



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

August 11, 2015

Tuesday, August 11, 2015

Start time 10:00 AM

AGENDA

1. **Call to Order**
2. **Minutes**
 - 2.1 **July 28, 2015 Special Meeting (2015/07/28)**
 - 2.2 **July 8, 2015 (2015/07/08)**
3. **Bank Reconciliation**
4. **Additions to Agenda and Acceptance of Agenda**
5. **In Camera**
 - 5.1. **In Camera**
6. **Business Arising from Minutes**
 - 6.1. **2015 Strategic Plan - 2nd Quarter**
 - 6.2. **Request for Cold Mix - Elk Point Golf & Country Club**
 - 6.3. **Request for Funding - Heritage Lodge Auxiliary**
7. **Delegation**
 - 7.1. **11:00 a.m. - St. Paul & District Chamber of Commerce**
 - 7.2. **11:30 a.m. - Floatingstone Lake Lot Owners**
 - 7.3. **1:00 p.m. - Public Hearing - Bylaw No. 2015-17 - Amend LUB - Rezone PNW 33-55-3-W4**
 - 7.4. **1:15 p.m. - Public Hearing - Bylaw No. 2015-15 - Road Closure Bylaw between SE 6-60-11-W4 and NE 31-59-11-W4**
8. **New Business**
 - 8.1. **Rodeo Week Kick Off Supper - August 31**
 - 8.2. **ARMAA Conference - Sept. 9-11**
 - 8.3. **MGB Assessment Review Board Refresher Workshop - Sept. 16**
 - 8.4. **Northern Lights Library System Conference - Sept. 17- 18**
 - 8.5. **Invitation to All Nations VIP Dinner - Oct. 14**

- 8.6. **Request for Funding - Grandparent Day Walk**
- 8.7. **Request to Adjust Gravel Invoice**
- 8.8. **Request to Cancel Penalties**
- 8.9. **Bylaw No. 2015-19 - Road Cancellation - Road Plan 3445BM between W 1/2 14-57-6-W4 and E 1/2 15-57-6-W4**
- 8.10. **Bylaw No. 2015-20 - Amend LUB - Rezone PSE 5-58-9-W4**
- 8.11. **Request to Upgrade road to SE 18-60-10-W4**
- 8.12. **Rates for Land Purchase Easements**
- 8.13. **Sub Lease Agreement for Use of Eco Centre Facility**
- 8.14. **Sewage Disposal Contract**
- 8.15. **Request for Signage**
- 8.16. **Temporary Water Diversion License**
- 8.17. **Installation of New Texas Gates along Iron Horse Trail**
- 8.18. **Appreciation Luncheon for Industry Participation in Murphy Road**
- 8.19. **Application for Water for Life Project for continuation of Water Line to Hamlet of Mallaig**
- 9. **Correspondence**
- 10. **Reports**
 - 10.1. **CAO Report**
- 11. **Upcoming Meetings**
 - 11.1. **August 17 @ 3:00 p.m. - Meeting with Consultants for Evergreen Landfill Buisness Plan**
 - 11.2. **September 25 @ 9:30 a.m. - Zone Meeting**
- 12. **Financial**
 - 12.1. **Budget to Actual**
 - 12.2. **Council Fees**
 - 12.3. **Listing of Accounts Payable**
- 13. **Adjournment**



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Issue Summary Report

5.1. In Camera

#20150807002

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

In camera items to be presented at the Council meeting.

Recommendation

Motion to go in camera as per section 18 of the FOIP Act. Time:

Additional Information

Originated By : pcorbiere



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Issue Summary Report

6.1. 2015 Strategic Plan - 2nd Quarter

#20150805007

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

The 2015 Strategic Plan which has been updated for the 2nd quarter is attached.

Recommendation

Administration is recommending that Council accept the 2nd Quarter of the 2015 Strategic Plan as information.

Additional Information

Originated By : pcorbiere

Vision:

“The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy”

This Strategic Plan provides *Council's* priority direction to administration in moving St. Paul County forward in achieving the vision.

All direction give to administration is to be fulfilled adhering to the values of the County:

- ☐ Balance
- ☐ Respect
- ☐ Fairness
- ☐ Integrity
- ☐ Accountability
- ☐ Service/Serving

“Strategic Planning is a process by which we can envision the future and develop the necessary procedures and operations to influence and achieve that future”

– Clark Crouch

Strategic Business Plan 2015

County of St. Paul No. 19

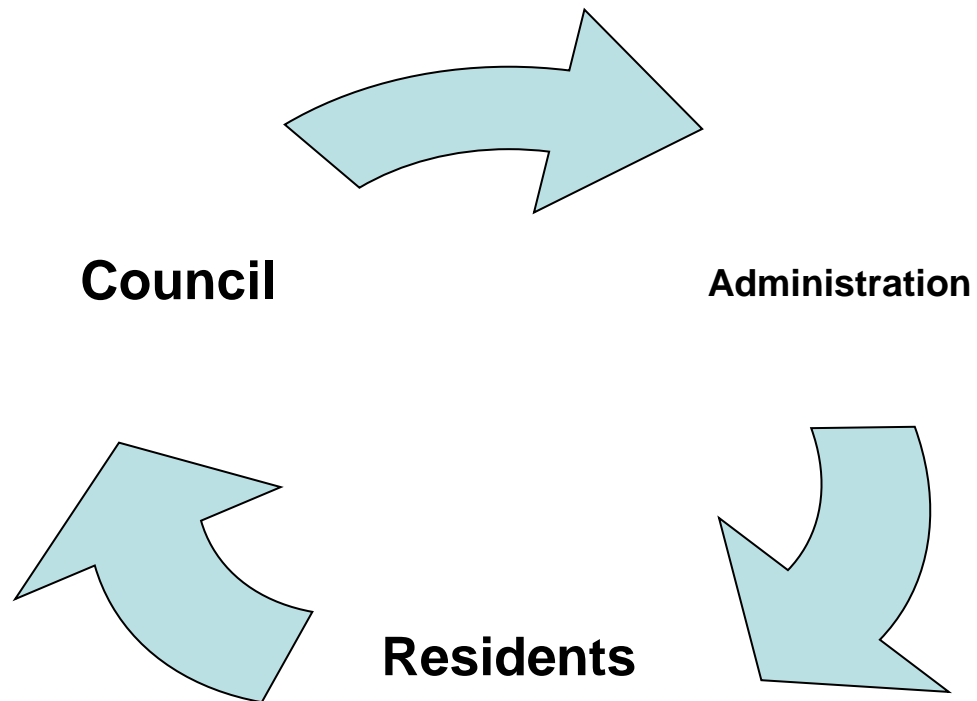


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**County of St. Paul
Strategic Business Plan – 2015**

Vision:

The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy

Core Values:

- ☐ Balance
- ☐ Respect
- ☐ Fairness
- ☐ Integrity
- ☐ Accountability
- ☐ Service/Serving

Guiding Principles:

- 1) Balance the rural character of the County with regional vitality, orderly growth and diversified economic opportunities.
- 2) Promote environmental stewardship and conservation of natural resources.
- 3) Foster innovation and research to improve the community.
- 4) Seek collaborative approaches for effective service delivery and quality of life improvement.
- 5) Strive for operations efficiency and stability to provide affordable services to residents.

Sustainable Priorities:

- Preserve the rural character of the County through the conservation of the quantity and quality of the agricultural land, maintaining the beauty and accessibility of the lakes, and good partnerships with urban neighbors.
- Encourage environmentally sound and sensitive development.
- Allow development in such a manner as to limit the removal of higher capability agricultural land, not put undue pressure on the natural environment or the provision of services and not cause unacceptable adverse effects on the agricultural economy and community.
- Utilize natural resources to promote economic diversification which is compatible with the rural environment and environmentally sound so that all residents may enjoy optimum working and living standards.
- Continue to support and promote sustainable and enhanced agricultural research, activities and practices to achieve the rational diversification and intensification of agricultural activities and a profitable and sustainable future for producers.
- Seek inter-municipal plans and cooperative service agreements such that they continue to support better relationships among rural and urban residents, better services and efficiency of services.
- Encourage the development and expansion of institutional facilities to meet the educational, social, religious and cultural needs of residents.
- Ensure the provision essential services such as emergency services, health services, education and gathering places for social and religious activities, to support the renewal and enhancement of vital components of rural lifestyle and quality of life.
- Support the continued, orderly growth of the incorporated urban centers so they can continue to provide a range of commercial, industrial, residential and institutional services to the wider community.
- Minimize the negative impact on the land by encouraging good stewardship of the land.
- Minimize conflicts between agricultural and non-agricultural land users.

Goal 1 – Governance

Goal 1. Council uses a “rural filter” in making all decisions and models transparent, participatory and inclusive leadership

Action	Lead	Target Date	Quarterly Report
Host Annual Meeting – move the annual meeting around the County – 2015 in Mallaig	Council/Sheila	April 2015	Quarter 1 – Annual meeting scheduled for April 21, 2015 at the Mallaig Fire Hall.
Municor siding in Mallaig – acquire from Municor – budget implication – Survey costs	Tim	Dec 2015	
Continue with joint meetings with both the Town of St. Paul and the Town of Elk Point. Minimum 1/year			Quarter 2 – had a joint meeting with Elk Point Jun 24, 2015.

Goal 2 – Administration

Goal 2: Excellence in services provided by Administration is premised on ensuring Council is well-informed, strengthening ties with community partners, building effective working relationships with government, promoting the rural character of St. Paul County and building corporate capacity.

Action	Lead	Target Date	Quarterly Report
Continue to work on an asset management project to determine life of assets within municipality	Sheila/Darlene	Dec 2014	Quarter 1 - Road Classification Workshop held with Council to finalize classifications and levels of service for County roads – to be approved and communicated to residents in 2nd quarter.
Consider Purchase Asset Management in 2016 Software-Bellamy – that is tied to both our Financial and GIS Software. Cost \$45,000 – Increased annual cost (included in that amount) \$3,000	Sheila/Darlene	Summer 2016	Quarter 3 – working with Urban Systems to determine 20 year capital plan for roads – will be bringing forward to 2015 Strategic Planning. Quarter 4 – County of St. Paul has been asked to present their Asset Management strategy and progress at the next Provincial Asset Management meeting. Quarter 2, 2015 – The County presented the County’s Asset Management strategy at the Provincial Asset Management Committee. There is a lot of interest in the County’s approach.

Appendix 1 for 6.1.: 2015 Strategic Plan

Continue adding County vehicles to AVL System – and/or Working Alone mechanisms	Sheila	Dec 2014	Quarter 1 – Have ordered Supervisor software for 3 vehicles to be used in the field. GPS is being installed on all graders and plow trucks. Quarter 2 – the Work Alone is set up for 51 employees. Staff will be trained on the use of the system in July. Quarter 3 – staff have received initial training on the system – however they are asking for additional training. This will occur in October. Quarter 2, 2015 – equipment has been ordered for the vehicles and will be installed as mechanics have the time to install.
New vehicles in 2015 include rest of gravel fleet – will reduce manual maps – show where gravel has been deposited. And mowing vehicles \$30,000	Linda/Mechanics	May 2015	
Council to consider participation in Intern Program for 2015 (applications to be out in fall of 2014)	Sheila/all departments	Sept 2014	Quarter 3, 2014 – Council has approved an application under both the Finance and Administration streams – with the expectation that we will have only one intern. Quarter 1, 2015 – The County was approved to host a Finance Intern. Intern has been hired – Michelle Yun – starting May 1, 2015. Quarter 2, 2015 – Finance Intern has commenced employment
Applications have been sent in for both the Administrative and Financial streams- will know in early 2015 if we are successful in hosting an intern.		May 2015	
Communication Plan: <ul style="list-style-type: none"> • Ongoing review and updating of County website • Implement Social Media for County of St. Paul – Facebook, Twitter • Continue with Radio spots • Continue Newspaper 	Sheila Paulette Kyle/Paulette FCSS Phyllis/FCSS	Start January 2014	Quarter 1 –

Appendix 1 for 6.1.: 2015 Strategic Plan

<p>County Page 8</p> <ul style="list-style-type: none"> • GIS Webmap public • GIS Webmap Subscription site • GIS Webmap Investors site 	<p>Linda</p> <p>Linda</p> <p>Sheila/Linda</p>		
<p>Explore IT options – offsite servers – working with AAMDC Program Not complete in 2014 – keep for 2015 – waiting for AAMDC to analyze appropriate companies for municipalities –</p>	<p>Sheila/Tim</p>	<p>When Available</p>	<p>Quarter 1 – CAO has been in contact with several IT providers and reviewing what they have to offer.</p> <p>Quarter 2 – Working on getting information from current IT provider so that an RFP can be developed for IT Services.</p>
<p>Consider purchase of new plotter – complete with scanner (used for sending plans to assessors/building inspectors), can hold 2 rolls of paper increasing safety of staff when changing paper \$23,000</p>	<p>Linda/Paulette</p>		<p>Quarter 1 – This item was not included in the 2015 budget.</p>
<p>Purchase Cash Receipts Toolkit to maximize staff time for on-line and phone banking receipts - \$4,000</p>	<p>Darlene/Sheila/Phyllis/Coco</p>	<p>January 2015</p>	<p>Quarter 1 – Put on hold until we tender out the banking services.</p>
<p>Consider the purchase of Citizen Self Serve Software from Bellamy – this would allow residents and real estate to access information on-line regarding their property, utility bills, or accounts receivable and to make on-line payments for the same. \$36,000.</p>	<p>Darlene/Sheila/Linda/Carolyn</p>		<p>Quarter 1 – this item was not included in the 2015 budget.</p>

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Administration - Policy			
Action	Lead	Target Date	Quarterly Report
Bridge File replacement – policy to ensure that road construction required for Bridge File is automatically included in road planning	Sheila	June 2014	Quarter 2 – No action yet.
Fire Bylaw Review	Dennis/Kyle		<p>Quarter 1 – Amendments have been made to the bylaw and it is being reviewed at the Fire Committee levels – and with the Fire chiefs. Medical First Response will be added to the bylaw and level of service will be determined by each Fire Department.</p> <p>Quarter 2 - Fire Committee has provided input; still sorting out medical first response approaches for each fire department prior to including in bylaw</p>
Noise Bylaw Review	Kyle		Quarter 1 – A new Noise bylaw has been approved. Completed.
Cemetery Bylaw	Kyle		
Dog Bylaw	Kyle		
Gravel Levy Bylaw	Kyle		Quarter 1 – The Gravel Levy Bylaw has been approved. Completed.
Policies: <ul style="list-style-type: none"> Contaminated Site Management Salt Management Plan Employee Vehicle Use Distribution of County Funds for Special Achievements Short Term Disability Sick Leave Dust Control oil vs. MG30 Retirement Policy – 6 	Kyle		<p>Quarter 1 – New Policies approved:</p> <ul style="list-style-type: none"> Management Definitions Policy (updated) Cellular Phone policy (updated) County grant funding for sports policy (updated) Dust Control Policy Retirement Policy Mechanics Allowance Policy (updated) Removed Stoney Lake and Siler Creek Beaver Dam Policy. Do Not Spray Policy Cancellation of Penalties or Interest Policy Alternative Retirement Contribution Policy (updated)

Appendix 1 for 6.1.: 2015 Strategic Plan

months' notice <ul style="list-style-type: none"> Emergency Livestock Trailer Policy Road Mowing Program – using Road Classifications 			<ul style="list-style-type: none"> Utilities Bylaw Draft in Progress- working with Brownlee
Reformat Policies/Manual	Kyle/Paulette		Quarter 1 – Process has been started. Should be complete 2nd quarter. Quarter 2 - Final editing and formatting taking place. Should be complete by end of 3rd quarter.
Review Outdated Bylaws	Kyle		Quarter 1 and 2 – Currently started reviewing outdated and antiquated bylaws.
Reorganize Agreements/Develop standard agreement	Kyle		Quarter 1 – No action yet; aiming for second quarter Quarter 2 – Started reviewing agreements that require updating and identifying areas where agreements require development

Administration – Building Corporate Capacity			
Action	Lead	Target Date	Quarterly Report
Continue Succession planning processes that will ensure staff are ready for new roles as senior staff retire in the coming years. \$35,000 team building, leadership training, knowledge transfer (Asset Mgt/GIS database) Continue courses in 2015 but have courses start in late October and continue till spring – therefore not a big delay in learning.	Sheila	Dec 2015	Quarter 1 – Effective Teams and Leadership courses completed for the first group in January, second round of staff started courses in March. Great feedback from staff and process changes have been undertaken to improve communication to staff. Quarter 3 – courses will resume in October finishing by mid-December Quarter 4 – Courses will extend into January due to snow removal during the end of November. Quarter 1 – 2015 – Courses complete for 2014 group. Next courses to commence late October.
Continue Team building for all staff – minimum of 2 events per year	WHSC	Fall 2015	Quarter 1 – Team Building event scheduled for April 24, 2015

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<p>Explore Employee Attraction and Retention Strategies:</p> <ul style="list-style-type: none"> • Employee Engagement Survey • Participation in Job Fairs – start in High Schools • Continuation of Team Building Events • Succession Planning – Effective Teambuilding and Leadership series • 360 reviews for Management team. • Explore affordable housing or community housing projects for new employees moving to area • Explore ways to find and retain skilled employees • Complete more background research when hiring. Check resumes better 			<p>Quarter 1 – Team building event in April. Completed teambuilding and leadership series for 2014 group in March.</p> <p>Quarter 2 – Team Building event was a great success in April.</p>
HVAC Administration Building \$25,000			

Goal 3 – Assessment

Goal 3: Assessment meets “best practice” standards, ensuring fair taxation for residents and businesses.

Action	Lead	Target Date	Quarterly Report
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Work with Accurate Assessment to ensure accurate assessment of properties in the County of St. Paul and communicate any required changes to residents as procedures and methodologies change in the assessment department.	Accurate/Sheila		Quarter 2 – Assessment complete to Province at end of February. Open houses were held following mailing of tax notices to residents. Working with Accurate Assessment to coordinate work of in-house assessor to best benefit the process.
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Goal 4 – Economic Development

Goal 4. Economic development that is environmentally sound, focuses on sustaining agriculture, enhancing rural-based oil and gas utilization or is compatible with rural lifestyle, is encouraged

Action	Lead	Target Date	Quarterly Report
HUB Economic Development Project – Investor Strategies and GIS	Sheila/Kyle/Linda /Paulette	Fall 2015	Quarter 1– ACP Grant for HUB has been approved for \$350,000 for this project.

Goal 5 – Fire/Disaster Services

Goal 5: Fire and Disaster services increase safety for residents and respond to rural living as effectively as possible

Action	Lead	Target Date	Quarterly Report
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Continue work on Regional Emergency Management Plan with partners.	Rob Duffy	Sept 2015	<p>Quarter 1 – work on the Regional Emergency Management plan is continuing. Rob Duffy participated in the Provincial Emergency management exercise. Training courses are being scheduled as required. Mass Notification System has been approved by the municipalities and implementation has commenced – public notification to happen in 2nd quarter. NESS equipment will be removed from the Post Office by the end of April and will be stored at the County Public Works site.</p> <p>Quarter 2 – NESS Equipment has been moved to County Public Works. Mass Notification System setup commenced – rollout to public in early July. Regional plan nearing completion – working on sub-plans. Electrical upgrades for Elk Point EOC have been completed.</p>
Provincial Emergency Management Exercise	Rob Duffy/REMP members	Feb 2015	
Regional Emergency Management Training	All required	As required	
Regional Emergency Management exercises – 2 table top exercises, 1 field exercise	Rob Duffy	Fall 2015	
Explore & Implement Mass Notification System	Rob/Sheila	Fall 2015	
Set up larger ECC – explore possibly using County PW Shop	Rob/Dennis	Summer 2015	
Set up Elk Point EOC - budget implications	Rob/Dennis/Town of Elk Point	Summer 2015	
Community readiness/education sessions	Rob Duffy	Fall 2015	
Explore AFFRCS Radio Communication	Rob Duffy	Summer 2015	
NESS Equipment Storage	Rob/Leo	February 2015	<p>Quarter 1 – A Committee has been formed and the purchase of this trailer is being included in the County budget. The St. Paul Ag Society is going to apply for a grant to assist with the purchase.</p> <p>Quarter 2 - Applied for the Farm Credit Canada AgriSpirit</p>
Purchase of an Emergency Livestock Trailer - \$30,000	Dennis/Trevor		
Policy regarding its use.			

Appendix 1 for 6.1.: 2015 Strategic Plan

Register any members of this group under the Volunteer Insurance plan.			Quarter 2 - Community Grant for purchase of livestock trailer
Review Fire Agreements with Towns	Dennis/Sheila		Quarter 1- Ongoing Quarter 2 – St. Paul Fire Agreement – 1st draft was received at meeting on Jun 24. County committee members are reviewing and providing recommendations to Council.
New Equipment for Ashmont Fire Department <ul style="list-style-type: none"> ○ Jaws of Life \$12,000 ○ Community Sign \$6,000 ○ Bunker Gear \$5,000 ○ SCBA Bottles \$ 3,000 			Quarter 1 – County budget will contemplate these items. Quarter 2 – Jaws of Life have been purchased as well as Community Sign and Bunker gear
New Equipment for Mallaig Fire Department: <ul style="list-style-type: none"> ○ Bush/Rescue Truck \$40,000 ○ Bunker Gear \$5,000 ○ Handheld Radios \$5,000 ○ Misc \$5,300 			Quarter 1 – County budget will contemplate these items. Quarter 2 – Bunker gear and radios have been purchased
New Equipment for St. Paul Fire Department <ul style="list-style-type: none"> ○ Rapid Attach Unit \$75,000 			Quarter 1 – County budget will contemplate this item. Quarter 2 – Chasis for Rapid Response is ordered
Work with community clubs who require emergency services/EMT etc for their events. How can we help them with the Ambulance transition?	Tim		Quarter 1 – new ambulance provider will work with community clubs who need this service at reduced rates.
QMP update – inspection of commercial buildings			
Fire works? Enforcement issue			
Establish Levels of service for the County Fire Service – in relation			Quarter 1 – AHS attended a meeting held at the County where the fire departments heard the benefits and requirements for

to medical assist, etc. Establish Fire Service Protocols			formalizing medical assists attended by fire departments. This will be incorporated in the update of the County's Fire Bylaw. Quarter 2 – fire departments still determining level of service they will provide for medical assist.
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Goal 6 – Protective Services

Goal 6: Efficacious law enforcement

Action	Lead	Target Date	Quarterly Report
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Goal 7 – Public Works/Transportation/Safety

Goal 7: Services provided by Public Works minimize negative impact on agricultural land, are provided in a safe, cost-effective manner and enhance quality of life for residents.			
Action	Lead	Target Date	Quarterly Report
Gravel Levy Bylaw	Leo/Sheila	1 st quarter 2015	Quarter 1 – This bylaw was approved and is being implemented in the 1 st quarter. Quarter 2 – the first reports and payment for the CAP program are being received. Staff are sending reminders to those owners/operators to encourage compliance.
Continue to utilize Road Use Agreements for road damages			Quarter 1 – Road use agreements are being worked on with different industry players in the County. Council approved amendments to the agreements.

Goal 7A: Road system is maintained and upgraded on a regular basis to ensure safety and good quality roads			
Actions	Lead	Target Date	Quarterly Report
Road and Bridge Construction			
Develop policy regarding oil vs. MG30 for dust control	Kyle/Leo	March 2015	Quarter 1 – Dust control policy is approved.
See Appendix A for listing of road, bridge construction, and 2015 equipment replacement	Leo		
Gravel Levy			Quarter 1 – Bylaw is enacted.

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Highway 867 – negotiation with Province for County take over at some point.			Quarter 2 – nothing to report
Goal 7B: Public works equipment is maintained and upgraded on a regular basis			
Action	Lead	Target Date	Quarterly Report
Shop building efficiency – lighting and overhead doors, air handling and heating. Complete PW Shop Retrofit Follow-up with MCCAC Grant to obtain bonus for reduced energy consumption	Sheila/Ken Sheila/Kyle	May 2014	Quarter 2 – started in 2012; lighting is complete Quarter 1 – Retrofits to the PW Shop were tendered and opened on April 30. Council to determine if the tender will be awarded at the May Council meeting. Quarter 2 - Tender awarded. Work is commencing on the HVAC systems. Quarter 3 - Work is continuing on upgrades at the PW Shop – deadline is November 2013. Quarter 4 – progress on renovation is slow due to contractor – we have requested an extension to January 31, 2014 – however based on progress at the end of December, will need to consider additional extension request – possibly to June 2014. Quarter 1 2014 – Work on installation of HVAC Equipment is now progressing – deadline for MCCAC Grant has been extended to May 31, 2014. Quarter 2 2014 – Work is not complete – just waiting for final inspection from the Engineer. Paperwork has been sent in to MCCAC Grants people. (Grant arrived in July) Quarter 3, 2014 – work is complete – Engineer will do final inspection in October 2014.
Replace overhead doors at PW Shop. 14 doors X \$4500/door	Ken		Quarter 1 – this item was not included in the 2015 budget.
See Appendix C for listing of equipment purchases	Leo		

Goal 7C: Successful Safety

Lead for Successful Safety			
Actions	Lead	Target Date	Quarterly Report

Training program for new equipment operators			Quarter 1 – Ongoing with new operators
Training Opportunities for staff			
Explore Video Safety Orientation/online	Bryan/Crystal/Tim		Quarter 1 – Discussed with AMHSA. Will try and develop a video using local videographer. Started developing a checklist for new hires.
Include on Payroll Checklist			

Goal 8 - Utilities

Goal 8: Utility systems are maintained and upgraded on a regular basis to ensure effective and efficient delivery of services			
Action	Lead	Target Date	Quarterly Report
<p>Work towards improved water quality in Ashmont and Mallaig</p> <ul style="list-style-type: none"> - Determine water supply for Ashmont, Lottie Lake – WTP or Transmission line from Spedden - Move Wiggen Test plant to Mallaig following Ashmont project to enhance water quality there <p>Work on Water Supply from Spedden to Ashmont -</p> <p>Upgrade truck fill at Ashmont – to include account number/coin option.</p>		<p>WTP – March 2014</p> <p>Test Plant – spring 2013</p>	<p>Quarter 1, 2013 - Ashmont Water Treatment plant detailed design is complete. As of April 30, ready for tendering. Administration to liaison with AT to determine if projects that exceed the approval will be funded....this will be part of any tender document. Council to determine if we proceed to tender at the May Council meeting.</p> <p>Quarter 2 - Ashmont Water Treatment Plant was tendered out. Council to determine if tender will be awarded following review by Alberta Transportation – and approval by Transportation to cover the unfunded portion – when they are able.</p> <p>Quarter 3 – Following meeting with Alberta Transportation and letter received regarding funding – Council determined to put the awarding of the tender for the Ashmont WTP on hold in order to look at other options. Options that will be explored include: connection to Hwy 28/63 Water Commission at Spedden; connection to St. Paul; and construction of WTP. Council will make determination at October Council meeting.</p> <p>Quarter 4 – Council received report from Urban Systems</p>

			<p>and based on the report made a resolution to proceed with a scope change requesting to build a line from St. Paul to Ashmont – provided the Town of St. Paul is interested in supplying water to the County. Then in November, the County received new information regarding the price of water from the Hwy 28/63 Commission at Spedden, as well they asked Administration to research potential water line from Cold Lake to Glendon.</p> <p>Quarter 2, 2014– Council approved the expenditure of \$20,000 to look at the supply of water that can be provided to the County of St. Paul from the Hwy 28/63 Commission. This study will provide Council with information as to what population will trigger required upgrades on that line and the scope of the upgrades – pumping or twinning of lines.</p> <p>Quarter 3 – Council received Associated Engineering report at the September Council meeting – decision was deferred to a future meeting.</p> <p>Quarter 4 – Council resolved to ask for a scope change to connect to the Spedden line. Application was sent to Alberta Transportation.</p> <p>Quarter 1, 2015 – Water Supply Agreements and agreements to utilize a Smoky Lake County building discussions have begun. These discussions have resulted in further amendments to the scope of the project that have been submitted to Alberta Transportation as at March 31, 2015. Detailed design of the transmission line and Ashmont connection are underway, the connection at Spedden is being held up by the negotiations with Smoky Lake County and Alberta Transportation.</p> <p>Quarter 2 – Have met with Alberta Transportation staff to discuss latest scope change – they have agreed to the scope change and have sent to the Minister recommending approval. We will be re-routing water line in Ashmont to avoid the Iron Horse Trail and potential contaminated soil in that area.</p>
Complete Feasibility study for	Sheila	Summer 2014	Quarter 1 – RFQ and RFP's have been sent out regarding

Appendix 1 for 6.1.: 2015 Strategic Plan

Joint Lagoon in the Lac Sante Area – with the County of Two Hills			<p>this project. Project was awarded to Urban Systems.</p> <p>Quarter 2 – a kick-off meeting was held in Two Hills to discuss the process for this Feasibility Study.</p> <p>Quarter 3 – Urban Systems is currently working on the project – determining volumes of septage, potential locations, etc.</p> <p>Quarter 4 – Feasibility report is complete, scheduling a meeting with the County of Two Hills – Applied for extension to the grant to allow for a meeting in January.</p> <p>Quarter 1, 2015 – Feasibility study is complete.</p>
Explore Tank loaders for non-potable water	Sheila, Dennis, Leo		
When requested, explore providing water to Developments	Sheila	2014 as requested	Quarter 1,2,3 – No requests
Consider application under new Federal Program for upgrade of water distribution systems in Lottie Lake, Ashmont, Bayview Beach, potential Co-ops off St. Paul/Elk Point line (with the municipal portion funded by residents)	Sheila/Tim	When announced	<p>Quarter 2 – Program will not be open for applications until 2014.</p> <p>Quarter 2, 2014 – Open Houses were held for Lottie Lake and Ashmont residents in June to determine support for new water distribution lines. A newsletter was sent out in June to all residents giving them until the end of July to respond – Council will proceed with an application based on these responses.</p> <p>Quarter 3 – Council reviewed the responses from Lottie Lake and Ashmont residents. It was determined to submit Building Canada Grant applications for both projects when the program is available to receive applications. It has been indicated that no applications will be accepted until early 2015.</p> <p>Quarter 4 – Building Canada grant not accepting applications yet.</p> <p>Quarter 1, 2015 – Building Canada Grant application for distribution lines in Lottie Lake and Ashmont was submitted on April 1, 2015.</p>
Review Ashmont Lagoon Feasibility study and work on implementation plan.	Council	January 2014	<p>Quarter 2 – Work has commenced on the de-sludging of the Ashmont Lagoon – will take place in July/August.</p> <p>Flow Meter is scheduled to be installed in July. Geo-</p>

Appendix 1 for 6.1.: 2015 Strategic Plan

<p>Short Term measures to extend life of Ashmont Lagoon:</p> <ul style="list-style-type: none"> • De-sludging lagoon - \$85,000 • Re-route trucks to Mallaig (once upgrades complete) • Geo-technical review of area for lagoon expansion • Purchase of required land <p>Detailed design of lagoon upgrade – construction to be in future years 2016-1019. Design \$565,600</p>		Summer 2014	<p>technical review has been completed.</p> <p>Quarter 3 – Lagoon has been de-sludged - flow meter has been installed.</p> <p>Quarter 4 – Received report from Urban systems on wastewater plan based on work done at Ashmont lagoon over last 2 years.</p> <p>Quarter 1, 2015- Building Canada Grant application was submitted for upgrade to Ashmont Lagoon and Transfer Station – joint with the County of Two Hills was submitted on April 1, 2015.</p>
Ashmont Sewer Line expansion to three lots (as per council resolution in 2013) 2015	Danny	Summer 2015	<p>Quarter 1 - To be constructed this summer, or as per contractor's schedule</p> <p>Quarter 2 – Utility staff are working with contractors to schedule time for work to be done.</p> <p>Quarter 3 – Still working with contractors</p> <p>Quarter 4 - Danny working on this project. Still ongoing</p> <p>Quarter 1 – Utility staff are working with contractor to arrange installation in early spring 2015.</p> <p>Quarter 2, 2015 – Sewer expansion complete</p>
Conduct and inventory water wells in subdivisions and ensure they are secured and signed as non-potable water supplies. Include their location on the GIS System	Danny	Summer 2015	<p>Quarter 3 – Not completed</p> <p>Quarter 4 – Not completed</p>
<p>Determine wastewater solution – expansion of Ashmont, new lagoon near Lac Sante</p> <p>Resident calling for hold on</p>			<p>Quarter 1 – A Building Canada Grant application has been submitted for upgrade of the Ashmont lagoon – with the installation of a transfer station – jointly with the County of Two Hills. This will help to address wastewater issues in the Lac Sante area.</p>

building permits till solution resolved.			
Riverview utilities – determine waste water solution. Set up meeting with residents to communicate cost of water/waste water and date for billing to commence.			Quarter 1 – Included septic tanks for Riverview. Working with legal counsel regarding update to Utility bylaw – will arrange meeting with residents following update of bylaw. Quarter 2 – working on Utility Bylaw – hope to have ready for Council consideration in September.
Establish protocol for Elk Point water line – breaks.			Quarter 2 – these protocols have been established by the Elk Point/St. Paul Regional Water Commission.

Goal 9 – Waste Management

Goal 9: Waste management enhances and encourages “best practices” in waste disposal			
Action	Lead	Target Date	Quarterly Report
Waste Storage Site - Poirier Development Poirier Development 2015 \$20,000	Dennis	Fall 2014	Quarter 2,2013 – Will completed clay – Gravel pad at Perch Lake Quarter 3 – St. Vincent Waste Storage Site complete. Perch Lake will be completed in the fall. Garner Lake site to defer to next year. Perch lake will not get completed until the spring of 2014. A site has been selected for Poirier Development’s bins, and will be constructed in 2014. Quarter 3, 2014 - Perch Lake is completed. Poirier development is still undecided at this point. Quarter 4 – Staff/councilor are still working on preferred location for site in the Poirier Development. Construction will be deferred to 2015. Quarter 1, 2015 - Leo and Dennis are working on finding the best location and planning for the building of the bin site for this subdivision.
Frontload waste truck \$280,000 Chasis ordered in 2014 – out of 2015 budget			Quarter 1 – Truck has been ordered. Quarter 2 – New waste truck has arrived and is in service.

Appendix 1 for 6.1.: 2015 Strategic Plan

Dry waste pit – Mallaig transfer station \$40,000			
Front Load Waste bins \$30,000			Quarter 1 – included in the 2015 budget Quarter 2 - Bins have been purchased.
Work on moving of waste bins at Lac Bellevue to accommodate park expansion of overflow parking			

Goal 10 – FCSS

Goal 10: FCSS services conserve and enhance the rural lifestyle of residents.

Actions	Lead	Target Date	Quarterly Report
Meet the target set out by the province to spend 50% of the budget on Children and youth programs.	Janice	Dec 2015	Quarter 2 – 2014 59%
Assist the general Public with ongoing support and Direction	Janice & Katie	Ongoing	Quarter 1 – Ongoing Quarter 2 - Ongoing
Hold a Seniors Clinic on Alberta Seniors Benefits changes once per year	Janice & Coco	Ongoing	Quarter 2 – Waiting for changes to be announced – end of July
Organize and host Seniors Festival – in Heinsburg (as 2014 festival was cancelled due to inclement weather)	Janice & Coco	Dec 2015	Quarter 2 – Hall booked in Heinsburg for Nov 27, 2015
Provide recognition to Community Volunteers	Janice & Coco	Aug 2015	Quarter 1 – The high school students that volunteer will be recognized during the week of April 12-18. Volunteer Alberta grant was approved. Quarter 2 – Completed as stated above
Arrange Joint Board Meetings with	Janice	Dec 2015	Quarter 1 – This meeting will take place April 22, 2015 at

Appendix 1 for 6.1.: 2015 Strategic Plan

the Town Of St. Paul FCSs to insure no Overlap of Service			10am. Quarter 2 – Completed April 22, 2015
Update FCSS Policy & Procedures Manual as requested	Janice	Ongoing	Quarter 1 – Ongoing Quarter 2 - Ongoing
Welcome Baby program, Administer & implement changes as required	Janice & Coco	Ongoing	Quarter 1 – Ongoing Quarter 2 – Changes Implemented
Welcome to the County Packages, Administer & implement Changes as required	Janice & Coco	Ongoing	Quarter 1 – Ongoing Quarter 2 - Ongoing
Lead the 5 th annual Ashmont Summer Program Lead the Mallaig Summer Program	Janice & Coco	Sep 2015	Quarter 2 – Both programs start on July 4, 2015
Administer the Mallaig Moms N Tots	Janice	Ongoing	Quarter 1 – Ongoing Quarter 2 - Ongoing
Administer the Ashmont Moms N Tots	Janice & Coco	Ongoing	Quarter 1 – Ongoing Quarter 2 - Ongoing
Coordinate the Volunteer Income Tax Program	Coco	Jun 2015	Quarter 1 – Already underway volunteers went out to Ashmont and Mallaig on March 12, 2015 Quarter 2 – to date we completed 144 applications
Coordinate Seniors Week Events	Janice & Coco	Jun 2015	Quarter 2 – Completed June 3, 4 & 5.
Complete the Annual Report As Requested by the Province	Janice	Dec 2015	Quarter 2 – Completed April 30, 2015
Complete Outcome Measures as requested by the Province	Janice	Dec 2015	Quarter 2 – Completed February 15, 2015
Provide Support & Direction to Seniors that are being Abused	Janice	Ongoing	Quarter 1 – Ongoing Quarter 2 - Ongoing
Administer the community Counselling program- & implement Changes As Requested	Janice	Ongoing	Quarter 1 – Ongoing Quarter 2 - Ongoing
Provide Support/Referrals to	Janice	Ongoing	Quarter 1 – Ongoing

Appendix 1 for 6.1.: 2015 Strategic Plan

individuals that Request Assistance			Quarter 2 - Ongoing
Consider contribution to the FSLW Program (request \$30,000) not included in FCSS budget – would be over and above County required contribution for FCSS			Quarter 1 – Grant application received and payment issued in February. Quarter 2 - Completed
Administer snow angel volunteer program for hamlets	Janice/Coco	Ongoing	Quarter 2 – Winter months only
Organize High Heels and Spurs Program for schools in our region	Janice/Coco	Dec 2015	Quarter 1 – All high school booked for April 8 to the 10 Quarter 2 – Completed April 8,9,10 & May 28
Administer the Meals on Wheels Program	Janice/Coco	Ongoing	Quarter 1 – Ongoing Quarter 2 - Ongoing
Manage and Coordinate the Community Connector Trailer	Janice/Coco	Ongoing	Quarter 1 – Ongoing Quarter 2 - Ongoing

Goal 11 – Agriculture

Goal 11: Agricultural services are designed to assist the continuation and enhancement of agricultural activities.

Actions	Lead	Target Date	Quarterly Report
GPS on mowing equipment	Keith/Mechanics	April 2015	Quarter 1 - We are still working on getting the GPS on the mowers. Quarter 2 – will defer GPS on Mowers till 2015 – ran out of budget. Quarter 1, 2015 – included in 2015 budget. Quarter 2, 2015 – equipment has been ordered.
Work with highway maintenance contractor to ensure weeds are controlled around those highways	Dennis/Keith	April 2015	Quarter 2, 2013 - Agreed to do some weed control along highways in troubled areas. Costs covered (2013) Quarter 1 , 2014- This is based on a per year basis. Transportation will cover costs for any type of work done. Sk Sprayed for weeds on highways near Ashmont. We continue to be in contact with the Ministry of Transportation to ensure their roads are kept clear. Currently we have up to \$5000 to spend on weed control on highways in the County from the Ministry. Kk Quarter 1 – Meetings with Alberta Transportation scheduled for

Appendix 1 for 6.1.: 2015 Strategic Plan

			<p>April 2015.</p> <p>Quarter 2 – Province has indicated they will do very limited mowing along Provincial highways. They will only deal with weed issues if they receive a weed notice from the County – in the past we have sprayed in some areas for them and then invoiced – this will not be allowed this year.</p>
<p>Coyote Bounty for predation control - \$20,000 for Jan-Mar 2014 and additional \$10,00 for fall 2014</p> <p>Continue program in 2015</p>	Keith /Warren	Dec 2015	<p>Quarter 1, 2013 – Program has ended for the spring with 944 coyotes/1 wolf brought in (in 2012 over 1400 coyotes were brought in). \$10,000 left in the budget to commence the program again in November 2013.</p> <p>Quarter 2 –</p> <p>Quarter 4 – Coyote Bounty commenced again November 1, 2013</p> <p>Quarter 1, 2014 - The coyote bounty has received approximately 1300 coyotes and 3 wolves from the reduction program as of April 1, 2014.</p> <p>Quarter 4 – Program commenced for winter 2014/2015.</p> <p>Quarter 1, 2015 – Budget expended in March 2015. Total from fall to spring. 1602 coyotes, 13 wolves.</p>
Advocate to the Province regarding the control of Wolf population	ASB		<p>Quarter 1, 2014 – The Wildlife Damage Compensation Program resolution was brought forward at this years' ASB conference to address this.</p>
Explore options to resolve dog issues within the County – contract out?	Keith/Jack	Fall 2014	<p>Quarter 1 – We continue to answer dog calls in the County and try to find solutions and avoid fines. With additions of noise cannons and work alone software we will make this safer.</p> <p>Quarter 2 – dog complaints are still coming in – most complaints due to neighbors not getting along. Work alone software will be installed in July.</p> <p>Quarter 4, 2104 – staff have Work alone software now in event of emergency. This has increased staff safety – not resolved the dog issues.</p> <p>Quarter 2 – Sending invoices out to residents who have not paid any fines that have been issued. Will work with Town Bylaw Officer to set out process to issue Provincial tickets that will be defensible in the courts.</p>
Continue with Oxeye Daisy			<p>Quarter 1, 2104 – We will map out the oxeye daisy outbreak</p>

Appendix 1 for 6.1.: 2015 Strategic Plan

program – 2015 – Education			around Ashmont and report how it can spread from year to year. We will continue to have discussions with local residents about the weed. We will ensure County roads are clear of oxeye daisy.
Review mowing program – with level of service on road classification program – new construction			Quarter 1 – We will review the classification program to see if our current mowing program needs to be changed.
Degelman mower \$33,000			Quarter 1 – new mower has been ordered. Quarter 2 – new mower has arrived and is in service.
Dynamite Shed – potential relocation – regulation change -			Quarter 1 – indication from the Federal Government that the dynamite shed will need to be relocated by July 2015. Quarter 2 – we have received an extension to end of September 2015 to move the dynamite shed in order to obtain proper documentation from the Province as the location will be on Crown land.

Goal 12 – Planning & Development

Goal 12: Development is environmentally sound and sensitive			
Actions	Lead	Target Date	Quarterly Report
Review of County owned land – possible sale of properties Gravel testing on properties identified in review (when time permits)	Leo	Dec 2015	Quarter 2 – land that is part of the exchange agreement for the Ashmont Lagoon has been tested for gravel – prior to signing of agreement. No gravel was discovered. Gravel testing has been done at Richland pit to determine gravel reserves.
LUB/MDP amendments			Quarter 1 – Amendments to LUB/MDP wording has received 1 st reading. Public Hearing scheduled for April council meeting. Quarter 2 - Completed
Lac Sante ASP Review			Quarter 1 – Joint meeting with the County of Two Hills determined that only minor changes are required to refer to other statutory documents whose numbers have changed.

Goal 13 – Parks & Recreation

Goal 13: Recreation opportunities are available to the public through the County of St. Paul or partnerships
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Appendix 1 for 6.1.: 2015 Strategic Plan

Action	Lead	Target Date	Quarterly Report
Explore options for porta potties and storage shed at Lottie Lake		Summer 2015	Quarter 3 - no action taken
Explore developing overflow camping area at Lac Bellevue		Summer 2015	<p>Quarter 1 – Included in 2014 budget – to be completed during construction season.</p> <p>Quarter 1, 2015 – not included in the 2015 budget</p> <p>Quarter 2, 2015 – Submitted an application under the Canada 150 Community Infrastructure Program for a campground expansion at Lac Bellevue as well as a gazebo, two new piers, and a miniature golf course</p>
Explore solar street lighting for new parking lot at Westcove -		Summer 2015	<p>Quarter 1 – Not included in 2014 budget</p> <p>Quarter 1 – not included in 2015 budget, but will review options for grants for this item.</p>
Explore replacing piers at all parks Floatingstone priority		Summer2015	<p>Quarter 1 – 2 piers included in 2015 budget.</p> <p>Quarter 2 – New piers are installed at Floatingstone and Stoney Lake.</p>
Upgrade power at Westcove - \$50,000/year for 3 years - Potential reduce rates for 2015 year			<p>Quarter 1 – included in 2015 budget</p> <p>Quarter 2 – obtaining quotes – will not complete until after park is closed for the season.</p>
Building repairs – Stoney lake – office/bathrooms			<p>Quarter 1 – included in the 2015 budget</p> <p>Quarter 2 – the repairs have been completed.</p>
Lac Bellevue – new Bathroom – overflow - \$10,000			Quarter 1 – not included in the 2015 budget
New Gator – Floatingstone \$20,000			<p>Quarter 1 – included in 2015 Budget</p> <p>Quarter 2 – New gator has been purchased.</p>
Septic Fields – Floatingstone/Westcove \$60,000			Quarter 1 – included in 2015 budget
Mallaig Recreation – 5 yr plan <ul style="list-style-type: none"> ○ Arena - \$15,000 - 2015 ○ Playground - \$50,000 - 2015 (using Public Trust Reserve Funds) ○ Gazebo - future 			<p>Quarter 1 – Arena funding happened in 2014. \$50,000 contribution to playground in 2015 budget, funded by Public Trust Reserve.</p> <p>Quarter 2 – Council provided funding for Mallaig Playground – funded from Public Trust Reserve.</p>

Appendix 1 for 6.1.: 2015 Strategic Plan

Consideration of annual contribution for operation of St. Paul Golf Course. Town is considering \$20,000			Quarter 2- Council denied this annual contribution during budget approval
Re-negotiate the recreation contribution to Town of St. Paul			Quarter 2 – This agreement will be up for negotiation in 2016
Consideration of Powering of stalls at camping area in Heinsburg			Quarter 2 – Council approved the powering of stalls in Heinsburg and provided payment to the local community group to complete the project.
ADDITION: Pursue grants for additional recreational servicing opportunities	Kyle		Quarter 2 – The County has submitted an application under the Co-Op Community Recreation Grant for two new baseball diamonds at the Westcove Municipal Recreation Area. The County has submitted an application under the Makadiff Community Grassroutes Sport Innovation Challenge for new broomball equipment to be used in schools and for future programming

Goal 14 – Library/Culture

Goal14: Public libraries conserve and enhance the rural lifestyle of residents by providing easy access to information, reading and educational materials

Action	Lead	Target Date	Quarterly Report
Consider contribution to Allied Arts to assist with payment of loan.			
Potential replacement of the Action Van in St. Paul			



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.2. Request for Cold Mix - Elk Point Golf & Country Club

#20150805011

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

At the June Meeting, Council was presented with a request from the Elk Point Golf and Country Club for 85 yards of cold mix to repair and upgrade their cart path. At that time the request was tabled as it was the beginning of construction season and we didn't have any cold mix. This request was discussed again at the July Public Works Meeting.

Recommendation

Motion to ratify the donation of 80 yards of cold mix for the Elk Point Golf & Country Club to repair and upgrade the cart path. The cold mix will be stockpiled in their yard.

Additional Information

Originated By : pcorbiere

Elk Point Golf & Country Club
Box 1174
Elk Point, AB T0A 1A0
Phone 780-724-3733



June 7, 2015

County of St. Paul
St. Paul, AB

Reeve & Council

We wish to repair and upgrade our cart paths as they haven't been improved for over 10 years. The last time we were able to do repairs you generously supplied us with the cold mix.

We realize you have a number of projects to consider but we are hoping you would consider providing some cold mix to complete this project. The amount required is 80 yards.

Your assistance would be greatly appreciated.

Yours truly,

A handwritten signature in blue ink that reads "Dave Cousins".

Dave Cousins
President
Elk Point Golf & Country Club



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Issue Summary Report

6.3. Request for Funding - Heritage Lodge Auxiliary

#20150806016

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

At the June 9, 2015 Meeting, Council was presented with a request from the Elk Point Heritage Lodge Auxiliary for funding to assist with the cost of carrying out the activities for their residents. At that meeting, the request was tabled.

In July, Janice Fodchuk presented this request to the FCSS Board to see if they would provide the Elk Point Heritage Lodge with financial assistance, as it falls within the FCSS mandate. The FCSS Board denied the request as they feel that if they provide funding for one organization, it could lead to many more requests from all the other lodges/seniors housing within the County.

Recommendation

Administration is recommending to deny the request as it could set a precedent and lead to numerous other requests.

Additional Information

Originated By : pcorbiere

Heritage Lodge Auxiliary
Box 780
Elk Point, AB
T0A 1A0

Wednesday, April 22, 2015.

To whom it may Concern,

I am writing this letter on behalf of the Heritage Lodge Auxiliary. Our organization has two main objectives: to give assistance to the Heritage Lodge to help better the lives of its residents and to establish good relations and be a helpful contact between Heritage Lodge and the public. The Auxiliary carries on without purpose or gain for all its members and any profits or donations to the organization shall be used in promoting its objectives. The Auxiliary obtains its funding through small donations and internal fundraising.

The Auxiliary provides the funding for the various recreation activities offered at the Lodge. These activities include: happy hours, crafts, baking, bingos, birthday parties, movies and entertainment. Special activities are done at least monthly to celebrate the various holidays. The residents enjoy attending these activities.

In order to continue providing the activities, we are asking the County for an operational grant to assist with the cost of carrying out our many activities.

Thank you for your consideration,



Lori Kadutski
Secretary, Heritage Lodge Auxiliary

Appendix 1 for 6.3.: Letter

2015 Budget for Heritage Lodge Auxiliary SocietyGeneral Account

<u>Revenue:</u>	Donations	3000.00
	Membership	100.00
	Miscellaneous	<u>500.00</u>
		3600.00

<u>Expenses:</u>	Office expenses & advertising	500.00
	Membership & subscriptions	150.00
	Pictures	150.00
	Outdoor Décor	<u>200.00</u>
		1000.00

Activities	
New Year's	75.00
Valentines	75.00
St. Patricks	75.00
Easter	75.00
Volunteer Appreciation	300.00
Mother's Day	100.00
Senior's Week	200.00
Canada Day	200.00
Halloween	250.00
Christmas	500.00
Happy Hour	<u>250.00</u>
	2100.00

Contingency Fund	500.00
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Total	3600.00
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Appendix 1 for 6.3.: Letter

Handivan Account

<u>Revenue:</u>	Donations	4000.00
<u>Expenses:</u>	Fuel	3000.00
	Driver Honorarium	600.00
	Medical, licence, etc.	<u>400.00</u>
		4000.00



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Issue Summary Report

7.1. 11:00 a.m. - St. Paul & District Chamber of Commerce

#20150715001

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

Alice Herpberger, St. Paul Chamber of Commerce President and Linda Sallstrom, Executive Director, will be in to give a presentation on the activities the Chamber has been involved in.

Additional Information

Originated By : pcorbiere

June 20, 2015

Report on Chamber Activities -Town/County Presentation

The St. Paul & District Chamber of Commerce (Chamber) has a rich history of involvement in the community since its incorporation under the *Board of Trade Act* in 1929 (also incorporated under the *Alberta Societies Act* in 1994). However, as times change the Chamber needs to be responsive to the needs of the membership and the community and develop a better understanding of its role amidst an age of multi-media and duplicity of services.

The mission of the St. Paul & District Chamber of Commerce, as a volunteer organization, is to promote commercial, industrial and civic well-being in our community.

The Chamber is scheduled to conduct strategic planning activities, however in anticipation of that session, the Chamber has chosen to focus on the following activities:

- To develop and foster a greater understanding of the needs and wants of the membership and the business community;
- To increase visibility and engagement by the Board and staff within the business community;
- To create sustainable activities, programs and events which engage the business community and support their efforts.

In support of the areas identified, the Chamber has been involved in the following activities:

Committees, Partnerships & Community Support

- Town of St. Paul/Town Marketing Committee - The Chamber is an active member of the Town Marketing Committee, recently assisting the Town by compiling a Town Security Questionnaire and providing feedback. Other projects/items include: Communities in Bloom, Town/Chamber signage and the 2014 Wild Pink Yonder.
- Champions for Change Downtown Revitalization Committee - As part of the Downtown Committee the Chamber has been involved with planning and preparations for the Shiver Fest, Canada Day, Street Art Project, Communities in Bloom, and Party in the Park. In addition, the Chamber has brought to the Committee the Canada 150 Project and the Christmas Super Saturday event.
- Adult Learning - The Chamber sat on the Committee organizing the Health & Wellness Expo held in May of 2015. In planning for the 2016 Health & Wellness

Appendix 1 for 7.1.: Chamber Report

Expo, there is thought that the Chamber may be able to expand the event hosting a trade fair to run concurrently with the Expo.

- Canada 150 Committee - The Chamber is heading the Canada 150 Committee with initial partnerships with the Town, Journal, and Downtown Committee. Additional organizations and individuals have been invited to take part in the planning of Canada's 150th birthday celebrations in 2017.
- HUB, AB Works, Jobs Skills Training & Labour, Town of St. Paul and Community Futures (CF) - The Chamber partners with these agencies to bring Employee Attraction and Retention Network (EARN) Events to the community. In addition, the partnership also funds and supports the Finding Work Series Profiles generated for St. Paul & District businesses, with the Chamber taking on the role to collect data and compile the Profiles. The partnership has also indicated support for the Chamber's the Small Business Week event in October.
- Ag Society - The Chamber takes part in the LRA Rodeo Finals, hosted by the Ag Society, by holding a Rodeo Kick-Off Supper and managing the event schedule. In the past the Chamber also assisted in the parade preparations and continues to provide the parade manual and information regarding the parade.
- Community Futures - The Chamber works with the CF to provide workshops and initiatives. Initiatives include: Stop the Insanity Workshop, Small Business Week and Motorcycle Tourism. The CF has also invited the Chamber to sit on the North East Food Sector Group initiative encouraging the production, promotion and marketing of local food.
- Destination Marketing Organization (DMO) - The Chamber attends DMO meetings to provide input and disseminate information to Chamber members as requested/required.
- Telus - The Chamber partnered with Telus to host the Telus Innovation Bus which provided education on resources available through James Bond style tours to business owners/managers. Telus has also been a past sponsor of the Chamber's Rodeo Kick Off Supper.
- ACFA - The Chamber attended and provided support to the Concerto Celebration welcoming St. Paul into the Concerto network.
- Portage College - The Chamber took part in the Advisory Committee meetings hosted by the Portage College St. Paul campus.
- St. Paul Education Regional Division (SPERD)- The Chamber was invited to take part in the SPERD strategic planning session. The Chamber was unable to attend due to other commitments.

The Chamber, on a yearly basis, provides scholarships for SPERD students graduating from high school. This year the Chamber has approached scholarship organizers about increasing visibility of scholarship presentations and increasing scholarship opportunities to students.

- Cold Lake/Bonnyville Chronic Labour Shortage Coalition - The Chamber attended meetings of the Cold Lake/Bonnyville Chronic Labour Shortage Coalition and related Temporary Foreign Worker program. The Chamber also disseminated information from the Coalition and the cause to Chamber members.

Projects/Initiatives providing “Value Added”

- Workshops: EARN, RABC Workshops (Marketing on a Budget), Stop the Insanity, Dealing with Donations, Social Media Workshop, Wages at Work, Canada Alberta Job Grant Presentation, Lunch & Learn: Chamber Plan.

Chamber works toward the coordination and delivery workshops that have been identified as supportive and/or of value. This information is gathered through business visits and feedback from the members.

- Chamber Group Insurance Plan - The Chamber works with their new Chamber Group Insurance Provider, Michelle Poirier, to provide benefits to small businesses. The Chamber Group Insurance Plan provides services to medium-small business (including home based and farming operations) and is a revenue generator for the Chamber.
- Rodeo Kick Off Supper - The Rodeo Kick-Off Supper has been the Chamber's largest fundraiser in the past. This year the Chamber will explore other revenue streams and will downsize the Supper to focus on the Rodeo and events taking place during the rodeo week.
- Small Business Week - The Chamber will partner with other agencies to host a Small Business Week event the third week in October. The intent is to host a supper with a guest speaker. The event is in the planning stages.
- Christmas Super Saturday - The Christmas Super Saturday event has taken place the past couple of years, however the intent for 2015 is to increase the activities during the event and draw more business participants and people into town. The Chamber has approached the Downtown Committee to assist in creating a fantastic event.
- Political Forums - As required, the Chamber has organized and hosted political forums on a municipal, Provincial and Federal level. The Chamber has tentatively selected October 6, 2015, to host the forum for the 2015 Federal election.

Appendix 1 for 7.1.: Chamber Report

- SPERD Scholarships - The Chamber will work with SPERD staff to increase visibility of the SPERD scholarship program to acknowledge both students and business sponsors.
- Logo Sign Project - The Chamber manages and coordinates the Logo Sign Project with the provincial contractor to provide advertising to businesses on the large blue signs on highway 29 coming into St. Paul East and Westbound.
- Value Added Programs/Member to Member Discounts - The Chamber provides a number of Value Added Programs through the Alberta Chamber of Commerce to members in the areas of: gas discounts, banking discounts, insurance, energy discounts, etc.

On a local level, the Chamber is endeavouring to create a Member to Member Discount Program. To date, benefits through the program include a Chamber/Spur Radio advertising discount and the Sign Logo Program at a discount to members. The Chamber is currently working with other businesses to provide additional member benefits as well as a Grand Opening or Celebration Package geared at members.

- Trade Fair - The Chamber continues to investigate the interest and/or need by businesses to host a trade fair. An opportunity with Adult Learning, in conjunction with the Health & Wellness Expo, may be present but would have to further explored.
- Business Awards - The general feedback from membership has not been favourable towards having the return of business awards. However, the Chamber does feel it is important to acknowledge the accomplishments of its members and is currently looking at a “rewards” option. This option may be explored along with the Small Business Week event, wherein business and community have an opportunity to identify or self identify any achievements they or their employees may have (ie. awards from association or donations made to community).
- Networking Opportunities - The Chamber has hosted a number of meet and greet opportunities and will continue to work with members to engage in and encourage networking. Despite members indicating they want to network, attendance at the meet and greet events has been low.

Advocacy

- Local - The Chamber works to improve the local business climate, promote trade and commerce and foster a better understanding and appreciation for the opportunities, advantages and assets of the community, as well as speak to the disadvantages or threats. The Chamber works with regional Chambers, the Alberta Chamber of Commerce (ACC) and the Canadian Chamber of Commerce

(CCC) on behalf of the local membership and through an understanding of the issues at a higher level, provides input from a local perspective.

- Provincial - The ACC reviews and assesses new legislation or amendments to existing acts and appraises its members of potential concerns. The ACC coordinates the voice of its 126 members to increase its advocacy efforts and assists members who may be having difficulties dealing government and beaurocratic operations.
- National - The CCC is the only national organization that speaks for 200,000 businesses on a national and international level. The CCC's views, the views of those represented, are sought after and respected by the government, business and media.

The value of the Chamber is evident in it's long history, however the Chamber cannot live on those credentials alone and must move into a role that continues provides service, support and value to the membership and the community. Together, through partnerships and strong working relationships with the municipalities, agencies (NFP and other) and membership, the Chamber can carry out its mission of promoting well-being at all levels within the community.

Board of Directors
St. Paul & District
Chamber of Commerce



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.2. 11:30 a.m. - Floatingstone Lake Lot Owners

#20150805001

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

Ron McConnell and Betty and Bill Nickel, lot owners at Floatingstone will be in to speak with Council about purchasing or leasing MR that their boathouses are encroaching on. They own lakefront property that have boat houses that were built in the early 1960s. At that time, the boat houses were partly situated on county land as the lake was high and people put their boats directly into the lake from their boat houses. This has all come to light, as some of the lake lot owners try to sell their property, but are having trouble because the boathouses are encroaching on County property.

Some of the lot owners have been in contact with the Planning Department and Krystle has recommended that they meet with Council to see if Council will entertain the idea of selling or leasing the property that their boathouses are encroaching on. If Council agrees to go to lease or sell the MR that their boathouse is encroaching on, the property would have to be subdivided and de-designated which would include a bylaw and a public hearing.

Additional Information

Originated By : pcorbiere

Phyllis Corbiere

From: Darlene Sandboe <darlenesandboe@yahoo.com>
Sent: August-05-15 8:37 PM
To: Phyllis Corbiere
Subject: Re: Hi

Hi Phyllis

A group of structures [boat houses] were built in the early 60's partly situated on county land because the lake was high and people put their boat directly into the lake from their boat house .Over the years this did not create an issue because the same owners stayed on the property. Today the way of doing business has changed and now some owners who would like to sell their property are finding an issue with these structures partly on county owned land. The purpose of our meeting with council is to try and find some common ground that the cottage owners can keep these structures and still carry on business in ever changing rules and regulations. Some ideas might be for outright purchase of the land or maybe long term leases which would satisfy home owner, financial institutions and the county of St Paul. Attending the meeting will be myself and Bill and Betty Nichols.





100 yd
100 m



Current Scale 1:2060





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.3. 1:00 p.m. - Public Hearing - Bylaw No. 2015-17 - Amend LUB - Rezone PNW 33-55-3-W4

#20150805002

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

At the July meeting, Council gave first reading to Bylaw No. 2015-17, which is a bylaw to amend LUB Bylaw No. 2013-50 as it relates to rezoning 2 acres in PNW 33-55-3-W4 from Agricultural to Industrial Commercial. The owner is proposing to build a cardlock at this location.

Bylaw No. 2015-17 was advertised in the Elk Point Review the weeks of July 28th and August 4th and the adjacent landowners were notified via letter post.

A public consultation was held on August 4th and six people attended.

Krystle Fedoretz will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to Public Hearing scheduled for 1:00 p.m. to discuss Bylaw No. 2015-17, which is a bylaw to amend Land Use Bylaw No. 2013-50 as it relates to rezoning 2 acres in PNW 33-55-3-W4 from Agricultural to Industrial/Commercial.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2015-17

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50

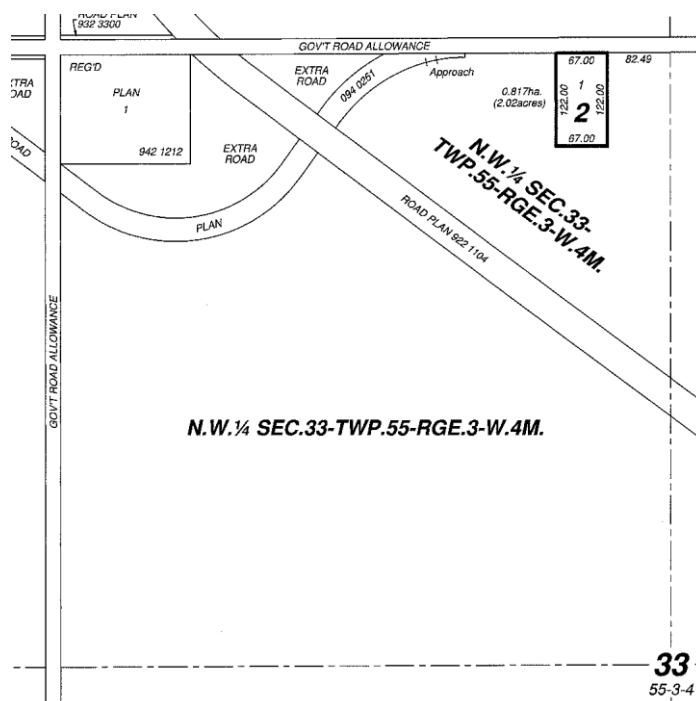
WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-50 is hereby amended as follows:

FROM: Agricultural to Industrial Commercial

FOR: 2 acres in PNW 33-55-3-W4



Read a first time in Council this 8th day of July, A.D. 2015.

Advertised the 28th day of July, A.D. 2015, and the 4th day of August, A.D. 2015 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this day of , A.D. 2015.

Read a third time and duly passed in Council this day of , A.D. 2015.

Reeve

Chief Administrative Officer

COUNTY OF ST. PAUL REZONING APPLICATION

Name of Applicant: Harris Jerrett Email: Harris@Kingsenergygroup.com

Mailing Address: Box 11159 Lloydminster AB T9V 3B5

Telephone (Home): 780-871-8162 (Business): 780-875-2266 (Fax): 780-875-1135

Registered Owner (if not applicant): Raylene Gunderson

Mailing Address: 5404 30 street Lloydminster, AB T9V 1N3

Telephone (Home): 780-872-9038 (Business): _____ (Fax): _____

1. LEGAL DESCRIPTION OF LAND TO BE REZONED:

- All / part of the NW $\frac{1}{4}$ 33 section 55 township 3 range W4M
- Being all / parts of Lot _____ Block _____ Registered Plan _____
- Total area of the above parcel of land to be rezoned is 2 acres _____ (hectares)

2. ZONING INFORMATION:

- Current Zoning as per the Land Use Bylaw 2013-50: Agriculture
- Desired Zoning as per the Land Use Bylaw 2013-50: Industrial / Commercial
- Proposed use as per the Land Use Bylaw 2013-50: Fuel Distribution Cardlock
- Is the proposed use a permitted or discretionary use: Discretionary
- Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? No
- Information in support of the rezoning:
Kings Energy Group is seeking to construct a cardlock location at this
site in order to better serve our clients in the area.

3. LOCATION OF LAND TO BE REZONED:

a) Is the land situated immediately adjacent to the municipal boundary? Yes _____ No No

If "yes", the adjoining municipality is _____

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway? Yes Yes No _____

If "yes" the highway is No. 897

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch? Yes _____ No No

If "yes", state its name _____

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)? Yes _____ No No

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes _____ No No

i) Is the sour gas facility active, abandoned, or currently being reclaimed? _____

g) Is there an abandoned oil or gas well or pipeline on the property? Yes _____ No No

***For a listing of EUB wells in a specific area, contact the Information Services Group at the EUB (403) 297-8190.**

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation? Yes _____ No No

ii) Does the proposed parcel contain a slope greater than 15% Yes _____ No No

4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) Mixed

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.)

Grassy

5. WATER SERVICES:

a) Existing Source of Water: NA

b) Proposed water source (if not rezoning parcel in its entirety).

- ☐ Proposed water supply to new lots by a licensed (surface) water distribution system;
- ☐ Proposed water supply to new lots by cistern and hauling;
- ☐ Proposed water supply to new lots by individual water wells.

6. SEWER SERVICES:a) Existing sewage disposal: NAb) Proposed sewage disposal: NA

An existing sewage system must comply with the above setbacks (existing and/or proposed).

	Property Line	Water Source	Building	Septic Tank	Basement	Water Course
Holding Tanks	1 metre	10 metres	1 metre			10 metres
Treatment Mound	3 metres	15 metres	10 metres	3 metres	10 metres	15 metres
Field System	1.5 metres	15 metres	10 metres	5 metres	10 metres	15 metres
Open Discharge	90 metres	50 metres	45 metres			45 metres
Lagoons	30 metres	100 metres	45 metres			90 metres
Packaged Sewage Treatment Plants	6 metres	10 metres	1 metre			10 metres

The personal information provided will be used to process the Rezoning Application is collected under the authority of Section 642 of the Municipal Government Act. Personal information you provide may be made public pursuant to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, including Section 39 through 42 therein. If you have any questions about the collection and use of this information, please contact the FOIP Coordinator of the County of St. Paul at 780.645.3301.

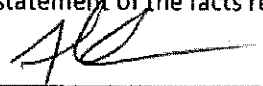
REGISTERED OWNER OR PERSON ACTING ON BEHALF:

I, Harris Jerrett hereby certify that (check one):

☐ I am the registered owner; or

☒ I am authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for rezoning.


Agent Signature

June 2 2015
Date


Owner Signature

June 2 2015
Date

Owner Signature

Date

Lot _____ Block _____ Plan _____ and/or Part of NW ¼ Sec 33 Twp 55 Rge 3 W4M

Proposed Sketch – please indicate/include:

- The use, location and dimensions of buildings on the land and specify which buildings may be demolished or moved from property.
- Location of any water bodies on subject property.
- All developed and undeveloped road allowances.
- Indicate the North direction.
- Location of all right-of-way and easements within or abutting the subject property.
- Location of existing wells/ septic systems and distances from property lines to any permanent structures.
- Indicate the location, dimensions and boundaries of the land to be rezoned.
- Location of all right-of-way and easements within or abutting the subject property.
- Existing and proposed accesses on property.

SEE NEXT PAGE.

Date: June 2 2015

Signature of Applicant: _____



OF PART OF

N.W.¼ SEC.33-TWP.55-RGE.3-W.4M.

COUNTY OF ST. PAUL No. 19

2015

SCALE 1:5000

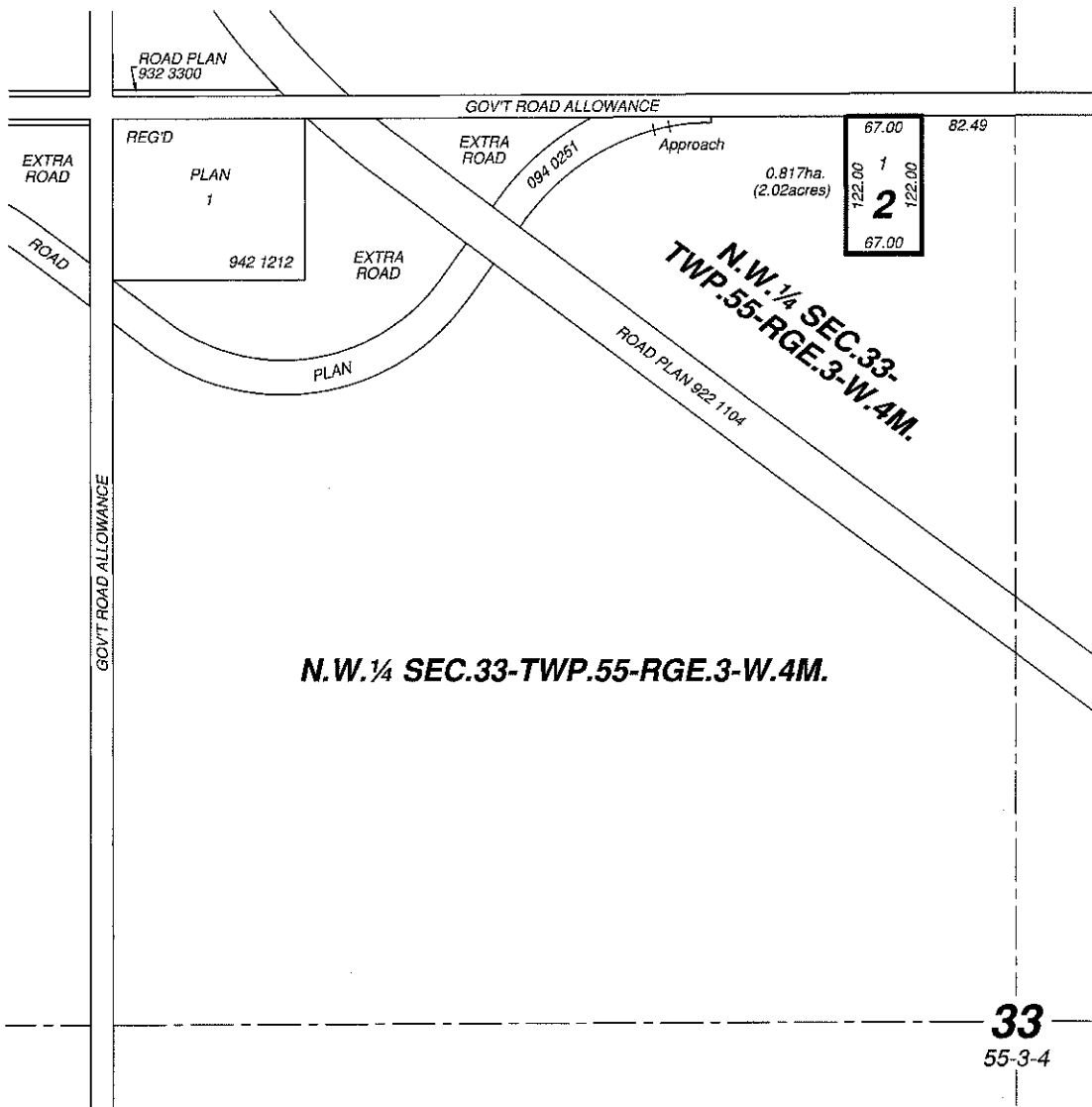
NOTE:

PORTION TO BE SURVEYED IS OUTLINED IN A HEAVY SOLID LINE, AND CONTAINS

0.817ha.(2.02acres)

MEASUREMENTS ARE IN METRES AND DECIMALS THEREOF.

STANDARD ROAD ALLOWANCE SHOWN ARE 20.117m IN WIDTH.



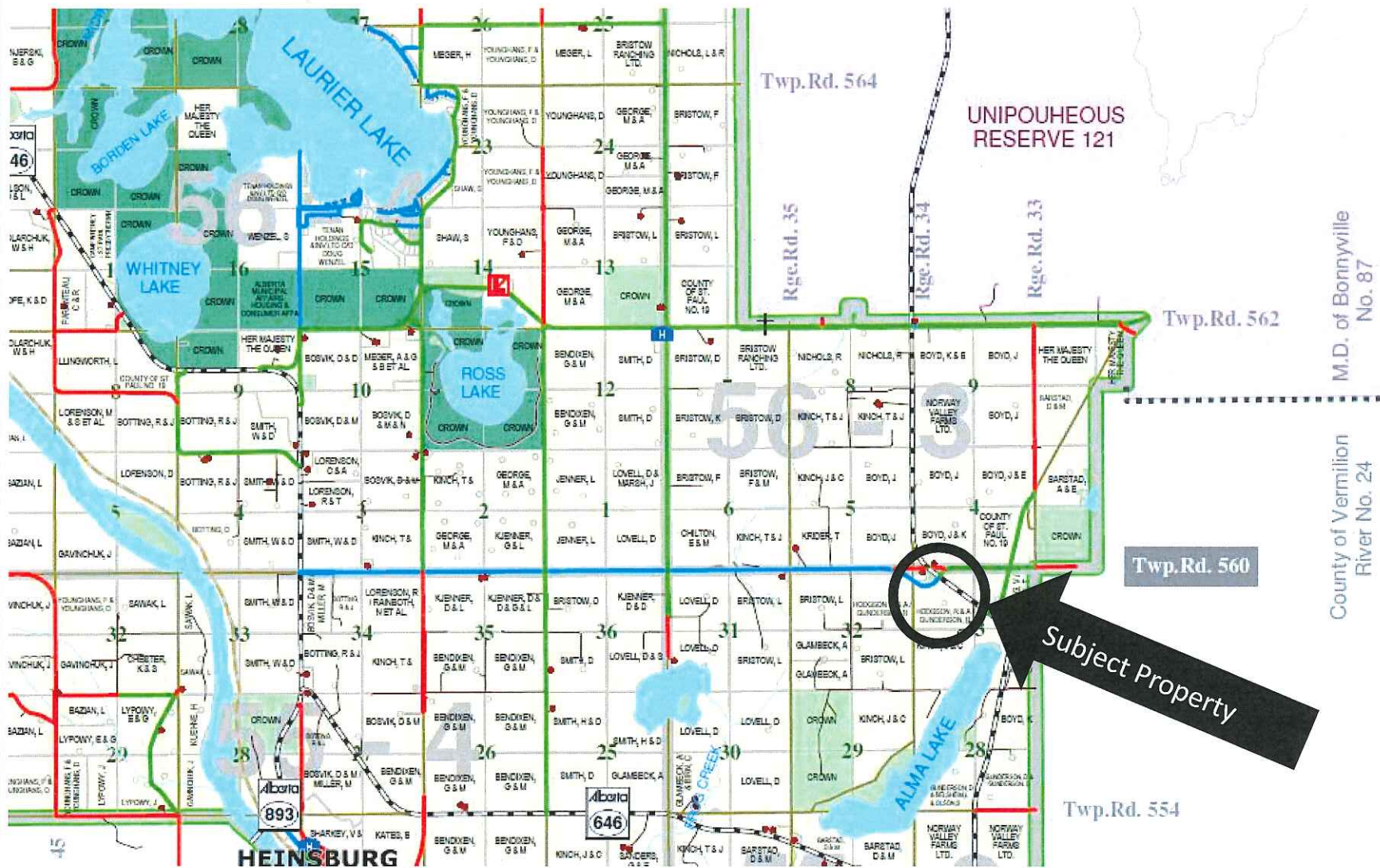
June 10, 2015
FILE No. LA150287

BOX 10219, LLOYDMINSTER, ALBERTA, T9V 3A4
P:(780)875-1440 F:(780)875-4813



Meridian
Surveys (Alta.) Ltd.

General Location Map





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.4. 1:15 p.m. - Public Hearing - Bylaw No. 2015-15 - Road Closure Bylaw between SE 6-60-11-W4 and NE 31-59-11-W4

#20150805003

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

At the June Meeting, Council gave first reading to bylaw No. 2015-15, which is a bylaw to close a portion of road allowance located between SE 6-60-11-W4 and NE 31-59-11-W4 from Range Road 115 west 420 metres.

A Public Hearing has been advertised for 1:15 p.m. to discuss Bylaw No. 2015-15. The landowners want to consolidate it with the NE 31-59-11-W4 as they have dugouts on the road allowance which serve as a water source for their farm.

Following the Public Hearing, Bylaw No. 2015-15 will be forwarded to the Minister of Transportation for approval. Then it will be brought back to Council to consider second and third reading.

Recommendation

Motion to adjourn the meeting and proceed to Public Hearing scheduled for 1:15 p.m. to discuss Bylaw No. 2015-15, which is a Bylaw to close 420 metres of road allowance between NE 31-59-11-W4 and SE 6-60-11-W4.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2015-15

A Bylaw of the County of St. Paul No. 19 in the Province of Alberta for the purpose of closing public travel and disposing of portions of a public highway in accordance with Section 22 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS the lands hereafter described are no longer required for public travel, and

WHEREAS application has been made to Council to have the highway closed, and

WHEREAS the Council of the County of St. Paul No. 19 deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and therefore disposing of same, and

WHEREAS notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and

WHEREAS Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw

NOW THEREFORE BE IT RESOLVED that the Council of the County of St. Paul No. 19 in the Province of Alberta does hereby close to public travel for the purpose of **disposing of** the following, subject to rights of access granted by other legislation:

Meridian 4 Range 11 Township 60

All that portion of the original government road allowance adjoining the south boundary of the South East Quarter of Section 6 lying east of a line drawn at right angles through said road allowance 420 meters west of the west limit of Road Plan 4322NY.

EXCEPTING THEREOUT ALL MINES AND MINERALS

Received first reading this 9th day of June, 2015.

(Original signed by Reeve S. Upham)

Reeve

(Original signed by CAO S. Kitz)

Chief Administrative Officer

APPROVED this ____ day of _____, 20____.

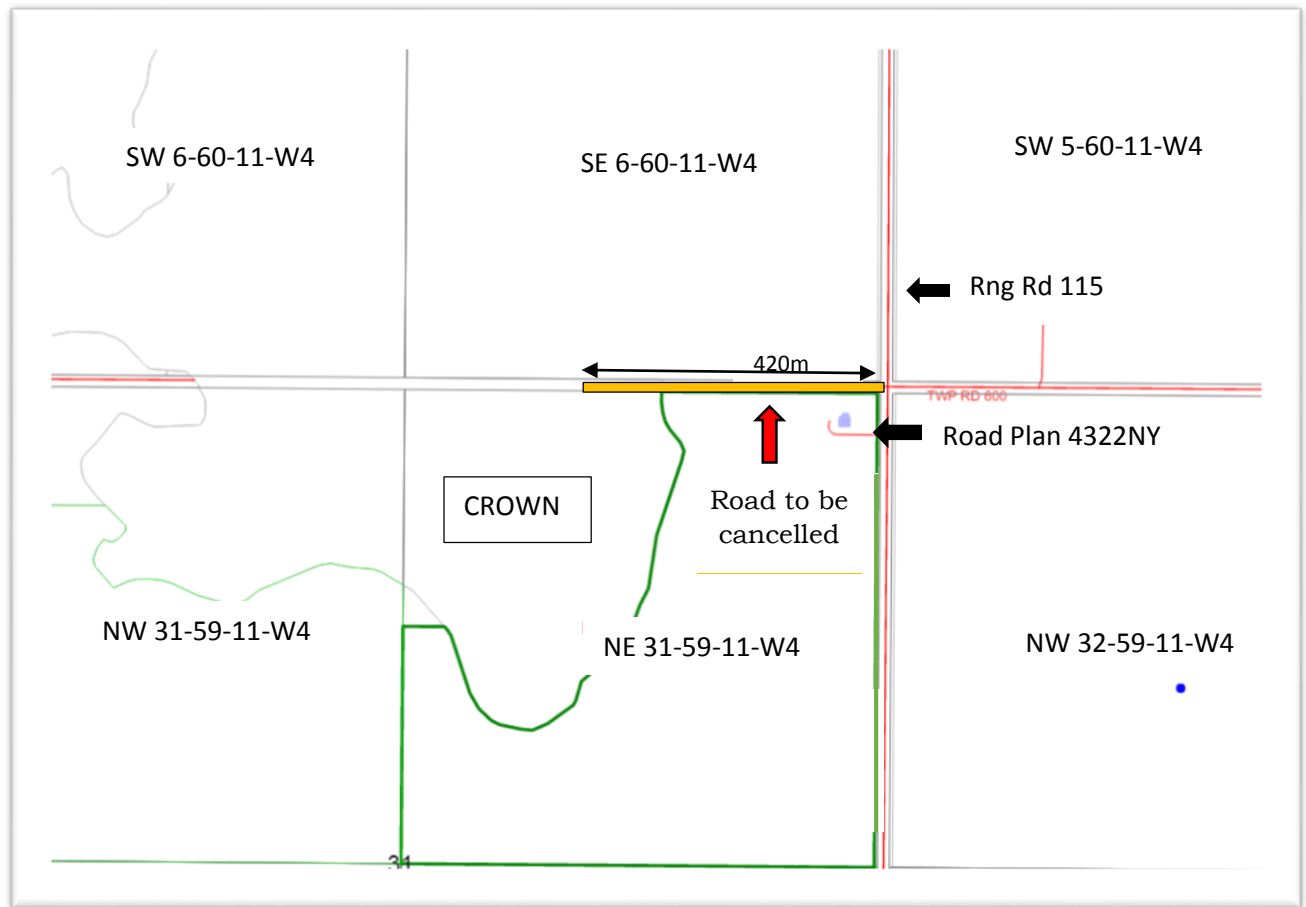
Minister of Transportation

Received second reading this ____ day of _____, 20____.

Received third reading this ____ day of _____, 20____.

Reeve

Chief Administrative Officer





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.1. Rodeo Week Kick Off Supper - August 31

#20150805009

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

The Chamber of Commerce is requesting if Council wants to purchase a table of 8 at \$300 for the Rodeo Week Kick-off Supper scheduled for August 31st. In the past, the County has purchased a table of 8, however not all the tickets were used and the table sat empty during the supper.

Any cash sponsorship received will contribute directly to the cost of the event and any merchandise gifted would be utilized as door prizes.

Alternatives

Purchase a table of 8 for \$300 if the tickets will be used by Council.

Purchase the number of tickets that will be used by Council for \$40 per ticket and make a cash donation for the balance of the \$300.

Make a cash contribution of \$300.

Recommendation

Administration is recommending that the County purchase the number of tickets required by Council @ \$40 per ticket and make a cash contribution for the balance up to \$300.

Additional Information

Originated By : pcorbiere

St. Paul & District Chamber of Commerce

Rodeo Kick-Off Supper

Monday, August 31st, 2015

5:30 pm Cocktails (Cash Bar) - 6:30 pm Dinner

St. Paul Recreation Centre

The "Official" Kick-Off to an AWESOME week of activities!



Tickets: \$40.00 or \$300/table of 8

(Deadline: Monday, August 20th, 2015)

Call 780-645-5820 for more information

RODEO SUPPER TICKET RESERVATION

(Complete and return before **Mon, Aug 20, 2015**)

Yes, please reserve ____ ticket(s) @ **\$40.00 ea** or ____ table(s) of 8 @ **\$300 ea**
for the 2015 Rodeo Week Kick-Off Supper

Name (s): _____

____ Invoice Me ____ Cheque enclosed

I confirm that I am reserving the above dinner tickets and agree to pay the amount required.

Signature: _____ Date: _____

Complete form and fax back to **780-645-5820**, email: admin@stpaulchamber.ca, or
mail cheque made payable to *St Paul Chamber of Commerce*

Box 887, St Paul, AB T0A 3A0

Reservations will be confirmed upon receipt of signed form or full payment only.



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.2. ARMAA Conference - Sept. 9-11

#20150805006

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

The Alberta Rural Municipal Administrators Association 2015 Conference will be held September 9 - 11, 2015 in Wetaskiwin.

Recommendation

Motion to approve Phyllis Corbiere and Michelle Yun to attend the ARMAA conference from September 9-11, 2015 in Wetaskiwin.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.3. MGB Assessment Review Board Refresher Workshop - Sept. 16 #20150805008

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

The MGB Assessment Review Board Refresher Workshop will be held September 16, 2015 in Edmonton. Members of the Assessment Review Board must take the refresher course every two years.

Recommendation

Motion to approve Cliff Martin, Eleanor Zimmerman, Linda Meger and Paulette Mudryk to attend the MGB Assessment Review Board Workshop on September 16, 2015 in Edmonton.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.4. Northern Lights Library System Conference - Sept. 17- 18

#20150806001

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

The Northern Lights Library System Annual Conference will be held September 17 & 18, 2015 in Elk Point.

Recommendation

Motion to approve Councillor Amyotte, Councillor Dach and Councillor Fodness to attend the Annual Northern Lights Library System Conference on September 17 & 18, 2015 in Elk Point.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.5. Invitation to All Nations VIP Dinner - Oct. 14

#20150806015

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

Reeve Upham has received an invitation for an All-Nations Leaders V.I.P. dinner on Wednesday, October 14 in Lloydminster. The V.I.P. dinner will start with a Summit with a goal to bring together Indigenous and Non-Indigenous businesses, communities and individuals towards the goal of forming partnerships for economic and social advantages. The guest speaker is Chief Clarence Louie of the Osoyoos First Nations who will speak about how his Nation came up from rags to riches. Tickets for the VIP dinner are \$50. Reeve Upham has expressed interest in attending this event.

Recommendation

Administration is recommending to approve Reeve Upham to attend the All-Nations Leaders V.I.P. Dinner on Wednesday, October 14 in Lloydminster.

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.5.: Invitation

Reeve Steve Upham & Guest
County of St. Paul
5015 - 49 Ave.
St. Paul, AB
T0Z 3A4



We hope you will join us for our

All-Nations Leaders V.I.P. Dinner
Wed. Oct. 14th, 2015 – 5:30 pm

Lloydminster Exhibition Grounds – Prairie Room

Ticket
purchase by
invitation
only.

Hosted by:

Office of the Treaty Commissioner in Saskatchewan, Lloydminster Construction Association
Onion Lake Business Development Corporation, Lloydminster Catholic School Division
Lloydminster Economic Development Corporation, Lakeland College
Lloydminster Chamber of Commerce

VIP Dinner Sponsor: City of Lloydminster

This V.I.P. dinner will kick off the 3rd Indigenous Economic Partnership Summit to be held in Lloydminster. The goal of the I-Summit is to bring together Indigenous and Non-Indigenous businesses, communities and individuals towards the goal of forming partnerships for economic and social advantages. The V.I.P. dinner will bring together the leaders of each community.

We are excited to have a very special guest speaker this year:

Chief Clarence Louie of the Osoyoos First Nation will speak about how his Nation came up from rags to riches.

He will be joined at the head table by:

Chief Wallace Fox, Onion Lake Cree Nation

His Worship, Rob Saunders, Mayor, City of Lloydminster

Honorable Bill McKnight, former Treaty Commissioner

George E. Lafond, Current Treaty Commissioner

Dr. Wilton Littlechild, Commissioner, National Truth & Reconciliation committee

TICKETS ONLY \$50.00 PER PERSON PLUS GST

This is an evening for our important community leaders to meet, sit together, learn together and most of all have some fun and fellowship. *If the person receiving this invitation to purchase a ticket is unable to attend, please consider sending another leader in your place.*

Name: _____ Home Community: _____ email: _____

Please return this letter and order sheet to the address below or by FAX to 780-875-0755 prior to Oct. 1, 2015. Limited seating.

Payment information below for your convenience.

Payment Method:

____ Cheque enclosed

Make cheque payable to :

Lloydminster Chamber of Commerce

4419 – 52 Ave. Lloydminster, AB. T9V 0Y8

Phone: 780-875-9013 FAX: 780-875-0755

Email: pat@lloydminsterchamber.com

Credit Card Payment: () Visa () MasterCard

Card # _____ Expiry Date: _____

Cardholder Name: _____

Business Name: _____

Total to be charged to card: _____

Cardholder Signature: _____

4419 – 52 Ave. Lloydminster, AB. T9V 0Y8

780-875-9013 www.ieps.ca pat@lloydminsterchamber.com





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.6. Request for Funding - Grandparent Day Walk

#20150807003

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

The Elk Point Grandparent Celebration Committee will be holding their Annual Grandparent's Day Walk on September 13, 2015. Students in the Elk Point schools and Elk Point Community Members will be collecting pledges to raise money for the Elk Point Pioneer Circle utilities, the Heritage Lodge Auxiliary for operational costs of the Handi-Van Bus and Elk Point School Breakfast Program.

The Grandparent's Day committee will be awarding prizes to students who participate with artwork or writing expressing their pride and gratefulness for their grandparents. The Committee is requesting a donation to assist with their celebration.

The County has provided a \$200 donation for the Grandparent's Day walk since 2012.

Recommendation

Administration is recommending to approve a \$200 donation for the Elk Point Grandparent Day Celebration.

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.6.: Grandparent Day Walk

County of St. Paul
County Council
5015-49 Avenue
St. Paul AB
T0A 3A4

Aug 10, 2015

To County Council:

On September 13, 2015 we will once again be celebrating National Grandparents Day in the town of Elk Point. We will be holding the Grandparent's Day Walk, where the students of Elk Point schools and Elk Point Community members may be collecting pledges to raise money for three causes:

1. Elk Point Pioneer Circle to assist with the Senior Centre utility bills.
2. Heritage Lodge Auxiliary to assist with operational costs of the Handy-Van.
3. Elk Point School Breakfast Programs.

The Elk Point Grandparent's Day Celebrations Committee is planning to award prizes to students who participate in an artwork/writing contest expressing their pride and gratefulness for their Grandparents. We are hoping you can assist with providing a donation for this event. Thank You for your consideration. If you are willing to give a donation, Contact Diana Anderson at 780-724-4072.

Sincerely,

Diana Anderson
Chairperson
Elk Point Grandparents Day Celebration Committee



Issue Summary Report

8.7. Request to Adjust Gravel Invoice

#20150806004

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

The Lac Bellevue Legion Campground has only one rural address but has multiple rental lots under that rural address. Therefore, Administration decided that any gravel orders made directly by the Lac Bellevue Legion would be charged at \$15/yard for the first 20 yards and that all lot owners within the Legion Campground would be charged \$25/yard for any gravel they order.

Bonnie Allen owns Lot A17 at the Lac Bellevue Legion. She called the Public Works Shop to order gravel and she was quoted \$15/yard instead of the \$25/yard. When she called around to compare prices, the County was the lower price so ordered the gravel, based on the price of \$15/yard that she was quoted. When she received her bill, she was charged \$25/yard. She is now requesting that her bill be reduced to \$15/yard as that is the price she was quoted.

After we received this letter from Ms. Allen, we clarified the rates for the lot owners at the Lac Bellevue Legion Campsite, with the staff at Public Works. We are uncertain whether or not there were other lot owners at the Legion Campground who were quoted \$15/yard or if Ms. Allen was the only one.

Alternatives

Deny the request to reduce the rate for the sale of gravel from \$25/yard to \$15/yard (\$210)

Approve the request to reduce the rate for the sale of gravel from \$25/yard to \$15/yard (\$210)

Recommendation

Administration is recommending to deny the request to reduce the rate of the gravel sale to Bonnie Allen from \$25 to \$15/yard.

Additional Information

Originated By : pcorbiere

To the Council of St. Paul County:

Appendix 1 for 8.7.: Request to decrease Gravel Invoice

Re: Invoice 55345 billing discrepancy

On May 29, 2015, I contacted the public works shop to order 20 yards of gravel for my lake lot. I was very clear that gravel was for my legion lot at Lac Bellevue, lot A17. The lady I spoke with was clear that the price was \$15/yard. My other option was business in St. Paul that would have charged me \$700 total, including a bobcat to move the gravel. Based on being told from your shop that I would be paying \$15/yard for the 20 yards I wanted, and it was always very clear that this was going to a legion campsite (the girl on the phone said she knows exactly where that was, even mentioned the gate, and of course I indicated this on the Release form I faxed in), I decided to go with the St. Paul County, and hire a bobcat separately. The bobcat cost me \$300 for the rental. So with the quoted price of \$300 for 20 yards of gravel, along with \$300 for the bobcat, was less than the \$700 the other place was quoting. That was the basis of my decision, and I even opted for waiting 6 weeks for gravel because I do have a tight budget to stick to.

Well imagine my surprise when I received an invoice from the St. Paul Count for \$525. Not only is this much more than I budgeted for, it's not at all what I was quoted.

I phoned the shop today, and was told it was a decision made by Darlene and the COO, and that I had to speak with Darlene. I immediately called Darlene, and was instructed that I had to address my concerns to the Council. Not only was I quoted one price but charged another, I phoned the Public Works shop twice to follow-up on the gravel delivery, and not once was I told that the price was different than what I agreed upon. I did notice this past weekend lots of people had gravel delivered to their lots... I sure hope they were quoted the correct price.

While I can certainly understand why the council is enforcing \$25/yard, as they can't determine who gets the first 20 yards, I hope you will see it from my side. I made a decision within my budget, based on what I was told. I made it very clear from the beginning that the gravel was going to my legion campsite, and I was told that the first 20 yards I ordered was \$15/yard. I was not told all legion campsite holders fall under the same address and therefore no one gets the first 20 yard rate until I called today to inquire about the surprise invoice.

I was told I would be charged \$15/yard, and that's why I ordered the gravel. A decision was made between the time I ordered it, and the time I was invoiced, to enforce a price of \$25/yard for the Legion Campsite, and if I had been told this, I would have cancelled my order and went with the my other option, and I wouldn't have had to wait 6 weeks either.

I trust that you will see this from my perspective, and understand that a quoted price should not be changed without informing the customer. I know you are not a business, but to me I am a customer who ordered gravel based on a specific price.

I look forward to hearing back from you.

Sincerely,
Bonnie Allen

This email was sent by: Bonnie Allen | 2928 - 10303 Jasper Avenue, Edmonton, AB, T5J 3N6 | Phone: (780) 424-8171 | Email: Bonnie.Allen@sunlife.com
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County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.8. Request to Cancel Penalties

#20150806005

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

We have received a request from Gloria Parsons to cancel the penalties in the amount of \$9.75. She sent her payment via e-transfer, however the County's bank account is not set up so that we can accept payments via e-transfers. We tried to get ahold of Mrs. Parsons to tell her we could not accept her payment, however we do not have a phone number on file and the email we received with the payment information did not contain her contact information. When her e-transfer expired she was notified by her bank that the County could not accept her payment, however it was after June 30th, so penalties had already been applied to her account.

Policy ADM-107 allows a council to waive penalties under extraordinary circumstances.

Section 347 of the M.G.A. allows a Council to cancel or refund all or part of a tax.

Alternatives

Deny the request to cancel the penalties as we did not receive the payment until after the June 30th tax deadline.

Cancel the penalties as the owner attempted to make the payment prior to the June 30th tax deadline.

Recommendation

Administration is recommending to deny the request to cancel the penalties on Lot 1, Block 1, Plan 0840298 as we did not receive payment until after the June 30th tax deadline.

Additional Information

Originated By : pcorbiere

July 13, 2015

Dear County of St. Paul Council:
On June 12th, 2015 I sent an e-transfer to County of St. Paul email address provided on my property tax bill. The e-transfer was in the amount of \$325.14. for Roll # 8713702. I called the County of St. Paul approximately 1 week later and spoke to the lady ~~who~~ at the main desk to see if payment was received and she had spoke to a couple of other ppl and then stated to me I would receive a receipt in the mail for said payment.

Today, July 13/15 I received an email on my cell phone stating that the e-transfer had expired and had not been accepted so I called County of St. Paul (Phyllis) who stated that your bank wouldn't accept it because your bank needed 2 signatures and that she had tried to reach me through my bank but couldn't, so I am sending payment again, this time in the form of a cheque. I asked Phyllis because I had sent the payment 2-weeks before due date, would I have to pay late charge and she stated it would be up to the council and that I would have to send a letter to council requesting same, so this is my letter. I have sent payments many times by e-transfer and because on your bill e-mail was one of the ways to send payment and I had called your office a week later ^{I felt} ~~that~~ payment had been made.

This letter is a request that late charge not be applied due to the above statement.

Please find enclosed a copy of my confirmation of payment made on June 12, 2015.

Thank you for your consideration.

Best Regards
Gloria E. Parsons

709-834-2660 709-725-6820 (cell)

Any questions please call above #'s.



COUNTY OF ST. PAUL NO. 19

BALANCING RURAL HERITAGE WITH A DIVERSE ECONOMY

POLICY OBJECTIVE:

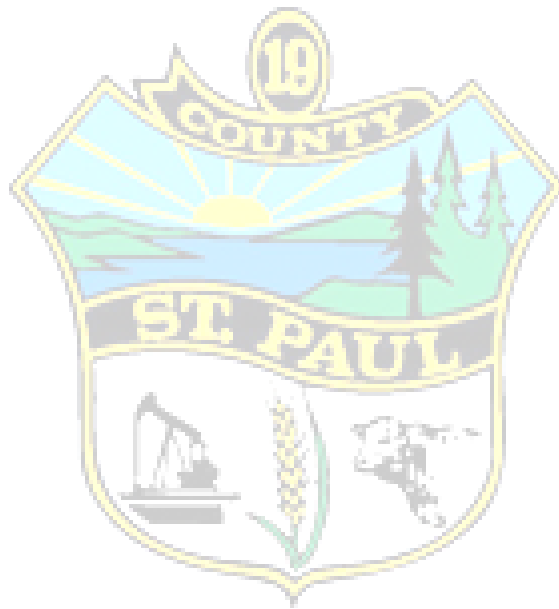
The County of St. Paul desires to provide guidelines for when a waiver or cancellation of penalties or interest will be permitted.

POLICY STATEMENT:

- 1) The following factors will be considered when determining whether or not to waive or cancel penalties or interest:
 - a) Whether or not the resident has a satisfactory history of voluntary compliance with payment obligations;
 - b) Whether or not the resident has knowingly allowed a balance or obligation to exist upon
 - c) Whether or not the resident has acted quickly to remedy the delay or omission in compliance
- 2) Generally, a waiver or cancellation of penalties or interest will not be considered due to delays in the postal system. However, a waiver or cancellation of penalties or interest may be granted if a resident's payment is already being processed in the postal system and has been postmarked or bank-stamped prior to the payment due date.
- 3) Penalties or interest assessed against a taxpayer may be waived or cancelled by County Administration where the assessment is primarily caused by any of the following administrative errors or delays such as:
 - a) A delay in processing returns that results in a lengthy delay in informing the resident of amounts owing;..
 - b) Incorrect information provided to the resident; or
 - c) An error in materials prepared and distributed by County Administration to the general public

The resident must be able to substantiate that the penalty or interest liability caused by, or is largely attributable to the County's administration.

- 4) Penalties or interest not meeting any of the above criteria may be waived under extraordinary circumstances. Residents may make a request to County Council to waive the penalties or interest.



COUNTY OF ST. PAUL NO. 19
SECTION: ADMINISTRATION
COUNCIL APPROVAL: MARCH 10, 2015



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.9. Bylaw No. 2015-19 - Road Cancellation - Road Plan 3445BM between W 1/2 14-57-6-W4 and E 1/2 15-57-6-W4

#20150805005

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

At the July Meeting, Josh Prowse made a presentation to Council requesting to purchase the road allowance located between the E 1/2 15-57-6-W4 and the W 1/2 14-57-6-W4 as the grade of the road is steep and it only serves as an access to his property. He would like to purchase the road allowance so he can gate it and deter traffic from travelling on the steep road.

Bylaw No. 2015-19, which is a bylaw to cancel a portion of Road Plan 3445BM is now being presented to Council for first reading. After first reading, a public hearing will be held and then the bylaw must be approved by the Minister of Transportation before being presented to Council for second and third readings.

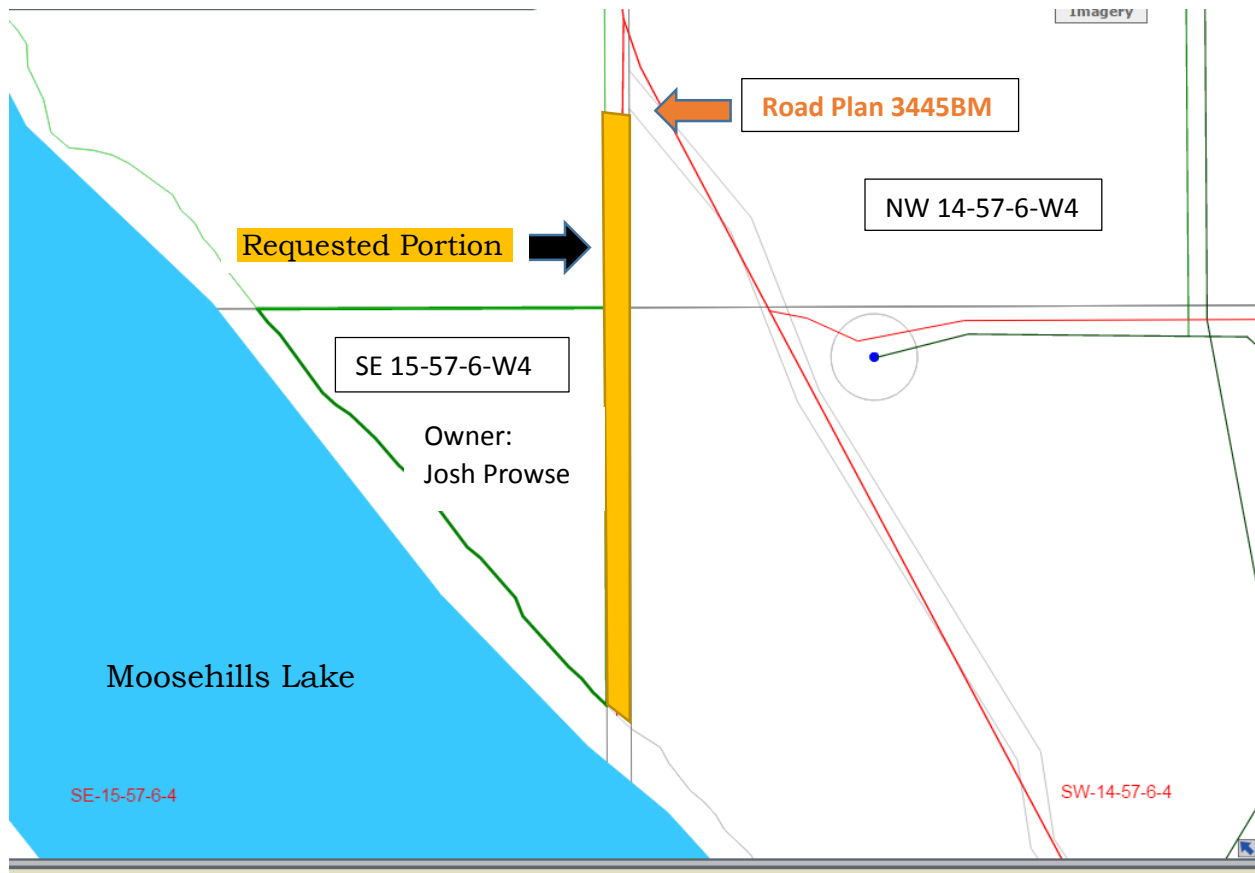
Recommendation

Based on Council's direction at the July Meeting, administration is presenting Bylaw No. 2015-19, to cancel part of Road Plan 3445BM between the E 1/2 15-57-6-W4 and the W 1/2 14-57-6-W4, for first reading.

Additional Information

Originated By : pcorbiere

**Request to purchase portion of
Original Government Road Allowance
Josh Prowse, SE 15-57-6-W4**



COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2015-19

A Bylaw of the County of St. Paul No. 19 in the Province of Alberta for the purpose of closing public travel and disposing of portions of a public highway in accordance with Section 22 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS the lands hereafter described are no longer required for public travel, and

WHEREAS application has been made to Council to have the highway closed, and

WHEREAS the Council of the County of St. Paul No. 19 deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and therefore disposing of same, and

WHEREAS notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and

WHEREAS Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw

NOW THEREFORE BE IT RESOLVED that the Council of the County of St. Paul No. 19 in the Province of Alberta does hereby close to public travel for the purpose of **creating title to** the following, subject to rights of access granted by other legislation:

Meridian 4 Range 6 Township 57
All that portion of the original government road allowance adjoining the west boundary of Section 14 lying south of the south limit of Road Plan 3445BM and which is not covered by the waters of Moose Hills Lake.

EXCEPTING THEREOUT ALL MINES AND MINERALS

Received first reading this ____ day of _____, 20____ .

Reeve

Chief Administrative Officer

APPROVED this ____ day of _____, 20____ .

Minister of Transportation

Received second reading this ____ day of _____, 20____ .

Received third reading this ____ day of _____, 20____ .

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.10. Bylaw No. 2015-20 - Amend LUB - Rezone PSE 5-58-9-W4

#20150806002

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

Bylaw No. 2015-20 is being presented to Council to amend Land Use Bylaw No. 2013-50 as it relates to rezoning 10 acres in PSE 5-58-9-W4 from Agricultural to Country Residential One (CR1). The applicant wants to subdivide the yardsite out.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to section 230 of the M.G.A. The adjacent landowners will be notified of the proposed rezoning. The Town of St. Paul will also be notified as it falls within the St. Paul IDP. The zoning under the IDP is correct.

The applicant will also be required to hold a public consultation prior to the public hearing being held.

Recommendation

Motion to give first reading to Bylaw No. 2015-20, as it relates to rezoning 10 acres in PSE 5-58-9-W4 from Agricultural to Country Residential One (CR1).

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL REZONING APPLICATIONName of Applicant: DONALD BELLAUD Email: _____Mailing Address: P.O. Box 1387 ST Paul ALTA. TOA-3A0Telephone (Home): 780-645-4968 (Business): _____ (Fax): _____Registered Owner (if not applicant): RITA BELLAUDMailing Address: 1387 ST PAUL ALTA. TOA-3A0Telephone (Home): 780 645 3826 (Business): _____ (Fax): _____**1. LEGAL DESCRIPTION OF LAND TO BE REZONED:**

- a) All / part of the SE $\frac{1}{4}$ 5 section 58 township 9 range W4M
- b) Being all / parts of Lot _____ Block _____ Registered Plan _____
- c) Total area of the above parcel of land to be rezoned is 10 acres _____ (hectares)

2. ZONING INFORMATION:

- a) Current Zoning as per the Land Use Bylaw 2013-50: ~~(Farm Land)~~ Agriculture
- b) Desired Zoning as per the Land Use Bylaw 2013-50: ~~(Residence)~~ Country Residential One Single Detached
- c) Proposed use as per the Land Use Bylaw 2013-50: ~~(TITLE to Residence)~~ Dwelling
- d) Is the proposed use a permitted or discretionary use: Permitted
- e) Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? Yes
St. Paul Inter-municipal Development Plan.
- f) Information in support of the rezoning:

TITLE TO House (Residence.)

Appendix 1 for 8.10.: Rezoning Application

3. LOCATION OF LAND TO BE REZONED:

a) Is the land situated immediately adjacent to the municipal boundary?

Yes ☒

No ☒

If "yes", the adjoining municipality is

Town of St. Paul

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway?

Yes ☐

No ☒

If "yes" the highway is No.

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch?

Yes ☒

No ☒

If "yes", state its name

Upper Therien Lake

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)?

Yes ☐

No ☒

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility?

Yes ☐

No ☒

i) Is the sour gas facility active, abandoned, or currently being reclaimed?

g) Is there an abandoned oil or gas well or pipeline on the property?

Yes ☐

No ☒

***For a listing of EUB wells in a specific area, contact the Information Services Group at the EUB (403) 297-8190.**

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation?

Yes ☐

No ☒

ii) Does the proposed parcel contain a slope greater than 15%

Yes ☐

No ☒

4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed)

FLAT

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.)

Creek, some low poorly drained, under crop.

Farm yard

5. WATER SERVICES:

a) Existing Source of Water:

Town of St Paul

b) Proposed water source (if not rezoning parcel in its entirety).

☒ Proposed water supply to new lots by a licensed (surface) water distribution system;

☐ Proposed water supply to new lots by cistern and hauling;

☐ Proposed water supply to new lots by individual water wells.

Appendix 1 for 8.10.: Rezoning Application

6. SEWER SERVICES:

- a) Existing sewage disposal: Town Sewage
- b) Proposed sewage disposal: " "

An existing sewage system must comply with the above setbacks (existing and/or proposed).

	Property Line	Water Source	Building	Septic Tank	Basement	Water Course
Holding Tanks	1 metre	10 metres	1 metre			10 metres
Treatment Mound	3 metres	15 metres	10 metres	3 metres	10 metres	15 metres
Field System	1.5 metres	15 metres	10 metres	5 metres	10 metres	15 metres
Open Discharge	90 metres	50 metres	45 metres			45 metres
Lagoons	30 metres	100 metres	45 metres			90 metres
Packaged Sewage Treatment Plants	6 metres	10 metres	1 metre			10 metres

The personal information provided will be used to process the Rezoning Application is collected under the authority of Section 642 of the Municipal Government Act. Personal information you provide may be made public pursuant to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, including Section 39 through 42 therein. If you have any questions about the collection and use of this information, please contact the FOIP Coordinator of the County of St. Paul at 780.645.3301.

Appendix 1 for 8.10.: Rezoning Application

REGISTERED OWNER OR PERSON ACTING ON BEHALF:

I, DONALD BELLAND hereby certify that (check one):

☐ I am the registered owner; or

☒ I am authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for rezoning.

Agent Signature

Date

Donald Belland
~~Owner~~ Signature
Agent

07-01-2015
Date

Owner Signature

Date

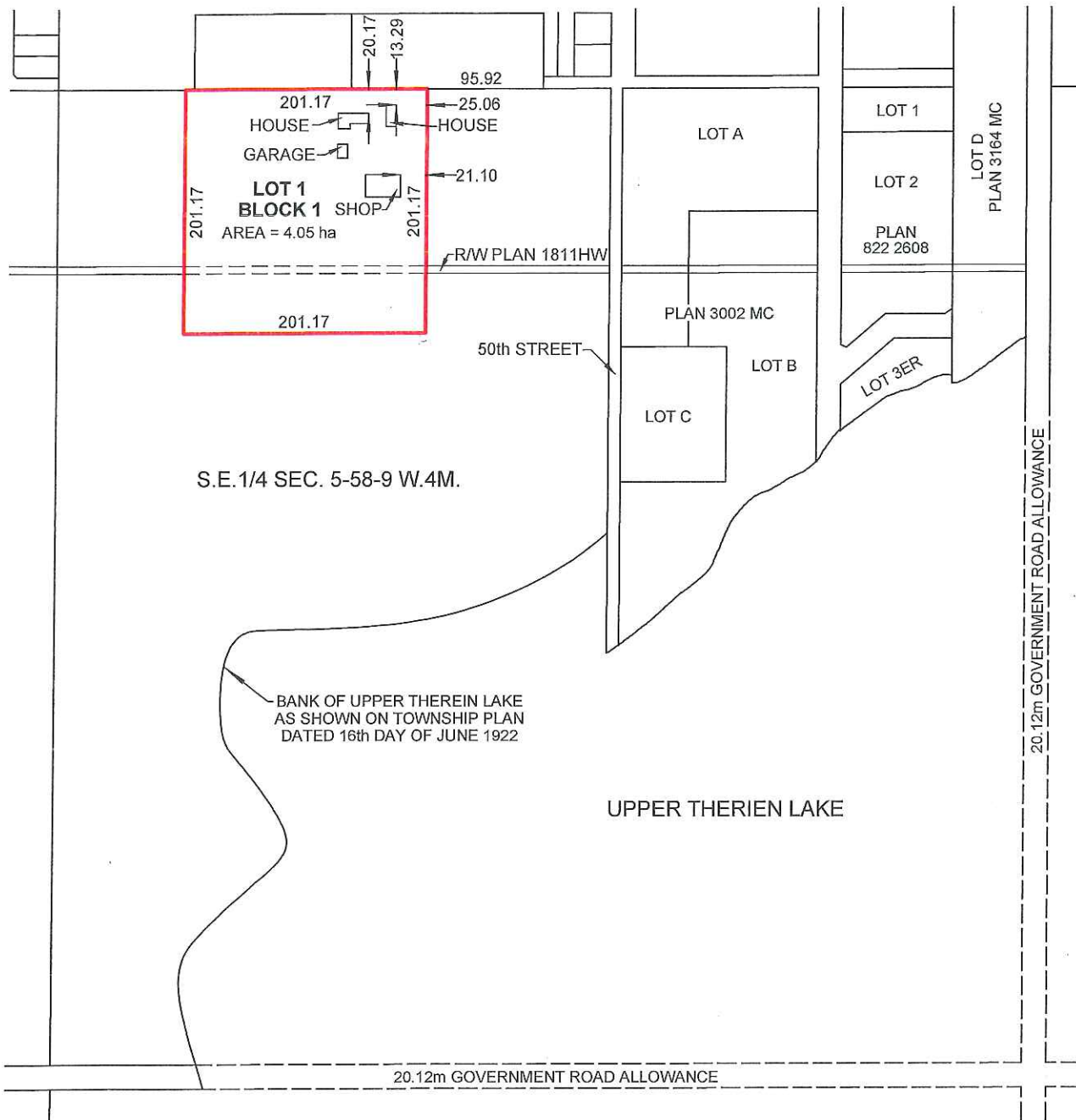
PAGE 1 OF 2

TENTATIVE PLAN

SHOWING PROPOSED SUBDIVISION WITHIN

S.E.1/4 Sec.5 Twp.58 Rge.9 W.4M.

COUNTY OF ST. PAUL NO. 19



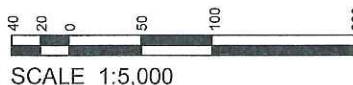
LEGEND:

Proposed Parcel shown as: —

Distances are in metres and decimals thereof.

EXPLORE
SURVEYS INC.

Plan Prepared by:
Explore Surveys Inc.
Edmonton, Alberta
Toll Free 1-866-936-1805
Fax No. 780-800-1927



REV. NO.	DESCRIPTION	DATE
0	PLAN ISSUED	JULY 14, 2015

Job X149414

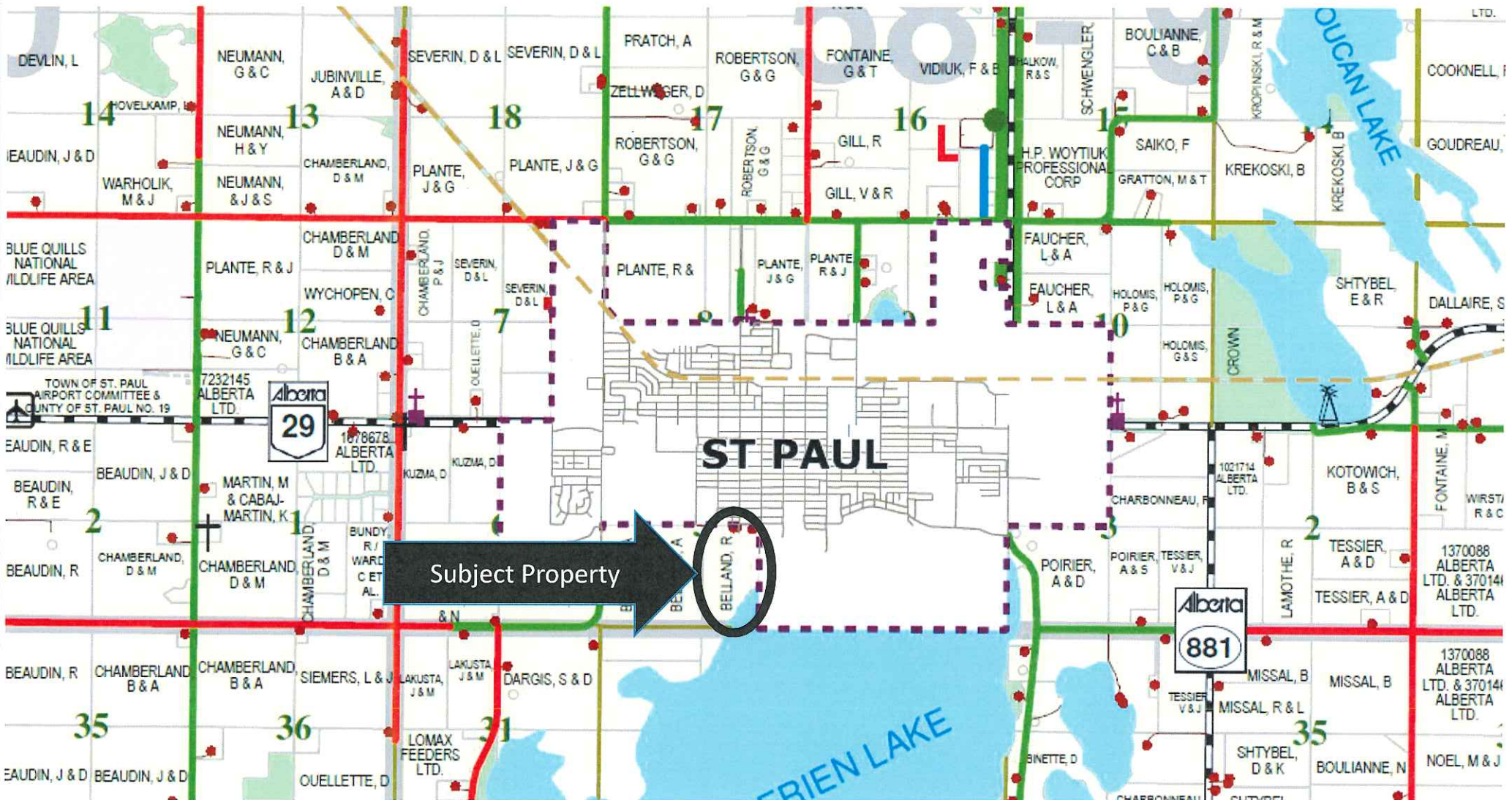
Rev. 0

SURVEYED BY: --

CALC'D BY: J.O.

DRAWN BY: J.O.

General Location Map



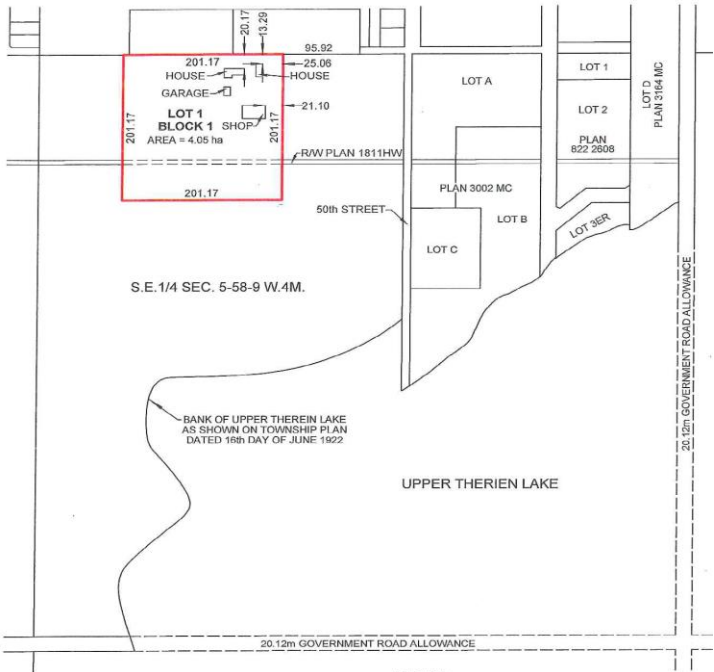
COUNTY OF ST. PAUL NO. 19
BY-LAW NO. 2015-20

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50

WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-50 is hereby amended as follows:
- FROM: Agricultural to Country Residential One (CR1)
- FOR: 10 acres in PSE 5-58-9-W4



Read a first time in Council this 11th day of August, A.D. 2015.

Advertised the day of , A.D. 2015, and the day of , A.D. 2015 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this day of , A.D. 2015.

Read a third time and duly passed in Council this day of , A.D. 2015.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.11. Request to Upgrade road to SE 18-60-10-W4

#20150806014

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

At the October 9, 2012 Council meeting, Terry Strom and Pam Helm, on behalf of their parents Walter and Roberta Ritchie and their aunt Beatrice Ritchie made a presentation requesting that Council consider upgrading the road which leads to SE 18-60-10-W4 so that they could subdivide the property into two 80 acre parcels, north and south. The existing road would only serve as an access to the south half of the property, leaving the north half without an access. The request was not approved.

They are now requesting that Council consider upgrading the dirt road immediately south of the SE 18-60-10-W4 for approximately 1/4 mile to the centre of the property. They could then subdivide the property into east and west parcels and each parcel would have access.

Alternatives

Deny the request to build 1/4 mile of road south of SE 18-60-10-W4 to provide access to the west side of the property.

Approve the request to build the 1/4 mile of road.

That the County build the 1/4 of mile of road south of SE 18-60-10-W4, providing the landowner agrees to pay for the construction of the road.

Recommendation

Administration is recommending to .

Additional Information

Originated By : pcorbiere

August 5, 2015

County of St Paul No 19
5015 – 49 Avenue
St Paul, AB T0A 3A4

ATTENTION PLEASE: Phyllis Corbiere

RE: Subdivision and Road improvement request for access to the east side of
SE 18-60-10-W4

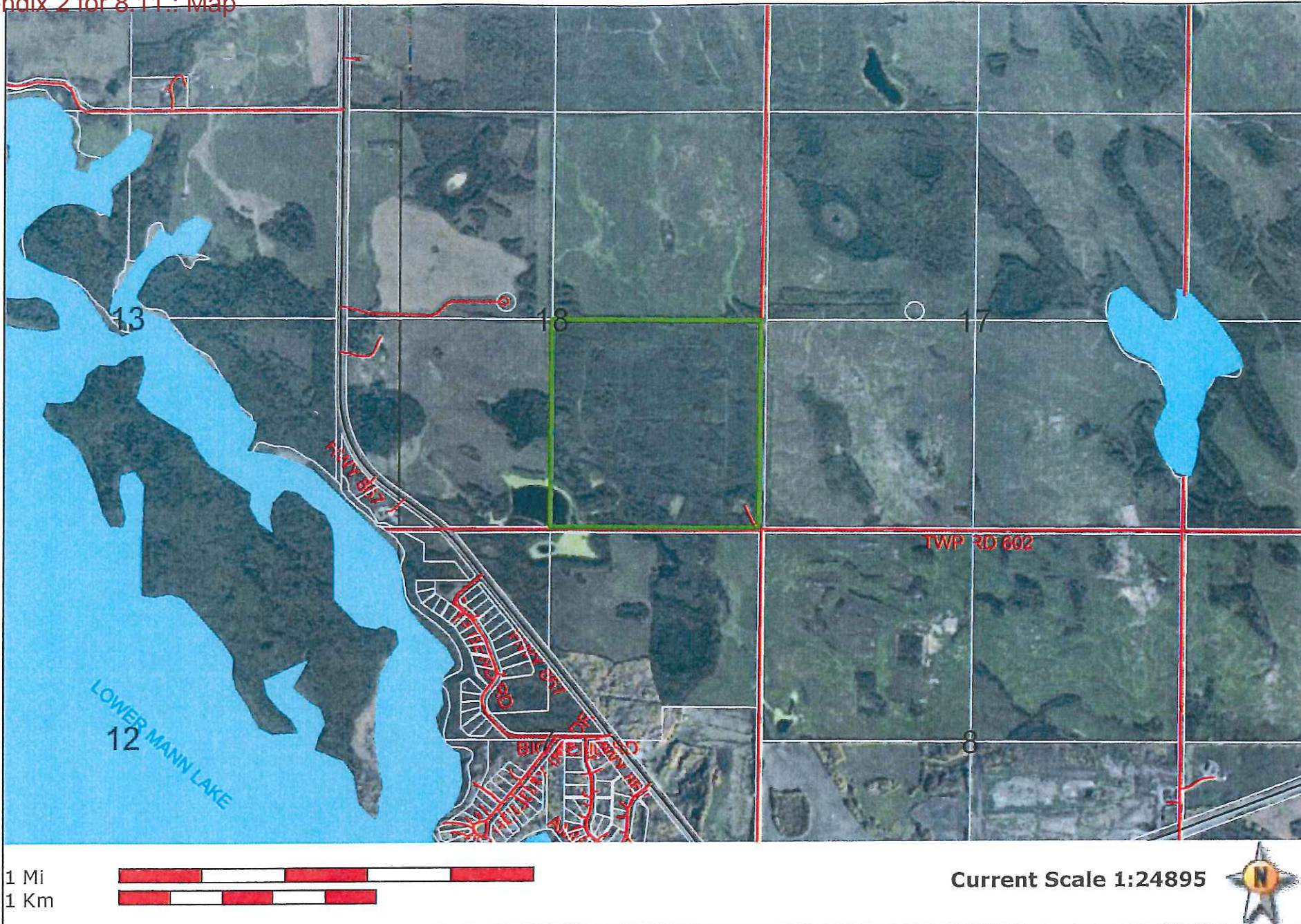
TEL: 1-780-645-3301, ext 203

As previously stated, we wish to subdivide the property into 2 parcels except this time the division would be into east and west parcels instead of north and south. We are requesting an upgrade to the dirt road immediately south of the property to the centre point being ¼ mile.

Thank you,

Terry STROM & Pamela HELM
PO Box 10024 RPO River Valley
Whitecourt, AB
T7S 1W8
TEL: 780-396-0274

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Terry Strom

Whitecourt, AB

780-778-5343

franklin-walter@live.com

RE: October 9, 2012 Council Meeting 11:30. Subdivision and Road improvement request.

SE SEC: 18 TWP: 60 RGE: 10 MER: W4

Council members:

We recently inquired into the sub division of the property owned by my parents, Walter and Roberta Ritchie, and Beatrice Ritchie. They request that the property be subdivided into two parcels, north and south. I talked with Dennis and he informed us that the road did need improving. Dennis was very helpful and suggested that we talk to council and request council to consider improving the road so we can proceed with the subdivision. My parents have very little funding and are on their own for all costs as far as the other party is concerned. We truly thank you for taking the time for looking into this matter.

Yours Truly, Terry Strom, Walter and Roberta Ritchie



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.12. Rates for Land Purchase Easements

#20150807001

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

In September 2013, Council discussed increasing the rate for land purchase easements from \$900 to \$1,300 based on an average of agricultural land values. Council agreed to the new rate effective January 1, 2014 and has been used by administration however we forgot to include it on the agenda at that time.

Recommendation

Administration is recommending to ratify the rate for land purchase easements at \$1300 and include this rate be reviewed annually during Strategic Planning.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.13. Sub Lease Agreement for Use of Eco Centre Facility

#20150805010

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

Attached is a Sub-lease Agreement between the County of St. Paul and the Town of Elk Point for part of the Eco Centre Building located at 5001 Railway Avenue in the Town of Elk Point, to be utilized for the FCSS office. It is a 5 year lease with an option for an additional 10 years.

Recommendation

Motion to enter into a Sub-lease Agreement with the Town of Elk Point, for a 5 year period, to use part of the Eco Centre Building located at 5001 Railway Avenue in the Town of Elk Point, which is required for the FCSS Office.

Additional Information

Originated By : pcorbiere

SUB-LEASE AGREEMENT

THIS AGREEMENT made as of the _____ day of _____, 2015.

BETWEEN:

COUNTY OF ST. PAUL

5015 – 49 AVENUE

ST. PAUL, ALBERTA

T0A 3A4

-AND-

TOWN OF ELK POINT

BOX 448

ELK POINT, ALBERTA

T0A 1A0

WHEREAS the Chamber is the owner of the Eco Centre Building located at 5001-Railway Avenue, and legally known as Area 1, Plan 972-1435.

AND WHEREAS the Town is entering into a 15 year sub-lease with the Town of Elk Point Chamber of Commerce for the use of the Eco Center Building.

AND WHEREAS the Town of Elk Point Chamber of Commerce to operate and maintain the Eco Centre building located at 5001-Railway Avenue, and legally know as Area 1, Plan 972-1435.

AND WHEREAS the County of St. Paul and the Town agree to enter into a 5 year lease with an option for an additional 10 years for the use of the Eco Centre Building.

AND WHEREAS the County of St. Paul and the Town acknowledge and agree to be bound to each other for the 5 year period with option for extension for additional 10 years of the above mentioned sub-lease.

AND WHEREAS the County of St. Paul does not pay rent to the Town.

SUB-LEASE AGREEMENT

AND WHEREAS the Town will be responsible for all utilities and janitorial service for the area utilized by County of St. Paul.

AND WHEREAS the County of St. Paul may wish to paint the interior of the offices utilized by the County of St. Paul including repair/replace window coverings at no cost to the Town.

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the respective covenants and agreements of the parties contained herein is agreed as follows:

ARTICLE ONE – TERM OF AGREEMENT

- 1.1 **Term of Agreement:** This agreement shall come into effect on its date of execution and shall continue in full force for 5 years, and with an option for an extension of 10 years, for as long as this Agreement remains in full force and effect.
- 1.2 **Headings and Subheadings:** The Division of this Agreement into articles and sections is for convenience of reference only and shall not affect the interpretations of construction of this article.
- 1.3 **Transmission by Facsimile:** The parties hereto agree that this Agreement may be transmitted by facsimile or such other device and that the reproduction of signatures by facsimile of such similar device will be treated as binding as if originals and each party hereto undertakes to provide each and every other party hereto with a copy of the Agreement bearing original signatures forthwith upon demand.

ARTICE TWO – COUNTY OF ST. PAUL’S RESPONSIBILITIES

- 2.1 **Representation and Responsibilities of County of St. Paul:** With respect to this Agreement, the County of St. Paul agrees as follows:
 - a) Paint the portion of the facility utilized for County of St. Paul located at 5001-Railway Avenue and legally known as Area 1, Plan 972-1435.
 - b) To provide proof of insurance for contents.

ARTICLE THREE – THE TOWNS RESPONSIBILITIES

- 3.1 **Representation and Responsibilities of the Town:** With respect to this Agreement, the Town of Elk Point agree as follows:
 - a) To maintain the outside grounds located at 5001-Railway Avenue, and legally known as Area 1, Plan 972-1435. This shall include grass cutting and snow removal of the parking area, street entrance and entrance (deck) to building.

SUB-LEASE AGREEMENT

- b) To pay for the following with respect to the above noted property:
 - i. Water and Sewer.
 - ii. Insurance of the building.
 - iii. Janitorial.

ARTICLE FOUR – GENERAL PROVISIONS:

- 4.1 **Indemnity:** Despite the fact that the Town shall apply for and maintain a valid insurance policy for the named property, each party agrees to defend, indemnify and hold the other party, its directors, officers, employees, agents, contractors and affiliates, harmless from any against any loss, claim, cause or action, suit, injury expense, damage or liability, including reasonable legal costs, that they may incur as a result of or in connection with:
 - a) The negligence or wilful misconduct or such party in connection with or related to the performance of its obligations pursuant to this Agreement;
 - b) Any misrepresentations made by such party contained in this Agreement or made by such party in the furtherance of its performance pursuant to Agreement;
 - c) Any breach or default by such party of any of its obligations pursuant to this Agreement.
- 4.2 **Notices:** All notices, requests, demands or other communications (collectively, “Notices”) by the terms hereof required or permitted to be given by one party to any other party, or to other person shall be given in writing by personal delivery or by registered mail, postage pre-paid, or by facsimile transmission to such other party as follows:
 - a) To the County of St. Paul at: The County of St. Paul
5015 – 49 Avenue
St. Paul, Alberta T0A 3A4
 - b) To the Town at: The Town of Elk Point
P.O. Box 448
Elk Point, Alberta T0A 1A0

Or at such other address as may be given by such person to the other hereto in writing from time to time.

All such Notices shall be deemed to have been received when delivered or transmitted, or, if mailed, 48 hours after 12.01 AM on the day following the day of the mailed thereof. If any Notices shall have been mailed and if regular mail services shall be interrupted by strikes or other irregularities, such Notice shall be deemed to have been received 48 hours

SUB-LEASE AGREEMENT

after 12.01 AM on the day following the resumption of normal mail service, provided that during the period that regular mail service shall be interrupted all Notices shall be given by personal delivery or by facsimile transmission.

IN WITNESS THEREOF the parties have duly executed the User Agreement this _____ day of _____, 2015.

COUNTY OF ST. PAUL

Per: _____
Reeve

Per: _____
Chief Administrative Officer

Witness

TOWN OF ELK POINT

Per: _____
Mayor

Per: _____
Chief Administrative Officer

Witness



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.14. Sewage Disposal Contract

#20150806006

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

Bump Energy Services in Elk Point has applied for a Sewage Disposal Contract. They are vacuum, combo, pressure, hydrovac company operating out of Elk Point and are looking to expand their business during this slow economy. They are exploring the option of converting one of their units to a sewage disposal unit.

Recommendation

Administration is recommending to enter into a Sewage Disposal Contract with Bump Energy Services Ltd. effective August 11, 2015.

Additional Information

Originated By : pcorbiere



Bump Energy Services Ltd.

Box 931

Elk Point, AB T0A 1A0

Phone: 780 724-4656 Fax: 780 724-4657

July 14th, 2015

Council
County of St. Paul
5015 - 49 Avenue
St. Paul, AB T0A 3A4


To Whom It May Concern:

Please accept this letter and attached "Sewage Disposal Contract" as Bump Energy Services Ltd. request to obtain a "Sewage Disposal Agreement" with the County of St. Paul.

We are currently a vacuum, combo, pressure, hydrovac company which has operated out of Elk Point, AB since 2006. In an effort to expand our business in this slow economy, Bump is exploring the option of converting one of our Units to Sewage Disposal in order to potentially satisfy ongoing inquiries of this type of service within our area.

Should you have any further questions, please contact me at my cell phone number noted below. Thank you in advance for your consideration and support.

Yours truly,
BUMP ENERGY SERVICES LTD.


Brent Becker
President / Owner
Cell 780 614-0820

BETWEEN:

THE COUNTY OF ST. PAUL NO. 19
a Municipal Corporation in the Province of Alberta
(the "Municipality")

OF THE FIRST PART

-and-

(the "Contractor")

OF THE SECOND PART

SEWAGE DISPOSAL CONTRACT

WHEREAS the Municipality is the owner and has care and control of the sewage lagoons within the Municipality located at the ***Mallaig and Whitney Lake (the "Lagoons")***;

AND WHEREAS the Contractor hauls sewage from properties within the Municipality;

NOW THEREFORE, in consideration of the covenants and promises contained in this Agreement, the Municipality and the Contractor agree as follows:

1. Term

The Contractor is entitled to dispose of sewage into the "Lagoon" subject to the terms and conditions of this Agreement. This contract shall commence on the _____ day of _____, 2015 and continue until the Municipality or the Contractor provide notice to terminate the contract.

2. Consideration

In consideration for the Municipality allowing the Contractor to dispose of sewage in the Lagoons, the Contractor shall upon execution of this Agreement, pay **an annual fee of twenty five (\$25.00) dollars**, plus all applicable federal and provincial levies and taxes, including the Goods and Services Tax.

3. Contractor's Covenants

The Contractor agrees that it shall:

- (a) comply with all federal, provincial and municipal laws and regulations respecting the hauling and disposal of sewage; including proper dumping into Lagoons or approved locations;
- (b) at all times provide sewer trucks which are in good working order;
- (c) ensure that the vehicles and employees who enter upon the Lagoons shall not do damage to the land or appurtenances, reasonable wear and tear excepted;
- (d) provide, upon the Municipality's request, a list of employee's who will operate the sewage disposal trucks, as well as a list of the sewage disposal trucks indicating the license plates for each truck;
- (e) maintain, and upon the Municipality's request provide the Municipality a copy of an insurance policy covering the Contractor for comprehensive general liability, with a limit of \$2,000,000.00 per occurrence, with the Municipality named as a co-insured;
- (f) only deposit domestic sewage into the Lagoons, consisting of laundry, bathing, toilet and kitchen wastes and excluding all other wastes;
- (g) refrain from depositing into the Lagoons matter which, in the opinion of the Municipality,

Appendix 1 for 9.14: Sewage Disposal Contract

- (h) only deposit domestic sewage into the Lagoons from residences within the Municipality;
- (i) at all times carry on its business pursuant to this Agreement as an independent contractor in pursuit of an independent calling and not as an employee or servant of the Municipality. Accordingly, the Contractor shall be responsible to pay all federal and provincial income tax, unemployment insurance contributions, Canada Pension Plan payments and other requirements and deductions under law, whether municipal, provincial or federal, and the Contractor shall furthermore be responsible for payment of all Workers' Compensation Board claims and shall establish an account with the Workers' Compensation Board for payment of all accounts thereto;
- (j) not assign its interest under this Agreement, without the prior written consent of the Municipality, which consent may be unreasonably or arbitrarily withheld;
- (k) allow the Municipality, upon request by the Municipality, to test the nature of the substances which the Contractor deposits into the Lagoons;
- (l) ensure that all access gates, latches, locks and similar devices are secured and closed after use by the Contractor;
- (m) refrain from allowing or assisting in the access of unauthorized persons to the Lagoons; and
- (n) indemnify and save harmless the Municipality from and against any and all claims, losses, damages or injury to any person or the property of any person including the Municipality however caused by the Contractor, its servants, contractors and agents, which may occur at any time in connection with the rights and privileges granted to the Contractor pursuant to this Agreement, excepting that the Contractor is not required to indemnify and save harmless the Municipality from and against any and all claims, losses, damages or injury solely caused by the negligence of the Municipality.

4. Municipality's Covenants

The Municipality agrees that it shall:

- (a) not levy any additional charges or fees against the Contractor for dumping sewage into the Lagoons, other than the consideration specified in Clause 2 above;
- (b) refrain from impeding the Contractor's rights and privileges contained herein, including by impeding the Contractor's access to the Lagoons as long as the Contractor is not in default under this Agreement;

5. Termination

- 5.1 Upon the breach by the Contractor of any of the Contractor's covenants herein, the Municipality shall have the right to terminate this Agreement upon giving twenty-four (24) hours written notice to the Contractor; under such circumstances the Municipality may retain the entire consideration specified in Clause 2 above;
- 5.2 Upon the breach by the Municipality of any of the Municipality's covenants herein, the Contractor shall have the right to terminate the Agreement upon twenty-four (24) hours written notice to the Municipality; under such circumstances the Municipality shall refund a pro-rated portion of the consideration specified in Clause 2 above, in proportion to the unexpired period of the term;
- 5.3 The Municipality may, without cause, terminate this Agreement upon thirty (30) days written notice to the Contractor; under such circumstances shall refund a pro-rated portion of the consideration referred to in Clause 2 above, in proportion to the unexpired period of the term.

6. ~~Notice~~ Appendix 1 for 8.14.: Sewage Disposal Contract

Any notice required or permitted to be given under this Agreement may be effectively given under letter addressed to:

The Municipality:

County of St. Paul No. 19
5015 - 49 Avenue
St. Paul, Alberta
T0A 3A4
Attn: Chief Administrative Officer

The Contractor:

Bump Energy Services Ltd.
Box 931
Elk Point, AB T0A 1A0

provided that in the event that a notice is served by mail at a time where there is an interruption of mail service affecting the delivery of such mail, then such notice shall not be deemed to have been serviced until one (1) week after the date that normal mail service is restored.

7. Execution

In witness whereof the parties hereto have executed this Agreement by their respective duly authorized officers in that behalf, and affix the relevant corporate seal, as of the date and year first above written.

COUNTY OF ST. PAUL NO. 19

CONTRACTOR

Per: _____

Per:  _____
Brent Becker

Per: _____

Per: _____



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.15. Request for Signage

#20150806007

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

The St. Paul Fish and Game Association is requesting the installation of two small road signs along highway 29 at Rge Rd 81 to indicate the location of their shooting range. The St. Paul Fish and Game Association is prepared to purchase the signs and install them. As the sign is along a secondary highway, the request will need to be submitted to Alberta Transportation for approval after it is approved by Council.

Recommendation

Administration is recommending that two small road signs be erected along Highway 29 at Rge Rd 81 indicating the location of the shooting range.

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.15.: Request for Highway Sign

Phyllis Corbiere

From: Leo Demoissac
Sent: August-06-15 9:30 AM
To: Phyllis Corbiere
Subject: Fw: Installation of road sign along highway 29

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Gerald High <spfga1@yahoo.ca>
Sent: Saturday, July 18, 2015 6:56 AM
To: Leo Demoissac; Sheila Kitz
Reply To: Gerald High
Subject: Installation of road sign along highway 29

The St Paul Fish & Game Association requests the installation of two (2) small road signs along highway 29 at RR81 that would indicate the location of our shooting range alone RR81.

These signs would be brown information highway signs approximately 15" by 15" on aluminum stock for durability with an arrow below pointing in the direction of the shooting range (south of highway 29).

East bound on highway 29 at RR81, there is currantly a post with an existing highway sign on it. One sign can be places below the existing sign. West bound on highway 29 there is currantly no existing sign so a post would have to be installed at RR81.

The St Paul Fish & Game Association will purchase the signs or have them made, if required to do so, and will purchase and install the post according to the distance off the highway of the existing east bound sign.

These signs will enable new members and visitors to our club, who have never been to our shooting range before, better information as to the location of the range as they travel highway 29.

Gerry High, President
St Paul Fish & Game Association
Box 1200, St Paul, AB T0A 3A0



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.16. Temporary Water Diversion License

#20150806009

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

Currently, Canadian Natural Resources Limited (CNRL) is working with Alberta Environment and Parks to remain in compliance with several regulations regarding water diversion from the North Saskatchewan River. Currently, CNRL permits agricultural producers and the County of St. Paul No. 19 to access water from CNRL's water diversion point and this will no longer be permitted by Alberta Environment and Parks. To bring CNRL into compliance and to ensure that water will be made accessible to those agricultural producers requiring water and for municipal purposes including fire suppression and dust control, Alberta Environment and Parks recommended that the County of St. Paul No. 19 apply for a temporary diversion license. CNRL formally made a presentation to Council at the Public Works Committee meeting on July 28th, 2015 regarding their water diversion practices and requested that the County apply for a temporary diversion license. Since these diversion points are located within the County of Vermilion River and in close proximity to the County of Two Hills, these two municipalities have been notified of the County of St. Paul's intentions and both Counties have no concerns with this temporary diversion license proceeding.

Recommendation

Motion to apply for a temporary diversion license for locations SW-15-56-6-W4 in the County of Vermilion River and SW 13-55-6-W4 in the County of St. Paul and enter into an agreement with Canadian Natural Resources Limited regarding the two water diversion points.

Additional Information

Originated By : kattanasio

WATER DIVERSION ACCESS AGREEMENT

THIS AGREEMENT MADE THIS _____ DAY OF AUGUST 2015

BETWEEN

THE COUNTY OF ST. PAUL NO. 19

(hereinafter called "the County")

OF THE FIRST PART

And

CANADIAN NATURAL RESOURCES LIMITED

(hereinafter called "CNRL")

OF THE SECOND PART

WHEREAS the County desires to have continued access to water for municipal and agricultural uses; and

WHEREAS CNRL desires to have access to water for its industrial oil and gas needs and remain in compliance with Alberta Environment and Parks;

NOW THEREFORE, this Agreement witnesses that, in consideration of the mutual covenant and undertaking herein, the parties hereto agree as follows:

- 1) CNRL will maintain and operate two water diversion points for agricultural and municipal use at the following legal land descriptions: 3-13-55-6-W4 located in the County of Vermilion River and 3-15-56-6-W4 located in the County of St. Paul.
- 2) The County will apply annually to obtain a temporary diversion license from Alberta Environment and Parks for the purposes of providing access to water for municipal and agricultural use and ensuring compliance with all Alberta Environment and Parks requirements.
- 3) The County will bear no cost for the maintenance and the operation of the infrastructure at the water distribution site. CNRL will provide all maintenance and carry out all operations at its own cost.
- 4) CNRL will provide access to the infrastructure at the water distribution point for the use of the County and agricultural producers at no charge.

Appendix 1 for 8.16.: CNRL Water Diversion Agreement

- 5) CNRL will provide access to the infrastructure only as long as it serves their oil and gas needs.
- 6) CNRL will monitor and log all requisite information pertaining to individuals accessing these two water diversion points.
- 7) Either party may terminate this Agreement by providing the other party with thirty (30) days' written notice.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their hands and seals the day and year first above written.

CANADIAN NATURAL RESOURCES LIMITED

Per: _____

SIGNING AUTHORITY

COUNTY OF ST. PAUL NO. 19

Per: _____

REEVE

Per: _____

COUNTY CAO



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.17. Installation of New Texas Gates along Iron Horse Trail

#20150806010

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

At the July Public works meeting, Council was informed that the Iron Horse Grooming Foundation received a \$50,000 matching grant from the Provincial Government as part of their Alberta Recreation Trails Program. The grant is to replace the Texas gates on the Iron Horse Trail.

They received a donation of pipe and trucking from B & R Eckels which will be used as part of their matching dollars for their grant. The Iron Horse Grooming Foundation is now requesting that the County install the new gates, and they will use the work in kind as matching dollars towards their grant.

Recommendation

Motion to approve the installation of 40 new texas gates along the Iron Horse Trail and that the County of St. Paul will provide the work in kind which will be used as matching dollars towards their grant.

Additional Information

Originated By : pcorbiere



Riverland Recreational Trail Society
Box 874 St. Paul, Alberta T0A 3A0
Phone: (780) 645-2913 Fax: (780) 645-5790
Toll Free: (877) 645-4521
Email: info@ironhorsetrail.ca
Website: www.ironhorsetrail.ca

County of St. Paul
5015 – 49 Avenue
St. Paul, Alberta
T0A 3A4

Attention: Glen Ockerman

July 20, 2015

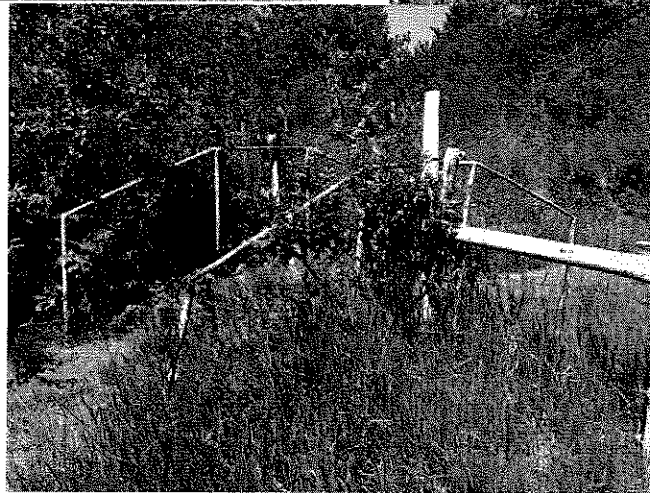
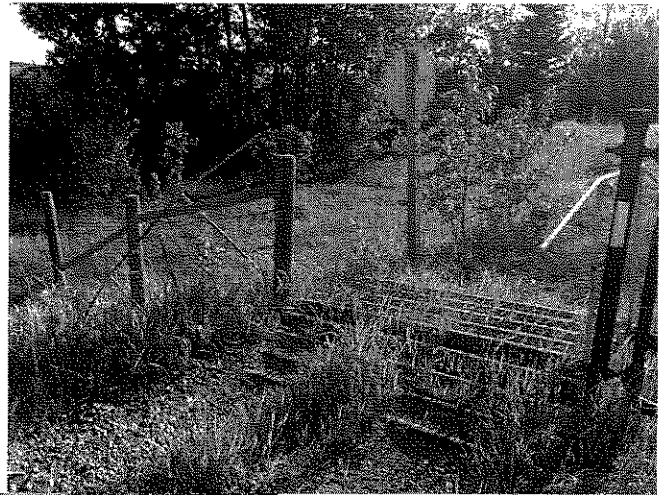
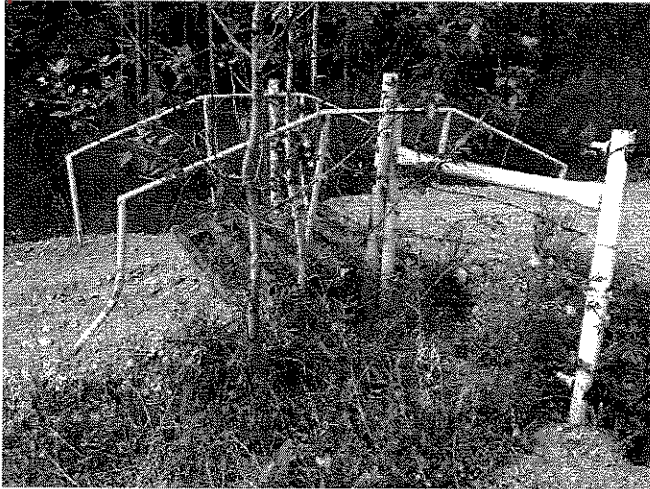
Dear Glen,

The Iron Horse Grooming Foundation received a \$50,000.00 matching grant from the Alberta Provincial Government as part of their Alberta Recreation Trails Program. The grant is for replacing all the texas gates on the Iron Horse Trail. We submitted this project for several reasons:

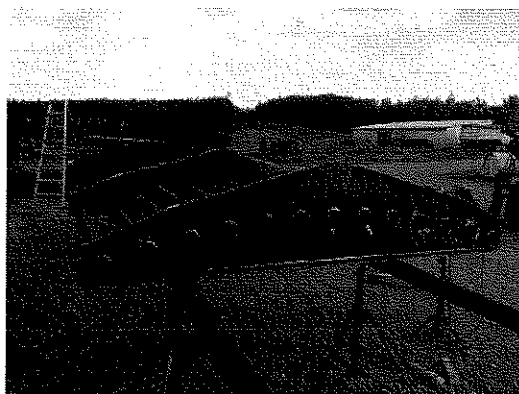
- 1) The old texas gates are showing wear and tear and many of them have various broken parts which pose a danger to users. This is a huge safety and liability issue for N.E. Muni-Corr Ltd., the Municipalities and for Riverland Recreational Trail Society.
- 2) The old gates were narrow and could not accommodate the new wider side X sides and larger ATV's. We are receiving an increased number of phone calls from adjacent landowners who lease the right of way for grazing informing us of gates being left open by trail users. Cattle are getting out and, again, this is a safety and liability issue as cattle are getting into neighboring crops and have the potential of getting onto the surrounding roads.
- 3) The old gates were at a very sharp angle and ATV's were more likely to flip over backwards especially with inexperienced riders.

I've included some photos here so you can see the condition of some of the gates. Notice the broken pieces of pipe sticking straight out at about eye level for riders. As well, the condition of the gates do not leave a very nice impression with tourists who come to our area to use the Iron Horse Trail.

Appendix 1 for 8.17.: Alberta's Iron Horse Trail



We had a new gate design created and were able to hire a local contractor to build the gates for us. The pipe was donated by B & R Eckel's and the new gates are now complete and ready to be installed.



Appendix 1 for 8.17.: Alberta's Iron Horse Trail

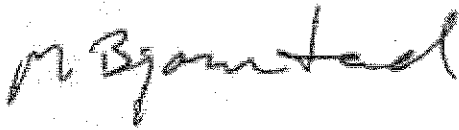
The value of the donation of pipe and trucking from B & R Eckel's was \$5,105.00 and we are able to use this for part of the matching dollars for the grant.

Riverland Recreational Trail Society would like to ask the County of St. Paul to assist with the installation of the new gates by providing the work in kind. The work in kind would also be used as matching dollars towards the grant. Our records show there is a total of 40 gates in the County of St. Paul that need to be replaced. The original gates were installed by the municipalities to ensure they were done uniformly and in a manner that addressed all safety issues.

We will be contacting the adjacent landowners who have lease agreements with N.E. Muni-Corr Ltd. to see if we can eliminate any of the existing gates.

Thanks in advance for your consideration and if you have any questions about this project, please give me a call.

Sincerely,

A handwritten signature in dark ink, appearing to read "M Bjornstad". The signature is fluid and cursive, with the first letter "M" being large and prominent.

Marvin Bjornstad
President
Riverland Recreational Trail Society



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.18. Appreciation Luncheon for Industry Participation in Murphy Road

#20150806011

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

At the July Public Works Meeting, Council discussed holding an appreciation luncheon on September 16 for the oil companies who have contributed towards the Murphy Road.

Recommendation

Administration is recommending that the County host an appreciation luncheon on Wednesday, September 16 at the Ferguson Flats for oil companies who have contributed towards Murphy Road.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.19. Application for Water for Life Project for continuation of Water Line to Hamlet of Mallaig #20150806012

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

In order to get in the next cycle of funding under the Water For Life grant, Council may want to consider submitting a letter to Alberta Transportation requesting Phase 2 of the Water for Life Project, which would be to supply water to the Hamlet of Mallaig.

Recommendation

Administration is recommending that we send a letter to Alberta Transportation requesting funding for Phase 2 of the Water for Life Project which would be to run the water line to the Hamlet of Mallaig.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.1. CAO Report

#20150624001

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

**11.1. August 17 @ 3:00 p.m. - Meeting with Consultants for Evergreen
Landfill Buisness Plan** #20150806003

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.2. September 25 @ 9:30 a.m. - Zone Meeting

#20150805004

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Background

The next zone meeting will be held September 25th at 9:30 a.m. in Kinsella Community Hall. Deadline to reply is August 31st.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

12.1. Budget to Actual

#20150624004

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Recommendation

Motion to approve the budget to actual as of July 31, 2015.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

12.2. Council Fees

#20150624002

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Recommendation

Motion to approve the Council Fees for the Month of July, 2015 as circulated.

Additional Information

Originated By : tmahdiuk



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

12.3. Listing of Accounts Payable

#20150624003

Meeting : August 11, 2015

Meeting Date : 2015/08/11 10:00

Recommendation

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
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Additional Information

Originated By : pcorbiere