



November 8, 2016

Start time : 10:00 AM

Minutes

Call to Order

The regular meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:03 a.m., Tuesday, November 8, 2016 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman	Division 1
Councillor Dwight Dach	Division 2
Councillor Cliff Martin	Division 3
Councillor Maxine Fodness	Division 4
Councillor Frank Sloan	Division 5
Councillor Laurent Amyotte	Division 6
Sheila Kitz	CAO
Tim Mahdiuk	Assistant CAO
Phyllis Corbiere	Executive Assistant
Leo deMoissac	Public Works Superintendent
Mark Chileen	Director of Public Works
Kyle Attanasio	Dir. Leg. & Comm. Services
Dennis Bergheim	Dir. of Env. Services
Krystle Fedoretz	Planning & Development
Janice Huser	St. Paul Journal

Minutes

Resolution #CM20161108.1001

Moved By: Councillor Dwight Dach

to approve minutes of the October 11, 2016 Council Meeting as amended.

Carried

Resolution #CM20161108.1002

Moved By: Councillor Maxine Fodness

to approve the minutes of the October 25, 2016 Organizational Meeting as presented.

Carried

**Bank
Reconciliation**

Resolution #CM20161108.1003

Moved By: Councillor Laurent Amyotte
to adopt the Bank Reconciliation for the month ending October 31, 2016.

Carried

**Additions to
Agenda and
Acceptance of
Agenda**

The following additions were made to the agenda:

8.24 Snow Removal/Sidewalk Clearing for Widows/Disabled Seniors

8.25 Boscombe Multi Club - Request to Use Old Mallaig Fire Hall

8.26 Elk Point Fire Chief - Long Service Gift

8.27 Mallaig Ag Society - Matching Grant for Ice Plant

8.28 ACP Grants 2016/17

8.29 CFCW Critters Hockey Game

8.30 Hwy 28/Hwy 881 Junction

Resolution #CM20161108.1004

Moved By: Councillor Cliff Martin

to adopt the agenda for the Regular Meeting of Council for November 8, 2016 with the above noted additions.

Carried

In Camera

Resolution #CM20161108.1005

Moved By: Councillor Maxine Fodness

to go in camera as per Section 24 and 25 of the FOIP Act.

Time: 10:12 a.m.

Carried

Janice Huser, St. Paul Journal, left the Council Room at 10:11 a.m.

Resolution #CM20161108.1006

Moved By: Councillor Cliff Martin

to revert to an open meeting. Time: 10:52 a.m.

Carried

Janice Huser entered the Council Room at 10:52 a.m.

**2016 Allocation of
Recreational
Facilities Grants
for Community
Halls**

Resolution #CM20161108.1007

Moved By: Councillor Cliff Martin

to approve the following Recreational Facilities Grant Allocations:

Ashmont Ag Society	\$ 4,000
Ashmont Legion	\$ 2,400
Ashmont Seniors Club	\$ 2,400
Boscombe Community Hall	\$ 4,600
Camp Whitney Society	\$ 2,400
Cork Hall Association	\$ 2,400
Elk Point Ag Society - AG Ross Arena	\$12,500
Elk Point Ag Society - Livestock Division	\$ 3,000
Ferguson Flats Association	\$ 2,400
Frog Lake Community Club	\$ 2,400
Haying in the 30's	\$ 2,400
Heinsburg Community Club	\$ 4,600
Lac Bellevue Rec & Ag Society	\$ 4,500
Lac Sante Family Rec. Society	\$ 1,500
Mallaig & District Ag Society	\$14,500
Mallaig & District Museum	\$ 2,400
Mallaig & District Seniors	\$ 4,600
Mallaig Chamber of Commerce	\$ 2,400
Mallaig Legion	\$ 4,600
McRae Recreation Centre	\$ 2,400
St. Lina Ag Society	\$ 3,000
St. Lina Senior Dew Drop Inn Club	\$ 2,400
St. Paul & District Ag Society	\$10,000
St. Vincent Recreation Centre	\$ 2,400
Stoney Lake Community Association	\$ 7,300
Sugden Community Centre	\$ 2,400
Ashmont Ag Society	\$ 4,000
Elk Point Ag Society - A.G. Ross Arena	\$12,500
Elk Point Ag Society - Livestock Division	\$ 3,000
Lac Bellevue Rec. & Ag. Society	\$ 4,500
Mallaig & District Ag Society	\$14,500
St. Lina Ag Society	\$ 3,000
St. Paul and District Ag Society	\$10,000
Stoney Lake Community Association	\$ 7,300

Carried

Cancel Invoice for Blading

Resolution #CM20161108.1008

Moved By: Councillor Laurent Amyotte
to write off \$191.04 for blading for Accounts Receivable Customer No. 5842, as it is deemed to be uncollectible.

Carried

Conference and Education Attendance Policy HR-8

Resolution #CM20161108.1009

Moved By: Councillor Maxine Fodness
to approve Policy HR-8 as amended as it relates to changes to the attendance of conferences and other professional development sessions by councillors and employees, as per the recommendations of the Policy Committee, effective January 1, 2017.

Carried

Maternity Leave Policy HR-20

Resolution #CM20161108.1010

Moved By: Councillor Cliff Martin
to approve Policy HR-20 as it relates to changes to the County's maternity leave standards, as per the recommendations of the Policy Committee.

Carried

Statutory and Declared Holidays Policy HR-30

Resolution #CM20161108.1011

Moved By: Councillor Maxine Fodness
to approve Policy HR-30 as amended as it relates to the County's observation of statutory holidays, as per the recommendations of the Policy Committee.

Carried

Cancellation of Penalties Policy ADM-107

Resolution #CM20161108.1012

Moved By: Councillor Glen Ockerman
to approve Policy ADM-107 as it pertains to standards under which the County will write off uncollectible penalties for accounts receivable.

Carried

Community Organizations Grants and Loans Policy ADM-118

Resolution #CM20161108.1013

Moved By: Councillor Frank Sloan
to approve Policy ADM-118 as presented as it relates to the requirements for local organizations submitting funding requests to the County, as per the recommendations of the Policy Committee.

Carried

Land Leases Policy ADM-120

Councillor Ockerman left the Council Room at 11:00 a.m. during the discussion on this policy as he leases a property from the County.

Resolution #CM20161108.1014

Moved By: Councillor Cliff Martin
to approve Policy ADM-120, Land Leases Policy, as it establishes standards for leasing County-owned land as per the recommendations of the Policy Committee.

Carried

Councillor Ockerman entered the Council Room at 11:01 a.m.

**Parks Policy -
REC-121**

Resolution #CM20161108.1015

Moved By: Councillor Laurent Amyotte
to approve Policy REC-121 as it pertains to the establishment of rules and regulations for the Municipal Campgrounds, as per the recommendations of the Parks Committee.

Carried

**Dog Control
Bylaw 2016-17**

Resolution #CM20161108.1016

Moved By: Councillor Cliff Martin
to give first reading to Bylaw 2016-17, the Dog Control Bylaw.

Carried

Resolution #CM20161108.1017

Moved By: Councillor Maxine Fodness
to give second reading to Bylaw 2016-17.

Carried

Resolution #CM20161108.1018

Moved By: Councillor Glen Ockerman
to present Bylaw 2016-17 at this meeting for third reading.

Carried Unanimously

Resolution #CM20161108.1019

Moved By: Councillor Laurent Amyotte
to give third reading to Bylaw 2016-17.

Carried

**11:00 a.m. - Urban
Systems**

Marianne Price representing Muni Corr entered the Council Room at 11:04 a.m. Marianne informed Council that Muni Corr is in support of the water line being installed along the Iron Horse Trail

Mike Hopkins and Anton Bester, Project Leader with Urban Systems entered the Council Room at 11:04 a.m. to give a presentation on the alignment for the Ashmont-Mallaig Regional Waterline outlining the feasibility, cost, constructability, advantages and disadvantages for each of the following options:

- Highway 28/Iron Horse Trail
- Iron Horse Trail
- County Roads

Following the presentation the delegation left the Council Room.

Resolution #CM20161108.1020

Moved By: Councillor Dwight Dach
to approve alignment Option 2 for the Ashmont-Mallaig Waterline, which follows the Iron Horse Trail from Ashmont until it intersects with Township Road 604 and then follows the road for about 1 km.

Carried

**11:30 a.m. -
Carmen Gouin**

Jules Joly & Carmen Gouin were admitted to the Council Room at 11:55 a.m. The delegation informed Council that they want to build a retaining wall and do some landscaping along the east side of their property at Lot 13, Block 1, Plan 8121812, however they think the house is too close to the property line so it would encroach onto Lot 10ER, Block 1, Plan 8121812.

The delegation was advised to obtain a real property report (RPR) to determine where their property lines are and then contact the planning department to determine how to proceed with their request, based on the findings in the RPR.

Reeve Upham recessed the meeting at 12:09 p.m. and reconvened the meeting at 1:07 p.m. with all members present.

**1:00 p.m. -
MCSNet**

Leo VanBrabant, with MCSNet was admitted to the Council Room at 1:07 p.m. to request a variance on the tower setback from 9 meters to 1 meter from the north property line at Lot 37, Block 1, Plan 7622036.

Council requested that the delegation provide Planning and Development with a complete list of properties that will require a variance and then Council can address them all at the same time.

The delegation left the Council Room at 1:30 p.m.

**1:30 p.m. -
Canada 150
Committee, St.
Paul Chamber of
Commerce**

Charlotte Hedin, Linda Sallstrom and Penny Fox representing the Canada 150 Steering Committee, were admitted to the Council Room to discuss their plans for the Canada 150 Celebration in the Town of St. Paul. The delegation informed Council that they want the community events confirmed by January 1 so they can produce a calendar of events for the year.

The committee requested a County representative to sit on the Steering Committee, that the County website be linked with the Town website, that the County organize corporate challenges throughout the course of the year and provide \$10,000 to assist with Marketing expenses and the Gala event.

Following their presentation, the delegation left the Council Room.

Resolution #CM20161108.1021

Moved By: Councillor Maxine Fodness
to approve Kyle Attanasio to represent the County of St. Paul on the Canada 150 Steering Committee.

Carried

Resolution #CM20161108.1022

Moved By: Councillor Glen Ockerman
to defer the request for \$10,000 from the Canada 150 Committee to budget deliberations.

Carried

**Northern Lights
Library -
In-Service Day**

Resolution #CM20161108.1023

Moved By: Councillor Cliff Martin
to approve Councillor Amyotte, Councillor Dach and Councillor Fodness to attend the one day In-Service Training hosted by the Northern Lights Library in Elk Point on November 19, 2016.

Carried

**Date for CAO
Evaluation**

Resolution #CM20161108.1024

Moved By: Councillor Maxine Fodness
to schedule the CAO Evaluation for Friday, December 16 at 10:00 a.m., as per Section 205.1 of the Municipal Government Act.

Carried

Christmas Hours

Resolution #CM20161108.1025

Moved By: Councillor Glen Ockerman
to designate December 27 and 28 as floater days for 2016, as per policy HR-30.

Motion rescinded November 22, 2016 Public Works Meeting, Resolution PW20161122.1014.

Carried

**Fish Stocks
Regulations and
Utilization
Committee**

Resolution #CM20161108.1026

Moved By: Councillor Laurent Amyotte
to appoint Reeve Upham to the committee that will be meeting with the Government of Alberta to discuss fish stock regulations and utilization.

Carried

**Use of Old
Ashmont
Ambulance for
Dog Control**

Resolution #CM20161108.1027

Moved By: Councillor Cliff Martin
to transfer the old Ashmont Ambulance to the Ag Service Department to be used for dog control.

Carried

**St. Paul Ag
Society - 6 Yard
Bin**

Resolution #CM20161108.1028

Moved By: Councillor Dwight Dach
that the County provide the St. Paul Ag Society with a 6 yard bin on the weekly pick up schedule, at a reduced rate of \$51.30 (1/2 price), to keep it consistent with the bin provided to the St. Paul Legion Hall.

Carried

**Request for Letter
of Support Mallaig
Minor Hockey**

Resolution #CM20161108.1029

Moved By: Councillor Frank Sloan
to ratify the letter of support for Mallaig Minor Hockey to accompany their bid to host the Peewee D Provincial Championship in 2017.

Carried

Payroll Services Agreement - Mallaig Minor Hockey

Resolution #CM20161108.1030

Moved By: Councillor Laurent Amyotte
to enter into a Payroll Services Contract with the Mallaig & District Ag Society for the arena caretaker position for the period of November 1, 2016 to April 15, 2017.

Carried

Quik Pick Agreement

Resolution #CM20161108.1031

Moved By: Councillor Maxine Fodness
to enter into an agreement with the Town of Elk Point and Quick Pick Waste Disposal for recycling containers at the Elk Point Transfer Station for a three year term effective February 1, 2017.

Carried

Proposed Lease Agreement for Elk Point Airport

Resolution #CM20161108.1032

Moved By: Councillor Dwight Dach
to approve the lease agreement with the Minister of Transportation and the Town of Elk Point for the joint operation of the Elk Point Municipal Airport located on Part SE 1 & 2-57-6-W4.

Carried

Water Supply Amending Agreement & Consent

Resolution #CM20161108.1033

Moved By: Councillor Cliff Martin
to approve the Water Supply Amending Agreement and Consent with Smoky Lake County and Highway 28/36 Services Commission as presented, which permits the County of St. Paul to service two customers that reside in Smoky Lake County with potable water.

Carried

Community and Regional Economic Support (CARES) Grant Program

Resolution #CM20161108.1034

Moved By: Councillor Glen Ockerman
to table a decision on applying for a CARES grant for Economic Development in the County of St. Paul and in the interim administration will contact the Town of St. Paul and Town of Elk Point to see if they are interested in partnering for the grant.

Carried

Snow Removal/Sidewalk Clearing for Widows/Disabled Seniors

Council discussed snow removal in the Hamlet of Mallaig, specifically in driveways for seniors or widows in that community. **Administration will provide further clarification to Councillor Amyotte.**

St. Paul North Joint Area Structure Plan

Resolution #CM20161108.1035

Moved By: Councillor Laurent Amyotte
to table discussions on the St. Paul North Joint Area Structure Plan to the November 22 Public Works Meeting.

Carried

Boscombe Multi Club - Request to Use Old Mallaig Fire Hall

Resolution #CM20161108.1036

Moved By: Councillor Glen Ockerman
to authorize the Boscombe Multi Club to use the old Mallaig Fire Hall from November 12, 2016 to June 30, 2017 for their small engines project, after the roof is repaired.

Carried

Elk Point Fire Chief - Long Service Gift

Resolution #CM20161108.1037

Moved By: Councillor Dwight Dach
to cost share a gift with the Town of Elk Point for the retiring Elk Point Fire Chief, at a cost of \$800 per municipality.

Carried

Mallaig Ag Society - Matching Grant for Ice Plant

Resolution #CM20161108.1038

Moved By: Councillor Frank Sloan
to approve a \$4,035.93 donation for the Mallaig Ag Society to fund half of the unfunded portion of the Ag Initiatives Grant for their ice plant.

Carried

ACP Grants 2016/17

Resolution #CM20161108.1039

Moved By: Councillor Laurent Amyotte
that the County of St. Paul submit applications under the Alberta Community Partnership Grant Program for the following projects:

- Partner with the Town of St. Paul, the Town of Elk Point and Summer Village of Horseshoe Bay on an Alberta Community Partnership Grant application for the purpose of completing and implementing a Recreation Needs Analysis and Action Plan with the Town of St. Paul as the managing partner;
- Partner with the Town of St. Paul, Town of Elk Point and Summer Village of Horseshoe Bay on an Alberta Community Partnership Grant application for the purpose of completing an Intermunicipal Development Plan with the Summer Village of Horseshoe Bay and updating Intermunicipal Development Plans between the County and Town of St. Paul and between the County and Town of Elk Point, with the Town of Elk Point as the managing partner;
- Partner with the Town of St. Paul, Town of Elk Point and Summer Village of Horseshoe Bay on an Alberta Community Partnership Grant application for the purpose of completing and implementing a Street Light Retrofitting Feasibility Study with the Summer Village of Horseshoe Bay as the managing partner; and
- Partner with the Municipal District of Bonnyville, Lac La Biche County, Smoky Lake County, County of Two Hills and County of Vermilion River for the purpose of completing intermunicipal development plans with the County of St. Paul as the managing partner.

Carried

**CFCW Critters
Hockey Game**

Resolution #CM20161108.1040

Moved By: Councillor Cliff Martin

to approve a \$250 donation for the St. Paul Fire Department to help cover the cost of the meal at the CFCW Critters hockey game on December 1.

Carried

**Hwy 28 and Hwy
881 Intersection**

Resolution #CM20161108.1041

Moved By: Councillor Laurent Amyotte

to add the following item to the agenda for the meeting with the Minister of Transportation during the AAMD&C Convention:

- 4 way stop at the intersection of HWY 881 and HWY 28.

Carried

CAO Report

Resolution #CM20161108.1042

Moved By: Councillor Glen Ockerman

to approve the request from the Town of Elk Point to use the oiling of Range Road 71 and the Elevator Road as "in-kind" on their grant for the walking trail.

Carried

Resolution #CM20161108.1043

Moved By: Councillor Maxine Fodness

to appoint Sheila Kitz, CAO and Steve Upham, Reeve to represent the County of St. Paul for the FCM Grant under the CIPP for collaboration with First Nations regarding Solid Waste.

Carried

Resolution #CM20161108.1044

Moved By: Councillor Cliff Martin

to appoint Reeve Upham and Sheila Kitz or Bryan Besplako as non-voting members, to attend the Highway 28/63 Water Commission meetings to represent the County of St. Paul.

Carried

Resolution #CM20161108.1045

Moved By: Councillor Laurent Amyotte

to file the CAO report as presented.

Carried

**Listing of
Accounts Payable**

Resolution #CM20161108.1046

Moved By: Councillor Dwight Dach

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
19865	October 6, 2016	26828 - 26896	\$554,164.40
	October 11, 2016	Online Payments	\$ 21,859.09
19878	October 12, 2016	26897 - 26955	\$992,389.06
	October 13, 2016	Online Payments	\$ 76,446.31
19894	October 17, 2016	26956	\$451,635.50
19911	October 24, 2016	26957 - 27022	\$657,147.27

Carried

Council Fees

Resolution #CM20161108.1047

Moved By: Councillor Frank Sloan

to approve the Council Fees for the Month of October, 2016 as circulated.

Carried

Budget to Actual

Resolution #CM20161108.1048

Moved By: Councillor Cliff Martin

to approve the budget to actual as of October 31, 2016.

Carried

Adjournment

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 3:36 p.m.

These minutes approved this 13th day of December, 2016.

Reeve

Chief Administrative Officer