



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

December 13, 2016

Tuesday, December 13, 2016

Start time 10:00 AM

AGENDA

1. **Call to Order**
2. **Minutes**
 - 2.1 **November 8, 2016 (2016/11/08)**
3. **Bank Reconciliation**
4. **Additions to Agenda and Acceptance of Agenda**
5. **In Camera**
6. **Business Arising from Minutes**
7. **Delegation**
 - 7.1. **11:00 a.m. - Careers - The Next Generation**
 - 7.2. **11:30 a.m. - S/Sgt Lee Brachmann**
 - 7.3. **1:00 p.m. - St. Paul & District Arts Foundation**
8. **New Business**
 - 8.1. **Bylaw No. 2016-20 - Borrowing Bylaw - Master Card Account**
 - 8.2. **County Credit Cards**
 - 8.3. **Bylaw No. 2016-21 - Borrowing Bylaw - Current Expenditures**
 - 8.4. **Bylaw No. 2016-23 - Nonprofit Community Organizations Tax Exemption**
 - 8.5. **Bylaw No. 2016-22 - Fee Schedule Bylaw**
 - 8.6. **2017 Library Board Budget**
 - 8.7. **2017 Salary Approval**
 - 8.8. **2017 Interim Municipal Budget**
 - 8.9. **Request for Funding for MS Walk**
 - 8.10. **Elk Point Recreation Grants**
 - 8.11. **Request for Compensation - Calvin Hartley**
 - 8.12. **Bylaw No. 2016-25 - Amend LUB - Rezone SW 2-58-11-W4**
 - 8.13. **Request to Waive Rezoning Application Fee**

skitz

- 8.14. **Request for Refund of Subdivision Application Fee**
- 8.15. **Offer to Purchase Part SE 18-59-9-W4**
- 8.16. **Lac Sante - Water Boundary Adjustment in SW 26-56-11-W4**
- 8.17. **Joint Fire Services Agreement**
- 8.18. **Regional Emergency Management Joint Services Agreement and Occupational Health and Safety**
- 8.19. **RMRF Law Seminar - February 17**
- 8.20. **Assessment Review Board Member**
- 8.21. **Request for Letter of Support - Heinsburg Community Club**
- 8.22. **MP Request for Support for Private Members's Bill C-274**
- 8.23. **2016 Summary of Donations**
- 8.24. **December Public Works Meeting**
- 8.25. **Roll Off Truck for Environmental Waste Department**

Summary:

As discussed during budget deliberations, we require a motion to approve the purchase of the following truck for Environmental Waste:

- 2018 Western Star Roll off Truck for \$226,000 to be paid from the 2017 budget.

- 8.26. **Policy HR-74 - Guaranteed Wage for Grader Operators**

Summary:

Policy HR-74 - Guarantee Wage for Grader Operators - is being presented for approval. The policy committee approved the policy during a conference call on Monday.

Administration is recommending to approve Policy HR-74 - Guaranteed Wage for Grader Operators.

- 8.27. **Policy HR-21 - Overtime Policy**

Summary:

Policy HR-21 has been approved by the Policy Committee and is being recommended to Council for approval.

Administration is recommending to approve Policy HR-21.

- 8.28. **Policy HR-2 - Management Definitions Policy**

Summary:

Policy HR-2 has been approved by the Policy Committee and is being recommended to Council for approval. The policy has been updated to match the new Organizational Chart.

Administration is recommending to approve policy HR-2

- 9. **Correspondence**

- 10. **Reports**

- 10.1. **CAO Report**

11. Upcoming Meetings

11.1. Jan. 13 @ 9:30 a.m. - Zone Meeting , Killam

11.2. Jan. 24 - 27 - ASB Conference

12. Financial

12.1. Council Fees

12.2. Listing of Accounts Payable

12.3. Budget to Actual

13. Adjournment

7. Delegation

- 7.1. 11:00 A.M. - CAREERS - THE NEXT GENERATION
- 7.2. 11:30 A.M. - S/SGT LEE BRACHMANN
- 7.3. 1:00 P.M. - ST. PAUL & DISTRICT ARTS
FOUNDATION



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Issue Summary Report

7.1. 11:00 a.m. - Careers - The Next Generation

#20161101014

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

Teresa Mistelbacher, Chair of the Careers: The Next Generation Committee will be in to speak with Council about their plans to organize a Career Expo event in St. Paul on April 12, 2017. They require funding to cover costs for bussing, advertising and exhibitor food.

They are requesting the County to become a sponsor by matching the Town of St. Paul's contribution of \$1500.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.1.: Sponsorship Request

November 1, 2016

County of St. Paul Council No. 19

5015- 49 Ave.
St. Paul, Alberta
T0A 3A4

Dear Council Members,

Currently, there is no large scale organized annual Career Expo event available in St. Paul to provide students within the region with information and hands-on demonstrations about career options available to them. Multiple small events are held throughout the area, however this can prove to be challenging for large numbers of attendees and limit the exposure to varying career paths.

Last year, a St. Paul and Area Youth Development Committee was created to bring local organizations together to work toward developing opportunities to engage youth in the St. Paul area. Our committee has proposed the idea of an annual or biannual Career Expo to provide schools, students, and business professionals the opportunity to connect about career development and futures within our communities. The purpose for developing this event is to provide students a greater opportunity to connect with employers and professionals, and to become informed about career options by exploring interactive career demonstrations. Our Career Expo will be a representation of the local communities, demonstrating the many careers and training opportunities that exist in our region.

Both St. Paul Regional Education Regional Division and the Conseil Scolaire Centre Est have been contacted about participation in the Career Expo and believe it would be a benefit for their students to attend a Career Expo within St. Paul. We expect approximately 500 student attendees throughout the one-day event from St. Paul and the surrounding community schools.

Given that employers and educational institutions in the region supply materials and manpower to operate the demos, there will not be any charge for them to attend. Our committee recognizes the need to seek sponsorship in order to operate. This event will be hosted in April 12, 2017 at the St. Paul Recreation Centre. At this time, we require funding to cover associated with the event such as, bussing, advertising, and exhibitor food. Corporate sponsorship will be sought from businesses and organizations throughout the region and partnership has been gained with the Town of St. Paul.

We would like to offer the County of St. Paul the opportunity to become one of the sponsors for this event by matching the Town of St. Paul's donation of \$1500.00

As a sponsor, you would receive recognition the day of the event. We understand this is a large request and ask for your consideration in supporting this very important educational event for the future generation in our region.

Appendix 1 for 7.1.: Sponsorship Request

If you require further information, please contact the undersigned. Thank you for your consideration and we await your earliest response.

Sincerely,

St. Paul Regional and Area Youth Development Committee

Teresa Mistelbacher
CAREERS: The Next Generation
Committee Chair
780-238-7837
teresamistelbacher@gmail.com



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Issue Summary Report

7.2. 11:30 a.m. - S/Sgt Lee Brachmann

#20161207001

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

S/Sgt. Lee Brachmann will be in to provide a brief overview of year to date policing stats for St. Paul County and an update on their pilot pro-active policing project

Additional Information

Originated By : pcorbiere



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Issue Summary Report

7.3. 1:00 p.m. - St. Paul & District Arts Foundation

#20161209002

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

Val Pratch, on behalf of the St. Paul & District Arts Foundation, will be in to speak with Council about their Canada 150 Project they have planned for the summer and to request \$15,000 to assist with their project.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.3.: St. Paul & District Arts Foundation



St. Paul & District Arts Foundation

4822-50th Avenue

PO Box 1775

St. Paul, AB

T0A 3A0

780-645-ART(1)

mpdowntownartsstudio@outlook.com

November 19, 2016

Dear Ms. Kitz,

RE: Canada 150 Project

We are very excited to announce that our Canada 150 project titled 150 Years – Canada Yesterday, Today, Tomorrow has been partially funded by the Government of Canada. This is wonderful news for not only the St. Paul & District Arts Foundation but our community.

This multi-media performance has met approval and its intention is to bring together arts and culture with the vision of showcasing our community and area. The end goal is to leave the audience with a sense of fulfilment on what it is to be Canadian, as well as to bring the individual to a higher level of consciousness for our responsibility to this county and building a stronger community.

We are asking for our organization to make a presentation to council on this project and the impact that it will have on the citizens of our community. Council may find ways that the County of St. Paul can become involved in a non monetary way. However, we are humbly asking council to take into consideration contributing to this project monetarily in their upcoming budget of up to \$15,000.00 in order to help with the areas of the project that will be lost due to the shortfall.

If you should have any questions, please do not hesitate to contact us.

Sincerely,

St. Paul and District Arts Foundation

Part G – Project Proposal

The *Canada 150 Fund* will support activities that:

- Encourage participants to give back to Canada through gifts of time and energy, in ways that leave a legacy for the future;
- Provide Canadians with opportunities to actively participate and/or celebrate together, promoting and building a deeper understanding of Canada, its people and what it means to be Canadian; and
- Recognize and promote exceptional Canadian people, places, achievements and events that continue to shape our country.

52. Project Summary (required)

Please summarize your project and demonstrate how it meets the above objectives, in 20 lines or less

THE ST. PAUL & DISTRICT ARTS FOUNDATION'S PROJECT ENTITLED, "150 YEARS – CANADA YESTERDAY, TODAY, TOMORROW", IS A MAGICAL ONE HOUR MULTI-MEDIA PERFORMANCE THAT COMMEMORATES THE HERITAGE OF OUR COUNTRY USING DANCE AND STORYTELLING, SPECIAL EFFECTS, ORIGINAL MUSICA AND FILM. IT WILL BE PERFORMED IN ST. PAUL BUT WILL ALSO HAVE THE ABILITY TO BE PERFORMED IN COMMUNITIES AROUND ALBERTA IN JULY, 2017.

THE ST. PAUL & DISTRICT ARTS FOUNDATION WOULD BECOME COMMITTED TO CONNECT WITH THE REGIONAL COMMUNITY IN EXECUTING THIS ARTS PERFORMANCE. THEY WOULD COLLABORATE WITH ARTIST ON ALL LEVELS INCLUDING VISUAL ARTS, DANCE, MUSIC/SOUND, THEATRE, WRITING, AND MULTIMEDIA ARTS TO PUT ON A PERFORMANCE CELEBRATING CANADA 150. WE WOULD PROVIDE THE OPPORTUNITY FOR INDIVIDUALS TO ACTIVELY PARTICIPATE AND CELEBRATE ON A PROJECT THAT WOULD BE CAPABLE OF PERFORMING IN ST. PAUL AND POTENTIALLY IN SURROUND COMMUNITIES. THE FOCUS WOULD BE USING THE PERFORMANCE TO CONNECT THE AUDIENCE TO WHAT IT MEANS TO BE CANADIAN AND TO INSPIRE FUTURE GENERATIONS TO IMAGINE WHAT CANADA WOULD LIKE GOING INTO THE FUTURE. KEY FOCAL CONCEPTS WOULD NOT ONLY TAKE ON A HISTORICAL VISION BUT A FUTURISTIC VISION OF WHAT CANADA AND OUR COMMUNITY LOOKS LIKE, TODAY AND TOMORROW. LOCAL ARTISANS WOULD BE ACCESSED IN OUR COMMUNITY FOR COSTUME BUILDING CENTERED ON EITHER LOCALLY CRAFTED OR CREATED WITH THE ENVIRONMENT IN MIND. COSTUMING WOULD BE CRAFTED LOCALLY WITH ENVIRONMENTALLY CONSCIOUS MATERIALS SUCH AS ORGANIC COTTONS AND BIODEGRADABLE MATERIALS (PAPER/LEAVES). IN ADDITION, PROMOTIONAL MATERIALS (POSTERS, TICKETS, SHOW BROCHURE) WOULD BE PRINTED ON RECYCLED PAPER PROMOTING THE CONSERVATION AND PROTECTION OF OUR ENVIRONMENT. ST. PAUL'S DEMOGRAPHIC LOCATION IS UNIQUE IN THAT IT IS SURROUNDED BY ABORIGINAL LANDS TO THE WEST, EAST, AND NORTH. THE PROJECT PERFORMANCE WOULD ENGAGE ABORIGINAL PEOPLES TOWARDS RECONCILE RELATIONSHIPS THROUGH DANCE, STORYTELLING, AND INPUT FROM ELDERS. IMAGES OF LOCAL/REGIONAL LANDSCAPES SUCH AS THE NORTH SASKATCHEWAN RIVER, FORESTS, AND WILDLIFE WILL BE FEATURES AS DANCERS, WRITERS, MUSICANS AND THEATRICAL ARTISTS PERFORM. ST PAUL AND AREA IS UNIQUE IN ITS DIVERSITY AND SOCIAL INCLUSION WITH A MULTITUDE OF ETHNICITIES AND A COMMUNITY FOCUSED ON SOCIAL INCLUSION FOR ALL. EVEN THOUGH THE OVERALL OBJECTIVE OF THE PERFORMANCE WOULD BE TO CELEBRATE 150 YEARS OF CANADA. IT WOULD TOUCH ALL THE ABOVE MENTIONED CONCEPTS AND WOULD BE COMMITTED TO ALL OF THESE AREAS. THE AUDIENCE WOULD HOPEFULLY LEAVE WITH A SENSE OF FULLFILMENT ON WHAT IT IS TO BE CANADIAN, AS WELL AS TO BRING THE INDIVIDUAL TO A HIGHER LEVEL OF CONSIOSNESS FOR OUR RESPONSIBILITY TO THIS COUNTRY AND BUILDING A STRONGER COMMUNITY.

Appendix 1 for 7.3.: St. Paul & District Arts Foundation

Canada 150				
St. Paul & District Arts Foundation				
			2016/17	
			Forecast	Forecast
			Oct. to Dec. (quarter 3)	Jan. to March (quarter 4)
Revenue Category (Cash)	Revenue Item	Budget		
Commemorate Canada	grant	\$50,000.00	\$10,300.00	\$13,000.00
Box Office Tickets	500 people X \$12.00/ticket	\$6,000.00	\$0.00	\$0.00

Total Revenues (Cash)		\$56,000.00	\$10,300.00	\$13,000.00
Revenue Category (In-kind)	Revenue Item			

Total Revenues (In-kind)		\$0.00	\$0.00	\$0.00
TOTAL REVENUES		\$56,000.00	\$10,300.00	\$13,000.00

Expense Category (Cash)	Expense Item			
SALARIES AND FEES				
Administration	\$18.00/HR	\$4,000.00	\$1,000.00	\$1,000.00
Artist Fees	\$40.00/HR	\$3,000.00	\$750.00	\$750.00
Director	\$60.00/HR	\$4,000.00	\$1,000.00	\$1,000.00
Choreographer	\$60.00/HR	\$4,000.00	\$1,000.00	\$1,500.00
Set Designer	\$25.00/HR	\$2,000.00	\$500.00	\$500.00
Costume Designer	\$30.00/HR	\$2,000.00	\$500.00	\$500.00
Stage Manager	\$40.00/HR	\$1,000.00	\$0.00	\$0.00
Film - editing, final product	\$50.00/HR	\$9,000.00	\$2,500.00	\$2,500.00
Technicians	\$25.00/HR	\$1,000.00	\$0.00	\$0.00
Rentals	large media screen, sound sytem	\$1,000.00	\$0.00	\$0.00

PRODUCTION EXPENSES

Theatre Rental		\$1,000.00		
Rehearsal Space		\$3,200.00	\$800.00	\$800.00
Props		\$2,000.00	\$200.00	\$600.00
Set		\$1,000.00	\$200.00	\$300.00
Costumes		\$6,000.00		\$1,000.00

MARKETING EXPENSES

Appendix 1 for 7.3.: St. Paul & District Arts Foundation

Media/Advertising/Publicists	\$3,000.00	\$500.00	\$700.00
Programs	\$1,000.00		
Poster/Flier Design & Printing	\$800.00		\$300.00
Promo Materials Distribution	\$1,000.00	\$250.00	\$250.00

Total Expenses (Cash)		\$50,000.00	\$9,200.00	\$11,700.00
Expense Category (In-Kind)	Expense Item			
Administration	volunteer time	\$1,600.00	\$400.00	\$400.00
Rehearsal Space		\$2,600.00	\$500.00	\$700.00
Advertising	Canada 150 Committee	\$800.00	\$200.00	\$200.00

Total Expenses (In-Kind)		\$5,000.00	\$1,100.00	\$1,300.00
TOTAL EXPENSES		\$55,000.00	\$10,300.00	\$13,000.00
Surplus or Deficit		\$1,000.00	\$0.00	\$0.00

Appendix 1 for 7.3.: St. Paul & District Arts Foundation

Total		2017/18				Total	
		Forecast	Forecast	Forecast	Forecast		
		April to June (quarter 1)	July to Sept. (quarter 2)	Oct. to Dec. (quarter 3)	Jan. to March (quarter 4)		
2016	2017					2017	TOTAL PROJECT
	\$23,300.00	\$15,050.00	\$11,650.00	\$0.00	\$0.00	\$26,700.00	\$50,000.00
	\$0.00	\$1,000.00	\$5,000.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00

\$23,300.00	\$16,050.00	\$16,650.00	\$0.00	\$0.00	\$32,700.00	\$56,000.00
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\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$23,300.00	\$16,050.00	\$16,650.00	\$0.00	\$0.00	\$32,700.00	\$56,000.00

\$2,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$2,000.00	\$4,000.00
\$1,500.00	\$750.00	\$750.00	\$0.00	\$0.00	\$1,500.00	\$3,000.00
\$2,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$2,000.00	\$4,000.00
\$2,500.00	\$1,000.00	\$500.00	\$0.00	\$0.00	\$1,500.00	\$4,000.00
\$1,000.00	\$500.00	\$500.00	\$0.00	\$0.00	\$1,000.00	\$2,000.00
\$1,000.00	\$500.00	\$500.00	\$0.00	\$0.00	\$1,000.00	\$2,000.00
\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
\$5,000.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$4,000.00	\$9,000.00
\$0.00	\$200.00	\$800.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00

\$1,600.00	\$800.00	\$800.00			\$1,600.00	\$3,200.00
\$800.00	\$600.00	\$600.00			\$1,200.00	\$2,000.00
\$500.00	\$250.00	\$250.00			\$500.00	\$1,000.00
\$1,000.00	\$2,500.00	\$2,500.00			\$5,000.00	\$6,000.00

Appendix 1 for 7.3.: St. Paul & District Arts Foundation

\$1,200.00	\$900.00	\$900.00			\$1,800.00	\$3,000.00
		\$1,000.00			\$1,000.00	\$1,000.00
\$300.00	\$500.00				\$500.00	\$800.00
\$500.00	\$250.00	\$250.00			\$500.00	\$1,000.00

\$20,900.00	\$14,250.00	\$14,850.00	\$0.00	\$0.00	\$29,100.00	\$50,000.00
\$800.00	\$900.00	\$900.00	\$0.00	\$0.00	\$1,800.00	\$1,600.00
\$1,200.00	\$700.00	\$700.00	\$0.00	\$0.00	\$1,400.00	\$2,600.00
\$400.00	\$200.00	\$200.00	\$0.00	\$0.00	\$400.00	\$800.00

\$2,400.00	\$1,800.00	\$1,800.00	\$0.00	\$0.00	\$3,600.00	\$5,000.00
\$23,300.00	\$16,050.00	\$16,650.00	\$0.00	\$0.00	\$32,700.00	\$56,000.00

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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8. New Business

- 8.1. BYLAW NO. 2016-20 - BORROWING BYLAW - MASTER CARD ACCOUNT
- 8.2. COUNTY CREDIT CARDS
- 8.3. BYLAW NO. 2016-21 - BORROWING BYLAW - CURRENT EXPENDITURES
- 8.4. BYLAW NO. 2016-23 - NONPROFIT COMMUNITY ORGANIZATIONS TAX EXEMPTION
- 8.5. BYLAW NO. 2016-22 - FEE SCHEDULE BYLAW
- 8.6. 2017 LIBRARY BOARD BUDGET
- 8.7. 2017 SALARY APPROVAL
- 8.8. 2017 INTERIM MUNICIPAL BUDGET
- 8.9. REQUEST FOR FUNDING FOR MS WALK
- 8.10. ELK POINT RECREATION GRANTS
- 8.11. REQUEST FOR COMPENSATION - CALVIN HARTLEY
- 8.12. BYLAW NO. 2016-25 - AMEND LUB - REZONE SW 2-58-11-W4
- 8.13. REQUEST TO WAIVE REZONING APPLICATION FEE
- 8.14. REQUEST FOR REFUND OF SUBDIVISION APPLICATION FEE
- 8.15. OFFER TO PURCHASE PART SE 18-59-9-W4
- 8.16. LAC SANTE - WATER BOUNDARY ADJUSTMENT IN SW 26-56-11-W4
- 8.17. JOINT FIRE SERVICES AGREEMENT
- 8.18. REGIONAL EMERGENCY MANAGEMENT JOINT SERVICES AGREEMENT AND OCCUPATIONAL HEALTH AND SAFETY
- 8.19. RMRF LAW SEMINAR - FEBRUARY 17
- 8.20. ASSESSMENT REVIEW BOARD MEMBER
- 8.21. REQUEST FOR LETTER OF SUPPORT - HEINSBURG COMMUNITY CLUB

- 8.22. MP REQUEST FOR SUPPORT FOR PRIVATE MEMBERS'S BILL C-274
- 8.23. 2016 SUMMARY OF DONATIONS
- 8.24. DECEMBER PUBLIC WORKS MEETING
- 8.25. ROLL OFF TRUCK FOR ENVIRONMENTAL WASTE DEPARTMENT
- 8.26. POLICY HR-74 - GUARANTEED WAGE FOR GRADER OPERATORS
- 8.27. POLICY HR-21 - OVERTIME POLICY
- 8.28. POLICY HR-2 - MANAGEMENT DEFINITIONS POLICY



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Issue Summary Report

8.1. Bylaw No. 2016-20 - Borrowing Bylaw - Master Card Account #20161129001

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

Bylaw No. 2016-20, Borrowing Bylaw, is being presented to Council to authorize borrowings of up to Thirty Thousand Dollars (\$30,000) from the Servus Credit Union to finance the Master Card Account for the financial year commencing January, 2017.

Recommendation

Motion to give first reading to Bylaw No. 2016-20, Master Card Borrowing Bylaw.

Motion to give second reading to Bylaw No. 2016-20.

Motion to present Bylaw No. 2016-20 at this meeting for third and final reading.

Motion to give third and final reading to Bylaw No. 2016-20.

Additional Information

Originated By : pcorbiere

**BORROWING BYLAW
MUNICIPAL - CURRENT EXPENDITURES**

MASTER CARD ACCOUNT

BYLAW NO. 2016-20

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19 IN THE PROVINCE OF ALBERTA

WHEREAS the Council of the County of St. Paul No. 19 (hereafter called the "Corporation") in the Province of Alberta considers it necessary to borrow certain sums of money from time to time to meet current expenditures for the County of St. Paul Master Card Account for its financial year commencing **January 1, 2017**.

NOW THEREFORE, pursuant to the provisions of the Municipal Government Act and/or the County Act, it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation do borrow from Servus Credit Union Ltd., (hereafter called "Servus Credit Union") sums of money from time to time in the said financial year as required to meet current expenditures of the Corporation in the said financial year, provided that the total principal amount owed to Servus Credit Union at any one time hereunder shall not exceed the sum of **THIRTY THOUSAND DOLLARS (\$30,000.00)**.

2. The Mayor (or Reeve in the case of a County, if that person has the same functions and powers as a Mayor of a Municipality) and Treasurer be and they are hereby authorized for and on behalf of the Corporation:

(a) to apply to Servus Credit Union for the aforesaid loan to the Corporation; and

(b) to obtain advance of monies from Servus Credit Union in the said financial year through use of the Servus Credit Union Master Card, on a revolving basis; and

(c) to execute on behalf of the Corporation such bills, debentures, promissory notes or similar forms of obligation as Servus Credit Union may require as evidence of and security for all sums borrowed hereunder;

and each document executed as foresaid shall be valid and binding upon the Corporation according to its tenor, and Servus Credit Union shall never be bound to inquire whether such officers are observing the limitations on their authority as set forth in this Bylaw.

3. Notwithstanding the foregoing, the Mayor (or Reeve) and Treasurer shall apply such part of the foregoing sum authorized to be borrowed in repayment of previous borrowings of the Corporation such that all amounts borrowed and outstanding by the Corporation at any one time to Servus Credit Union and to all other persons, firms and corporations shall not exceed the amount of the taxes levied or estimated to be levied by the Corporation for the said financial year.
4. All sums borrowed as aforesaid or so much thereof as from time to time remain unpaid shall bear interest at a rate as prescribed by Master Card and such interest shall be calculated and due and payable monthly.
5. All sums authorized to be borrowed hereunder, including interest, shall be due and payable in full no later than December 31st of the said financial year, unless hereafter extended by authority of the Council of the Corporation.
6. As security for payment of money borrowed hereunder, the Corporation hereby charges to and in favor of Servus Credit Union the whole of the taxes levied or to be levied by the Corporation, requisitions made or to be made by the Corporation and all other money due or accruing due to the Corporation, and the Mayor or Reeve and Treasurer of the Corporation are hereby authorized on behalf and in the name of the Corporation to execute and deliver to Servus Credit Union such security documents as Servus Credit Union may require in relation to the foregoing charge. The said charge shall be collateral to the obligation of the Corporation to repay with interest all sums borrowed from Servus Credit Union and Servus Credit Union shall not be bound to recover any such taxes, requisitions or other monies before being entitled to payment from the Corporation.
7. In the event the Council of the Corporation decides to extend the said sum and Servus Credit Union is prepared to extend the said loan, any renewal or extended bill, debenture, promissory note or other obligation executed by the officers designated in paragraph 2 hereof and delivered to Servus Credit Union shall be valid and conclusive proof as against the Corporation of the decision to extend the loan in accordance with the terms of such renewal or extension bill, debenture, promissory note or other obligation, and Servus Credit Union shall not be bound to inquire into the authority of such officers to execute and delivery any such renewal or extension document.
8. Bylaw No. 2016-04 is hereby repealed
9. This Bylaw comes into force on the final passing thereof.

Page 3

CERTIFICATE

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed and enacted by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the **13th DAY OF DECEMBER, 2016** at which a quorum was present, as entered in the minutes of the said Council, and the said Bylaw is in full force and effect.

WITNESS our hands and the seal of the Corporation this 13th day of December, 2016.

Read a first time in Council this 13th day of December, A.D. 2016.

Read a second time in Council this 13th day of December, A.D. 2016.

Read a third time in Council this 13th day of December, A.D. 2016 and duly passed this 13th day of December, A.D. 2016.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.2. County Credit Cards

#20161103002

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

As per Credit Card policy ADM-77, we require an annual motion to authorize staff to have a County credit card with their name on it. See policy attached.

Recommendation

Motion to approve Tim Mahdiuk, Phyllis Corbiere, Janice Fodchuk, Mark Chileen, Rob Duffy and DD Skawronski for a County Credit Card for the 2017 calendar year, as per policy ADM-77.

Additional Information

Originated By : pcorbiere



COUNTY OF ST. PAUL NO. 19

BALANCING RURAL HERITAGE WITH A DIVERSE ECONOMY

POLICY OBJECTIVE:

The County of St. Paul desires to streamline processes and improve efficiency in relation to the receipt of goods and services, payment to suppliers and to support staff who travel on behalf of the County. In addition, to establish conditions of use for those individuals in the County who have been authorized by Council to carry a County of St. Paul Credit Card.

POLICY STATEMENT:

A) ELIGIBILITY

- 1) The Reeve and Chief Administrative Officer shall be authorized to carry a County credit card.
- 2) All other staff as determined by Council resolution annually shall be authorized to carry a County credit card.

B) LIMITS

- 1) The total credit limit of all cards shall be approved by Council by Bylaw each year. Credit limits on individual credit cards should be determined by the anticipated monthly expenditure required by the position held within the County. Individual credit limits will be determined by the Chief Administrative Officer or their designee, but the total limits will not exceed the approval determined by Bylaw.

C) CONDITIONS OF USE

- 1) Cards are only to be used by the person whose name appears on the credit card.

- 2) The issue of a corporate credit card gives the cardholder authority to incur expenditure on a County Credit Card up to the limit of the card. All expenses incurred must be accompanied by transactional evidence to support all charges. These expenses should be attached to an expense claim sheet outlining the expense and appropriate charge for it.
- 3) Credit card charges must be approved by an appropriate department head or the Chief Administrative Officer.
- 4) The Chief Administrative Officer's credit card expenses will be approved by the Finance Officer.
- 5) Under no circumstances should a corporate credit card be used for non-business expenditures. The County reserves the right to limit certain cardholders' types of purchases.
- 6) Lost or stolen cards must be reported and cancelled immediately. Notification must be to the Chief Administrative Officer or their designee and the Finance Officer.
- 7) Misuse of a corporate credit card may result in disciplinary action, reimbursement of ineligible expenses, the surrendering of the card and/or legal proceedings being initiated by the County.

D) USAGE GUIDELINES

- 1) The Cardholder may place an order with a supplier:
 - a. in person;
 - b. by phone or fax;
 - c. by mail; or
 - d. via the internet only when the site has been confirmed secure.
 - i. The most common security symbol is the presence of a padlock usually located at the bottom of the screen.

- ii. A valid security certificate showing a current end date can usually be accessed by double clicking on the padlock symbol.
 - iii. Another example may be the web address that commences with https. In this case the "s" suggests it is a secure site.
 - iv. If the site cannot be confirmed as secure the order/purchase must not proceed.
- 2) Corporate Credit Cards should only be used for business expenditures. Examples of appropriate uses for Corporate Credit Card would include:
- a. payment for goods/services
 - b. deposits
 - c. subscriptions for the County
 - d. conference fees
 - e. travel expenses where the staff member does not receive reimbursement of expenses
 - f. general consumables
 - g. official entertainment.
- 3) Inappropriate uses for credit card would include:
- a. private expenses;
 - b. travel costs where the staff member has elected to receive reimbursement for actual costs or has elected to receive a per diem or specified travel advance;
 - c. withdrawal of cash /cash advances;
 - d. fuel purchases with the exception of County vehicles where the use of fuel cards is not available.

E) AUDIT

- 1) Audits of the cardholder purchases will occur on a monthly basis by Accounts Payable personnel to ensure all documentation and conditions of use are complied with. These cards will also be subject to external audit annually.

F) TERMINATION OF EMPLOYMENT

- 1) Prior to departure or termination of duties with the County of St. Paul, the Cardholder must reconcile all expenditures on his/her card account since the last Statement.
- 2) The card must be surrendered upon termination of employment to their immediate supervisor or to the Chief Administrative Officer or their designee.



County of St Paul No 19
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Issue Summary Report

8.3. Bylaw No. 2016-21 - Borrowing Bylaw - Current Expenditures #20161129003

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

Bylaw No. 2016-21, Borrowing Bylaw, is being presented to Council to authorize borrowings of up to Seven Million Dollars (\$7,000,000) from the Servus Credit Union to finance the short term operations of the County for the financial year commencing January 1, 2017. This bylaw must be approved annually.

Section 187 of the M.G.A. requires that every proposed bylaw must have 3 distinct and separate readings.

Recommendation

Motion to give first reading to Bylaw No. 2016-21, Short Term Borrowing for Current Expenditures.

Motion to give second reading to Bylaw No. 2016-21.

Motion to present Bylaw No. 2016-21 at this meeting for third and final reading.

Council to give third reading to Bylaw No. 2016-21.

Additional Information

Originated By : pcorbiere

BORROWING BYLAW

MUNICIPAL - CURRENT EXPENDITURES

BYLAW NO. 2016-21

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19 IN THE PROVINCE OF ALBERTA

WHEREAS the Council of the County of St. Paul No. 19 (hereafter called the "Corporation") in the Province of Alberta considers it necessary to borrow certain sums of money from time to time to meet current expenditures of the Corporation for its financial year commencing **January 1, 2017**.

NOW THEREFORE, pursuant to the provisions of the Municipal Government Act and/or the County Act, it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation do borrow from Servus Credit Union Ltd., (hereafter called "Servus Credit Union") sums of money from time to time in the said financial year as required to meet current expenditures of the Corporation in the said financial year, provided that the total principal amount owed to Servus Credit Union at any one time hereunder shall not exceed the sum of **SEVEN MILLION DOLLARS (\$7,000,000.00)**.

2. The Mayor (or Reeve in the case of a County, if that person has the same functions and powers as a Mayor of a Municipality) and Treasurer be and they are hereby authorized for and on behalf of the Corporation:

(a) to apply to Servus Credit Union for the aforesaid loan to the Corporation; and

(b) to obtain advance of monies from Servus Credit Union in the said financial year by way of an overdraft on the Corporation's account at Servus Credit Union or pursuant to promissory notes or other evidence of indebtedness, as may be permitted or required by Servus Credit Union; and

(c) to execute on behalf of the Corporation such bills, debentures, promissory notes or similar forms of obligation as Servus Credit Union may require as evidence of and security for all sums borrowed hereunder;

and each document executed as foresaid shall be valid and binding upon the Corporation according to its tenor, and Servus Credit Union shall never be bound to inquire whether such officers are observing the limitations on their authority as set forth in this Bylaw.

3. Notwithstanding the foregoing, the Mayor (or Reeve) and Treasurer shall apply such part of the foregoing sum authorized to be borrowed in repayment of previous borrowings of the Corporation such that all amounts borrowed and outstanding by the Corporation at any one time to Servus Credit Union and to all other persons, firms and corporations shall not exceed the amount of the taxes levied or estimated to be levied by the Corporation for the said financial year.

4. All sums borrowed as aforesaid or so much thereof as from time to time remain unpaid shall bear interest at a rate per annum equal to the Prime Lending Rate established from time to time by Servus Credit Union and such interest shall be calculated and due and payable monthly.

5. All sums authorized to be borrowed hereunder, including interest, shall be due and payable in full no later than December 31st of the said financial year, unless hereafter extended by authority of the Council of the Corporation.

6. As security for payment of money borrowed hereunder, the Corporation hereby charges to and in favor of Servus Credit Union the whole of the taxes levied or to be levied by the Corporation, requisitions made or to be made by the Corporation and all other money due or accruing due to the Corporation, and the Mayor or Reeve and Treasurer of the Corporation are hereby authorized on behalf and in the name of the Corporation to execute and deliver to Servus Credit Union such security documents as Servus Credit Union may require in relation to the foregoing charge. The said charge shall be collateral to the obligation of the Corporation to repay with interest all sums borrowed from Servus Credit Union and Servus Credit Union shall not be bound to recover any such taxes, requisitions or other monies before being entitled to payment from the Corporation.

7. The repayment of the money borrowed hereunder shall come from taxes collected for the current fiscal year and will be repaid to the Servus Credit Union by June 30 of that year.

8. In the event the Council of the Corporation decides to extend the said sum and Servus Credit Union is prepared to extend the said loan, any renewal or extended bill, debenture, promissory note or other obligation executed by the officers designated in paragraph 2 hereof and delivered to Servus Credit Union shall be valid and conclusive proof as against the Corporation of the decision to extend the loan in accordance with the terms of such renewal or extension bill, debenture, promissory note or other obligation, and Servus Credit Union shall not be bound to inquire into the authority of such officers to execute and delivery any such renewal or extension document.

9. Bylaw No. 2015-32 is hereby repealed.

10. This Bylaw comes into force on the final passing thereof.

CERTIFICATE

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed and enacted by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the **13th DAY OF DECEMBER, 2016** at which a quorum was present, as entered in the minutes of the said Council, and the said Bylaw is in full force and effect.

WITNESS our hands and the seal of the Corporation this 13th day of December, 2016.

Read a first time in Council this 13th day of December, A.D. 2016.

Read a second time in Council this 13th day of December, A.D. 2016.

Read a third time in Council this 13th day of December, A.D. 2016 and duly passed this 13th day of December, A.D. 2016.

Reeve

Chief Administrative Officer



County of St Paul No 19
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Issue Summary Report

8.4. Bylaw No. 2016-23 - Nonprofit Community Organizations Tax Exemption

#20161129004

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

At the October Meeting, Council approved the Tax Exemption Bylaws. After it was approved, the tax department discovered they had a couple typos in the legal descriptions on the attached schedule. Unfortunately, the only way to correct these typos is by rescinding Bylaw No. 2016-19 and adopting a new bylaw.

The amendments to the bylaw are shown in red.

Recommendation

To give first reading to Bylaw 2016-23, Nonprofit Community Organizations Tax Exemption Bylaw.

To give second reading to Bylaw No. 2016-23.

To present Bylaw No, 2016-23 at this meeting for third reading.

To give third reading to Bylaw No. 2016-23.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

NON-PROFIT COMMUNITY ORGANIZATIONS TAX EXEMPTION BYLAW

BY-LAW NO. 2016-19

A Bylaw of the County of St. Paul in the Province of Alberta to establish property tax exemptions for specified non-profit community organizations.

WHEREAS pursuant to section 364(1) of the *Municipal Government Act*, SA 1994, c. M-26.1, and the *Community Property Tax Exemption Regulation*, AR 281/98, Council may pass a bylaw exempting from municipal taxation specified non-profit community organizations.

NOW THEREFORE, the Council of the County of St. Paul No. 19 duly assembled, hereby enacts as follows:

1. Name

This Bylaw shall be named the “Non-Profit Community Organizations Tax Exemption Bylaw.

2. Exemption of Municipal Taxes

The property or portions of the property occupied by the non-profit community organizations listed in Schedule A are hereby exempted from municipal taxation provided that the organization:

- a) Submits an annual application to the Chief Administrative Officer or their designee requesting the exemption; and
- b) Continues to meet the required criteria provided for in the *Municipal Government Act*.

3. Adding Qualified Organizations

County Council may, by resolution, add non-profit community organizations to Schedule A.

Appendix 1 for 8.4.: Bylaw No. 2016-23

Bylaw No. 2016-23

Page 2

4. Repeal of Bylaw

Bylaw No. 2016-19 is hereby repealed.

5. Effective Date

This Bylaw shall take effect on the date of passing thereof.

Read a first time in Council this 11th day of October, A.D. 2016.

Read a second time in Council this 11th day of October, A.D. 2016.

Read a third time in Council this 11th day of October, A.D. 2016.

Reeve

Chief Administrative Officer

SCHEDULE A

EXEMPTIONS GRANTED

Elk Point Trailriders Snowmobile Club

- NW-36-58-7-4 – Property owned by Richard Dargis
- NW 13-58-7-4 – Property owned by Hans Rohner

St. Paul Trailblazers Club

- ~~SE~~ SW 19-57-9-4 – Property owned by Andre Chamberland

Lac Sante Recreational Society

- NE 27-56-11-4 – Property owned by Dwayne and Joanne Ternovoy
- NE 15-55-10-4 – Property owned by the Crown
- NW 31-55-10-4 – Property owned by the Crown
- SE ~~25~~ 26-56-11-4 – Property owned by the Crown

St. Paul Fish and Game Association

- SE 2-58-8-4 – Property owned by the St. Paul Fish and Game Association

Hamm Radio Club

- NW 3-56-9-4 – Property owned by Rosie Petruk



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www.county.stpaul.ab.ca

Issue Summary Report

8.5. Bylaw No. 2016-22 - Fee Schedule Bylaw

#20161207002

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

Bylaw No. 2016-22, Fee Schedule Bylaw, is being presented to Council to update the current fee Schedule Bylaw to reflect any rate changes that were approved over the course of the year and to include proposed changes. The proposed changes are in red.

When this bylaw is approved, Bylaw No. 2016-08 will be repealed.

The bylaw will be forwarded to Council on Monday.

Recommendation

Motion to give first reading to Bylaw No. 2016-22, Fee Schedule Bylaw.

Motion to give second reading to Bylaw No. 2016-22.

Motion to present Bylaw No. 2016-22 at this meeting for third and final reading.

Motion to give Bylaw No. 2016-22 third reading.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BYLAW NO. 2016-22

A Bylaw of the County of St. Paul No. 19 in the Province of Alberta to establish a Fee Schedule Bylaw.

WHEREAS, pursuant to provisions of the Municipal Government Act, 2000, Chapter M-26.1 with amendments thereto it is deemed desirable to set fees for goods and services provided or made available by the County of St. Paul;

WHEREAS, the fees approved by this bylaw will replace existing fees in a number of bylaws; and

NOW THEREFORE, the Council of the County of St. Paul No. 19 duly assembled hereby enacts as follows:

1. The Schedule of Fees, attached to and forming Schedule “A” of this bylaw is adopted;
2. Schedule A to this bylaw will be reviewed by Council on an annual basis; and
3. The fees contained in the following bylaws are repealed and replaced by the fees approved by this bylaw:

Bylaw 1179	Cash Deposit – Municipal Elections
Bylaw 1275	Noise Bylaw
Bylaw 1304	Assessment Appeals
Bylaw 1313	Dog Control Bylaw
Bylaw 1401	Fire Protection Bylaw
Bylaw 1426	Off Highway Vehicle Bylaw
Bylaw 1445	Cemetery Bylaw
Bylaw 1484	Corridor Regulation Bylaw
Bylaw 1555	Subdivision Processes and Appeals Bylaw
Bylaw 1556	Airport Committee Bylaw
Bylaw 1568	Records and Data Retrieval Bylaw
Bylaw 1574	Utilities Bylaw
Bylaw 1624	Tax Penalty Bylaw

4. That Bylaw No. 2016-08 is hereby repealed.

This Bylaw comes into force and effect upon its final passing thereof.

Read a first time in Council this 13th day of December, A.D. 2016.

Read a second time in Council this 13th day of December, A.D. 2016.

Read a third time in Council and duly passed this 13th day of December, A.D. 2016.

Reeve

Chief Administrative Officer

Schedule A

Administration 12**Credit Cards**

Credit card acceptance fee	3%
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Data Retrieval

Administration Fee	\$10.00 per 1/4 hour
Photocopying Fee	No charge for first 50 pages \$0.25/page for each additional page (Provided on CD or DVD) - \$5.00
Electronic Copy Fee	Cost of retrieval + 10%
Outside Retrieval Fee	

Election Deposit (cash)

\$100.00

NSF Cheques

\$20.00

Promotional Items (Shirts, Caps, Flags etc.)

Cost Recovery

Geographical Information System

Custom GIS Mapping/ Analysis	\$65.00
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Maps

County Land Ownership	\$15.00
Parcel Map 8.5"x11"	\$5.00 for non owners
Parcel Map 11" x 17"	\$5.00 for non owners
Parcel Map 18"x24"	\$10.00
Subdivision	\$0 for owners
Subdivision	\$5 for non owners
Map Binder of all Subdivisions	\$75.00
Postage on Map Sales	\$13.00

Ortho Photo

8.5"x11"	\$10.00 for non owner
11" x 17"	\$12.00 for non owner
18" x 24"	\$12.00 for non owner
No mass sales as per agreement	

Rural Address

Rural Address Binders	\$100.00
Rural Address Replacements Signs	Cost Recovery
Rural Address New Signs	\$0

Assessment & Taxation

Tax Certificates	\$20.00
Tax Searches	\$20.00
Re-print Tax Notices	\$10.00
Assessment Appeals- Residential	\$50.00
Assessment Appeals- Non Residential	\$200.00
(refundable if Successful)	

Assessment Records to Landlord	\$0
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Assessment Records to Firms (per roll number)	\$20.00
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Tax Notifications

Registering Tax Notification	\$25.00
Discharge Tax Notification	\$0

Appendix 1 for 8.5.: Bylaw No. 2016-22

Tax Recovery Process

Admin Fee	As per MGA 427(1)(d)
Final Acquisition	No Charge
Revival of Title	Cost
Tax Sale	\$50.00

County Office

Lower Level Board Room- ½ day	\$50.00
Lower Level Board Room -1 day	\$75.00

Noise Bylaw Offence

1 st Offence	\$100.00
2 nd Offence	\$200.00
3 rd Offence	\$500-\$2500

Off Highway Vehicle

1 st Offence	\$50.00
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Muni-Corr

Guilty of an Offence- 1 st Offence	\$1,000.00
2 nd Offence	\$2,000.00

Penalties Unpaid Taxes

July 1 st	3%
December 1 st	10%
February 1 st	10%

Access to Information (FOIP)

As per Freedom of Information &
Protection of Privacy Regulations

Safety Codes Act Offences

As per Safety Codes Act

Fire 23

Fire

Extinguish Fire Call	\$300.00 \$450.00
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Open Air Fires:

1 st Offence	Not to Exceed \$5000.00
2 nd & Subsequent Offences	Not to Exceed \$10,000.00

District Fire Dept Responds

District Fire Dept Responds	\$250.00 each Hour or Fraction
Each additional fire fighter	\$20.00 per hour portion

Anyone not complying with Bylaw

- 1 st Offence	\$300.00 \$450.00
- 2 nd Offence within one year period	\$500.00 \$600.00
- 3 rd Offence or subsequent offence within one year period	\$1,000.00
Issuance of a Violation Ticket	Not less than \$300.00 \$450.00 & not more than \$10,000.00

PW 32**Cemeteries****Interment Plots- 5'x10'**

One Cremation in existing Plot	\$600.00
2 nd Interment in existing Plot	\$200.00
	\$300.00

Cremation Plots

5'x10'	\$600.00
2 nd interment in same plot	\$200.00

Newborn/ Infant Plots

\$200.00

Disinterment

\$600.00

Anyone not complying with Bylaw

- 1 st Offence	\$300.00
- 2 nd Offence within a one year period	\$500.00
- 3 rd Offence within a one year period	\$1,000.00

Issuance of a Violation Ticket	Not less than \$300 and not more than \$10,000
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Snow Plow Flags

\$20.00 - one time plow

Gravel- Private Sales

\$15.00/ yd delivered – 1st 20 cubic yds
 \$25.00/ yd delivered – max 80 cubic yds

\$10.00/ yd self-haul - 1st 20 cubic yds
 \$20.00/ yd self-haul – max 80 cubic yds

Custom Grader Work

\$60.00/hr

Unightly Properties

\$250 Administration Fee on any cleanup

Travis – MJ

\$20 Permit Application Fee
 \$20 Permit Cancellation Fee

Airport 33

St. Paul Airport Parking Fees- Grass

- \$200.00 per unit per year
 - \$125.00 per unit per half-year (six months)
 - \$5.00 per unit overnight fee
 - \$5.00 per unit plug-in fee

St. Paul Aircraft Parking Fees- Tarmac

\$10.00 per day (min of four hours) or
 \$100.00 per month
 \$100.00 per day for agricultural spray planes

St. Paul Hangar Land Lease Rates

As per Agreement approved by the St.
 Paul Airport Committee.

Notes: i) Fees for Grass area will not be applied to aircraft on lease lot

Water & Sewer 41/42**Monthly Utility Rates****Lottie Lake**

-Water Service Fee	\$20.00
-Consumption (Water - \$1.25 per cubic meter)	

Mallaig

-Water Service Fee	\$12.00
-Sewer Service Fee	\$20.00
-Consumption- (Water- \$1.35 per cubic meter)	

Ashmont

-Water Service Fee	\$12.00
-Sewer Service Fee	\$10.00
-Consumption- (\$1.50 per cubic meter)	

Ashmont Regional

-Service charge	\$50.85
-Consumption (Water- \$0.54 per cubic Meter)	

Elk Point Regional

-Service charge	\$51.65
-Consumption (Water-\$1.55 per cubic Meter)	

Exceptions to the above rates are as follows**Mallaig**

Account No.	Name	Amount	Service
20049.1	Mallaig Arena	\$20.00/\$20.00	Flat Water/Sewer
20054.1	Heritage Homes	\$92.00	Flat Sewer
20055.1	Mallaig School	\$284.00	Flat Sewer
20077.1	Mallaig Curling Rink/Hall	\$20.00/\$20.00	Flat Water/Sewer

Ashmont

30009.1	Ashmont School	\$200.00	Flat Sewer
30012.1	Heritage Homes	\$50.00	Flat Sewer
30002.1	Ashmont Agriplex	\$12.00/\$10.00	Flat Water/Sewer

Sewer Work	\$150.00/ hour, Minimum of 2 hours
Frozen water Line	\$150.00/ hour, Minimum of 2 hours
Valve Change	Hourly Rate, Plus Parts
Frost Plate	\$150.00
Power Auger	\$150.00/ hour, Minimum of 2 hours
Water Thawer	\$150.00/ hour, Minimum of 2 hours
Snake	\$150.00/ hour, Minimum of 2 hours

Reconnection Fee	\$100.00
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Connection to Regional Line

At Cost

New Water Service Connection

\$1,500.00

New Sewer Service Connection

\$1,000.00

Appendix 1 for 8.5.: Bylaw No. 2016-22

Summer Residents

For Any Additional Connections/ Disconnections Per year	\$30.00
A Minimum of 5 months a year	charge for 5 months whether they remain for the full five months or not

New Utility Service Connection

\$300.00 plus costs

Obstruct an authorized representative	\$200
Obstruct access to facilities	\$500
Failure to manage vegetation on property	\$200
Install structure that interferes with proper and safe operation of facilities	\$200
Interfere with or alter facilities	\$500
Extend customer-owned infrastructure beyond property	\$750
Supply false and inaccurate information	\$200
Fail to comply with water demand management measures	\$500
Unauthorized resale of water	\$500
Supply water to person intending to resell water	\$500
Supply water to property capable of obtaining own service	\$500
Use Water in unauthorized manner	\$500
Impede water use of other customers	\$200
Use water without account	\$500
Use water that did not pass through meter	\$500
Unauthorized installation, testing, removal, repair, replacement Or disconnection of meter	\$500
Break, tamper or interfere with meter	\$500
Obstruct access to meter	\$250
Unauthorized operation of curb stop	\$500
Connection or Cross Connection that could contaminate water	\$750
Backfill before service connection inspection	\$250
Interfere will another customer's service connection/service	\$200
Obtain water from a source not connected to the water system	\$500
Connect to an alternate source to the water system without permission	\$500

Sewer System

Use sewer system in unauthorized manner	\$500
Impede sewer use of other customers	\$200
Use sewer service without an account	\$500
Unauthorized alternate sewer supply	\$500
Discharge matter other than household waste	\$500
Discharge industrial waste water without approval or proper pre-treatment	\$500
Diluting wastewater to allow for discharge into sewer	\$500
Tampering with sewer system	\$500
Interfering with discharge of sewer main	\$500
Discharge of hauled wastewater at location not approved by CAO	\$500

Waste 43

Front Load Bin Rental Fees

4 yard bin:

- Once per month	\$75.60
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Appendix 1 for 8.5.: Bylaw No. 2016-22

- Every 2 Weeks	\$86.40
- Once per Week	\$97.20

6 Yard Bin:

- Once per month	\$ 81.00
- Every 2 Weeks	\$ 91.80
- Once per Week	\$102.60

Bin Delivery Charge	\$ 75.00
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Bin Delivery Charge to re-deliver a bin after it has been removed Due to suspension of services	\$150.00
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Roll Off Bin Rental Fees

- Monthly	\$135.00
- Weekly	\$ 33.75

-Plus Bin delivery/removal:	\$110.00/hr
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-Plus Landfill Tipping Fee:	As Per site attendant
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All Commercial Rentals will be charged extra monthly fee	\$ 25.00
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Agriculture Service Board 62

Dog Fines

Offence	Violation Tag Penalty	1st Offence Penalty for Violation Ticket	2nd Offence Penalty for Violation Ticket
Dog at large			
- Vicious Dogs	\$100.00	\$250.00	\$500.00
- Restricted Dogs	\$100.00	\$250.00	\$500.00
- Other Dogs	\$100.00	\$250.00	\$500.00
- Female in heat	\$100.00	\$250.00	\$500.00
- Barking, Howling	\$100.00	\$250.00	\$500.00
- Damage to property	\$100.00	\$250.00	\$500.00
- Dog in prohibited area	\$100.00	\$250.00	\$500.00
- More than 2 dogs on property	\$100.00	\$250.00	\$500.00
- Threatening/ attacking a person	\$100.00	\$250.00	\$500.00
- Chasing a person	\$100.00	\$250.00	\$500.00
Attacking, harassing, injuring or killing an animal	\$100.00	\$250.00	\$500.00
Vicious or restricted dog not confined or on leash	\$100.00	\$250.00	\$500.00
Interfering with Dog Control Off.	\$100.00	\$250.00	\$500.00

Agriculture - Rental Equipment

Rental Equipment	Damage Deposit/ Cleaning Fee	Rental
- Post Pounder	\$100.00	\$80.00/day \$160.00/day
- Cattle Weigh Scale (Imperial)	\$ 50.00	\$20.00
- Portable Corrals and Loading Chute	\$ 50.00	\$20.00
- Insecticide Sprayer 200 gal	\$ 50.00	\$50.00
- Tree Planter	\$ 50.00	N/C
- Skunk Traps	\$ 20.00	N/C
- 16' Land roller \$3.00/ac minimum charge \$225.00	\$ 20.00	N/C

Mouse Poison

\$2.00/bag

Beaver Control

\$200/dam removed

Mowing Charges

\$125 per lot
\$125 per hour

Planning and Development 66

Planning Documents

Land Use Bylaw- Document	\$25.00
Land Use Bylaw- Disc	\$10.00
Municipal Development Plan- Document	\$25.00
Municipal Development Plan- Disc	\$10.00
Area Structure Plan- Document	\$25.00
Area Structure Plan-Disc	\$10.00
St. Paul InterMunicipal Development Plan- Document	\$25.00
St. Paul InterMunicipal Development Plan- Disc	\$10.00
Elk Point InterMunicipal Development Plan- Document	\$25.00
Elk Point InterMunicipal Development Plan- Disc	\$10.00
Land Use Bylaw, MDP, ASP, IDP Amendment	\$1,000

Undeveloped Road Allowance Licensing Applications

Application Fee	\$250.00
Annual License Fee	\$100.00

Land Leases

Application Fee	\$250
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Subdivision Applications

Application Fee	\$400.00 plus \$150.00 per lot to be created
Endorsement Fee	\$100.00 per lot
Extension (1year)	\$100.00 per file
Municipal Reserve	Cash in lieu -Fair Market Value
Appeal Fee	\$200.00
Requests for time extensions	\$100 – Sec. 657(6) of the Act made to the subdivision Authority
Copy of Current Land Title	\$20.00
Copy of ERCB Abandoned Well Records	\$20.00

Appendix 1 for 8.5.: Bylaw No. 2016-22

2016 Permit Fee Schedule Attached

Municipal and Reserve Land Regulation

Fail to produce a valid permit	\$200
Deface or injure a tree, plant or other structure	\$200
Dig in the earth or change the grade of the land	\$200
Conduct causing a disturbance	\$200
Carry on any commercial business	\$200
Park or operate off-highway vehicles without permission	\$200
Camp or occupy land	\$200
Discard litter	\$300
Place or erect any structures or notices	\$300
Construct or remove structure	\$500
Obstruct a Bylaw Enforcement Officer	\$500
Discharge contaminants or herbicides	\$500
Light Fire	\$500
Permit livestock to graze	\$500
Discharge any firearms or projectiles	\$500
Hunt or trap	\$500
Clear-cutting	\$1,000 - \$2,500

Parks 74

Campground Fees

Gazebo	\$100.00
Wood	\$10.00/wheel barrow

Westcove

- Non Power	\$25.00
- Power	\$35.00
- Day Use for Spray Park	\$2.00 \$3.00

Floatingstone, Lac Bellevue, Stoney Lake

- Non Power	\$20.00
- Power	\$30.00

COUNTY OF ST. PAUL NO. 19
2017 FEE SCHEDULE

DEVELOPMENT PERMIT FEES

Does not comply with Land Use Bylaw	\$200.00
Does Comply with Land Use Bylaw	\$100.00
Park Model, Portable Accessory Building, Deck	\$50.00
Minor Home Occupation	\$50.00
Signs	\$25.00
Change of Use Permit	\$200.00
Access Development on Municipal Reserve less than 5 meters in length	\$50.00
Access Development on Municipal Reserve more than 5 meters in length	\$100.00

Temporary Work Camp

Discretionary Use - \$200.00 + \$50.00/RV &/or \$100.00/ Prefabricated Mobile Unit

Other Fees

Compliance Certificates							\$125.00
Copy of ERCM Abandoned Well Records							\$20.00
Title Search							\$20.00



COUNTY OF ST. PAUL NO. 19
2017 FEE SCHEDULE

RESIDENTIAL BUILDING FEES	
New Single Family Dwelling (Main Floor & Second Floor)	\$0.47/sq.ft. + SCC levy
New Single Family Dwelling (Attached Garage)	\$0.07/sq.ft. + SCC levy
<i>New Single Family Dwelling- Minimum Fee: \$300.00; Maximum Fee: \$1,000.00 (attached garage not included)</i>	
Home Relocation on Foundation, Basement, or Crawl Space (Min. Fee \$350.00)	\$0.30/sq.ft. + SCC levy
Modular/RTM on Foundation, Basement, or Crawl Space (Min. Fee \$300.00)	\$0.25/sq.ft. + SCC levy
Manufactured/ Mobile Home	\$200.00 + SCC levy
Additions (Minimum Fee \$125.00; Maximum Fee \$300.00)	\$0.25/ sq.ft. + SCC levy
Renovations/Basement Development (Minimum Fee \$100.00; Max. Fee \$200.00)	\$0.25/sq.ft. + SCC levy
Secondary Suite (Min. Fee \$125.00)	\$0.25/sq.ft. + SCC levy
BUILDING - Access Development on Municipal Reserve less than 5 meters in length	\$50.00 + SCC levy
BUILDING - Access Development on Municipal Reserve more than 5 meters in length	\$100.00 + SCC levy

OTHER BUILDING FEES	
Garage/ Shop -Over 250 sq.ft. (Minimum Fee \$125.00)	\$0.25/ sq.ft. + SCC levy
Cold Storage Shop/ Pole Shed - unheated (Minimum Fee \$125.00; Max. Fee \$300.00)	\$0.25/ sq.ft. + SCC levy
Carport (Minimum Fee \$100.00)	\$0.18/ sq.ft. + SCC levy
Storage Shed - Under 250 sq.ft.	\$50.00 + SCC levy
<i>Sheds - 100sq.ft. and under do not require a building permit, 144 sq.ft. and under do not require a development permit</i>	
Decks- 500 sq.ft. and under (if not included in new construction)	\$50.00 + SCC levy
Decks- Over 500 sq.ft. (if not included in new construction)	\$100.00 + SCC levy
Gazebo - 250 sq.ft. and under	\$50.00 + SCC levy
Gazebo - Over 250 sq.ft. (Minimum Fee \$125.00)	\$0.25/ sq.ft. + SCC levy
Wood Burning Stove/Fireplace (if not included in new construction)	\$100.00 + SCC levy
Outdoor Privy - complete with holding tank	\$100.00 + SCC levy
Bunkhouse (Minimum Fee \$125.00; Max. Fee \$200.00)	\$0.25/ sq.ft. + SCC levy
Change of Use Fee (Per \$1,000 value - Minimum \$125.00)	\$5.00 + SCC Levy
Re-Inspection (for existing permits)	\$150.00 + SCC Levy

Residential Demolition - No Charge

COMMERCIAL BUILDING FEES	
<i>Minimum Fee: \$300.00</i>	Total Permit Fee (Per \$1,000.00 Value)
First \$1,000,000	\$5.00 + SCC levy
Over \$1,000,000	\$3.00 + SCC levy
Commercial Demolition	\$150.00 + SCC levy

**SCC LEVY FEE: 4% SAFETY CODES COUCL FEE FOR EVERY BUILDING PERMIT ISSUED WITH
A MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00**

**COUNTY OF ST. PAUL NO. 19****2017 FEE SCHEDULE****ELECTRICAL PERMIT FEES****New- Single Family Dwellings Attached Garage**

Square Footage	Home Owner Fee	Contractor Fee
Up to 1200	\$130.00 + SCC levy	\$100.00 + SCC levy
1201- 1500	\$135.00 + SCC levy	\$105.00 + SCC levy
1501- 2000	\$140.00 + SCC levy	\$110.00 + SCC levy
2001- 2500	\$150.00 + SCC levy	\$120.00 + SCC levy
2501- 3500	\$160.00 + SCC levy	\$130.00 + SCC levy
Over 3500	\$160.00 plus \$0.10/ sq.ft.	\$130.00 plus \$0.10/ sq.ft.
RTM/ Mobile Home	\$100.00 + SCC Levy	\$100.00 + SCC levy

Detached Garage/Accessory Buildings

Square Footage	Home Owner Fee	Contractor Fee
Up to 1200	\$100.00 + SCC levy	\$75.00 + SCC levy
Over 1200	\$100.00 plus \$0.10/ sq.ft.	\$75.00 plus \$0.10/ sq.ft.
Maximum Permit Fee \$150.00		

Basement Development/ Renovations/ Additions

Square Footage	Home Owner Fee	Contractor Fee
Up to 1200	\$100.00 + SCC levy	\$75.00 + SCC levy
Over 1200	\$100.00 plus \$0.10/ sq.ft.	\$75.00 plus \$0.10/ sq.ft.
Maximum Permit Fee \$150.00		

Other Electrical Fees

Permanent Service Connection Only	\$50.00 + SCC levy
Temporary Power/ Underground Service	\$50.00 + SCC levy
Minor Work	\$60.00 + SCC levy
Annual Electrical Permit	\$400.00 + SCC levy

Please allow up to five business days for permits to be issued.

Express 24 Working Hour Service Charge (Electrical, Gas, Plumbing Applications) \$50.00 plus permit fee & SCC levy.

For Non- Residential fees please contact the County of St. Paul or visit www.county.stpaul.ab.ca

**SCC LEVY FEE: 4% SAFETY CODES COUCL FEE FOR EVERY PERMIT ISSUED WITH A
A MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00**



COUNTY OF ST. PAUL NO. 19

2017 FEE SCHEDULE

GAS PERMIT FEES

New- Single Family Dwellings

Square Footage	Home Owner Fee	Contractor Fee
Up to 1200	\$130.00 + SCC levy	\$100.00 + SCC levy
1201- 1500	\$135.00 + SCC levy	\$105.00 + SCC levy
1501- 2000	\$140.00 + SCC levy	\$110.00 + SCC levy
2001- 2500	\$150.00 + SCC levy	\$120.00 + SCC levy
2501- 3500	\$160.00 + SCC levy	\$130.00 + SCC levy
Over 3500	\$160.00 plus \$0.10/ sq.ft.	\$130.00 plus \$0.10/ sq.ft.
RTM/ Mobile Home	\$100.00 + SCC Levy	\$100.00 + SCC levy

Detached/Attached Garage, Additions, Renovations/**Basement Development**

Number of Outlets	Home Owner Fee	Contractor Fee
1 to 3	\$125.00 + SCC levy	\$100.00 + SCC levy
4	\$130.00 + SCC levy	\$105.00 + SCC levy
5	\$135.00 + SCC levy	\$110.00 + SCC levy
6	\$140.00 + SCC levy	\$115.00 + SCC levy
7	\$145.00 + SCC levy	\$120.00 + SCC levy
8	\$150.00 + SCC levy	\$125.00 + SCC levy
9	\$155.00 + SCC levy	\$130.00 + SCC levy
10	\$160.00 + SCC levy	\$135.00 + SCC levy
Over 10	\$160.00 plus \$10.00/outlet over 10	\$135.00 plus \$10.00/outlet over 10

Other Gas Fees

Re Connection	\$25.00 + SCC levy
Residential Propane Tank Set (does not include connection to appliance)	\$50.00 + SCC levy
Minor Work (replace furnace, hotwater tank)	\$60.00 + SCC levy
Temporary Heat	\$75.00 + SCC levy

Please allow up to five business days for permits to be issued.

Express 24 Working Hour Service Charge (Electrical, Gas, Plumbing Applications) \$50.00 plus permit fee & SCC levy.

For Non- Residential fees please contact the County of St. Paul or visit www.county.stpaul.ab.ca

**SCC LEVY FEE: 4% SAFETY CODES COUCIL FEE FOR EVERY PERMIT ISSUED WITH A
A MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00**

**COUNTY OF ST. PAUL NO. 19****2017 FEE SCHEDULE****PLUMBING PERMIT FEES****New- Single Family Dwellings**

Square Footage	Home Owner Fee	Contractor Fee
Up to 1200	\$130.00 + SCC levy	\$100.00 + SCC levy
1201- 1500	\$135.00 + SCC levy	\$105.00 + SCC levy
1501- 2000	\$140.00 + SCC levy	\$110.00 + SCC levy
2001- 2500	\$150.00 + SCC levy	\$120.00 + SCC levy
2501- 3500	\$160.00 + SCC levy	\$130.00 + SCC levy
Over 3500	\$160.00 plus \$0.10/ sq.ft.	\$130.00 plus \$0.10/ sq.ft.
RTM/ Mobile Home	\$100.00 + SCC Levy	\$100.00 + SCC levy

Detached/Attached Garage, Additions, Renovations

Number of Fixtures	Home Owner Fee	Contractor Fee
1 to 3	\$125.00+scc levy	\$100.00+scc levy
4	\$130.00+scc levy	\$105.00+scc levy
5	\$135.00+scc levy	\$110.00+scc levy
6	\$140.00+scc levy	\$115.00+scc levy
7	\$145.00+scc levy	\$120.00+scc levy
8	\$150.00+scc levy	\$125.00+scc levy
9	\$155.00+scc levy	\$130.00+scc levy
10	\$160.00+scc levy	\$135.00+scc levy
11	\$165.00+scc levy	\$140.00+scc levy
12	\$170.00+scc levy	\$145.00+scc levy
13	\$175.00+scc levy	\$150.00+scc levy
14	\$180.00+scc levy	\$155.00+scc levy
15	\$185.00+scc levy	\$160.00+scc levy
16	\$190.00+scc levy	\$165.00+scc levy
17	\$195.00+scc levy	\$170.00+scc levy
18	\$200.00+scc levy	\$175.00+scc levy
19	\$205.00+scc levy	\$180.00+scc levy
20	\$210.00+scc levy	\$185.00+scc levy
Over 20	\$210.00 plus \$5.00 per fixture over 20	\$190.00 plus \$5.00 per fixture over 20
Minor Work		\$60.00 + SCC levy

Please allow up to five business days for permits to be issued.

Express 24 Working Hour Service Charge (Electrical, Gas, Plumbing Applications) \$50.00 plus permit fee & SCC levy.

**SCC LEVY FEE: 4% SAFETY CODES COUCIL FEE FOR EVERY PERMIT ISSUED WITH A
A MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00**



COUNTY OF ST. PAUL NO. 19
2017 FEE SCHEDULE

PRIVATE SEWAGE PERMIT FEE

Description	Home Owner Fee	Contractor Fee
Holding Tank	\$80.00 + SCC levy	\$60.00 + SCC levy
Open Surface Discharge	\$160.00 + SCC levy	\$120.00 + SCC levy
Fields/Mounds	\$160.00 + SCC levy	\$120.00 + SCC levy
Any System with Treatment Plant	\$400.00 + SCC levy	\$200.00 + SCC levy

Please Note: Permit Fees will be doubled if enforcement action is taken and not complied with on development which commenced without approval.



COUNTY OF ST. PAUL NO. 19

2017 FEE SCHEDULE

ELECTRICAL – NON-RESIDENTIAL INSTALLATIONS

Installation Cost	Permit Fee - Not Including SCC levy	Installation Cost	Permit Fee - Not Including SCC levy
0 - 1,000.00	\$75.00	38,001.00 - 39,000.00	\$430.00
1,001 - 1,500.00	\$85.00	39,001.00 - 40,000.00	\$445.00
1,500.01 - 2,000.00	\$95.00	40,001.00 - 41,000.00	\$460.00
2,000.01 - 2,500.00	\$100.00	41,001.00 - 42,000.00	\$475.00
2,500.01 - 3,000.00	\$105.00	42,001.00 - 43,000.00	\$490.00
3,000.01 - 3,500.00	\$110.00	43,001.00 - 44,000.00	\$505.00
3,500.01 - 4,000.00	\$120.00	44,001.00 - 45,000.00	\$520.00
4,000.01 - 4,500.00	\$130.00	45,001.00 - 46,000.00	\$535.00
4,500.01 - 5,000.00	\$135.00	46,001.00 - 47,000.00	\$550.00
5,000.01 - 5,500.00	\$140.00	47,001.00 - 48,000.00	\$565.00
5,500.01 - 6,000.00	\$145.00	48,001.00 - 49,000.00	\$580.00
6,000.01 - 6,500.00	\$150.00	49,001.00 - 50,000.00	\$595.00
6,500.01 - 7,000.00	\$155.00	50,001.00 - 60,000.00	\$610.00
7,000.01 - 7,500.00	\$160.00	60,001.00 - 70,000.00	\$625.00
7,500.01 - 8,000.00	\$175.00	70,001.00 - 80,000.00	\$640.00
8,000.01 - 8,500.00	\$180.00	80,001.00 - 90,000.00	\$655.00
8,500.01 - 9,000.00	\$185.00	90,001.00 - 100,000.00	\$680.00
9,000.01 - 9,500.00	\$190.00	100,001.00 - 110,000.00	\$705.00
9,500.01 - 10,000.00	\$195.00	110,001.00 - 120,000.00	\$730.00
10,000.01 - 11,000.00	\$205.00	120,001.00 - 130,000.00	\$755.00
11,000.01 - 12,000.00	\$215.00	130,001.00 - 140,000.00	\$780.00
12,000.01 - 13,000.00	\$225.00	140,001.00 - 150,000.00	\$805.00
13,000.01 - 14,000.00	\$230.00	150,001.00 - 160,000.00	\$830.00
14,000.01 - 15,000.00	\$235.00	160,001.00 - 170,000.00	\$855.00
15,000.01 - 16,000.00	\$240.00	170,001.00 - 180,000.00	\$880.00
16,000.01 - 17,000.00	\$245.00	180,001.00 - 190,000.00	\$905.00
17,000.01 - 18,000.00	\$255.00	190,001.00 - 200,000.00	\$930.00
18,000.01 - 19,000.00	\$260.00	200,001.00 - 210,000.00	\$955.00
19,000.01 - 20,000.00	\$265.00	210,001.00 - 220,000.00	\$1,005.00
20,000.01 - 21,000.00	\$270.00	220,001.00 - 230,000.00	\$1,055.00
21,000.01 - 22,000.00	\$275.00	230,001.00 - 240,000.00	\$1,105.00
22,000.01 - 23,000.00	\$280.00	240,001.00 - 250,000.00	\$1,155.00
23,000.01 - 24,000.00	\$285.00	250,001.00 - 300,000.00	\$1,205.00
24,000.01 - 25,000.00	\$290.00	300,001.00 - 350,000.00	\$1,255.00
25,000.01 - 26,000.00	\$295.00	350,001.00 - 400,000.00	\$1,330.00
26,000.01 - 27,000.00	\$305.00	400,001.00 - 450,000.00	\$1,405.00
27,000.01 - 28,000.00	\$315.00	450,001.00 - 500,000.00	\$1,480.00
28,000.01 - 29,000.00	\$325.00	500,001.00 - 550,000.00	\$1,555.00
29,000.01 - 30,000.00	\$335.00	550,001.00 - 600,000.00	\$1,630.00
30,000.01 - 31,000.00	\$345.00	600,001.00 - 650,000.00	\$1,730.00
31,000.01 - 32,000.00	\$355.00	650,001.00 - 700,000.00	\$1,830.00

Appendix 1 for 8.5.: Bylaw No. 2016-22

32,000.01 - 33,000.00	\$365.00	700,001.00 - 750,000.00	\$1,930.00
33,000.01 - 34,000.00	\$375.00	750,001.00 - 800,000.00	\$2,030.00
34,000.01 - 35,000.00	\$385.00	800,001.00 - 850,000.00	\$2,130.00
35,000.01 - 36,000.00	\$395.00	850,001.00 - 900,000.00	\$2,280.00
36,000.01 - 37,000.00	\$405.00	900,001.00 - 950,000.00	\$2,430.00
37,000.01 - 38,000.00	\$415.00	950,001.00 - 1,000,000.00	\$2,580.00
For projects over \$1,000,000 divide the total installation cost by \$1,000 and multiply by 2.58 + SCC Levy			
SCC LEVY FEE: 4% SAFETY CODES COUCIL FEE FOR EVERY PERMIT ISSUED WITH A A MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00			

**COUNTY OF ST. PAUL NO. 19****2017 FEE SCHEDULE****GAS - NON RESIDENTIAL INSTALLATIONS**

BTU Input	Permit Fee not including SCC levy
0 to 150,000	\$100.00
150,001 to 250,000	\$110.00
250,001 to 350,000	\$120.00
350,001 to 500,000	\$130.00
500,001 to 750,000	\$150.00
750,001 to 1,000,000	\$170.00
Over 1,000,000	\$170.00 plus \$50.00 per 1,000,000 (or portion of) over 500,000 BTU

Other Non Residential Gas Fees

Minor Work Industrial	\$100.00 + SCC levy
Propane Tank Set (does not include connection to appliance)	\$100.00 + SCC levy
Add \$50.00 for each additional tank set	
Add \$50.00 when connecting a vaporizer	

Temporary Heat Non Residential

BTU Input	Permit Fee Not including SCC levy
0 to 250,000	\$100.00
250,001 to 500,000	\$225.00
Over 500,000	\$225.00 plus \$10.00 per 100,000 BTU (or portion of) over 500,000 BTU

**SCC LEVY FEE: 4% SAFETY CODES COUCIL FEE FOR EVERY PERMIT ISSUED WITH A
A MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00**



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.6. 2017 Library Board Budget

#20161208003

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

The 2017 Library Board Budget has been approved by the library board, see attached.

Funding provided to the library board in 2016 was \$118,954.82, \$37,303 of which was MSI Funding. \$118,954.82 is \$19.29 per capita.

The Library Board is not requesting an increase for 2017.

Recommendation

Administration is recommending to approve the County Library Board's request for funding of \$118,954.82.

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.6.: Budget

COUNTY OF ST. PAUL NO. 19 LIBRARY BOARD BUDGET 2017					
				2017	2016
Cash on Hand				17,300.43	13,264.44
	Less 2016 Allocation Balances:			5,952.07	3,243.63
	Less Expenses to Year End			6,268.31	2,697.56
				5,080.05	7,323.25
Projected Revenue					
	County of St. Paul Grant-MSI Operating Grant			37,303.00	37,303.00
	County of St. Paul Grant-Additional Funding				
	Proposed Funding 2017			81,651.82	81,651.82
				118,954.82	118,954.82
	Provincial Grant			34,232.00	34,232.00
	G.S.T. Refund			1,000.00	800.00
	Interest			15.00	15.00
				159,281.87	161,325.07
Expenses Paid Out					
	Northern Lights Membership			31,271.76	31,271.76
	(\$5.07 Per Capita @ 6,168 Population Count 2014)				
	Service Agreements:				
	Elk Point			45,000.00	45,000.00
	St. Paul			45,000.00	45,000.00
	Allocation Funds:				
	Ashmont			5,000.00	5,000.00
	Mallaig			5,000.00	5,000.00
	Advertising			500.00	500.00
	ALTA Membership			150.00	150.00
	Bank Charge			50.00	50.00
	Board Conference			10,000.00	10,000.00
	Board Meetings			9,500.00	9,500.00
	Security Monitoring			900.00	900.00
	Office Supplies			150.00	150.00
	Staff Training/Travel			1,000.00	1,000.00
	GST			800.00	800.00
	Total Projected Expenses			154,321.76	154,321.76
	Balance of Budget Remaining			4,960.11	7,003.31
	County Per Capita Funding - Pop.Count - 6,168			19.29	19.29
	Provincial Average-Municipal Library Fund				



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.7. 2017 Salary Approval

#20161209007

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

Following the discussions during the 2017 Budget deliberations, we require motions to approve the recommendations for Salary approval.

Recommendation

Motion to go in camera to discuss staff salary, if required.

Motion to approve the recommendations of the Salary Negotiations Committee effective January 1, 2017.

Additional Information

Originated By : pcorbiere



Issue Summary Report

8.8. 2017 Interim Municipal Budget

#20161207004

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

The interim Operating and Capital Budget estimated numbers for 2017 are as follows:

Operating & Capital Revenues	\$45,728,389
Debenture & Funding From restricted Surplus	\$ 2,897,134
Operations Expenditures	\$28,195,774
Replacement Reserve	\$ 96,000
Capital Lease Buyout	\$ 1,320,000
Debenture Repayment	\$ 911,744
Capital Exensitures	\$18,102,005

Section 242(2) of the M.G.A. states that Council may adopt an interim operating budget for part of a calendar year.

Recommendation

To approve the interim budget for the year 2017, as per section 242(2) of the M.G.A.:

Operating & Capital Revenues	\$45,728,389
Debenture & Funding From restricted Surplus	\$ 2,897,134
Operations Expenditures	\$28,195,774
Replacement Reserve	\$ 96,000
Capital Lease Buyout	\$ 1,320,000
Debenture Repayment	\$ 911,744
Capital Exensitures	\$18,102,005

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.9. Request for Funding for MS Walk

#20161208002

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

On May 13, 2017 the Lakeland MS Society will host their Annual Lakeland Jayman Built MS Walk. They are requesting sponsorship for their Walk. They also requested if the County would be interested in entering a team for the walk.

The MS Society has raised over \$1,344,000 since their first walk. In 2016, they raised \$11,000 over their goal and they raised the highest per capita in the Country.

Since the walk started in 2008, the County donated \$500 per year.

Recommendation

Motion to approve a donation of \$500 for the MS Walk in May, 2017.

Additional Information

Originated By : pcorbiere



A SPONSORSHIP PROPOSAL FOR

County of St. Paul

Presented to: Phyllis Corbiere

Presented by: Brenda Rosychuk

Date: November 23, 2016

Thank you for taking the time to review this document. The Lakeland Jayman Built MS Walk is currently looking for 2017 sponsors for the Lakeland Jayman Built MS Walk. We would like to provide County of St. Paul this opportunity.

The Lakeland Jayman Built MS Walk is held in St. Paul on the Saturday of Mother's Day weekend each year. This annual event is the primary fundraising event of the year for the Lakeland MS Region. The funds raised through the Lakeland Jayman Built MS Walk are used for national research to find a cure to END MS and to help enhance the quality of life of those affected by multiple sclerosis in our area. The first Lakeland Jayman Built MS Walk was held in May 2008 and has raised over \$1,344,000 for multiple sclerosis over these nine years.

County of St. Paul has been a tremendous supporter of the Lakeland MS Society in the past and has proven to be an integral part of this community and in turn, the relationship that has been created with the Lakeland MS Region.

The Lakeland MS Region would like to thank the County of St. Paul for this relationship and provide you with the opportunity of showing your presence at the 2017 Lakeland Jayman Built MS Walk by becoming a corporate sponsor, once again.

The following proposal has been custom designed for County of St. Paul and we look forward to the opportunity of working together to fine-tune it to fit your needs.

The Opportunity

The Lakeland Jayman Built MS Walk takes place in St. Paul on the Saturday of Mother's day weekend each year, **with this year marking our 10 year Anniversary!** It is a day that brings the Lakeland community together in a collective show of support in the fight against MS. Funds raised through this signature fundraising event play a critical role in fuelling MS Society programs and services across the Lakeland for individuals & families touched by MS, and also support Canadian MS research into a cause and cure, giving *hope* for a future without multiple sclerosis. The Lakeland MS Walk features 2, 5, and 10km Walk options, as well as chipped and timed 5km, 10km and half marathon options.

As **Corporate Sponsor** of the 2017 Lakeland Jayman Built MS Walk, County of St. Paul will receive the following opportunities and benefits:

1. Logo will be reflected in all MS Society produced marketing and print collateral including:
 - a. Participant t-shirts – logo will be prominently placed on the back of all Lakeland Jayman Built MS Walk t-shirts.
 - b. Brochures
 - c. Posters
2. County of St. Paul will be verbally thanked by emcee and recognized as a **Corporate Sponsor**.
3. County of St. Paul will have the opportunity to place a banner on our sponsor wall.
4. County of St. Paul will be recognized through social media, radio as well as local newspapers, where appropriate.
5. Support the County of St. Paul Walk team, using dedicated Team MS staff resources.

The Investment

In exchange for the aforementioned sponsorship opportunities and benefits, County of St. Paul's investment will be as follows:

Your Investment: _____

A Tax Receipt will not be issued as this is considered a marketing investment and not a donation

All amounts to be paid in accordance with the sponsorship agreement shall be paid without deduction of any taxes, levies, duties, charges or expenses whatsoever. Specifically it is agreed that as well as the consideration provided hereunder the Sponsor shall also pay thereon GST, or such other sales tax or value added tax that may be imposed.

ADDITIONAL ELEMENTS:

This agreement may be terminated for any one or more of the following events:

- (i) if a party fails to make payments when due hereunder and such remain unpaid after ten (10) days' notice thereof; or
- (ii) if a party shall have a receiver, manager, receiver-manager or trustee appointed with respect to all of substantially all of its assets or undertakings and such appointment remains undischarged for thirty (30) days; or
- (iii) if any order is made or a resolution is passed for the winding-up of a party and such continues undismissed for thirty (30) days; or
- (iv) if a party has all or substantially all of its assets taken in enforcement or collection proceedings and such appointment remains undischarged for thirty (30) days; or
- (v) if a party makes an assignment or is petitioned into bankruptcy and such remains undismissed for a period of thirty (30) days; or
- (vi) if a party breaches this Agreement and such defaulting party fails to cure such breach within thirty (30) days of receipt of written notice of such breach, then the party who is not the defaulting party may terminate this Agreement without notice to the defaulting party; or
- (vii) in the event that the other party fails to perform any of its material obligations hereunder and such failure is not remedied as soon as possible, but no later than thirty (30) days following notice.

The parties acknowledge that this Agreement does not constitute an association for the purpose of establishing a partnership or joint venture and does not create an agency relationship between the parties.

Accepted for County of St. Paul

Date

Accepted for MS Society

Date

The Investment

In exchange for the aforementioned sponsorship opportunities and benefits County of St. Paul's investment will be as follows:

Your Investment: _____

A Tax Receipt will not be issued as this is considered a marketing investment and not a donation

All amounts to be paid in accordance with the sponsorship agreement shall be paid without deduction of any taxes, levies, duties, charges or expenses whatsoever. Specifically it is agreed that as well as the consideration provided hereunder the Sponsor shall also pay thereon GST, or such other sales tax or value added tax that may be imposed.

ADDITIONAL ELEMENTS:

This agreement may be terminated for any one or more of the following events:

- (ix) if a party fails to make payments when due hereunder and such remain unpaid after ten (10) days' notice thereof; or
- (x) if a party shall have a receiver, manager, receiver-manager or trustee appointed with respect to all of substantially all of its assets or undertakings and such appointment remains undischarged for thirty (30) days; or
- (xi) if any order is made or a resolution is passed for the winding-up of a party and such continues undismissed for thirty (30) days; or
- (xii) if a party has all or substantially all of its assets taken in enforcement or collection proceedings and such appointment remains undischarged for thirty (30) days; or
- (xiii) if a party makes an assignment or is petitioned into bankruptcy and such remains undismissed for a period of thirty (30) days; or
- (xiv) if a party breaches this Agreement and such defaulting party fails to cure such breach within thirty (30) days of receipt of written notice of such breach, then the party who is not the defaulting party may terminate this Agreement without notice to the defaulting party; or
- (xv) in the event that the other party fails to perform any of its material obligations hereunder and such failure is not remedied as soon as possible, but no later than thirty (30) days following notice.

The parties acknowledge that this Agreement does not constitute an association for the purpose of establishing a partnership or joint venture and does not create an agency relationship between the parties.

Accepted for County of St. Paul

Date

Accepted for MS Society

Date

****Duplicate Copy for Lakeland Regional Office***



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.10. Elk Point Recreation Grants

#20161207003

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

During the 2016 budgeting process, Council allocated \$55,000 for Elk Point Recreation Grants. Administration is recommending to divide the funding equally between the CG Baker Arena, AG Ross Arena and the Curling Rink.

In March, 2016 \$11,500 was already paid to the Curling Rink to help with repairs to their ice plant.

Recommendation

Administration is recommending allocate the Elk Point Grant funding as follows:

- CG Baker Arena - \$18,334
- AG Ross Arena - \$18,333
- Elk Point Curling Club - \$6,833

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.11. Request for Compensation - Calvin Hartley

#20161209008

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

Calvin Hartley is requesting compensation in the amount of \$2,600 for driving his daughter to the bus and picking her up after school for 52 days when the road was closed for construction of the Ashmont Lagoon.

Recommendation

Administration is recommending to deny the request from Mr. Hartley for compensation for transporting his daughter to and from the school bus when the road was closed for the construction of the Ashmont Lagoon.

Additional Information

Originated By : pcorbiere

Calvin Harter				
NAME <i>County St. Paul</i>				DATE <i>Nov 23/2016</i>
ADDRESS <i>St. Paul</i>				
SOLD BY	COD	CHARGE	ON ACCOUNT	AMOUNT FWD.
1				
2		<i>Driving daughter</i>		
3		<i>to Bus and</i>		
4		<i>pick her up.</i>		
5				
6		<i>\$50/day x 52 days</i>		<i>\$2600.00</i>
7				
8				
9		<i>att.</i>		
10		<i>Steve</i>		
		<i>Alpham.</i>		
TAX REG. NO.				
888436			TOTAL <i>\$2600.00</i>	
			SIGNATURE	

Blueline DC41
©Blueline®, 2010

SALES ORDER



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.12. Bylaw No. 2016-25 - Amend LUB - Rezone SW 2-58-11-W4

#20161209009

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

Bylaw No. 2016-25 is being presented to Council to amend Land Use Bylaw No. 2013-50 as it relates to rezoning 2.94 acres in SW 2-58-11-W4 from Industrial Commercial to Agricultural. The landowner wishes to rezone it back to agricultural and add it to make a 20 acre parcel which will include the entire yard site - utilities, water well and buildings.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to section 230 of the M.G.A. The adjacent landowners will be notified of the proposed rezoning.

The applicant will also be required to hold a public consultation prior to the public hearing being held.

Recommendation

Motion to give first reading to Bylaw No. 2016-25, as it relates to rezoning 2.94 acres in SW 2-58-11-W4 from Industrial Commercial to Agricultural.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL REZONING APPLICATIONName of Applicant: EDWARD + VALERIE SYDORA Email: _____Mailing Address: Box 1737 ST. PAUL, AB T0A 3A0Telephone (Home): 780-645-2390 (Business): _____ (Fax): _____Registered Owner (if not applicant): sameMailing Address: sameTelephone (Home): _____ (Business): _____ (Fax): _____**1. LEGAL DESCRIPTION OF LAND TO BE REZONED:**

- a) All / part of the S.W ¼ 2 section 58 township 11 range W4M
- b) Being all parts of Lot A Block _____ Registered Plan 832 1312
- c) Total area of the above parcel of land to be rezoned is 2.94 acres _____ (hectares)

2. ZONING INFORMATION:**Industrial/Commercial**

- a) Current Zoning as per the Land Use Bylaw 2013-50: ~~Commercial/Industrial~~
- b) Desired Zoning as per the Land Use Bylaw 2013-50: Agricultural
- c) Proposed use as per the Land Use Bylaw 2013-50: Agricultural
- d) Is the proposed use a permitted or discretionary use: ~~yes~~ Permitted
- e) Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? No

f) Information in support of the rezoning:

We would like to change the land back from Industrial/
Commercial to agriculture and add this 2.94 portion
to make a 20 acre parcel which would include the
entire yard. Thereby having all the utilities & water
wells on the same property & including all buildings.

Appendix 1 for 8.12.: Rezoning Application

3. LOCATION OF LAND TO BE REZONED:

a) Is the land situated immediately adjacent to the municipal boundary? Yes _____ No ☒

If "yes", the adjoining municipality is _____

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway? Yes ☒ No _____

If "yes" the highway is No. 29/36

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch? Yes ☒ No ☒

If "yes", state its name Pakan Creek

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)? Yes _____ No ☒

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes _____ No ☒

i) Is the sour gas facility active, abandoned, or currently being reclaimed? _____

g) Is there an abandoned oil or gas well or pipeline on the property? Yes _____ No ☒

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation? Yes _____ No ☒

ii) Does the proposed parcel contain a slope greater than 15%? Yes _____ No ☒

4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) flat

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.)

Planted Poplar trees along north boundary / natural grasses, small row
maple trees & spruce trees at South side of parcel & some fruit trees of lilac bushes near center on north side of shop.

5. WATER SERVICES:

a) Existing Source of Water: water wells

b) Proposed water source (if not rezoning parcel in its entirety).

☐ Proposed water supply to new lots by a licensed (surface) water distribution system;

☐ Proposed water supply to new lots by cistern and hauling;

☒ Proposed water supply to new lots by individual water wells.

Appendix 1 for 8.12.: Rezoning Application

REGISTERED OWNER OR PERSON ACTING ON BEHALF:

I, Edward + Valerie Sydora hereby certify that (check one):

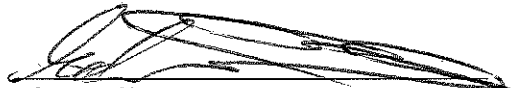
☒ I am the registered owner; or

☐ I am authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for rezoning.

Agent Signature

Date


Owner Signature

Dec 08/16.
Date

Valerie Sydora
Owner Signature

Dec 08/16.
Date

Appendix 1 for 8.12.: Rezoning Application

6. SEWER SERVICES:

- a) Existing sewage disposal: Pump out system
- b) Proposed sewage disposal: pump out system

An existing sewage system must comply with the above setbacks (existing and/or proposed).

	Property Line	Water Source	Building	Septic Tank	Basement	Water Course
Holding Tanks	1 metre	10 metres	1 metre			10 metres
Treatment Mound	3 metres	15 metres	10 metres	3 metres	10 metres	15 metres
Field System	1.5 metres	15 metres	10 metres	5 metres	10 metres	15 metres
Open Discharge	90 metres	50 metres	45 metres			45 metres
Lagoons	30 metres	100 metres	45 metres			90 metres
Packaged Sewage Treatment Plants	6 metres	10 metres	1 metre			10 metres

The personal information provided will be used to process the Rezoning Application is collected under the authority of Section 642 of the Municipal Government Act. Personal information you provide may be made public pursuant to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, including Section 39 through 42 therein. If you have any questions about the collection and use of this information, please contact the FOIP Coordinator of the County of St. Paul at 780.645.3301.

Appendix 1 for 8.12.: Rezoning Application

Lot _____ Block _____ Plan _____ and/or Part of _____ ¼ Sec _____ Twp _____ Rge _____ W4M

Proposed Sketch – please indicate/include:

- The use, location and dimensions of buildings on the land and specify which buildings may be demolished or moved from property.
- Location of any water bodies on subject property.
- All developed and undeveloped road allowances.
- Indicate the North direction.
- Location of all right-of-way and easements within or abutting the subject property.
- Location of existing wells/ septic systems and distances from property lines to any permanent structures.
- Indicate the location, dimensions and boundaries of the land to be rezoned.
- Location of all right-of-way and easements within or abutting the subject property.
- Existing and proposed accesses on property.

Attached.

Date: Dec 8/16

Signature of Applicant: Valerie Sydora

Appendix 1 for 8.12.: Rezoning Application

ST. PAUL LAKELAND NATURAL GAS COOP LTD.
E. 3350 V.C.

ST. PAUL LAKELAND GAS COOP ASSOC. LTD.
GAS LIEN 762022422

E & V AUTOMOTIVE AND REPAIR LTD.

THE TORONTO-DOMINION BANK
MTOE. 802255278

LOT A
1.19 Hg.

AREA REQUIRED
WITHIN LOT A 1.19 Hg.
WITHIN SERVICE ROAD 0.57 Hg.
TOTAL 1.76 Hg.

832 1312

APPROVALS

SUBDIVISION APPROVED
REGULATIONS
81-D-611, Mar. 22, 1982

PLAN NUMBER 822/12
IS HEREBY CERTIFIED AS DULY
ENTITLED AND RECORDED
IN THE LAND TITLES OFFICE
FOR THE NORTH ALBERTA
LAND REGISTRATION DISTRICT.

DATE APPROVED 02-23-1982
EXT. TO 02-23-1984
APPROVAL VALID FOR TWELVE MONTHS

PLAN
SHOWING SUBDIVISION OF
PART OF
S.W. 1/4 SEC. 2, TWP. 58, RGE. 11, W. 4th M.
COUNTY OF ST. PAUL No. 19
ALBERTA
SCALE: 1:2000 BY: A. RACHYNSKI A. L. S.
1982
SCALE
0 10 20 30 40 50 60 70 80 90 100 METRES

LEGEND
STATUTORY IRON SURVEY POSTS FOUND SHOWN THUS
STATUTORY IRON SURVEY POSTS PLANTED SHOWN THUS
DISTANCES SHOWN ARE IN METRES AND DECIMALS THEREOF
AREA REGISTERED UNDER THIS PLAN SHOWN THUS
AND CONTAINS 1.76 HECTARES

1. A. RACHYNSKI, of the TOWN OF ST. PAUL, ALBERTA,
ALBERTA LAND SURVEYOR, make oath and say
1) that the survey represented by this plan was made under my
personal supervision
2) that the survey was made in accordance with good surveying
practices and in accordance with the provisions of the SURVEYS ACT
and
3) that the survey was performed between the dates of February 1 and
February 2, 1982 and that the plan is true and correct, and is
prepared in accordance with the provisions of the LAND TITLES ACT.

Sworn before me at the Town of St. Paul
in the PROVINCE OF ALBERTA this
day of 12th month, 1982. STEVE STRYNADKA
A Commissioner of Oaths in and for the
PROVINCE OF ALBERTA
Expires August 8th, 1984

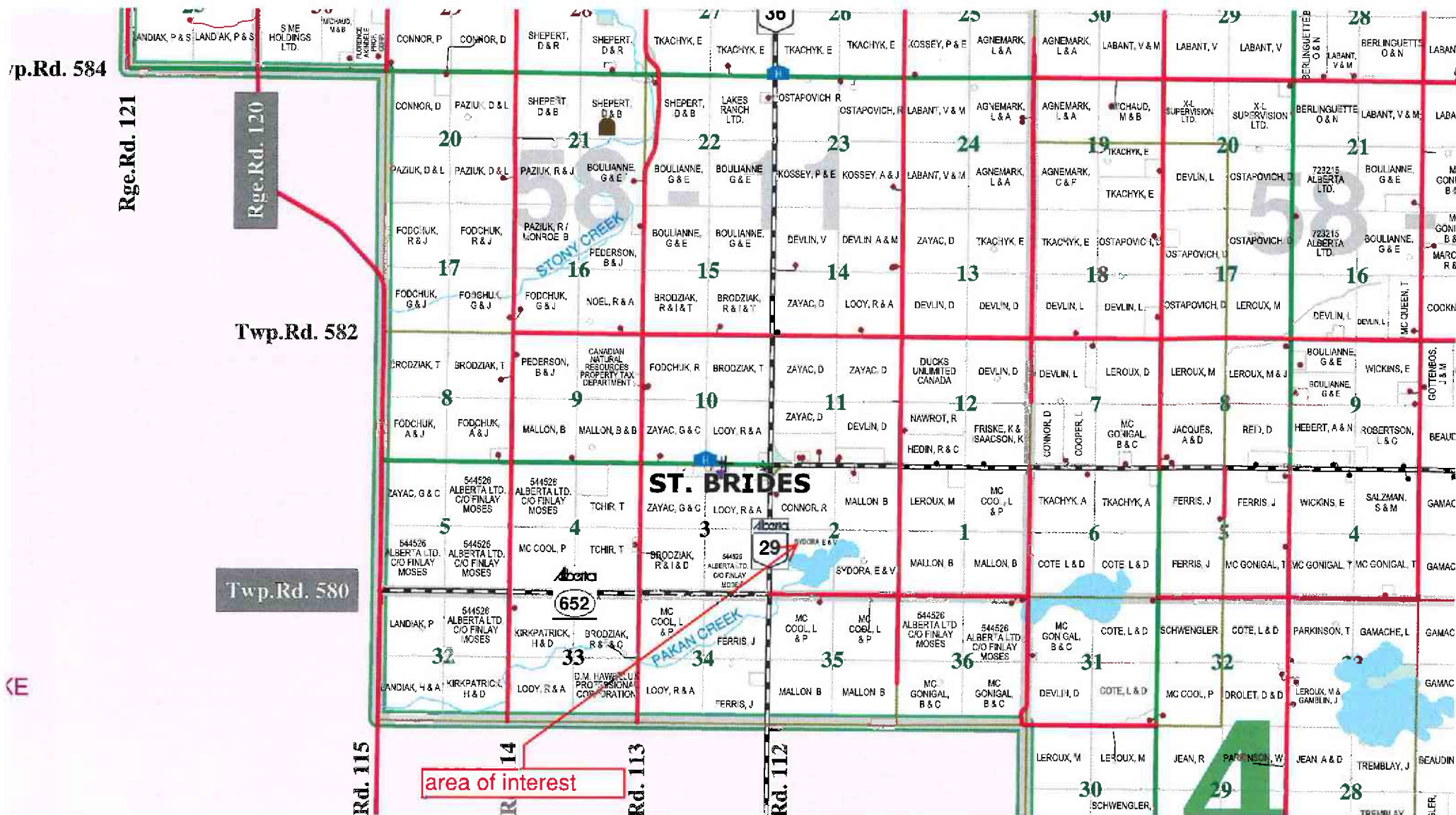
SIGNED BY THE REGISTERED OWNERS IN THE PRESENCE OF
EDWARD STODOL
WITNESS
VALERIE STODOL
A. Rachynski
WITNESS TO OWNERS SIGNATURES
STRYNADKA
1982

PLAIN WESTERN GAS AND ELECTRIC COMPANY LIMITED
E. 75200488
ALBERTA AGRICULTURAL DEVELOPMENT CORPORATION
MTOE. 752042297
MUSKETTER ENERGY LTD.
E. 722133212
E. 742100113
VICE-PRESIDENT
SECRETARY

832 1312

RACHYNSKI LAND SURVEYS LTD.
BOX 2540, ST. PAUL, ALBERTA
JOB NO. 171-81

Appendix 1 for 8.12.: Rezoning Application



COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2016-25

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50.

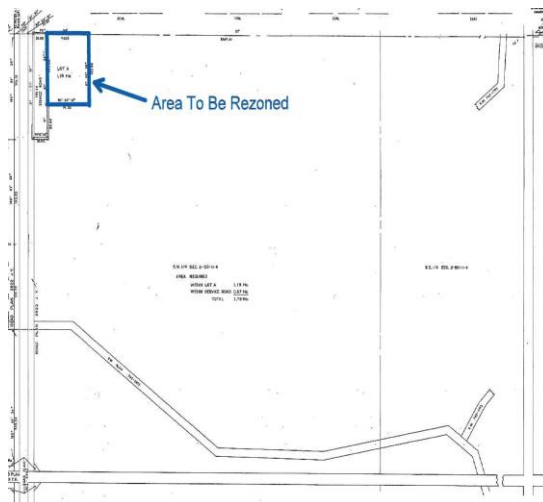
WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-50 is hereby amended as follows:

FROM: Industrial/Commercial to Agricultural

FOR: 2.94 acres in SW 2-58-11-W4



Read a first time in Council this 13th day of December, A.D. 2016.

Advertised in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2016.

Read a third time and duly passed in Council this day of , A.D. 2016.

Reeve

Chief Administrative Officer



Issue Summary Report

8.13. Request to Waive Rezoning Application Fee

#20161208004

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

The owners of PSE 27-59-10-W4 have submitted an application to rezone their property from Industrial/Commercial to Country Residential One. They are requesting that the \$1000 application fee be waived, as they claim they were not aware when the property was originally rezoned from Country Residential to Industrial/Commercial. The landowner has indicated that he will proceed with rezoning the property, even if the fee is not waived as he has a buyer for the property, but not with commercial zoning.

In 2011 this property was rezoned from Country Residential to Industrial/Commercial.

- June 13, 2011 - Dale Hedrick applied for rezoning.
- June 14, 2011 - Council gave rezoning bylaw 1579 1st reading.
- June 18 and July 5, 2011 - Rezoning bylaw 1579 was advertised in the St. Paul Journal.
- June 27, 2011 - 23 adjacent landowners, including Allan and Sally Cissell, were notified via letterpost of the rezoning and public hearing.
- July 12, 2011 - Public hearing was held. No written submission in opposition or in favor of the proposed bylaw were received. No one was present to speak in opposition or in favor of the proposed bylaw.
- July 12, 2011 - Council gave 2nd and 3rd reading to Bylaw 1579.

Alternatives

Waive the application fee as the landowner claims he was not aware when it was originally rezoned.

Deny the request to waive the application fee, as the landowner received notification that the property would be rezoned.

Recommendation

Administration is recommending to deny the request to waive the rezoning application fee as the landowner was notified before the property was rezoned to Industrial/Commercial.

Motion to give 1st reading to Bylaw No. 2016-24 to rezone PSE 27-59-10-W4 from Industrial/Commercial to Country Residential One.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL REZONING APPLICATIONName of Applicant: Allan and Sally CissellEmail: sallyc@xplornet.comMailing Address: Site 10, Box 32 RR #1, Westrose AB TOC 2V0Telephone (Home): 1-780-586-6269

(Business): _____

(Fax): _____

Registered Owner (if not applicant): Same As AboveMailing Address: SITE 10 BOX 32. RR #1 WESTROSE ALTA TOC 2V0.Telephone (Home): 780 586 6269 (Business): CELL 780 312 6269 (Fax): _____**1. LEGAL DESCRIPTION OF LAND TO BE REZONED:**a) All / part of the SE ¼ 27 section 59 township 10 range W4M

b) Being all / parts of Lot _____ Block _____ Registered Plan _____

c) Total area of the above parcel of land to be rezoned is 9.98 acres _____ (hectares)**2. ZONING INFORMATION:**a) Current Zoning as per the Land Use Bylaw 2013-50: Industrial/Commercialb) Desired Zoning as per the Land Use Bylaw 2013-50: Country Residential Onec) Proposed use as per the Land Use Bylaw 2013-50: Country Residential Oned) Is the proposed use a permitted or discretionary use: Permittede) Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? No

f) Information in support of the rezoning:

See attached letter.

I HAVE OWNED THIS PROPERTY FOR 35 YEARS
I HAVE ALWAYS PAID THE TAXES.
I RENTED THE PROPERTY TO DALE HEDRICK (DALE HEDRICK)
FOR THE LAST 5 YEARS — APPARENTLY
HE HAD THE ZONING CHANGED TO COMERCIAL
WITH OUT MY KNOWLEDGE. DALE LEFT
LAST APRIL, FINACIAL PROBLEMS.
I AM PRESENTLY SELLING THE PROPERTY
THE FAMILY BOYING IT CAN'T GET MORTGAGE
APPROVAL ZONED AS COMERCIAL THATS WHY
I WANT IT BOY BACK TO RESIDENTIAL

3. LOCATION OF LAND TO BE REZONED:

a) Is the land situated immediately adjacent to the municipal boundary? Yes _____ No X

If "yes", the adjoining municipality is _____

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway? Yes _____ No X

If "yes" the highway is No. _____

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch?

Yes _____ No X

If "yes", state its name _____

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)? Yes _____ No X

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes _____ No X

i) Is the sour gas facility active, abandoned, or currently being reclaimed? _____

g) Is there an abandoned oil or gas well or pipeline on the property? Yes _____ No X

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation? Yes _____ No X

ii) Does the proposed parcel contain a slope greater than 15% Yes _____ No X

4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

NA

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) _____

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.) _____

5. WATER SERVICES:

a) Existing Source of Water: WELL BEEN TRIED 35 YEARS

b) Proposed water source (if not rezoning parcel in its entirety).

- ☐ Proposed water supply to new lots by a licensed (surface) water distribution system;
- ☐ Proposed water supply to new lots by cistern and hauling;
- ☐ Proposed water supply to new lots by individual water wells.

6. SEWER SERVICES:

a) Existing sewage disposal: _____

b) Proposed sewage disposal: _____

An existing sewage system must comply with the above setbacks (existing and/or proposed).

	Property Line	Water Source	Building	Septic Tank	Basement	Water Course
Holding Tanks ✓	1 metre	10 metres ✓	1 metre			10 metres
Treatment Mound	3 metres	15 metres	10 metres	3 metres	10 metres	15 metres
Field System	1.5 metres	15 metres	10 metres	5 metres	10 metres	15 metres
Open Discharge ✓	90 metres ✓	50 metres	45 metres			45 metres
Lagoons	30 metres	100 metres	45 metres			90 metres
Packaged Sewage Treatment Plants	6 metres	10 metres	1 metre			10 metres

The personal information provided will be used to process the Rezoning Application is collected under the authority of Section 642 of the Municipal Government Act. Personal information you provide may be made public pursuant to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, including Section 39 through 42 therein. If you have any questions about the collection and use of this information, please contact the FOIP Coordinator of the County of St. Paul at 780.645.3301.

Appendix 1 for 8.13.: Rezoning Application

REGISTERED OWNER OR PERSON ACTING ON BEHALF:

Wes Allen and Sally Cissell hereby certify that (check one):

- ☒ I am the registered owner; or
- ☐ I am authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for rezoning.

Agent Signature

Date


Owner Signature

NOV 29 2016
Date


Owner Signature

NOV 29 2016
Date

GENERAL INFORMATION

- ⇒ Re-designating your land to a specific "land use district" under our Land Use Bylaw may be necessary before we can consider your subdivision or development. Please contact Staff to determine the "land use district" of your property.

Important Application Information!

- ⇒ Fill out the application form **completely** and provide proposed site plan. Failure to do this means your application will not be accepted as complete.
- ⇒ The County needs to know how the parcel(s) will access a road and how the parcel will be serviced (water, sewer and stormwater). Remember that it is up to YOU to provide the roads and services to the parcel(s) – NOT THE COUNTY! The County reserves the right to require additional information and studies as necessary to ensure that your land can accommodate the proposed new use.

Circulating the Application

- ⇒ The County is required by law to circulate your application to adjacent landowners. It may be circulated to various other affected parties if required.

PLEASE WAIVE ↑

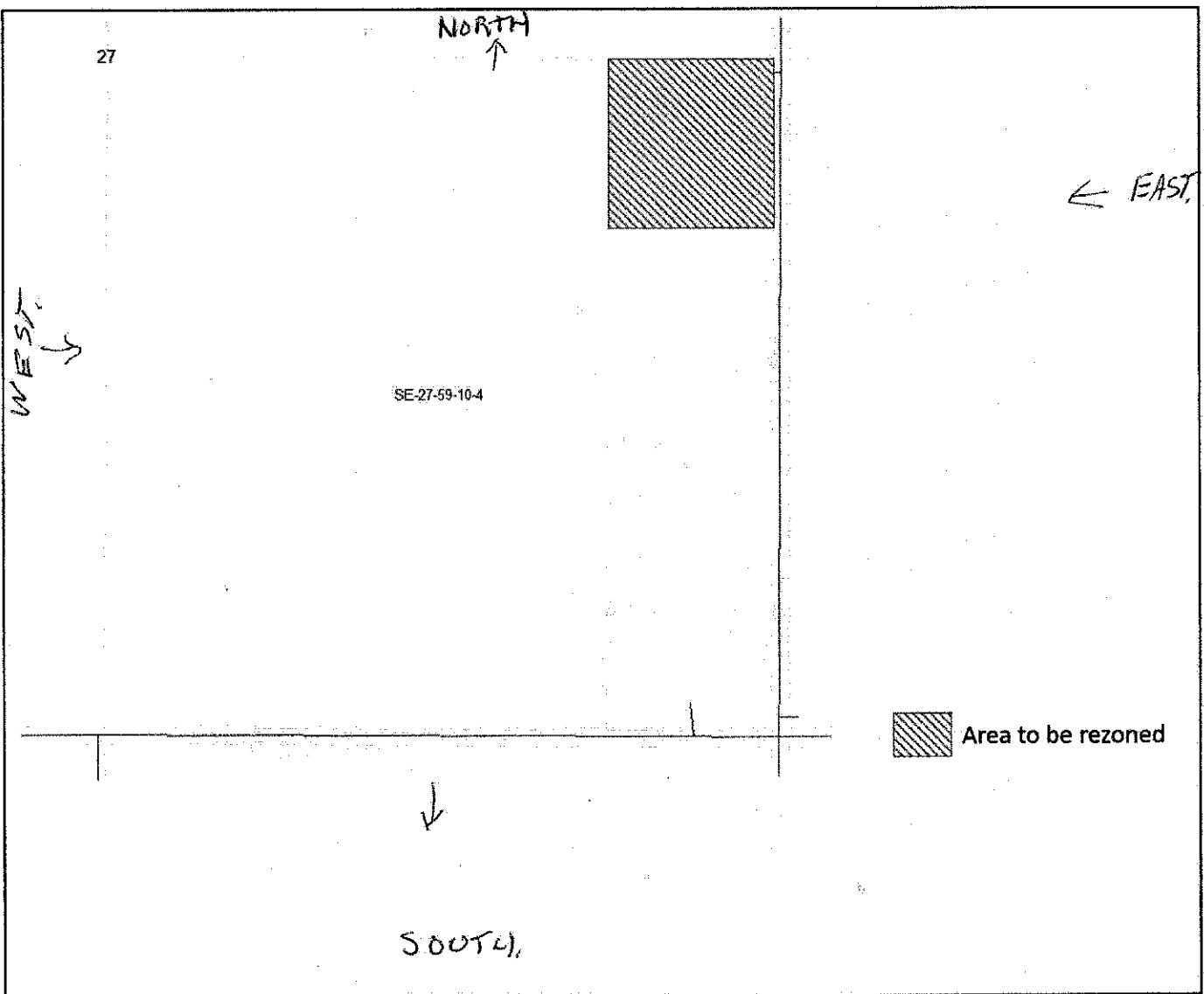
I AM 68 YEARS OLD - THIS IS ALL
VERY FRUSTRATING HOW THE LAND
WAS REZONED WITHOUT OUR
PERMISSION

J. Cissell
J. Cissell

Lot _____ Block _____ Plan _____ and/or Part of SE ¼ Sec 87 Twp 59 Rge 10 W4M

Proposed Sketch – please indicate/include:

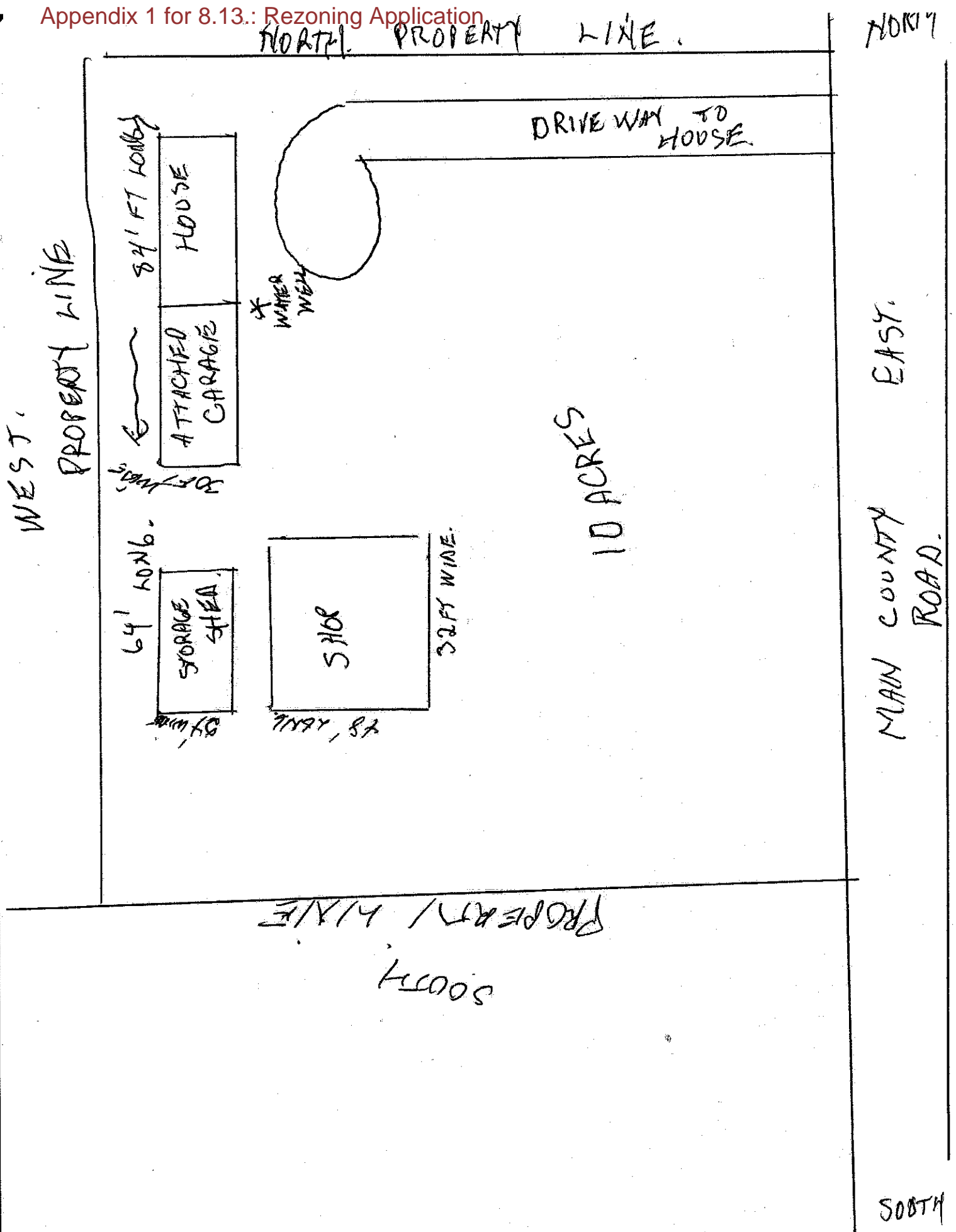
- The use, location and dimensions of buildings on the land and specify which buildings may be demolished or moved from property. NA
- Location of any water bodies on subject property. NA
- All developed and undeveloped road allowances.
- Indicate the North direction.
- Location of all right-of-way and easements within or abutting the subject property. ON TITLE
- Location of existing wells/ septic systems and distances from property lines to any permanent structures.
- Indicate the location, dimensions and boundaries of the land to be rezoned.
- Location of all right-of-way and easements within or abutting the subject property.
- Existing and proposed accesses on property. ← SAME 35 YEARS

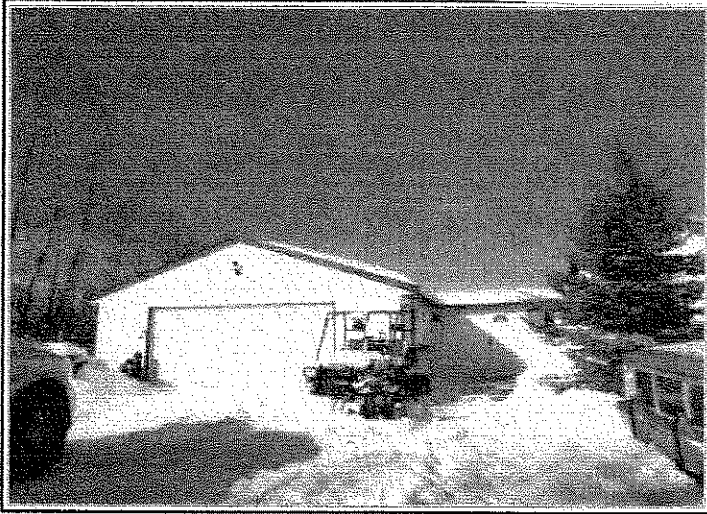


Date: NOV 29 2016

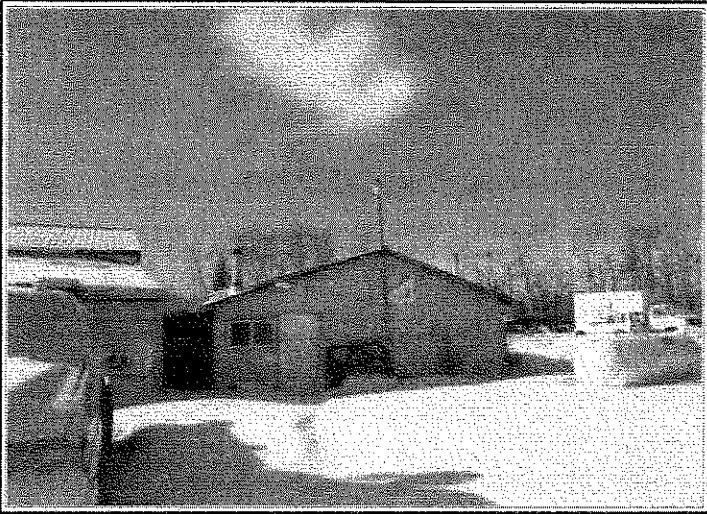
Signature of Applicant: _____

[Handwritten Signature]



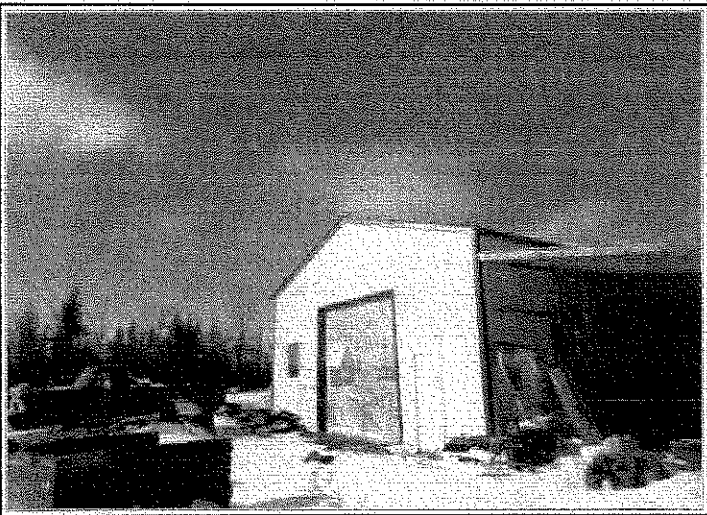


DET 2 CAR GARAGE



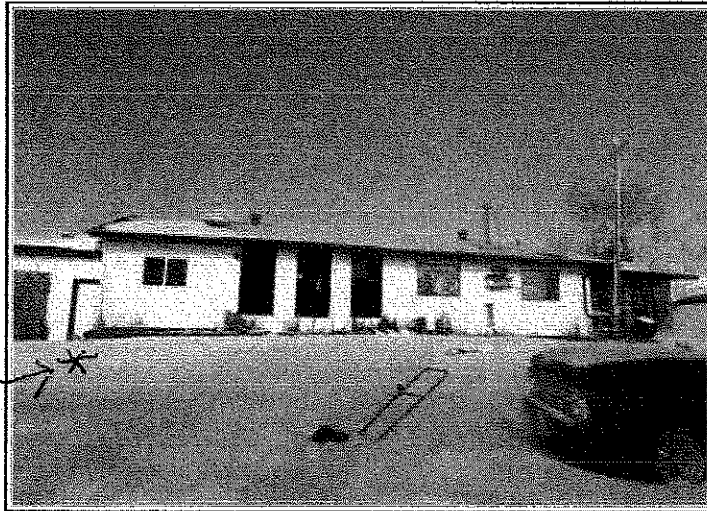
24 X 64 STORAGE

(Not included as per lenders term of reference)

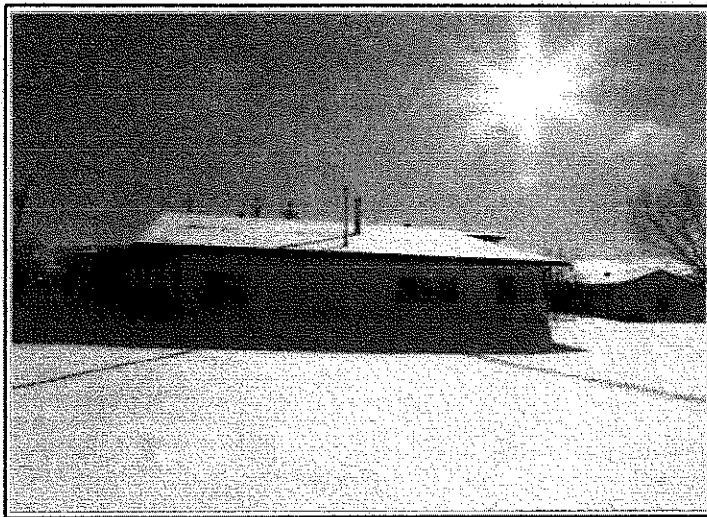


32 x 48 Shop

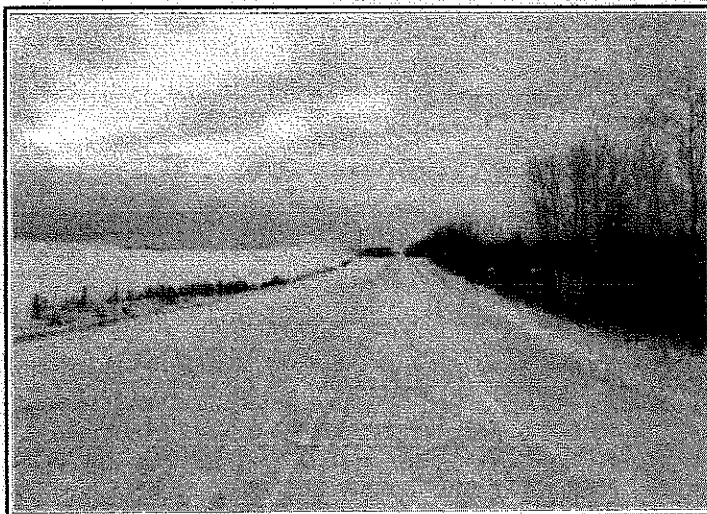
(Not included as per lenders term of reference)



FRONT OF
SUBJECT PROPERTY



REAR OF
SUBJECT PROPERTY



STREET SCENE

MAIN ROAD
IN FRONT OF
PROPERTY GOING
NORTH AND SOUTH

INFORMATION REQUIRED FOR REZONING APPLICATIONS

Applications for rezoning will only be accepted when all of the following information has been submitted:

Application Form

- ☒ Both pages of the Rezoning Application form must be completed.
- ☒ The registered owner(s) must sign the form, or if a person is acting on their behalf a Letter of Authorization from the registered owner(s) must accompany the application.

Application Fee

- ☐ \$1000 per application/titled parcel of land. **PLEASE WAIVE FEE**

Proposed Rezoning Sketch

- ☒ Using the form provided, provide a sketch of the lands proposed to be rezoned. **REZONING WAS DONE WITHOUT OUR PERMISSION**

Current Copy of the Certificate of Title for the Lands Proposed to be Rezoned

- ☒ Provide a current copy of the Certificate of Title (searched within 30 days prior to the application). The copy of the title may be obtained from any Provincial Registry Office.

PROVIDED:

① OUR RENTER MUST DO IT.

② PLEASE WAIVE ADVERTISING
CHANGE OF ZONING

③ TIME IS IMPORTANT.

BUYERS WANT TO PURCHASE
RIGHT AWAY BUT NOT WITH COMMERCIAL
OR as FAST AS POSSIBLE **ZONING**

F. Cissell *[Signature]*



LAND TITLE CERTIFICATE

S
 LINC SHORT LEGAL TITLE NUMBER
 0016 031 932 4;10;59;27;SE 052 277 835

LEGAL DESCRIPTION

ALL THAT PORTION OF THE SOUTH EAST QUARTER OF SECTION
 TWENTY SEVEN (27)
 TOWNSHIP FIFTY NINE (59)
 RANGE TEN (10).

WEST OF THE FOURTH MERIDIAN, DESCRIBED AS FOLLOWS:--

COMMENCING AT THE NORTH EAST CORNER OF THE SAID QUARTER SECTION, THENCE
 SOUTHERLY ALONG THE EAST LIMIT TWO HUNDRED AND ONE (201) METRES; THENCE
 WESTERLY AND PARALLEL TO THE NORTH BOUNDARY OF THE SAID QUARTER TWO HUNDRED
 AND ONE (201) METRES, THENCE NORTHERLY AND PARALLEL TO THE SAID EAST LIMIT
 TO THE POINT ON THE SAID NORTH BOUNDARY, THENCE EASTERLY ALONG THE SAID
 NORTH LIMIT TO THE POINT OF COMMENCEMENT, CONTAINING 4.04 HECTARES MORE
 OR LESS.

EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE

MUNICIPALITY: COUNTY OF ST. PAUL NO. 19

REFERENCE NUMBER: 842 125 892

REGISTERED OWNER(S)				
REGISTRATION	DATE(DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
052 277 835	11/07/2005	TRANSFER OF LAND	\$200,000	\$1

OWNERS

ALLAN BERNARD CISSELL

AND

SALLY ANNE CISSELL

BOTH OF:

P.O. BOX 1577

ST. PAUL

ALBERTA T0A 3A0

AS JOINT TENANTS

(CONTINUED)

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2
052 277 835

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
------------------------	--------------	-------------

802 032 091	13/02/1980	UTILITY RIGHT OF WAY GRANTEE - ICG UTILITIES (PLAINS-WESTERN) LTD. "DATA UPDATED BY TRANSFER OF UTRW 822122817"
-------------	------------	---

TOTAL INSTRUMENTS: 001

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 28 DAY OF
NOVEMBER, 2016 AT 03:47 P.M.

ORDER NUMBER: 31888893

CUSTOMER FILE NUMBER:



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2016-24

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50.

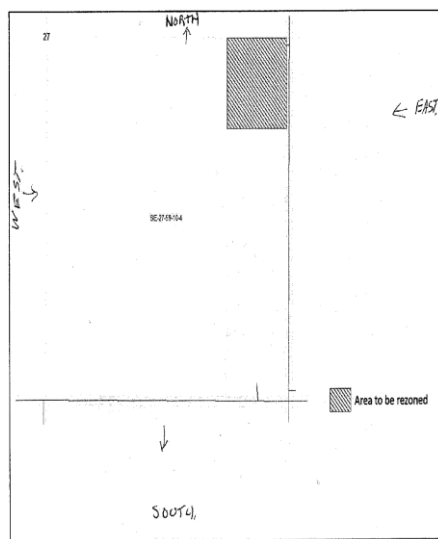
WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-50 is hereby amended as follows:

FROM: Industrial/Commercial to Country Residential One

FOR: 9.98 acres in SE 27-59-10-W4



Read a first time in Council this 13th day of December, A.D. 2016.

Advertised in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2016.

Read a third time and duly passed in Council this day of , A.D. 2016.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.14. Request for Refund of Subdivision Application Fee

#20161209004

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

Bryan and Daphne Schnurer are requesting a refund of the \$740 subdivision application fee for the SE 25-56-7-W4, dated January 30, 2015. They are requesting the refund due to the fact that knowledge of the landfill was known before they received their conditional approval letter.

Alternatives

Deny the request for a refund.

Refund the \$740 - \$700 subdivision application fee; \$20 Land Title Retrieval; \$20 ERCB Abandoned Well Search

Recommendation

Administration is recommending to deny the request to refund the \$740 fee for the SE 25-56-7-W4.

Additional Information

Originated By : pcorbiere

November 24, 2016

County of St. Paul #19
5015 – 49 Avenue
St. Paul, AB
T0A 3A4

Dear Council Members:

This letter is in regards to the proposed subdivision and the finding of a landfill on our property SE 25-56-7-W4. We are requesting a refund of the \$740.00 fee due to the fact that knowledge of the landfill was known before we received our conditional approval letter. Attached please find a copy of the letter from Alberta Health Services dated February 6, 2015. Also a copy of our conditional approval letter dated March 18, 2015. This letter from Alberta Health Services should have raised huge red flags on the project and we should have been notified immediately the project and any further monies should have been brought to a halt. As well we were not notified until March 11, 2015 see attached copy of email notification.

Thank you for your time

Yours truly,

Brian & Daphne Schnurer



February 6, 2015

County of St. Paul No. 19
Planning and Development Department
5015 49 Avenue
St. Paul, Alberta T0A 3A4

St. Paul Community Health Services
5610 50th Avenue
St. Paul Alberta T0A 3A1
Ph: (780) 645-3396
Fax: (780) 645-6609

Dear Sir/Madam:

**Re: Proposed Subdivision
Within SE 25-56-7-W4M
County of St. Paul No. 19
FILE NUMBER: S-2015-01**

Upon reviewing the plans of the above-noted proposed subdivision, this office would like to bring to your attention the following items for consideration:

- 1) Records from this office indicate the presence of one landfill situated on the property in question. Ensure the setback distances listed in point number 2) below are maintained. Information on this landfill is as follows:
 - a) A twelve acre landfill identified as "Elk Point (old)" in a report from 1982 is located on SE 25-56-7-W4M.
- 2) As required in section 15 of the *Nuisance and General Sanitation Regulation* (A.R. 243/2003), a person shall not locate a water well that supplies water that is intended or used for human consumption within:
 - 10 metres of any watertight septic tank, pump out tank or other watertight compartment of a sewage or waste water system,
 - 15 metres of a weeping tile field, an evaporative treatment mound or an outdoor toilet facility with a pit,
 - 30 metres of a leaching cesspool,
 - 50 metres of sewage effluent on the ground surface,
 - 100 metres of a sewage lagoon, or
 - 450 metres of any area where waste is or may be disposed of at a landfill within the meaning of the *Waste Control Regulation* (AR 192/96).

Should further information regarding this matter be required, please contact me at (780) 645-3396.

Sincerely,

A handwritten signature in black ink, appearing to read "Janine Steinkey", written over a horizontal line.

Janine Steinkey
Executive Officer/Public Health Inspector
Environmental Public Health



County of St. Paul No. 19

March 18, 2015

Our File #: S-2015-01

Surveyor File #: X126214

Brian and Daphne Schnurer
Box 401
Elk Point AB
TOA 1A0

Dear Sir/Madam:

RE: PROPOSED SUBDIVISION
Contained within SE 25-56-7-W4M

I am pleased to inform you that your subdivision application has been **conditionally approved** on March 18, 2015. This approval is valid for 1 year and will expire on March 18, 2016.

This decision may be appealed within 19 days of the mailing of this letter. To appeal, please submit written notice to the Subdivision and Development Appeal Board, Attention: Tim Mahdiuk, 5015-49 AVE, St. Paul AB, T0A 3A4 with an associated \$200.00 fee and at least one reason for appeal.

Once the appeal period has passed and all the attached conditions have been met, you will be required to submit a Plan of Survey for endorsement.

The Plan of Survey must be prepared by an Alberta Land Surveyor and be to the satisfaction of the Land Titles Office.

An endorsement fee of \$100/lot must be submitted with the Plan of Survey to receive endorsement. The total endorsement fee for this subdivision will be \$200.00.

If you have any further questions, do not hesitate to contact the undersigned at 780-645-3301.

Sincerely,

Krystle Fedoretz
Subdivision Authority
County of St. Paul No. 19

CC Explore Surveys Inc

Brian & Daphne Schnurer

From: "Krystle Fedoretz" <kfedoretz@county.stpaul.ab.ca>
To: <bdschnurer@telus.net>
Sent: Wednesday, March 11, 2015 1:12 PM
Attach: SE-25-56-7-W4M response letter-6Feb15.pdf
Subject: AB Health
Please see attached.

Krystle Fedoretz | Planning and Development Officer | County of St. Paul No. 19 | 780-645-3301 ext 205

From: Janine Steinkey E. [mailto:Janine.Steinkey@albertahealthservices.ca]
Sent: February-06-15 1:56 PM
To: Krystle Fedoretz
Subject: Application response - S-2015-01

Hi Krystle,

I've attached a letter regarding the S-2015-01 application. The report I have on the location of the landfill doesn't have much more information than what I've put in the letter besides that it was owned by the Town of Elk Point and was active in 1982 when the report was written.

Let me know if you have any questions.

Thanks,

Janine Steinkey
Executive Officer/Public Health Inspector
Environmental Public Health
Alberta Health Services

St. Paul Community Health Services
5610 50 Avenue, St. Paul AB T0A 3A1
Direct Phone: (780) 614-6543 ext. 243
Front Desk Phone: (780) 645-3396
Fax: (780) 645-6609

This message and any attached documents are only for the use of the intended recipient(s), are confidential and may contain privileged information. Any unauthorized review, use, retransmission, or other disclosure is strictly prohibited. If you have received this message in error, please notify the sender immediately, and then delete the original message. Thank you.



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.15. Offer to Purchase Part SE 18-59-9-W4

#20161209006

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

The owner of SE 18-59-9-W4 has a trail running through his property which is being used by the lake lot owners to access the back of their lots. The owner is offering to sell .784 acres to the County. The property could then be designated as MR and the lot owners could use it to access the back of their lots.

The assessors have estimated that the market value of the land is \$1,643 per acre. The cost to purchase the .784 acres would be \$1,287.91.

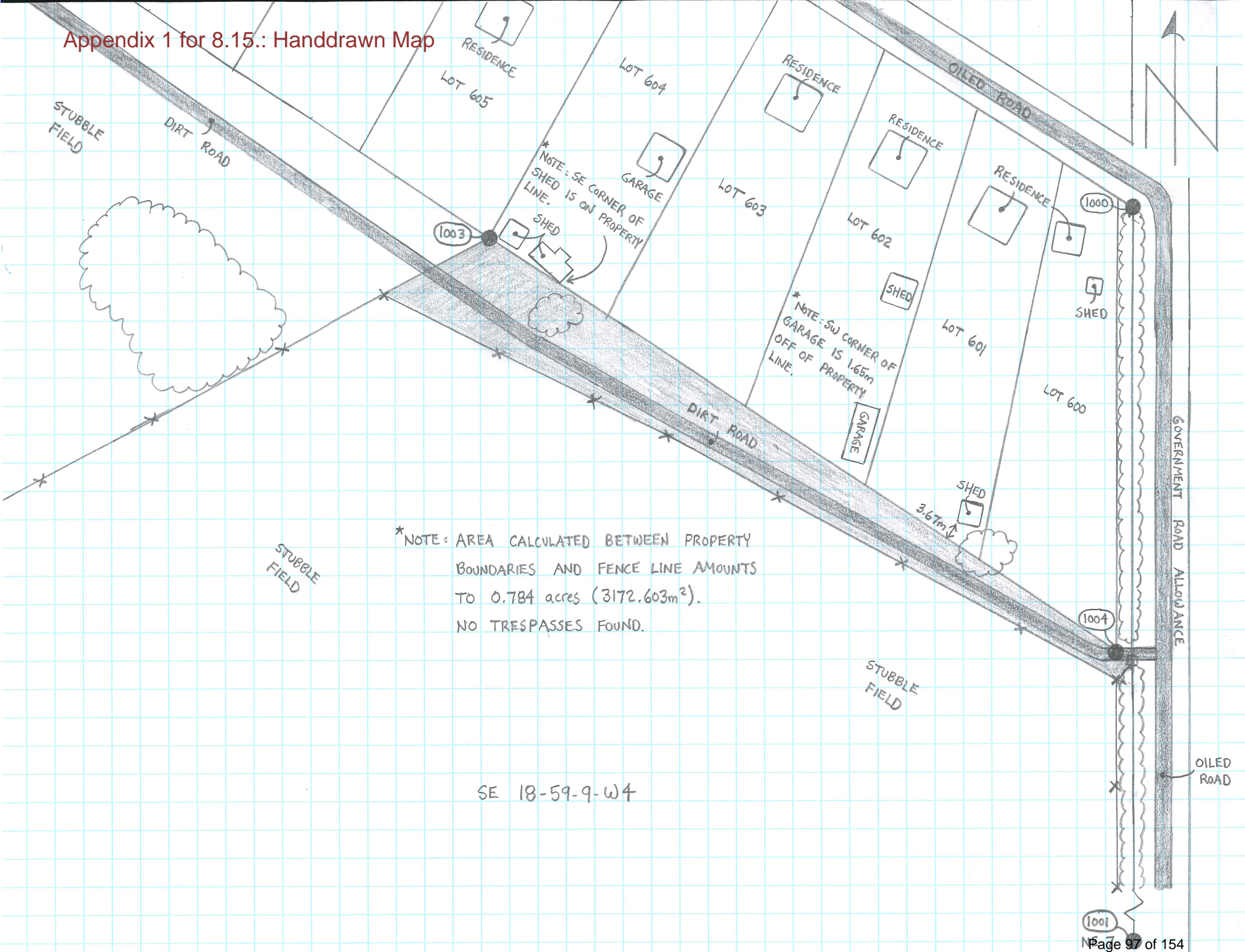
Recommendation

Administration is recommending to offer the landowner \$1287.91, based on fair market value, for the .784 acres and the county will cover all costs.

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.15.: Handdrawn Map







Issue Summary Report

8.16. Lac Sante - Water Boundary Adjustment in SW 26-56-11-W4

#20161209010

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

Challenger Geomatics was contacted by 3 land owners who jointly own the parcel of land outlined in bold on the attached plan (SW 26-56-11-W4). They requested that Challenger Geomatics survey and apply for ownership to Alberta Environment and Parks for the accreted land along the C of T boundary with Lac Sante. The request came about because one of the landowners could not get a development permit for an outbuilding as she could not satisfy the setback requirements.

Challenger Geomatics has surveyed a new boundary of the parcel based on the accreted land. The new boundary is labelled "Bank of Lac Sante as Traversed by Adam Pluim, ALS". Challenger Geomatics refers to the parcel as Lot 12. The main part of the parcel would contain 3.10 hectares and the stranded portion would contain .188 hectares. The landowners have no interest in disrupting the current land use of the stranded parcel, which is utilized by county residents.

Challenger Geomatics, on behalf of their clients is proposing the following for Council consideration:

- After the water boundary is defined the newly created Lot 12 be subdivided so that the stranded parcel has its own lot #.
- That the title of the stranded parcel be transferred from the joint owners of the C of T to the county for consolidation with the existing Environment Reserve. (ER)
- That during the subdivision process no ER be requested by the county along the existing main lot as none exists today. (The only reason a subdivision is needed is to separate the stranded lot for transfer to the county)
- That the cost of the subdivision process and related survey be borne by the county.
- That the county temporarily relax the setback for the out building being applied for in the building permit by Sandra Harrod knowing that the water boundary when complete will cause the out building to meet the required setbacks. The intent is to start construction of the out building in the spring and the water boundary adjustment may not be complete at that time.

Alternatives

Deny the request to take ownership to the stranded portion of Lot 12.

Subdivide the "stranded portion" and the County to take ownership and leave the parcel without legal access.

Deny the request to temporarily relax the setbacks.

Recommendation

Administration is recommending to deny the request to temporarily relax the setbacks.

Administration is also recommending to deny the request to take ownership of the stranded portion of Lot 12.

Additional Information

Originated By : pcorbiere



CHALLENGER GEOMATICS LTD.

200, 9945 50St. NW
Edmonton, Alberta, Canada T6A 0L4
Bus: (780) 424-5511
Fax: (780) 424-3837
www.chalgeo.com

December 7, 2016

Krystle Fedoretz
Development & Planning Officer
5015 – 49 Ave
St. Paul, Alberta
T0A 3A4

Email: kfedoretz@county.stpaul.ab.ca

RE: Water Boundary Adjustment – Certificate of Title (C of T) in SW ¼ 26-56-11-W4

This letter is in follow-up to the telephone discussion we had on November 29, 2016 concerning the water boundary adjustment on a property abutting Lac Sante and some of our findings during our survey of that boundary. In our discussion you mentioned that if we could put together our findings you would forward them to council for review during their next meeting.

Following is a brief discussion of the issue, our findings and our recommendations for what we call a stranded newly created parcel of land. The parcel was created due to accretion.

During the below discussion please refer to the attached plans 16-S-51511-SUB (the Legal Plan being submitted to Alberta Environment and Parks (AEP)) and 16-S-51511-SUB-Photo which has a photo overlay on the survey.

Challenger Geomatics Ltd. was contacted by the 3 land owners Sandra Harrod, Irene Blower and Dave & Danelle Lawson who jointly own all of the parcel outlined in bold on the attached plan. We were asked to survey and apply for ownership to Alberta Environment and Parks (AEP) (Water Boundary Division) for the accreted land along the C of T boundary with Lac Sante. This request ultimately originated as Sandra Harrod could not get a building permit for an out building as she could not satisfy the setback requirements from the lake boundary as it was last defined in 1906. A newly defined lake boundary will satisfy that setback requirement.

Using the C of T, we surveyed the new boundary of the parcel based on the accreted land created by permanent receding of the lake water levels. That new bank is shown in bold black and labelled "Bank of Lac Sante as Traversed by Adam Plum, ALS".

Appendix 1 for 8.16.: Letter - Water Boundary

As part of the process Land Titles has asked us to designate the updated area with a lot and block number. As such, Challenger has labelled the parcel Lot 12 Block 2. The main part of the parcel contains 3.10 ha. The stranded portion of the land contains 0.188 ha.

Our clients have no interest in disrupting the current land use of the stranded parcel which from the photo is utilized by many of the county's citizens.

Our clients are proposing the following for Council consideration:

- After the water boundary is defined the newly created Lot 12 be subdivided so that the stranded parcel has its own lot #.
- That the title of the stranded parcel be transferred from the joint owners of the C of T to the county for consolidation with the existing Environment Reserve. (ER)
- That during the subdivision process no ER be requested by the county along the existing main lot as none exists today. (The only reason a subdivision is needed is to separate the stranded lot for transfer to the county)
- That the cost of the subdivision process and related survey be borne by the county.
- That the county temporarily relax the setback for the out building being applied for in the building permit by Sandra Harrod knowing that the water boundary when complete will cause the out building to meet the required setbacks. The intent is to start construction of the out building in the spring and the water boundary adjustment may not be complete at that time.

If you have any questions please contact the undersigned or Adam Pluim, ALS at Challengers office. We will await what we hope is a positive response. Thank-you for your help.

Tim Harding, P.Eng, ALS, CLS



VP Operations Edmonton

CHALLENGER GEOMATICS LTD.

Suite 200, 9945 - 50 Street NW | Edmonton, Alberta | T6A 0L4

D 780.945.2578 | C 780.934.4267 | M 780.424.5511 | F 780.424.3837

tharding@chalgeo.com

www.challengergeomatics.com

REGISTRAR, LAND TITLES

PLAN No. _____

ENTERED AND REGISTERED ON _____

INSTRUMENT No: _____

A.D. REGISTRAR

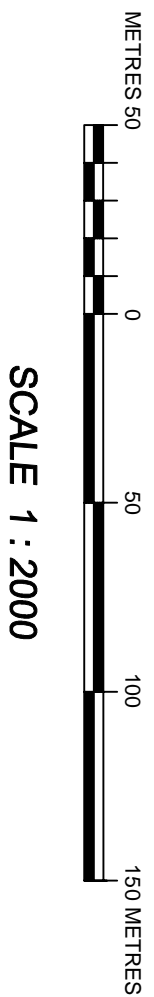
PLAN

SHOWING SURVEY
OF PART OF

S.W. 1/4 SEC. 26, TWP. 56, RGE. 11, W. 4 M.
PURSUANT TO SECTION 89 OF THE LAND TITLES ACT

COUNTY OF ST. PAUL No. 19

ALBERTA



LEGEND

AREA AFFECTED BY THIS PLAN IS SHOWN THUS _____

AND CONTAINS 3.28 ha

ALBERTA SURVEY CONTROL MARKER FOUND SHOWN THUS _____

STATUTORY IRON POSTS FOUND SHOWN THUS _____

STATUTORY IRON POSTS MARKED P08 PLACED SHOWN THUS _____

CALCULATED POSITIONS SHOWN THUS _____

NATURAL BOUNDARY TIES SHOWN THUS _____

DISTANCES ARE SHOWN IN METRES AND DECIMALS THEREOF.

BEARINGS ARE UTM GRID AND DERIVED FROM GNSS OBSERVATIONS.

NOTES FOR GEO-REFERENCING :

- DATUM : NAD83 (ORIGINAL)
PROJECTION : UTM
REFERENCE MERIDIAN : 117° WEST LONGITUDE
COMBINED SCALE FACTOR = 0.998917
- THE GEO-REFERENCED POINT IS FOUND IRON POST
NE 26-86-11-4 AND IS SHOWN THUS _____ RP
OBSERVED GRID COORDINATES : N = 5 968 129.61 m E = 464 602.29 m

LIST OF ABBREVIATIONS USED ON THIS PLAN

ALS..... Alberta Land Surveyor
ASCN..... Alberta Survey Control Marker
C.S.M..... corner
E..... East
F..... False
GNSS..... Global Navigation Satellite System
ha..... hectare
m..... metre
m..... Statutory Iron Post
M..... Meridian
M..... Mark
M..... Metred
N..... North
No..... Number
NAD83..... North American Datum 1983
P..... Precise Point Relaising
P..... Range
RGE..... Range
S..... South
SEC..... Section
TWP..... Township
UTM..... Universal Transverse Mercator
W..... West

SURVEYOR

Name: ADAM PLUIM, ALS

Surveyed between the dates of October 2, 2016 and _____
In accordance with the provisions of
The Surveys Act.

DRAWN BY : SM

CHECKED BY : AP

DATE : NOVEMBER 2016

CHALLENGER

GEOMATICS LTD.
EDMONTON, ALBERTA

JOB No.: 16-S-51511-SUB



Point No.	Nothing	Eastings
101	5 968 377.707	464 626.002
102	5 968 364.488	464 618.709
103	5 968 366.041	464 610.560
104	5 968 366.139	464 593.032
105	5 968 374.386	464 572.652
106	5 968 380.727	464 555.160
107	5 968 397.631	464 529.529
108	5 968 391.546	464 506.169
109	5 968 383.619	464 478.120
110	5 968 366.555	464 458.130
111	5 968 350.516	464 434.616
112	5 968 350.016	464 418.616
113	5 968 368.442	464 474.735
115	5 968 366.387	464 437.331
116	5 968 360.170	464 426.710
117	5 968 365.616	464 426.240
118	5 968 360.039	464 422.503
119	5 968 373.010	464 418.976
120	5 968 366.181	464 412.593
121	5 968 368.078	464 407.598
122	5 968 346.723	464 401.437
123	5 968 339.715	464 397.642
124	5 968 331.636	464 394.344
125	5 968 323.300	464 392.164
126	5 968 313.584	464 388.976
127	5 968 303.652	464 384.624
128	5 968 297.200	464 380.116
129	5 968 294.522	464 374.636
130	5 968 291.711	464 369.530
131	5 968 286.077	464 360.344
132	5 968 276.616	464 353.386
133	5 968 270.167	464 343.993
134	5 968 265.610	464 333.675
135	5 968 255.571	464 320.954
136	5 968 242.081	464 311.333
137	5 968 230.009	464 307.469
138	5 968 220.188	464 303.340
139	5 968 217.531	464 299.460
140	5 968 198.805	464 295.414
141	5 968 189.238	464 292.167
142	5 968 175.640	464 286.032
144	5 968 167.268	464 284.423
145	5 968 149.955	464 282.075
146	5 968 147.622	464 280.971
201	5 968 368.039	464 424.606
202	5 968 360.554	464 423.886
203	5 968 350.517	464 423.786
206	5 968 303.546	464 422.286
526	5 968 302.497	464 420.225
527	5 968 300.610	464 418.728
543	5 968 148.666	464 281.593
Control		
320	5 968 467.510	464 606.514
510	5 968 149.449	464 322.572

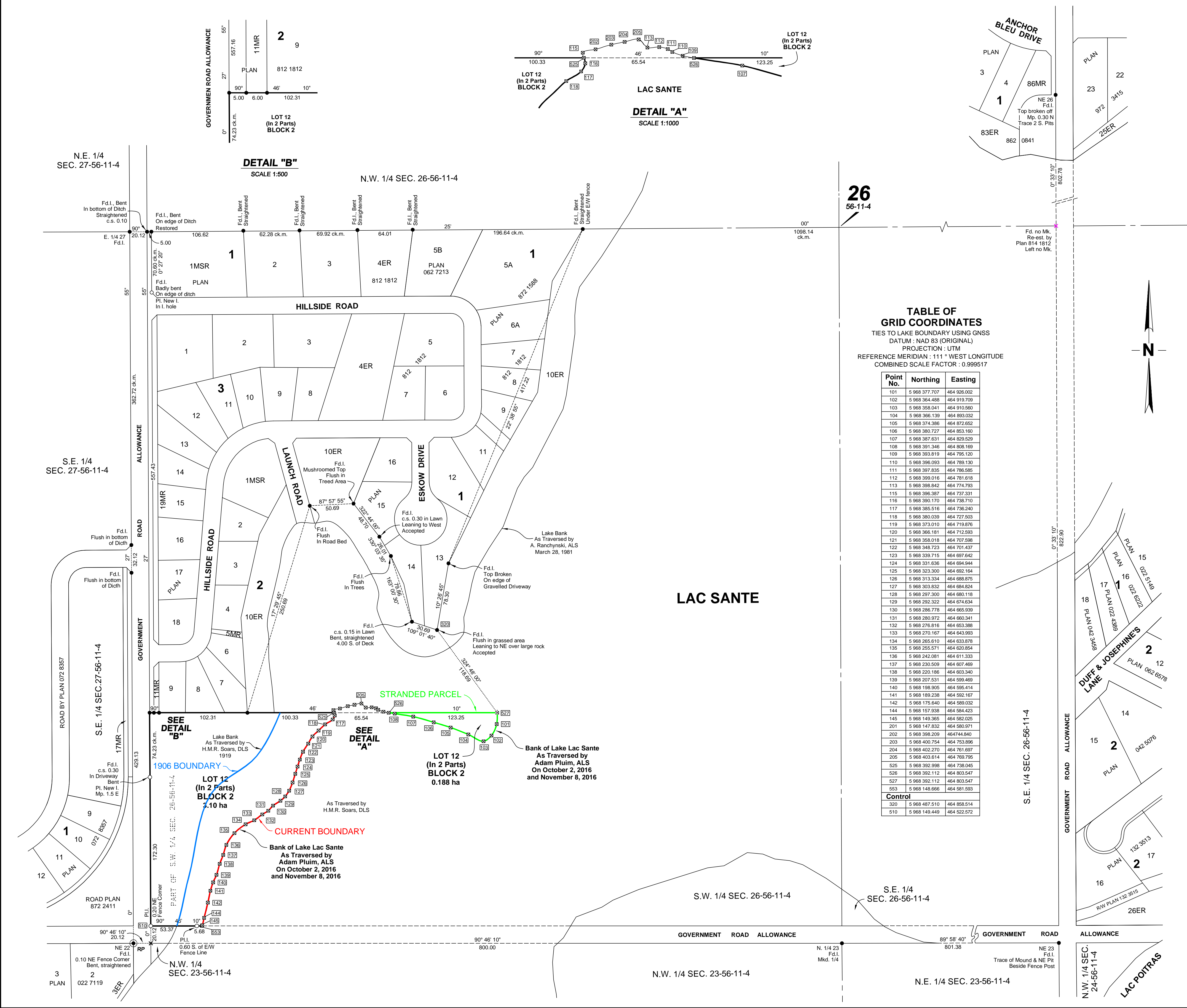
TABLE OF
GRID COORDINATES
TIES TO LAKE BOUNDARY USING GNSS
DATUM : NAD 83 (ORIGINAL)
PROJECTION : UTM
REFERENCE MERIDIAN : 117° WEST LONGITUDE
COMBINED SCALE FACTOR : 0.998917

Point No.	Nothing	Eastings
101	5 968 377.707	464 626.002
102	5 968 364.488	464 618.709
103	5 968 366.041	464 610.560
104	5 968 366.139	464 593.032
105	5 968 374.386	464 572.652
106	5 968 380.727	464 555.160
107	5 968 397.631	464 529.529
108	5 968 391.546	464 506.169
109	5 968 383.619	464 478.120
110	5 968 366.555	464 458.130
111	5 968 350.516	464 434.616
112	5 968 350.016	464 418.616
113	5 968 368.442	464 474.735
115	5 968 366.387	464 437.331
116	5 968 360.170	464 426.710
117	5 968 365.616	464 426.240
118	5 968 360.039	464 422.503
119	5 968 373.010	464 418.976
120	5 968 366.181	464 412.593
121	5 968 368.078	464 407.598
122	5 968 346.723	464 401.437
123	5 968 339.715	464 397.642
124	5 968 331.636	464 394.344
125	5 968 323.300	464 392.164
126	5 968 313.584	464 388.976
127	5 968 303.652	464 384.624
128	5 968 297.200	464 380.116
129	5 968 294.522	464 374.636
130	5 968 291.711	464 369.530
131	5 968 286.077	464 360.344
132	5 968 276.616	464 353.386
133	5 968 270.167	464 343.993
134	5 968 265.610	464 333.675
135	5 968 255.571	464 320.954
136	5 968 242.081	464 311.333
137	5 968 230.009	464 307.469
138	5 968 220.188	464 303.340
139	5 968 217.531	464 299.460
140	5 968 198.805	464 295.414
141	5 968 189.238	464 292.167
142	5 968 175.640	464 286.032
144	5 968 167.268	464 284.423
145	5 968 149.955	464 282.075
146	5 968 147.622	464 280.971
201	5 968 368.039	464 424.606
202	5 968 360.554	464 423.886
203	5 968 350.517	464 423.786
206	5 968 303.546	464 422.286
526	5 968 302.497	464 420.225
527	5 968 300.610	464 418.728
543	5 968 148.666	464 281.593
Control		
320	5 968 467.510	464 606.514
510	5 968 149.449	464 322.572

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102	5 968 364.488	464 618.709
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113	5 968 368.442	464 474.735
115	5 968 366.387	464 437.331
116	5 968 360.170	464 426.710



REGISTRAR, LAND TITLES

PLAN No. _____
ENTERED AND REGISTERED
ON _____
INSTRUMENT No: _____
A.D. REGISTRAR

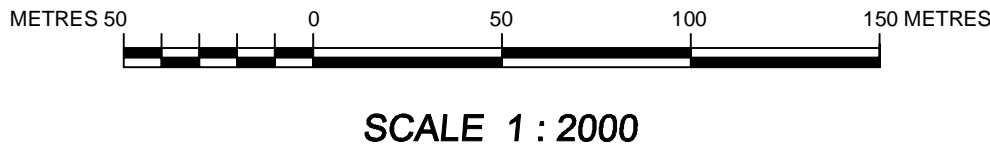
PLAN
SHOWING SURVEY
OF
PART OF

S.W. 1/4 SEC. 26, TWP.56, RGE.11, W. 4 M.

PURSUANT TO SECTION 89 OF THE LAND TITLES ACT

COUNTY OF ST. PAUL No. 19

ALBERTA



LEGEND

AREA AFFECTED BY THIS PLAN IS SHOWN THUS _____
AND CONTAINS 3.28 ha.
ALBERTA SURVEY CONTROL MARKER FOUND SHOWN THUS _____
STATUTORY IRON POSTS FOUND SHOWN THUS _____
STATUTORY IRON POSTS MARKED P105 PLACED SHOWN THUS _____
CALCULATED POSITIONS SHOWN THUS _____
NATURAL BOUNDARY TIES SHOWN THUS _____
DISTANCES ARE GROUND AND ARE SHOWN IN METRES AND DECIMALS THEREOF.
BEARINGS ARE UTM GRID AND DERIVED FROM GNSS OBSERVATIONS.

NOTES FOR GEO-REFERENCING :

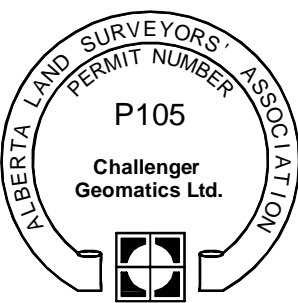
- DATUM : NAD83 (ORIGINAL)
PROJECTION : UTM
REFERENCE MERIDIAN : 111° WEST LONGITUDE
COMBINED SCALE FACTOR = 0.999517
- THE GEO-REFERENCED POINT IS FOUND IRON POST
NE 22-56-11-4 AND IS SHOWN THUS _____ RP
OBSERVED GRID COORDINATES : N = 5 968 129.81 m
E = 464 502.29 m

LIST OF ABBREVIATIONS USED ON THIS PLAN

ALS..... Alberta Land Surveyor
ASCM..... Alberta Survey Control Marker
ck.m..... check measured
c.s..... countersunk
E..... East
Fd..... Found
GNSS..... Global Navigation Satellite System
ha..... hectare
I..... Statutory Iron Post
m..... metres
M..... Meridian
Mk..... Mark
Mp..... Marker Post
Mkd..... Marked
N..... North
No..... Number
NAD83..... North American Datum 1983
PPP..... Precise Point Positioning
Re-est..... Re-established
RGE..... Rough
SEC..... Section
TWP..... Township
UTM..... Universal Transverse Mercator
W..... West

SURVEYOR

Name: ADAM PLUIM, ALS
Surveyed between the dates of October 2, 2016 and _____
in accordance with the provisions of
The Surveys Act.



DRAWN BY: SM
CHECKED BY: AP
DATE: DECEMBER __, 2016

CHALLENGER GEOMATICS LTD.
EDMONTON - ALBERTA

JOB No.:
16-S-51511-SUB



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.17. Joint Fire Services Agreement

#20161208001

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

At a joint council meeting on December 7th, 2016, Town and County Councils elected to extend their Joint Fire Services Agreement for an additional one year period expiring on December 31st, 2017.

Recommendation

Motion to enter into the Joint Fire Services Agreement with the Town of St. Paul expiring December 31st, 2017 as presented.

Additional Information

Originated By : kattanasio

ST. PAUL TOWN AND COUNTY JOINT FIRE SERVICES AGREEMENT

This Agreement made this 1st Day of January 2017

Between:

THE COUNTY OF ST. PAUL NO. 19
Hereinafter Called “The County”

Of the First Part

- and -

THE TOWN OF ST. PAUL
Hereinafter Called “The Town”

Of the Second Part

WHEREAS the County is desirous of using the services of the Fire Department of the Town, in the event of a fire, rescue or medical incident which would warrant assistance being given by the Town, when requested by residents of the County.

Therefore the agreement witnesses that in consideration of the mutual covenant and undertaking herein, the parties agrees as follows:

- 1) The County will supply its own fire fighting units as listed below and related equipment and will properly license and insure the same ; 1-Fire Pumper, 1-Water Tanker, 1-Quick Response Mini-pumper, 1-Rescue Squad Unit.
- 2) The County is responsible for the total cost of maintaining the equipment mentioned in Item No. 1.

The Town is responsible for the total cost of maintaining and operating Town of St.Paul fire fighting units; 2- Fire Pumpers.

The Chief’s unit will be purchased, maintained and operated jointly under general operations.

- 3) The County will pay fifty percent (50%) of the Town of St. Paul Fire Department’s annual general operating expenses to the Town which will include among others, but not exclusive too:
 - providing space in the firehall to house the County owned units. (4 bays)
 - supply and maintain the necessary communications system.
 - costs associated with staff training.
 - costs associated with the Heavy Rescue Unit and Rescue Squad Unit and equipment, except for fuel used to attend any County fire or rescue call for which the County will be responsible for those costs.
 - the submission of fire reports on County fires to the County Administration within sixty (60) days of the fire, where possible.

The fifty percent share of all operating costs will be to cover all fires and/or rescue calls within the St. Paul Fire District No.Two (#2) over a twelve (12) month period. The fifty percent (50%) share will also cover mutual aid calls to St. Paul Fire Districts one (1), three (3), and four (4).

- 4) The Town will invoice the County in two installments. One being June 30 which represents fifty percent of the approved budget, and the other being December 31which represents fifty percent of the actual final budget.
- 5) The County of St. Paul agrees to participate on a fifty percent cost share basis with the Town of St. Paul in any major capital expenses as approved by Town and County of St. Paul Councils.

- 6) The Joint St. Paul Fire Services Committee will consist of two (2) elected officials from the Town, the Mayor of the Town, two (2) elected officials from the County, the Reeve of the County, Town CAO, County CAO, Town Fire Chief, Ashmont Fire Chief, Mallaig Fire Chief, and Fire Guardian. Only elected officials will possess voting rights.

Following its appointment, the Committee shall appoint a chairman, vice-chairman, and recording secretary.

- 7) Quarterly meetings of the Fire Services Committee will be scheduled on an as required basis by the committee chairman. One will serve as an annual budget meeting.
- 8) The Joint Fire Committee will review the proposed annual operating budget to be approved by both Councils prior to its inception.
- 9) Funds that have been recovered by attending motor vehicle accidents by the St.Paul Rescue unit and/or County Fire Pumper, including Mallaig and Ashmont Fire Pumps will be placed in a reserve account for future rescue equipment or rescue unit replacement costs. All paperwork to be completed and submitted to Alberta Transportation by the St. Paul Fire Chief. The Town will issue a cheque upon receipt of an invoice from the County for the amounts that make up Mallaig and Ashmont’s annual share in the first quarter of the following year. The Town Fire Chief will submit quarterly reports to the County documenting the figures from Alberta Transportation.
- 10) Either municipality may use each other’s fire equipment if the incident requires the additional resource. The Town and County of St. Paul will each be responsible to recover the costs where possible of such use, and submit this amount to the respective municipality.
- 11) The St. Paul Fire Chief will provide administrative support to the Mallaig and Ashmont Fire Chiefs as requested for items such as but not limited to: the development of Standard Operating Guidelines, fire inspections and investigations, submitting required fire reports to the Office of the Fire Commissioner, equipment maintenance records & updates.
- 12) The Town will provide Workers’ Compensation, Public Liability and Group Insurance for all Town of St. Paul Fire Department firemen and the County will provide Workers’ Compensation, Public Liability and Group Insurance for all County of St. Paul Fire Department firemen.

LENGTH OF AGREEMENT/RENEWAL

This agreement shall be for a period of one (1) year concluding on December 31st, 2017.

Dated this _____ day of _____, 2016.

County of St. Paul No. 19

Reeve

County Administrator

Town of St. Paul

Mayor

Town Administrator



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.18. Regional Emergency Management Joint Services Agreement and Occupational Health and Safety

#20161209005

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

The County, Town of St. Paul, Town of Elk Point, and Summer Village of Horseshoe Bay have been participating jointly in providing emergency management and occupational health and safety services to the region following the receipt of two Alberta Community Partnership Grants. Now that these grants are completed or nearing completion, administration is proposing a cost-sharing agreement that sets out each municipality's responsibilities moving forward.

Recommendation

- Motion to approve the Regional Emergency Management Joint Services Agreement with the Town of Elk Point, Town of St. Paul, and Summer Village of Horseshoe Bay
- Motion to approve the Regional Occupational Health and Safety Joint Services Agreement with the Town of Elk Point, Town of St. Paul, and Summer Village of Horseshoe Bay

Additional Information

Originated By : kattanasio

REGIONAL EMERGENCY MANAGEMENT JOINT SERVICING AGREEMENT

THIS AGREEMENT MADE ON JANUARY 1ST, 2017.

BETWEEN

The County of St. Paul No. 19

A Municipal Corporation in the Province of Alberta

Hereinafter called “the County”

OF THE FIRST PART

AND

The Town of Elk Point

A Municipal Corporation in the Province of Alberta

Hereinafter called “Elk Point”

OF THE SECOND PART

AND

The Town of St. Paul

A Municipal Corporation in the Province of Alberta

Hereinafter called “St. Paul”

OF THE THIRD PART

AND

The Summer Village of Horseshoe Bay

A Municipal Corporation in the Province of Alberta

Hereinafter called “the Summer Village”

OF THE FOURTH PART

WHEREAS municipalities are responsible under the Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000 (“the Act”), for the direction and control of the local authority’s emergency response and is required to prepare and approve an emergency plan and program; and

WHEREAS municipalities are also required under the Act, to appoint an emergency advisory committee and to establish and maintain a municipal emergency management agency to carry out Council’s statutory powers and obligations under the Act; and

WHEREAS it is permissible under the Act, that an emergency management agency be maintained by and act as the agent of more than one local authority; and

WHEREAS the County of St. Paul, Town of St. Paul, Town of Elk Point, and Summer Village of Horseshoe Bay have agreed to work together through a regional emergency management plan and programs to carry out emergency management activities.

NOW THEREFORE, this agreement witnesses that in consideration of the mutual covenant and undertaking herein, the parties agree as follows:

- 1) The four partnering municipalities will cost share all operating and capital expenses pertaining to emergency management on a per capita basis as follows:

County of St. Paul No. 19	44%
Town of St. Paul	43%
Town of Elk Point	12%
Summer Village of Horseshoe Bay	1%

- 2) These per capita costs will be reviewed and adjusted if necessary to reflect any changes in the Federal Census population data. A municipality may wish to undertake a municipal census at which point, the municipal census data will be used.
- 3) The County will invoice the other partnering municipalities at a minimum of once a year for their respective share of the expenses. The fiscal year shall be from January 1st to December 31st.
- 4) The planning for and coordination of emergency management service delivery during a real or imminent emergency as defined by the *Alberta Emergency Management Act* shall be provided by the Regional Emergency Management Agency in accordance with the Terms of Reference for Committee Members established by the Agency.
- 5) The Regional Emergency Management Agency shall be responsible for the direction and management of emergency preparedness activities within the region and to advise the appointing councils pursuant to section 10 (1)(d) of the *Emergency Management Act*. The Committee will aid each respective council with governance, but all resolutions passed by the Committee will be presented to all councils for ratification.
- 6) All parties agree that the Regional Director of Emergency Management shall be an employee of the County and shall serve as a member of the Regional Emergency Management Agency.

- 7) Should the position of Regional Director of Emergency Management become vacant, it will be the responsibility of the CAO of the County to fill the vacancy in accordance with the hiring policies of the County. The selection committee shall consist of the CAOs of the partnering municipalities.
- 8) This Agreement is conditional on the parties passing a complementary bylaw respecting the coordinate response to an emergency pursuant to the *Alberta Emergency Management Act*.
- 9) This Agreement has effect commencing January 1st, 2017.
- 10) This Agreement will be terminated if written notice of intention to terminate is given by the council of any party to the councils of the other parties not less than one (1) year prior to the intended termination date, which shall be December 31st in a year to be specified in the notice of termination.
- 11) Any party withdrawing from this Agreement remains responsible for its share of any liabilities of the Regional Emergency Management Agency incurred up to the date of withdrawal and any severance, penalty, or other costs necessarily incurred by the Regional Emergency Management Agency as a result of the withdrawal.
- 12) Each party shall indemnify its representatives from any liability that may arise as a result of that member acting as a member of the Regional Emergency Management Agency.
- 13) If any disagreement arises among the parties as to the proper interpretation of this agreement that cannot be resolved, the parties shall submit the area of disagreement to an arbitrator as provided for in the *Arbitration Act*.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed by the hands of their duly authorized officers and the affixing of their respective seals on the date first written above.

SIGNED, SEALED, AND DELIVERED
in the presence of:

COUNTY OF ST. PAUL NO. 19

Per: _____
Chief Administrative Officer

Printed Name

Reeve

Printed Name

TOWN OF ELK POINT

Per: _____
Chief Administrative Officer

Printed Name

Mayor

Printed Name

TOWN OF ST. PAUL

Per: _____
Chief Administrative Officer

Printed Name

Mayor

Printed Name

SUMMER VILLAGE OF HORSESHOE BAY

Per: _____
Chief Administrative Officer

Printed Name

Mayor

Printed Name

REGIONAL OCCUPATIONAL HEALTH AND SAFETY JOINT SERVICING AGREEMENT

THIS AGREEMENT MADE ON JANUARY 1ST, 2017.

BETWEEN

The County of St. Paul No. 19

A Municipal Corporation in the Province of Alberta

Hereinafter called “the County”

OF THE FIRST PART

AND

The Town of Elk Point

A Municipal Corporation in the Province of Alberta

Hereinafter called “Elk Point”

OF THE SECOND PART

AND

The Town of St. Paul

A Municipal Corporation in the Province of Alberta

Hereinafter called “St. Paul”

OF THE THIRD PART

AND

The Summer Village of Horseshoe Bay

A Municipal Corporation in the Province of Alberta

Hereinafter called “the Summer Village”

OF THE FOURTH PART

WHEREAS municipalities are considered employers and have a variety of obligations to perform in accordance with the *Occupational Health and Safety Act* and its related regulations; and

WHEREAS the County of St. Paul, Town of St. Paul, and Town of Elk Point have agreed to work together through a regional occupational health and safety plan and programs to carry out occupational health and safety activities.

NOW THEREFORE, this agreement witnesses that in consideration of the mutual covenant and undertaking herein, the parties agree as follows:

- 1) The partnering municipalities will cost share all operating and capital expenses pertaining to occupational health and safety on a per capita basis. For 2016, the distribution is as follows:

County of St. Paul No. 19	44.6%
Town of St. Paul	43%
Town of Elk Point	12%
Summer Village of Horseshoe Bay	0.4%

- 2) These per capita costs will be reviewed and adjusted if necessary to reflect any changes in the Federal Census population data. A municipality may wish to undertake a municipal census at which point, the municipal census data will be used.
- 3) The County will invoice the other partnering municipalities at a minimum of once a year for their respective share of the expenses. The fiscal year shall be from January 1st to December 31st.
- 4) The planning for and coordination of occupational health and safety service delivery shall be provided by the Region of St. Paul Joint Health and Safety Committee in accordance with the Terms of Reference for Committee Members established by the Committee.
 - a) The Region of St. Paul Joint Health and Safety Committee shall be responsible for advising on occupational health and safety activities within the region and to advise the appointing councils as required. The Committee will aid each respective council with governance, but all resolutions passed by the Committee will be presented to all councils for ratification.
- 5) All parties agree that the Regional Director of Occupational Health and Safety shall be an employee of the County and shall serve as a member of the Region of St. Paul Joint Health and Safety Committee.
- 6) Should the position of Regional Director of Occupational Health and Safety become vacant, it will be the responsibility of the CAO of the County to fill the vacancy in accordance with the hiring policies of the County. The selection committee shall consist of the CAOs of the partnering municipalities.

- 7) This Agreement has effect commencing January 1st, 2017.
- 8) This Agreement will be terminated if written notice of intention to terminate is given by the council of any party to the councils of the other parties not less than one (1) year prior to the intended termination date, which shall be December 31st in a year to be specified in the notice of termination.
- 9) Any party withdrawing from this Agreement remains responsible for its share of any liabilities that the Region of St. Paul Joint Health and Safety Committee incurred up to the date of withdrawal and any severance, penalty, or other costs necessarily incurred by the Region of St. Paul Joint Health and Safety Committee as a result of the withdrawal.
- 10) Each party shall indemnify its representatives from any liability that may arise as a result of that member acting as a member of the Region of St. Paul Joint Health and Safety Committee.
- 11) If any disagreement arises among the parties as to the proper interpretation of this agreement that cannot be resolved, the parties shall submit the area of disagreement to an arbitrator as provided for in the *Arbitration Act*.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed by the hands of their duly authorized officers and the affixing of their respective seals on the date first written above.

SIGNED, SEALED, AND DELIVERED
in the presence of:

COUNTY OF ST. PAUL NO. 19

Per: _____
Chief Administrative Officer

Printed Name

Reeve

Printed Name

TOWN OF ELK POINT

Per: _____

Chief Administrative Officer

Printed Name

Mayor

Printed Name

TOWN OF ST. PAUL

Per: _____

Chief Administrative Officer

Printed Name

Mayor

Printed Name

SUMMER VILLAGE OF HORSESHOE BAY

Per: _____

Chief Administrative Officer

Printed Name

Mayor

Printed Name



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.19. RMRF Law Seminar - February 17

#20161208006

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

The Reynolds Mirth Richards Farmer Law Seminar will be held Friday, February 17, 2017 in Edmonton. We haven't received the agenda yet.

Recommendation

Motion to approve all of Council, Sheila Kitz, Tim Mahdiuk, Kyle Attanasio and staff as deemed appropriate by administration to attend the RMRF Municipal Law Seminar on February 17, 2017 in Edmonton.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.20. Assessment Review Board Member

#20161121002

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

Eleanor Zimmerman's training for the Subdivision and Development Appeal Board is due to expire in March. She does not want to renew her training and is stepping down from the board.

Section 3.4 of Subdivision and Development Appeal Board Bylaw No. 2013-43 states that any vacancy caused by the resignation of a member, may be filled by resolution of Council.

Leo deMoissac has expressed interest in becoming a member of the Subdivision and Development Appeal Board. The next dates for new member training are February 14 to 17 and April 25 to 28.

Recommendation

Administration is recommending to approve Leo deMoissac to sit as a member at large on the Regional Assessment Review Board.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.21. Request for Letter of Support - Heinsburg Community Club

#20161209003

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

The Heinsburg Community Club has applied for a CFEP grant for funding to replace windows in the Senior's wing of the hall as well as the window in the kitchen. They are requesting a letter of support to accompany their grant application.

Recommendation

Motion to provide the Heinsburg Community Club with a letter of support for their CFEP grant application to replace windows in their hall.

Additional Information

Originated By : pcorbiere

Heinsburg Community Club,
General Delivery,
Heinsburg, Alberta. T0A 1X0.

Council of County of St. Paul #19,
St. Paul, Alberta.

Good Morning:

Please find attached a copy of a grant application to CFEP.

We are asking for assistance in replacing all the windows in the Senior's wing of our hall. They need replacing because the frames are rotting, and may be causing some current or future health issues for the Seniors who are using the building for recreation, exercise and other activities.

The Riverview Seniors have become a very active group in the last while.

At the same time, we have decided to replace the kitchen window because it also has deteriorated.

We are asking if you would be so kind as to provide a letter of support for our grant application. We would be very appreciative.

sincerely yours



Marjorie Scott,
President,
Heinsburg Community Club.



APPLICATION FORM

Please read instructions prior to completing application form

MUNICIPALITY / ORGANIZATION

LEGAL NAME: HEINSBURG COMMUNITY CLUBINCORPORATION/ACT REGISTERED UNDER: SOCIETIES ACTREGISTRATION NO.: 00003138

All correspondence and cheque will be mailed to this address.

REGISTERED MAILING ADDRESS: GENERAL DELIVERY HEINSBURG AB POSTAL CODE: T0A1X0CONTACT PERSON: MR/MRS/MS.: MARTORIE C SCOTT

PHONE #s: Work: ()

Home: (780) 942-3148

Fax: ()

Email: WABOIS H2O TELUS.NET

Website (if applicable):

LIST OF EXECUTIVES: On a separate piece of paper, provide a list of your current executive and/or board of directors, complete with names, positions/titles, and phone numbers (home and work).

FACILITY

NAME OF FACILITY: HEINSBURG COMMUNITY HALL / SENIORS WING

STREET ADDRESS OR

LEGAL DESCRIPTION: 139 - 1ST WESTREGISTERED HOLDER OF LAND TITLE: COUNTY OF ST PAUL 419FACILITY OPERATOR/LEASEHOLDER: HEINSBURG COMMUNITY CLUB

PROJECT INFORMATION

NATURE OF PROJECT: REPLACE & WEATHERED WINDOWS WITH MAINTENANCE FREE PVC

PROJECT DESCRIPTION / DETAILS: On a separate piece of paper provide a detailed description of work to be carried out, need for this project, who will use it, and why you believe it should be funded.

TOTAL PROJECT COST..... \$ 6709.50

PROPOSED METHOD OF FUNDING

CFEP GRANT REQUESTED..... \$ 3195.00

Maximum request is 50% of total project cost.

DONATED LABOUR / SERVICES..... \$ 801.00DONATED MATERIAL / EQUIPMENT..... \$ 1601.00CASH..... \$ 3374.50

Please note: This includes your matching amount which must equal or exceed grant request. Attach a detailed breakdown of donated labour/services, donated material/equipment and source of cash amounts.

OTHER ALBERTA GOVERNMENT FUNDING..... \$ 0

Attach a detailed list of other Alberta Government funding has been applied for or approved for this project.

TOTAL PROJECT FUNDING..... \$ 6709.50

This figure should be the sum of the above figures and be equal to the Total Project Cost.

HAVE YOU RECEIVED OTHER CFEP GRANTS FOR THIS FACILITY? ☐ No ☒ Yes If yes, include year(s) 2008, 2013MUNICIPAL OPINION ATTACHED? ☒ Yes ☐ No (please attach either opinion or reason why it is not provided).

PLEASE COMPLETE THE FOLLOWING CHECKLIST, AND INCLUDE THE SUPPORTING DOCUMENTATION:

☐ List of Executives: A list of your current executive and/or board of directors, complete with names, positions/titles, and phone numbers (home and work) is attached.☐ Project Description/Details: Detailed description of work to be carried out, need for this project and why it should be funded is attached.

- You may also provide drawings, photographs, letters of local support and other supporting documents.

☐ Project Cost: Details regarding expenditures for your project are attached.

- The project costs may include donated labour, donated materials, services or equipment. These items should be included as a component of the overall project costs.
- Project quotes and sources of estimates.

☐ Public Accessibility: Details on who will use this facility, how the local community will access it and the extent of public use are attached.

(Continued on next page)

Appendix 1 for 8.21.: Heinsburg Community Club

Method of Funding: A complete breakdown of all donated labour/services, donated materials/equipment and source of cash amounts is attached.

- Labour/services/material/equipment MUST be directly related to the project that funding is being applied for.
- Valuation of volunteerism and donations is based on:
 - \$10.00/hour for unskilled labour
 - \$25.00/hour for skilled labour
 - Donated materials and professional services at verified fair market value and
 - Donated heavy equipment, including operator costs, \$50.00/hour

Other Alberta Government Funding: A listing (detailing type of grant, source and amount) of all Alberta Government funding which has been applied for or approved for this project is attached.

A maximum of 50% of total project funding may be derived from provincial government sources including grants from the Alberta Lottery Fund and agencies funded by the Alberta Lottery Fund.

Financial Statement: Your organization's latest financial statement is attached. Please ensure the statement is dated and signed.

Municipal Opinion: Include a statement of municipal opinion. If you have not attached a statement of municipal opinion, note the reasons why.

- Applicants are encouraged to obtain a statement of municipal opinion in support of their proposed project.
- Applications involving facilities under the direction or ownership of the local municipality MUST include a statement of municipal opinion in support of their proposed project.

IMPORTANT:

- Unsigned applications will not be considered. Applications are not reviewed until a detailed project description, a statement of project costs, and the proposed method of funding for the project are received.
- Application information will only be given to the contact person and application signator.
- Applicants with overdue financial accounting statements for previous CFEP and Community Initiatives Program (CIP) grants will not be eligible for further funding until financial accounting has passed program review and acceptance.
- Applicants must provide recognition of Alberta Lottery Fund contribution to the project.

Freedom of Information and Protection of Privacy Act: The information that you provide on this CFEP application form is collected under the authority of the Gaming Grants Regulation pursuant to the Government Organization Act and the Freedom of Information and Protection of Privacy Act, Section 33 (c). It will be used to assess your application. Your personal information is protected by Alberta's Freedom of Information and Protection of Privacy Act and can be reviewed on request. If you have any questions about the collection or use of this information contact CFEP administration at 1-800-642-3855.

Inquiries regarding the collection of information in accordance with the Freedom of Information and Protection of Privacy Act should be directed to:

Community Facility Enhancement Program
50 Corriveau Avenue
St. Albert, Alberta
T8N 3T5
Phone 1-800-642-3855 (toll-free)

DECLARATION

(PLEASE READ DECLARATION BEFORE SIGNING.)

I DECLARE THAT:

- I AM A DULY AUTHORIZED REPRESENTATIVE HAVING LEGAL AND/OR FINANCIAL SIGNING AUTHORITY FOR THE ABOVE MUNICIPALITY/ORGANIZATION.
- The information contained in this application and supporting documents is true and accurate and endorsed by the above municipality/organization.
- The general public shall have access to this facility for the provision of leisure and/or community services.
- An accounting of spending, showing compliance with conditions of the grant shall be provided at completion of project or no later than two years from date of the grant cheque.
- Alberta Tourism, Parks, Recreation and Culture will be notified if the facility for which a CFEP grant is received is sold (if owned by the applicant) or the lease/other instrument of occupation is terminated within five years of the cheque date.
- Any grant awarded shall be used solely for the purposes stated within this application and according to program parameters.
- As a condition of accepting financial assistance, access to all financial statements and records having any connection with monies received is hereby granted to the Minister of Tourism, Parks, Recreation and Culture, and/or the Minister's representatives.
- The contribution from the Alberta Lottery Fund for the project will be recognized.

Signature: <u>M. Scott</u>		Title: <u>President</u>		Dated (Year/Month/Date): <u>2016-12-06</u>	
Mr./Mrs./Ms. (Print Name): <u>MARJORIE</u>	First Name: <u>SCOTT</u>	Surname: <u>SCOTT</u>	E-mail Address: <u>wagonshe@telus.net</u>		
Contact phone numbers: <u>Cell 780 614 7950</u>			Home: <u>780 943-3148</u>		

Please keep a copy of this grant application for your reference.



GST# 84005 6022 RT0001

Box 151

Elk Point, Alberta

780 614 5945

DATE _____

TO:

August 30, 2016

Heinsburg Community Club

Contact	JOB	PAYMENT TERMS	DUE DATE
Alvin	Seniors windows	Full payment upon completion	
QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1.00	5 windows as discussed	\$ 3,550.00	\$3,550.00
1.00	Install and Millage	\$ 2,700.00	\$2,700.00
		SUBTOTAL	\$6,250.00
		GST 5%	\$312.50
		TOTAL	\$6,562.50

Make all checks payable to T&M Tiling and Flooring
THANK YOU FOR YOUR BUSINESS!

Job to be completed

AS

Soon as possible
med

AM

PROJECT OVERVIEW

Project Name: Replace 5 windows in Heinsburg Community Hall

Main Category (pick one)

- | | | |
|---|---|----------------------------------|
| <input type="checkbox"/> Community Services | <input type="checkbox"/> Arts | <input type="checkbox"/> Culture |
| <input type="checkbox"/> Education | <input type="checkbox"/> Environmental | <input type="checkbox"/> Health |
| <input type="checkbox"/> Social Services | <input type="checkbox"/> Sport and Recreation | <input type="checkbox"/> Other |
| | <input checked="" type="checkbox"/> Entertainment | |

Project Scope (pick one)

- ☒ Local ☐ Provincial

Project type (pick one)

- | | |
|---|--|
| <input type="checkbox"/> Acquisition of land or buildings | <input type="checkbox"/> Capital Debt Reduction |
| <input checked="" type="checkbox"/> Facility Construction or Renovation | <input type="checkbox"/> Facility Assessment or Facility Study |
| <input type="checkbox"/> Other (please describe) _____ | |

Group that will benefit from the project (pick one):

- | | | | |
|-----------------------------------|--------------------------------|---|--|
| <input type="checkbox"/> Children | <input type="checkbox"/> Men | <input checked="" type="checkbox"/> Seniors | <input type="checkbox"/> Other (please specify): _____ |
| <input type="checkbox"/> Women | <input type="checkbox"/> Youth | <input type="checkbox"/> General Public | _____ |

Project Location

Name of Facility (if applicable): Heinsburg Community Hall

Address or legal description: 133 1st Street West

City: Heinsburg

Province: Alberta

Postal Code: T0A 1X0

Facility Operator HEINSBURG COMMUNITY CLUB

Please enter the operator of the facility or site

Facility Title holder County of St Paul # 19

Please enter the name of the title holder for the facility or site. Letter of support from the title holder must be included if title holder is not the same as the operator. If a lease is involved, indicate the term of the lease 22 years.

Organization Overview

What is the purpose of your organization?

To Provide and maintain a Community Hall for use by the general public on a rental basis.

For numerous activities primarily the Seniors Section

What services do you provide to the community?

We provide and maintain a recreation room for the Heinsburg Riverview Senior's Club where they meet for recreation, social activities, interesting education training and several sessions, weekly of fitness and exercise opportunities.

*Community Centre
used for numerous
activities. Training,
recreation, fitness
& Social Activities*

HEINSBURG COMMUNITY CLUB

Incorporated (Legal) Name of Applicant Organization ("Organization")

The Organization declares that:

- a) The information contained in its application and supporting documents ("Application") is true and accurate and endorsed by the Organization.
- b) The required financial statement(s) for the applicable fiscal period(s) are true copies and have been attached to and form part of the Application.

The Organization understands and agrees that should this Application be approved, any grant funding awarded is subject to the Organization complying with the terms and conditions of this Agreement. The Organization agrees to the following terms and conditions:

1. The program Guidelines ("Guidelines") and Application form part of this Agreement and the Organization agrees to be bound by the requirements set out in them.
2. The Organization will use all grant funding awarded ("Grant") for the stated purpose(s) ("Purpose") within its Application. If the organization wishes to vary the Purpose, it agrees to be bound by the requirements set out in the program Guidelines.
3. The Organization must comply with all applicable laws. The Organization agrees that it is and will be bound by the provisions of the Community Development Grant Regulation.
4. Following receipt of the Grant, the Organization agrees to be bound by the final report requirements set out in the Guidelines and in the Application Form.
5. This Agreement commences the date of the application and binds both parties upon deposit of the Grant until the date the Grant reporting has been approved by the Ministry or the Grant has been repaid.
6. Any part of the Grant not spent as set out in the Guidelines or upon termination of this Agreement must be repaid to the Minister of Finance and Enterprise. The Grant may be terminated upon:
 - a. Mutual consent;
 - b. 30 days written notice by either party;
 - c. Demand by the Ministry for immediate repayment in the event of a breach of any term or condition; or
 - d. If the Organization becomes insolvent.
7. The Organization acknowledges that it will be liable for the full amount of the Grant and will be bound to the terms of this Agreement, even if the Organization has paid all or part of the Grant to a third party who has spent the money.
8. The Organization agrees to give the Ministry access to examine the Organization's operation and/or premises to verify the Grant has been used for the Purpose and will provide access to all financial statements and records having any connection with the Grant or the Purpose during the Term of this Agreement and for seven (7) years after the termination of this Agreement.
9. The Organization acknowledges that the *Freedom of Information and Protection of Privacy Act (FOIP)* applies to records submitted by the Organization to the Ministry in relation to the grant application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the *FOIP Act*, subject to any applicable exceptions to disclosure under the Act.
10. The Organization agrees to indemnify and hold harmless the Government of Alberta, including the Minister, the Government of Alberta employees and agents from any and all claims, demands, actions and costs (including legal costs on a solicitor-client basis) for which the Organization is legally responsible, including those arising out of negligence or willful acts by the Organization or its employees or agents. Such indemnification shall survive the termination of this Agreement.
11. This Agreement shall be governed and interpreted in accordance with the laws in force in the Province of Alberta.
12. This Agreement is not intended to and does not make either part the agent or partner of the other for any purpose or create a joint venture.
13. This Agreement may not be assigned by the Organization.
14. The Organization will recognize the source of the Grant as required by the Guidelines.

The Organization represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Organization to the Agreement.

☐ Mr. ☒ Mrs. ☐ Ms.


Signature of Authorized Representative

MARJORIE C SCOTT
Name of Authorized Representative (print)

780 943-3148
Daytime Phone (999-999-9999)

December 6, 2016
Date

President
Title

wagonsho@telus.net
Email

Capital/equipment purchase applications

Will the capital asset/equipment be owned and operated by your organization?

☒ Yes

☐ No

Mandatory Attachments

- Financial Statement
- List of Executives. Include a complete listing of Board Members and Organization Executive (i.e. CEO, Treasurer, or equivalent positions) along with a daytime phone number and email, if available.
- Facility owner support (if applicable)
- Estimates, supplier quotations or sources of estimates
- Other supporting documentation



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.22. MP Request for Support for Private Members's Bill C-274

#20161209011

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

MP Guy Caron is seeking support for his Private Member's Bill C-274 to end unfair taxation on family business transfers. The bill seeks to facilitate the transfer of small businesses, family farms and fishing operations between members of the same family. Specifically it would give owners and buyers in the same family the same rights and privileges extended to non-related persons involved in a transaction.

He has received support from numerous farming, fishing and small business organizations as well as from chambers of commerce across the country.

Recommendation

Administration is recommending that Council send a letter to MP Shannon Stubbs and Finance Minister Bill Morneau, supporting Private Members's Bill C-274 to end unfair taxation on family business transfers.

Additional Information

Originated By : pcorbiere



Chambre des Communes
House of Commons
CANADA

Ottawa

Pièce 718
Édifice de la Confédération
Ottawa (Ontario)
K1A 0A6
Tél. : 613-992-5302

Rimouski

140, rue Saint-Germain
suite 109
Rimouski (Québec)
G5L 4B5
Tél. : 418-725-2562

Dégelis

749, 7e rue Ouest,
Dégelis, (Québec)
G5T 1Y9
Tél: 418-894-6962



**Guy
Caron**

Député / Member of
Parliament
Rimouski-Neigette—
Témiscouata—Les
Basques

Guy.Caron@parl.gc.ca
<http://guycaron.npd.ca>

Ottawa

Room 718
Confederation Building
Ottawa, Ontario
K1A 0A6
Tel.: 613-992-5302

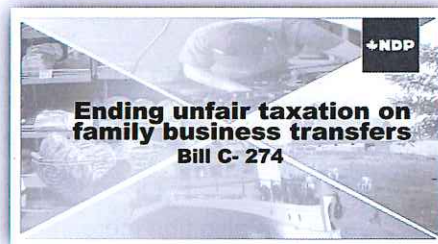
Rimouski

140 Saint-Germain Street,
Suite 109
Rimouski, Quebec
G5L 4B5
Tel.: 418-725-2562

Dégelis

749, West St. Dégelis,
(Quebec)
G5T 1Y9
Tel: 418-894-6962

RECEIVED NOV 28 2016



Ending unfair taxation on family business transfers

Bill C-274: Transfer of small business, family farm or fishing operation

Dear Sir/Madam:

I am pleased to write to you today to ask for your support for my Private Member's Bill to end unfair taxation on family business transfers. The vote will take place Winter 2017.

Bill C-274 seeks to facilitate the transfer of small businesses, family farms and fishing operations between members of the same family. Specifically, it would give owners and buyers in the same family the same rights and privileges extended to non-related persons involved in a transaction.

In Canada, when an individual sells a business to a family member, the difference between the sale price and the price originally paid is considered a dividend. If the individual sells the business to an unrelated person, it is considered a capital gain. That makes it highly disadvantageous to transfer a business to a family member because the transaction does not include the right to a lifetime exemption and is more heavily taxed. This unfair situation penalizes our small businesses, family farms and fishing operations.

Owners of small businesses, family farms and fishing operations all agree that current tax rules discourage the transfer of their businesses to their children. Bill C-274 would remedy that by helping to ensure local businesses remain in the hands of local people. Not only would this legislation protect family businesses, but it would also create local jobs.

Since introducing my bill in the spring, I have received support from numerous farming, fishing and small business organizations, as well as from chambers of commerce across the country:

"Many small business owners are telling us that tax rules discourage them from passing on their firm to their children. Mr. Caron's bill addresses this unfairness and will help small business owners ensure their firm remains locally owned, creating and protecting local jobs."

Dan Kelly, President, Canadian Federation of Independent Business

"Simply put, if taxation barriers aren't addressed, we will see fewer and fewer family farms in Canada. We support Mr. Caron and his colleague's commitment to addressing these tax burdens that could cause significant administrative burden, cost..."

Ron Bonnett, President, Canadian Federation of Agriculture

"Bill C-274 will mean security for many of our members who have already begun the steps to transfer their business to one of their children. It's absurd that the current rules do not give business owners any incentive to keep their business in the family. Many of our convenience

store owners with well-established community businesses want to sell to their children but have to pay more tax when they do. It's high time to change the rules." [Translation]

Yves Servais, Director General, Association des marchands dépanneurs et épiciers du Québec

Together, we can demand that lawmakers change these unfair rules. That means we need the support of your MP. Enclosed you will find a letter that you can sign and return to your MP as well as the Minister of Finance, Bill Morneau. No postage is required.

You can also find more information about the bill at <http://guycaron.ndp.ca/bill-c-274-family-business-transfers> (questions and answers, online petition, reply card and comments form). It is time to level the playing field to ensure the survival of our small businesses, family farms and fishing operations.

If you have any questions or comments, feel free to contact me at 613-992-5302 or guy.caron@parl.gc.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Guy Caron', with a stylized flourish at the end.

Guy Caron

Member of Parliament for Rimouski—Neigette—Témiscouata—Les Basques
Finance Critic
Atlantic Canada Opportunities Agency Critic
Fisheries, Oceans and Canadian Coast Guard Assistant Critic

Name of MP: _____
Name of riding: _____
House of Commons
Ottawa, Ontario
K1A 0A6

Bill C-274: Transfer of small business, family farm or fishing operation

Dear Member of Parliament:

I am writing to ask that you support Bill C-274, Guy Caron's Private Member's Bill.

Bill C-274 seeks to facilitate the transfer of small businesses, family farms and fishing operations between members of the same family. Specifically, it would give owners and buyers of the same family the same rights and privileges extended to non-related persons involved in a transaction.

In Canada, when an individual sells a business to a family member, the difference between the sale price and the price originally paid is considered a dividend. If the individual sells the business to an unrelated person, it is considered a capital gain. That makes it highly disadvantageous to transfer a business to a family member because the transaction does not include the right to a lifetime exemption and is more heavily taxed. This unfair situation penalizes our small businesses, family farms and fishing operations.

It is time to level the playing field to ensure the survival of family businesses. Your support for Bill C-274 at second reading is essential to end this unfair tax, which is threatening the survival of local business.

As a member of Parliament, you have an opportunity to end this unfair treatment while protecting family businesses and contributing to local job creation. I am counting on your support.

Sincerely,

Name:
Name of business or organization:
Address:
Telephone number/email address:

c.c.:

Guy Caron (Member of Parliament for Rimouski-Neigette—Témiscouata—Les Basques and NDP Finance Critic)
Bill Morneau (Minister of Finance)



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.23. 2016 Summary of Donations

#20161208007

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

County Pins/Promotional Items - The County of St. Paul, on request may provide County Pins and/or Promotional items to individuals, teams and various organizations, at the discretion of Administration. Administration will provide a quarterly report to Council regarding distribution of these items.

Attached is a list of the donations that were distributed during the 2016 calendar year as per policy. Items donated outside of policy and approved by Council are not included on the list.

Recommendation

Motion to file the 2016 Summary of donations as information.

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.23.: Summary of Donations

2016				
<u>Date</u>	<u>Function</u>	<u>Group</u>	<u>Item</u>	
Jan. 15, 2015	Perogy Supper	St. Paul Uk Dance Club	Thermos/Knife Set/Water Bottle/Back Pack/Binoculars	Phyllis
Jan. 18, 2016	Annaul 3D Archery Shoot	St. Paul Archery Club	Ladder Golf / Camping Chair	Phyllis
Jan. 22-24	Men's Curling Bonspiel	Mallaig Curling Club	Tote Bag	Phyllis
Feb. 13	Family Dance	St. Lina Ag Society	Ladder Game	Phyllis
Feb. 19-21	Ladies Curling Bonspiel	Mallaig Curling Club	Coffee Karafe	Phyllis
March 11-13	Mixed Curling Bonspiel	Mallaig Curling Club	Knife Set	Phyllis
March 19, 2016	Crib Tournament	Boscombe Community Centre	Thermos / Water Decanter	Tim
April 9, 2016	Legion Spring Rally	St. Paul Legion	200 Pins	Phyllis
April 16, 2016	Perogy Bonspeil	Village of Glendon	2 Carafes / 2 Thermos	Tim
April 2, 2016	Trade Show	AB's Lakeland	Weater Station	Paulette
April 30, 2016	Fundraising Supper	Fish & Game	Ladder Game	Phyllis
April 9, 2016	Quad Rally	Ashmont Ag Society	Camping Chair / Thermos	Phyllis
June 15-19	2016 Alberta Samboree	AB Good Sams Club	Pins/Carafe/Cap	Phyllis
April 23, 2016	Door Prizer for Quilt Show	Quilting Bees Guild	Knife Set	Phyllis
June 13, 2016	Senior Master's National - Bowling	Leo & Georgette Lafreniere	60 pins	Betty
July 8-10	Hilbilly Jam	Boscombe Community Centre	Lader Game / Insulated Cooler	Phyllis
July 6, 2016	Safety Meeting	County Staff	Water Bottles	Bryan
Sept. 27	Conference	Alberta Development Officers Assn.	Knife Set/ Cheese Set	Tim

Appendix 1 for 8.23.: Summary of Donations

Oct. 22	Charity Fundraiser	CNRL	Cheese Set/Knife Set/Thermometer	Council
Oct. 27	Team Building	County	Knife Sets for Speakers	Tim
Dec. 2	Conference	RUSA	Golf Balls / Tire Pressure Gauge / Utility knife / Touque	Tim



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.24. December Public Works Meeting

#20161209001

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

The regular scheduled date for the December Public Works Meeting falls on December 27th. Administration is recommending to cancel the December Public Works meeting.

Recommendation

Motion to cancel the December Public Works Meeting.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.25. Roll Off Truck for Environmental Waste Department

#20161212001

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Executive Summary

As discussed during budget deliberations, we require a motion to approve the purchase of the following truck for Environmental Waste:

- 2018 Western Star Roll off Truck for \$226,000 to be paid from the 2017 budget.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.26. Policy HR-74 - Guaranteed Wage for Grader Operators

#20161212002

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Executive Summary

Policy HR-74 - Guarantee Wage for Grader Operators - is being presented for approval. The policy committee approved the policy during a conference call on Monday.

Administration is recommending to approve Policy HR-74 - Guaranteed Wage for Grader Operators.

Additional Information

Originated By : pcorbiere



COUNTY OF ST. PAUL NO. 19

BALANCING RURAL HERITAGE WITH A DIVERSE ECONOMY

POLICY OBJECTIVE:

The County of St. Paul recognizes that there is not always the requirement to have roads graded from November 1 to April 30 of each year other than for snow removal. However it is important to have grader operators ready to remove snow or grade roads should it become necessary for the maintenance of roads. Therefore, Council has agreed to provide a guarantee of wage to grader operators to ensure they are available to work when required during this period.

POLICY STATEMENT:

- 1) Grader operators will receive 2.5 hours per day Monday through Friday at their regular hourly rate from November 1 to April 30 of each year as standby rates.
- 2) Should the operator be required to work, then he/she will be paid for the hours worked rather than the guarantee. However if the period of time is less than 2.5 hours, the guaranteed number of hours will be paid.
- 3) The guarantee will not be paid for periods of time that the Grader Operator is unavailable to work either during vacation or if called to work and then unavailable.
- 4) Grader Operators must notify the Public Works Director or designee if they are unavailable to work.
- 5) ~~Any hours in excess of 8 hours per day in winter, 9 hours per day in summer and 191 hours per month (44 hours per week if 191 hours is not reached shall be banked as overtime per Policy HR-21.~~

COUNTY OF ST. PAUL NO. 19
DEPARTMENT: HUMAN RESOURCES
COUNCIL APPROVAL: JANUARY 10, 2012
AMENDED: DECEMBER 13, 2016



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.27. Policy HR-21 - Overtime Policy

#20161212003

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Executive Summary

Policy HR-21 has been approved by the Policy Committee and is being recommended to Council for approval.

Administration is recommending to approve Policy HR-21.

Additional Information

Originated By : pcorbiere



COUNTY OF ST. PAUL NO. 19

BALANCING RURAL HERITAGE WITH A DIVERSE ECONOMY

POLICY OBJECTIVE:

The County of St. Paul desires to establish a framework for the compensation of additional work, which an employee is required to perform after their normal hours of work, to specify who qualifies for compensation, and to promote the responsible management of overtime expenditures.

POLICY STATEMENT:

A) CALCULATION OF OVERTIME:

- 1) Overtime for all non-supervisory staff in permanent positions with the prior approval of administration shall be calculated based on the following:
 - Office Employees: Based on a 7 hour day
 - Public Works Shop Personnel Employees: Based on an 8 hour day, 40 hour week
 - Road Construction and Maintenance Employees: Based on a 8 hour day in winter, 9 hour day in summer, and 191 hours per month. If 191 hours is not reached, 44 hours per week will be used to calculate overtime.
- 2) Overtime for other contract employees shall be calculated as provided in the employee's contract of employment and in accordance with the *Employment Standards Code*.
- 3) Overtime shall be calculated to the nearest quarter hour.
- 4) All overtime worked is to be recorded on time sheets and remitted to your designated supervisor or manager on a monthly basis.

B) PAYMENT OF OVERTIME:

- 1) Overtime less than fifteen minutes in a work day shall be without pay.
- 2) Overtime shall be paid out to an employee at a rate of one and a half times their hourly rate of pay.

- 3) Overtime shall only be paid if the employee had their supervisor's prior approval to work the overtime.
- 4) The Chief Administrative Officer has the authority to approve overtime for management and supervisory staff when deemed appropriate. The terms and conditions will be set out on a case by case basis.

C) PAID TIME OFF IN LIEU OF PAYMENT OF OVERTIME:

- 1) All non-supervisory employees may bank any overtime hours.
- 2) Overtime shall be banked by an employee at their hourly rate of pay on an hour for hour basis.
- 3) An employee shall take paid time off in lieu of payment of overtime at a time approved by their supervisor.
- 4) An employee shall take paid time off in lieu of payment of overtime within three (3) months of the time the overtime was earned. Any overtime earned and not taken within 3 months shall be paid out in the first pay period following the three (3) month period. Supervisors may permit an extension beyond three (3) months in certain circumstances provided that the appropriate permit is issued by Alberta Employment Standards.
- 5) Earned time off in lieu of overtime shall be treated as hours of work and remuneration paid in respect of time off in lieu of overtime shall be treated as wages.

D) OVERTIME AGREEMENTS:

- 1) All non-supervisory staff shall sign an overtime agreement in the event that they wish to bank overtime.
 - This Policy will take effect for the first pay period of 2017 as these pay periods vary.

COUNTY OF ST. PAUL NO. 19
DEPARTMENT: HUMAN RESOURCES
COUNCIL APPROVAL: SEPTEMBER 14, 2010
AMENDED: JUNE 9, 2015
AMENDED: DECEMBER 13, 2016



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.28. Policy HR-2 - Management Definitions Policy

#20161212004

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Executive Summary

Policy HR-2 has been approved by the Policy Committee and is being recommending to Council for approval.
The policy has been updated to match the new Organizational Chart.

Administration is recommending to approve policy HR-2

Additional Information

Originated By : pcorbiere



COUNTY OF ST. PAUL NO. 19

BALANCING RURAL HERITAGE WITH A DIVERSE ECONOMY

POLICY OBJECTIVE:

The County of St. Paul desires to establish standards regarding which employees represent management and supervisory staff.

POLICY STATEMENT:

- 1) Senior management shall include the Chief Administrative Officer, Director of Community Services, Director of Corporate Services, and Director of Public Works.
- 2) Management shall include the Public Works Assistant Director, Public Works Supervisors, Director of Emergency Management and Occupational Health and Safety, Agricultural Fieldman, Assistant Agricultural Fieldman, Planning and Development Officer, FCSS Director, and Executive Assistant.
- 3) Supervisory staff shall include the Parts Manager and Shop Foreman.
- 4) Non-Supervisory Staff shall mean all other staff as represented on the organizational chart.

COUNTY OF ST. PAUL NO. 19
DEPARTMENT: HUMAN RESOURCES
COUNCIL APPROVED: SEPTEMBER 14, 2010
AMENDED: DECEMBER 13, 2016

10. Reports

10.1. CAO REPORT



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.1. CAO Report

#20161101010

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Additional Information

Originated By : skitz

11. Upcoming Meetings

- 11.1. JAN. 13 @ 9:30 A.M. - ZONE MEETING , KILLAM
- 11.2. JAN. 24 - 27 - ASB CONFERENCE



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.1. Jan. 13 @ 9:30 a.m. - Zone Meeting , Killam

#20161209013

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.2. Jan. 24 - 27 - ASB Conference

#20161209012

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Additional Information

Originated By : pcorbiere

12. Financial

- 12.1. COUNCIL FEES
- 12.2. LISTING OF ACCOUNTS PAYABLE
- 12.3. BUDGET TO ACTUAL



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

12.1. Council Fees

#20161101012

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

Council fees for the past month will be circulated for review.

Recommendation

Motion to approve the Council Fees for the Months of November and December, 2016 as circulated.

Additional Information

Originated By : tmahdiuk



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

12.2. Listing of Accounts Payable

#20161101013

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

A listing of Accounts Payable will be provided for Council's review.

Recommendation

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
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Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

12.3. Budget to Actual

#20161101011

Meeting : December 13, 2016

Meeting Date : 2016/12/13 10:00

Meeting Type : Council Meeting

Background

A copy of the budget to actual will be presented to Council for review.

Recommendation

Motion to approve the budget to actual as of November 30, 2016.

Additional Information

Originated By : skitz