



December 8, 2015

Start time : 10:00 AM

Minutes

Call to Order

The regular meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:04 a.m., Tuesday, December 8, 2015 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman Division 1

Councillor Dwight Dach Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Frank Sloan Division 5

Councillor Laurent Amyotte Division 6

Sheila Kitz CAO

Tim Mahdiuk Assistant CAO

Phyllis Corbiere Executive Assistant

Leo deMoissac Public Works Superintendent

Kyle Attanasio Director Leg. & Comm Services

Janice Huser St. Paul Journal

Minutes

Resolution #CM20151208.1001

Moved By: Councillor Cliff Martin

Motion to approve minutes of the November 10, 2015 Council Meeting as presented.

Carried

Resolution #CM20151208.1002

Moved By: Councillor Maxine Fodness

Motion to approve minutes of the November 17, 2015 Special Meeting as presented.

Carried

Bank Reconciliation

Resolution #CM20151208.1003

Moved By: Councillor Laurent Amyotte

Motion to adopt the Bank Reconciliation for the month ending November, 2015.

Carried

**Additions to
Agenda and
Acceptance of
Agenda**

The following additions were made to the agenda:
8.30 Elk Point Fire Agreement
8.31 Alberta Sand and Gravel Association AGM
8.32 Ashmont & District Ag Society

Resolution #CM20151208.1004

Moved By: Councillor Glen Ockerman
Motion to adopt the agenda for the Regular Meeting of Council
for December 8, 2015 with the above noted additions.

Carried

In Camera

Resolution #CM20151208.1005

Moved By: Councillor Dwight Dach
Motion to go in camera as per section 25 of the FOIP Act - Land Matters
and section 21 of the FOIP Act - Intergovernmental Relations. Time: 10:09
a.m.

Carried

Janice Huser, St. Paul Journal, left the Council Room at 10:09 a.m.

Resolution #CM20151208.1006

Moved By: Councillor Cliff Martin
Motion that Council return to an open meeting. Time: 10:57 a.m.

Carried

Janice Huser, St. Paul Journal and Meredith Gillis, 97.7 The Spur Radio
Station, entered the Council Room at 10:57 a.m.

Resolution #CM20151208.1007

Moved By: Councillor Laurent Amyotte
Moved that administration proceed with negotiations with Mr. David
Ostapovich to install a new approach on NE 18-58-10-W4, as requested,
and further that the County agrees to pay half the cost of the approach
providing Mr. Ostapovich agrees to pay the other half, up to a maximum of
\$1500 each.

Carried

Resolution #CM20151208.1008

Moved By: Councillor Frank Sloan
Motion to transfer the sewer connection fee of \$12,000 plus penalties for
Lot 1, Plan 701HW from Accounts Receivable Account No. 3045 to
to Property Tax Roll 11927504.

Carried

Resolution #CM20151208.1009

Moved By: Councillor Dwight Dach
Motion that administration proceed with renewing the judgment against Mr.
Belland pertaining to 2002 legal action and subsequent Court Orders.

Carried

Resolution #CM20151208.1010

Moved By: Councillor Frank Sloan
Motion to approve the letter drafted by administration regarding Bill 6 which
will be presented at the Forum in Athabasca on December 9, 2015 and

mailed to the provincial government.

Carried

**11:00 a.m. -
Public Hearing -
Bylaw No.
2015-24 - Amend
LUB Rezone PNE
11-57-9-W4**

Reeve Upham declared the Public Hearing open at 11:00 a.m. Krystle Fedoretz, Planning and Development, informed Council that the Public Hearing was advertised in accordance with Section 230 of the M.G.A. and the adjacent landowners were notified via letterpost. She did not receive any responses to the advertisement.

Krystle then informed Council that the purpose of the Public Hearing is to discuss Bylaw No. 2015-24, which is a bylaw to amend Land Use Bylaw No. 2013-50, as it relates to rezoning 10 acres in PNE 11-57-9-W4 from Agricultural to Country Residential One (CR1).

RSVPs were sent out regarding a public consultation to be held on November 3, 2015 however there was no interest, so the applicant did not proceed with the public consultation.

There were no written submissions either for or against the proposed bylaw and there was no one present to speak in opposition to or in favor of the proposed bylaw.

Reeve Upham declared public hearing closed at 11:03 a.m.

Resolution #CM20151208.1011

Moved By: Councillor Maxine Fodness

Motion to give second reading to Bylaw No. 2015-24, which is a bylaw to amend Land Use Bylaw No. 2013-50 as it relates to rezoning 10 acres in PNE 11-57-9-W4.

Carried

Resolution #CM20151208.1012

Moved By: Councillor Cliff Martin

Motion to give third reading to Bylaw No. 2015-24.

Carried

Krystle Fedoretz left the Council Room at 11:04 a.m.

**Lottie Lake
Outdoor Skating
Rink**

Resolution #CM20151208.1013

Moved By: Councillor Dwight Dach

Motion to approve \$2,000 for the Lottie Lake Community Project to build an outdoor skating rink in their hamlet.

Carried

**St. Paul Junior
Curling
Association**

Originated By: pcorbiere

Resolution #CM20151208.1014

Moved By: Councillor Glen Ockerman

Motion to approve a \$300 donation for the St. Paul Junior Curling Association for their annual bonspiel to be held January 31, 2016.

Carried

Request for

Resolution #CM20151208.1015

Funding for MS Walk

Moved By: Councillor Cliff Martin
Motion to approve a \$500 donation for the Annual MS Walk to be held May 7, 2016.

Carried

Elk Point Recreation Grants

Resolution #CM20151208.1016

Moved By: Councillor Dwight Dach
Motion to allocate \$20,000 to the C.G. Baker Riding Arena and \$30,000 to the A.G. Ross Arena to be paid from the Elk Point Recreation Grants account.

Carried

Geomedia Training - Dec. 10, 2015

Resolution #CM20151208.1017

Moved By: Councillor Laurent Amyotte
Motion to approve Linda Meger to attend the one-day Geomedia Training on December 10, 2015 in Sherwood Park.

Carried

FCM Sustainable Communities Conference - Feb 9 - 11, 2016

Resolution #CM20151208.1018

Moved By: Councillor Dwight Dach
Motion to approve any Councillors who wish to attend the FCM Sustainable Communities Conference from February 9 to 11, 2016 in Ottawa.

Defeated

2016 FCM Annual Conference and Trade Show - June 3-5, 2016

Resolution #CM20151208.1019

Moved By: Councillor Frank Sloan
Motion to approve any Councillors who are available to attend the 2016 FCM Annual Conference and Trade Show from June 3-5, 2016 in Winnipeg.

Carried

Disaster Services Forum - May 9 - 12, 2016

Resolution #CM20151208.1020

Moved By: Councillor Maxine Fodness
Motion to approve Janice Fodchuk, ESS Director for Emergency Services, to attend the 2016 Disaster Service Forum to be held May 9-12, 2016 in Banff.

Carried

Benefits Policy HR-4

Resolution #CM20151208.1021

Moved By: Councillor Cliff Martin
Motion to approve Policy HR-4 as amended to update the County benefits program as per the recommendation of the Policy Committee.

Carried

Bereavement Leave Policy HR-5

Resolution #CM20151208.1022

Moved By: Councillor Laurent Amyotte
Motion to approve Policy HR-5 as amended to establish standards regarding bereavement leave as per the recommendations of the Policy Committee.

Carried

**County
Functions Policy
HR-12**

Resolution #CM20151208.1023

Moved By: Councillor Laurent Amyotte
Motion to approve Policy HR-12 as amended to administer County functions as per the recommendations of the Policy Committee.

Carried

**Long Service
Awards Policy
HR-15**

Resolution #CM20151208.1024

Moved By: Councillor Maxine Fodness
Motion to approve Policy HR-15 as amended to establish standards for long service awards as per the recommendation of the Policy Committee.

Carried

**Sick Leave and
Family Medical
Benefits Policy
HR-29**

Resolution #CM20151208.1025

Moved By: Councillor Cliff Martin
Motion to approve Policy HR-29 as amended for sick leave and family medical benefits as per the recommendation of the Policy Committee.

Carried

**Rodeo Supper
Funds Policy
ADM-46**

Resolution #CM20151208.1026

Moved By: Councillor Maxine Fodness
Motion to approve Policy ADM-46 as amended to establish standards for the distribution of Rodeo Supper funds as per the recommendations of the Policy Committee.

Carried

**Snowplowing of
Driveways Policy
PW-55**

Resolution #CM20151208.1027

Moved By: Councillor Dwight Dach
Motion to approve Policy PW-55 as amended to establish standards for the removal of snow from resident driveways as per the recommendation of the Policy Committee.

Carried

**Brush and Tree
Removal Policy
PW-58**

Resolution #CM20151208.1028

Moved By: Councillor Cliff Martin
Motion to approve Policy PW-58 as amended to establish standards for brushing and tree removal as per the recommendations of the Policy Committee.

Carried

**Waste Bin Rental
Policy PW-87**

Resolution #CM20151208.1029

Moved By: Councillor Laurent Amyotte
Motion to approve Policy PW-87 as amended to establish standards for waste bin rentals as per the recommendations of the Policy Committee.

Carried

**Elk Point Fire
Department
Levels of Service
Policy FES-112**

Resolution #CM20151208.1030

Moved By: Councillor Dwight Dach
Motion to approve Policy FES-112 as it establishes levels of service for the Elk Point Fire Department as per the recommendation of the Policy Committee.

Carried

**Leaves of
Absence Policy
HR-113**

Resolution #CM20151208.1031

Moved By: Councillor Maxine Fodness

Motion to approve Policy HR-113 as it establishes standards for unpaid leaves of absence.

Carried

**Regional
Emergency
Management
Plan**

Resolution #CM20151208.1032

Moved By: Councillor Cliff Martin

Motion to approve the Regional Emergency Management Plan with the Town of St. Paul, Town of Elk Point and Summer Village of Horseshoe Bay.

Carried

**Bylaw No.
2015-30 - Fee
Schedule Bylaw**

Resolution #CM20151208.1033

Moved By: Councillor Maxine Fodness

Motion to set the fee for the re-delivery of a waste bin after it has been removed due to suspension of services at \$150, effective immediately.

Carried

Resolution #CM20151208.1034

Moved By: Councillor Glen Ockerman

Motion to give first reading to Bylaw No. 2015-30, Fee Schedule Bylaw.

Carried

Resolution #CM20151208.1035

Moved By: Councillor Dwight Dach

Motion to give second reading to Bylaw No. 2015-30.

Carried

Resolution #CM20151208.1036

Moved By: Councillor Cliff Martin

Motion to present Bylaw No. 2015-30 at this meeting for third and final reading.

Carried Unanimously

Resolution #CM20151208.1037

Moved By: Councillor Laurent Amyotte

Motion to give Bylaw No. 2015-30 third reading.

Carried

Reeve Upham recessed the meeting at 11:25 a.m. and reconvened the meeting at 11:34 a.m. with all members of Council present.

**11:30 a.m. - Local
Canola
Producers**

Warren Leister, ASB Field Officer, Keith Kornelson, Assistant Ag Fieldman and Roger Beaudin on behalf of local Canola Producers were admitted to the Council Room at 11:34 a.m.

Mr. Beaudin requested Council's support in educating producers about Clubroot and requested that Council be proactive and work with the group

to slow the infestation of Clubroot down. On behalf of the local producers, Mr. Beaudin also requested that the County put a program in place to test for Clubroot.

The local producers feel it is important to start the education process at the local level, get the municipalities on board and then work collectively with the Provincial Government. Roger Beaudin then requested that the County host information sessions for local producers to start the education process and then begin inspecting canola fields this summer.

Following the presentation, the delegation left the Council Room at 11:45 a.m.

Resolution #CM20151208.1038

Moved By: Councillor Cliff Martin

Motion to refer the increased costs for staff to inspect fields for clubroot and expenses of hosting information sessions on Clubroot, to the budget deliberations.

Carried

**Bylaw No.
2015-31 - Amend
LUB - Rezone
PNW 13-57-6-W4**

Resolution #CM20151208.1039

Moved By: Councillor Cliff Martin

Motion to give first reading to Bylaw No. 2015-31, which is a Bylaw to rezone 10 acres in PNW 13-57-6-W4 from Agricultural to Country Residential One (CR1).

Defeated

**Lease with
Haying in the 30s**

Resolution #CM20151208.1040

Moved By: Councillor Maxine Fodness

Motion to table the lease agreement with Haying in the 30s so it can be amended to stipulate that permanent structures can only be erected on the SE 24-60-10-W4.

Carried

Reeve Upham recessed the meeting at 12:00 p.m. and reconvened the meeting at 1:05 p.m. with all members of Council present.

**1:00 p.m. - St.
Paul Curling
Club**

Floyd Kunnas, Manager and Kyle Attanasio Board Member, representing the St. Paul Curling Club were admitted to the Council Room at 1:05 p.m.

Mr. Kunnas provided a brief background on the curling rink which was built in 1969. He advised that 44.5% of the users are residents of the County of St. Paul. The Curling Club is planning to upgrade their facility in 2016. They will be applying for a CIP Grant to install metal insulated panelling on the interior of the south and west walls and and to replace the lighting with energy efficient LED lighting.

The delegation then requested financial assistance and advised that they will also be requesting financial assistance from the Town of St. Paul. They also requested a letter of support to accompany their grant application.

Following their presentation, the delegation left the Council Room at 1:17 p.m.

Resolution #CM20151208.1041

Moved By: Councillor Cliff Martin

Motion to provide the St. Paul Curling Club with a letter of support to accompany their CIP Grant application for funding to install metal insulated panelling on the interior south and west walls and to replace the lighting with energy efficient LED lighting.

Carried

Resolution #CM20151208.1042

Moved By: Councillor Frank Sloan

Motion to table the request for financial assistance from the St. Paul Curling Club, to the budget deliberations.

Carried

Request for Letter of Support - Haying in the 30s

Resolution #CM20151208.1043

Moved By: Councillor Maxine Fodness

Motion to approve a letter of support for Haying in the 30s to accompany their grant application for funding through the Community Facility Enhancement Program to do improvements on their existing attractions, add attractions, create and improve trails and add a rail fence on their property.

Carried

Request to Amend Land Use Bylaw re Sewage Holding Tanks

Resolution #CM20151208.1044

Moved By: Councillor Frank Sloan

Motion that administration prepare an amendment to Section 7.30(1) of Land Use Bylaw No. 2015-30 to allow CSA approved holding tanks on lakefront properties.

Carried

Janitorial Services

Resolution #CM20151208.1045

Moved By: Councillor Frank Sloan

Motion to enter into a contract with Skyblue Janitorial Inc. for janitorial services for the County of St. Paul Administration Office and Public Works Shop for a one year term commencing January 4, 2016.

Carried

Truck Quotes

Resolution #CM20151208.1046

Moved By: Councillor Cliff Martin

Motion to approve the following purchases to be paid from the 2016 budget:

1 - Western Star Plow Truck with Sander at \$277,000

2 - Western Star Trucks at \$194,500 each

1 - Western Star 4 Wheel Drive Plow Truck with Sander at \$252,000

Carried

NLLS Levy

Resolution #CM20151208.1047

Budget	Moved By: Councillor Laurent Amyotte Motion that administration send a letter to the Northern Lights Library System in support of the proposed budget for 2016, with the per capital levy to remain the same as 2015.	Carried
County Credit Cards	Resolution #CM20151208.1048 Moved By: Councillor Glen Ockerman Motion to approve Dennis Bergheim, Phyllis Corbiere, Janice Fodchuk, Leo deMoissac and DD Skawronski for a County Credit Card for the 2016 calendar year, as per policy ADM-77.	Carried
2015 Summary of Donations	Resolution #CM20151208.1049 Moved By: Councillor Maxine Fodness Motion to file the 2015 Summary of donations as information.	Carried
Elk Point Fire Agreement	Resolution #CM20151208.1050 Moved By: Councillor Dwight Dach Motion to notify the Town of Elk Point and the Elk Point Fire Department that the County would like to discuss amending the Elk Point Fire Agreement - as per Clause VIII(I) of the agreement dated October 12, 2010, which states that the agreement shall remain in full force from the effective date - until amended or terminated by either party, provided the party wishing to amend or terminate the agreement shall give to the other party one (1) year notice in writing of its intention to amend or to terminate.	Carried
Alberta Sand & Gravel Association AGM - Jan. 13 & 14	Resolution #CM20151208.1051 Moved By: Councillor Cliff Martin Motion to approve Leo deMoissac and Bryan Bespalko to attend the Alberta Sand and Gravel Association AGM on January 13 & 14, 2015 in Edmonton.	Carried
Ashmont & District Ag Society	Resolution #CM20151208.1052 Moved By: Councillor Dwight Dach Motion to approve \$4,000 for the Ashmont Ag Society to assist with replacing the siding, soffits and tin and repairing structural defects and water damaged areas on the roof of their community hall to be paid from the 2015 budget and to table the balance of the funding request (\$33,125) to the 2016 budget deliberations.	Carried
CAO Report	Resolution #CM20151208.1053 Moved By: Councillor Glen Ockerman Motion to provide a grant of up to \$500 to the Riverview Seniors Club to offset their liability insurance for 2015/16.	Carried

Resolution #CM20151208.1054

Moved By: Councillor Cliff Martin

Motion to file the CAO Report as presented.

Carried

Budget to Actual

Resolution #CM20151208.1055

Moved By: Councillor Dwight Dach

Motion to approve the budget to actual as of November 30, 2015.

Carried

Council Fees

Resolution #CM20151208.1056

Moved By: Councillor Maxine Fodness

Motion to approve the Council Fees for the Months of November and December, 2015 as circulated.

Carried

**Listing of
Accounts
Payable**

Resolution #CM20151208.1057

Moved By: Councillor Cliff Martin

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
18983	November 11, 2015	24287 - 24395	\$1,143,557.65
18999	November 19, 2015	24396 - 24461	\$ 342,673.49
19012	November 27, 2015	24462 - 24518	\$1,296,035.79

Carried

Adjournment

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 2:12 p.m.

These minutes approved this 12th day of January, 2016.

Reeve

Chief Administrative Officer