrative staff have attended 2 meetings with Alberta Municipal Affairs team to hear how they plan to roll out the change for assessment of Designated Industrial Properties.

Goal 4 – Economic Development

Goal 4. Economic development that is environmentally sound, focuses on sustaining agriculture, enhancing rural-based oil and gas utilization or is compatible with rural lifestyle, is encouraged

Appendix 1 for 8.6.: 2017 Strategic Plan 1st Quarter

Action	Lead	Target Date	Quarterly Report
Explore opportunity around high speed internet for the County – what it means for Economic Development.	Sheila	Dec 2017	2017 Quarter 1: Administration has attended workshops with Alberta HUB. HUB is currently carrying out a broadband project in collaboration with the Norther Alberta Development Council. MCSNet has indicated they are interested in applying for a Federal Grant to run fibre to some of our communities.
Explore opportunities for application under the new provincial CAREs program for regional economic development	Sheila/Kyle	Dec 2017	2017 Quarter 1: Meeting with local economic development organizations set up for 2 nd Quarter

Goal 5 – Fire/Disaster Services

Goal 5: Fire and Disaster services increase safety for residents and respond to rural living as effectively as possible

Action	Lead	Target Date	Quarterly Report
Continue Regional Emergency Management Training	All required	As required	2015 Quarter 1 – work on the Regional Emergency Management plan is continuing. Rob Duffy participated in the Provincial Emergency management exercise. Training courses are being scheduled as required. Mass Notification System has been approved by the municipalities and implementation has commenced – public notification to happen in 2nd quarter. NESS equipment will be removed from the Post Office by the end of April and will be stored at the County Public Works site. Quarter 2 – NESS Equipment has been moved to County Public Works. Mass Notification System setup commenced – rollout to public in early July. Regional plan nearing completion – working on sub-plans. Electrical upgrades for Elk Point EOC have been completed. Quarter 3 – Sub plans are complete and being sent to each
Regional Emergency Management exercises – Sim Cell Realistic exercise.	Rob	Fall 2017	
Continue Implementation of Mass Notification System	Rob	1 st quarter 2017 - ongoing	
Set up larger ECC – St. Paul	Rob	Summer 2017	
Community readiness/education sessions	Rob	Summer 2017	

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Continue upgrade of radios to AFFRCS Radio Communication System– ACP Grant application	Rob	Fall 2017	Council for approval. Table Top Exercise was completed August 26, 2015. Communities have agreed to apply for a grant to purchase AFFRC's Radios in 2016.
Electrical upgrades to the Elk Point Reception Centre for generator connection	Rob	Summer2017	<p>Quarter 4 – County Council has approved the Regional Emergency Management Plan. Training sessions have taken place for ESS portion of the plan. We are waiting for ACP grant announcement to apply for AFFRC's Radio project. A longer EOC is being contemplated at the Town Office lower level. Administration continues to advertise the Mass Notification System in the County's Highlights.</p> <p>2016</p> <p>Quarter 1, 2016 – The Region has been successful in obtaining an ACP Grant to update Radio Tower infrastructure and purchase some AFFRCS Radios. Training is ongoing as it is available. Have had ESS training for the Region during the 1st Quarter. People are still registering for the Mass Notification System. REMP and Sub-Plans are now live and have been sent to all stakeholders. ESS exercise has been scheduled and is being prepared for early 2nd quarter. Elk Point Reception Center generator is still being discussed. AEMA held a workshop in Region of St. Paul, large turnout from other municipalities attended. Rob has been attending businesses and all senior's facilities to discuss the REMP and supporting them in updating their plans. Admin support prepared all binders for REMP and Sub-Plans. Admin support has been tracking and filing training requirements for all Agency/Committee members. Preparing for Emergency Preparedness Week May 1-7.</p> <p>End of 2nd quarter we did an ESS Mock Exercise as part of the FSEPP Grant. Exercise went well. Had a few learnings to apply to the ESS Plan. A week later we had a real activation to support Ft. McMurray Evacuees. Approx. 750 evacuees came through and some stayed in St. Paul. NESS equipment was used to support the process. 2 other municipalities also used some for the NESS equipment.</p>

			<p>ESS Plan is being updated with learnings from the exercise and activation.</p> <p>Start of the 3rd quarter we switched providers for the alert system. We are no longer with Everbridge and have switched to CommAlert. There were no interruptions during the change. Cost is the same, but CommAlert has more options. REMP and Sub plans have been placed in all ECC's and sent to all key stakeholders.</p> <p>Work has started on the radio infrastructure. We are pricing out radios that support AFRRCS. We will be purchasing about 7 for now for the key positions.</p> <p>Training for some of the REMA is still ongoing. Course are booked and sent to those who require it.</p> <p>May 1-7 we conducted Emergency Preparedness Week. Lots of material that was placed for the public went. Mostly it was due to the fire in Ft. Mac. Took a large scare for people to start being proactive.</p> <p>Elk Point Reception Center back-up power is still ongoing. Admin has been supporting the EM process with updating documents in the ESS Plan, tracking training, supporting the Reception Center activation.</p> <p>2017</p> <p>Quarter 1 - Elk Point Allied Arts Center back-up power has been complete. The Town of St. Paul generator was brought out and a load test was conducted on the bldg. and generator. The generator is at its max to run the bldg.. No A/C can be used as it draws too much power.</p> <p>Sim Cell mock exercise is scheduled for the 3rd Q.</p> <p>AFRRCS radio's are in and have been given to Elk Point, St. Paul, Ashmont fire chief's. One radio had to be sent back for an upgrade. That will be for Mallaig. The base stations are also here and will be going into the ECC at the St. Paul and Elk Point fire hall ECC's.</p> <p>The REMP was reviewed and updated. Changes of the</p>
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			<p>REMP were sent to all stakeholders.</p> <p>Ongoing training for new Agency members and past ones who need to complete specific training.</p> <p>Emergency Preparedness Week is May 7-13 this year. We'll be setting up tables again in St. Paul and Elk Point Coop.</p>
Review Fire Agreement with Elk Point.	Tim/Kyle	March 2017	<p>2016</p> <p>Quarter 1- Have had meetings to begin discussions on agreement amendments which will be proposed later in 2016.</p> <p>Quarter 2 – No action in 2nd quarter, meetings to take place in 3rd quarter.</p> <p>Quarter 3 – defer negotiation of Elk Point Fire Agreement to Quarter 4 – will be scheduling a joint municipality meeting prior to finalizing the fire agreement.</p> <p>2017</p> <p>Quarter 1- Discussions regarding fire services with our regional partners are ongoing. Defer to second quarter.</p>
<p>New Equipment for Ashmont Fire Department</p> <ul style="list-style-type: none"> ○ Chain Saw \$500 ○ Cut-off Saw \$2000 ○ Lifting Bag Set \$4500 ○ Nozzles \$2000 ○ Miscellaneous \$2000 ○ Wildland Coveralls \$4700 ○ Breathing Respirators \$1600 	Tim/Ashmont Fire Chief	Dec 2016	<p>2017</p> <p>Quarter 1 – Defer to second quartet until 2017 budget approval.</p>

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<ul style="list-style-type: none"> ○ SCBA Masks \$5000 ○ Bunker Gear \$3200 ○ Gloves/Helmets \$1500 <p>Tanker Truck \$270,000 – 420,000</p> <p>Future Truck Replacements: 2020-21 – Rescue Truck \$250,000 – 300,000 2021-22 – Pumper Truck \$500,000 2021-22 – SCBAs \$50,000 2022-23 – Bush Truck \$100,000</p>			
<p>New Equipment for Mallaig Fire Department:</p> <ul style="list-style-type: none"> ○ Helmets \$3000 ○ Bunker Gear \$16800 ○ Modify cabinet \$2100 ○ Desk/equipment \$1500 ○ Nozzle – bush truck \$1200 ○ Hose \$2400 ○ Decals \$800 ○ Miscellaneous \$1000 ○ SCBA Masks 	Tim/Mallaig Fire Chief	Dec 2016	2017 Quarter 1 – Defer to second quarter until 2017 budget approval
<p>New Equipment for Elk Point Fire Department</p> <ul style="list-style-type: none"> ○ SCBA Masks <p>Elk Point Future equipment placements to be added when available.</p>			

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<p>New Equipment for St. Paul Fire Department</p> <ul style="list-style-type: none"> ○ New Light Bar for pumper truck - \$3,000 <p>St. Paul Future Truck Replacements</p> <ul style="list-style-type: none"> ○ 2018 – Mini-Pumper (2003 Ford F-350 4X4 – 300 gallon skid tank – waterous 2515 Pump – 20 HP Engine) ○ 2019 – Command Unit (Jointly owned with Town) ○ 2020- Pumper (2004 Freightliner M2 – 900 gallon tank) ○ 2026 – Rescue Truck (2011 Freightliner M2) ○ 2027 – Tanker (2007 Freightliner M2 Tandem – 3000 gallon tank) ○ 2036 – Rescue (2016 Ford F550 Super Duty 4X4) 	Tim/Trevor	Dec 2017	<p>2017</p> <p>Quarter 1 – Defer to second quarter until 2017 budget approval</p>
QMP update – inspection of commercial buildings in St. Paul	Trevor/Tim	Winter 2017	<p>2017</p> <p>Quarter 1 – On going.</p>
Consider annual capital contribution for fire equipment to be set up in reserve to even out budget requirements over the years.	Sheila/Darlene	1 st quarter 2017	<p>2017</p> <p>Quarter 1 - 20 Year Replacement Reserve approved in Interim Budget</p>

Goal 6 – Protective Services**Goal 6: Efficacious law enforcement**

Action	Lead	Target Date	Quarterly Report
Property Clean-up – Potential to have clean-up month for some of our hamlets and subdivisions. No tippage for removal of old buildings. i.e. Ashmont, Heinsburg, St. Lina, Mallaig, St. Edouard, Lottie Lake, subdivisions etc, 2 weeks no tippage fee for bringing fridges to transfer stations – coordinate with Towns. (last year we did not give enough notice to Town of St. Paul)	Mark/Tim/Sheila	Summer 2017	2017 Quarter 1 – Partnering with Town of St. Paul, Town of Elk Point and Evergreen to allow town/county residents the opportunity to bring fridges/freezers/water coolers to any transfer station/landfill at no charge for Freon removal for a two week period May 15 – 28, 2017. Council decided to keep the program to this level this year instead of picking up larger items in hamlets or subdivisions.
Explore enhanced policing services in collaboration with neighbouring municipalities, First Nations, and Metis Communities	Sheila	December 2017	2016 Quarter 2 – have had an initial meeting with Whitefish First Nation to discuss this item as part of the agenda. Also made application to FCM for grant to work on relationship building with Saddle Lake. This item would be on the relationship building list.

Goal 7 – Public Works/Transportation/Safety**Goal 7: Services provided by Public Works minimize negative impact on agricultural land, are provided in a safe, cost-effective manner and enhance quality of life for residents.**

Action	Lead	Target Date	Quarterly Report
Gravel Levy Bylaw 2016 – Continue to work with gravel operators to ensure compliance with the bylaw.	Mark/Bryan/Linda	Ongoing	2016 Quarter 1 – This bylaw was approved and is being implemented in the 1st quarter. Quarter 2 – the first reports and payment for the CAP program are being received. Staff are sending reminders to those owners/operators to encourage compliance.

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			<p>Quarter 4 – staff are still working with pit operators to encourage compliance with the bylaw.</p> <p>2017</p>
Continue to utilize Road Use Agreements for road damages	Mark/Bryan	Ongoing	<p>2016</p> <p>Quarter 1 – Road use agreements are being worked on with different industry players in the County. Council approved amendments to the agreements.</p> <p>2017</p> <p>Quarter 1 – Road use agreements are being worked on with different industry players in the County.</p>

Goal 7A: Road system is maintained and upgraded on a regular basis to ensure safety and good quality roads			
Actions	Lead	Target Date	Quarterly Report
Road and Bridge Construction			
See Appendix A for listing of road, bridge construction, and 2017 equipment replacement	Mark		
Make application for Resource Road Grant & Bridge Funding for 2017/18 Provincial Fiscal year.	Mark/Steven		<p>2016</p> <p>Quarter 3 – Council approved 5 miles of engineering for Northern Valley Road that will assist with grant application once the new program is announced.</p> <p>2017</p> <p>Quarter 1 – Strategic Transportation Infrastructure Program grants were submitted for Bridge File 72560 and 78684 as well as the Northern Valley Road; awaiting results</p>
Goal 7B: Public works equipment is maintained and upgraded on a regular basis			

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Action	Lead	Target Date	Quarterly Report
See Appendix C for listing of equipment purchases	Mark		
New Roof for old Ashmont Fire Hall	Mark	Fall 2017	Quarter 1 – Public Works is getting quotes to have this work completed.

Goal 7C: Successful Safety			
Actions	Lead	Target Date	Quarterly Report
Courses for Management and Staff as determined by JWHSC	Rob/PW Supervisors	Ongoing	2017 Quarter 1 – Courses are being scheduled with the input from all mgmt. where time allows it. Some courses will be on-line and others will be classroom. We are setting up Air Brake 'Q Endorsement' training Fall Protection Defensive Driving
Implement Safety Management Systems update for all three municipalities	Rob	Winter 2017	2016 Quarter 1 - Regional Safety Management System (RSMS) is currently being developed. An Incident Management binder will also be developed. New components developed have been rolled out to all employees and are being used, i.e., Field Level Risk Assessments (FLRA's). Quarter 2 - FLRA's are being used consistently. We have also rolled out and are now using the Hazard ID and Near Miss report cards. Job Safety Analysis (JSA) is being used for more high risk work activities (Construction Crew). RSMS is approx.. ¼ complete. 2017 Quarter 1 - The RSMS and IMP are both completed in draft format. The RSMS has been sent in sections to the regional

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			<p>JWHSC for review and feedback.</p> <p>A regional code of practice has been developed for ground disturbance and confined space activities. It is being reviewed by mgmt.</p> <p>A contractor pre-qualification process was developed and has been sent to the CAO's for review and feedback.</p> <p>A bear spray policy was prepared and sent to the CAO's so it can be passed at their next policy meeting.</p> <p>Continuing on developing SOP/SOG's.</p>
Regional safety orientation videos	Work Place Health and Safety Committee	Winter 2017	<p>2016</p> <p>Quarter 1 - A Regional Orientation was developed and includes a video on expectations and committee from the 3 CAO's. All new and returning season staff are required to take it.</p> <p>Orientations have started with all employees. Safety Admin is assisting in the delivery of the orientation.</p> <p>Quarter 2 - The Plan is working well for tracking and following through with any injured employees. It provides a detailed plan to get the employees back to work sooner, WCB supports the process and has been involved in a few long term injuries while using the plan and is satisfied with it.</p> <p>2017</p> <p>Quarter 1 - Orientations are ongoing for all new and returning staff. Orientations are being set-up by the supervisors as employees are brought on. The video that was developed has received good feedback.</p>
Regional Safety Manual, County specific portions.	Rob	Dec 2017	<p>2016</p> <p>Quarter 1 - Each municipality will have input to the RSMS with procedures and Job Safety Analysis (JSA's). Once this component is ready, the different departments will be involved.</p>

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			<p>Quarter 2 - The RSMS is approx.. ¼ complete. There is 7 Sections to the RSMS. Up to Section 4 will go to the committee for review and input.</p> <p>JSA's will be pre-developed for high risk work/tasks. Once the work/task is to be completed the employees use the JSA and fill out the details for that day.</p> <p>2017</p> <p>Quarter 1 - The RSMS and IMP are both completed in draft format. The RSMS has been sent in sections to the regional JWHSC for review and feedback.</p> <p>We have started to develop SWP's and SOP's. The JSA's will complement them once complete.</p>
Offer Leadership for Safety Excellence Courses	Rob		<p>2016</p> <p>Quarter 1 -Leadership for Safety Excellence (LSE) courses will be booked for the 2nd quarter for Mgmt/Supervisors.</p> <p>Quarter 2 - This was put on hold as to determine an alternate solution to conduct in a large group for cost savings. It will be completed in the 3rd quarter.</p> <p>2017</p> <p>Quarter 1 - We will be setting up 2 sessions. One will be on-line for those that want to do it that way, the other will be a classroom setting.</p>
Provide Safety incentives/recognition awards	Rob/Sheila		<p>2016</p> <p>Quarter 1 Incentives/Recognition items are being discussed, as well as a guideline to follow on giving out those items. It is currently with the Regional JWHSC for development.</p> <p>2017</p> <p>Quarter 1 - Looking at different options. This has been put on hold.</p>
Motivational Speaker for safety event – team building day	JWHSC		<p>2017</p> <p>Quarter 1 - A Regional Team Bldg. afternoon was organized</p>

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			for Q2. We have some events scheduled and Spencer Beach coming in to do a presentation.
Appropriate funds for PPE	Rob		2017 Quarter 1 – This goes through the departments to budget for.
Review Working Alone System			2017 Quarter 1 - Spots are causing lots of problems. Caitlin has been troubleshooting with Aware360 to get things on track and organized. The Transfer Stations will be getting Spots as they typically work alone. Once we get the Spots up and running properly it will be rolled back out the grader operators again.

Goal 8 - Utilities

Goal 8: Utility systems are maintained and upgraded on a regular basis to ensure effective and efficient delivery of services			
Action	Lead	Target Date	Quarterly Report
Work towards improved water quality in Ashmont and Mallaig - Determine water supply for Ashmont, Lottie Lake – WTP or Transmission line from Spedden - Move Wiggen Test plant to Mallaig following Ashmont project to enhance water quality there	Utility Staff/Engineers	WTP – March 2014 Test Plant – spring 2013	2013 Quarter 1, 2013 - Ashmont Water Treatment plant detailed design is complete. As of April 30, ready for tendering. Administration to liaison with AT to determine if projects that exceed the approval will be funded....this will be part of any tender document. Council to determine if we proceed to tender at the May Council meeting. Quarter 2 - Ashmont Water Treatment Plant was tendered out. Council to determine if tender will be awarded following review by Alberta Transportation – and approval by Transportation to cover the unfunded portion – when they are able. Quarter 3 – Following meeting with Alberta Transportation and letter received regarding funding – Council determined to put the awarding of the tender for the Ashmont WTP on hold in order to look at other options. Options that will be
Work on Water Supply from Spedden to Ashmont –	Sheila/Engineers	Dec 2015	
Agreements for Water Supply, Use of Building for the water	Sheila/Kyle/Engineers	Spring 2016	

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connection from Spedden to Ashmont			
Upgrade truck fill at Ashmont – to include account number/coin option. – 2016 this project to be completed with the water line construction, however not funded by Water for Life.	Utility Staff	Fall 2016	explored include: connection to Hwy 28/63 Water Commission at Spedden; connection to St. Paul; and construction of WTP. Council will make determination at October Council meeting.
Water line construction to occur in 2016.	Utility Staff/Engineers	Fall 2016	Quarter 4 – Council received report from Urban Systems and based on the report made a resolution to proceed with a scope change requesting to build a line from St. Paul to Ashmont – provided the Town of St. Paul is interested in supplying water to the County. Then in November, the County received new information regarding the price of water from the Hwy 28/63 Commission at Spedden, as well they asked Administration to research potential water line from Cold Lake to Glendon.
Letter has been sent in for Mallaig connection – proceed if accepted by AT	Sheila		2014
Design and Construction of water transmission line from Ashmont to Mallaig – with Federal and Provincial grant dollars as well as debenture funding. - 2017	Bryan/Sheila	Fall 2017	Quarter 2– Council approved the expenditure of \$20,000 to look at the supply of water that can be provided to the County of St. Paul from the Hwy 28/63 Commission. This study will provide Council with information as to what population will trigger required upgrades on that line and the scope of the upgrades – pumping or twinning of lines.
Upgrade Truckfill in Mallaig – 2017	Bryan/Sheila	Fall 2017	Quarter 3 – Council received Associated Engineering report at the September Council meeting – decision was deferred to a future meeting.
Explore Truckfill at Boscombe Hall – depending on alignment for waterline.			Quarter 4 – Council resolved to ask for a scope change to connect to the Spedden line. Application was sent to Alberta Transportation.
			2015
			Quarter 1 – Water Supply Agreements and agreements to utilize a Smoky Lake County building discussions have begun. These discussions have resulted in further amendments to the scope of the project that have been submitted to Alberta Transportation as at March 31, 2015. Detailed design of the transmission line and Ashmont connection are underway, the connection at Spedden is being held up by the negotiations with Smoky Lake County

			<p>and Alberta Transportation.</p> <p>Quarter 2 – Have met with Alberta Transportation staff to discuss latest scope change – they have agreed to the scope change and have sent to the Minister recommending approval. We will be re-routing water line in Ashmont to avoid the Iron Horse Trail and potential contaminated soil in that area.</p> <p>Quarter 3- County has received approval from Alberta Transportation for the scope change. Engineering detailed design is continuing.</p> <p>Quarter 4 – Final Detailed design is almost complete. We have entered into an agreement with Muni-Corr regarding using the Iron Horse Trail ROW for the waterline. Administration and Engineers have looked at the first draft agreement between the County and the Highway 28/63 Water Commission as well as between the County and Smoky lake County. We will have a meeting early in January to work out some more details. A borrowing bylaw will be approved in December for the County’s portion of this project. County sent a letter to Alberta Transportation requesting consideration of the Water for Life Funding to extend waterline from Ashmont to Mallaig. A letter has been received back indicating the County’s request is in the que.</p> <p>2016</p> <p>Quarter 1 – County Council has approved Construction Access Agreement with Smoky Lake County. The 12 km Water Transmission Pipeline project has been tendered out with tenders to be opened on April 5, 2016.</p> <p>Quarter 2 – Water Transmission project was tendered with the award going to Directional Mining and Drilling. The project commenced in May 2016 and is expected to be completed by end of September. Approximately 1/3 of the pipe is installed by the end of June 2016. Council approved the Water Supply Agreement with Highway 28/63 Water Commission.</p>
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			<p>Quarter 3 – The waterline from Spedden to Ashmont is complete, however the work within the water treatment plants at both ends will not be completed until later in October. Plans to flush distribution systems in Ashmont and Lottie Lake are being delayed until commissioning of the system. Debenture for the project has been received in the amount of \$785,000.</p> <p>September 1 the Federal Government announced funding under the clean water and wastewater program that will assist with funding for the water line from Ashmont to Mallaig. Council approved to commence negotiation with Urban Systems for engineering of the last leg of this project. Urban Systems has been the engineer for the project since 2010.</p> <p>2017</p> <p>Quarter 1 – It has been determined that the Ashmont to Mallaig project requires an Inter-Basin Transfer which requires a Special Act of the Legislature to be approved. The process involved public consultation with stakeholders as well as an Environmental Impact Study. The Environmental Impact Study has been completed. Public Consultation process has been determined and will commence in the 2nd quarter. We expect to complete the process by end of May and have this presented on the Legislative agenda for Fall 2017. This process has delayed the design and construction of this project to fall of 2017 – construction to be in 2018. Administration has requested an extension to March 2019 for project completion.</p> <p>The Spedden/Ashmont project is winding down with the water starting to flow in December 2016. However substantial completion was not reached until late January. The contractor still has a few outstanding items to complete in 2nd quarter to finalize the project - some of these include work on the trail that can't be completed until the weather warms up.</p>
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When requested, explore providing water to Developments	Sheila	2016 as requested	Quarter 1,2,3,4 – No requests Quarter 1 – Some interest from a few residents at Mann Lakes – we will be trying to determine the level of interest and be open to discussions regarding potential connection.
Allow water connections for Smoky Lake Residents as per agreement with Smoky Lake County and Highway 28/63 Water Commission. The cost of these connections to be paid by the resident.	Bryan/Sheila	Summer 2017	Quarter 1 – in 2016 Council entered into agreements with Smoky Lake County and the Highway 28/63 water commission that would allow the connection of Smoky Lake County residents along the County of St. Paul owned water transmission line to access water and be billed by the County. Council made a motion indicating that any Smoky Lake County resident wishing to connect to the transmission line could connect provided they paid the entire cost of the connection and applied to be a utility customer of the County of St. Paul.
2014-2015 Consider application under new Federal Program for upgrade of water distribution systems in Lottie Lake, Ashmont, Bayview Beach, potential Co-ops off St. Paul/Elk Point line (with the municipal portion funded by residents)	Sheila	When announced	2013 Quarter 2 – Program will not be open for applications until 2014. 2014 Quarter 2– Open Houses were held for Lottie Lake and Ashmont residents in June to determine support for new water distribution lines. A newsletter was sent out in June to all residents giving them until the end of July to respond – Council will proceed with an application based on these responses. Quarter 3 – Council reviewed the responses from Lottie Lake and Ashmont residents. It was determined to submit Building Canada Grant applications for both projects when the program is available to receive applications. It has been indicated that no applications will be accepted until early 2015. Quarter 4 – Building Canada grant not accepting applications yet. 2015 Quarter 1– Building Canada Grant application for distribution lines in Lottie Lake and Ashmont was
2017 – Explore new funding opportunities under new Provincial Government for replacement of water distribution lines in Lottie Lake and Ashmont.	Kyle	Ongoing	
Consider Local Improvement Tax as option to replace water distribution lines in Lottie Lake	Sheila	Winter 2017	

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			submitted on April 1, 2015. Quarter 3 – we did not receive grant for this project. 2017
2014 -Review Ashmont Lagoon Feasibility study and work on implementation plan.	Council	January 2014	2014 Quarter 2 – Work has commenced on the de-sludging of the Ashmont Lagoon – will take place in July/August. Flow Meter is scheduled to be installed in July. Geo-technical review has been completed.
2014-15 Short Term measures to extend life of Ashmont Lagoon:	Utility staff/Engineers	Summer 2014	Quarter 3 – Lagoon has been de-sludged - flow meter has been installed.
<ul style="list-style-type: none"> De-sludging lagoon - \$85,000 Re-route trucks to Mallaig (once upgrades complete) Geo-technical review of area for lagoon expansion Purchase of required land 	Sheila		Quarter 4 – Received report from Urban systems on wastewater plan based on work done at Ashmont lagoon over last 2 years.
2015 Detailed design of lagoon upgrade – construction to be in future years 2016-2017. Design \$565,600	Engineers	Fall 2015	2015 Quarter 1- Building Canada Grant application was submitted for upgrade to Ashmont Lagoon and Transfer Station – joint with the County of Two Hills was submitted on April 1, 2015.
2016 - Commence construction of lagoon expansion in 2016.	Utility Staff/Engineers	Fall 2016	Quarter 2– Land agreement has been signed with Allan and Shirley Tkachuk.
2017 – build a joint waste water transfer station as per the Building Canada grant approval. (Joint with the County of Two Hills)	Bryan/Sheila	Summer 2017	Quarter 3– County was approved for Building Canada Grant for expansion of Ashmont Lagoon along with a joint waste water transfer station with the County of Two Hills. We are working on procurement of Engineering Services for the project.
Explore if Build Canada program will assist with upgrade of road required for wastewater transfer station.	Kyle	1 st quarter 2017	Quarter 4– Council will pass a borrowing bylaw to address the County's portion of this project. Engineers have been contracted for the project with Urban Systems being successful consultants. Preliminary design has begun for the project. Expect the lagoon and waste water transfer station to be tendered out as two projects.
			2016 Quarter 1 – Engineering for this project has commenced and is at the 60% phase. Contractors have gone through a Pre-Qualification process. There were 40 respondents with

		<p>21 contractors deemed qualified to bid on the project. We expect tenders to go to the qualified contractors by early May 2016. Engineering consultant is still working on finding a location for the waste water transfer station portion of this project.</p> <p>Quarter 2 – Tender for the lagoon portion of this project has gone out to qualified bidders in May 2016. Tender was awarded to G&J Parking Lot Maintenance LP. The Lagoon portion of the project commenced the end of June 2016. The County is still exploring options for the location of the Waste Water Transfer Station identified as part of this project.</p> <p>Quarter 3 – the lagoon will be complete in October 2016. Debenture has been received for the lagoon portion of the project in the amount of \$1,112,000. Location of the waste water transfer station is being determined. Geotechnical analysis has been completed – results will confirm if the location is suitable. If suitable, landowners within 800 meters of the development will be notified of the proposed development.</p> <p>2017</p> <p>Quarter 1 – the lagoon was completed to the point that it could be operated prior to the end of 2016, however some final landscaping work will be completed in 2nd Quarter 2017. Septage Haulers were provided new agreements and given an access code to be able to dump at the Ashmont Lagoon.</p> <p>The Waste Water Transfer Station engineering design and tender were completed for a location south of Lafond. Residents of the area were notified by letter of the proposed location and with no concerns, Council moved forward with the proposed location. Tenders for the project were opened April 6, 2017 and will be reviewed at the April Public Works meeting for award. We expect the project to be completed in July or August of this year.</p>
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Conduct and inventory water wells in subdivisions and ensure they are secured and signed as non-potable water supplies. Include their location on the GIS System –	Danny	Summer 2017	2015\ Quarter 3 – Not completed Quarter 4 – Not completed 2016 Quarter 2 – Work in Progress
Meet with Salt Plant/Riverview residents regarding water and sewer lines in Riverview	Sheila/Utility Staff	1 st quarter 2017	2015 Quarter 1 – Included septic tanks for Riverview. Working with legal counsel regarding update to Utility bylaw – will arrange meeting with residents following update of bylaw. Quarter 2 – working on Utility Bylaw – hope to have ready for Council consideration in September. Quarter 3 – Utility Bylaw will be effective January 1, 2016, therefore meeting will be deferred to new calendar year. Quarter 4 – Administration will hold meetings with residents and salt plant in early new year. 2016 Quarter 1 – Administration is obtaining legal advice and opinion regarding the utility services in Riverview. Quarter 2 – Administration continued work with legal counsel to determine strategy for utility services in Riverview Quarter 3 – legal opinion has been received. Meetings to be scheduled in the 4th quarter. 2017 Quarter 1 – We are working with a lawyer to draft a letter to the Salt Plant regarding the provision of utility services in Riverview. We will be sending that letter out early in the 2nd Quarter.
Complete Bulkwater Truck Loading Facility in Elk Point area (this project managed by the Town of Elk Point as per ACP Grant approval)	Bryan	Summer 2017	2016 Quarter 1– The County and Town of Elk Point have been successful in obtaining an ACP grant for a bulk water truck loading facility in Elk Point. Quarter 2 – The Town of Elk Point is commencing with Qualification Based Selection for Engineering consultants for the Bulkwater Truck Loading Facility. Invitations to

			<p>engineering consultants went out at the end of June 2016. Quarter 3 – the Town of Elk Point has determined that Urban Systems will be the engineer for the project.</p> <p>2017</p> <p>Quarter 1 – 4 locations have been determined as potential sites for this truck loading facility. Administration from Town and County will be meeting with Alberta Transportation to discuss our 1st choice for location in the 3rd week of April. The Town and County have met with the Elk Point Ag Society to discuss options should we be unable to build at our preferred location as their land would be our 2nd choice.</p>
Participate in a feasibility study to assess current street lighting practices and the potential for energy efficiency and better integration of data in GIS database			<p>2017</p> <p>Quarter 1: ACP Grant Application approved; project will commence in 2nd Quarter</p>

Goal 9 – Waste Management

Goal 9: Waste management enhances and encourages “best practices” in waste disposal			
Action	Lead	Target Date	Quarterly Report
Front Load Waste bins 2- front load/2 – rolloff bins \$20,000	Tim/Warren	1 st quarter 2017	<p>2017</p> <p>Quarter 1 – Defer to second quarter until 2017 budget approval</p>
Roll Off Truck replacement \$225,000 – 2017/18	Tim/Warren	Dec 2017	<p>2017</p> <p>Quarter 1 - Truck ordered should arrive in April/May 2017</p>
Lac Bellevue Bin Site – at overflow	Tim/Warren	Dec 2017	<p>2017</p> <p>Quarter 1 – Waiting for approval from Alberta Environment and Parks to amend the current lease to include the overflow area</p>
Review Private bin rental fee vs cost	Sheila/Darlene	1 st quarter 2017	<p>2017</p> <p>Quarter 1 - Analysis was prepared by Finance Clerk – rate to</p>

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			stay the same
Consult with Elk Point to have joint ownership of Elk Point Transfer station – based on salt shed/pole shed project and operational agreement	Sheila	1 st quarter 2017	2017 Quarter 1 – The County and Town of Elk Point have signed agreement to transfer 50% ownership of the Transfer Station site to the County. The County is paying the Town \$300,000 to own 50% of the site.

Goal 10 – FCSS

Goal 10: FCSS services conserve and enhance the rural lifestyle of residents.

Actions	Lead	Target Date	Quarterly Report
Meet the target set out by the province to spend 50% of the budget on Children and youth programs.	Janice	Dec 2017	2017 Quarter 1 - 74 % of the 2016 was spent on child and youth programs.
Organize High Heels and Spurs Program for schools in our region	Janice & Coco	Dec 2017	2017 Quarter 1 – Completed the week of March 20-24
Hold a Seniors Clinic on Alberta Seniors Benefits changes once per year	Janice & Coco	Oct 2017	Quarter 1
Organize and host Seniors Festival	Janice, Coco, Terry	Dec 2017	Quarter 1
Provide recognition to Community Volunteers	Janice, Coco, Terry	Ongoing	2017 Quarter 1 - Volunteer Alberta grant approved for 2017

Appendix 1 for 8.6.: 2017 Strategic Plan 1st Quarter

Administer the Meals on Wheels Program	Janice, Coco, Terry	Ongoing	2017 Quarter 1 -- 5 people are currently receiving meals on wheels
Arrange Joint Board Meetings with the Town Of St. Paul FCSs to insure no Overlap of Service	Janice	Dec 2017	2017 Quarter 1 – This has been cancelled as per Board direction.
Update FCSS Policy & Procedures Manual as requested	Janice	Ongoing	Ongoing
Welcome Baby program, Administer & implement changes as required	Janice, Coco Terry	Ongoing	Quarter 1 – Ongoing
Welcome to the County and Elk Point Packages. Administer & implement Changes as required	Janice, Coco Terry	Ongoing	Quarter 1 – Ongoing
Coordinate and Manage the annual Ashmont and Mallaig Summer Programs	Janice	Sep 2017	2017 Quarter 1 – Staff hired for 2017 program year.
Manage and Coordinate the Community Connector Trailer	Janice & Coco	Ongoing	2017 Quarter 1 – Trailer is already booked for the 2017 season. The Trailer is being re-decaled as the Co-op has changed their name.
Administer the Mallaig Moms N Tots	Janice	Ongoing	2017 Quarter 1 – Good Attendance
Administer the Ashmont Moms N Tots	Janice & Coco	Ongoing	2017 Quarter 1 – Good Attendance
Coordinate the Volunteer Income Tax Program	Coco, Terry	Jun 2017	2017 Quarter 1 – Program started March 1 and to date we have

Appendix 1 for 8.6.: 2017 Strategic Plan 1st Quarter

			completed just under 200 taxes.
Coordinate Seniors Week Events	Janice, Coco Terry	Jun 2017	2017 Quarter 1 –Seniors week is June 4-9. Some communities are booked waiting for others to get back to me.
Complete the Annual Report as Requested by the Province	Janice	June 2017	2017 Quarter 1 – Elk Point's is completed and sent to the Province. County's is completed but waiting for letter from the auditors.
Complete Outcome Measures as requested by the Province	Janice	Dec 2017	2017 Quarter 1 – Just working on the final numbers. But the Province is not ready for the input yet.
Provide Support & Direction to Seniors that are being Abused	Janice	Ongoing	2017 Quarter 1 – Ongoing
Administer the community Counselling program- & implement Changes as Requested	Janice	Ongoing	2017 Quarter 1 – Not as busy this quarter as last quarter.
Provide Support/Referrals to individuals that Request Assistance	Janice, Coco, Terry	Ongoing	2017 Quarter 1 – Ongoing
Consider contribution to the FSLW Program (request \$30,000) not included in FCSS budget – would be over and above County required contribution for FCSS			2017 Quarter 1 –Awaiting Application from the school board and direction from council.
Administer snow angel volunteer program for hamlets	Janice/Coco	Ongoing	2017 Quarter 1 – Ongoing
Assist the general Public with ongoing support and Direction	Janice, Coco, Terry	Ongoing	2017 Quarter 1 – Ongoing
Coordinate the Elk Point Community Information night	Janice, Coco, Terry	Sept 2017	2017 Quarter 1 – Will be booked in September 2017.

Continue the Community Night Movies	Janice	Sept 2017	2017 Quarter 1 – Summer staff hired and 4 STEP applications completed.
Coordinate Summer events in the communities			2017 Quarter 1 – Staff hired
Coordinate and partner with Extreme for community bussing	Janice	Dec 2017	2017 Quarter 1 – Ongoing, one trip used in February 2017.

Goal 11 – Agriculture

Goal 11: Agricultural services are designed to assist the continuation and enhancement of agricultural activities.

Actions	Lead	Target Date	Quarterly Report
Work with highway maintenance contractor to ensure weeds are controlled around those highways	Dennis/Keith	April 2017	<p>2013 Quarter 2 - Agreed to do some weed control along highways in troubled areas. Costs covered (2013)</p> <p>2014 Quarter 1- This is based on a per year basis. Transportation will cover costs for any type of work done. Sk Sprayed for weeds on highways near Ashmont. We continue to be in contact with the Ministry of Transportation to ensure their roads are kept clear. Currently we have up to \$5000 to spend on weed control on highways in the County from the Ministry. Kk</p> <p>2015 Quarter 1 – Meetings with Alberta Transportation scheduled for April 2015. Quarter 2 – Province has indicated they will do very limited mowing along Provincial highways. They will only deal with weed issues if they receive a weed notice from the County – in the past we have sprayed in some areas for them and then invoiced – this will not be allowed this year.</p>

			<p>2016 Quarter 1 – Ongoing Quarter 2 – Alberta Transportation has been notified if they do not ensure weed control along provincial highways the County will issue weed notice. Quarter 3 - Portions of the Provincial Highways were sprayed. This will be charged to Carillion. After some discussion we were given up to \$5000 to control noxious weeds on the Provincial Highways.</p> <p>2017 Quarter 1 – Received notice from province that they are implementing a Hwy Vegetation Management Plan in 2017. Mowing and spraying will take place on a 4-year rotation TM Alberta Transportation has a four year plan in place. All provincial highways to receive a top spray and top cut. HWY 28, HWY 29 and HWY 36 to receive fence line to fence line spray. KK</p>
Increase summer staffing by shared student (shared with FCSS) to assist with increased work for Club Root program and increased duties of ASB staff.	Keith	Spring 2017	<p>2017 Quarter 1 – Will use the FCSS summer student from mid June to mid July to check for clubroot in fields with the ASB summer student.</p>
<p>Coyote Bounty for predation control - \$20,000 for Jan-Mar 2014 and additional \$10,00 for fall 2014</p> <p>Continue program in 2015</p> <p>Continue program in 2016</p> <p>Continue program in 2017</p> <p>Continue to advocate to our</p>	Keith /Warren	Dec 2017	<p>2013 Quarter 1 – Program has ended for the spring with 944 coyotes/1 wolf brought in (in 2012 over 1400 coyotes were brought in). \$10,000 left in the budget to commence the program again in November 2013. Quarter 2 – Quarter 4 – Coyote Bounty commenced again November 1, 2013</p> <p>2014 Quarter 1 - The coyote bounty has received approximately 1300 coyotes and 3 wolves from the reduction program as of April 1, 2014. Quarter 4 – Program commenced for winter 2014/2015.</p>

neighbouring municipalities regarding joining this program			<p>2015 Quarter 1 – Budget expended in March 2015. Total from fall to spring. 1602 coyotes, 13 wolves. Quarter 4 – 185 coyotes brought in to date this fall.</p> <p>2016 Quarter 1 – Program has completed at end of March – 1606 coyotes and 3 wolves have been brought in (November 2015-March 2016) – Budget was mostly expended – balance of \$685 left in budget. Quarter 3 - Fielded a few calls about the program. Cleaned up tools to be ready for fall.</p> <p>2017 Quarter 1 – Received 985 coyotes and 5 wolves through the program. 68 ratepayers accessed the program. The program ended March 31, 2017 and will begin again on Nov 1, 2017 if it is continued.</p>
Continue with Oxeye Daisy program – 2016 – Education	Keith	Dec 2017 - ongoing	<p>2014 Quarter 1, 2104 – We will map out the oxeye daisy outbreak around Ashmont and report how it can spread from year to year. We will continue to have discussions with local residents about the weed. We will ensure County roads are clear of oxeye daisy.</p> <p>2016 2016 Quarter 1 – Planned areas to survey for the upcoming season and noted the Ashmont area for Oxeye Daisy. Quarter 3 – Sprayed Highways around Ashmont and did some private spraying for the weed.</p> <p>2017 Quarter 1 – Planning to survey the Ashmont and area for noxious weeds. Continued to give out weed information booklets.</p>
Spraying map to be communicated to Bee Keepers in the area.	Keith	Summer 2017	<p>2016 Quarter 3 - Started to Compile a list of Bee Keepers in the</p>

Appendix 1 for 8.6.: 2017 Strategic Plan 1st Quarter

Notification prior to spraying.			County to be sent notifications for 2017. 2017 Quarter 1 – Compiling a list of beekeepers to send our plans for spraying this year.
Ensure new road construction/back sloping is reviewed for spraying for up to 5 years.	Keith	Summer 2017	2016 Quarter 1 – Maps of back sloping/ new road construction/ mulching are updated for 2016 spray season. Quarter 3 – Areas on maps are checked to see if they need to be sprayed in 2016. Areas not sprayed will be checked in fall. 2017 Quarter 1 – Maps of back sloping, new road construction, and mulching are updated for the 2017 spray season.
Club Root education for producers and for industry. Best Practices. Continue to staff ASB to check all canola fields in the County Send Pest Notice reminders to landowners affected by Club Root.	Keith	Dec 2017 - ongoing	2016 Quarter 1 – Additional staff member has been included in the 2016 Preliminary Budget to assist with field inspection/club root education. Quarter 2 – additional staff member is hired – working to map where canola is planted in the County in preparation for field inspections later in the summer. Quarter 3 – field inspections of approximately 600 canola fields have taken place. There is potential of 2 fields being identified with the presence of club root. If confirmed, the landowner will be contacted regarding the county's club root policy document. 2017 Quarter 1 – Summer student hired to complete clubroot surveys in 2017. Clubroot map is saved in our database for comparison to upcoming years.
Consider mowing of all ditches along all developed road allowances Consider purchase of smaller mower (would work better for mowing the Iron Horse	Keith	Spring 2017	2017 Quarter 1 – Considering the purchase of a new 10-foot mower and tractor for mowing subdivisions, special events, and the Iron Horse Trail. Considering tendering out the mowing of the Iron Horse Trail (if new tractor/mower is not approved).

Appendix 1 for 8.6.: 2017 Strategic Plan 1st Quarter

Trail)/Consider contracting out Iron Horse Trail			
Contract out mowing of gravel roads?			
Replace mower – \$35,000	Keith/Warren	Spring 2017	2017 Quarter 1 – 15 foot Degelman purchased and waiting delivery.
1 ton truck – transfer Duramax truck to PW	Keith/Warren	Spring 2017	2017 Quarter 1 – New 1 ton truck purchased and a new truck from public works will replace the old mower truck.
Replace Side by Side – est \$23,000	Keith/Warren	Spring 2017	2017 Quarter 1 – New Bobcat side by side purchased and delivered. The old Kubota will be given to Parks and Recreation.

Goal 12 – Planning & Development

Goal 12: Development is environmentally sound and sensitive			
Actions	Lead	Target Date	Quarterly Report
Review of County owned land – possible sale of properties Gravel testing on properties identified in review (when time permits)	Leo	Dec 2017	2015 Quarter 2– land that is part of the exchange agreement for the Ashmont Lagoon has been tested for gravel – prior to signing of agreement. No gravel was discovered. Gravel testing has been done at Richland pit to determine gravel reserves. 2016 Quarter 3 – gravel testing on lands in the north part of the county has been completed and the county is pursuing potential gravel agreements and/or purchase of lands. 2017
Lac Sante ASP Review We have minor wording changes to bring to council yet this year, however Two Hills may want more	Krystle	Dec 2017	2015 Quarter 1 – Joint meeting with the County of Two Hills determined that only minor changes are required to refer to other

Appendix 1 for 8.6.: 2017 Strategic Plan 1st Quarter

substantial changes on their plan – which is separate from ours – do we want to leave on the Strat plan?			statutory documents whose numbers have changed. 2017
Cross Training of Planning staff to ensure customer support when staff members are absent.	Krystle/Chelsey	Dec 2017	Quarter 1 – ongoing
St. Paul North ASP to be completed.	Krystle	1 st quarter 2017	2016 Quarter 2 – Council has received a Draft of the St. Paul North ASP. A joint meeting with the Town will be scheduled to review the Draft before a public meeting will be held to allow the Public to provide input on the plan. Quarter 3 – no action on this item. Administrative changes at the Town of St. Paul has delayed the scheduling of a joint meeting regarding the ASP. Meeting to be scheduled in 4th quarter. 2017 Quarter 1 – A joint meeting between the Town and County was held to review the draft that was developed last year. Public Open House held March 30, 2017. Proposed Public Hearings to be held at the Town April 10 and County April 11.
Review and update inter-municipal development plans with Town of St. Paul and Town of Elk Point and develop an IDP with Summer Village of Horseshoe Bay	Krystle/Kyle / Sheila	Dec 2017	2016 Quarter 2 – the Province has announced new requirements under the new MGA that pertain to IDP's – will defer review of this plan until the MGA has been approved and requirements set for IDP's with our neighbours. 2017 Quarter 1: ACP Grant application was approved; project will commence in 2nd Quarter
Re-Survey Plan 527MC Block 1 MK at Vincent Lake to have houses be situated on the lots. Estimated cost of re-survey \$42,000. Administration is recommending that the residents (15) be responsible for the cost of	Krystle/Sheila	Dec 2017	

re-surveying. Sell the land that is currently ER but would become the land owners after re-survey to the appropriate lot owners. Determine cost of the sale of land – market??			
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Goal 13 – Parks & Recreation

Goal 13: Recreation opportunities are available to the public through the County of St. Paul or partnerships

Action	Lead	Target Date	Quarterly Report
Explore developing overflow camping area at Lac Bellevue Delay to 2017	Tim/Ken	Fall 2017	<p>2015 Quarter 1 – not included in the 2015 budget Quarter 2 – Submitted an application under the Canada 150 Community Infrastructure Program for a campground expansion at Lac Bellevue as well as a gazebo, two new piers, and a miniature golf course Quarter 3- we were unsuccessful for this grant program.</p> <p>2016 Quarter 2– Administration is working on plans for the overflow camping area as approved in 2016 budget. Quarter 3 – results of survey of the Lac Bellevue campground has resulted in deferring of this project until land purchase from the Crown can be negotiated.</p> <p>2017 Quarter 1 – Waiting for approval from Alberta Environment and Parks for a lease amendment</p>
Explore solar street lighting for new parking lot at Westcove –	Tim/Kyle	Summer 2017	<p>2014 Quarter 1 – Not included in 2014 budget</p> <p>2015 Quarter 1 – not included in 2015 budget, but will review options for grants for this item.</p>

Appendix 1 for 8.6.: 2017 Strategic Plan 1st Quarter

			2016 Quarter 1 – This has been included in the 2016 Preliminary Budget. 2017 Quarter 1 – Deleted from 2017 budget.
Explore replacing piers at all parks Priority for 2017: 1. 2 at Lac Bellevue	Tim	Summer2017	2017 Quarter 1 - Defer to second quarter 2017 after final budget approval
Mallaig Recreation – 5 yr plan <ul style="list-style-type: none"> ○ Gazebo – future 2019/20 - \$190,000 ○ Recycle bins ○ Hockey Arena Zamboni Repaired/Ice Plant Overhauled – 2017/18 - \$40,000 ○ Renovate Change rooms 2017/18 – waiting for quote ○ Add'n camping stalls/power upgrades – waiting for quote Note Mallaig is looking for support of 50% of unfunded portions of projects.	Sheila		2014 Quarter 1 – Arena funding happened in 2014. \$50,000 contribution to playground in 2015 budget, funded by Public Trust Reserve. Quarter 2 – Council provided funding for Mallaig Playground – funded from Public Trust Reserve. Quarter 3 -Council provided funding for playground while the Ag Society waiting to hear about their grant – to be reimbursed to the County once they receive their grant. 2015 Quarter 4 – Council provided additional funding to Mallaig Playground due to the Ag Society receiving less from their CFEP grant than was expected. The additional funding of \$28,500 was funded from the Public Trust Reserve. 2017
Pursue grants for additional recreational servicing opportunities	Kyle	ongoing	2017 Quarter 1: Applying for Agrispirit Grant in 2 nd Quarter
Pursue purchase of Provincial lands for County operated parks	Sheila/Tim/Linda	Dec 2017	2017 Quarter 1 – Waiting for approval from Alberta Environment

Appendix 1 for 8.6.: 2017 Strategic Plan 1st Quarter

that we do not own. Lac Bellevue, Stony Lake. Consider future purchase of Mallaig Beach area			and Parks for a lease amendment for Lac Bellevue Park. Not purchasing Mallaig Beach area at this time, lease renewed with the Mallaig Chamber of Commerce.
Provide assistance to St. Lina Ag Society for powering of camping stalls. – County contribution based on CFEP grant application –		Dec 2017	2016 Quarter 3 – the St. Lina Ag Society has applied for a CFEP grant that contemplates this as part of their project. County Council has approved a letter supporting their grant application. The motion also approves 25% of the total cost of the project should the grant application be approved. 2017 Quarter 1 – St. Lina was approved their CFEP Grant, \$45,525 is being considered in the 2017 Operational Budget.
Playground at Stoney Lake \$35,000	Tim	Dec 2017	2017 Quarter 1 – Defer to second quarter until 2017 final budget approval
Westcove re-shingle gazebo	Tim	Fall 2017	2017 Quarter 1 – Defer to second quarter until 2017 final budget approval
Floatingstone New stalls and another Playground in C Loop	Tim	Fall 2017	2017 Quarter 1- Defer to second quarter
Explore cost of wifi at all municipal parks	Tim	Dec 2017	2017 Quarter 1 – Defer to second quarter.
Metal roof of park office/garage/bathrooms at Lac Bellevue	Tim	Fall 2017	2017 Quarter 1 – Defer to second quarter.
Explore the upgrade of boat launches at County Municipal parks, and other lake subdivisions in the County	Tim/Bryan	Fall 2017	2017 Quarter 1 – Lac Bellevue Boat Launch budgeted for 2017

Appendix 1 for 8.6.: 2017 Strategic Plan 1st Quarter

Participate in a Parks and Recreation Needs Analysis and Master Plan Study	Tim/Kyle/Sheila		2017 Quarter 1: ACP Grant Application was approved; project will commence in 2nd Quarter
Pursue creating a society for the purposes of obtaining grant funding for County parks and other facilities			2017 Quarter 1: Legal opinion has been obtained and reviewed

Goal 14 – Library/Culture

Goal14: Public libraries conserve and enhance the rural lifestyle of residents by providing easy access to information, reading and educational materials

Action	Lead	Target Date	Quarterly Report
Potential replacement of the Action Van in St. Paul??		April 2017 - budget	2017 Quarter 1 – request received from the Town of St. Paul regarding their intention to replace the Action Bus in 2017. \$20,000 contribution is being considered in the 2017 Operating Budget.
Condo Bylaw and Party Wall Agreement complete for building that houses Northern Lights Library and Allied Arts	Sheila/Kyle	Dec 2017	2017 Quarter 1 – No action yet
Elk Point Library – new location will be looking for support			
Assist Allied Arts if success for grant to upgrade lighting to LED			



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

8.7. Lease Agreement - Elk Point Regional Allied Arts Society

#20170406007

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

Attached is a revised lease agreement for the Elk Point Regional Allied Arts.

Recommendation

Administration is recommending to approve the Lease Agreement with the Elk Point Regional Allied Arts Society

Additional Information

Originated By : pcorbiere

THIS INDENTURE made in duplicate this _____ day of _____ A.D., 2017

Between:

THE COUNTY OF ST. PAUL NO. 19

St. Paul, Alberta

And

THE TOWN OF ELK POINT

(Hereinafter called the “Lessors”)

- and -

ELK POINT REGIONAL ALLIED ARTS SOCIETY

Society Number

(Hereinafter called the “Lessee”)

THE LESSOR, pursuant to, by virtue of, and subject to the provision of the Municipal Government Act, being Chapter M-26, of the Revised Statutes of Alberta, 2000, and amendment thereto, HEREBY LEASES to the Lessee the following lands, namely:

The east half of Lot 1, Block 32, Plan 852-1351
(Within the corporate limits of the Town of Elk Point)

containing 1 acre more or less and the warehouse space, reserving unto her Majesty, all mines and minerals (the “Lands”) at the agreed upon lease rate of one dollar (\$1) year, commencing the first of June 2017, payable in advance.

THE LESSEE covenants and agrees to the Lessor as follows:

1. That the Lessee will not without written consent or approval of the Lessor assign or sublet any part of the Lands or premises.
2. That the Lessee agrees to utilize the Lands for public gathering purposes only for uses such as a performing arts theatre, public rental hall, multiuse cultural/recreational facility:
 - a. That the lessee will indemnify and save harmless the Lessor from and against all actions and claims for damage arising from use of the Lands under this Lease and from any improvements made by him on the Lands.
 - b. Shall maintain the lands and buildings in good condition and repair and shall be responsible to maintain the building in good condition and take responsibility for all utilities servicing the building and property.

2017-04-06

- c. Shall always during the continuance of the term hereby demised, keep and at the expiry or termination thereof, yield the buildings and lands in a good and clean condition.
 - d. Shall use the building and lands for the permitted use and for no other uses whatsoever.
 - e. Shall be responsible for payment of all utilities.
 - f. The lessee shall abide by all rules and regulations set by the condominium association.
3. The Lessee shall have the right from time to time at its own expense to make such changes, additions and improvements to the building and lands as the lessee may think necessary, subject to the following conditions:
 - a. The Lessee shall submit to the Lessor a plan for the change, addition or improvement and must receive the Lessors written consent to carry out the desired work. The consent of the Lessor does not relieve the Lessee of the requirement to obtain the necessary development permit and building permits nor does the Lessor, in approving the plan, guarantee or represent that the necessary development permit and building permits will be granted; and
 - b. The Lessee shall submit development application if required under the Town of Elk Point's Land Use Bylaw and must receive the necessary development permit prior to making the change, addition or improvement.
4. The Lessee shall, at its own expense, provide and maintain in force during the term hereof comprehensive general public liability insurance (the "Liability Insurance") covering personal and bodily injury, death and property damage on an occurrence basis with respect to the activities of the Lessee or its employees, invitees, or patrons carried on, in or from the Lands of not less than \$2 MILLION (\$2,000,000.00) or for such greater amount as the Lessor may reasonably require. The Lessee shall, within thirty (30) days of the date of such request, provide to the Lessor a certified copy of the required insurance policy.
5. The liability Insurance Shall:
 - a. Name the Lessor as an insured;
 - b. Be in a form satisfactory to the Lessor; and
 - c. Waive any right to make claims against the Lessor to recover any amounts paid by the insurer.
6. The lessee shall immediately advise the Lessor, and promptly thereafter by written notice confirm such advise to the Lessor, of any accident to or defect of or any damage or injury which as occurred in the buildings or on the lands, or any part thereof, or howsoever caused provided that nothing herein shall be construed to require repairs to be made to the building and lands by the Lessor, except as expressly provided in this Lease.
7. The Lessee does hereby accept this Lease of the building and lands, to be held by them as tenant and subject to the conditions, restrictions and covenants implied and set forth above.

8. The term of the Lease shall be twenty-five (25) years from the date of signature by all parties with the option of renewal for an additional twenty-five (25) years subject to acceptance by both parties.
9. And the Lessor covenants and agrees with the Lessee as follows:

THE LEASE and all the covenants herein contained shall enure to the benefit of and be binding upon the parties thereto, their heirs, executors, administrators, and assigns, respectively.

IN WITNESSETH WHEREOF, the parties hereto have hereunto set their hands and affixed their seals the day and year thereon first above written.

SIGNED, SEALED AND DELIVERED

In the presence of:

COUNTY OF ST. PAUL NO. 19

Reeve

Chief Administrative Officer

In the presence of:

TOWN OF ELK POINT

Mayor

Chief Administrative Officer

Witness

Elk Point Regional Allied Arts Society

Elk Point Regional Allied Arts Society

2017-04-06



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www.county.stpaul.ab.ca

Issue Summary Report

8.8. St. Paul Education - Joint Elections Agreement

#20170315001

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

Historically, the County of St. Paul and St. Paul Education Regional Division No. 1 have entered into an agreement for the provision of joint elections for municipal Council and school board trustees.

Attached is the proposed agreement for 2017.

Recommendation

Motion to approve the agreement with St. Paul Education Regional Division No. 1 to hold a joint election on October 16th, 2017.

Additional Information

Originated By : kattanasio

THIS AGREEMENT entered into this _____ day of April, A.D. 2017

BETWEEN:

ST. PAUL EDUCATION REGIONAL DIVISION NO. 1
(hereinafter referred to as St. Paul Education)

OF THE FIRST PART

and

THE COUNTY OF ST. PAUL NO. 19

OF THE SECOND PART

WHEREAS the *Local Authorities Election Act, RSA. 2000*, and amendments thereto provides for local authorities to enter into agreements for the holding of joint elections;

AND WHEREAS the geographic area of the County of St. Paul is included within the boundaries of St. Paul Education Regional Division No. 1;

AND WHEREAS the County of St. Paul No. 19 and St. Paul Education are desirous of entering into an agreement to hold a joint election pursuant to the terms of this Agreement;

NOW THEREFORE be it agreed that St. Paul Education and the County of St. Paul No. 19 do hereby make provision for the holding of a joint election with each party under the following obligations:

1. **ST. PAUL EDUCATION** shall
 - a) give notice of nomination for school trustee
 - b) receive nominations at the local jurisdiction office
 - c) provide the County of St. Paul No. 19 with copies of trustee nomination papers for the conduct of an election
 - d) pick up the sealed trustee ballot boxes and ballot accounts after the election
 - e) declare the result of the voting for trustee as required by legislation
 - f) retain and subsequently destroy the trustee ballot boxes as legislated.

Appendix 1 for 8.8.: School Board Elections

2. The County of St. Paul No. 19 shall do all things required to conduct an election, including but not limited to the following:
 - a) give notice of an election in the prescribed form
 - b) provide the election officials required to conduct the election
 - c) provide the necessary training to the election officials to ensure proper fulfilment of statutory requirements
 - d) provide all the required advertising of the election
 - e) provide all election materials, ballot boxes and voting booths
 - f) designate the voting subdivisions and voting stations
 - g) provide a sufficient number of ballots
 - h) provide for an advance vote
 - i) report to St. Paul Education on ballot counts for trustees on election day
 - j) ensure compliance with the procedures prescribed under the Local Authorities Election Act for the holding of elections
 - k) release the sealed trustee ballot boxes and ballot accounts to St. Paul Education after the election.
3. St. Paul Education shall pay to the County of St. Paul No. 19 the necessary expenses for its portion of election costs directly related to the election of school trustee and incurred by the County of St. Paul No. 19 including the cost of printing the school trustee ballots.
4. The amount required to be paid by St. Paul Education shall be paid upon receipt, in writing, of such total and particulars as to the computation thereof.
5. In the event that no election is required for school trustee and an election is required for municipal purposes, the total cost of the election will be borne by the County of St. Paul No. 19.
6. In the event that no municipal election is required in the County of St. Paul No. 19 and an election is required for school trustee, the election will be conducted by the County of St. Paul No. 19 and the total cost of the election for school trustee will be borne by St. Paul Education subject to supporting documentation evidencing the actual costs.
7. St. Paul Education agrees to indemnify and save harmless the County of St. Paul, its elected officials, officials, officer, employees, volunteers, representatives, contractors, insurers and agents, and anyone else engaged by or on behalf of the County of St. Paul for the purposes of the election, including without limitation the Returning Officer, from any and all claims, demands, loss, costs (including legal costs on a solicitor and his own client basis incurred or awarded against the County of St. Paul), damages, actions, suits or other proceedings by whomsoever made, brought or prosecuted, in any manner based upon, occasioned by or attributable to the conduct of the election of school trustees, including but not limited to any matters relating to, directly or indirectly, a judicial recount, ballot inspection, controverted election, invalid election and any manner of proceedings brought pursuant to the *Local Authorities Election Act*, R.S.A. 2000, c. L-21, including but not limited to the costs of procuring election materials, legal costs on a solicitor and his own client basis incurred or

Appendix 1 for 8.8.: School Board Elections

awarded against the County of St. Paul, and the costs of holding a new election, excepting that St. Paul Education shall not be liable under this indemnity for any claims, demands, loss, costs, damages, actions, suits or other proceedings occasioned by any negligent act, omission or contravention of the *Local Authorities Election Act*, R.S.A. 2000, c. L-21, by the County of St. Paul, its elected officials, officials, officer, employees, volunteers, representatives, contractors, insurers and agents, the Returning Officer, and anyone else engaged by or on behalf of the County of St. Paul for the purposes of the election.

8. This Agreement is not assignable, either in whole or in part, without the assigning Party having obtained the prior written consent of the other Party, which consent shall not be unreasonably withheld.
9. This agreement shall be governed by the laws of the Province of Alberta.
10. This agreement shall enure to the benefit of and be binding upon the Parties hereto, their successors and assigns.

THIS AGREEMENT shall remain in effect until the successful completion of the 2017 Local Authorities Election.

IN WITNESS WHEREOF the parties have hereto duly executed this Agreement as of the day and year first above written.

ST. PAUL EDUCATION REGIONAL
DIVISION NO. 1

Board Chairman

Secretary-Treasurer

THE COUNTY OF ST. PAUL NO. 19

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.9. Appoint Alternate for Town of St. Paul Rec Board Committee

#20170314005

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

The Town of St. Paul Council passed the attached Parks and Recreation Bylaw at their March 13th Council Meeting. The amendments to the bylaw are highlighted in yellow. The bylaw now allows the board members to appoint an alternate from County Council to attend a meeting on their behalf.

Councillor Martin and Councillor Sloan are on the Town of St. Paul Rec Board Committee. We require a motion to appoint an alternate to the committee.

Recommendation

Motion to appoint an alternate Councillor to the Town of St. Paul Rec Board Committee.

Additional Information

Originated By : pcorbiere

BYLAW NO. 1235

OF THE TOWN OF ST. PAUL

BEING A BYLAW OF THE TOWN OF ST PAUL, IN THE PROVINCE OF ALBERTA, ESTABLISHING A PARKS AND RECREATION BOARD AND TO SET FORTH THE DUTIES AND RESPONSIBILITIES THEREFOR.

NOWTHEREFORE, The Council of the Town of St. Paul, duly assembled, does hereby enact as follows:

1. DEFINITIONS

- a) **“Board”** means the St. Paul Parks and Recreation Board.
- b) **“CAO”** means the Chief Administrative Officer for the Town of St. Paul, Alberta.
- c) **“County”** means the County of St. Paul, Alberta.
- d) **“County Council”** means the duly elected officers of the County of St. Paul, Alberta.
- e) **“Director”** means the Director of the Town of St. Paul Parks and Recreation Department, or the applicable employee designated by the CAO.
- f) **“Town”** means the Town of St. Paul, Alberta.
- g) **“Town Council”** means the duly elected officers of the Town of St. Paul, Alberta.

2. ESTABLISHMENT

A) NAME

- i) There is hereby established and constituted the St. Paul Parks and Recreation Board to exercise the duties, powers, and functions as prescribed by this Bylaw.

B) BOARD MEMBERSHIP

- i) The Board shall consist of up to **nine (9)** members. The **nine (9)** members will be comprised as follows:
 - a. Two (2) members of Town Council, as appointed by Town Council. **These Board members may appoint an alternate from Town Council to attend a meeting on their behalf by notifying the Director and Board Chairperson in writing of such substitution prior to the applicable meeting(s). In such instances, the alternate shall hold all of the rights and privileges as the appointed Town Council member.**
 - b. Two (2) members of County Council, recommended by the County Council and appointed by Town Council. **These Board members may appoint an alternate from County Council to attend a meeting on their behalf by notifying the Director and Board Chairperson in writing of such substitution prior to the applicable meeting(s). In such instances, the alternate shall hold all of the rights and privileges as the appointed County Council member.**
 - c. **Three (3)** members-at-large who are residents of the Town of St. Paul, as appointed by Town Council.

- d. Two (2) members-at-large who are residents of the County, recommended by County Council and appointed by Town Council
- ii) Each member of the Board shall hold office for a term. The following terms of appointment shall apply: the **five (5)** members-at-large shall hold positions for four (4) year terms, and the four (4) Council members shall hold office for one (1) year terms. These terms will commence on January 1st of the appropriate year, except where a member appointment has been made to fill a vacancy for the balance of a term. In such instances the term will commence immediately upon member appointment.

C) MEMBER RESIGNATION

- i) Any member of the Board may resign at any time by forwarding written notice to that effect to the Director and Board Chairperson.

D) MEMBER DISQUALIFICATION

- i) A member ceases to be a member of the Board when he or she:
 - 1. Fails to attend three (3) consecutive regular meetings of the Board, unless such absence is authorized by resolution of the Board;
 - 2. In the case of members-at-large who are residents of the Town of St. Paul, cease to be a resident of the Town. In the case of members-at-large who are residents of the County of St. Paul, cease to be a resident of the County;
 - 3. Is hired as an employee of the Town of St. Paul or County of St. Paul;
 - 4. In the case of a member who is representing either the Town or County Council, ceases to be a member of the applicable Council; and
 - 5. In the case of any members, by resolution of Town Council.

E) BOARD VACANCIES

- i) The Town and County will advertise **to the general public** any current and impending vacancies of the Board for their respective members-at-large. The County will forward recommendations for filling vacancies to the Town, who appoints all members. Outgoing Board Members are entitled to reapply.

F) BOARD OFFICES

- i) At its first meeting of the Board in each calendar year, a Chairperson and Vice-Chairperson shall be chosen by majority vote of the Board for a term of Office for one (1) year.
- ii) Should a Chairperson or Vice-Chairperson position become vacant prior to the expiry of his/her one (1) year term of Office, another member shall be appointed to the applicable Office by majority vote of the Board at the next meeting of the Board.
- iii) The Chairperson shall preside at all meetings of the Board when present, and will be responsible for supervising the conduct of the Board members in the performance of their duties. In addition, the Chairperson is the spokesperson for the Board.

- iv) The Vice-Chairperson shall perform the duties of the Chairperson in his/her absence. Should the Chairperson and Vice-Chairperson both be unavailable for a meeting, the acting Chairperson shall be appointed by the majority of members present at that meeting.

G) DUTIES AND AUTHORITIES

- i) Generally speaking, the mandate of the Board is to include Town of St. Paul Parks and Recreation programming, services, facilities, and amenities overseen by the Director. This includes, but is not limited to, the St. Paul golf course, tourism centre, aquatic facility, arenas, community recreation centres, halls, parks, playgrounds, campgrounds, sports fields, and trails. **It does not include the Town Wellness Centre.**
- ii) In carrying out Board responsibilities and functions, members of the Board are to:
1. Unless specifically provided for herein, comply with the Town Procedural Bylaw.
 2. Comply with Town and Board policies and procedures.
 3. Comply with the Municipal Government Act of Alberta and other applicable provincial legislation.
 4. Build and maintain a positive working relationship with the Director, Town and County Councils, residents, and the community.
- iii) In carrying out Board responsibilities and functions, members of the Board are not to:
1. Unless authorized by Town Council herein, or explicitly, have the power to pledge the credit of the Town, authorize expenditures, or expend public monies.
 2. Have a supervisory or personnel oversight role pertaining to the Director (or any other Town position); The Director reports to the CAO.
- iv) The specific duties of the Board shall be as follows:
- 1. Advisory Role to Council** – The Board shall provide recommendations to Town Council on any parks and recreation related matter upon the request of Town Council and/or the Director. Typically, the Board will be consulted on the following:
 - the sale, acquisition, or disposal of Town assets, lands, or facilities held for the purposes of parks and recreation;
 - strategic planning matters related to parks and recreation;
 - Town parks and recreation capital budget and projects;
 - all parks and recreation contributions that the County makes to the Town;
 - the Town's annual parks and recreation department operating budget, including new initiatives, priorities, and significant changes to services or service levels.
 - 2. Advisory Role to the Director** – Provide feedback to the Director on the following:
 - any operational concerns or matters brought forward by the Director;
 - performance of parks and recreation budgets, services, programs, events, and initiatives;
 - feedback or concerns gathered from residents, users, and community groups.

3. **Advocate and Assist** – Advocate, encourage, promote, and assist in communication related to matters and activities concerning Town parks and recreation. Upon agreement with the Director, the Board may also assist in planning parks and recreation events, functions, and fundraising activities.
4. **Rules, Policies, and Operating Agreements** – Establish and approve rules, policies, operating leases, and agreements governing parks and recreation department operations and services, provided such approvals do not conflict with Town procedures, Town policies or Bylaws, or other explicit Town Council directives. The Director supports the Board in this area by bringing matters forward for Board approval, including reports and recommendations.

H) REMUNERATION

- i) All members-at-large of the Board shall be provided a stipend of \$75.00 per Board meeting attended. Members will be paid the stipend once at the end of each calendar year for meetings attended in the subsequent year.
- ii) Upon pre-approval of the Board, and in conjunction with the approved Parks and Recreation Department budget, members may be reimbursed expenses to attend other relevant regional meetings and conferences. Such reimbursements shall be consistent with Town policy.

I) PERSONAL CONFLICT

- i) Personal Conflict means that the matter being voted on:
 1. Could monetarily affect the Board Member, a corporation in which the Board member is a shareholder or Director or Officer, or an employee of the Board Member, or;
 2. The Board Member knows or should know that the matter could monetarily affect the Board Member's family.
- ii) A Board Member does not have a Personal Conflict if only by reason that:
 1. The Board Member receives an allowance, honorarium, remuneration, or benefit to which the Board Member may be entitled to by being a Board Member;
 2. A member of the Board Member's family has an employer that is monetarily affected by the decision of the Board, provided that the employer is not the Town Parks and Recreation Department;
 3. The Board Member, or member of the Board Member's family, is a member or director or a non-profit organization or a service club; or
 4. The financial implication is so insignificant that it cannot reasonably be regarded as likely to influence the Board Member.

3. MEETINGS

A) REGULAR MEETINGS

- i) Regular meetings shall be held every month unless otherwise decided by resolution of the Board. Meetings shall take place at a time and place so designated by the Board.

B) SPECIAL MEETINGS

- i) Special Meetings of the Board may be called by the Chairperson or any three (3) members of the Board by giving notice of at least twenty-four (24) hours prior to such meetings, and stating the nature of the business to be transacted and the time, place, and date of the meeting.

C) NOTICE OF MEETINGS

- i) Notice for meetings of the Board will be advertised, at a minimum, on the Town website.

D) VOTING

- ii) All Board Members shall vote on all questions before the Board, except for Board members that abstain due to a personal conflict.
- iii) A simple majority vote of present Board members shall determine the outcome of motions. In the event of a tie vote, the motion shall be defeated.

E) QUORUM

- i) A quorum of the Board shall be five (5) members for all matters, provided that at least one (1) County Councillor member and one (1) Town Councillor member are present. A meeting shall not be cancelled due to a lack of quorum until 10 minutes after the scheduled time of the meeting has elapsed.

F) STANDING COMMITTEES

- i) The Board may appoint Standing Committees from its members to perform specified functions of the Board, and the Chairperson or Board may appoint such other Special Committees consisting of members or non-members to perform such duties as may be determined for advisory purposes.

G) RECORDS/MINUTES

- i) A minute book shall be kept, and the minutes of all regular and special meetings of the Board shall be recorded therein.

4. EFFECTIVE DATE

Bylaw 1235 comes into full force and effect upon the final passing thereof. Bylaw 1233 is hereby repealed.

MOTION BY _____ THAT BYLAW 1235 BE GIVEN FIRST READING
_____ THIS ____ day of _____ 2017.

MOTION BY _____ THAT BYLAW 1235 BE GIVEN SECOND
READING _____ THIS ____ day of _____ 2017.

MOTION BY _____ THAT BYLAW 1235 BE GIVEN THIRD READING
BYLAW 1235 - ST. PAUL PARKS AND RECREATION BOARD

Appendix 1 for 8.9.: Town Rec Board Bylaw

_____ THIS _____ day of _____ 2017.

MAYOR
GLENN ANDERSEN

CHIEF ADMINISTRATIVE OFFICER
HOLLY HABIAK



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.10. Request for Letter of Support - MCSNet

#20170406002

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

MCSNet would like to proceed with their application to install Fiber Optic Backbones within the County of St. Paul to the community of Spedden with the communities of Mallaig and Ashmont being connected along the way. These new fiber backbones will help MCSNet to enhance broadband services to approximately 835 households throughout the County and help meet current and future bandwidth demands for County ratepayers.

The Connect to Innovate program is designed to provide 75% funding of approved projects. MCSNet would be covering the 25% shortfall. In order to strengthen their application for funding, they are requesting a letter of support from the County to accompany their application.

Recommendation

Administration is recommending to provide MCSNet with a letter of support to accompany their application for funding through the Federal Government's Connect to Innovate program to install Fiber Optic Backbones within the County of St. Paul to the community of Spedden with the communities of Mallaig and Ashmont being connected along the way

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.10.: Request from MCSNet

Dear Sheila,

Further to previous discussions concerning the Federal Government's "CONNECT TO INNOVATE" funding program, MCSNet would like to proceed with it's application to install Fiber Optic Backbones within the County of St. Paul to the eligible community of "**Spedden**" with the Communities of Mallaig & Ashmont being connected along the way. These new fiber backbones will help MCSNet to enhance broadband services to approximately **835** households throughout the County and help us in meeting current and future bandwidth demands for County ratepayers.

The Connect to Innovate program is designed to provide 75% funding of approved projects. MCSNet would be covering the entire 25% shortfall thereby requiring no financial commitment from the County.

In order to strengthen our application for funding, we feel it is essential that our application displays our commitment to enhancing high speed internet services to the rural communities within the County and as such have the full support of Council to serve their ratepayers.

MCSNet would therefore appreciate some form of Letter of Support from the County to demonstrate it's support for this project.

I'm therefore enclosing a sample "Letter of Support" in MS Word format that the County can use as a template and/or modify or edit as they see fit.

Please note that the deadline for the funding application is **APRIL 20th**. If we can count on your support for this funding application, we would need the LOS from the County no later than April 17th so that we can complete and finalize our submission to ISED.

Thanking you for your kind attention in this matter and hoping we can count on your support.

NOTE: Should you have any questions, please do not hesitate to contact me at your earliest convenience via email or on my cell at 780-210-8500.

Regards,

--

Leo VanBrabant

President - CEO



TEL: 1-866-390-3928 ext 240

FAX: 780-645-5745

P.O. Box 98
4810 50th Ave
St Paul AB
T0A3A0

www.mcsnet.ca

leo@mcsnet.ca

YOUR LETTERHEAD

Ms. Susan Hart, Director General
Connect to Innovate Program
ISED
20th Floor, 300 Slater Street,
Ottawa, Ontario,
K1A 0C8

DATE

RE: Support for MCSNet's Application of Connect to Innovate Program funding

Dear Ms. Hart:

The County of St. Paul would like to express its support for MCSNet and their application for the "Connect to Innovate Program". Through this program, MCSNet proposes to install new fiber backbones to our County's eligible communities in order to further enhance rural broadband connectivity.

MCSNet has played a vital role in providing reliable fixed wireless internet connectivity to our ratepayers and we have seen tremendous success in our partnership throughout the years. MCSNet has continued to provide our County with continuous growth in coverage and quality of services through their own investment and the aid of previous programs such as the "Connecting Canadians Program" and Alberta's own "Final Mile Rural Community Initiative". MCSNet utilized these programs, in addition to their own capital expenditures, to continuously upgrade and install new tower infrastructure and broadband equipment throughout our County.

We are seeing that using fiber backbones to replace limited capacity backhaul radios is the only solution that will ensure that our rural residents don't end up facing a lack of capacity for broadband services to some of our higher populated rural communities. These new fiber backbones are a critical step in meeting the rapid growth in bandwidth demands of our rural ISPs, anchor institutions, residents, and businesses.

The County of St. Paul therefore fully supports MCSNet's application to install necessary transit fiber backbone to the eligible community of "Spedden".

Thank you for your consideration of this proposal.

YOUR NAME

YOUR ENTITY NAME



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.11. Alberta Capital Finance Authority (ACFA) AGM

#20170406001

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

The AGM of the shareholders of the Alberta Capital Finance Authority will be held on Thursday, May 4, 2017 at 10:00 a.m. in Edmonton.

Alternatives

Approve a Councillor to attend the AGM.

Appoint a designate to vote the shares on behalf of the County.

Recommendation

Administration is recommending to designate Tracy Anderson, or designee, to represent and vote the shares of the County of St. Paul at the Annual General Meeting of the Alberta Capital Finance Authority to be held on May 4 in Edmonton.

Additional Information

Originated By : skitz



April 3, 2017

**To the Shareholders of the
Alberta Capital Finance Authority**

Re: Annual General Meeting

Enclosed is the agenda for the Annual General Meeting (AGM) of the Alberta Capital Finance Authority (ACFA) to be held on **Thursday, May 4, 2017**, together with a copy of the minutes of the Annual General Meeting held on May 4, 2016. In accordance with ACFA's corporate bylaws, nominations from the floor regarding the **Class "D"** elections will not be accepted. Please see the Nomination Notification page (attached) for instructions on submitting a nomination prior to the AGM.

In order to plan for the luncheon to be held in conjunction with the 2017 AGM, please complete the attached ***Confirmation of Attendance form*** and return it to ACFA as soon as possible. The form may be returned via e-mail to rachel.anderson@gov.ab.ca, via regular mail, or sent via fax to (780) 422-2175. To assist in making arrangements for meal service and seating it is essential that ACFA receive your confirmation of attendance by **April 17, 2017**.

Please complete the attached form **only** if a representative of your Council or Board will be attending the Annual General Meeting. Thank you for your attention to this matter. We look forward to seeing you at this year's AGM and luncheon.

Yours truly,

Rachel Anderson
Corporate Secretary

Attachments



April 3, 2017

**To the Shareholders of the
Alberta Capital Finance Authority**

Re: Annual General Meeting

The Annual General Meeting and luncheon of the shareholders of the Alberta Capital Finance Authority will be held on **Thursday, May 4, 2017 commencing at 10:00 a.m.** at the Derrick Golf and Winter Club, 3500 – 119 Street NW, Edmonton (Jasper meeting room) with the luncheon to begin at 11:30 a.m.

Agenda

1. Introduction of Board of Directors and Officers.
2. Approval of minutes of the last Annual General Meeting.
3. Chair's report.
4. President's presentation of ACFA's audited financial statements for 2016.
5. Group meetings of each shareholder class (**Election of Class "D" director**).
6. Guest Speaker – Bob Black, Executive Vice President, The Katz Group.
7. Other Business.

Appendix 1 for 8.11.: ACFA AGM Letter and Attachments

With respect to item 5 of the Agenda (Election of **Class “D”** director), the present elected directors are:

Tracy Anderson **Representing Class "B" shareholders** – Municipal authorities (defined as including improvement districts, Métis settlements, municipal districts, counties, special areas, and specialized municipalities) and to regional authorities (includes drainage districts, irrigation districts, regional airport authorities and regional services commissions), and health authorities (includes approved hospitals, mental health hospitals, regional health authorities, and provincial health boards)

Ed Gibbons **Representing Class "C" shareholders** – Cities

Ron Ritter **Representing Class "E" shareholders** – Education authorities (includes school districts and divisions, colleges, technical institutes, universities and Northland School Division)

Class "D" shareholders will be electing a representative to the Board of Directors of the Alberta Capital Finance Authority this year. *Kim Craig, Class “D” Director indicated he will be standing for re-election, subject to being nominated.* To establish eligibility to vote, please designate a representative of your shareholder class to vote at the Annual General Meeting by complying with 4.8(a) of the *General Bylaws of the Alberta Capital Finance Authority*, which reads, in part, as follows:

“... a shareholder shall attend a meeting of the shareholders by a person appointed as its authorized representative by delivering to the Corporation, no later than 3 business days immediately preceding the meeting, notice of the bylaw, resolution or other authority of the governing body of the shareholder (whether the governing body is a council, board of governors, board of directors or other similar body, and including any administrator or other person appointed by law to act for an on behalf of the body) appointing the individual as its authorized representative.”

Please forward via e-mail, mail or by facsimile to the undersigned, as soon as possible (**no later than Monday, May 1, 2017**) a copy of your bylaw, resolution or other authority of the governing body of the shareholder designating the name and/or title of the person eligible to vote the share(s) of the shareholder at the Annual General Meeting. Suggested wording is as follows:

That _____, or designee, be appointed to represent and vote the shares of the _____ at the Annual General Meeting of the Alberta Capital Finance Authority to be held on May 4, 2017 in Edmonton, Alberta.

Yours truly,

Rachel Anderson
Corporate Secretary

CONFIRMATION OF ATTENDANCE

**ANNUAL GENERAL MEETING
OF THE
ALBERTA CAPITAL FINANCE AUTHORITY
TO BE HELD ON
THURSDAY, MAY 4, 2017
AT THE
DERRICK GOLF AND WINTER CLUB
Jasper Meeting Room
3500 – 119 STREET
EDMONTON, ALBERTA
COMMENCING AT 10:00 A.M.**

NAME: _____

REPRESENTING: _____
(SHAREHOLDER I.E. CITY, TOWN, COUNTY, SCHOOL DISTRICT, ETC.)

DIETARY RESTRICTIONS: _____
(i.e. dairy allergy, vegetarian, etc.) _____

RETURN TO:

**ALBERTA CAPITAL FINANCE AUTHORITY
SUITE 2160 SUN LIFE PLACE
10123 – 99 STREET EDMONTON, AB T5J 3H1
FAX NUMBER: (780) 422-2175
EMAIL: RACHEL.ANDERSON@GOV.AB.CA**

PLEASE CONFIRM ATTENDANCE BY APRIL 17, 2017

ALBERTA CAPITAL FINANCE AUTHORITY

ELECTION NOTICE TO

CLASS "D"

SHAREHOLDERS

This year Class "D" shareholders will be required to elect a Director to the Board of Directors of the Alberta Capital Finance Authority.

The Corporate Secretary requires **Nomination Notification 5 business days** prior to the Annual General Meeting. The deadline for receiving the nomination is **April 27, 2016**.

Note: see Nomination Notification instructions (attached)

PLEASE NOTE THE ANNUAL GENERAL MEETING
WILL BE HELD AT 10:00 A.M. PRIOR TO THE
LUNCHEON.

Appendix 1 for 8.11.: ACFA AGM Letter and Attachments

Sample wording for Nomination Notification (below). Copy and paste the nomination wording onto your own letterhead. Ensure the individual nominating the person to be a representative of their class prints their name, title and name of shareholder group (i.e. University of xxxx, City of xxxx) and signs the nomination form on the signature line.

Nomination Notification

We hereby nominate [*fill in name of nominee*]_____ for election to the Board of Directors by the Class_____shareholders at the Alberta Capital Finance Authority Annual General Meeting on May 4, 2017.

Signature

Name: _____

Shareholder: _____

Note: **A nomination from a shareholder of the class being nominated** shall be submitted to the Alberta Capital Finance Authority no later than **5 business days** immediately preceding the Annual General Meeting. **NOMINATIONS FROM THE FLOOR BY SHAREHOLDERS ARE NO LONGER ACCEPTED** (as per recent changes to the ACFA bylaws). Nominations can be submitted via email directly to the **Corporate Secretary** at rachel.anderson@gov.ab.ca, via facsimile to (780) 422-2175, or by means of courier or registered mail to:

Alberta Capital Finance Authority
Suite 2160, Sun Life Place
10123 – 99 Street
Edmonton, AB T5J 3H1

If an e-mail address is provided with the *Nomination Notification*, the **Corporate Secretary will acknowledge via e-mail** that the nomination has been received. Thank you.

Dates to Remember:

Confirmation of Attendance as soon as possible - no later than April 17, 2017

Nomination Notification as soon as possible - no later than April 27, 2017

Designation of Eligibility to Vote as soon as possible - no later than May 1, 2017



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.12. Request for Gravel - Town of Elk Point

#20170406008

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

The Town of Elk Point is requesting to purchase 660 yards of gravel at \$5.35 per yard, as they did last year.

Recommendation

Administration is recommending to approve the sale of 660 yards of gravel at \$5.35 per yard, to be picked up.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.13. Sponsorship Request - Waiting for Waldemar

#20170405004

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

Eric Spoeth, is the director of a local film called Waiting for Waldemar which will be showing at the Elite Theatre on Sunday April 15th. He is requesting if the County would provide sponsorship in the amount of \$500 for this showing. This would provide the County with a 10-15 second commercial spot which would play before the feature starts.

Recommendation

Administration is recommending to deny the request for sponsorship.

Additional Information

Originated By : pcorbiere



WAITING FOR WALDEMAR
A Father's Love Never Dies

FILM SCREENING | EASTER SATURDAY
APRIL 15TH @ 4:30 PM

THE ELITE THEATRE*
4938-50 AVENUE, ST. PAUL, AB

LOCAL FILMMAKER ERIC SPOETH IN ATTENDANCE
* ADVANCE TICKETS AVAILABLE AT THE BOX OFFICE

 facebook.com/waitingforwaldemar

WAITING FOR WALDEMAR



LOCAL FILM SCREENING

Directed by local filmmaker Eric Spoeth, *Waiting for Waldemar* is a 45-minute docu-drama that tells the story of his grand-father who went missing during World War 2, shortly after his mother's birth. A special one-time-only hometown presentation of this film will screen on Easter Saturday at the Elite Theatre in St. Paul.

APRIL 15TH
4:30 PM

THE ELITE THEATRE*
4938-50 AVE, ST. PAUL



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.14. Columbus House of Hope Golf Tournament

#20170405002

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

The Columbus House of Hope will be holding a Charity Golf Tournament and Banquet on May 27th to raise funds to expand their shelter and construct a transitional residence (apartments) for families in the process of finding permanent homes. They are requesting support for their event, either cash or raffle or silent auction items or by entering a team for the tournament.

The levels of Sponsorship are Bronze - \$250; Silver - \$500 and Gold - \$1,000. Registration for a team is \$450.

Recommendation

Administration is recommending to provide a raffle item for the Columbus House of Hope Golf Tournament.

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.14.: Donation Letter - Crisis Centre

March 22, 2017

Anthony Oliver
Board of Director
driveoutdv@gmail.com
(780) 296-4094



Re: May 27th Charity Golf Tournament & Banquet

Dear Community Member,

On behalf of the St Paul & District Crisis Association (the SPDCA), I request your support for this year's charity tournament, aptly titled ... **Driving Away Domestic Violence!** This letter and two enclosures provide you with information regarding opportunities for your participation whether it is through sponsorship, attendance or just getting the word out!

In terms of background, the SPDCA is a registered, non-profit organization that operates a 24/7 emergency shelter in St Paul for women and children fleeing domestic violence. This shelter is called the Columbus House of Hope, a name that harkens back to its humble beginning in 1991 when the Knights of Columbus provided land and funding for what has become an essential operation that, in 2016 alone, **assisted 151 women and 161 children from our community.**

We work hard to provide the highest quality support to families in St Paul. The result is a healthier and safer community for everyone. Of course we don't work alone. In close collaboration with the RCMP, Alberta Crown Prosecution Service, Alberta Council of Women's Shelters, and many other stakeholders, the SPDCA offers a diversity of services to men, women and children.

Of course, while there is much to celebrate, shelter space at present is a grave concern. In 2016, the shelter **turned away 323 women and 227 children due to lack of space.** That's double the number we actually helped. As such, the SPDCA this year is embarking on an ambitious initiative to expand the shelter and construct a transitional residence (apartments) for families in the process of finding permanent homes. No handouts here. Rather, two strong hands up for adults and children who want change not charity. Your participation in this year's event will help us make that happen!

In view of the above, we ask you to consider helping us reach our **fundraising goal of \$20,000.** **Financial donations are tax deductible** and will be recognized as outlined on the attached Sponsor Recognition sheet. Aside from that, you can help by simply enjoying a fun (and we trust sun) filled day complete with **golf, dinner and live entertainment!** Again your purchase is tax deductible. You may also wish to **donate items for the raffle or silent and end-of-the-night live auction.** The choice is YOURS but please act soon! Our deadline for donations and golf/dinner registration is Friday, May 12th. Again enclosures provide more information.

Regardless of your participation, we appreciate your consideration. I do hope that you will contact me directly with your reply at 780-296-4094 or driveoutdv@gmail.com. See you on the 27th (of May!).

Yours truly,

Anthony Oliver
Enclosures



Columbus House of Hope



Driving Away Domestic Violence

1st Annual Charity Golf Tournament & Banquet

Saturday, May 27, 2017

Sponsorship Recognition

Interested? Contact Anthony Oliver at 780-296-4094 or driveoutdv@gmail.com

GOLD LEVEL \$1000 +

- Tax deductible receipt
- Pre-event recognition via radio announcements and Columbus House of Hope website
- Tournament title sponsor including signage (name and/or logo) at 1st and 18th tees
- Formal recognition at banquet (with opportunity to speak)
- Promotion on Columbus House of Hope website throughout 2017 calendar year
- Your choice of recognition

SILVER LEVEL \$500 +

- Tax deductible receipt
- Pre-event recognition via radio announcements and Columbus House of Hope website
- Tee sponsorship (you choose 2nd to 17th tees) including signage (name/logo) at tee
- Formal recognition at banquet
- Promotion on Columbus House of Hope website throughout 2017 calendar year
- Your choice of recognition

BRONZE LEVEL \$250 +

- Tax deductible receipt
- Pre-event recognition via radio announcements and Columbus House of Hope website
- Formal recognition at banquet
- Promotion on Columbus House of Hope website throughout 2017 calendar year
- Your choice of recognition



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.15. Request to Host Beef-on-a-Bun - St. Paul District 4-H Council #20170407001

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

The St. Paul District 4-H Council is once again requesting if Council will host a Beef on a Bun for the District Show and Sale on Monday, June 5, 2017.

Recommendation

Motion to support the St. Paul District 4-H by providing beef on a bun for the annual Show and Sale on June 5, 2017, as per policy Per-12.

Additional Information

Originated By : skitz

*St. Paul District 4-H Council
Box 1945
St. Paul, AB T0A 3A0*

April 6, 2017

County Council
County of St. Paul No. 19
5015 – 49 Avenue
St. Paul, AB T0A 3A4

Dear Sirs:

Re: 4-H District Show – June 5, 2017

The St. Paul and District 4-H Members, Parents and Council would like to thank you for your continued support with our 4-H program. It is because of this type of support from our community that the 4-H program continues to prosper.

Once again, we are planning our annual Show and Sale which will be held on June 5, 2017. We are wondering if the County is interested in sponsoring the Beef on a Bun supper for our members, families and buyers again this year? We have 65 members who will be participating at the District level.

Thank you for considering our request.

Yours truly,



Gisele Kotowich
Treasurer
St. Paul District 4-H Council

10. Reports

10.1. CAO REPORT



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5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.1. CAO Report

#20170308001

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

CAO report to be presented at the meeting.

Additional Information

Originated By : skitz

11. Upcoming Meetings

- 11.1. APRIL 12 @ 7:00 P.M. - PUBLIC CONSULTATION -
INTER BASIN TRANSFER



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.1. April 12 @ 7:00 p.m. - Public Consultation - Inter Basin Transfer #20170406009

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Additional Information

Originated By : pcorbiere

12. Financial

- 12.1. BUDGET TO ACTUAL
- 12.2. LISTING OF ACCOUNTS PAYABLE
- 12.3. COUNCIL FEES



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

12.1. Budget to Actual

#20170308002

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

A copy of the budget to actual will be presented to Council for review.

Recommendation

Motion to approve the budget to actual as of March 31, 2017.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

12.2. Listing of Accounts Payable

#20170308003

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

A listing of Accounts Payable will be provided for Council's review.

Recommendation

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
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Additional Information

Originated By : pcorbiere



County of St Paul No 19
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Issue Summary Report

12.3. Council Fees

#20170308004

Meeting : April 11, 2017 Council Meeting

Meeting Date : 2017/04/11 10:00

Meeting Type : Council Meeting

Background

Council fees for the past month will be circulated for review.

Recommendation

Motion to approve the Council Fees for the Month of March, 2017 as circulated.

Additional Information

Originated By : tmahdiuk