



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

March 8, 2016

Tuesday, March 08, 2016

Start time 10:00 AM

AGENDA

1. **Call to Order**
2. **Minutes**
 - 2.1 **February 9, 2016 (2016/02/09)**
3. **Bank Reconciliation**
4. **Additions to Agenda and Acceptance of Agenda**
5. **In Camera**
 - 5.1. **In Camera**
6. **Business Arising from Minutes**
 - 6.1. **Bylaw No. 2016-03 - Licence Road Allowance**
7. **Delegation**
 - 7.1. **10:30 a.m. - CNRL - Request to Reduce Property Taxes**
 - 7.2. **11:00 a.m. - Bill and Ann Yakimec**
 - 7.3. **11:30 a.m. - Randell Hynes, Calvin Hartley, Shane Murray, Al Joly, and Shayne Lucas**
8. **New Business**
 - 8.1. **69th Annual AFCA Conference - May 29 to June 1**
 - 8.2. **Date for Annual Meeting**
 - 8.3. **2016 Land Leases**
 - 8.4. **Request for Senior Transportation Grant**
 - 8.5. **Request to Host Beef-on-a-Bun - St. Paul District 4-H Council**
 - 8.6. **Sails, Rails & Tails 2016 Mega Geocache Event**
 - 8.7. **Town of St. Paul Airport Operating Agreement**
 - 8.8. **Elk Point/County of St. Paul Water Commission Cost Sharing**
 - 8.9. **Mutual Fire Aid Agreement - Agriculture and Forestry**
 - 8.10. **Request for Locked Gate - Santé Hills**

8.11. **Strategic Transportation Infrastructure Program (STIP)**

8.12. **Bylaw No. 2016-08 - Fee Schedule Bylaw**

9. **Correspondence**

10. **Reports**

10.1. **CAO Report**

11. **Upcoming Meetings**

11.1. **March 14 - 16 - AAMD&C Convention**

11.2. **March 22 @ 10:00 a.m. - Public Works**

12. **Financial**

12.1. **Budget to Actual**

12.2. **Council Fees**

12.3. **Listing of Accounts Payable**

13. **Adjournment**

5. In Camera

5.1. IN CAMERA



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.1. In Camera

#20160304009

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Background

In camera items to be presented at the meeting.

Additional Information

Originated By : pcorbiere

6. Business Arising from Minutes

6.1. BYLAW NO. 2016-03 - LICENCE ROAD ALLOWANCE



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.1. Bylaw No. 2016-03 - Licence Road Allowance

#20160223005

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Background

At the February meeting, Council gave first reading to Bylaw No. 2016-03 which is a Bylaw to license the undeveloped road allowance located between NE 22-57-10-W4 and NW 23-57-10-W4.

The Bylaw was advertised in the St. Paul Journal the week of February 23rd. Any person claiming to be affected by the Licence Agreement could appeal in writing within 14 days of the advertisement. We have not received any feedback.

Recommendation

Motion to give second reading to Bylaw No. 2016-03, Licence Agreement for road allowance located between NE 22-57-10-W4 and NW 23-57-10-W4.

Motion to give third reading to Bylaw No. 2016-03.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2016-03

A By-law of the County of St. Paul No. 19, in the Province of Alberta, to provide for a Licence Agreement respecting a portion of a road allowance located between the NE 22-57-10-W4 and NW 23-57-10-W4.

WHEREAS, by virtue of the power conferred on it, the Council of the County of St. Paul No. 19, in the Province of Alberta, duly assembled, enacts as follows:

1. The Licence Agreement attached hereto as Schedule “A” is adopted.
2. This Bylaw shall come into force and effect upon execution of the Licence Agreement attached as Schedule “A” by the duly appointed officers of the County of St. Paul No. 19.

Read a first time in Council the 9th day of February, 2016.

Advertised the 23rd day of February, 2016 in the St. Paul Journal.

Read a second time in Council this day of , 2016.

Read a third time in Council this day of , 2016.

Reeve

Chief Administrative Officer

UNDEVELOPED ROAD RIGHT-OF-WAY LICENSE AGREEMENT

THIS AGREEMENT made this _____ day of _____, 20__.

BETWEEN:

THE COUNTY OF ST. PAUL NO. 19,
a municipal corporation pursuant to
the laws of the Province of Alberta
(Hereinafter referred to as the "County")

OF THE FIRST PART

- and -

987453 ALBERTA LTD., DAVID L THOMSON
of the County of St. Paul No. 19,
in the Province of Alberta
(Hereinafter referred to as the "Licensee")

OF THE SECOND PART

WHEREAS the County has the control and management of roads within the municipality;

AND WHEREAS, the Licensee desires to license a portion of Road Right-of-Way from the County under the terms and conditions contained herein such Road Right-of-Way described as that portion of road allowance located between

NE 22-57-10-W4 AND NW 23-57-10-W4
(Hereinafter referred to as the "Road Right-of-Way")

AND WHEREAS that portion of the Road Right-of-Way is not developed and the County is prepared to grant the Licensee a license for the temporary occupation or use of that portion of the Road Right-of-Way under the terms and conditions contained herein;

NOW THEREFORE this Agreement witnesses that in consideration of the premises, covenants, conditions and terms contained herein, the parties hereto agree as follows:

- 1) That the County does hereby, in consideration of the payments hereinafter specified, and in consideration of the covenants and conditions herein contained, grant permission to the Licensee, its agents, employees and contractors to use, enter upon and occupy, for the purposes hereinafter specified, that portion of the Road Right-of-Way shown outlined in red on Schedule "A" attached (hereinafter referred to as the "License Area").

- 2) The Licensee must clearly state the intended use of the road allowance and any improvements, additions, or alterations, which may be required to accommodate this use such as brushing or the construction of a fence. The licensee agrees to utilize the land for one of the following purposes as approved by County Council and the Licensee shall not cause or permit any other activity whatsoever within the License Area.

___ Grazing
___ Cultivation
___ Other (Please Specify) _____

- 3) All improvements, additions, and alterations must be constructed according to specifications determined by the County. The maintenance of these improvements, additions and alterations is the sole responsibility of the licensee.

Brushing on the road allowance is permitted, so that the licensee can cultivate and farm it with the balance of the quarter section.

- 4) The term of the license granted herein shall commence on the 1st day of _____, 20____, and shall continue until terminated as hereinafter provided.
- 5) In consideration of the rights herein conferred upon the Licensee, the Licensee shall pay to the County the following amount at the following times:
- 6) An annual fee as per the Fee Schedule Bylaw is payable on January 1st of each year during the life of this Agreement.
- 7) The rights conferred upon the Licensee by this Agreement are only personal in nature and shall not be construed as covenants running with the land and, as nothing in this Agreement confers upon the Licensee any legal or equitable estate whatsoever in the lands within the License Area, the Licensee shall not register in the Land Titles Office any instrument whatsoever which claims any interest, legal or equitable, in the lands within the License Area.
- 8) The Licensee must permit public access at all time. Failure to permit public access of a municipal road will result in termination of the license.
- 9) The road allowance must be maintained to the satisfaction of the County of St. Paul No. 19. All debris created during the occupation of the road allowance must be removed within a reasonable period of time to be determined by the Chief Administrative Officer or their designate.
- 10) Public access must be preserved at all times. The Licensee is not permitted to restrict access for any reason. In the event that Council approves a gate or Texas gate, public access must be preserved and no signs discouraging access such as "private property" or "no trespassing" will be permitted.

- 11) The Licensee shall not install or erect any trees, shrubs, landscaping, buildings, improvements or structures on the License Area, without approval of the County. If the County permits the Licensee to install or erect any trees, shrubs, landscaping, buildings, improvements or structures, the same are to be constructed in a workmanlike manner so as to minimize damage to the License Area, and the Licensee shall, after any such work, restore the License area to a level and condition equivalent to that which existed prior to the commencement of any such construction and the existing grading running north to south, on the length of the Road Right-of-Way shall not be altered or obstructed by any such construction.
- 12) The licensee shall abide by all laws, by-laws, legislative, and regulatory requirements of any government relating to the use and occupation of the license area.
- 13) During the term of this license, the Licensee shall at his own expense maintain and keep the License Area in good, safe and reasonable repair and condition.
- 14) The County of St. Paul reserves the right to occupy and use the License Area in any manner whatsoever, provided that the County shall not unreasonably interfere with the activities permitted to a Licensee. These include, but are not limited to, access of third parties for the installation of underground or above ground utility lines, pipeline facilities, transmission lines, and drainage swells.
- 15) In the event that the County deems it necessary or appropriate to cause or allow third parties to construct or install permanent underground or above-ground utility lines, pipelines facilities, transmission lines and drainage wells which will cross the License Area, or to perform such other work upon the License Area as may be deemed necessary in the sole discretion of the County, the Licensee shall in no way interfere or hinder the construction, installation, repair or maintenance undertaken by the County or any person to whom the County has granted such permission, and further, the Licensee shall forthwith, upon the request of the County, execute such further documentation as deemed appropriate in the sole discretion of the County for the purposes of expediting or permitting the construction or installation of permanent underground or above ground utility lines, pipeline facilities, transmission lines and drainage swells or other such work within the License Area by the County or the nominee of the County.
- 16) The Licensee shall carry liability insurance as follows:
 - comprehensive general liability insurance with insurable limits of no less than TWO MILLION (\$2,000,000.00) DOLLARS for each occurrence or incident;
 - such insurance shall name the County as an insured party, and shall contain a waiver of subrogation against the County;
- 17) The Licensee shall provide proof of such insurance to the satisfaction of the Chief Administrative Officer or their designate upon request.

- 18) The Licensee is responsible for any claims, demands, suits, proceedings, or actions whatsoever that may be brought against the County due to the actions of the Licensee.
- 19) The Licensee, by performing and observing the covenants and conditions contained herein, shall be entitled to peaceably exercise the rights herein granted to the Licensee without any reasonable hindrance, molestation or interruption from the County.
- 20) The License shall not, without the prior written consent of the County, assign either in whole or in part any of the rights herein conferred upon the Licensee.
- 21) If, in the opinion of the County, the Licensee undertakes or permits any activity whatsoever within the License Area which may be a nuisance or cause damage, or in the event that the County is of the opinion that the Licensee has undertaken or permitted any activity whatsoever which is inconsistent with the terms hereof, then the County, in its absolute discretion may:
 - (a) Give the Licensee fourteen (14) days to rectify or remedy any such nuisance or improper activity, and failing the Licensee remedying or rectifying such nuisance or improper activity, the license and the rights herein conferred upon the Licensee shall terminate and the Licensee shall forthwith vacate the License Area;
 - OR
 - (b) Give the Licensee notice of immediate termination of the license and the rights herein conferred upon the Licensee and the Licensee shall forthwith vacate the License Area.
- 22) Notwithstanding anything to the contrary contained herein, the County shall have the absolute right and privilege to terminate the license herein granted (together with all rights contained herein or ancillary thereto) upon the County providing to the Licensee thirty (30) days written notice of such termination.
- 23) Upon termination of the License, the Licensee is required to restore the Road Allowance to its former condition, to the satisfaction of the Chief Administrative Officer or their designate. All improvements, additions, or alterations must be removed.
- 24) Similarly, the Licensee shall have the right to terminate this license upon providing to the County thirty (30) days written notice of such termination.
- 25) Any notice to be given by one party to the other shall be in writing and shall be delivered personally or mailed by prepaid registered mail to the other party at the address shown below. Notice given in any such manner shall be deemed to have been received by the party on the day of delivery or upon the seventh (7th) day after

the day of mailing, providing that normal postal services are in existence at the time of mailing and for seven (7) days thereafter.

Notice shall be given:

To the County at: 5015 - 49 Avenue
St. Paul, AB T0A 3A4

To the Licensee at: David L. Thomson
Box 934
St. Paul, AB T0A 3A0

Any party to this Agreement may change its address for service from time to time upon notice to that effect. In the event of disruption of normal postal service, any party giving notice hereunder shall be required to have such notice personally delivered.

- 26) If the Licensee fails or neglects to restore the License Area or fails to remove any and all property of the Licensee from the License Area within thirty days of the termination of this license, the County shall have the right, but not the obligation, to take such action as is reasonably necessary in the sole discretion of the County to remove all property of the Licensee from the License Area and to restore the License Area to a level and condition equivalent to that which existed prior to the commencement of this license. The County shall not be responsible for any loss or damage, however caused, to any property of the Licensee hereby removed from the License Area and the Licensee shall compensate the County its servants, contractors or agents pursuant to this clause. Any cost incurred by the County pursuant to this clause shall be a debt due and owing by the Licensee.
- 27) The Licensee shall not construct any fencing on the License Area unless prior approval of the County is first obtained and if the County permits the Licensee to construct any fencing on the License area, such fencing shall be constructed according to the specifications determined by the County including any specifications requiring of providing for the construction of gates. If the Licensee is permitted to erect any fencing on the License Area, the fencing is to be considered the sole property of the Licensee and is to be repaired and maintained solely by the Licensee.
- 28) The Licensee shall provide the County prompt written notice of any accident, damage or injury occurring on the License Area however caused.
- 29) The Licensee shall at all times hereafter indemnify and hold harmless the County against all actions, claims, demand, suits or proceedings whatsoever that may be lawfully brought or made against the County by reason of anything done by the Licensee, its agents, employees, invitees or contractors, whether or not such things

Appendix 1 for 6.1.: Bylaw No. 2016-03

are done in the exercise or purported exercise of the rights herein conferred upon the Licensee.

- 30) The Licensee shall compensate the County for all damage to County property arising out of the activities of the Licensee on or adjacent to the License Area, whether or not such activities are in the pursuance of the rights herein granted to the Licensee.
- 31) All property of the Licensee which may hereafter be located on, under, over or adjacent to the License Area shall be at the sole risk of the Licensee and the County shall not be liable for any loss or damage thereto howsoever occurring and the licensee hereby releases the County from all action, claims, demands, suits or proceedings whatsoever in respect of any such loss or damage except and to the extent of which such loss or damage is caused by the negligence of the County its servants or agents.
- 32) The total rights secured by the license are only such rights as are specified herein and the Licensee hereby acknowledges and agrees that the County has made no representations, warranties, promises or agreements, either express or implied, beyond those contained herein.
- 33) This license shall be binding upon the parties hereto, their executors, administrators and assigns.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first above written.

SIGNED, SEALED AND DELIVERED

In the presence of:

Witness

)
)
)
)
)
)
)

COUNTY OF ST. PAUL NO. 19

Per: _____
Reeve

Per: _____
Chief Administrative Officer

AFFIDAVIT OF EXECUTION

CANADA)	I, _____
)	
PROVINCE OF ALBERTA)	OF THE _____ OF _____,
)	
TO WIT:)	IN THE PROVINCE OF ALBERTA,
)	
)	MAKE OATH AND SAY:

1. That I was personally present and did see _____ named in the annexed instrument who is/are personally known to me to be the person(s) named therein, duly sign and execute the same for the purpose named therein.

2. That the same was executed at the _____ of _____, in the Province of Alberta, and that I am the subscribing witness thereto.

3. That I know the said _____ and he/she/they is/are in my belief of the full age of 18 years.

SWORN BEFORE ME at the _____)	
)	
of _____, in the Province of)	
)	
Alberta, this ____ day of _____, 20____)	_____
)	
)	
_____)	
A COMMISSIONER FOR OATHS IN AND)	
FOR THE PROVINCE OF ALBERTA)	

Appendix 2 for 6.1: Road Allowance Application

Schedule A - Adjacent Landowner Consent to License an Undeveloped Road Allowance (Each adjacent landowner must complete a copy of this form)

I/We 987453 ABLtd David L. Thomson am (are) applying to obtain a license to
Full name(s) of applicant(s)

occupy the undeveloped road allowance situated NE 22-57-10-4 and NW 23-57-10-4
provide legal location

for the sole purpose of Agriculture
Describe in detail the intended use

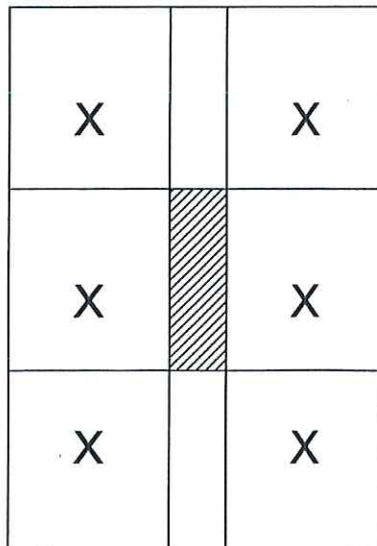
Ron Jean the renter intends on brushing part of
the road allowance, so he can cultivate and farm a
portion - P.B

In order to undertake the above stated activity, I/We intend to make the following
improvements to the undeveloped road allowance described herein:

To remove the tree's an farm up to the the
road allowance
Detail the improvements

The application for a license to occupy an undeveloped road allowance requires that I obtain consent from all adjacent landowners abutting the proposed license area.

"Abutting" means any property (indicated by "X") touching the road allowance which is to be occupied, unless it is separated by another road allowance.



Appendix 2 for 6.1.: Road Allowance Application

CONSENT:

Having been informed of the proposed license application, I Clement Jean
Name of landowner

Owner of NE 22 57 10 W4 have no objection to David Thomson
Provide legal location Name of applicant(s)

applying to license the road allowance abutting my property for the purpose described above.

Clement Jean Dec 3 /15
Signed Date

Thomson David Dec 3 /15
Witness Date

CONSENT:

Having been informed of the proposed license application, I _____
Name of landowner

Owner of _____ have no objection to _____
Provide legal location Name of applicant(s)

applying to license the road allowance abutting my property for the purpose described above.

Signed Date

Witness Date

CONSENT:

Having been informed of the proposed license application, I _____
Name of landowner

Owner of _____ have no objection to _____
Provide legal location Name of applicant(s)

applying to license the road allowance abutting my property for the purpose described above.

Signed Date

Witness Date



7. Delegation

- 7.1. 10:30 A.M. - CNRL - REQUEST TO REDUCE
PROPERTY TAXES
- 7.2. 11:00 A.M. - BILL AND ANN YAKIMEC
- 7.3. 11:30 A.M. - RANDELL HYNES, CALVIN HARTLEY,
SHANE MURRAY, AL JOLY, AND SHAYNE LUCAS



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.1. 10:30 a.m. - CNRL - Request to Reduce Property Taxes

#20160229004

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Background

Cam Wietzel and Andy Astalos both Superintendents with CNRL will be in to speak with Council to request a reduction in the 2016 property tax rates.

Attached is a letter that they sent requesting a 30% reduction in taxes. In their letter they state that the oil and gas industry is facing competitiveness challenges and that the company is focused on reducing costs.

Additional Information

Originated By : pcorbiere



Mr. Steve Upham, Reeve
County of St. Paul
5015 - 49 Avenue
St. Paul, AB T0A 3A4

February 25, 2016

Dear Mr. Upham:

Re: Property Taxes Letter to Municipalities

Last year was challenging for the oil and natural gas industry in Alberta, and directionally this year is looking to be even worse. To maintain investment and keep Albertans working, Canadian Natural has been urgently focused on reducing costs and improving the way we do business. To this end, I write to request your assistance by reducing the property tax burden.

Introduction to Canadian Natural

By means of introduction, Canadian Natural is a large independent oil and natural gas producer, and is proud to be a Canadian company based in Alberta. We take pride in delivering energy to Canada and the world in a safe, effective, efficient, and environmentally responsible manner.

Canadian Natural is based in Calgary, but has more than 7,000 employees with operations spread across 90 communities in the province. Importantly in 2014, Canadian Natural was able to create 74,000 person-years' worth of work in Alberta. This includes 155 direct jobs along with more than 1,300 indirect and induced person years of employment created by our activities in the County of St. Paul alone. In the county, Canadian Natural's operations are located in Lindbergh, Elk Point, Frog Lake, Moose Hills and Saddle Lake, as well as other smaller field offices.

Oil and natural gas competitiveness challenges

The competitiveness challenges currently facing the oil and natural gas industry are not solely a function of low prices. Cost increases have been significant over the last decade and have eroded economic returns, even at higher prices. The recent Royalty Review Advisory Panel Report acknowledged this fact: "Close to 100% of a barrel's value was consumed by costs in 2012 and 2013, the first time since 1960. ... Operating costs also rose on the back of chronic global and local inflation in services, wages, municipal taxes, regulatory compliance and surface access fees." (p. 33)

To deal with these challenges, Canadian Natural has been focused on reducing costs in the following ways: reduction in staff salaries and in contractor costs, improved productivity, material cost reductions, as well as technology and innovation adoption to improve efficiencies. As a result of these efforts, we have been able to reduce Canadian Natural's operating and capital costs in 2015. This year is shaping up to be even more challenging considering forward looking commodity pricing. As an industry we are price-takers which require us to allocate our budgets based on current and forward looking revenues. To that end, we are working very hard to reduce costs even further and we need your cooperation and assistance.

Canadian Natural Resources Limited

Suite 2100, 855 - 2nd Street SW, Calgary, Alberta, T2P 4J8 T 403.517.6700 F 403.514.7677 www.cnrl.com

Property Taxes

Provincial and Municipal Governments determine fiscal terms and regulations, which are major factors influencing industry competitiveness and cost. Given the challenges facing the oil and natural gas industry, there is a critical and urgent need to reduce the property tax burden.

Property taxes are a significant and growing cost for the oil and natural gas industry.

- From 2004 to 2014, Canadian Natural realized a 1.5 times increase in revenue per barrel of oil equivalent (BOE) received. Over the same period, our property taxes grew 5.2 times more than revenues per BOE produced.
- For Canadian Natural, property taxes totaled 6% of operating costs in 2014 and are expected to reach 8% in 2015. In some areas, property taxes can account for more than 20% of operating expenses and one should conclude, not sustainable, which may result in the production being shut-in.

It is appropriate for industry to pay property taxes at a level commensurate with municipal services received, at a rate equitable to other ratepayers, and assessed fairly relative to the value of the facility. But property taxes have risen to an unsustainable level, which for many assets exceeds the royalties paid to the Government of Alberta. As a result, the property tax burden is a critical and urgent issue, unduly impacting business decisions and seriously eroding the ability to maintain investment and jobs. Increasing property taxes are likely to result in early abandonment of wells and facilities which will reduce the assessment base, local employment, royalties, and corporate taxes. The recent Royalty Review Advisory Panel Report notes: "...mill rates for taxes can vary widely across the province, thereby placing current and future development at risk." (p. 73)

There are important provincial policy changes related to assessments, mill rates, and infrastructure funding programs that can help address these concerns. It is our hope that industry, municipalities, and the provincial government can work together on these issues. But to address this urgent challenge, we are also writing municipalities where Canadian Natural has major operations to request the following immediate actions:

1. Reduce 2016 property taxes by 30%.

Canadian Natural has observed significant increases in non-residential mill rates in many municipalities over the last decade. In particular, there has been a significant increase in the ratio between non-residential and residential mill rates.

Oil and natural gas prices have declined significantly and no price recovery is expected anytime soon. Even when we do see a recovery, we do not expect it at the same levels we have seen in the past. It is reasonable to expect that the assessed value of industrial and non-residential properties should decline in 2016, given that asset value has declined.

It is therefore an urgent opportunity for municipalities to deliver a 30% reduction in property taxes by adjusting the non-residential mill rates downwards.

2. *Reassess population and activity forecasts that underpin municipal development plans to better reflect reduced activity levels.*

According to the Canadian Association of Petroleum Producers (CAPP), oil and natural gas capital investment has declined by 48% since 2014. In 2015 there was a 49% year over year reduction in wells drilled; in 2016, another reduction of 10% year over year is expected. Given reduced activity levels this year and into the future, it is likely that demands on municipal infrastructure and services will also be reduced.

3. *Review capital and operations spending to find cost reductions and ensure that spending is built-to-need and right-sized.*

Given current market conditions, there are significant opportunities for reductions in material costs and contractor rates. As such, there are likely opportunities to reduce municipal budget requirements while still providing important services.

Canadian Natural is urgently focused on reducing costs and improving the way we do business to attract investment and keep Albertans working. Local Canadian Natural representatives will be in touch to discuss these challenges in your municipality. Given the challenges facing the oil and natural gas industry, there is a critical and urgent need for help. Thank you for your consideration.

Sincerely,



Scott Stauth
Senior Vice President, North American Operations
Canadian Natural Resources Limited

CC. Council
CAO



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.2. 11:00 a.m. - Bill and Ann Yakimec

#20160223004

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Background

Ann and Bill Yakimec will be in to speak with Council about the fees they are being charged for an existing structure on their property. They have been contacted by Planning and Development advising that they are required to purchase a building permit for \$104.50 as well as a development permit for \$200.

They will be in to request that Council waive the \$200 fee they are being charged for the development permit.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.2.: Letter

January 31, 2016

County of St. Paul

Dear County Council;

We had purchased the lake lot next to our residential lot in 2000. It is an undeveloped lot. At the time we purchased it there was an outhouse, shed and a shelter beside the fire pit. A couple of years ago we purchased a travel trailer and store it on that lot. At that time we built a shelter for it to stop damages from falling trees (basically 4 poles with a tin roof)

A while ago we received a letter from the County stating that we needed to purchase a permit for the structure that we had built. Our apologies we thought that if something could be moved we didn't need a permit but have learned that that is not the case. We have no problem paying for a permit which will cost us \$104.50.

However, we were told that we were also required to pay an additional development fee of \$200. This would bring the total cost of building our shelter to \$304.50. The reasons as per the County, was they would have to take out an ad in the local paper to give our neighbors the opportunity to object with the building of such a structure. Also, that this bylaw only affects Lot owners where there is no principle structure. This is where we have a real problem with the fee that was quoted to us.

1. The fee discriminates. If a person has a cottage on their lake lot they would pay \$104.50 If you choose instead to have a trailer on your lot you pay \$304.50, How is this fair?
2. Why would you have to advertise in the paper? Since we live right beside the lot in question we ARE the neighbor. Our only other neighbor on the other side of the lot would not have a problem. As a matter of fact they have the same structures protecting their trailers. We could obtain a letter from them if required.
3. Our taxes that were paid on the lot in 2015 were \$329.00. The County wants us to pay \$304.50 for a shelter. This does not make sense to us.
4. And why now are these structures required to have permits. Other lot owners at Lake Bellevue have had these structures protecting their trailers for years and years but are only now receiving letters from the County to purchase permits. Is it a new bylaw?
5. We had added on to the garage in June 2014 and paid \$130 for permits. Again, \$304.50 to build a shelter seems un-reasonable to us.

We are more than happy (well, not so much) to pay the \$104.50 but we are asking Council to waive the additional development fee of \$200.

We would also like to attend your March 8, 2016 Council meeting and would like to be added to your agenda. If we could be contacted with confirmation of this it would be appreciated.

Sincerely,

Bill & Ann Yakimec

Lac Bellevue



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.3. 11:30 a.m. - Randell Hynes, Calvin Hartley, Shane Murray, Al Joly, and Shayne Lucas #20160301002

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Background

Randell Hynes, Calvin Hartley, Shane Murray, Al Joly and Shayne Lucas will be in to speak with Council regarding their concerns with the proposed development at NE 21-59-11-W4, the Ashmont Sewer Lagoon Upgrade.

Additional Information

Originated By : kattanasio

Appendix 1 for 7.3.: Letter

Randell and Sandra Hynes
102-11312 TWP 594
SE28 59 11 W4 4 2

Calvin Hartley
101-11312 TWP 594
SE28 59 11 W4 5 2

Shane Murray
59318 HWY 36
NE21 59 11 W4

Al Joly
106-11312 TWP 594
SE28 59 11 W4 6 1
107-11312 TWP 594
SE28 59 11 W4 2 1
108 -11312 TWP 594
SE28 59 11 W4 3 1

Shayne Lucas
11302 TWP 594
SE21 28 59 11 4

February 28, 2016

Krystle Fedoretz
Development Authority
County of St. Paul No. 19
5015 49 Avenue
St Paul, Alberta
T0A 3A4

Re: Proposed Development NE21 59 11 W4M
File Number D-2016-C1

This is an official appeal to the proposed Ashmont Sewer Lagoon Upgrade.

We oppose this development. Our concerns are:

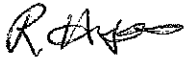
1. Air quality and pollution.
2. Possible health issues because of poor air quality.
3. Environmental issues for Batty Lake.
4. Decrease market value for our properties.
5. Ability of resale of our properties at all.
6. Increase in traffic.
7. Noise pollution resulting from increase traffic.
8. Possible soil issues for vegetable gardens.
9. Concerns regarding dissolving Dacyk Sub division.
10. No longer able to drill water well.

Appendix 1 for 7.3.: Letter

Possible solutions to this issue include:

1. Moving the lagoon further from residential property.
2. County to purchase our properties.
3. Other forms of compensation.

Randell Hynes



Al Joly



Calvin Hartley



Shane Murray



Shayne Lucas



8. New Business

- 8.1. 69TH ANNUAL AFCA CONFERENCE - MAY 29 TO JUNE 1
- 8.2. DATE FOR ANNUAL MEETING
- 8.3. 2016 LAND LEASES
- 8.4. REQUEST FOR SENIOR TRANSPORTATION GRANT
- 8.5. REQUEST TO HOST BEEF-ON-A-BUN - ST. PAUL DISTRICT 4-H COUNCIL
- 8.6. SAILS, RAILS & TAILS 2016 MEGA GEOCACHE EVENT
- 8.7. TOWN OF ST. PAUL AIRPORT OPERATING AGREEMENT
- 8.8. ELK POINT/COUNTY OF ST. PAUL WATER COMMISSION COST SHARING
- 8.9. MUTUAL FIRE AID AGREEMENT - AGRICULTURE AND FORESTRY
- 8.10. REQUEST FOR LOCKED GATE - SANTÉ HILLS
- 8.11. STRATEGIC TRANSPORTATION INFRASTRUCTURE PROGRAM (STIP)
- 8.12. BYLAW NO. 2016-08 - FEE SCHEDULE BYLAW



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.1. 69th Annual AFCA Conference - May 29 to June 1

#20160304003

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Background

The 69th Annual Alberta Fire Chiefs Association 2016 Conference and Trade Show will be held May 29 to June 1, 2016 in Calgary. Councillor D. Dach has expressed interest in attending this conference as it relates to the fire committees he sits on. Registration for the conference is \$550.

More information is available at: <http://www.afca.ab.ca>.

Recommendation

Administration is recommending to approve Councillor Dwight Dach to attend the 69th Annual Alberta Fire Chief's Association 2016 Conference and Trade Show from May 29 to June 1, 2016 in Calgary.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.2. Date for Annual Meeting

#20160304004

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Background

The first Action under Goal 1 - Governance of the Strategic Plan is "Host an Annual Meeting - move the annual meeting around the County - 2016 in Ashmont". Council to decide on a date to hold the Annual Meeting.

In 2015 the AGM was held at the Fire Hall in Mallaig. Administration is suggesting that we hold the AGM in the Fire Hall in Ashmont.

Recommendation

Motion to schedule an Annual Meeting as per Item 1, Goal 1 of the 2015 Strategic Plan, in the Ashmont Fire Hall.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.3. 2016 Land Leases

#20160304002

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Background

The following land leases are being presented for renewal for the year 2016:

SW 18-56-3-W4

Lanni Bristow

N 1/2 SW 34-58-11-W4

Starosielski Cattle Co.

Section 61 of the M.G.A. allows a municipality to grant rights with respect to its property.

Recommendation

Motion to approve the following land leases for renewal for 2016, as per section 61 of the M.G.A.:

SW 18-56-3-W4

Lanni Bristow

N 1/2 SW 34-58-11-W4

Starosielaki Cattle Co.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.4. Request for Senior Transportation Grant

#20160223003

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Background

The St. Lina Senior Dew Drop Inn Club are requesting a travel grant to be used in 2016. They will use the funds to visit places in the Lakeland Area that some of the seniors have never been to.

Recommendation

Administration is recommending to approve a \$1,000 transportation grant for the St. Lina Senior Dew Drop Inn Club .

Additional Information

Originated By : pcorbiere

February 18, 2016

County of St Paul #19
St Paul Alberta

attention: Phyllis Colvill

On behalf of the St Lina Senior New Drop In Club, we are requesting the \$1,000.00 Annual ~~Grant~~ travelling grant for our club. We would like to rent a bus and tour places that some of our seniors have never been to in the Lakeland area we have not really worked out our whole itinerary but the \$1,000.00 supplemented by some seniors would help a lot this summer for us to get away for a few days.

Thank-you for your Consideration.

Yours Truly

Helen Garuk, Sec.
St Lina New Drop In Club
P.O. Box 53
St Lina AB
T0A 2T0



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.5. Request to Host Beef-on-a-Bun - St. Paul District 4-H Council #20160304001

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Background

The St. Paul District 4-H Council is once again requesting if Council will host a Beef on a Bun for the District Show and Sale on Monday, June 6, 2016.

Recommendation

Motion to support the St. Paul District 4-H by providing beef on a bun for the annual Show and Sale on June 6, 2016, as per policy Per-12.

Additional Information

Originated By : skitz

*St. Paul District 4-H Council
Box 1945
St. Paul, AB T0A 3A0*

March 3, 2016

County Council
County of St. Paul No. 19
5015 – 49 Avenue
St. Paul, AB T0A 3A4

Dear Sirs:

Re: 4-H District Show – June 6, 2016

The St. Paul and District 4-H Members, Parents and Council would like to thank you for your continued support with our 4-H program. It is because of this type of support from our community that the 4-H program continues to prosper.

Once again, we are planning our annual Show and Sale which will be held on June 6, 2016. We are wondering if the County is interested in sponsoring the Beef on a Bun supper for our members, families and buyers again this year? We have 70 members who will be participating at the District level.

Thank you for considering our request.

Yours truly,



Phyllis Corbiere
Treasurer
St. Paul District 4-H Council



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.6. Sails, Rails & Tails 2016 Mega Geocache Event

#20160229001

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Background

Alberta's Iron Horse Trail and the Lakeland Geocache Society will be partnering to host the Sails, Rails, and Tails Mega Event on July 9th, 2016. The partnership anticipates approximately 1,000 geocachers will attend.

During Sails, Rails & Tails 2016, geocachers will be given a wonderful opportunity to celebrate and heighten their enjoyment of geocaching while discovering the Lakeland as an iconic tourist destination.

The partnership is requesting the County donate \$2,500, which is the Gold level of sponsorship for the event.

Alternatives

Donate \$2,500 for the event.

Donate at a lower level: \$1250 for silver, Bronze \$750, \$500 for a Sails, Rails, and Tails Partner, \$250 for a Sails, Rails and Tails Supporter.

Do not donate to the event.

Recommendation

Administration is recommending that Council donate \$2,500 to the Sails, Rails, and Tails 2016 Mega Geocache Event.

Additional Information

Originated By : kattanasio

Appendix 1 for 8.6.: Request Letter - Geocache Event



www.sailsrailstails.com

County of St. Paul
5015 – 49 Avenue
St. Paul, AB.
T0A 3A4
Attention: County of St. Paul Council

Re: Sails, Rails & Tails 2016 Mega Geocache Event

February 28, 2016

Dear Council,

On July 9th, 2016, close to 1,000 geocachers from across Canada, the US, and other countries will convene in the City of Cold Lake and the Lakeland region for Sails, Rails & Tails - Mega Event (WestCan6).

Cold Lake visitors will be treated to a geocaching event like no other, with amazing opportunities to explore the City of Cold Lake, Alberta's Iron Horse Trail and surrounding Lakeland communities. It's going to be a great time - and the region will become many geocachers' summer vacation destination.

There will be several events taking place throughout the area in the days leading up to and immediately following Sails, Rails & Tails 2016. Some of these events locations include Elk Point Peter Fidler statue, Fort George Buckingham House, St. Paul UFO Landing Pad, Glendon Pyrogy, Bonnyville Museum, Muriel Creek Cattle Co., Cold Lake Fish Hatchery and the new Cold Lake Fire/Ambulance department with mascot Sparky.

Through a partnership with Alberta's Iron Horse Trail and the Lakeland Geocache Society, this event is designed to promote tourism and sustainability within the City of Cold Lake and surrounding areas, highlight the beautiful scenery and the events and attractions we have to offer. During Sails, Rails & Tails 2016, geocachers will be given a wonderful opportunity to celebrate and heighten their enjoyment of the game while discovering the Lakeland as an iconic tourist destination.

What is Geocaching? Imagine a treasure hunt that uses satellite and GPS technology, which has developed into a sport enjoyed by adults, families and kids all over the world. If you have a sense of adventure, love visiting new places, and enjoy the outdoors, all you need is a computer, GPS or Smart Phone, and you can be a geocacher!

We would like to ask the County of St. Paul to consider a \$2,500.00 sponsorship for this event. Below are the different sponsorship opportunities and what is included at each level.

Appendix 1 for 8.6.: Request Letter - Geocache Event



www.sailsrailstails.com

Sponsorship Opportunities

Sails, Rails & Tails Supporter - \$250

- Opportunity to place a brochure, coupon, gift certificate, or promotional swag in each registration bag
- Text name on event website
- Name in souvenir program
- Name on signage at event

Sails, Rails & Tails Partner - \$500

- Opportunity to place a brochure, coupon, gift certificate, or promotional swag in each registration bag
- Text name on event website and Facebook page
- Name in souvenir program
- Name on signage at event

Bronze - \$750

- Opportunity to place a brochure, coupon, gift certificate, or promotional swag in each registration bag
- Small graphical logo (with link) on event website, Facebook page and highlighted in event Newsletter and Blog
- Small graphical logo in souvenir program
- Logo on signage at event
- One colour logo on outside of registration bag (2" square)
- Acknowledgment by MC at event dinner

Silver - \$1250

- Opportunity to place a brochure, coupon, gift certificate, or promotional swag in each registration bag
- Small graphical logo (with link) on event website, Facebook page and highlighted in event Newsletter and Blog
- Small graphical logo in souvenir program
- Logo on signage at event
- One colour logo on outside of registration bag (2" square)
- Acknowledgment by MC at event dinner

Appendix 1 for 8.6.: Request Letter - Geocache Event



www.sailsrailstails.com

- Two Dinner tickets
- One 10x10 booth in the Sails, Rails & Tails vendor area (if desired) includes one 8 foot table and two chairs

Gold - \$2500

- Opportunity to place a brochure, coupon, gift certificate, or promotional swag in each registration bag
- Large graphical logo (with link) on event website, Facebook page and highlighted in event Newsletter and Blog
- Logo with ¼ page ad in souvenir program
- Logo on signage at event
- One colour logo on outside of registration bag (6" square)
- Acknowledgment by MC at event dinner
- Four Dinner tickets
- One 10x20 booth in the Sails, Rails & Tails vendor area (if desired) includes; two 8 foot table and four chairs

Platinum - \$5,000

- Opportunity to place a brochure, coupon, gift certificate, or promotional swag in each registration bag
- Large graphical logo (with link) on event website, Facebook page and highlighted in event Newsletter and Blog
- Logo with 1/2 page ad in souvenir program
- Logo on signage at event
- One colour logo on outside of registration bag (6" square)
- Acknowledgment by MC at event dinner
- Eight Dinner tickets
- One 10x20 booth in the Sails, Rails & Tails vendor area (if desired) includes; two 8 foot table and four chairs

Branding Opportunity

The Branding Opportunity allows your company extra promotion by being an exclusive sponsor. Each branding opportunity will receive the same as the corresponding money sponsorship along with more social media recognition and more signage and recognition during the event.

- 1) Refreshments - \$500.00 (one only)
- 2) Entertainment - \$750.00 (several options available)
- 3) Kid's Zone - \$1,250.00 (one only)
- 4) Fish for Fish Fry - \$2,500.00 (one only)
- 5) Fish Fry - \$5,000.00 (one only)

Appendix 1 for 8.6.: Request Letter - Geocache Event



www.sailsrailstails.com

Attached is our Sponsorship Agreement. We thank you in advance for your consideration and if you have any questions or require any further information, please don't hesitate to contact us at (780) 573-1926 or email info@sailsrailstails.com

Sincerely,

Marianne Price

Marianne Price
Secretary,
Sails, Rails & Tails 2016

Appendix 1 for 8.6.: Request Letter - Geocache Event



www.sailsrailstails.com

Sponsorship Agreement

Business Name			
Contact Name(s)			
Mailing Address			
	City:	Prov:	Postal Code:
Phone	Bus:	Cell:	
Fax			
Email			
Website			

Level	Value	Select	Do you require a booth	Y/N
SRT Supporter	\$250		N/A	
SRT Partner	\$500		N/A	
Bronze	\$750		N/A	
Silver	\$1,250		1 x 10x10 Booth, 1 table, 2 chairs	
Gold	\$2,500		1 x 10x20 Booth, 2 tables, 4 chairs	
Platinum	\$5,000		1 x 10x20 Booth, 2 tables, 4 chairs	
Refreshment	\$500		N/A	
Entertainment	\$750		N/A	
Kid's Zone	\$1,250		1 x 10x10 Booth, 1 table, 2 chairs	
Fish for Fish Fry	\$2,500		1 x 10x20 Booth, 2 tables, 4 chairs	
Fish Fry	\$5,000		1 x 10x20 Booth, 2 tables, 4 chairs	

Appendix 1 for 8.6.: Request Letter - Geocache Event



www.sailsrailstails.com

Sponsorship Agreement cont.

Signed _____ Date _____

Accepted By _____ Date _____

Complete this form and mail it with a cheque to:
Lakeland Geocache Society
605-16 Street Cold Lake, Alberta T9M 1C1

Sponsorship values are based on cash donations, in-kind products or services, or a combination which can be negotiated.

We ask that all sponsors and vendors donate an item for the prize table. Please bring your donation to the registration table when you arrive to set up.



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.7. Town of St. Paul Airport Operating Agreement

#20160229002

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Background

The St. Paul Airport Operating Agreement is up for renewal and a five year term expiring in 2021 is being proposed.

Attached is the St. Paul Airport Operating Agreement with the Town of St. Paul that has been reviewed by the St. Paul Airport Committee.

The Town of St. Paul has approved the Agreement.

Recommendation

Administration is recommending that Council approve the St. Paul Airport Operating Agreement for a five year term ending 2021, as per the recommendations of the St. Paul Airport Committee.

Additional Information

Originated By : kattanasio

ST. PAUL AIRPORT OPERATING AGREEMENT

THIS AGREEMENT made this _____ day of _____, 20 _____.

BETWEEN:

THE COUNTY OF ST. PAUL NO. 19
of St. Paul, in the Province of Alberta
(hereinafter called "the County")

OF THE FIRST PART

and

THE TOWN OF ST. PAUL
of St. Paul, in the Province of Alberta
(hereinafter called "the Town")

OF THE SECOND PART

WHEREAS the Town and the County jointly own and are desirous of jointly operating the St. Paul Municipal Airport situated on Block 1, Plan 5633RS, SE 11-58-10-W4M;

NOW THEREFORE, the Parties mentioned above hereby agree as follows:

1. The Parties hereto agree that they will and shall jointly operate a municipal airport on the above described lands and that each party shall share equally in revenue and expenses within municipal budget.
2. Until otherwise mutually agreed upon to the contrary by both parties hereto, said airport shall be operated and managed by a Committee to be known as the St. Paul Airport Committee and to be comprised of representatives as follows, namely:
 - Two (2) Councillors from the County of St. Paul No. 19
 - Two (2) Councillors from the Town of St. Paul
 - One (1) person at large appointed by the County of St. Paul, not being a County Councillor
 - Two (2) persons at large appointed by the Town of St. Paul, not being a Town of St. Paul Councillor
3. The Members of the Committee appointed at large shall be appointed from the 1st day of July of each year for a three (3) year term and members will be eligible for reappointment.

4. Any Member of the Committee that could be monetarily affected by a decision of the Committee must declare a pecuniary interest and abstain from discussion and/or voting on the decision. No person shall be ineligible for appointment simply because he has a private hangar and/or operates a private plane on said airport lands.
5. The St. Paul Municipal Airport Committee, hereinafter referred to as "the Committee", shall have the following rights, duties and obligations, namely:
 - (a) duty to operate the St. Paul Municipal Airport on such terms and conditions as set out by the Town of St. Paul and County of St. Paul No. 19, and in accordance with Part 2 of the Canada Transportation Act, 1996, and Air Transportation Regulations as amended;
 - (b) authorization to appoint a Chairman and other officers as the Committee might desire from its own members, and the right to set its own procedural regulations;
 - (c) authorization to enter into agreements on behalf of the two municipalities for leases or other use agreements for the airport;
 - (d) authorization to charge and collect rentals or lease payments as set out in Schedule A, or any other income which might be obtainable from use of airport lands and/or improvements, and to use those amounts for the operation of the airport;
 - (e) obligation to submit a detailed budget of the committee to each Municipal CAO on or before the 1st day of February for approval and inclusion in the budget of each municipality as required. Any expenditures over budget must be approved by both municipalities.
6. In consideration of the mutual covenants herein, the County does hereby agree to waive all assessments and taxes of the runway during the currency of this Agreement.
7. This Agreement may be amended or cancelled only by joint agreement of both Parties hereto, provided however, that either Party hereto may, upon thirty (30) days written request to the other, request a review of the terms of this Agreement, provided however, that no amendment or cancellation shall occur unless both Parties mutually so agree.
8. This Agreement shall be binding upon the Parties hereto for a period of _____ effective _____ 20 _____.

Dated this _____ day of _____, 20 _____

TOWN OF ST. PAUL

PER _____
Mayor

PER _____
Town Manager

COUNTY OF ST. PAUL NO. 19

PER _____
Reeve

PER _____
Administrator



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.8. Elk Point/County of St. Paul Water Commission Cost Sharing #20160229003

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Background

The County of St. Paul and the Town of Elk Point formed the Elk Point/St. Paul Water Commission to manage the water transmission line from St. Paul to Elk Point. During the formation of the Commission, a Business Plan was negotiated and developed whereby the County agreed to pay 20% of the administration and debenture expenses as the County was only able to access 20% of the volume of water in the transmission line for County residents and purposes.

The Town of Elk Point is now requesting that the County amend the Business Plan starting in 2016 so that the County and Town share the administration expenses on a 50/50 basis.

The following is an approximation of administration costs: The 2015 expenses for administration of the Commission totalled \$25,696.27. Using the current Business Plan formula, the County's portion was \$5,139.26 and the Town of Elk Point's portion was \$20,557.01. A 50/50 cost-share in 2015 would have increased the County's contribution by \$7,708.87, making it so that both municipalities were contributing \$12,848.14.

The Commission's administration costs have been fairly constant from year to year.

Alternatives

1. The County could deny the request and choose to continue using the current Business Plan with an 80/20 split.
2. The County could agree to amend the Business Plan to implement a 50/50 cost-share on administration fees only - which would result in an increased expense of approximately \$7,500 to \$8,000 per year.

Recommendation

Administration is recommending that Council amend the Business Plan for the Elk Point/St. Paul Water Commission to implement a 50/50 cost-share for the Commission's administration fees starting retroactively on January 1st, 2016.

Additional Information

Originated By : kattanasio



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.9. Mutual Fire Aid Agreement - Agriculture and Forestry

#20160301001

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Background

The Mutual Fire Aid Agreement with the Department of Agriculture and Forestry has expired. A new agreement is attached that will cover the period from March 1st, 2016 to February 28th, 2019.

Recommendation

Motion to approve the Mutual Fire Aid Agreement with Agriculture and Forestry effective March 1, 2016.

Additional Information

Originated By : kattanasio

Annual Mutual Aid Fire Control Plan – 2016-2019

This Mutual Aid Fire Control Plan is entered into by the Department of Agriculture and Forestry, hereinafter called the Division, and St Paul County, hereinafter called the Municipality, under the Mutual Aid Fire Control Agreement between the Division and the Municipality dated January 30, 2002.

A. ADMINISTRATION

1. PURPOSE:

The purpose of this Annual Mutual Aid Fire Control Plan is to define operating procedures and responsibilities within the framework of the Mutual Aid Fire Control Agreement.

COUNTY OF ST. PAUL:

Name: **County of St. Paul No. 19**
Address: **5015-49 Avenue, St. Paul, AB T0A 3A4**
Phone: **780-645-3301**
Fax: **780-645-3104**

DIVISION:

Name: Agriculture and Forestry
Address: Box 450, Lac La Biche, Alberta T0A 2C0
Phone: (780) 623-5388
Fax: (780) 623-2570

2. MUTUAL AID ZONES:

The attached map, Appendix A, which forms part of the Annual Mutual Aid Fire Control Plan, outlines the areas where mutual aid fire control may be requested.

Wildfire suppression on all lands within the Municipality's boundaries is the responsibility of the Municipality. The Division will provide mutual aid assistance based on available resources and priorities within their sphere of interest at the time of the request for mutual aid assistance.

3. CONTACTS:

Names, addresses, and phone numbers of contact personnel for the Division and Municipality are included in Appendix B – MOBILIZATION DIRECTORY.

4. MUTUAL AID REQUEST PROCEDURE:

Requests for mutual aid assistance may be made by the following personnel:

Agriculture and Forestry

Forest Area Manager – Wes Nimco
Wildfire Operations Officer – Brian Stanton
Wildfire Prevention Officer – Mike Tucker
Wildfire Technologist – Derek Gough
Wildfire Technologist – Clifton McKay
Wildfire Technologist – Billy Tchir
Wildfire Technologist – Ashley Tronson
Wildfire Technologist – Marvin Pearce
Lac La Biche FA Duty Officer

County of St Paul

Chief Administrative Officer – Sheila Kitz
Fire Guardian – Dennis Bergheim
Superintendent of Public Works – Leo DeMoissac
Assistant Superintendent of Public Works – Steven Jeffrey

The request shall be made in writing on the Mutual Aid Request form (Appendix C) and will be evaluated by the party to whom the request is made (the “Receiving Agency”) based on available resources and ongoing priorities within the Receiving Agency’s sphere of interest. Requests shall be acknowledged in writing on the Mutual Aid Request form.

5. COST RECOVERY AND INVOICING:

All costs associated with mutual aid will be borne directly by the party who receives aid (the “Requesting Agency”) or will be billed from the providing agency to the requesting agency as soon as time permits.

All reimbursements made under the provisions of this Plan shall be in accordance with the Forest and Prairie Protection Act, Forest Protection Branch policy, and the terms of the following:

1. This Agreement incorporates by reference the Mutual Aid Fire Control Agreement between the Division and the Municipality.

Appendix 1 for 8.9.: Forestry Mutual Aid Agreement

2. Reimbursement to the Municipality shall be at the rates and terms established in the current printing of Forest Protection Branch Equipment Rates Schedule 2 Remuneration for Equipment or at the rates included in Appendix D for specialized Municipal equipment.
3. Reimbursement to the Division shall be at the rates and terms established in the current printing of Forest Protection Branch Equipment Rates Schedule 2 Remuneration for Equipment or at the rates included in Appendix D for specialized equipment.

6. MEETINGS:

The Division and the Municipality agree to participate in annual organizational meetings to ensure that the contents of the Mutual Aid Fire Control Agreement and Annual Mutual Aid Fire Control Plan are current and to discuss matters pertaining to administration, prevention and detection, presuppression, wildfire operations, and training.

B. PREVENTION AND DETECTION

1. FIRE PERMIT ISSUANCE:

The Municipality is responsible for issuing fire permits on all lands within the Municipality.

The Division will assist in fire permit training for Municipality fire guardians.

2. FIRE CONTROL ORDERS:

The Municipality will initiate fire control orders within the Municipality. The Municipal Fire Chief will be responsible for requesting a fire control order on behalf of the Municipality. The Municipality will take the lead role in advertisement and enforcement of the fire control order on lands within the Municipality.

The Minister of Agriculture and Forestry may impose a fire control order on lands within the Municipality, as per the Forest and Prairie Protection Act, if the fire hazard is severe enough to warrant a Provincial fire ban. In this case, the Division will inform the Municipal Fire Chief of the decision.

3. COOPERATIVE PREVENTION OPPORTUNITIES:

The Municipality will develop a fire prevention advertisement to be run in the spring municipal newsletter on an annual basis. The Division will provide technical advice and

available public education resources to the Municipality as required. The Municipality will be responsible for printing and distribution of the newsletter.

4. PRESCRIBED BURNING:

The Municipality will be the lead agency for all prescribed burning on lands within the Municipality.

The Division can assist through the provision of manpower and expertise, specialized equipment, and technical manuals at the request of the Municipality.

5. WILDLAND/URBAN INTERFACE:

The Municipality agrees to address wildland/urban interface issues within the Municipality through the application of the seven disciplines of FireSmart:

1. Public Education
2. Legislation
3. Development
4. Vegetation Management
5. Emergency Planning
6. Interagency Cooperation
7. Cross Training

The Division agrees to assist the Municipality with wildland/urban interface issues through provision of resource materials and training on the wildland/urban interface disciplines and options to minimize hazards within the Municipality.

C. PRESUPPRESSION

1. COOPERATIVE PRESUPPRESSION ACTIVITIES:

The Division agrees to supply fire equipment to the Municipality on a short-term loan basis during periods of high or extreme hazard within the Municipality. The amount of equipment provided will be based on the request from the Municipality and the degree of hazard within the Forest Area at the time of the request. The Municipality agrees to return the equipment within 24 hours of notice from the Division.

The Division will provide a list of Wildfire Contract crew contact names and numbers to the Municipality upon request. The Division will also assist the Municipality in obtaining Wildfire crews for wildfire suppression in the Municipality.

2. HAZARD AND RESOURCE INFORMATION SHARING:

The Division will provide the following information to the Municipality, upon request, from April 1 to October 31.

- ☐ Fire Weather Indices
- ☐ Weather forecast
- ☐ Pre-suppression resources

The information provided will be for the Forest Protection Area therefore, the Municipality must consider this when relying on the data provided. Weather forecast information for zones within the Forest Protection Area can be obtained at <http://wildfire.alberta.ca/fire-weather/default.aspx>

The Municipality will provide the following information to the Division upon request.

- ☐ Pre-suppression resources available

D. WILDFIRE OPERATIONS

1. PROVISION OF MANPOWER AND EQUIPMENT FOR MUTUAL AID:

The Division and the Municipality will provide mutual aid equipment and manpower as per the terms of this Plan and the Mutual Aid Request Form. This section describes the operational procedures for cooperative use of resources by both agencies during a wildfire, prescribed fire, or structural fire.

- a) When one agency requests assistance from another, the sending agency shall dispatch only personnel who meet or exceed the minimum requirements for qualification and certification by that agency.
- b) At the time of the request for assistance during a wildfire, the assisting agency shall endeavor to dispatch the nearest available resources to the incident.
- c) At the time of the request, each party shall assign a task force leader that supervises the activities of his/her agencies resources.
- d) It shall be policy for the requesting agency to release the assisting agency from emergency duties as soon as practicable and mutually desired.
- e) The Municipality will be in command of all wildland fires within the Municipality. The Division will assist the Municipality in an advisory role upon arrival.

Appendix 1 for 8.9.: Forestry Mutual Aid Agreement

- f) The provision of firefighting services contemplated herein and provided by the Municipality and the Division as the case may be are solely and absolutely in the discretion of the respective agency and the said agency may, without rendering the agency liable for any claims, penalty, damage or losses whatsoever to the other party or to any third party, direct any of the following:
- ☐ That there be no response whatsoever to the call for firefighting services by the respective agency regardless of the type of fire to be responded to; or
 - ☐ That there be dispatched in response to the call, resources as the respective agency may request; or
 - ☐ That there be dispatched in response to the call such lesser resources that, in the judgment of the respective Fire Chief or Forest Officer, may be prudently available.
- g) Upon request the Division will provide a contact list of private manpower and equipment providers to the Municipality by April 1 of each year.
- h) If initial attack is done by an agency outside their area of jurisdiction, that agency will immediately attempt to gather and preserve evidence pertaining to the fire cause.
- i) The Division or the Municipality, as the case may be, shall indemnify and save harmless the party responding to a request for assistance from the other party from and against all losses, costs, damages, injury or expense to persons or property of every nature or kind whatsoever, arising out of, or in any way attributed to, the provision of emergency services contemplated hereunder, except where such loss, damage, injury or expense is caused by the negligence or willful act of any employee or agent of the party responding.
- j) The Division or the Municipality, as the case may be, shall indemnify and save harmless the party responding to a request for assistance from the other party, from damage or loss to its vehicles or equipment which is directly attributable to the provision of service contemplated hereunder, provided that there shall be no such indemnity if such loss or damage is the result of any negligent or willful act of an employee or agent of the party responding.

Appendix 1 for 8.9.: Forestry Mutual Aid Agreement

2. COMMUNICATIONS:

The mutual-aid response radio frequency will be as follows for each fire department within the County of St. Paul:

	<u>Rx</u>	<u>Tx</u>	<u>Tone</u>
Elk Point Fire Department	169.8000	165.5850	
Ashmont Fire Department	154.0850	159.3150	123.0
Mallaig Fire Department	153.8000	158.8050	123.0
St. Paul Fire Department	159.4200	161.9250	

- a) **RADIOS:** By the terms of this Agreement, each party agrees to permit the others to utilize radio frequencies for emergency purposes.
- b) **COMPUTERS:** By the terms of this Agreement, each party agrees to permit the others to utilize computer systems.
- c) **TELEPHONES and CELL PHONES:** By the terms of this Agreement, each party agrees to keep their phone and cell phone numbers updated in the Mobilization Directory.

3. ESTABLISHED PROTOCOL FOR “TURN-OVER” OF RESPONSIBILITY:

As per the responsibilities outlined in Sections A.2 and D.1.d, the Municipality and Division agree to complete the “turn-over” of responsibility for fire suppression to the responsible agency as quickly and efficiently as possible.

Upon arrival at a fire, the commander for the responsible agency will meet with the present commander to obtain a briefing on present suppression tactics and to discuss a schedule for “turn-over” of responsibility. It is agreed that resources from the assisting agency will be released as soon as possible, based on fire suppression success.

4. ESTABLISHED PROTOCOL FOR “FORMATION” OF JOINT COMMAND

As per the responsibilities outlined in Sections A.2 and D.1.e, the County and Division agree to form joint incident command in accordance within the provisions of Incident Command System.

E. TRAINING

The Division and the Municipality agree to exchange training opportunities, including trainers, trainees, and materials. All local training that is multi-agency in nature and sponsored by one of the parties will be coordinated and made available to the other party.

Formalized training may be sponsored by the Division upon review by the Forestry Manager.

1. CERTIFICATION TRAINING OPPORTUNITIES.

A complete schedule of wildfire training courses offered at the Hinton Training Centre is available at:

<https://extranet.gov.ab.ca/srd/HTC/Programs/CategoryGroupOutline.aspx?groupId=25>

2. INFORMAL TRAINING OPPORTUNITIES.

The Division and Municipality will provide informal training to their staff as opportunities allow.

3. JOINT MOCK-DISASTER EXERCISES.

The Division may assist the Municipality develop and implement a mock wildfire response exercise to help fire managers identify strengths and weaknesses in the present agreements, to act as a cross-training exercise for Municipal and wildland firefighters, and to act as a public education tool for residents, Municipal and Provincial government administration, and elected officials.

4. ON THE JOB TRAINING OPPORTUNITIES.

The Municipality and the Division agree to provide training assistance as necessary while working on mutual-aid fire suppression.

The Division agrees to provide fire permit field training to all new Municipal Fire Guardians.

Appendix 1 for 8.9.: Forestry Mutual Aid Agreement

Annual Mutual Aid Fire Control Plan
Municipalities Outside the Forest Protection Area

February 2016

F. EFFECTIVE DATES

This Annual Mutual Aid Fire Control Plan is in effect from March 1, 2016 to February 28, 2019

IN WITNESS WHEREOF the parties hereunto have affixed their signatures and corporate seals on the day and year first written.

Forestry Area Manager

Date

Chief Administrative Officer

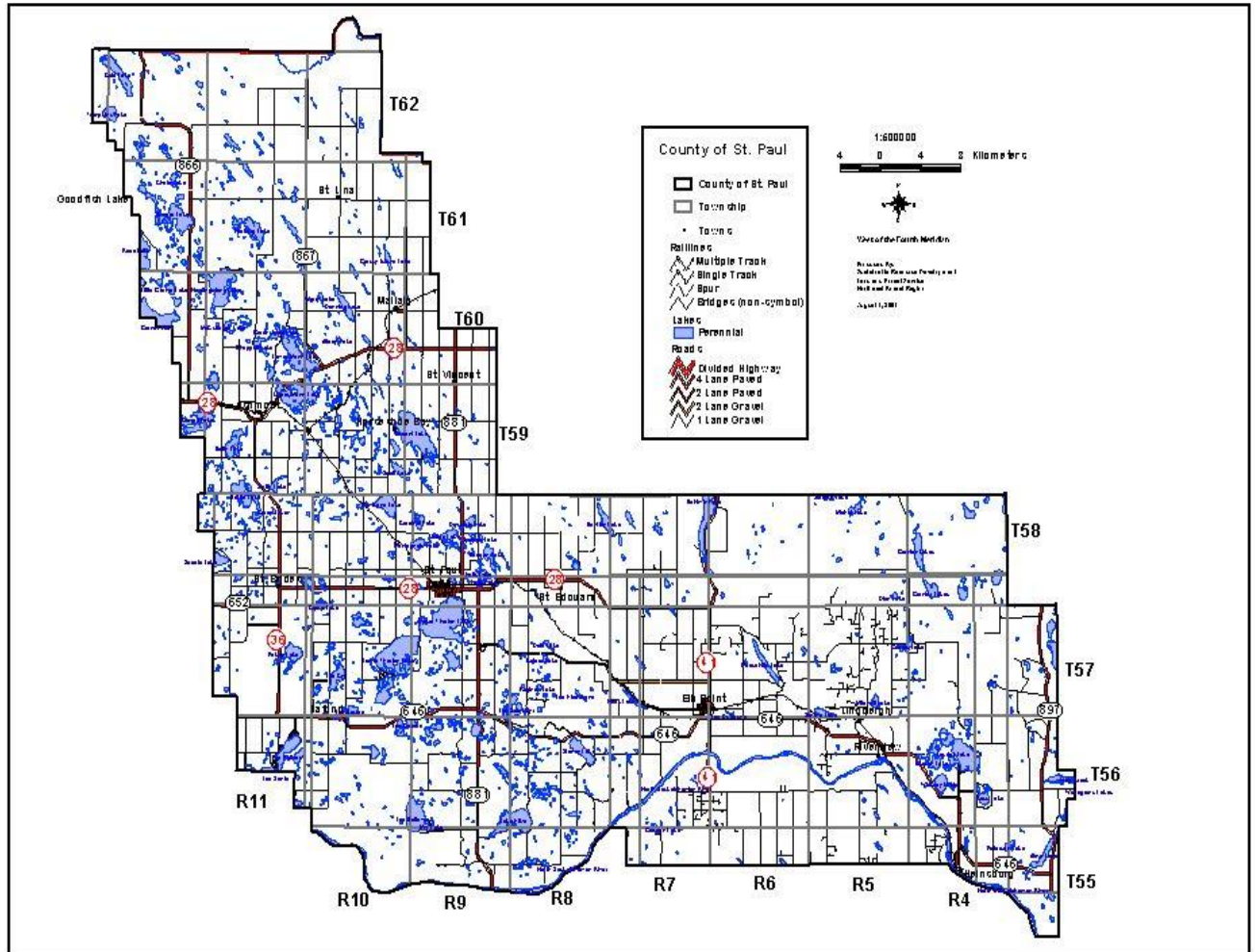
Date

Appendix 1 for 8.9.: Forestry Mutual Aid Agreement

Annual Mutual Aid Fire Control Plan
Municipalities Outside the Forest Protection Area

February 2016

APPENDIX A – MUTUAL ASSISTANCE ZONE MAPS



APPENDIX B – MOBILIZATION DIRECTORY

Agriculture and Forestry:

Division:

Lac La Biche Fire Centre Duty Officer
Address Box 450
Lac La Biche, AB T0A 2C0
Phone (780) 623-5245
Fax (780) 623-2570
Email labiche.wfops@gov.ab.ca

Manager, Wildfire: Wes Nimco
Address 9505 Beaverhill Road
Town Lac La Biche
Code T0A 2C0
Phone (780) 623-5300
Fax (780) 623-2570
Cell (780) 689-9073
Email Wes.Nimco@gov.ab.ca

Wildfire Prevention Officer: Mike Tucker
Address 9505 Beaverhill Road
Town Lac La Biche
Code T0A 2C0
Phone (780) 623-5314
Fax (780) 623-2570
Cell (780) 623-8654
Email Mike.Tucker@gov.ab.ca

Wildfire Technologist: Billy Tchir
Address 9505 Beaverhill Road
Town Lac La Biche
Code T0A 2C0
Phone (780) 623-5410
Fax (780) 623-2570
Cell (780) 689-6389
Email Billy.Tchir@gov.ab.ca

Wildfire Technologist: Derek Gough
Address 9505 Beaverhill Road
Town Lac La Biche
Code T0A 2C0
Phone (780) 675-8221
Fax (780) 623-2570
Cell (780) 404-4942
Email derek.gough@gov.ab.ca

Wildfire Technologist: Marvin Pearce
Address 9505 Beaverhill Road
Town Lac La Biche
Code T0A 2C0
Phone (780) 675-8166
Fax (780) 623-2570
Cell (780) 689-1327
Email Marvin.Pearce@gov.ab.ca

Wildfire Technologist: Clifton McKay
Address 9505 Beaverhill Road
Town Lac La Biche
Code T0A 2C0
Phone (780) 623-5272
Fax (780) 623-2570
Cell (780) 689-6420
Email Clifton.McKay@gov.ab.ca

Wildfire Technologist: Ashley Tronson
Address 9505 Beaverhill Road
Town Lac La Biche
Code T0A 2C0
Phone (780) 623 5277
Fax (780) 623-2570
Cell (780) 404-5419
Email Ashley.tronson@gov.ab.ca

Appendix 1 for 8.9.: Forestry Mutual Aid Agreement

Annual Mutual Aid Fire Control Plan
Municipalities Outside the Forest Protection Area

January 2016

County of St Paul:

County Office: 5015-49 Avenue
St Paul, AB
T0A 3A4
Ph: 780-645-3301
Fax: 780-645-3104

Chief Administrative Officer: Sheila Kitz
Ph: 780-645-3301 Ext. 208
Fax: 780- 645-3104
Cell: 780-614-5814
Email: skitz@county.stpaul.ab.ca

Fire Guardian: Dennis Bergheim
Ph: 780-645-3301 Ext. 207
Fax: 780- 645-3104
Cell: 780-210-0739
Email: dbergheim@county.stpaul.ab.ca

Superintendent of Public Works Leo deMoissac
Ph: 780-645-3006
Fax: 780-645-1800
Cell: 780-210-0759
Email: ldemoissac@county.stpaul.ab.ca

Assistant Superintendent of Public Works Ken Warholik
Ph: 780-645-3006
Fax: 780-645-1800
Cell: 780-210-5645
Email: kwarholik@county.stpaul.ab.ca

Public Works Supervisor Bryan Bepalko
Cell: 780-210-9557
Email: bbespalko@county.stpaul.ab.ca

Public Works Supervisor Steven Jeffery
Ph: 780-645-3006
Fax: 780- 645-1800
Cell: 780-614-7946
Email: sjeffery@county.stpaul.ab.ca

St. Paul Fire Department: Emergency Phone: **780-464-8465(dispatcher)**
Fax: 780-645-2942

Fire Chief: Trevor Kotowich
Ph: 780-645-2643 (h) 780- 645-4100 (Wk.)
Cell: 780- 210-4200
Email: tkotowich@town.stpaul.ab.ca

Deputy: Glenn Andersen
Ph: 780-645-3149 (h)
Cell: 780-614-0260

Assistant Chief: Henry Thomson
Ph: 780-645-4839 (h)
Cell: 780-646-2340

Appendix 1 for 8.9.: Forestry Mutual Aid Agreement

Annual Mutual Aid Fire Control Plan
Municipalities Outside the Forest Protection Area

January 2016

Ashmont Fire Department: Emergency Phone: **780-826-7446(dispatcher)**
 Fax: 780-726-3187
 Fire Chief: James Preston
 Cell: 780- 210-5161

Mallaig Fire Department: Emergency Phone: **780-826-7446(dispatcher)**
 Fax: 780- 635-2219
 Fire Chief: Raymond Brousseau
 Cell: 780-614-0772

Elk Point Fire Department: Emergency Phone: **780-826-7446(dispatcher)**
 Fax: 780-724-3651
 Fire Chief: Ken Palamarek
 Ph: 780-724-3508 (h)
 Fax: 780-724-3408
 Cell: 780- 645-0049

AFTER HOURS CONTACT PROCEDURES

Fire Guardian: Dennis Bergheim
 Cell: 780-210-0739
 Ph: 780-645-5520 (h)

Fire Chief: Trevor Kotowich
 Cell: 780-210-4200
 Ph: 780-646-6026 (h)

Ashmont Fire Chief: James Preston
 Cell: 780-210-5161

Mallaig Fire Chief: Raymond Brousseau
 Cell: 780-614-0772

Elk Point Fire Chief: Ken Palamarek
 Cell: 780-645-0049
 Ph. 780-724-3508 (h)

Appendix 1 for 8.9.: Forestry Mutual Aid Agreement

Annual Mutual Aid Fire Control Plan
Municipalities Outside the Forest Protection Area

January 2016

APPENDIX C – MUTUAL AID REQUEST FORM

FROM: Name
 Municipality or Forest Area
 Phone
 Fax

TO: Name
 Municipality or Forest Area
 Phone
 Fax

SUBJECT: MUTUAL AID REQUEST _____
 LOCATION _____

As per the Mutual Aid Fire Control Agreement, mutual aid fire suppression is requested for the above fire.

The following resources are requested:

Manpower: _____

Airtankers: _____

Helicopters: _____

Equipment: _____

All costs associated with this mutual aid will be borne by the requesting agency as per the rates specified in the current Annual Mutual Aid Fire Control Plan.

Please respond to this request by *time and date*.

Signature _____

Position _____

Your request for mutual aid assistance is approved/not approved as per this request and the terms of the Mutual Aid Fire Control Agreement.

Signature _____

Position _____

Date and Time _____

Appendix 1 for 8.9.: Forestry Mutual Aid Agreement

Annual Mutual Aid Fire Control Plan
Municipalities Outside the Forest Protection Area

January 2016

APPENDIX D – ESTIMATED REIMBURSEMENT RATES 2014

Wildfire Management:

<i>Resource</i>	<i>Rate</i>
Airtanker Group: (includes AAO and aircraft)	
CV580	\$1,984.00 per hour plus fuel and retardant
CL215 T with 201-204	\$1,951.00 per hour plus fuel and retardant
Air Tractors (AT802)	\$1,6490.00 per hour plus fuel and retardant
L188	\$3,950.00 per hour plus fuel and retardant
Bird dog Aircraft	
Turbo Commander 690	\$1,166.00 per hour fuel included
Cessna Caravan C208	\$931.00 per hour fuel included
Helicopters:	
Contract Rappel	\$1,337.00 per hour plus fuel
Casual	Government rate plus fuel
Contract Intermediate	\$1,360.00 to \$1,416.00 per hour fuel included
Contract Medium	\$2,310.00 to \$2,600.00 per hour fuel included
Manpower:*	
RAP Crew (7 man)	Cost Estimate \$20.22-\$24.88/hour/person
HAC Crew (4 or 8 man)	Cost Estimate \$20.22-\$24.88/hour/person
Emergency Firefighters	Cost Estimate \$14.90 -\$19.62/hour/person
Firetack 1 Crew (8 man)	Cost Estimate \$26.38/hour/person
Air Attack Officer (contract)	Actual Cost Estimate \$900.00/day/person
Specialized Equipment:	
Helitorch	Government Rate
Compressed Air Foam Unit	Contract Rate

*Manpower will be billed at actual cost. Estimated rates above do not include overtime rates, accommodations or meals.

County of St Paul:

<i>Resource</i>	<i>Rate</i>
Manpower:	\$ 25.00 per hour per man or part hour plus meals & accommodation
Specialized Equipment:	
Tanker	\$400.00 per hour plus consumables
Rescue Unit	\$400.00 per hour plus consumables
Municipal Fire Truck	\$400.00 per hour plus consumables
Command Vehicle	\$100.00 per hour plus consumables
D-7 Dozer	\$182.00 per hour plus consumables
Low bed truck with trailer	\$295.00 per hour plus consumables
Light Truck(s) 4x4	\$ 40.00 per hour plus consumables



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.10. Request for Locked Gate - Santé Hills

#20160302001

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Background

Nicole Beart, on behalf of residents in the Santé Hills subdivision on Lac Santé, is requesting a locked gate at the entrance of the subdivision.

This area has witnessed numerous break-ins in the last two months and residents are interested in pursuing some strategies to combat these crimes.

Ms. Beart has stated that the residents of the subdivision are open to helping pay for the cost of the gate.

Alternatives

Motion to construct gate at the entrance of the Santé Hills subdivision.

Motion to deny the request to construct a gate at the entrance of the Santé Hills subdivision.

Recommendation

As per Council's wishes.

Additional Information

Originated By : kattanasio

Appendix 1 for 8.10 : Sante Hills Request

From: Nicole Beart [<mailto:nbeart@loracconstruction.ca>]

Sent: February-26-16 8:43 AM

To: Maxine Fodness <mfodness@county.stpaul.ab.ca>

Cc: nbeart@hotmail.com; Leo Beart <lbeart@loracconstruction.ca>; Carol Beart <cbeart@loracconstruction.ca>

Subject: Lac Sante Concerns

Hello Maxine,

I hope you are well!

We wanted to touch base with you as there have been numerous breakins at Lac Sante, including our cabin in Sante Hills. We know of at least 4 break-ins this month in Sante Hills, and several in Still Water, Sante Estates and the French Quarter. There are likely more that have not been discovered yet.

There is interest in Sante Hills in seeing if it is possible to have a gate installed on the road entering the subdivision. The developer of Sante Estates has expressed interest in this as well. As the roads are owned by the County, we would be interested in having a discussion about if this is possible and how it could be done. We are also interested in what recommendations the County has to ensure the safety of residents and the security of our property.

The residents of Lac Sante would like to schedule a community meeting with the County and the RCMP to discuss how we can all work together to deter the thieves. Can you recommend an appropriate venue for this?

We look forward to hearing back from you soon.

Thank you for your time and attention to this matter!

Best,
Nicole, Carol and Leo Beart

Lorac Construction Ltd.
7211-77 Avenue
Edmonton, Alberta, Canada
T6B 0B5
Phone: 780.465.2121
Fax: 780.465.7844
www.loracconstruction.ca

Appendix 1 for 8.10.: Sante Hills Request

From: Nicole Beart [<mailto:nbeart@loraconstruction.ca>]

Sent: February-29-16 9:01 AM

To: Maxine Fodness <mfodness@county.stpaul.ab.ca>

Cc: Sheila Kitz <skitz@county.stpaul.ab.ca>; Carol Beart <cbeart@loraconstruction.ca>; Leo Beart <lbeart@loraconstruction.ca>

Subject: RE: Lac Sante Concerns

Hello Maxine,

Thanks for your quick reply!

I agree with you that an un-locked gate would make no difference. However, Leo deMoissac at the County Public Works indicated that installing a locked gate with a code is possible.

He appreciates our concerns as residents, and expressed the same concerns about the security of his home. As discussed with him, other than blading the road occasionally in the winter the County offers no services in the area which would be impacted by a gate. If a gate was installed the code would be provided to the County and emergency responders so that access is not at issue. There is not a public boat launch in Sante Hills nor is their beach access or garbage collection so access to those things are a non-issue. The public does not come to Sante Hills as it is. The only people coming to Sante Hills other than residents, and their family/friends who come to visit, are the thieves.

Most of the residents in Sante Hills have locked gates at the entrance to their properties. The residences we know of that were broken into in Sante Hills were all locked. Our home has an alarm system installed as do some of the neighbors. However, an alarm system is only so good when the RCMP are so far away. Even if the alarm goes off and scares the thieves, they likely have a minimum of 30 minutes to clean a place about before the RCMP would be on scene. We therefore require as many deterrents and barriers as possible, and a coded gate at the entrance to the subdivision would be beneficial to protect our community and residents.

Residents of Sante Hills are open to the cost of installing a gate at the entrance to our community as the cost of doing this will be less than dealing with the damage and vandalism caused by the thieves and replacing doors, windows, etc. destroyed during a B&E.

A gate at the entrance of Sante Hills would be in a more noticeable high traffic location, and would also be one more barrier that would hopefully be effective in deterring thieves.

Thank you for your help in working together to find a solution. We look forward to hearing from you after the council meeting on the 8th to discuss next steps in securing our community.

Sincerely,
Nicole Beart



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.11. Strategic Transportation Infrastructure Program (STIP)

#20160304006

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Background

As part of the consultations for the return of the STIP, Alberta Transportation is working with the AAMDC to gather input from rural municipalities on how STIP should be restructured.

As part of the process, Alberta Transportation will be holding a member consultation workshop during the AAMD&C Convention on March 15 from 2:50 to 4:10 p.m. In order to maintain small group discussions, they are requesting that municipalities pre-register two convention delegates to attend the workshop. They may be elected officials or administrative staff.

Recommendation

Administration is recommending to approve one Council member and either the CAO or Public Works Superintendent to attend the workshop on restructuring STIP.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.12. Bylaw No. 2016-08 - Fee Schedule Bylaw

#20160304007

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Background

Bylaw No. 2016-08, Fee Schedule Bylaw, is being presented to Council to amend the current fee Schedule Bylaw. When changes were made to Fee Schedule Bylaw No. 2015-30, a section of the bylaw under Planning and Development was "lost" during the cut and paste. The section that was added back into the bylaw is in red.

When this bylaw is approved, Bylaw No. 2015-30 will be repealed.

Recommendation

Motion to give first reading to Bylaw No. 2016-08, Fee Schedule Bylaw.

Motion to give second reading to Bylaw No. 2016-08.

Motion to present Bylaw No. 2016-08 at this meeting for third and final reading.

Motion to give Bylaw No. 2016-08 third reading.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BYLAW NO. 2016-08

A Bylaw of the County of St. Paul No. 19 in the Province of Alberta to establish a Fee Schedule Bylaw.

WHEREAS, pursuant to provisions of the Municipal Government Act, 2000, Chapter M-26.1 with amendments thereto it is deemed desirable to set fees for goods and services provided or made available by the County of St. Paul;

WHEREAS, the fees approved by this bylaw will replace existing fees in a number of bylaws; and

NOW THEREFORE, the Council of the County of St. Paul No. 19 duly assembled hereby enacts as follows:

1. The Schedule of Fees, attached to and forming Schedule “A” of this bylaw is adopted;
2. Schedule A to this bylaw will be reviewed by Council on an annual basis; and
3. The fees contained in the following bylaws are repealed and replaced by the fees approved by this bylaw:

Bylaw 1179	Cash Deposit – Municipal Elections
Bylaw 1275	Noise Bylaw
Bylaw 1304	Assessment Appeals
Bylaw 1313	Dog Control Bylaw
Bylaw 1401	Fire Protection Bylaw
Bylaw 1426	Off Highway Vehicle Bylaw
Bylaw 1445	Cemetery Bylaw
Bylaw 1484	Corridor Regulation Bylaw
Bylaw 1555	Subdivision processes and appeals Bylaw
Bylaw 1556	Airport Committee Bylaw
Bylaw 1568	Records and Data Retrieval Bylaw
Bylaw 1574	Utilities Bylaw
Bylaw 1624	Tax Penalty Bylaw

4. That Bylaw No. 2015-30 is hereby repealed.

This Bylaw comes into force and effect upon its final passing thereof.

Read a first time in Council this 8th day of March, A.D. 2016.

Read a second time in Council this 8th day of March, A.D. 2016.

Read a third time in Council and duly passed this 8th day of March, A.D. 2016.

Reeve

Chief Administrative Officer

Schedule A

Administration 12**Credit Cards**

Credit card acceptance fee	3%
----------------------------	----

Data Retrieval

Administration Fee	\$10.00 per 1/4 hour
Photocopying Fee	No charge for first 50 pages \$0.25/page for each additional page (Provided on CD or DVD) - \$5.00
Electronic Copy Fee	Cost of retrieval + 10%
Outside Retrieval Fee	

Election Deposit (cash)

\$100.00

NSF Cheques

\$20.00

Promotional Items (Shirts, Caps, Flags etc.)

Cost Recovery

Geographical Information System

Custom GIS Mapping/ Analysis	\$65.00
------------------------------	---------

Maps

County Land Ownership	\$15.00
Parcel Map 8.5"x11"	\$5.00 for non owners
Parcel Map 11" x 17"	\$5.00 for non owners
Parcel Map 18"x24"	\$10.00
Subdivision	\$0 for owners
Subdivision	\$5 for non owners
Map Binder of all Subdivisions	\$75.00
Postage on Map Sales	\$13.00

Ortho Photo

8.5"x11"	\$10.00 for non owner
11" x 17"	\$12.00 for non owner
18" x 24"	\$12.00 for non owner
No mass sales as per agreement	

Rural Address

Rural Address Binders	\$100.00
Rural Address Replacements Signs	Cost Recovery
Rural Address New Signs	\$0

Assessment & Taxation

Tax Certificates	\$20.00
Tax Searches	\$20.00
Re-print Tax Notices	\$10.00
Assessment Appeals- Residential	\$50.00
Assessment Appeals- Non Residential (refundable if Successful)	\$200.00

Assessment Records to Landlord

\$0

Assessment Records to Firms (per roll number)

\$20.00

Tax Notifications

Registering Tax Notification	\$25.00
Discharge Tax Notification	\$0

Tax Recovery Process

Admin Fee	As per MGA 427(1)(d)
Final Acquisition	No Charge
Revival of Title	Cost
Tax Sale	\$50.00

County Office

Lower Level Board Room- ½ day	\$50.00
Lower Level Board Room -1 day	\$75.00

Noise Bylaw Offence

1 st Offence	\$100.00
2 nd Offence	\$200.00
3 rd Offence	\$500-\$2500

Off Highway Vehicle

1 st Offence	\$50.00
-------------------------	---------

Muni-Corr

Guilty of an Offence- 1 st Offence	\$1,000.00
2 nd Offence	\$2,000.00

Penalties Unpaid Taxes

July 1 st	3%
December 1 st	10%
February 1 st	10%

Access to Information (FOIP)

As per Freedom of Information & Protection of Privacy Regulations

Safety Codes Act Offences

As per Safety Codes Act

Fire 23

Fire

Extinguish Fire Call	\$300.00
----------------------	----------

Open Air Fires:

1 st Offence	Not to Exceed \$5000.00
2 nd & Subsequent Offences	Not to Exceed \$10,000.00

District Fire Dept Responds

District Fire Dept Responds	\$250.00 each Hour or Fraction
Each additional fire fighter	\$20.00 per hour portion

Anyone not complying with Bylaw

- 1 st Offence	\$300.00
- 2 nd Offence within one year period	\$500.00
- 3 rd Offence or subsequent offence within one year period	\$1,000.00
Issuance of a Violation Ticket	Not less than \$300.00 & not more than \$10,000.00

PW 32**Cemeteries****Interment Plots- 5'x10'**

One Cremation in existing Plot	\$200.00
2 nd Interment in existing Plot	\$300.00

Cremation Plots

5'x10'	\$600.00
2 nd interment in same plot	\$200.00

Newborn/ Infant Plots

\$200.00

Disinterment

\$600.00

Anyone not complying with Bylaw

- 1 st Offence	\$300.00
- 2 nd Offence within a one year period	\$500.00
- 3 rd Offence within a one year period	\$1,000.00

Issuance of a Violation Ticket
Not less than \$300 and not more than \$10,000

Snow Plow Flags

\$20.00 - one time plow

Gravel- Private Sales

\$15.00/ yd delivered – 1st 20 cubic yds
\$25.00/ yd delivered – max 80 cubic yds

\$10.00/ yd self-haul - 1st 20 cubic yds
\$20.00/ yd self-haul – max 80 cubic yds

Custom Grader Work

\$60.00/hr

Unsightly Properties

\$250 Administration Fee on any cleanup

Travis – MJ

\$20 Permit Application Fee
\$20 Permit Cancellation Fee

Airport 33

St. Paul Airport Parking Fees- Grass

- \$200.00 per unit per year
- \$125.00 per unit per half-year (six months)
- \$5.00 per unit overnight fee
- \$5.00 per unit plug-in fee

St. Paul Aircraft Parking Fees- Tarmac

\$10.00 per day (min of four hours) or
\$100.00 per month
\$100.00 per day for agricultural spray planes

St. Paul Hangar Land Lease Rates

As per Agreement approved by the St.
Paul Airport Committee.

Notes: i) Fees for Grass area will not be applied to aircraft on lease lot

Water & Sewer 41/42**Monthly Utility Rates****Lottie Lake**

-Water Service Fee	\$20.00
-Consumption (Water - \$1.25 per cubic meter)	

Mallaig

-Water Service Fee	\$12.00
-Sewer Service Fee	\$20.00
-Consumption- (Water- \$1.35 per cubic meter)	

Ashmont

-Water Service Fee	\$12.00
-Sewer Service Fee	\$10.00
-Consumption- (\$1.50 per cubic meter)	

Ashmont Regional

-Service charge	\$50.85
-Consumption (Water- \$0.54 per cubic Meter)	

Elk Point Regional

-Service charge	\$51.65
-Consumption (Water-\$1.55 per cubic Meter)	

Exceptions to the above rates are as follows**Mallaig**

Account No.	Name	Amount	Service
20049.1	Mallaig Arena	\$20.00/\$20.00	Flat Water/Sewer
20054.1	Heritage Homes	\$92.00	Flat Sewer
20055.1	Mallaig School	\$284.00	Flat Sewer
20077.1	Mallaig Curling Rink/Hall	\$20.00/\$20.00	Flat Water/Sewer

Ashmont

30009.1	Ashmont School	\$200.00	Flat Sewer
30012.1	Heritage Homes	\$50.00	Flat Sewer
30002.1	Ashmont Agriplex	\$12.00/\$10.00	Flat Water/Sewer

Sewer Work	\$150.00/ hour, Minimum of 2 hours
Frozen water Line	\$150.00/ hour, Minimum of 2 hours
Valve Change	Hourly Rate, Plus Parts
Frost Plate	\$150.00
Power Auger	\$150.00/ hour, Minimum of 2 hours
Water Thawer	\$150.00/ hour, Minimum of 2 hours
Snake	\$150.00/ hour, Minimum of 2 hours

Reconnection Fee	\$100.00
------------------	----------

Connection to Regional Line

At Cost

Summer Residents

For Any Additional Connections/ Disconnections Per year	\$30.00
A Minimum of 5 months a year	charge for 5 months whether they remain for the full five months or not

<u>New Utility Service Connection</u>	\$300.00 plus costs
Obstruct an authorized representative	\$200
Obstruct access to facilities	\$500
Failure to manage vegetation on property	\$200
Install structure that interferes with proper and safe operation of facilities	\$200
Interfere with or alter facilities	\$500
Extend customer-owned infrastructure beyond property	\$750
Supply false and inaccurate information	\$200
Fail to comply with water demand management measures	\$500
Unauthorized resale of water	\$500
Supply water to person intending to resell water	\$500
Supply water to property capable of obtaining own service	\$500
Use Water in unauthorized manner	\$500
Impede water use of other customers	\$200
Use water without account	\$500
Use water that did not pass through meter	\$500
Unauthorized installation, testing, removal, repair, replacement Or disconnection of meter	\$500
Break, tamper or interfere with meter	\$500
Obstruct access to meter	\$250
Unauthorized operation of curb stop	\$500
Connection or Cross Connection that could contaminate water	\$750
Backfill before service connection inspection	\$250
Interfere will another customer's service connection/service	\$200
Obtain water from a source not connected to the water system	\$500
Connect to an alternate source to the water system without permission	\$500

Sewer System

Use sewer system in unauthorized manner	\$500
Impede sewer use of other customers	\$200
Use sewer service without an account	\$500
Unauthorized alternate sewer supply	\$500
Discharge matter other than household waste	\$500
Discharge industrial waste water without approval or proper pre-treatment	\$500
Diluting wastewater to allow for discharge into sewer	\$500
Tampering with sewer system	\$500
Interfering with discharge of sewer main	\$500
Discharge of hauled wastewater at location not approved by CAO	\$500

Waste 43

Front Load Bin Rental Fees

4 yard bin:

- Once per month	\$75.60
- Every 2 Weeks	\$86.40
- Once per Week	\$97.20

Appendix 1 for 8.12.: Bylaw No. 2016-08

6 Yard Bin:

- Once per month	\$ 81.00
- Every 2 Weeks	\$ 91.80
- Once per Week	\$102.60

Bin Delivery Charge \$ 75.00

Bin Delivery Charge to re-deliver a bin after it has been removed
Due to suspension of services \$150.00

Roll Off Bin Rental Fees

- Monthly	\$135.00
- Weekly	\$ 33.75

-Plus Bin delivery/removal: \$110.00/hr

-Plus Landfill Tipping Fee: As Per site attendant

All Commercial Rentals will be charged extra monthly fee \$ 25.00

Agriculture Service Board 62

Dog Fines

Offence	Violation Tag Penalty	1st Offence Penalty for Violation Ticket	2nd Offence Penalty for Violation Ticket
Dog at large			
- Vicious Dogs	\$100.00	\$250.00	\$500.00
- Restricted Dogs	\$100.00	\$250.00	\$500.00
- Other Dogs	\$100.00	\$250.00	\$500.00
- Female in heat	\$100.00	\$250.00	\$500.00
- Barking, Howling	\$100.00	\$250.00	\$500.00
- Damage to property	\$100.00	\$250.00	\$500.00
- Dog in prohibited area	\$100.00	\$250.00	\$500.00
- More than 2 dogs on property	\$100.00	\$250.00	\$500.00
- Threatening/ attacking a person	\$100.00	\$250.00	\$500.00
- Chasing a person	\$100.00	\$250.00	\$500.00
Attacking, harassing, injuring or killing an animal	\$100.00	\$250.00	\$500.00
Vicious or restricted dog not confined or on leash	\$100.00	\$250.00	\$500.00
Interfering with Dog Control Off.	\$100.00	\$250.00	\$500.00

Agriculture - Rental Equipment

Rental Equipment	Damage Deposit/ Cleaning Fee	Rental
- Post Pounder	\$100.00	\$80.00/day \$160.00/day
- Cattle Weigh Scale (Imperial)	\$ 50.00	\$20.00
- Portable Corrals and Loading Chute	\$ 50.00	\$20.00
- Insecticide Sprayer 200 gal	\$ 50.00	\$50.00
Tree Planter	\$ 50.00	N/C
- Skunk Traps	\$ 20.00	N/C
- 16' Land roller \$3.00/ac minimum charge \$225.00	\$ 20.00	N/C

Mouse Poison

\$2.00/bag

Beaver Control

\$200/dam removed

Mowing Charges

\$125 per lot
\$125 per hour

Planning and Development 66**Planning Documents**

Land Use Bylaw- Document	\$25.00
Land Use Bylaw- Disc	\$10.00
Municipal Development Plan- Document	\$25.00
Municipal Development Plan- Disc	\$10.00
Area Structure Plan- Document	\$25.00
Area Structure Plan-Disc	\$10.00
St. Paul InterMunicipal Development Plan- Document	\$25.00
St. Paul InterMunicipal Development Plan- Disc	\$10.00
Elk Point InterMunicipal Development Plan- Document	\$25.00
Elk Point InterMunicipal Development Plan- Disc	\$10.00
Land Use Bylaw, MDP, ASP, IDP Amendment	\$1,000

Undeveloped Road Allowance Licensing Applications

Application Fee	\$250.00
Annual License Fee	\$100.00

Subdivision Applications

Application Fee	\$400.00 plus \$150.00 per lot to be created
Endorsement Fee	\$100.00 per lot
Extension (1year)	\$100.00 per file
Municipal Reserve	Cash in lieu -Fair Market Value
Appeal Fee	\$200.00
Requests for time extensions	\$100 – Sec. 657(6) of the Act made to the subdivision Authority
Copy of Current Land Title	\$20.00
Copy of ERCB Abandoned Well Records	\$20.00

2016 Permit Fee Schedule Attached

Municipal and Reserve Land Regulation

Fail to produce a valid permit	\$200
Deface or injure a tree, plant or other structure	\$200
Dig in the earth or change the grade of the land	\$200
Conduct causing a disturbance	\$200
Carry on any commercial business	\$200
Park or operate off-highway vehicles without permission	\$200
Camp or occupy land	\$200
Discard litter	\$300
Place or erect any structures or notices	\$300
Construct or remove structure	\$500
Obstruct a Bylaw Enforcement Officer	\$500
Discharge contaminants or herbicides	\$500
Light Fire	\$500
Permit livestock to graze	\$500
Discharge any firearms or projectiles	\$500
Hunt or trap	\$500
Clear-cutting	\$1,000 - \$2,500

Parks 74

Campground Fees

Gazebo	\$100.00
Wood	\$10.00/wheel barrow

Westcove

- Non Power	\$25.00
- Power	\$35.00
- Day Use for Spray Park	\$ 2.00

Floatingstone, Lac Bellevue, Stoney Lake

- Non Power	\$20.00
- Power	\$30.00



County of St. Paul No. 19

PERMITS & INSPECTIONS

2016 Fee Schedule

DEVELOPMENT PERMITS	
Does not comply with Land Use Bylaw	\$200.00
Complies with Land Use Bylaw	\$100.00
Park Model, Portable Accessory Building, Deck	\$50.00
Signs	\$25.00
Access Development on Municipal Reserve less than 5 meters in length	\$50.00
Access Development on Municipal Reserve more than 5 meters in length	\$100.00
Temporary Work Camp	Discretionary Use - \$200.00 + \$50.00/RV &/or \$100.00/Prefabricated Mobile Unit
BUILDING PERMIT FEE SCHEDULE	
RESIDENTIAL	
	PERMIT FEE
Single Family Dwelling (Main Floor & Second Floor)	\$0.47/sq.ft. + scc levy
Single Family Dwelling (Attached Garage)	\$0.07/sq.ft. + scc levy
Minimum Fee: \$300.00; Maximum Fee \$1,000.00 (attached garage not included)	
BUILDING - Access Development on Municipal Reserve less than 5 meters in length	\$50.00 + scc levy
BUILDING - Access Development on Municipal Reserve more than 5 meters in length	\$100.00 + scc levy
MODULAR/MOBILE HOME/RTM	
	PERMIT FEE
Home Relocation on Foundation, Basement, or Crawlspace (minimum permit fee \$350.00)	\$0.30/sq.ft. + scc levy
Modular/RTM onto Foundation, Basement, or Crawl Space (minimum permit fee \$300.00)	\$0.25/sq.ft. + scc levy
Manufactured Home (Mobile Home)	\$200.00 + scc levy
MINOR RESIDENTIAL	
	PERMIT FEE
Garage/Shop (over 250sq.ft.) (minimum permit fee \$125.00 + scc levy)	\$0.25/sq.ft. + scc levy
Cold Storage Shop/ Pole Shed unheated (minimum fee \$125.00 + maximum fee \$300.00 + scc levy)	\$0.25/sq.ft. + scc levy
Carport (minimum permit fee \$100.00 + scc levy)	\$0.18/sq.ft. + scc levy
Storage Shed (250 sq.ft. and under, sheds 144 sq.ft and under do not require development permit)	\$50.00 + scc levy
Renovations, Basement Development (minimum fee \$100.00; maximum \$200.00)	\$0.25/ sq.ft. + scc levy
Additions (minimum permit fee \$125.00; maximum \$300.00)	\$0.25/sq.ft. + scc levy
Decks (500sq.ft. and under), if not included in new construction	\$50.00 + scc levy
Decks (over 500sq.ft.), if not included in new construction	\$100.00 + scc levy
Gazebo (250 sq.ft and under)	\$50.00 + scc levy
Gazebo (over 250 sq.ft.), minimum permit fee \$125.00 + scc levy	\$0.25/sq.ft. + scc levy
Wood Burning Stove, Fireplace (if not included in new construction)	\$100.00 + scc levy
Outdoor Privy (complete with holding tank)	\$100.00 + scc levy
Residential Demolition	No Charge
COMMERCIAL: NEW & RENOVATIONS	
TOTAL PERMIT FEE (per \$1,000 value)	PERMIT FEE
First \$1,000,000	\$ 5.00 + scc levy
Over \$1,000,000	\$ 3.00 + scc levy
Minimum Fee: \$300.00	
DEMOLITION (COMMERCIAL)	
	PERMIT FEE
Commercial Demolition	\$150.00 + scc levy
OTHER FEES	
	PERMIT FEE
Compliance Certificates	\$125.00
Copy of ERCB Abandoned Well Records	\$20.00
Title Search	\$20.00
ADD 4% SAFETY CODES COUNCIL FEE FOR EACH PERMIT ISSUED WITH A MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00	

Express 24 Working Hour Service Charge (Electrical, Gas Plumbing Applications) \$50.00 plus the cost of the permit fee & scc levy		
ELECTRICAL PERMIT FEE SCHEDULE		
New Residential Single Family Dwellings, Additions, Attached Garage		
Square Footage	Home Owner Fee	Contractor Fee
Up to 1200	\$130.00+scc levy	\$100.00+scc levy
1201-1500	\$135.00+scc levy	\$105.00+scc levy
1501-2000	\$140.00+scc levy	\$110.00+scc levy
2001-2500	\$150.00+scc levy	\$120.00+scc levy
2501-3500	\$160.00+scc levy	\$130.00+scc levy
Over 3500	\$160.00 plus \$0.10 per square foot	\$130.00 plus \$0.10 per square foot
RTM Home/Mobile Home	\$100.00+scc levy	\$100.00+scc levy
Other than New Single Family Residential (basement development, garage, addition, renovation, minor work)		
Detached Garage/Accessory Building		
Square Footage	Home Owner Fee	Contractor Fee
up to 1200 sq.ft.	\$100.00+scc levy	\$75.00+scc levy
over 1200 sq.ft.	\$100.00 plus \$0.10 per square foot	\$75.00 plus \$0.10 per square foot
Maximum Permit Fee \$150.00 + scc levy		
Basement Development/Renovations		
Square Footage	Home Owner Fee	Contractor Fee
up to 1200 sq.ft.	\$100.00+scc levy	\$75.00+scc levy
over 1200 sq.ft.	\$100.00 plus \$0.10 per square foot	\$75.00 plus \$0.10 per square foot+scc levy
Maximum Permit Fee \$150.00 + scc levy		
Permanent Service Connection Only		\$50.00+scc levy
Temporary Power/Underground Service		\$50.00+scc levy
Minor Work		\$60.00+scc levy
Annual Electrical Permit		\$400.00+scc levy
ADD 4% SAFETY CODES COUNCIL FEE FOR EACH PERMIT ISSUED WITH A MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00		

Express 24 Working Hour Service Charge (Electrical, Gas Plumbing Applications) \$50.00 plus the cost of the permit fee & scc levy		
GAS PERMIT FEE SCHEDULE		
New Residential Single Family Dwellings		
Square Footage	Home Owner Fee	Contractor Fee
Up to 1200	\$130.00+scc levy	\$100.00+scc levy
1201-1500	\$135.00+scc levy	\$105.00+scc levy
1501-2000	\$140.00+scc levy	\$110.00+scc levy
2001-2500	\$150.00+scc levy	\$120.00+scc levy
2501-3500	\$160.00+scc levy	\$130.00+scc levy
Over 3500	\$160.00 plus \$0.10 per square foot	\$130.00 plus \$0.10 per square foot
RTM Home/Mobile Home		\$100.00+scc levy
Minor Work (replace furnace, hotwater tank)		\$60.00+scc levy
Residential Garages, Additions, Renovations		
Number of Outlets	Home Owner Fee	Contractor Fee
1 to 3	\$125.00+scc levy	\$100.00+scc levy
4	\$130.00+scc levy	\$105.00+scc levy
5	\$135.00+scc levy	\$110.00+scc levy
6	\$140.00+scc levy	\$115.00+scc levy
7	\$145.00+scc levy	\$120.00+scc levy
8	\$150.00+scc levy	\$125.00+scc levy
9	\$155.00+scc levy	\$130.00+scc levy
10	\$160.00+scc levy	\$135.00+scc levy
Over 10	\$160.00 plus \$10.00 per outlet over 10	\$135.00 plus \$10.00 per outlet over 10
Description		Permit Fee-not including SCC Levy
Residential Propane Tank Set (does not include connection to appliance)		\$50.00+scc levy
Temporary Heat		\$75.00+scc levy
GAS		
For Non-Residential		
BTU Input		Permit Fee-not including SCC Levy
0 to 150,000		\$100.00
150,001 to 250,000		\$110.00
250,001 to 350,000		\$120.00
350,001 to 500,000		\$130.00
500,001 to 750,000		\$150.00
750,001 to 1,000,000		\$170.00
Over 1,000,000		\$170.00 plus \$50.00 per 1,000,000 (or portion of) over 500,000 BTU
Minor Work Industrial		\$100.00
Description		
Propane Tank Set (does not include connection to appliance)		\$100.00+scc levy
Add \$50.00 for each additional tank set		
Add \$50.00 when connecting a vaporizer		
Temporary Heat		
BTU's		Permit Fee - not including SCC Levy
0 to 250,000		\$100.00
250,001 to 500,000		\$225.00
Over 500,000		\$225.00 plus \$10.00 per 100,000 BTU (or portion of) over 500,000 BTU
ADD 4% SAFETY CODES COUNCIL FEE FOR EACH PERMIT ISSUED WITH A MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00		

Express 24 Working Hour Service Charge (Electrical, Gas Plumbing Applications) \$50.00 plus the cost of the permit fee & scc levy		
PLUMBING PERMIT FEE SCHEDULE		
New Residential Single Family Dwellings		
Square Footage	Home Owner Fee	Contractor Fee
Up to 1200	\$130.00+scc levy	\$100.00+scc levy
1201-1500	\$135.00+scc levy	\$105.00+scc levy
1501-2000	\$140.00+scc levy	\$110.00+scc levy
2001-2500	\$150.00+scc levy	\$120.00+scc levy
2501-3500	\$160.00+scc levy	\$130.00+scc levy
Over 3500	\$160.00 plus \$0.10 per square foot	\$130.00 plus \$0.10 per square foot
RTM Home/Mobile Home		
		\$100.00+scc levy
Minor Work		
		\$60.00+scc levy
Number of Fixtures	Home Owner Fee	Contractor Fee
1	\$125.00+scc levy	\$100.00+scc levy
2	\$125.00+scc levy	\$100.00+scc levy
3	\$125.00+scc levy	\$100.00+scc levy
4	\$125.00+scc levy	\$100.00+scc levy
5	\$130.00+scc levy	\$105.00+scc levy
6	\$130.00+scc levy	\$105.00+scc levy
7	\$135.00+scc levy	\$110.00+scc levy
8	\$140.00+scc levy	\$115.00+scc levy
9	\$145.00+scc levy	\$120.00+scc levy
10	\$150.00+scc levy	\$125.00+scc levy
11	\$155.00+scc levy	\$130.00+scc levy
12	\$160.00+scc levy	\$135.00+scc levy
13	\$165.00+scc levy	\$140.00+scc levy
14	\$170.00+scc levy	\$145.00+scc levy
15	\$175.00+scc levy	\$150.00+scc levy
16	\$180.00+scc levy	\$155.00+scc levy
17	\$185.00+scc levy	\$160.00+scc levy
18	\$195.00+scc levy	\$170.00+scc levy
19	\$200.00+scc levy	\$175.00+scc levy
20	\$205.00+scc levy	\$180.00+scc levy
Over 20	\$205.00 plus \$5.00 per fixture over 20	\$180.00 plus \$5.00 per fixture over 20
PRIVATE SEWAGE PERMIT FEE SCHEDULE		
Description	Home Owner Fee	Contractor Fee
Holding Tank	\$80.00+scc levy	\$60.00 + scc levy
Open Surface Discharge	\$160.00+scc levy	\$120.00 + scc levy
Fields/Mounds	\$160.00+scc levy	\$120.00 + scc levy
Any system with Treatment Plant	\$400.00+scc levy	\$200.00 + scc levy
ADD 4% SAFETY CODES COUNCIL FEE FOR EACH PERMIT ISSUED WITH A MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00		
Please Note: Permit Fees will be doubled if enforcement action is taken and not complied with on development which commenced without approval.		

ELECTRICAL - Non-Residential Installations			
Installation Cost	Permit Fee - not including SCC levy*	Installation Cost	Permit Fee - not including SCC levy*
0 - 1,000.00	\$75.00	38,001.00 - 39,000.00	\$430.00
1,001 - 1,500.00	\$85.00	39,001.00 - 40,000.00	\$445.00
1,500.01 - 2,000.00	\$95.00	40,001.00 - 41,000.00	\$460.00
2,000.01 - 2,500.00	\$100.00	41,001.00 - 42,000.00	\$475.00
2,500.01 - 3,000.00	\$105.00	42,001.00 - 43,000.00	\$490.00
3,000.01 - 3,500.00	\$110.00	43,001.00 - 44,000.00	\$505.00
3,500.01 - 4,000.00	\$120.00	44,001.00 - 45,000.00	\$520.00
4,000.01 - 4,500.00	\$130.00	45,001.00 - 46,000.00	\$535.00
4,500.01 - 5,000.00	\$135.00	46,001.00 - 47,000.00	\$550.00
5,000.01 - 5,500.00	\$140.00	47,001.00 - 48,000.00	\$565.00
5,500.01 - 6,000.00	\$145.00	48,001.00 - 49,000.00	\$580.00
6,000.01 - 6,500.00	\$150.00	49,001.00 - 50,000.00	\$595.00
6,500.01 - 7,000.00	\$155.00	50,001.00 - 60,000.00	\$610.00
7,000.01 - 7,500.00	\$160.00	60,001.00 - 70,000.00	\$625.00
7,500.01 - 8,000.00	\$175.00	70,001.00 - 80,000.00	\$640.00
8,000.01 - 8,500.00	\$180.00	80,001.00 - 90,000.00	\$655.00
8,500.01 - 9,000.00	\$185.00	90,001.00 - 100,000.00	\$680.00
9,000.01 - 9,500.00	\$190.00	100,001.00 - 110,000.00	\$705.00
9,500.01 - 10,000.00	\$195.00	110,001.00 - 120,000.00	\$730.00
10,000.01 - 11,000.00	\$205.00	120,001.00 - 130,000.00	\$755.00
11,000.01 - 12,000.00	\$215.00	130,001.00 - 140,000.00	\$780.00
12,000.01 - 13,000.00	\$225.00	140,001.00 - 150,000.00	\$805.00
13,000.01 - 14,000.00	\$230.00	150,001.00 - 160,000.00	\$830.00
14,000.01 - 15,000.00	\$235.00	160,001.00 - 170,000.00	\$855.00
15,000.01 - 16,000.00	\$240.00	170,001.00 - 180,000.00	\$880.00
16,000.01 - 17,000.00	\$245.00	180,001.00 - 190,000.00	\$905.00
17,000.01 - 18,000.00	\$255.00	190,001.00 - 200,000.00	\$930.00
18,000.01 - 19,000.00	\$260.00	200,001.00 - 210,000.00	\$955.00
19,000.01 - 20,000.00	\$265.00	210,001.00 - 220,000.00	\$1,005.00
20,000.01 - 21,000.00	\$270.00	220,001.00 - 230,000.00	\$1,055.00
21,000.01 - 22,000.00	\$275.00	230,001.00 - 240,000.00	\$1,105.00
22,000.01 - 23,000.00	\$280.00	240,001.00 - 250,000.00	\$1,155.00
23,000.01 - 24,000.00	\$285.00	250,001.00 - 300,000.00	\$1,205.00
24,000.01 - 25,000.00	\$290.00	300,001.00 - 350,000.00	\$1,255.00
25,000.01 - 26,000.00	\$295.00	350,001.00 - 400,000.00	\$1,330.00
26,000.01 - 27,000.00	\$305.00	400,001.00 - 450,000.00	\$1,405.00
27,000.01 - 28,000.00	\$315.00	450,001.00 - 500,000.00	\$1,480.00
28,000.01 - 29,000.00	\$325.00	500,001.00 - 550,000.00	\$1,555.00
29,000.01 - 30,000.00	\$335.00	550,001.00 - 600,000.00	\$1,630.00
30,000.01 - 31,000.00	\$345.00	600,001.00 - 650,000.00	\$1,730.00
31,000.01 - 32,000.00	\$355.00	650,001.00 - 700,000.00	\$1,830.00
32,000.01 - 33,000.00	\$365.00	700,001.00 - 750,000.00	\$1,930.00
33,000.01 - 34,000.00	\$375.00	750,001.00 - 800,000.00	\$2,030.00
34,000.01 - 35,000.00	\$385.00	800,001.00 - 850,000.00	\$2,130.00
35,000.01 - 36,000.00	\$395.00	850,001.00 - 900,000.00	\$2,280.00
36,000.01 - 37,000.00	\$405.00	900,001.00 - 950,000.00	\$2,430.00
37,000.01 - 38,000.00	\$415.00	950,001.00 - 1,000,000.00	\$2,580.00
For projects over \$1,000,000 divide the total installation cost by \$1,000 and then times by 2.58 plus SCC Levy			
ADD 4% SAFETY CODES COUNCIL FEE FOR EACH PERMIT ISSUED WITH A MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00			

10. Reports

10.1. CAO REPORT



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.1. CAO Report

#20160218002

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Additional Information

Originated By : skitz

11. Upcoming Meetings

- 11.1. MARCH 14 - 16 - AAMD&C CONVENTION
- 11.2. MARCH 22 @ 10:00 A.M. - PUBLIC WORKS



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.1. March 14 - 16 - AAMD&C Convention

#20160223006

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.2. March 22 @ 10:00 a.m. - Public Works

#20160304008

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Additional Information

Originated By : pcorbiere

12. Financial

- 12.1. BUDGET TO ACTUAL
- 12.2. COUNCIL FEES
- 12.3. LISTING OF ACCOUNTS PAYABLE



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

12.1. Budget to Actual

#20160218003

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Recommendation

Motion to approve the budget to actual as of February 29, 2016.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

12.2. Council Fees

#20160218004

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Recommendation

Motion to approve the Council Fees for the Month of February, 2016 as circulated.

Additional Information

Originated By : tmahdiuk



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

12.3. Listing of Accounts Payable

#20160218005

Meeting : March 8, 2016

Meeting Date : 2016/03/08 10:00

Meeting Type : Council Meeting

Recommendation

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
--------------	--------------------	--------------------	---------------------

Additional Information

Originated By : pcorbiere